

**COUNCIL ACTION FORM**

**SUBJECT: 15kV 500 KCMIL COMPACT COPPER CABLE FOR THE ELECTRIC SERVICES DEPARTMENT**

**BACKGROUND:**

This bid is for the purchase of 6,000 feet of 15kV 500 KCMIL copper cable to replenish inventory for the Electric Services Department. This cable is kept on hand in order to ensure availability for the department's needs. Typically, this cable is used to provide service for commercial and residential applications and is necessary to meet the anticipated needs of the Electric Services Department for new construction and maintenance projects.

On June 16, 2016, an invitation to bid (ITB) was issued to fifty-nine vendors. The ITB was advertised on the Current Bid Opportunities section of the Purchasing webpage.

On July 6, 2016, seven bids were received as shown below:

<b>BIDDER</b>	<b>TOTAL COST</b>
Affinity Resources Inc. San Francisco, CA	\$58,768.68
Kriz-Davis Co. Ames, IA	\$61,201.86
RESCO Ankeny, IA	\$61,458.66
Wesco Distribution Des Moines, IA	\$65,869.20
Graybar Des Moines, IA	Non-Responsive
Paige Electric Company Union, N.J.	Non-Responsive
Westex Group Inc. Rockville, MD	Non-Responsive

**\*Price inclusive of 6% State of Iowa Sales Taxes Plus 1% Local Tax**

Staff reviewed the bids and concluded that the apparent low bid in the amount of \$58,768.68 (inclusive of Iowa sales tax) submitted by Affinity Resources Inc., is acceptable.

**ALTERNATIVES:**

1. Award a contract to Affinity Resources, San Francisco, CA, for the purchase of Electric Services copper cable in accordance with unit prices bid, in the amount of \$58,768.68.
2. Award a contract to one of the other bidders for the purchase of Electric Services copper cable.
3. Reject all bids and attempt to purchase copper cable on an as needed basis.

**MANAGER'S RECOMMENDED ACTION:**

It is important to purchase copper cable at the lowest possible cost with minimal risk to the City. It is also imperative to have copper cable available to meet customer needs. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.