

## Staff Report

**CAPITAL FUNDING FOR HUMAN SERVICES AGENCIES**

August 23, 2016

**BACKGROUND:**

At the November 24, 2015, City Council meeting, the City Council directed staff to look into developing a one-time grant program in FY 2017/18 to fund capital projects for human services agencies, with the first task involving the staff to reach out to human services agencies.

As a first step, City staff attended a meeting of the Human Services Council in late winter and discussed this concept with representatives of area human services agencies. As a follow-up to this discussion, a survey was developed over the summer and sent to 30 agencies to gather information about their capital project needs with the expectation that the information garnered will assist the staff in developing a grant program should the Council decide to proceed with one. A total of 14 agencies responded (See Attachment I).

**RESPONSE SUMMARY:**

The survey asked agency representatives to consider their short-term, already planned capital needs, as well as their long-term or “wish-list” capital needs. For the purpose of the survey, short-term needs were described as those projects being considered in the next 24 months. “Capital Projects” were defined as acquiring, repairing, or upgrading a physical asset such as land, a building, or equipment, where the physical asset has a useful life longer than a year that helps facilitate a service to clients.

Six agencies indicated that they had a capital improvements plan, while eight did not. All responding agencies but one received operational support from the City of Ames.

Each agency was asked to provide a short description and estimate of costs for **capital projects planned in the next two years**, which were broken down into the following categories:

1. Vehicles
2. New Facility Construction or Expansion
3. Renovation or Repairs to Existing Facilities
4. Equipment
5. Other

A summary of the anticipated projects is shown below:

<b>CAPITAL PROJECTS PLANNED IN NEXT TWO YEARS</b>		
<b>Project Type</b>	<b>Project</b>	<b>Cost</b>
Vehicles	Replace five vehicles	\$150,000
	Purchase accessible van and replace vehicles	\$100,000
	Purchase 8 buses and 1 minivan	\$783,000
New Construction	Build transitional living home	\$400,000
	Build new senior services facility	\$5,000,000
	Acquire climate controlled book/materials storage area	Unknown
Renovation/Repairs	Replace HVAC system	Unknown
	Enclose entryway	\$20,000
	Sound attenuation throughout building	\$25,000
	Annual facility repairs	\$75,000
	Replace kitchen floor	\$2,500
Equipment	Install electrical and air distribution system	\$75,000
	Replace 35 computers	\$13,000
	Install handicapped stair lift	\$4,500
	Replace computers	\$2,000
	Purchase exercise equipment	\$2,400
Other	Install smoke alarms and obtain fire safety materials.	Unknown
<b>TOTAL</b>		<b>\$6,652,400</b>

Four agencies responded that they had applied for or secured grants for their projects, totaling \$65,000. Two organizations indicated that they had raised funds totaling \$162,000 for their projects. Four organizations indicated donors had contributed funds. A total of \$276,200 was anticipated from individual donors. One agency indicated it could secure an estimated \$350,000 from the sale of existing property, subject to City Council approval.

The organization representatives were asked whether they anticipated being able to secure the remaining financing for their proposed projects within the project schedule. Two responded Probably or Definitely Not, five responded Neutral, three responded Probably or Definitely Yes, four did not respond to this question.

Respondents indicated a variety of benefits from conducting the projects, including creating more storage, addressing safety issues, and improving service delivery. If they were unable to complete the projects, agencies indicated it would hamper their efforts to serve more clients or that they may have to curtail existing services. Respondents were asked whether they would be able to provide matching funds. Three responded that a 50% match could be provided, one could provide a 25% match, and one could provide a 60% match. Of the remaining three that responded, two had enough funds to complete the project and one could match at a variable amount.

