

**COUNCIL ACTION FORM**

**SUBJECT: REQUEST TO WAIVE FORMAL BIDDING REQUIREMENTS AND AUTHORIZE PURCHASE OF FINANCIAL SOFTWARE MAINTENANCE FROM SUNGARD PUBLIC SECTOR**

**BACKGROUND:**

The approved FY 2016/2017 budget includes \$101,375 for Sungard Public Sector software maintenance.

Sungard Public Sector is the City's software vendor for the integrated financial, payroll, utility billing, building permits, and parking citation management applications. The City contracts with the vendor on an annual basis for maintenance services. Sungard Public Sector is the sole provider of maintenance for these software applications.

Included in this yearly maintenance is 24-hour programming support, software upgrades on all applications throughout the year, and eligibility to take part in the annual Sungard Users' Group meeting where software enhancements are requested and formalized for the next year.

**ALTERNATIVES:**

1. Waive formal bidding requirements and authorize City staff to enter into FY 2016/2017 software maintenance contracts with Sungard Public Sector at a cost of \$95,513.13.
2. Do not authorize continuing software maintenance contracts with Sungard Public Sector.

**MANAGER'S RECOMMENDED ACTION:**

Sungard Public Sector is the sole provider of the maintenance services for the integrated financial, payroll, utility billing, building permits, and parking citation management software. The agreement for these applications includes software maintenance.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby waiving formal bidding requirements and authorizing City staff to enter into FY 2016/2017 software maintenance contracts with Sungard Public Sector at a cost of \$95,513.13.