

COUNCIL ACTION FORM

**SUBJECT: WATER POLLUTION CONTROL FACILITY ADMINISTRATION
BUILDING HVAC SYSTEM REPLACEMENT**

BACKGROUND:

On September 13, 2016, Council awarded a contract to Wolin & Associates, Inc., of West Des Moines, Iowa in the amount of \$363,020 for the replacement of the Admin Building HVAC System at the Water Pollution Control Facility.

All work under this contract was completed in accordance with the plans and specifications on March 9, 2017. One change order was issued in the amount of \$3,790 for the addition of two motor starters and replacement of a fire damper, bringing the final construction cost of the project to \$366,810. A copy of the Engineer's Certification of Completion is attached.

ALTERNATIVES:

1. Approve completion and authorize final payment, in accordance with the contract, to Wolin & Associates, Inc., of Ames, Iowa.
2. Do not accept completion of the HVAC System replacement project at this time.

MANAGER'S RECOMMENDED ACTION:

Work for the project has been completed in accordance with plans and specifications, and the engineer has provided a Certificate of Completion.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.

**AIA**[®]**Document G704™ – 2000****Certificate of Substantial Completion****PROJECT:***(Name and address)*Ames Water Pollution Control Facility
HVAC
56797 280th, Ames, IA 50010**PROJECT NUMBER:** 158009/**CONTRACT FOR:** General Construction**CONTRACT DATE:** September 13, 2016**OWNER:** ☒**ARCHITECT:** ☒**CONTRACTOR:** ☒**FIELD:** ☐**OTHER:** ☐**TO OWNER:***(Name and address)*City of Ames
515 Clark Ave.
Ames, IA 50010**TO CONTRACTOR:***(Name and address)*Wolin Mechanical Electrical
1720 Fuller Rd.
West Des Moines, IA 50265**PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:**

The Work shown and described in Contract Drawings dated 07/26/2016 and titled "City of Ames Water Pollution Control Facility Administration Building HVAC Replacement" along with any work modified by either Addendum or accepted Change Order Proposal.

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty

Two Year Warranty for all equipment and mechanical and electrical system upgrades.

Date of Commencement

03/09/2017

Farris Engineering

ARCHITECT**BY**

03/09/2017

DATE OF ISSUANCE

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$0.00

The Contractor will complete or correct the Work on the list of items attached hereto within Zero (0) days from the above date of Substantial Completion.

Wolin Mechanical Electrical

CONTRACTOR**BY****DATE**

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 8:00 am (time) on 03/09/2017 (date).

City of Ames

OWNER**BY****DATE**

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)