**WISH-LIST PROJECTS:**

Respondents were also asked to describe their organizational wish-list projects that they would like to accomplish, but for which they have no timetable or existing plan to achieve. These projects are indicated below:

<b>WISH-LIST CAPITAL PROJECTS</b>		
<b>Project Type</b>	<b>Project</b>	<b>Cost</b>
Vehicles	Purchase small bus	\$65,000
	Purchase replacement vehicles	Unknown
	Purchase SUV and small trailer	\$27,000
New Construction	Expand building	\$650,000
	Add 2-3 remote facilities	\$3,000,000
	Add 2 transitional living facilities	\$225,000 ea.
	Build small transitional living complex	\$1,000,000
	Construct larger office space	Unknown
Renovation/Repairs	Renovate parking lot	\$57,200
Equipment	Replace windows	\$86,320
	Accessible track system in one home	\$10,000
	Replace computers, tablets, server	\$5,000
	Replace stove, dishwasher	\$3,500
Other	Purchase office furniture	\$2,500
	Update playground	\$10,000
<b>TOTAL</b>		<b>\$5,366,520</b>

Because these projects are less imminent, little to no funds have been secured by the agencies for them, according to the survey.

**ANALYSIS OF LOCAL OPTION SALES TAX FUND:**

Although not all potential participants completed the survey, the information received indicates that a grant program to finance capital projects at human services agencies would likely have a greater demand than what could be satisfied by available funding.

It is City staff’s understanding that the proposed source of funds for a potential grant program would be the Local Option Sales Tax (LOST) Fund balance. Based upon a voter approved referendum, revenue for the LOST Fund is allocated 60% to property tax relief and 40% for community betterment (including arts and human services funding). Funding is used to support ASSET agency activities, public art, performing arts, the Municipal Band, and City Capital Improvement Projects in a number of programs.

The FY 2016/17 adopted budget projects total revenues of \$7,916,571 and total expenses of \$8,432,876 in the LOST Fund. There is a projected ending fund balance of \$2,571,434. The Budget indicates that for this fund, a minimum fund balance of 25% of expenses less the 60% portion of revenues used for property tax relief should be

maintained. **Therefore, the minimum LOST fund balance target is \$938,219, leaving \$1,633,215 in unreserved fund balance.**

Revenues in this fund are dependent upon retail sales in the community, which fluctuate from year to year. The FY 2016/17 adopted revenues are 4.4% higher than the FY 2015/16 adopted revenues, but the FY 2015/16 adopted revenues are 9.4% lower than the FY 2014/15 actual revenues. It is important for the City Council to note that using a substantial portion of the unrestricted fund balance in one year limits the City's options to continue funding its other obligations from this Fund in the event that revenues continue to decline. **Therefore, it is staff's recommendation that if the City Council ultimately decides to allocate money from this fund for a grant program, the entirety of the unreserved fund balance should not be used.**

### **PROGRAM ISSUES NEEDING DIRECTION FROM THE CITY COUNCIL:**

Several issues would need to be addressed if the City Council chooses to proceed with developing a program to fund these types of capital projects:

#### **1. Amount of Funding to Allocate to a Grant Program**

If the City Council chooses to proceed with a grant program, it must first identify how much funding to allocate. As indicated above, City staff recommends that the City Council not allocate the entirety of the unreserved fund balance in the Local Option Sales Tax Fund, to protect the fund against unforeseen fluctuations in revenues.

#### **2. How to Prioritize Funding Requests?**

A fundamental question for the City Council to consider is how to weigh the relative merit of vastly different projects. In funding human services operations, the City's philosophy is that we are purchasing services rather than making a donation. The service purchases are made at a rate per service proposed by the agency, based on priorities outlined by the City Council. There is evidence of how many people are affected by the funding and it is clear what the impact will be for the service when additional funds are provided or when funds are decreased. The City Council has expressed an interest in connecting those services to measurable outcomes.

This potential program is unique in that the City would not be directly purchasing a service. Providing funds for a facility or equipment is less directly tied to the outcome experienced by clients. Direction from the City Council as to what its desired outcomes are in this capital funding effort would be helpful to both those preparing and reviewing applications. City staff would recommend that the City Council identify its priorities in advance of calling for applications.

#### **3. Maximum Award Size**

The table below indicates how many awards could be made of various sizes, given various amounts of funds made available:

Award Size	Total Funding Available					
	\$100,000	\$400,000	\$700,000	\$1,000,000	\$1,300,000	\$1,600,000
	Number of possible awards					
\$5,000	20	80	140	200	260	320
\$20,000	5	20	35	50	65	80
\$50,000	2	8	14	20	26	32
\$100,000	1	4	7	10	13	16
\$250,000	-	1	2	4	5	6
\$400,000	-	1	1	2	3	4

For reference, the average costs of individual projects identified in the survey (including planned and wish-list projects) were as follows:

- Vehicles: \$61,800
- New Construction: \$1,500,000
- Renovation/Repairs: \$35,940
- Equipment: \$22,413
- Other: \$6,250

From the survey, it appears that the greatest number of projects indicated were in the \$20,000 to \$50,000 range; and several more were larger cost projects that could be broken into several smaller awards that fit this range (such as proposals to buy multiple vehicles). Having fewer awards at a greater dollar amount would likely require less City staff time to administer.

