

COUNCIL ACTION FORM

SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 2320 LINCOLN WAY

BACKGROUND:

Chesnut Signs is seeking approval for an encroachment permit that would allow a sign to hang in the public way at 2320 Lincoln Way. The proposed sign is for BlockONE student apartments, and it will be a projecting sign mounted to the north façade of the building. It will extend approximately 5.83 square feet over the sidewalk, but not affect use of the sidewalk.

The sign permit application for the proposed sign has been reviewed by the Inspections Division and complies with all regulations regarding signage. The sign permit application is pending approval contingent on the approval of the encroachment permit.

Chapter 22.3(3) of the Ames Municipal Code requires approval of the Encroachment Permit Application by the Ames City council before the permit can be issued. By signing the agreement, the owner and tenant agree to hold harmless the City of Ames against any loss or liability as a result of the encroachment, to submit a certificate of liability insurance which protects the City in case of an accident, and to pay the fee for the encroachment permit. The owner and tenant also understand that this approval may be revoked at any time by the City Council. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office along with the certificate of liability insurance.

ALTERNATIVES:

1. Approve the request.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this sign.



APPLICATION FOR ENCROACHMENT PERMIT

An Encroachment Permit approved by the Ames City Council is required for anything of a "fixed character" which is "upon, over or under" the surface of any "street, alley, or sidewalk."

Address of Encroachment: 2320 LINCOLN WAY

Type of Encroachment: Sign
(If the encroachment is a sign, please apply for a sign permit through the Inspections Division.)

Total Square Feet of the Area to Encroach: 7 x 9.83 (See attached submittal guidelines.) 10' x 14' = 840' ~9.83 sq ft

Applicant is: Property Owner Tenant Contractor

Name of Applicant: Chesnut Signs Phone: 515-243-8112

Mailing Address: 971 NE Broadway Ave Des Moines IA 50313 Email: miranda@chesnut-signs.com

Property Owner's Name: Gilbane Development Ltd Phone: 401-456-5658

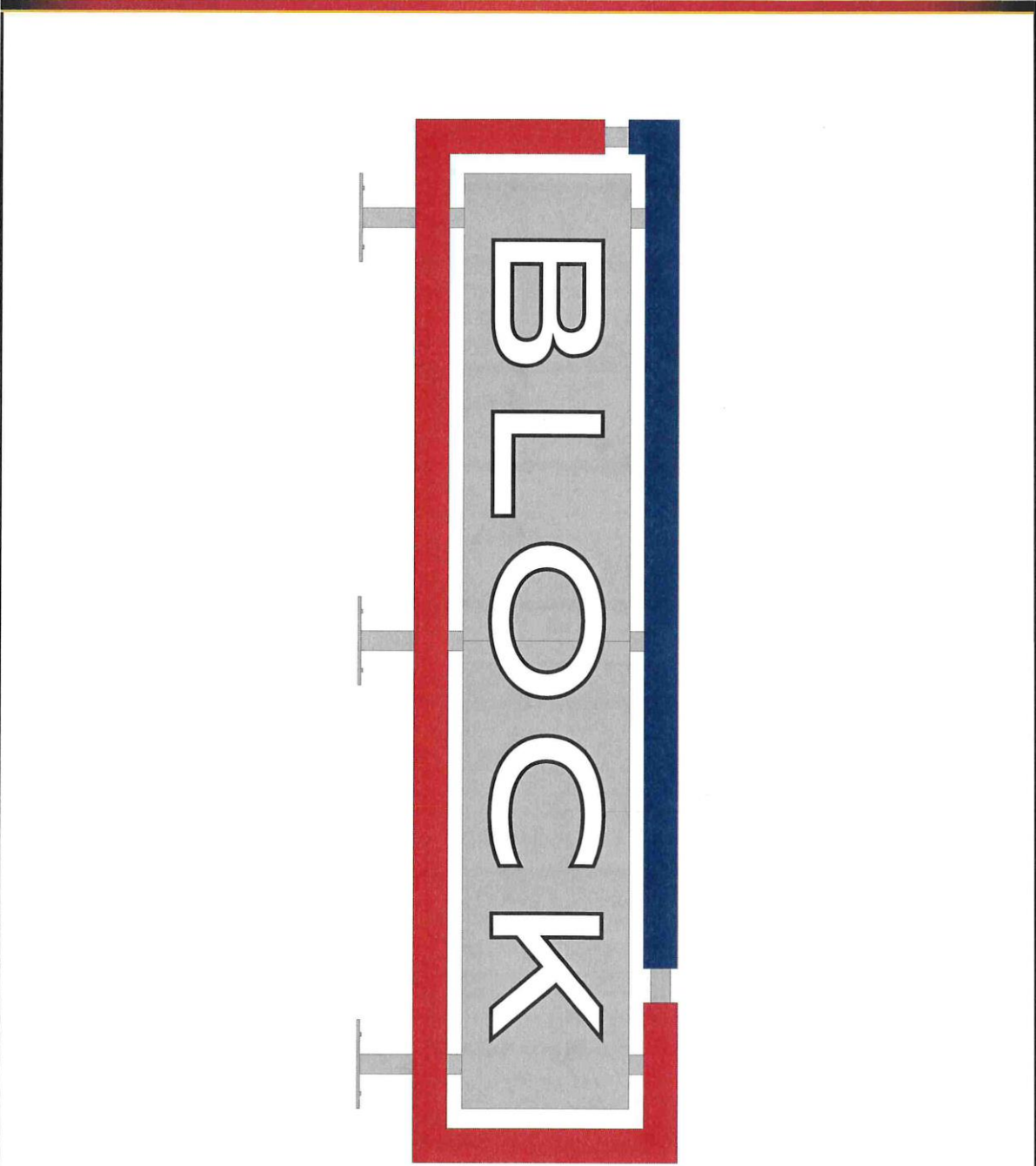
Mailing Address: 7 Jackson Walkway Providence, RI 02903 Email: rbroderick@gilbane.com

