

RESOLUTION NO. _____

**A RESOLUTION ADOPTING NEW AND REVISED FEES FOR THE
CITY OF AMES, IOWA**

BE IT RESOLVED by the City Council for the City of Ames, Iowa, that the following fees shall be adopted or adjusted to recover the approximate actual costs of city services from those who use and benefit from these services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ames, Iowa, that fees shall be adopted as follows:

SECTION ONE. The following Animal Control Fees are hereby adopted or adjusted effective July 1, 2017, and codified as Appendix E:

FEES FOR ANIMAL SHELTER SERVICE

Impound Fees (release to owner):

1st time.....	\$25.00
2nd & Subsequent times.....	\$30.00

Putting Animals up for adoption:

Adult dogs, residents.....	\$15.00
Adult cats, residents.....	\$10.00
Puppies & kittens, singles	\$10.00
Puppies & kittens, multiples.....	\$7.00

Adoption of Animals:

Pure Breed (unaltered)	\$80.00
Dogs.....	\$50.00
Refund after neutering, dogs	\$30.00
Cats.....	\$40.00
Refund after neutering, cats.....	\$25.00
Ferrets	\$40.00
Rabbits and other small domestics.....	\$10.00

Permit Fee:

Any permit required by state or local law including dangerous animal, traveling wildlife, menageries, shows, petting zoos or exhibitor fees	\$36.00
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Animal Shelter Boarding Fees:

Per day	\$10.00
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Fee waivers for special needs adoptions, overcrowding or emergency shelter services are approved by the Animal Control Supervisor by authority of the City Council.

Adoption Fees are waived for Senior Citizens.

If an animal, due to it's rare breed would bring a fair market value which far exceeds the fees listed in the rare animal fee schedule then the animal control staff of the City of Ames, Iowa, is authorized to charge that fair market fee for both putting up for adoption and adoption fees. The animal control staff must research the fee that they feel should be charged for a very rare breed of animal and document how the figure was arrived at.

All Animal Shelter Service Fees Set by Resolution of City Council.

SECTION TWO. The following Public Works Fees are hereby adopted or adjusted effective July 1, 2017, and codified as Appendix F:

SOLID WASTE RULES AND REGULATIONS

1. No liquids, animals, hazardous or toxic waste, or demolition material will be accepted at the Arnold O. Chantland Resource Recovery Center except motor oil that is delivered to the Arnold O. Chantland Resource Recovery Center in separate containers. All containers, except for motor oil, must be open.
2. Per Capita Charge\$9.10
3. Delivery charges at the Arnold O. Chantland Recovery Center shall be:
 - a. Vehicles through the meter gate:

Passenger cars, each	\$10.00
Pickup, vans or vehicles towing trailers, each	\$25.00
Single garbage bag, each.....	\$3.00
 - b. Commercial charge customers through the scales:

All vehicles, including those of licensed refuse haulers, per ton

(Minimum charge one ton)	\$55.00
c. Non Per Capita Rate, per ton	\$63.06
d. Out of County rate, per ton.....	\$126.12
 - e. Tires*:

16" or smaller	\$2.25
16.5" - 24" truck tires and farm front skidsteer tires	\$9.00
Sand box tire or farm tractor tire.....	\$38.00
*Any tire on a rim, the actual tire disposal charge plus for rim	\$5.00
 - f. Iowa State University, other State and Federal agencies

A proportional share by weight on the system cost
or as provided by contract
 - g. Motorized white goods, including refrigerator, freezers, washing machines, dryers, air conditioners and microwave ovens, each..... \$20.00
4. The plant will be closed on the following holidays: New Years Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. When the holiday falls on Sunday the following day will be observed.

MISCELLANEOUS FEES

1. **SIDEWALK CLEARING** shall be the actual cost plus a \$50.00 administrative fee.
2. **CURB OPENINGS.**
 - a. A charge of fifty dollars (\$50.00) per opening shall be made for all applications for residential curb openings or changes in width or location of any existing residential access drive.
 - b. A charge of fifty dollars (\$50.00) shall be made for all applications for commercial or industrial curb cuts, openings or access permits and any application for any type of curb opening or access permit to a primary highway.
3. **SIDEWALKS.**
 - a. A charge of fifty dollars (\$50.00) per single frontage property shall be made for all applications for new sidewalk installation.
 - b. A charge of seventy-five (\$75.00) per property having two or more frontages shall be made for all applications for new sidewalk installation.