#### 4. Agency Match Requirements

The City Council must also consider whether a match should be required from agencies. If so, the size of match must be determined, as well as whether that match should include cash only or consider in-kind support, such as donated labor and materials. The survey indicates that a 50% match appears to be acceptable to several agencies. This amount is also the match required for City Council's Special Allocations.

#### 5. Type of Eligible Projects

From the survey, it appears most new construction projects would be of the scale where, even with matching funds, only one or two funding awards could be made before any amount of available funding would be exhausted. Projects for equipment and vehicles tend to affect a broader variety of agencies. Those projects are of the scale where perhaps one or two dozen could be funded, depending on the amount of funds made available by the City Council. These types of projects would also require less lead time to prepare planning documents, such as gathering cost estimates.

#### 6. Type of Eligible Agencies

The City Council could choose to require that agencies must participate in ASSET and be City-funded (25 agencies), must participate in ASSET (32 agencies), must be a human services agency in Ames (approximately 50-60 agencies), or must be an Ames non-profit (100+ agencies).

## 7. Timing of Implementation

It is anticipated that agencies would need several months lead time from the time a call for proposals is announced to the application deadline. Agencies would need time to determine their proposed project details, secure any required match funding, and complete application materials. City staff would anticipate that the performance period for completion of the project and draw down of funds could be conducted during the 2017/18 fiscal year.

The City Council should note that one of the comments received at the Human Services Council was a concern that if many agencies are attempting to secure matching funds for capital projects at the same time, it may be difficult since the pool of prospective individual and corporate donors in the Ames community is limited. Therefore, the City Council may wish to consider splitting its overall allocation across two years instead of one to reduce the possibility of conflicting fundraising efforts among agencies. This would also allow the City Council to be more conservative with Local Option Sales Tax funds by adjusting its allocation over time to a grant program to ensure enough revenue is being received to avoid jeopardizing the minimum fund balance.

## 8. Review of Grant Proposals and Recommendation of Awards

The City Council must also decide how it wishes to work through applications for funding. In similar programs, the task of receiving and reviewing applications and making recommendations has fallen to volunteers (e.g., ASSET, COTA). In an instance such as this, the City Council would have to decide who should participate in this process. The City has also relied on combinations of volunteers and City staff to review applications and make recommendations, such as in the Neighborhood Improvement Program and Outside Funding Request processes.

Guidance to these groups from the Council would be critical to ensure recommendations align with the City Council's philosophy. Alternatively, the City Council could take applications directly and decide amounts to award. City staff time would be required using any of these methods, either to organize information for review or in evaluating applications directly.

Attachment I

**SURVEY SUMMARY DATA**

The following instructions were included on the survey:

“The Ames City Council is seeking information regarding the capital project needs of area human services agencies. To accomplish this, we would like to ask you to provide some general information about your agency, the capital improvements you have planned within the next 24 months to meet your clients' needs, and then what unplanned capital improvements would help your clients.

For the purpose of this survey, a capital project can be described as: acquiring, repairing, or upgrading a physical asset such as land, a building, or equipment. For the project to be considered a capital project the physical asset must have a useful life that extends beyond a year and helps to facilitate a service to clients.

This information will be compiled and reported back to the City Council. It is estimated that this survey will take between 15-45 minutes to complete, depending on the complexity of your agency's plans. Thanks in advance for your participation.”

