

COUNCIL ACTION FORM

SUBJECT: CITY HALL GYMNASIUM HVAC RENOVATIONS

BACKGROUND:

The City Hall Gymnasium HVAC system is no longer running at full capacity and is in need of repairs. Due to the cost to repair the unit and the age of the system, staff has determined that replacing the system is the most efficient use of maintenance funds.

Staff contracted with LMV Engineering, LLC at a cost of \$11,000 to design a new HVAC system for the gymnasium. The new system will replace both the existing system and the ductwork in the gymnasium. The base specifications call for new spiral ductwork, while an alternative specification has also been prepared for a fabric duct. Either style of new ductwork will be less obtrusive than the existing ductwork.

The estimate for construction is \$170,000. Funding will come from the City Hall Improvements Capital Improvement Program. This program has an accumulated balance of \$185,574 that is available for construction. The engineering expense was accounted for previously.

City staff will coordinate staging and construction to minimize the impact of the construction work on gym users.

ALTERNATIVES:

1. Approve plans and specifications for the City Hall Gymnasium Renovations project and establish December 21, 2016, as the bid due date and January 10, 2017, as the date for report of bids.
2. Do not move forward with this project.

MANAGER'S RECOMMENDED ACTION:

By replacing the gymnasium HVAC units and ductwork, the climate control of the gymnasium will be greatly improved.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.