These items must be submitted with your application prior to approval of the permit:

- 1. An Encroachment Permit Agreement approved as to form by the City Attorney and signed by the owner of the building where the encroachment will occur (obtained from the City Clerk's Office).
2. A sketch of the encroaching item (i.e., sign, canopy, awning, etc.) drawn to scale.
3. A sketch showing the placement of the encroaching item on the property.
4. An insurance certificate with comprehensive general liability coverage in an amount of not less than \$500,000 combined single limit naming the City of Ames as an additional insured on the policy. Said certificate must be accompanied with a copy of Endorsement CG 2013.
5. A fee to be determined by the City's Building Official. The fee is \$1.00 per square foot of the encroachment or a minimum of \$25.00.

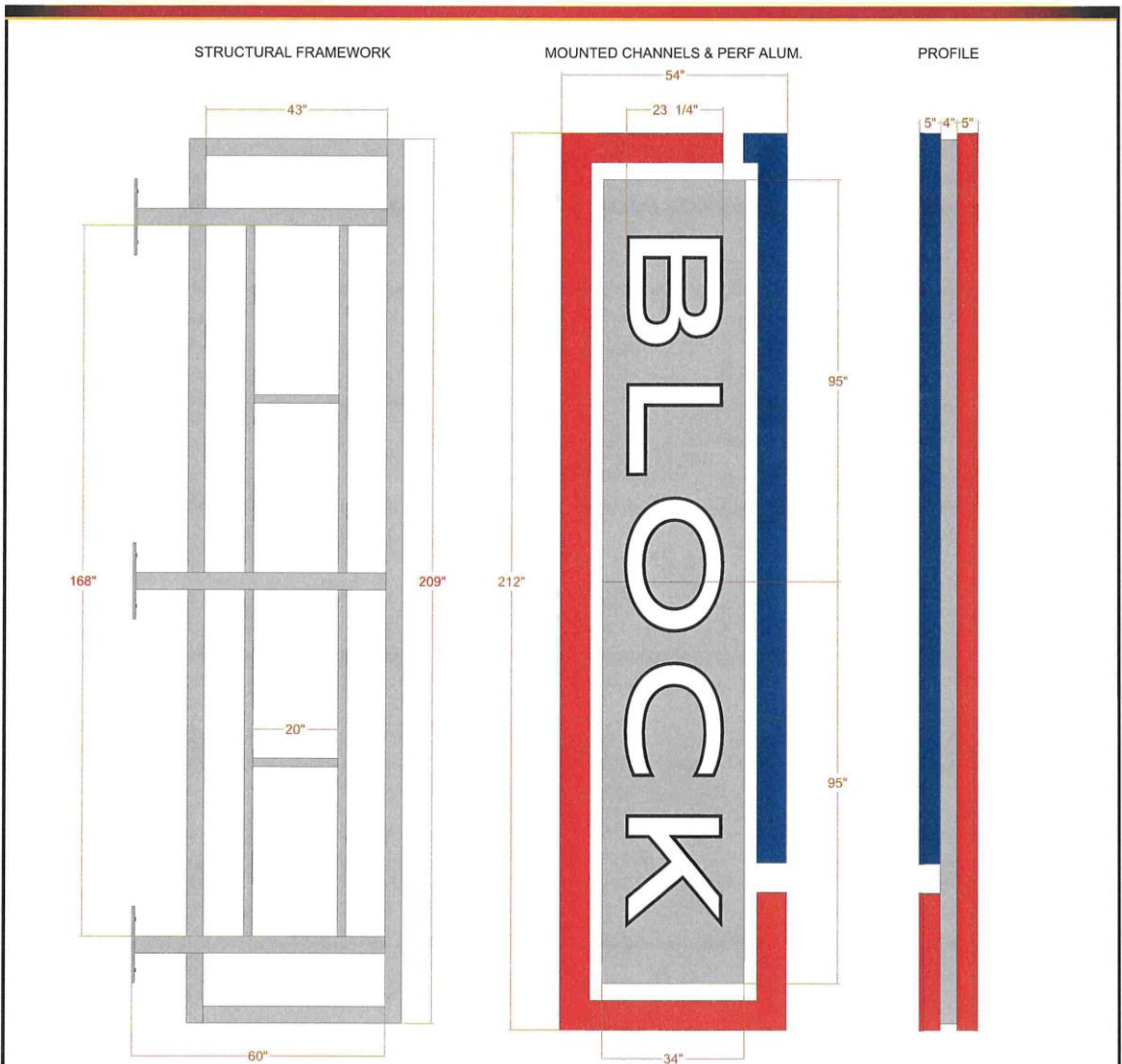
Applicant's Signature: [Signature] Date 2/20/2018