**Q1. Respondents:**

- Ames Community Preschool Center (ACPC)
- Boys and Girls Club of Story County
- Mainstream Living, Inc.
- Friendship Ark, Inc.
- American Red Cross
- Legal Aid Society of Story County
- Mid-Iowa Community Action, Inc. (MICA)
- Volunteer Center of Story County
- Heart of Iowa Regional Transit Agency (HIRTA)
- The Salvation Army
- University Community Childcare
- Heartland Senior Services
- Raising Readers in Story County
- NAMI Central Iowa

<b>Q2</b>	<b>Yes</b>	<b>No</b>	<b>Total</b>
<b>Does your agency have a capital projects plan in place?</b>	42.86%	57.14%	
	6	8	14
<b>Does your agency currently receive operational funding from the City of Ames?</b>	92.86%	7.14%	
	13	1	14

**Q3. Please provide a short description and estimate of costs for capital projects you plan to undertake in the next two years in each category. If you have no project in a category, please leave it blank. Examples – Purchase 15 Passenger Van -- \$35,000, Remodel Existing Commercial Kitchen -- \$85,000.**

Vehicles:

- Replace 5 vehicles per yr (including lift vans) - \$150,000/yr
- Purchase wheelchair assessible van and replace needed vehicles - \$100,000
- 8 buses and 1 Minivan \$783,000

New Facility Construction or Expansion:

- Build 5<sup>th</sup> home--\$400,000
- A new 16,000 square foot facility to accommodate Adult Day Center, Outreach and Administrative offices -- \$5 million
- Need for climate controlled storage space for books and program materials-cost unknown

Renovation or Repairs to Existing Facilities:

- HVAC System Replacement Project--The facility is currently fed with only single phase electrical power which significantly limits options for Heating Ventilation and Air Conditioning. The electrical upgrade will allow more efficient centralized systems. Design work is underway to replace equipment that was original to the building. We have already replaced the boilers but need to replace the electrical single phase, the pneumatic system and the air distribution system.
- Enclosed entryway with controlled access doors - \$20,000; Sound attenuation throughout the building - \$25,000
- Annual facility repairs across agency - \$75,000/yr
- Replace damaged flooring in existing home's kitchen--\$2500

Equipment:

- Three Phase electrical Pneumatic System and Air Distribution System--estimated cost is \$ 750,000
- Replace 35 computers per year - \$13,000/yr
- Install handicap stair lift in existing home-- \$4500, replace/upgrade IT/Computers--\$2000
- NuStep exercise equipment- \$2400.00

Other:

- As part of Disaster Services (Preparedness) Smoke Alarm Installation Projects and Fire safety Education



**Q4. If you have begun raising or saving funds for these planned projects, please provide the amount you have been able to secure from each source:**

Grants:

- \$50,000
- \$5,000
- \$10,000
- Have applied for this

Fundraising Campaign:

- \$150,000 is ear marked by the Board to start
- N/A
- \$12,000

Donors:

- \$125,000 remains in our donor account
- N/A
- \$5,000
- \$21,200
- \$125,000

Other:

- We have increased our yearly repair budget to \$ 40,000.
- N/A
- \$50,000 (purchased lot for home)
- The City owns our existing building and land. Subject to City Council approval, the City Manager has indicated that he will recommend that the net proceeds (estimated at \$350,000) from selling the building/land be used toward the costs of a new facility for Heartland.

**Q5. If you have not yet secured enough funds to pay for your planned capital projects, do you anticipate being able to secure remaining project financing within your project schedule?**

Definitely Not	Probably Not	Neutral	Probably Yes	Definitely Yes	Total	Weighted Average
10%	10%	50%	10%	20%		
1	1	5	1	2	10	3.20

