

**MINUTES OF THE SPECIAL MEETING OF THE AMES CITY COUNCIL  
AND REGULAR MEETING OF THE AMES CITY COUNCIL**

**AMES, IOWA**

**FEBRUARY 13, 2018**

**SPECIAL MEETING OF THE AMES CITY COUNCIL**

The Ames City Council met in Special Session for the budget wrap-up at 5:15 p.m., followed by its Regular Meeting, on the 13<sup>th</sup> day of February, 2018, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law with Mayor John Haila presiding and the following Council members present: Bronwyn Beatty-Hansen, Gloria Betcher, Amber Corrieri, Tim Gartin, Chris Nelson, and David Martin. *Ex officio* Member Rob Bingham was also in attendance.

Mayor Haila announced that the Agenda had been amended to include authorizing the Main Street Cultural District to apply, on behalf of the City of Ames, for grant funds from Prairie Meadows for Bandshell Park Improvements.

**FY 2018/19 BUDGET WRAP-UP:**

**PUBLIC ART COMMISSION (PAC):** Assistant City Manager Bob Kindred introduced the Public Art Commission Chair Kerry Dixon and Treasurer David Faux. He pointed out that the Commission request is \$5,000 more than the original amount put into the budget last fall.

Kerry Dixon, 1215 - 26<sup>th</sup> Street, Ames, Chairperson of the Public Art Commission (PAC), stated that the request for funds for FY 2018/19 is \$46,000. The current allocation is \$41,000. The additional \$5,000 will go into the Ames Annual Outdoor Sculpture Exhibition (AAOSE) fund. There had been discussions with the South Duff Business District on the potential development of a larger sculpture format for the AAOSE display area there. The additional funds would help purchase the pads that hold the sculptures. The first sculptures would be placed during the summer of 2019.

**ARTS FUNDING (COTA):** Assistant City Manager Brian Phillips stated Council previously authorized no net increase over the current year. \$163,979 for the funding individual arts agencies for ongoing operating expenses and a portion of that was set aside for Special Project Grants that are awarded twice a year for unique opportunities that come up. The Commission would like to provide more funding through Special Project Grants (SPG). The maximum awarded amount for SPG has increased from \$750 to \$1,000. The intent is to encourage creative and unique opportunities. Commission allocated \$157,100 to individual agencies and recommending reservation of \$6,879 for special projects. Fourteen agencies have applied for funding this year. The Commission has put together recommendations for funding to the agencies.

**HUMAN SERVICES FUNDING (ASSET):** Mr. Phillips noted that the City Council had approved a 5% increase in ASSET funding over last year's allocation. This is a total of \$1,423,497 for human services agency funding. Mr. Phillips highlighted that most agencies were funded at or close to their request. The two agencies that received significantly lower amounts than requested are MICA Dental and the Boys' and Girls' Club. There is not enough funding to allocate towards those requests without cutting somewhere else in the current year level. The Commission recommended an entry level amount of less than \$2,000 for one new agency, All Aboard for Kids.

Council Member Gartin requested further detail on the two agencies that were not completely funded. Mr. Phillips explained that the Boys' and Girls' Club had a substantial increase to their request. The restraints of funding are not enough to go around. The ASSET volunteers and staff felt there needed to be more planning and development of the proposal to expand that could be done in the next year. The challenge is the difficulty for a large request to come through and get funded in a particular year unless there is a service that is dropping out. There have been and will continue to be discussions on figuring out how to deal with this and other possibilities for large requests in the future. The Funders for the Boys' and Girls' Club recommended an increase of 5%. Work will continue with the Boys' and Girls' Club to figure out plans for space and accommodating the demand for their service. MICA Dental Clinic has continued to be a challenge. The requested increase is a little over \$30,000. The recommended amount is a City funding increase of 20%. Double-digit increases have been requested for the past several years. The City is unable to continue to provide those significant increases each year. There has to be a point of stability. There may need to be conversations about alternatives in the future.

**OUTSIDE FUNDING REQUESTS:** Assistant City Manager Phillips stated that Council authorized a 5% increase to total \$188,070. In previous years the funding for the Story County Housing Trust did not go through this process. This year it was desired to bring that money through this process, so the amount that it received for last fiscal year is assumed to be built into the base to total the \$188,070.