4. **DRIVEWAY CULVERT INSTALLATION.** Driveway culverts shall be furnished and installed by and remain the property of the City. The owner of the property to which access is provided by the culvert shall be charged a fee of thirty-five dollars (\$35.00) per lineal foot of culvert used.

5. **PLAN FEES.** One set of bidding documents is available without charge to prospective bidders, subcontractor bidders, suppliers, and contractor plan room services. For all others, Plan Fees shall be the actual cost of printing plus a \$15.00 administrative fee.

6. **ENGINEERING FEES**

a. Graphical Printing

Labor, per hour (minimum one-quarter hour charge).....	\$65.00
Paper, 8 ½" x 11" (black & white)	\$.25
Paper, 11" x 17" (black & white)	\$.50
Paper, 8 ½" x 11" (color map)	\$2.50
Paper, 11"x 17" (color map)	\$5.00
Plots, per sq. ft. (black & white, line drawing)	\$1.25
Plots, per sq. ft. (color map).....	\$2.50

b. Geographic Information System (GIS) data

Labor, per hour (minimum one-quarter hour charge).....	\$65.00
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c. Sewer connection (8" sewer), per lineal foot.....	\$20.00
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d. Water service connection (8" main), per lineal foot	\$20.00
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(with a minimum charge of \$650.00 per lot or land parcel)

e. Construction inspection <u>only</u> shall be actual costs.	
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SECTION THREE. The following Building & Development Fees are hereby adopted or adjusted effective July 1, 2017, and codified as Appendix L:

Building Permit Fee Schedule

The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating and air conditioning, elevators, fire-extinguishing systems and any other permanent equipment. The building permit fee will be 60% of the amounts listed in the table below; however, the minimum building permit fee will be \$30.90.

<u>TOTAL VALUATION</u>	<u>AMOUNT OF FEE</u>
\$1.00 to \$500.00	\$30.90
\$501.00 to \$2,000.00	\$30.90 for the first \$500.00, plus \$3.15 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$78.00 for the first \$2,000.00 plus \$14.40 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$409.70 for the first \$25,000.00 plus \$10.40 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$669.75 for the first \$50,000.00 plus \$7.20 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.

\$100,001.00 to \$500,000.00	\$1,030.25 for the first \$100,000.00 plus \$5.80 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$3,337.45 for the first \$500,000.00 plus \$4.90 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,783.70 for the first \$1,000,000 plus \$3.75 for each additional \$1,000.00 or fraction thereof.

Plan Review Fee

The Plan Review Fee shall be seventy (70) percent of the Building Permit Fee to cover costs to the city in reviewing plans for code compliance.

Additional Fees

For each issuance of a Temporary Certificate of Occupancy	\$53.55
For Administrative Fee to cancel a permit	\$53.55
Minimum fee to investigate moving a building regardless of whether it is moved or not. (If move occurs also must pay actual city expenses)	\$107.10
For all reinspections after the first free one	\$53.55
To issue a foundation permit prior to issuance of the building permit	\$53.55
To issue a Certificate of Occupancy for a use change	\$53.55
Storm Water Lot Development Permits	\$200.00
Storm Water Management and/or Pollution Prevention Subdivision Plan Review	\$450.00
Grading Permit	\$250.00
Storm Water Pollution Prevention Site Plan Review (1 st year permit)	\$300.00
Each additional year site is active	\$200.00

Planning and Housing Fees

Annexation (Clerk's Office)	\$200.00
LUPP Map Amendment (Major)	\$500.00
LUPP Map Amendment (Minor)	\$300.00
LUPP Text Change	\$300.00
Rezoning (Map Amendment)	\$300.00
Rezoning with Master Plan	\$550.00
Zoning Ordinance Text Amendment	\$200.00
PRD Development Plan	\$400.00
PRD Amendment (Major)	\$400.00
PRD Amendment (Minor)	\$150.00
Plats - Preliminary	\$500.00
Plats - Final	\$300.00
Plat of Survey	\$100.00
Plats - Rural Subdivisions	\$750.00
Major Site Development Plan	\$400.00
Minor Site Development Plan	\$200.00
Special Use Permits	\$150.00

