

Levy

7/05/2020 emailed to Mayor  
7/10/2020 PKts.



June 24, 2020

**VIA FEDERAL EXPRESS OVERNIGHT DELIVERY**

Mayor John Haila  
City Of Ames  
515 Clark Ave.  
Ames, IA 50010

Re: Levy Premium Foodservice Limited Partnership operation at Iowa State University

To Whom It May Concern:

This letter will serve as our official notice under the Worker Adjustment and Retraining Notification (WARN) Act that Levy's operation at Iowa State University, located at 1705 Center Drive, Ames, IA 50011, will undertake a mass layoff resulting in permanent termination of employment for certain salaried managers and hourly team members to be effective on August 1, 2020. The effected hourly team members had primarily experienced reductions in scheduling since March 2020 and the effected salaried managers had been furloughed since May 2020. At the time of those actions, the company expected the actions to be short term. Given the continued unforeseen business circumstances created by recent sports league announcements that teams would not return to playing in front of fans for a number of months, and/or government directives requiring longer term cancellation of large events due to the COVID-19 pandemic, additional notice of job loss was not practicable. While terminations are permanent, all terminated team members have been invited to apply for future employment as positions become available when business levels return following the pandemic.

The job titles of the affected positions and the number of affected team members in each job classification are shown on the attached enclosure. The team members who are included in this notice are not represented by a labor organization as defined in the National Labor Relations Act and related laws and no bumping rights exist.

Should you have any questions concerning this matter, please contact me at 402-599-6928.

Yours truly,

A handwritten signature in cursive script that reads "Carolyn McKinley".

Carolyn McKinley, Director of Human Resources

Enclosures



<i>JOB TITLES OF IMPACTED EMPLOYEES</i>	<i># OF EMPLOYEES IN EACH TITLE</i>
<i>Team Members Experiencing Termination</i>	
Administrative Assistant	1
Supervisor	2
Cook	1
Lead	1
Manager	3

## Diane Voss

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**From:** John Haila  
**Sent:** Sunday, July 5, 2020 7:23 PM  
**To:** Diane Voss  
**Subject:** Re: Letter Addressed to You from Levy Management

Diane,

Please ask Steve if this warrants going to council or not. I will defer to him.

Not sure why we get these types of letters and what we are supposed to do with them.

John A.Haila, Mayor  
City of Ames

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**From:** Diane Voss <diane.voss@cityofames.org>  
**Sent:** Sunday, July 5, 2020 7:10:05 PM  
**To:** John Haila <john.haila@cityofames.org>  
**Subject:** Letter Addressed to You from Levy Management

Mayor:

Please advise me if you want this to be sent out in next Friday's Non-Agenda Packet.

Thank you.

Diane R. Voss, City Clerk/Records Manager  
515 Clark Avenue  
Ames, Iowa 50010  
515-239-5105  
dvoss@city.ames.ia.us