

ITEM#: 19  
 DATE: 1-26-21

**COUNCIL ACTION FORM**

**SUBJECT: 2019/20 STORM WATER EROSION CONTROL PROGRAM (SQUAW CREEK-6<sup>TH</sup> ST TO 13<sup>TH</sup> ST) PROFESSIONAL SERVICES AGREEMENT**

**BACKGROUND:**

In November 2020, staff initiated a Request for Proposals for the 2019/20 Storm Water Erosion Control program. The professional services include site assessment, design and development of plans for stream restoration, and slope stabilization of Squaw Creek between 6<sup>th</sup> Street and 13<sup>th</sup> Street.

Proposals for this work were received from six engineering firms on December 16, 2020. The proposals were evaluated according to the following criteria: Project Understanding, Design Team/Key Personnel, Previous Experience, Project Approach, Responsiveness, Ability to perform work, Proposed project design/letting schedule, and Estimated Contract Cost for engineering services. The evaluation scores of that qualification-based selection process are as follows:

Firm	Qualifications Based Score	Qualifications Based Rank	Fee	Final Rank
WHKS	80.8	2	\$58,820	1
Snyder	81.3	1	\$114,650	2
Impact7G/Bolten & Menk	80.5	3	\$158,200	3
EOR/RDG/R2D	76.3	5	\$124,910	4
Stantec	76.5	4	\$145,588	5
FYRA	74.0	6	\$141,810	6

**After weighing the qualifications and estimated fees for these six firms, staff has negotiated a contract with WHKS of Ames, Iowa.** WHKS scored second highest based on qualifications and had the lowest fee at \$58,820. Staff is confident that a contract with WHKS will provide the best value for professional services considering the firm’s qualifications. WHKS has experience on several City of Ames projects.

A summary of revenues and projected expenses is shown below.

Funding Source	Revenue	Expenses
2019/20 Storm Water Utility Fund	\$ 432,000	
State Revolving Funds – Sponsored Proj.	\$ 368,000	
Engineering and Admin		\$ 160,000
Construction		\$ 640,000
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>

**ALTERNATIVES:**

1. Approve the professional services agreement for the 2019/20 Storm Water Erosion Control project with WHKS & Co. of Ames, Iowa, in the amount not to exceed \$58,820.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

**MANAGER'S RECOMMENDED ACTION:**

Based on staff's evaluation using the above criteria, WHKS & Co. will provide the best value to the City for professional services for the 2019/20 Storm Water Erosion Control project.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.



**2019-20 Storm Water Erosion Control Program-**

**Squaw Creek from 6<sup>th</sup> Street to 13<sup>th</sup> Street**