Mr. Phillips added that two requests were reviewed that were outside the \$188,070. The gate and fence at the Hunziker Youth Sports Complex and the "Welcome to Ames" signage that was proposed by the Ames Foundation. Total for those two projects is \$34,000. The \$34,000 is a one-time funding that is in addition to the \$188,070. There were a couple of requests for substantial increases. Again, this was a case of not enough funding to go around, so some of the requests were not completely fulfilled.

The Ames International Partner Cities Association (AIPCA) typically receives \$5,000 from City funding. The AIPCA was awarded \$8,000 in 17/18. The additional amount was to be for the exploration of a partnership with a new city, but that will not occur at this time. The recommended solution would be to award them \$6,000 in new money and carry over the unspent funds from this year to next year and modify the contract. This will release about \$2,000 to spread to another agency. This will also prevent the budgeting of the same money for the same purpose in two different years.

Council Member Betcher inquired about the Campustown Action Association (CAA) request. Ms. Betcher stated that CAA was \$43,350 short of their request; which is almost what they wanted for the Make Campustown Shine program. The question was whether Council would like to allocate CAA with a one-time additional funding; would that be an amendment to the budget. City Manager Schinker recommended to amend the current year budget and take it out of the available balance of the General Fund. Council Member Gartin expressed concern of showing parody between Main Street Cultural District and CAA. Council Member Betcher noted that this would be comparable to the \$40,000 outside funding for the Main Street holiday lighting over the last two years.

**PUBLIC INPUT ON CAPITAL IMPROVEMENTS PLAN (CIP) AND OPERATING BUDGET:** Executive Director of the Main Street Cultural District Cindy Hicks, 304 Main Street, Ames, stated that City staff recommended that the Main Street Cultural District (MSCD) be allocated \$42,300; which is an increase of 2.7% over the previous year. Ms. Hicks requested an increase to the original requested amount of \$54,000. The items this would help fund would be:

- \$25,000 to maintain the designation as a Main Street Community. Funding is needed for the requirements of the program
- \$7,500 to host the Smithsonian traveling exhibit.
- \$2,500 management of Iowa Great Places Designation and Grant Management.
- \$13,500 Marketing promotions and events.
- \$7,500 Downtown Beautification

Ms. Hicks added that the City is not the only funder for items. The City does contribute to the added projects that will be coming to the Main Street Cultural District in 2018. There will be 12 events compared to nine last year, not including RAGBRAI.

Campustown Action Association Representative Karin Chitty, 119 Stanton, #602, Ames, expressed the hopes to be on a Council Agenda around April. A letter was sent to Council explaining the reasoning for requesting additional funds. The CAA feels the additional funds are needed to pursue a cleaner and more welcoming Campustown for students and visitors.

Ames Economic Development Commission Representative John Hall, 304 Main Street, Ames, requested additional funding for the Workforce Solutions Program. The Program has grown so that it has nearly doubled the dollars and resources being put forth. Story County has increased its funding from \$25,000 to \$40,000. The number of private sector sponsorships has increased from \$32,000 to \$57,500 with a bulk of them committed and the dollars coming in. The City commitment would be the final money in rounding out the budget to be aggressive on the workforce.

Mr. Hall explained the expenses are the Website and marketing efforts (\$5,000); summer internship continues to grow and needs an increase of \$5,000 due to new companies and participants involved; Workforce programs, such as HomeBase Iowa; and k12 engagement program will need an increase of \$6000; the myfuture.com program will take \$18,000 in resources; in-state work-force recruiting events is increasing by about \$1,800; out-of-state workforce recruitments is budgeted at \$13,000, and general travel continues to rise as the involvement increases.

Director of Facilities for the Hunziker Youth Sports Complex Mark Kutchen, 800 BillySunday Road, Ames, stated he would like the Council to consider the one-time funding request for the gate and fence work required for the new location. This will serve a public need by getting parking off the street, public access to the bike and walking trail, provide extra security for waterwells, and a way for the Police to patrol the facility after hours, and add needed security to prevent vandalism.

**SALARIES FOR COUNCIL APPOINTEES:** Moved by Gartin, seconded by Corrieri, to postpone the discussion on the salaries for Council appointees.