Variances	\$150.00
Other ZBA Decisions	\$75.00
Permitted Home Occupation	\$20.00
Special Home Occupation	\$100.00
RLP Plan Development and Amendment	\$400.00
Zoning Confirmation Letter per Lot or Parcel	\$120.00
Urban Revitalization/Urban Renewal Area	\$250.00
UCC Filings	-0-
Flood Plain Development Permit	\$75.00
Supervised Transitional Home	\$150.00
Wireless Facility Administrative Review	\$150.00
Minor Amendments Approved Special Use or Major Site Development	\$150.00
Adaptive Reuse	\$400.00

SECTION FOUR. The following Police Department Fees and Charges are hereby adopted or adjusted effective July 1, 2017, and codified as Appendix M:

POLICE DEPARTMENT FEES & CHARGES

Accident and Police Reports	\$3.00 per incident
Overtime Payback and Event/Escort Service (per hour)	\$54.00
Community Safety Officer Event/Escort Service (per hour)	\$20.00
False Alarm Fee – After three times	\$30.00
Process Service Fee	\$20.00
Service fee for Service of Warrant.....	\$20.00
Non-criminal fingerprinting fee.....	\$10.00
Booking Photo/Other Photo	\$3.00
Parking Collection Fee.....	\$5.00
Copying of Public Record	\$0.10 per page (\$1.00 minimum)

Car/Booking/Other Video (VHS or Digital) or Audio Recordings shall be charged at actual cost. Actual cost shall be defined as the time spent on the specific recording plus the cost of the media.

SECTION FIVE. The following Water and Pollution Control Fees are hereby adopted or adjusted effective July 1, 2017, and codified as Appendix Q:

WATER AND POLLUTION CONTROL FEES & CHARGES

Water Division

Bulk Water Service.....	\$0.77/100 gallons
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Water Meter Division *

	With Integral Radio	With Radio ERT
Meter & Setting Fees - Disc Style		
5/8" or 5/8 " x 3/4" disc.	\$325.00	\$320.00
3/4" disc.	\$345.00	\$345.00
1" disc	\$365.00	\$365.00
1 1/2" disc	\$635.00	\$610.00

Meter & Setting Fees - Ultrasonic Style

1½"	\$745.00
2"	\$845.00

Meter & Setting Fees - Magnetic Style

2"	\$2,305.00
3"	\$3,025.00
4"	\$3,705.00
6"	\$5,480.00

Meter & Setting Fees - Turbo Style

2"	\$1,580.00
3"	\$2,135.00
4"	\$3,030.00
6"	\$5,990.00

Meter & Setting Fees - Misc. Meters

Larger than 4" or alternative styles
- to be determined when ordered

Hydrant Meter** \$220.00

Frozen/damaged meter

Construction Meter \$185.00
Meters 1-1/2" and larger \$110.00 trip fee + repairs/replacement
Meters 1" and smaller \$70.00 trip fee + Depreciated Value

Depreciated Value is a straight line depreciation of the Meter and Setting Fees above, based on length of time meter has been in service.

< 1 year	100%
< 2 years	90%
< 3 years	80%
< 4 years	70%
< 5 years	60%
< 6 years	50%
< 7 years	40%
< 8 years	30%
< 9 years	20%
<10 years	10%
>10 years	0%

Unauthorized use of water \$172.00/occurrence
Unmetered use of water \$2.26/day + \$15.02/month
Resetting fee for unauthorized meter removal \$70.00
Customer requested meter test fee \$125.00
Service or meter disconnect or reconnect fee \$ 70.00/trip

* Meter setting fees above include two service trips (one to set the temporary/construction meter, and one to set the permanent meter). A fee of \$60.00 will be charged for additional trips due to unexposed or inoperable curb boxes, incomplete remote wire installations, or other circumstances where the meter installation cannot be completed.