**Q6. a. How will completing these projects affect the services received by your clients?**

- We hope to continue these renovations in stages to help manage the expenses without adverse effects on the clients. The current effect on the children and staff are high humidity, erratic heat in the winter, frequent repair calls and inefficient building operations.
- A controlled access entryway will provide for safer access to the Club; sound attenuation will decrease the volume of sound within the Club making the Club experience safer for children's hearing, and a better environment for programs.
- Obviously repairs need to be done to maintain health and safety needs as well as maintain the facilities.
- By building a 5th home, we will be able to serve 5 additional clients from our waiting list of over 20 referrals. By buying a wheelchair accessible van, it will allow us to serve or better serve individuals that are wheelchair bound. Replacement of vehicles is necessary based on the transportation needs of our clients to participate in their community and complete necessary day to day activities. Replacing electronics/computers is becoming more and more vital as we have moved to electronic documentation due to the requirements by our partners, the State and MCOs. Replacing the damaged flooring in one of our existing homes ensure that our clients will be safe from tripping hazards as well as allow us to maintain a quality home/living environment for the clients that live there. We have developed an Accessibility Plan to ensure that our services and facilities meet the needs of our clients, which includes putting in stairlifts in the homes that do not currently have them. This ensure our clients safety in the event of inclement weather as well as allowing them full access to every part of their home.
- Reduce fire-related deaths and injuries by 25%
- The above described project (16,000 square foot) is envisioned to be included in a much larger complex - a Healthy Life Center. Conversations with the City, Mary Greeley Medical Center, ISU, DMACC, and Story County have been ongoing to determine the viability of developing such a facility. Heartland's mission is to serve those 60+ in age. With the number of Baby Boomer retiring (10,000/per day in America) a new facility of this magnitude is paramount to serving this population in Ames and Story County. This generation of retirees desires a holistic approach to "live well/age well". To that end, the Purpose Statement of this collaborative groups reads as follows: "To provide a one of a kind Center offering services that support the life-long goal of healthy living accessible and enjoyable to people of all ages." The three major components of the facility focus on Physical Activity, Social Networks, Health & Nutrition. Research and education encompass these programmatic areas.
- Able to store more things off site from office, clearing up space for more programming at RRSC office
- We are focusing on a whole health approach and our participants need to improve physical health

**b. What would happen if you were unable to complete these projects?**

- It is unclear how long we can continue as we are. It is a bit of a time bomb hoping that we make it through a hot summer with old AC units that we cannot replace without three phase electrical and so on.
- The decibel level within the Club is detrimental to the programs we offer, and puts the hearing of children and staff at risk. It must be attended to. The secure entryway will create a safer access point to the Club, and a more welcoming reception area.
- In the case of transportation rides and outings would have to be reduced.
- Our waiting list continues to grow. Without the addition of a 5th home, we would not be able to serve additional clients from that waiting list. We are currently not able to transport an individual that is wheelchair bound in any of our existing vehicles which limits our ability to serve individuals with this level of need. Not replacing the damaged floor or installing the stairlifts in the homes, could pose a safety hazard and put our clients at risk. Having computers that do not function properly delays our staff in being able to complete the required documentation for services making us less efficient.
- At-risk communities may not learn about fire safety.
- In the event the Healthy Life Center does not become a reality Heartland will in all likelihood look to develop a new facility at our existing location. It would still be a 16,000 square foot facility. As noted above, this would accommodate our Adult Day Center, Outreach and Administrative Offices.
- We're functioning now with very little storage-would continue
- We'd have to look outside the center and find some other easy ways to motivate participants to get active

**c. What would the anticipated effect be on your operating cost? For example, would a proposed new vehicle replace an older vehicle with higher operating costs, or would a new facility expansion increase utility costs?**

- We only have \$ 125,000 remaining on our existing mortgage. But we worry about trying to handle payments for a project of this size without greatly increasing our rates. We are still in the process of developing a schematic design to develop a budget to spread out the costs.
- Electrical costs may increase slightly with the enclosed entryway.
- We are currently attempting to get 8 to 10 years out of vehicles and the ongoing repair costs are continually increasing as well as safety concerns for members riding. Medicaid only allows 39 cents per mile for transportation and the cost of operating large vehicles greatly exceeds that amount.
- Most of our projects are about meeting additional needs or expanding our services to assist more individuals. These would not necessarily have an impact on our current operating costs. The replacement of vehicles and equipment would increase our operating cost, because of inefficiency of the older vehicles or the cost associated with using public transportation.

- Operating costs enable the Red Cross to help people prepare for, respond to, and recovery from local disasters.
- A Feasibility Study would be required to answer this question.
- See above
- Our electric bills will increase with use of the machines

**d. What would be your ability to contribute matching funds towards these projects? (e.g., could you match 10%, 25%, 50%, etc.?)**

- We feel we have the initial funds to get us started. The fundraising committee is working on a new project. We are waiting on the final project information to proceed.
- 50%
- At least 25%
- The Central Iowa Chapter could find matching funds at each percentage level with individual, foundation or corporate donors.
- 50%
- GUESSTIMATE: Healthy Life Center: 66% (\$20 million of \$30 million). Heartland at our existing site: 60% (\$3 million of \$5 million)
- 50% potentially
- We are currently funding it in whole, so we could match 100%