Vote on Motion: 6-0. Motion declared unanimously.

**APPROVAL OF 2018-23 CAPITAL IMPROVEMENTS PLAN (CIP):** Moved by Nelson, seconded by Betcher, to approve the 2018-23 Capital Improvements Plan.  
Roll Call Vote: 6-0. Motion declared carried unanimously.

**AMENDMENTS TO FY 2017/18 BUDGET:** City Manager Steve Schainker stated that he heard the Council talk about three possible additional projects. The first was the gate for the Hunziker Youth Sports Complex at \$14,000. He suggested that amount come out of the General Fund available balance for FY17/18.

Moved by Beatty-Hansen, seconded by Nelson to approve a one-time \$14,000 funding request for a gate and fence for the Hunziker Youth Sports' Complex to come from the General Fund balance of FY17/18.

Roll Call Vote: 6-0. Motion carried unanimously.

City Manager Schainker continued to address the next project as being the entry to Ames signage. The amount to be allocated is \$20,000. He recommended that come out of the General Fund available balance for FY17/18.

Moved by Nelson, seconded by Betcher, to approve a one-time \$20,000 funding request for entry to Ames signage to come from the General Fund balance of 17/18.

Council Member Martin requested background from other Council Members on the entry signage to Ames. Council Member Nelson stated this sign is the last sign that needs to be installed. Council Member Betcher added that a study had been done years ago that suggested signage into the community. The project fell by the wayside and Leadership Ames has picked it up again.

Roll Call Vote: 6-0. Motion carried unanimously.

Moved by Betcher, seconded by Corrieri to amend the FY17/18 budget to include an additional \$40,000 for Campustown Action Association to use toward the "Make Campustown Shine" initiative.

City Manager Schainker clarified that this is a one-time allocation and suggested this come out of the General Fund balance. Council Member Betcher said she expected there to be a follow up on whether the money made a difference. Assistant City Manager Phillips stated that a report would be provided to Council.

Roll Call Vote: 6-0. Motion declared carried unanimously.

City Manager Schainker suggested that \$10,000 be allocated for a drinking fountain at Tom Evans Plaza out of the FY17/18 adjusted budget, (to the operation budget of Parks and Recreation).

Moved by Gartin, seconded by Beatty-Hansen to amend the FY17/18 to reflect \$10,000 allocated for a drinking fountain to be placed in Tom Evans Plaza.

Roll Call Vote: 6-0. Motion declared carried unanimously.

**APPROVAL OF BUDGET FOR FY 2017/18, AS AMENDED:** Moved by Beatty-Hansen, seconded by Corrieri, to approve the adjusted budget for FY2017/18 as amended.

Roll Call Vote: 6-0. Motion declared carried unanimously.

**SET PUBLIC HEARING DATE ON BUDGET AMENDMENTS FOR FY 2017/18:** Moved by Betcher, seconded by Corrieri, to set March 6, 2018, as the date of final public hearing on the proposed amended budget for FY 2017/18.

Roll Call vote: 6-0. Motion declared carried unanimously.

**AMENDMENTS TO PROPOSED FY 2018/19 BUDGET:** Moved by Beatty-Hansen, seconded by Betcher, to allocate an additional \$15,000 for the parking software to come out of the parking fund in the FY 18/19 budget.

Roll Call Vote: 6-0. Motion declared carried unanimously.

Moved by Betcher, seconded by Nelson, to approve an additional \$2,000 saved from AIPCA to the Main Street Cultural District allotment for the year.

Council Member Betcher withdrew the motion.

Assistant City Manager Phillips recommended \$42,600 be allocated to the Ames Historical Society

Moved by Beatty-Hansen, seconded by Corrieri, to allocate \$42,600 for the Ames Historical Society.

Roll Call Vote: 6-0. Motion declared carried unanimously.

Mr. Phillips stated the revised recommendation is to have \$6,000 allocated to AIPCA with the understanding of a carry-over request that will be coming in the spring.

Moved by Betcher, seconded by Nelson, to appropriate \$6,000 to AIPCA.

Roll Call Vote: 6-0. Motion declared carried unanimously.

Assistant City Manager recommended an allocation of \$30,650 for the Campustown Action Association.

Moved by Betcher, seconded by Nelson, to approve the allocation of \$30,650 for the Campustown Action Association.