** Hydrant meter fees include the cost to install and remove the meter. Requests to move the meter to a new location will be charged one-half of the hydrant meter fee. Consumption will be billed at the "Irrigation and Yard Water" rate. For usage that covers more than 30 days, the block sizes will be adjusted accordingly.

WPC Division

Waste Hauler Fee - Ames locations*

Domestic/Residential Waste \$8.00/load + \$3.85/100 gallons
Restaurant Grease Traps \$53.00/load + \$3.10/100 gallons
Non-Domestic Waste \$8.00/load + unit rate to be determined

* Non-Ames location surcharge	15%
Unauthorized Sewer Use.....	\$205.00/occurrence
Unmetered Sewer Use.....	\$2.61/day + \$17.96/month

High-Strength Surcharge Rates*

<u>Parameter</u>	<u>Surcharge Rate</u>
Oxygen Demand	
CBOD ₅	\$0.41/lb.
COD	\$0.15/lb.
Nitrogen	
NH ₃ -N	\$1.44/lb.
TKN	\$0.93/lb.
Solids	
TSS	\$0.60/lb.
Fats, Oils, and Grease	
Oil and Grease	\$0.84/lb.

***Monthly High-Strength Surcharge Fees of less than \$5/month will be waived**

Restaurant Surcharge

Restaurant surcharge on sewer use for customers operating Food Service Establishments	\$2.54/100 cubic ft.
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Restaurant Fee

Restaurant fee for sewer use for customers
operating Food Service Establishment which are
not billed for sewer usage or whose sewer usage
is not representative of the facilities food service
activities. \$75.00/month.

(Ord. No. 4199, 11-25-14; Ord. No. 4263, 6-28-16)

Administrative Division

Copies of Records *	
Black & White, 8 ½" x 11"	\$0.10/copy
Black & White, 11" x 17"	\$0.20/copy
Color, 8 ½" x 11"	\$0.20/copy
Color, 11" x 17"	\$0.40/copy

* Plus staff time to prepare records (wages & benefits)

Laboratory Division

Analytical Fees, per sample per test

Bacteriological Tests	
Coliform, Total (present/absent).....	\$19.50
Coliform, Total (quantified).....	\$19.50
Coliform, Fecal (present/absent).....	\$19.50
Coliform, Fecal (quantified).....	\$19.50
E coli (present/absent).....	\$19.50
E coli (quantified).....	\$19.50
Chloride.....	\$20.00
Chlorine	
Free	\$19.50

Total.....	\$19.50
Hardness.....	\$19.50
Metals	
Arsenic.....	\$20.00
Cadmium.....	\$15.00
Chromium.....	\$15.00
Copper.....	\$15.00
Lead.....	\$20.00
Mercury.....	\$25.00
Molybdenum.....	\$20.00
Nickel.....	\$15.00
Selenium.....	\$20.00
Silver.....	\$15.00
Zinc.....	\$10.00
Nitrogen	
Ammonia.....	\$19.50
Nitrate.....	\$19.00
Nitrite.....	\$19.50
Nitrate + Nitrite.....	\$19.50
Total Kjeldahl Nitrogen.....	\$39.00
pH.....	\$13.50
Phenol.....	\$28.00
Phosphorus	
Orthophosphate.....	\$19.50
Total Phosphorus.....	\$19.50
Oxygen Demand	
Chemical Oxygen Demand (COD).....	\$20.00
Five-day Biochemical Oxygen Demand (BOD ₅).....	\$37.00
Five-day Carbonaceous Biochemical Oxygen Demand (CBOD ₅).....	\$37.00
Solids	
Total Solids (TS).....	\$19.50
Total Volatile Solids (TVS).....	\$19.50
Total Suspended Solids (TSS).....	\$19.50
Volatile Suspended Solids (VSS).....	\$19.50
Total Dissolved Solids (TDS).....	\$10.00
Temperature.....	\$5.00

For analytes not listed that are analyzed in-house, the fee will be determined on a case-by-case basis from an estimate of actual staff time (including benefits) plus 25% overhead to cover chemicals, equipment, and incidentals.