**Now that we have an idea of projects that are already planned, tell us about projects you would undertake if you had the funding to do so. What is on your wish-list? There is no time restriction for the questions on this page, so these can be projects you have in mind for any point in the future.**

**Q7. Please provide a short description and estimate of costs for capital projects you wish you had funds for in each category. If you have no project in a category, please leave it blank.**

Vehicles:

- Small bus – 30 passengers - \$65,000
- We are always in need of replacement vehicles as Volunteer Disaster Action Team Members use them on a daily basis for fire emergency calls.

- SUV and small trailer -- \$27,000

New Facility Construction or Expansion:

- Clubhouse expansion - \$650,000; 2-3 additional club sites (partnering with other facilities) \$3 million
- Add 2 4 BR facilities to serve Mental Health members transitioning from institutions to the community. \$225,000 each.
- Small transitional living complex for low income/disabled individuals--\$1,000,000
- We will eventually need larger office space in the next 5-10 years

Renovation or Repairs to Existing Facilities:

- Parking lot renovation- \$57,200 Quote

Equipment:

- Window Replacement-\$ 86,320 Quote The current windows are single pane with poor thermal and solar heat plus they have air leaks.
- Track System in one home--\$10,000+ (??)
- Updated Computers, tablets and server -- \$5,000
- Stove, dishwasher/sanitizer - \$3500

Other:

- Office furniture and chairs -- \$2,500
- At this time, we do not have other needed capital improvements. Investing in our existing facility would not be a wise use of funds. A new facility is needed due to the expectations and desires of those 60+.
- Playground updates - \$10,000

**Q8. If you have begun raising or saving funds for these planned projects, please provide the amount you have been able to secure from each source:**

Grants:

Fundraising Campaign:

- \$30,000

Donors:

Other:

- None in the Central Iowa Region thus far.
- We expended the funds we had to modify our current rental space.

**Q9. a. How will completing these projects affect the services received by your clients?**

- We need more parking spaces to avoid parking in the street in front of neighbor houses. The windows are drafty and cold to the touch b any of us.
- Clubhouse facility will enable us to serve more youth, and not turn away youth because of a waiting list.
- They would serve 8 new individuals in the MH system.
- This would allow for individuals with low income to be able to find quality affordable housing. It would also all individuals with disabilities that do not need 24 hour care, but still need support to live more independently than a group home setting allows.

- Our trained Volunteers would have access to reliable vehicles to respond to fire emergency calls. Typically, we strive to answer the call within the first few hours of being notified.
- The vehicle and trailer would provide us a way to transport supplies and equipment for events and projects. All are conducted out of building and can involve up to 1,500 people. Upgrading computers and purchasing tablets will allow for maximum use of technology to community and mobilize our community. Office furniture and chairs would contribute to increased organization and a more professional appearance for the organizations.
- Meal preparation/sanitation easier to handle on-site; expand outdoor classroom possibilities for clients
- As we add more staff, we'll need a larger office. More staff means more programs for Ames and Story County families

**b. What would happen if you were unable to complete these projects?**

- We can continue with the old lot, and at least the windows open!
- This summer we had 40 youth on a waiting list who we were never able to provide services for. Without expanding our reach, potentially hundreds of youth will not have access to the life changing opportunities and programs we provide.
- Those individuals may stay in institutions longer.
- We would not be able to offer this housing option to our clients.
- Volunteers may be pressed to utilize their own personal vehicle.
- The scale of our projects may be smaller or more time is required for multiple trips. Technology upgrades and updates will not be completed and tracking services will not be completed as easily. We will continue to function with ISU Surplus and slightly used equipment.
- It's a while in the future, so unknown at this time

**c. What would the anticipated effect be on your operating cost? For example, would a proposed new vehicle replace an older vehicle with higher operating costs, or would a new facility expansion increase utility costs?**

- Both of these projects are further down on our wish list but also necessary to complete within five years.
- An expanded facility means higher utility costs, and more staff to supervise those areas.
- These would be additional facilities with associated operating costs.
- Operating costs would likely become lower as newer vehicles are more fuel efficient and maintenance is lessened.
- The vehicle and trailer would increase organizational insurance, costs for motor vehicle checks and add maintenance and fuel expense. The other items would not significantly affect costs, but should contribute to a higher return on volunteer investment in the organization.
- New equipment would increase costs to clients