Roll Call Vote: 6-0. Motion declared carried unanimously.

Mr. Phillips stated that the recommended amount for the Hunziker Youth Sports Complex is \$29,650.

Moved by Nelson, seconded by Beatty-Hansen, to approve the allocation of \$29,650 for Hunziker Youth Sports Complex.

Roll Call Vote: 6-0. Motion declared carried unanimously.

Mr. Phillips recommended \$42,300 be allocated for the Main Street Cultural District.

Moved by Betcher, seconded by Corrieri, to appropriate \$44,300 for the Main Street Cultural District.

Council Member Gartin inquired about what would not be funded for the MSCD by not granting the whole requested amount. Assistant City Manager Phillips stated that there would need to be a discussion with MSCD to see about lower costs in some way. Council Member Nelson brought up the possibility of doing a one-time funding for the traveling Smithsonian. City Manager Schainker stated that could be taken out of the Council contingency fund after July 1. This would be fine considering the Traveling Smithsonian event will be coming to Ames at the end of September.

Roll Call Vote: 6-0. Motion declared carried unanimously.

Assistant City Manager Phillips stated the recommended amount for Story County Housing is \$34,870.

Moved by Beatty-Hansen, seconded by Nelson, to allocate \$34,870 to Story County Housing Trust  
Roll Call Vote: 5-0-1. Voting aye: Betcher, Nelson, Martin, Beatty-Hansen, Gartin. Voting nay: None. Abstaining due to conflict of interest: Corrieri. Motion declared carried.

City Manager Schainker recommended using the hotel/motel tax available balance for FY 18/19 to fund the Workforce Development initiative. He continued to explain that this would be a net increase of \$7,500, over the base because the amount of \$7,500 for the Buxton software is not being requested. The entire \$15,000 will come out of hotel/motel tax, but it is only an additional \$7,500. Mr. Schainker's recommendation is for \$15,000 for the Workforce Development initiative out of the available hotel/motel tax balance for FY 18/19.

Moved by Betcher, seconded by Corrieri, to appropriate \$15,000 for the Workforce Development initiative out of the hotel/motel tax for FY 18/19.

Council Member Martin expressed his concern of this being an operating expense and not necessarily a one-time-request. Council Member Betcher stated that she did view this as a one-time-request as the Council will have to decide if it has been advantageous to the City next year.

Roll Call Vote: 6-0. Motion declared carried unanimously.

Assistant City Manager Phillips noted that the recommended dollar amount to be allocated for COTA is \$163,979.

Moved by Beatty-Hansen, seconded by Betcher, to allocate \$163,979 for COTA.

Roll Call Vote: 5-0-1. Voting aye: Betcher, Nelson, Martin, Corrieri. Voting nay: None. Abstaining due to conflict of interest: Gartin. Motion declared carried.

Mr. Phillips stated the recommended amount for ASSET is \$1,423,497.

Moved by Corrieri, seconded by Betcher, to approve the allocations as recommended by the ASSET volunteers for a total of \$1,423,497.

Roll Call Vote: 6-0. Motion declared carried unanimously

Moved by Beatty-Hansen, seconded by Gartin, to appropriate \$46,000 to the Public Art Commission.

Roll Call Vote: 6-0. Motion declared carried unanimously

**APPROVAL OF PROPOSED BUDGET FOR FY 2018/19, AS AMENDED:** Moved by Corrieri, seconded by Betcher, to approve the proposed FY 2018/19 Budget, as amended.

Roll Call : 6-0. Motion declared carried unanimously.

**SET PUBLIC HEARING DATE ON PROPOSED BUDGET FOR FY 2018/19:** Moved by Gartin, seconded by Betcher, to set March 6, 2018, as the date of public hearing on the proposed budget for FY 2018/19.

Roll Call Vote: 6-0. Motion declared carried unanimously.

**SELECTION OF ALLOCATION METHOD TO ASSESS RENTAL HOUSING FEES FOR FY 2018/19:** Fire Chief Shawn Bayouth reminded Council of the allocation to fund a new rental inspector that was picked up by the General Fund in FY 17/18. Council is to make a decision on how to fund this in FY 18/19.

