

### **COUNCIL ACTION FORM**

**SUBJECT:** REQUEST TO WAIVE FORMAL BIDDING REQUIREMENTS AND  
AUTHORIZE PURCHASE OF SOFTWARE MAINTENANCE FROM  
SUPERION, LLC

#### **BACKGROUND:**

The approved FY 2018/19 budget includes \$88,660.03 for maintenance of the City's integrated financial, utility billing, building permits, and citation management software. This software was formerly provided by Sungard Public Sector, which is now owned by Superion, LLC, of Lake Mary, FL.

The City contracts with this vendor on an annual basis for maintenance services. Superion is the sole provider of maintenance for these software applications.

Included in this yearly maintenance is 24-hour programming support, software upgrades on all applications throughout the year, and eligibility to participate in the annual Superion Users' Group meeting where software enhancements are requested and formalized for the next year.

#### **ALTERNATIVES:**

1. Waive formal bidding requirements and authorize City staff to enter into FY 2018/19 software maintenance contracts with Superion, LLC, of Lake Mary, FL at an estimated cost of \$88,660.03.
2. Do not authorize continuing software maintenance contracts with Superion, LLC.

#### **MANAGER'S RECOMMENDED ACTION:**

Superion, LLC is the sole provider of the maintenance services for the integrated financial, utility billing, building permits, and citation management software. The agreement for these applications includes software maintenance.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby waiving formal bidding requirements and authorizing City staff to enter into FY 2018/19 software maintenance contracts with Superion, LLC, of Lake Mary, FL at an estimated cost of \$88,660.03.