- Our current office space is donated, so any new space would have a very large impact on our budget

**d. What would be your ability to contribute matching funds towards these projects? (e.g., could you match 10%, 25%, 50%, etc.?)**

- We will have a better idea of our on-going budget after the next few years working on the HVAC issues.
- We could potentially match 10%.
- 50%
- We have not researched this option at this time, so we are unable to determine an amount for matching funds.
- The Red Cross could find matching funds from individuals, foundation or corporate donors.
- 50%
- 10%

**Q10. If you have other comments regarding the capital funding needs of area human services agencies, please provide them here:**

- The ACPC Board of Directors had hoped to have more precise costs to include in this survey, but we do not yet have those. We would be happy to recontact the Council with those costs that we expect to have within a few weeks.
- Given the current staffing and move to managed care our focus is on maintaining existing operations and updating existing facilities and vehicle fleet rather than expanding.
- It is very exciting that the City of Ames is willing to consider how they may be able to assist human services agencies with capital improvement needs.
- We are truly grateful for the support Story County brings to the American Red Cross.
- Thank you for asking us to complete this survey. It is so difficult for human service agencies to raise significant capital funds as we strive to provide needed services. The City's interest in us as a collect group is really encouraging and appreciated.

## SPECIAL REVENUE – LOCAL OPTION SALES TAX

This fund accounts for the collection of 1% local option tax as approved by the voters on November 4, 1986. Revenue is allocated 60% for property tax relief and 40% for community betterment, including human service and arts agency funding. The fund balance is reserved at 25% of budgeted expenditures less the 60% tax relief transfer. Reserves are for cash flow and revenue fluctuations.

	2014/15 Actual	2015/16 Adopted	2015/16 Adjusted	2016/17 Adopted
<b>Revenues:</b>				
Property Tax Relief (60%)	4,798,166	4,490,763	4,698,777	4,680,000
Community Betterment (40%)	3,198,777	2,993,842	3,132,518	3,120,000
	<u>7,996,943</u>	<u>7,484,605</u>	<u>7,831,295</u>	<u>7,800,000</u>
<b>Transfers:</b>				
Hotel/Motel Tax	119,807	101,429	114,285	116,571
	<u>119,807</u>	<u>101,429</u>	<u>114,285</u>	<u>116,571</u>
<b>Total Revenues</b>	8,116,750	7,586,034	7,945,580	7,916,571
<b>Expenses:</b>				
<b>Operations:</b>				
Municipal Band	23,411	30,185	30,669	27,170
Human Services Administration	17,754	20,982	13,491	23,505
Human Service Agency Funding	1,125,477	1,212,375	1,215,532	1,278,973
Public Art	25,708	41,000	73,456	41,000
Art Agency Funding	139,910	148,733	148,733	156,170
City Council Allocations	137,225	135,180	137,980	141,400
Merit/Payroll Adjustment	-	152	-	158
	<u>1,469,485</u>	<u>1,588,607</u>	<u>1,619,861</u>	<u>1,668,376</u>
<b>CIP:</b>				
Fire	88,121	145,175	236,107	47,000
Traffic Engineering	79,243	75,000	1,017,903	75,000
Storm Warning System	23,701	40,000	56,299	-
Street Engineering	1,226	60,000	58,774	705,000
Street Maintenance	167,780	100,000	285,134	125,000
Parks and Recreation	406,906	804,000	1,723,375	742,500
Library	107,189	-	-	-
Cemetery	28,707	65,000	187,005	70,000
Downtown Façade Program	69,000	50,000	110,423	50,000
Campustown Façade Program	16,000	50,000	84,000	50,000
Neighborhood Improvement	4,995	50,000	50,000	50,000
NIP/Neighborhood Tree Planting	2,212	-	12,788	-
Facilities	70,694	50,000	320,609	50,000
	<u>1,065,774</u>	<u>1,489,175</u>	<u>4,142,417</u>	<u>1,964,500</u>
<b>Total Before Transfers</b>	2,535,259	3,077,782	5,762,278	3,632,876