Moved by Beatty-Hansen, seconded by Nelson, to distribute a cost increase of two-thirds to single-family and duplexes and one-third cost increase for all other unit types to fund the new rental inspector.

Roll Call Vote: 6-0. Motion declared carried unanimously.

The meeting recessed at 6:37 p.m. and reconvened at 6:46 p.m.

## **REGULAR MEETING OF THE AMES CITY COUNCIL**

**CONSENT AGENDA:** Council Member Gartin pulled Item No. 12, the additional item authorizing Main Street Cultural District (MSCD) to apply on behalf of the City of Ames, for grant funds from Prairie Meadows for Bandshell Park Improvements. Mayor Haila pulled Item No. 11, the approval of a Letter of Intent to participate in Community Catalyst Building Remediation Program Grant for separate discussion.

Moved by Nelson, seconded by Gartin, to approve the following items on the Consent Agenda:

1. Motion approving payment of claims
2. Motion approving Minutes of Special Meetings of January 20, January 31, February 2, February 5, February 6, 7, and 8, 2018, and Regular Meeting of January 23, 2018
3. Motion setting July 31, 2018, as Regular City Council meeting and canceling City Council meeting off July 24, 2018
4. Motion approving certification of civil service applicants
5. Motion approving renewal of the following Beer Permits, Wine Permits, and Liquor Licenses:
  - a. Class C Liquor – Hy-Vee Market Café, 3800 Lincoln Way
  - b. Class C Liquor & Outdoor Service – Cy's Roost, 121 Welch Avenue
  - c. Class C Liquor & Outdoor Service – Mickey's Irish Pub, 109 Welch Avenue
  - d. Class E Liquor, C Beer, & B Wine – Fareway Stores, Inc., #386, 619 Burnett Avenue
  - e. Class E Liquor, C Beer, & B Wine – Fareway Stores, Inc., #093, 3619 Stange Road
  - f. Class C Liquor & Outdoor Service – El Azteca, 2727 Stange Road
  - g. Class C Liquor – Ge'Angelo's, 823 Wheeler Street, Suite #9
  - h. Special Class C Liquor License & Outdoor Service – Blaze Pizza, 2320 Lincoln Way
6. Motion approving new Class E Liquor License, Class B Wine Permit, & Class C Beer Permit for The Filling Station, 2400 University Boulevard (pending final inspection)
7. Motion approving ownership change for Special Class C Liquor License for The Spice Thai Cuisine, 402 Main Street
8. Motion approving ownership change for Class C Liquor License & Outdoor Service for Dublin Bay, 320 S. 16<sup>th</sup> Street
9. Motion approving ownership change for Class C Liquor, Catering, & Outdoor Service for Cyclone Experience Network, Jack Trice Stadium
10. Motion approving ownership change for Class C Liquor, Catering, & Outdoor Service for Cyclone Experience Network, Hilton Coliseum
11. Motion directing City Attorney to draft ordinance restricting parking at all times on north side of Phoenix Street from North Dakota Avenue to Yuma Avenue
12. RESOLUTION NO.18-052 approving 2017 Resource Recovery Annual Report
13. RESOLUTION NO. 18-053 approving Memorandum of Understanding with International Union of Operating Engineers, Local 234, to increase starting wage of part-time Transit Drivers beginning July 1, 2018
14. RESOLUTION NO. 18-054 approving the date of March 6, 2018, set as the date of public hearing regarding notice of intent to issue Corporate Purpose General Obligation Bonds in an amount not to exceed \$8,525,000
15. RESOLUTION NO. 18-055 approving Public Highway At-Grade Crossing Agreement with Union Pacific Railroad for shared use path extension along 13<sup>th</sup> Street (2017/18 Arterial Street Pavement Improvements Project)
16. RESOLUTION NO. 18-056 approving Engineering Services Agreement with Black & Veatch Corporation of Overland Park, Kansas, for CEMS Replacement for Electric Services in an amount not to exceed \$90,400
17. RESOLUTION NO. 18-057 approving amendment to Agreement with WHKS & Co. for Traffic Signal Design in an amount not to exceed \$18,800
18. RESOLUTION NO. 18-058 approving Change Order to Task Order 4.1 under Master



