

**COUNCIL ACTION FORM**

**SUBJECT: CYRIDE 2016 SECURITY ENTRY SYSTEM, PHASE 1 PLANS AND SPECIFICATIONS**

**BACKGROUND:**

CyRide's facility access control and security system was installed as part of the 2008 facility office addition. Parts of the system failed in the fall of 2015 and other parts of the system are unstable. Efforts to repair the system have been unsuccessful, since the technology used in 2008 is no longer supported.

CyRide staff has been working with an architectural and engineering consultant to develop plans and specifications to replace and expand the existing system. Phase I will restore existing functionality of building access control, intruder detection, and digital video premises monitoring in the administration area. Later phase(s), contingent upon budget, would expand the system throughout the entire facility, including the maintenance and bus storage areas.

Local funding of \$30,000 was included in the FY 15/16 budget as well as in the FY 16/17 budget. The two fiscal years are being consolidated for a total Phase I budget of \$60,000. Another \$200,000 is being proposed in the next fiscal year's budget for system expansion.

Funds Available	Dollars
FY16 Funds	\$ 30,000
FY17 Funds	\$ 30,000
Total Available	\$ 60,000

Architectural drawings and specifications are now on file in the Office of the City Clerk. Bid letting will be December 14, 2016, with bids due on January 12, 2017. Bid results will be reported to Council on January 24, 2017.

**ALTERNATIVES:**

1. Approve plans and specifications for the CyRide 2016 Security Entry System, Phase I Project, establish January 12, 2017 as the bid due date, and establish January 24, 2017, as the date to report bid results to Council.
2. Direct staff to continue to work with the architect to refine the project plans.

**MANAGER'S RECOMMENDED ACTION:**

This facility access control and security system project is needed to restore the functionality of the existing system in the administration area of the CyRide facility. New equipment will allow for expansion of the system to the entire facility in future years.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.