

COUNCIL ACTION FORM

SUBJECT: **CORRECTION OF MEDIUM-DUTY TRUCK UPFITTING BID**

BACKGROUND:

On December 22, 2015, the City Council awarded a bid to Henderson Products, Inc., for the upfitting of two tandem chassis for Public Works Streets at a cost \$130,424. After the award, it was discovered that the amount listed for the bid was incorrectly represented as being \$720 less than the actual bid. It is important to note that this will not affect the outcome of the bid. The corrected bid is shown below.

Upfitting of Tandem Chassis Corrected bids were received as follows:

Bidders	Make	Model	Year	Delivery Time	Unit Cost	Total Cost
Henderson Products, Inc.	Henderson	Mark E	2016	April 2016	\$65,572.00	\$131,144.00
Hiway Truck Equipment Inc.	TBEI Duraclass	HPT 316	2016	90 Days	\$80,702.00	\$161,404.00
ABM Equipment & Supply					No Bid	

ALTERNATIVES:

1. Award a contract to Henderson Products, Inc., of Manchester, Iowa, as the net low bidder for the upfitting of two tandem chassis including the option to upgrade the controller unit in the amount of \$131,144.
2. Reject these bids.

MANAGER'S RECOMMENDED ACTION:

Because this correction will not change the bid outcome, it is the recommendation of the City Manager that the City Council approve Alternative #1, thereby awarding a contract to Henderson Products, Inc., of Manchester, Iowa, as the net low bidder for the upfitting of two tandem chassis, including the option to upgrade the controller unit, for the corrected amount of \$131,144.