- Agreement with FOX Engineering for New Water Treatment Plant in an amount not to exceed \$102,000
19. RESOLUTION NO. 18-059 approving preliminary plans and specifications for 2016/17 Shared Use Path System Expansion (Grand Avenue - 16<sup>th</sup> Street to Murray Drive); setting February 28, 2018, as bid due date and March 6, 2018, as date of public hearing
  20. RESOLUTION NO. 18-060 approving preliminary plans and specifications for 2017/18 Right-of-Way Appearance Enhancements (927 Dayton Avenue); setting February 28, 2018, as bid due date and March 6, 2018 as date of public hearing
  21. RESOLUTION NO. 18-061 approving preliminary plans and specifications for Furnishing Electrical Materials for Top-O-Hollow Substation; setting March 7, 2018, as bid due date and March 27, 2018, as date of public hearing
  22. RESOLUTION NO. 18-062 approving preliminary plans and specifications for Brookside Park Path Lighting Project; setting March 14, 2018, as bid due date and March 27, 2018, as date of public hearing
  23. RESOLUTION NO. 18-063 approving contract and bond for 2016/17 Storm Water Erosion Control Program (South Skunk River - Carr Park to Homewood Golf Course) - Contract B
  24. RESOLUTION NO. 18-064 approving contract and bond for 2017/18 Shared Use Path System Expansion (Mortensen Road)
  25. RESOLUTION NO. 18-065 approving Change Order No. 2 for 2016/17 CyRide Route Pavement Improvements
  26. RESOLUTION NO. 18-066 accepting completion of 2015/16 Airport Improvements (Terminal Building)
  27. RESOLUTION NO. 18-067 accepting completion of (Year One) Water Treatment Plant Five-Year Well Rehabilitation Project
  28. 2017 East Lincoln Way:
    - a. RESOLUTION NO. 18-068 rescinding Resolution No. 17-498 approving Plat of Survey for 2005 and 2017 East Lincoln Way
    - b. RESOLUTION NO. 18-069 approving Plat of Survey for 2017 East Lincoln Way and 320 Carnegie Avenue

Roll Call Vote: 6-0. Resolutions/Motions declared adopted/approved unanimously, signed by the Mayor and hereby made a portion of these Minutes.

**LETTER OF INTENT TO PARTICIPATE IN COMMUNITY CATALYST BUILDING REMEDIATION PROGRAM GRANT:** Mayor Haila stated the he pulled this item because of the language used in the Letter of Intent. His concern is the committal of the City of Ames, on this project, to comply with the Secretary of Interior’s standards for rehabilitation. Director of Planning and Housing Kelly Diekmann stated that the Letter of Intent does indicate that the City would be saying yes to compliance of the project meeting the Secretary of the Interior’s standards..

Mayor Haila clarified that the grant deadline is March 1. Council can table this item until the February 27 regular Council meeting and still meet the deadline for the grant. Mr. Diekmann added that within that time staff would be able to talk with State staff about the Letter and will return to Council on February 27 with a potential of alternative language.

Moved by Betcher, seconded by Nelson, to table this item until February 27, 2018.  
Vote on Motion: 6-0. Motion declared carried unanimously.

**MAIN STREET CULTURAL DISTRICT REQUEST TO APPLY FOR GRANT FUNDS FROM PRAIRIE MEADOWS ON BEHALF OF THE CITY:** Council Member Gartin expressed his concern about taking gambling money to fund operations in the City of Ames. He felt that there are other grant proposals the City can find. Council Member Betcher noted that many programs such as Access, and many other cities have received money from this program.

Moved by Betcher, seconded by Corrieri, to support the grant application.

Council Member Gartin stated that gambling programs have a harsh impact on communities. The Ames community did not get an opportunity for input. The funds for the grant come from people who can least afford to be funding government. Council Member Martin clarified that this grant money would be a one-time funding source for Bandshell improvements.

Council Member Beatty-Hansen inquired if the request for these improvements had come to Council and were not funded or if it is money that is available and figuring out things to do with the money. Director of Parks and Recreation Keith Abraham responded that because the Ames Main Street is designated as a “Great Place” there was a “Great Places” Grant available. Staff put together some additional projects or enhancements that could be done at the Bandshell. Those projects were not brought to Council. The City did not end up receiving money from the “Great Places” Grant. Ms. Hicks had this new grant opportunity from Prairie Meadows cross her desk. This is a new possibility to fund the additional projects. Ms. Hicks stated that Main Street Cultural District would not be taking any administrative fees for this grant process. Prairie Meadows is mandated by the state to give a certain amount to non-profits each year.

