COUNCIL ACTION FORM

SUBJECT: POWER PLANT BOILER MAINTENANCE SERVICES CONTRACT

BACKGROUND:

On March 10, 2020, City Council approved preliminary plans and specifications for the Power Plant Maintenance Services Contract. The Electric Utility has two gas-fired, high-pressure steam generation units within the City's Power Plant, referred to as Units No. 7 and 8. These units require regular professional maintenance and repair. This consists of both emergency and planned repairs and service. Services include a large variety of boiler maintenance and repairs, structural steel, pump and piping work, and other miscellaneous mechanical Power Plant work.

The repair of the equipment on these generation units requires professional trade crafts such as laborers, millwrights, and steam/pipe fitters.

This contract is to provide power plant maintenance services for the period following final City Council approval of contract and performance bond from July 1, 2020 through June 30, 2021. The contract includes a provision that would allow the City to renew the contract for up to four additional one-year terms.

Bid documents were issued to thirty-five companies and three plan rooms. The bid was advertised on the Current Bid Opportunities section of the Purchasing webpage and a Legal Notice was published on the websites of a contractor plan room service with statewide circulation and the Iowa League of Cities.

On May 13, 2020, bids were received from six companies as shown on the attached bid summary.

Electric Services staff needs additional time to evaluate the bids to determine which one will provide these services at the lowest overall price.

ALTERNATIVES:

- 1. Accept the report of bids and delay award for the FY 2020/21 Power Plant Maintenance Services Contract.
- 2. Award a contract to the apparent low bid.
- 3. Reject all bids and direct staff to rebid.

CITY MANAGER'S RECOMMENDED ACTION:

This work is necessary to ensure that a qualified professional firm will respond to both scheduled and emergency needs for boiler repair and maintenance and will also control costs by having established billing rates. Funds will be expended only as work is required and in accordance with approved invoices.

By choosing Alternative No. 1, staff will have enough time to evaluate each bid to ensure the City receives these services at the best price from a well-qualified bidder. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1 as stated above.

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Travel	RENTAL RATE + GAS RECEIPT	LABORER JOURNEYMAN RATE	\$75.00	\$69.00	Rate per above (hourly)	\$87.64	
Mileage	\$1.50 per mile for 1 round trip per job (small tool trailer)	\$1.00 per mile	\$1.00	no chg, included in travel rate	\$1.00 per mile pick-up truck and add \$1.00 per mile for trailer	\$3.55	
MISC.							
Description	Rate	Rate	Rate	Rate	Rate	Rate	
Safety supplies & equipment	COST + 10%	COST + 10%	COST +1 5%	COST + 10%	COST + 5%	COST + 10%	
Miscellaneous materials & consumables	COST + 10%	COST + 10%	COST + 20%	COST + 10%	COST + 15%	COST + 10%	
Labor	NA	based on Craft contracts	5% RENEWAL PER YEAR	3% RENEWAL PER YEAR	3% RENEWAL PER YEAR	3% RENEWAL PER YEAR	
Travel & Subsistence	2% RENEWAL PER YEAR	0% RENEWAL PER YEAR	0% RENEWAL PER YEAR	0% RENEWAL PER YEAR	N/A	3% RENEWAL PER YEAR	
Equipment & Tools	2% RENEWAL PER YEAR	0% RENEWAL PER YEAR	0% RENEWAL PER YEAR	0% RENEWAL PER YEAR	2% RENEWAL PER YEAR	3% RENEWAL PER YEAR	
		Contracts with crafts valid until January 1, 2021 and June 1, 2021.					