

**COUNCIL ACTION FORM**

**SUBJECT: 2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC FACILITIES IMPROVEMENTS PROGRAM FOR NON-PROFIT ORGANIZATIONS (PARKING LOT IMPROVEMENTS FOR MAINSTREAM LIVING)**

**BACKGROUND:**

The City's 2015-16 CDBG Annual Action Plan set aside \$134,000 to implement a Public Facilities Improvements Program for non-profit organizations. At the September 13, 2016 City Council meeting, City Council approved funding for Mainstream Living and for Youth and Shelter Services subject to compliance with CDBG requirements. The Mainstream Living project is for ADA parking lot improvements to their facility at 1200 McCormick. The total amount of the project is \$100,246.90 (\$64,000 of CDBG funds and \$36,246.90 of local match funds).

Staff has completed environmental review and plans and specifications for the Mainstream Living Project and is now ready to solicit for construction bids. The project will be awarded based on the lowest cost of the base bid plus one of the pavement alternates. Bids will be due by January 18, 2017 with a report of bids to City Council on January 24<sup>th</sup>.

The project will be financed with \$64,000 in CDBG funds along with \$36,246.90 of local match funds from Mainstream Living. Administration of the project will be financed under the CDBG administration costs.

**ALTERNATIVES:**

1. Approve the 2016/17 CDBG Public Facilities Improvements Program for ADA Parking Lot Improvements for Mainstream Living by establishing January 18, 2017, as the date of letting and January 24, 2017, as the date for report of bids.
2. Do not proceed with this project.
3. Approve the project with modifications.

**CITY MANAGER'S RECOMMENDED ACTION:**

The proposed project is consistent the program guidelines and funding appropriated for the Public Facilities Improvement Program. **Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the 2016/17 CDBG Public Facilities Improvements Program for ADA Parking Lot Improvements for Mainstream Living by establishing January 18, 2017, as the date of letting and January 24, 2017, as the date for report of bids.**