Council Member Gartin inquired about why these “wish items” were not brought to Council and run through the CIP. Mr. Abraham stated that there is only so much money in the CIP and the list had to be prioritized. Council Member Betcher stated that it does not make a community less moral because of taking this grant money. Prairie Meadows is required to put this money into non-profits and to assist with making life better in communities.

Vote on Motion: 4-2. Voting Aye: Betcher, Nelson, Martin, Corrieri. Voting nay: Beatty-Hansen, Gartin. Motion declared carried.

**PUBLIC FORUM:** Mayor Haila opened Public Forum. Seeing no one come forward, the Mayor closed Public Forum.

**HEARING ON 2017 EDITION OF NATIONAL ELECTRICAL CODE (NEC):** Mayor Haila opened the public hearing. The hearing was closed after no one came forward to speak.

Moved by Nelson, seconded by Betcher, to pass on first passage to adopt an Ordinance the 2017 Edition of NEC, with one local and two State of Iowa amendments.

Roll Call Vote: 6-0. Motion declared carried unanimously.

**REQUEST TO VOLUNTARILY SEVER TERRITORY ANNEXED BY RESOLUTION NO. 17-125:** Planning Director Kelly Diekmann stated there was a Development Agreement that went with an annexation for this property last year. Part of the Development Agreement gave the property owners the authority to withdraw from the City if the City did not meet conditions precedent of the Agreement, which was the approval of a future development project. When Council denied the rezoning for Trinitas in December, Trinitas withdrew their interest in buying the site and the property. The property owners have now requested to execute the provision in the Development Agreement to sever their property from the City. This is an element of the Development Agreement so there is no real discretion.

Moved by Nelson, seconded by Betcher, to adopt RESOLUTION NO. 18-069 approving the request to voluntarily sever territory annexed by Resolution No.17-125 (398 S. 500<sup>th</sup> Avenue and 5508 Lincoln Way).

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**2018 URBAN REVITALIZATION TAX ABATEMENT:** Director Diekmann informed the Council that this is an annual item. There are criteria that have to be met and verified for each area. An application will be submitted that will show the identification of the property, what improvements were made, and the increase in value. That application will be submitted to the City and through action by Council it will be stated that the area has met the criteria to be considered “Qualified Real-Estate”. The resolution is sent to the City Assessor and that would mean the area is eligible for property tax abatement or exemption.

Mr. Diekmann recommended approval of nine of the ten properties. That one, 205 Wilmoth had not completed the criteria to register and conform to the Crime-Free Housing Program. That will be noted in the report and that property will not receive one of the potential years of tax abatement in the future. The City will have approximately \$1.2 million of property tax revenue that has been exempted that the City would have received over the life of the abatement schedules.

Director Diekmann informed Council that the decision made is saying that the work done to prepare the store fronts and ground floor commercial meets the Urban Revitalization criteria. The Downtown program is trying to ensure creating retail tenants. The Program very specifically supports retail and service uses along Main Street and not other things unless they already exist. Facade work is unlikely to raise the assessed value. Along with the facade, if an owner would create more floor space to rent or improve a second floor that would unlock the value through the Urban Revitalization Plan. The City is trying to incentivize the owners to do more than just the cosmetic exterior and create more useable space Downtown.

Moved by Beatty-Hansen, seconded by Betcher, to adopt RESOLUTION NO. 18-070 approving the request of the 2018 Urban Revitalization tax abatement for nine properties, as recommended by staff.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**INDUSTRIAL PRETREATMENT PROGRAM:** Director of Water and Pollution Control John Dunn reminded Council that this item had been brought to Council in workshop format in October. Environmental Specialist Dustin Albrecht highlighted the revisions that were done to the document. Communication was done with the USDA to address their concerns of confidentiality and language. The EPA and DNR were consulted to assist in clearing up these items. The changes were communicated to all industries that are subject to the use of the program. Final approval was received for the Industrial Pretreatment Program from the Iowa Department of Natural Resources in January.

