

COUNCIL ACTION FORM

SUBJECT: REQUEST TO WAIVE FORMAL BIDDING REQUIREMENTS AND AUTHORIZE PURCHASE OF FINANCIAL SOFTWARE MAINTENANCE FROM SUPERION PUBLIC SECTOR

BACKGROUND:

Superion Public Sector is the City's software vendor for the integrated financial, payroll, utility billing, and parking citation management applications. The City contracts with the vendor on an annual basis for maintenance services. Superion Public Sector is the sole provider of maintenance for these software applications.

Included in this yearly maintenance is 24-hour programming support, software upgrades on all applications throughout the year, and eligibility to take part in the annual Superion Users' Group meeting where software enhancements are requested and formalized for the next year.

The approved FY 2017/2018 budget includes \$102,347 for Superion Public Sector software maintenance.

ALTERNATIVES:

1. Waive formal bidding requirements and authorize City staff to enter into FY 2017/2018 software maintenance contracts with Superion Public Sector at a cost of \$95,375.02.
2. Do not authorize continuing software maintenance contracts with Superion Public Sector.

MANAGER'S RECOMMENDED ACTION:

Superion Public Sector is the sole provider of the maintenance services for the integrated financial, payroll, utility billing, and parking citation management software. The agreement for these applications includes software maintenance.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby waiving formal bidding requirements and authorizing City staff to enter into FY 2017/2018 software maintenance contracts with Superion Public Sector at a cost of \$95,375.02.