

**MINUTES OF THE SPECIAL MEETING OF THE  
AMES CONFERENCE BOARD**

**AMES, IOWA**

**JULY 28, 2015**

**SPECIAL MEETING OF THE AMES CONFERENCE BOARD**

The regular meeting of the Ames Conference Board was called to order by Chair Ann Campbell at 5:30 p.m. on July 28, 2015. Present from the Ames City Council were Amber Corrieri, Tim Gartin, Matthew Goodman, Chris Nelson, and Peter Orazem. Ames City Council Member Gloria Betcher was brought in telephonically as it was not practical for her to attend in person. Story County Board of Supervisors present were Paul Toot and Rick Sanders. Representing the Ames School Board were Rodney Briggs and Bill Talbot. Gilbert and United Community School Districts were not represented.

**MINUTES OF FEBRUARY 24, 2015, MEETING OF THE CONFERENCE BOARD:** Moved by Goodman, seconded by Sanders, to approve the Minutes of the February 24, 2015, meeting of the Ames Conference Board.

Vote on Motion: 3-0. Motion declared carried unanimously.

**DISCUSSION ON BUDGET AMENDMENT:** City Assessor Greg Lynch explained his request to change a half-time position in his office, which was approved for the 2015/16 Budget, to a full-time position. Mr. Lynch stated that after the Appraiser position was posted, they received only eight applications. None of those applicants had any experience in assessment; the position remains vacant. The workload in the City Assessor's Office continues to increase. In addition, they have fallen behind partly because of the appraiser position that has not yet been filled since last November and an Information Systems Analyst position that has been vacant since April.

Mr. Lynch referenced a recent survey pertaining to staff levels in Assessor's Offices. Based on their parcel count for January 1, 2015 (which was 20,445), his office should have a staff of at least 8.22 employees. According to Mr. Lynch, if the half-time position were to be changed to full-time, the Ames City Assessor's Office would have seven permanent employees. He noted that would still be lower than the 8.22 shown in the Survey. Mr. Lynch advised that the impact on this year's Budget would be minimal (\$2,285) due to the anticipated salary savings resulting from the vacancies. The impact on next year's budget, if approved, would be \$57,000.

Moved by Nelson, seconded by Clinton, to approve the request to change a half-time position in the City Assessor's Office to a full-time position.

Vote on Motion: 3-0. Motion declared carried unanimously.

**ADJOURNMENT:** Moved by Corrieri, seconded by Clinton, to adjourn the Ames Conference Board meeting at 5:45 p.m.

Vote on Motion: 3-0. Motion declared carried unanimously.

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Diane R. Voss, City Clerk

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Ann H. Campbell, Chair

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Gregory Lynch