

**COUNCIL ACTION FORM**

**SUBJECT: 2019 PAVEMENT IMPROVEMENTS CYRIDE BUS TURNAROUNDS  
PROJECT COMPLETION**

**BACKGROUND:**

An invitation to bid on the 2019 Pavement Improvements CyRide Bus Turnarounds Project (Bid No. 2019-086) was released on February 12, 2019. Bid plans and specifications called for the removal and replacement of pavement at two bus turnarounds. Work planned for the Ames Middle School turnaround was postponed one year due to an unfiled property deed on the turnaround. Bids were due March 14, 2019.

Four bids for the project were received from area companies. Jensen Builders, Ltd. of Des Moines, IA submitted the low base bid of \$47,700. The budget for the completed element of the project was \$50,000 and the project was included in the 2019-2024 Capital Improvements Plan. Work on the turnaround located at Ontario Street and California Avenue was completed as planned.

Work on the project started June 3<sup>rd</sup> and was substantially complete on July 30, 2019. There was one contract change order for pouring additional sidewalk. All work has been completed to the satisfaction of CyRide staff. As of October 10, 2019, all conditions of the contract have been met by Jensen Builders, Ltd. and required documentation is on file. The Ames Transit Agency Board of Trustees approved project completion at its October 23<sup>rd</sup>, 2019 meeting.

The table below provides additional project budget detail.

<b>DESCRIPTION</b>	<b>AMOUNT</b>
Original Contract Base Bid	\$47,700
Change Order 1 – Additional concrete sidewalk to meet ADA requirements.	\$1,425
Total Contract Sum	\$49,125
Payment Made to Date	\$46,669
<b>Unpaid Balance - 5% Retainage</b>	<b>\$2,456</b>

**ALTERNATIVES:**

1. Accept final completion and approve the release of retainage in the amount of \$2,456 to Jensen Builders, Ltd. for the 2019 Pavement Improvements CyRide Bus Turnarounds Project.
2. Direct staff to modify the procurement to reflect City Council priorities.

**MANAGER'S RECOMMENDED ACTION:**

All conditions of the project contract have been satisfied. Construction documents, lien waivers, and punch list items have been completed allowing for final acceptance of the project and payment of retainage.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby accepting the 2019 Pavement Improvements CyRide Bus Turnarounds Project as complete and releasing the total retainage amount of \$2,456 to Jensen Builders, Ltd.