

MINUTES OF THE AMES CIVIL SERVICE COMMISSION

AMES, IOWA

JUNE 28, 2018

The Ames Civil Service Commission convened in regular session at 8:15 a.m. on June 28, 2018, in the Council Chambers of City Hall, 515 Clark Avenue. Because it was impractical for the Commission members to be present in person, Commission Members Mike Crum, Harold Pike, and Charlie Ricketts were brought into the meeting telephonically. In the absence of Interim Human Resources Director Bob Kindred, Human Resources Officer Krista Hammer attended the meeting.

APPROVAL OF MINUTES: Moved by Pike, seconded by Ricketts, to approve the Minutes of the May 24, 2018, Civil Service Commission meeting, as written.

Vote on Motion: 3-0. Motion declared carried unanimously.

CERTIFICATION OF PROMOTIONAL-LEVEL APPLICANTS: Moved by Crum, seconded by Ricketts, to certify the following individuals to the Ames City Council as Promotional-Level Applicants:

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|----------------------------------|------------------------|----|
| Senior Heavy Equipment Operator: | Mark Rainey | 91 |
| | Kendel Miller | 90 |
| | Justin Kepley | 89 |
| | Corey VanSickle | 88 |
| | Christopher Engelhardt | 88 |
| | Matthew Elbert | 86 |
| | Kyler Brekke | 86 |
| | Hollis Hathaway | 85 |
| | Jason Bohning | 83 |
| | Clint Thompson | 83 |

Vote on Motion: 3-0. Motion declared carried unanimously.

REQUEST TO ABOLISH PROCESS MAINTENANCE WORKER ENTRY-LEVEL CERTIFIED LIST: The request for abolishment is following the List being certified on May 24, 2018, with two candidates. The Department's preferred candidate declined the offer of employment on May 29, 2018. The Department has reviewed the remaining candidate and determined that, while the candidate met the minimum qualifications, the candidate did not satisfy all of the elements desired for the position. Section 4.2 of the *Civil Service Commission Policies and Procedures* allows for the abolishment of an Entry-Level eligibility list when there are three or fewer eligible candidates. Abolishment of the List will allow for a new open recruitment process to begin for the unfilled vacancy.

Moved by Pike, seconded by Ricketts, to approve the abolishment of the Process Maintenance Worker Entry-Level Certified List.

Vote on Motion: 3-0. Motion declared carried unanimously.

COMMENTS: The next regularly scheduled Civil Service Commission meeting will be July 26, 2018, at 8:15 a.m.

ADJOURNMENT: The meeting adjourned at 8:18 a.m.

Michael R. Crum, Chair

Diane R. Voss, City Clerk