Samples sent to an outside lab.....Actual Invoiced Cost

Sample Collection Fees

Drinking water sampled from the tap of a completed structure.....	\$37.00
Drinking water sampled from a field tap or structure under construction.....	\$49.00

All other sample collection fees will be determined on a case by case basis from an estimate of the actual staff time (including benefits) plus 25% overhead to cover equipment, and incidentals.

SECTION SIX. The following Electric Department Fees and Charges are hereby adopted or adjusted effective July 1, 2017, and codified as Appendix R:

ELECTRIC DEPARTMENT FEES & CHARGES

ELECTRIC DISTRIBUTION

Standard Single Phase Temporary service\$200

A standard single phase temporary service includes an overhead service drop from an existing transformer to a customer-provided pole (or adequately supported service connection point) during Electric Distribution business hours. Includes furnishing a length of service conductor not to exceed 125 feet. Labor and materials required for a non-standard temporary service shall be billed at actual costs.

Standard Customer-Requested Temporary Disconnection – Reconnection Fee \$100

For disconnect-reconnect requests made at least one working day before the service is reconnected. Includes one return reconnect trip, or up to 20 minutes of standby time for work performed during Electric Distribution business hours. Service for a non-standard disconnect-reconnect shall be billed at actual costs.

Requested, or non-standard work Varies-- billed at actual cost

Non-standard work includes multiple/excess trip charges, same-day (non-emergency) service requests, excess standby charges, trouble/emergency-service calls where the trouble is found to be on the customer's equipment, or work requested outside business hours

Pole Attachment Fee (Single Cable) \$13.05/pole/year

ELECTRIC METER

Customer Requested Meter Test Fee

Within Utility Board limits (98% through 102%) \$20.00

Outside Utility Board limits Free

SECTION SEVEN. The following Miscellaneous Fees and Charges are hereby adopted or adjusted effective July 1, 2017, and codified as Appendix V:

MISCELLANEOUS FEES & CHARGES

Returned Check Service Charge	\$20.00
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Same Day Service Charge:

During business hours	\$25.00
During non-business hours	\$60.00

Re-establish Account Fee - After Termination for Nonpayment of Bill or Deposit (includes reconnection if service was disconnected):

During business hours	\$ 40.00 (a)
During non-business hours	\$100.00 (b)

- (a) If reconnection is done by a line crew during business hours – an additional fee of \$200.00 shall be charged.
- (b) If reconnection is done by a line crew during non-business hours – an additional fee of \$350.00 shall be charged.

Adopted this _____ day of _____, 20____.

Diane R. Voss, City Clerk

Ann H. Campbell, Mayor



Memo

To: Mayor & Council
From: John Dunn
Date: June 9, 2017
Subject: Updates to Appendix Q Fees & Charges (W&PC)

Most revisions to fees and charges are reviewed with Council during the budget review process. A number of W&PC Fees cannot be determined that far in advance, as they are based on pricing for products (such as water meters) that are not received until closer to the start of the new fiscal year. The revisions to Appendix Q being presented at this time include the following changes.

- **Meter Division Fees.** The cost for setting new meters is updated annually to reflect the new bid pricing for meters and accessories. The fees also include an allowance for the typical labor to install the equipment that are updated annually based on changes in hourly rates, and vehicle operating costs that are adjusted annually based on the most recent operating costs.
- **WPC Division Fees.**
 - The fees for disposing of hauled wastes at the Water Pollution Control Program are being substantially lowered. Staff has previously informed Council of our ultimate intent to do this in conjunction with the implementation of the new Fats, Oils, and Grease Control Program.
 - Because there is no Sewer rate increase planned for July 1, the High Strength Surcharge Rates will remain unchanged. Staff is proposing to add a new “de minimus” level of \$5.00 per month, below which a High Strength Surcharge bill would not be generated. The intent behind this addition is to no longer issue a surcharge bill when the cost of preparing and delivering the bill is more than the actual bill.
- **Laboratory Division Fees.** This is a new section being proposed for the first time. Laboratory fees have historically been billed as a part of the Industrial Pretreatment Program, but have never been included in the Appendix Q fee schedule. Recently, the Laboratory Services Division has performed a large number of analyses each year in support of various grants or other special studies where it is important to be able to quantify the value of the in-kind service being provided. Having an adopted fee list would greatly simplify the process of estimating the value of these services.