

To: Mayor and City Council  
Cc: Steve Schainker, City Manager  
John Joiner, Public Works Director

From: Damion Pregitzer, Traffic Engineer

Date: Friday, June 5, 2020

Subject: Request to remove parking on the south side of Westbrook Drive

City Council referred to staff a request to remove the No Parking restriction on the south side of Westbrook Drive. Currently, the Municipal Code Section 18.31(296) reads as follows:

(296) **WESTBROOK DRIVE.** Parking is prohibited at all times on the south side from the west end of Westbrook Drive to a point 15 feet east of the driveway to 4212 Westbrook Drive (1 total of 744'); and for 70 feet at the intersection with Trail Ridge Road Extended; and for 50 feet west of the intersection with Hickory Drive. Parking is also prohibited on the north side from a point 235 feet east of Westbrook Lane to the west line of Hickory Drive.

*(Ord. No. 3233, Sec. 1, 8-10-93)*

Currently, Westbrook Drive is a 31-foot-wide road (from the back of curb), which means that the road is not wide enough to allow parking on both sides of the road and maintain minimum access for emergency vehicles.

**Therefore, staff would recommend that parking regulations be altered to prohibit parking on the north side only, which would require the Municipal Code to be amended to read as follows:**

(296) **WESTBROOK DRIVE.** *Parking is prohibited at all times on the north side of Westbrook drive from the west end of Westbrook Drive to its intersection with Hickory Drive.*

This language would also help to simplify the code section by removing redundant parking regulations. Municipal Code Section 18.17 (1 to 18) already provides for restriction of parking in intersections and by private drives. The following map shows the current regulations as solid lines and the proposed new No Parking regulations as a dashed line. The red X's indicate the portions of existing No Parking that would be removed, and parking would be allowed:



**STAFF COMMENTS:**

Should the City Council concur with the staff's recommendation, which is consistent with the citizen request, a motion should be made to direct the City Attorney to draft an ordinance prohibiting parking at all times on the north side of Westbrook Drive.

It should be noted that until the ordinance goes into effect, staff will be able to issue temporary parking waivers per Section 18.24 for any special events that may occur until that time. Staff will reach out to the citizen to allow parking on the south side for his planned event on June 12<sup>th</sup>.