Property Owner's Signature (If different): [Signature] Date 2/20/2018



1 SIGN LAYOUT-PROPOSED
 SCALE: NTS • For Production / For Presentation

	Client	Block ONE	PO#	7135	City/State		Contract #/Specimen/Reproduction	Revised	4-25-17	5	-	
	Location	2320 Lincoln Way, Ames, IA							1-2-18	6	-	
	Scale	As Noted	Salesperson	Miranda	Designer	Joe					7	-
	Date	1.2.18	©COPYRIGHT 2018, BY CHESNUT SIGNS • ALL DESIGNS PRESENTED ARE THE SOLE PROPERTY OF CHESNUT SIGNS, AND MAY NOT BE REPRODUCED IN PART OR WHOLE WITHOUT WRITTEN PERMISSION FROM CHESNUT SIGNS.									Page 2 of 3



SIGN SPECIFICATIONS: QUANTITY: One (1) - 79.5 sq ft
 FLAG MOUNTED SIGN

Ⓐ **Block ONE**

Face Material: 3/16" acrylic with applied vinyl
 Face Color: White/Black, Red, Blue
 Return Color: Black, Red, Blue
 Trim: Black, Red, Blue *pointed*
 Frame: Aluminum Tube with *pointed* Aluminum attached
 Illumination: LED

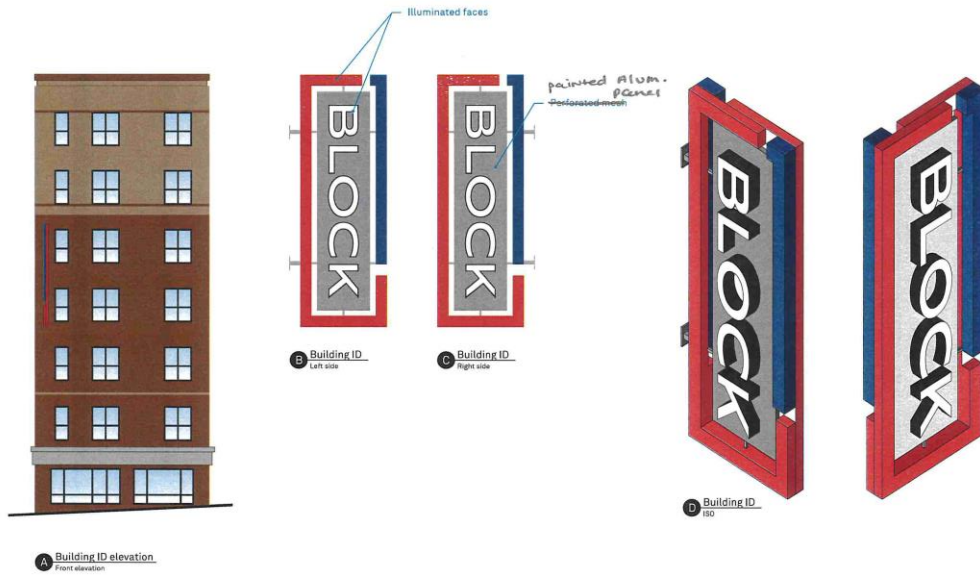
Notes: Framework and *pointed* Aluminum to be mill finish

Colors Used:

Acrylic Faces White	3M Vinyl Matte Black	3M Trans. Vinyl Red 3630-33	3M Trans. Vinyl Bright Blue 3630-167
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 SCALE: NTS • For Production / For Presentation

	Client	Block ONE	Job #		Drawn	4-25-17	5
	Location	2320 Lincoln Way, Ames, IA	7135	Client Name			6
	Scale	As Noted	Designer	Joe			7
	Date	1.2.18	Responsible	Miranda			8
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BUILDING ID. OPTION 2



Block One
2320 Lincoln Way,
Ames, IA

Y YOUNTS DESIGN INC.
D 3600 Clipper Mill Rd, Suite 410
Baltimore, MD 21211
I 443.825.4100

Package Name
B1_block_sign_concept
Round 1

Phase
Concept

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