Moved by Nelson, seconded by Gartin, to adopt RESOLUTION NO. 18-071 approving the updated Industrial Pretreatment Program.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**RADIO PROJECT PHASE 2 FUNDING AGREEMENT WITH STORY COUNTY, IOWA STATE UNIVERSITY, AND THE STORY COUNTY 9-1-1 BOARD:** Police Support Services Manager Doug Houghton stated that the radio system is used by City employees, both public safety agencies, and public service. Work was done with County partners and Iowa State University to fund a professional services study for the new radio system. The cost is among with the 9-1-1 Board, County Board of Supervisors, Iowa State University, and the City of Ames. All interested parties are in favor of the Funding Agreement for the radios.

Moved by Betcher, seconded by Corrieri, to adopt RESOLUTION NO. 18-072 approving the Radio Project Phase 2 Funding Agreement with Story County, Iowa State University, and the Story County 9-1-1 Board.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**APPROVAL OF 2018/19 COUNCIL GOALS, OBJECTIVES, AND TASKS:** Assistant City Manager Phillips reminded Council that it was identified to retain the overall goals previously in use, but identify new tasks and objectives to go along with those goals. Staff outlined more specific details regarding the tasks that would be involved. City Manager Schainker added that there will be continual updates as tasks are completed more will be added. Obvious sequential tasks will be done, but policy changes that need direction would come back to Council.

Moved by Martin, seconded by Beatty-Hansen, to amend the language under the objective of engaging vulnerable groups in the community from “will act on them” to “are encouraged to act on them.”

Vote on Motion: 5-1. Voting aye: Betcher, Nelson, Martin, Beatty-Hansen, Corrieri. Voting nay: Gartin. Motion declared carried.

Moved by Betcher, seconded by Beatty-Hansen, to approve 2018/19 Council goals, objectives, and tasks, as amended.

Vote on Motion: 6-0. Motion declared carried unanimously.

**ORDINANCE TO ASSIGN APPROVED ANNEXED AREA (RESOLUTION NO. 17-698) TO WARD AND PRECINCT:** Moved by Beatty-Hansen, seconded by Corrieri, to pass on first reading to approve annexed area (Resolution No. 17-698) to a Ward and Precinct.  
Council Member Beatty-Hansen withdrew the motion.

Mayor Haila opened the hearing. After no one came forward to speak he closed the hearing.

Moved by Beatty-Hansen, seconded by Betcher, to pass on first reading the assignment of the approved annexed area (Resolution No. 17-698) to a Ward and Precinct.

Roll Call Vote: 6-0. Motion declared carried unanimously.

**ORDINANCE TO AMEND MUNICIPAL CODE CHAPTER 28 TO INCORPORATE PRETREATMENT LOCAL LIMITS TABLE:** Moved by Beatty-Hansen, seconded by Betcher, to pass on second reading an Ordinance to amend Chapter 28 to incorporate the Pretreatment local limits table.

Roll Call Vote: 6-0. Motion declared carried unanimously.

**ORDINANCE TO REZONE PROPERTY AT 3504 GRAND AVENUE:** Moved by Nelson, seconded by Beatty-Hansen, to pass on third reading and adopt ORDINANCE NO. 4334 rezoning property at 3504 Grand Avenue from Residential High Density (RH) to Neighborhood Commercial (NC).

Roll Call Vote: 6-0. Ordinance declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**COUNCIL COMMENTS:** Moved by Betcher, seconded by Beatty-Hansen, to put the Mayor and Council's Bike Ride on an upcoming agenda.

Vote on Motion: 6-0. Motion carried unanimously

Moved by Beatty-Hansen, seconded by Gartin, to direct staff to come back to Council with a memo about filling in gaps in the infrastructure and recommendation about assisting in funding to connect the gaps.

Vote on Motion: 6-0. Motion carried unanimously.

Moved by Beatty-Hansen, seconded by Gartin to request a memo from staff regarding the Iowa DOT letter dated January 29, 2018.

Vote on Motion: 6-0. Motion declared carried unanimously

Moved by Betcher, seconded by Gartin, to adjourn the meeting at 7:37 p.m.

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Diane R. Voss, City Clerk

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John A. Haila, Mayor

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Stacy Craven, Recording Secretary