

**AGENDA**  
**MEETING OF THE AMES AREA METROPOLITAN**  
**PLANNING ORGANIZATION TRANSPORTATION POLICY COMMITTEE**  
**AND REGULAR MEETING OF THE AMES CITY COUNCIL**  
**COUNCIL CHAMBERS - CITY HALL**  
**MAY 27, 2014**

**NOTICE TO THE PUBLIC:** The Mayor and City Council welcome comments from the public during discussion. **If you wish to speak, please complete an orange card and hand it to the City Clerk. When your name is called, please step to the microphone, state your name for the record, and limit the time used to present your remarks in order that others may be given the opportunity to speak.** The normal process on any particular agenda item is that the motion is placed on the floor, input is received from the audience, the Council is given an opportunity to comment on the issue or respond to the audience concerns, and the vote is taken. On ordinances, there is time provided for public input at the time of the first reading. In consideration of all, if you have a cell phone, please turn it off or put it on silent ring.

**AMES AREA METROPOLITAN PLANNING ORGANIZATION**  
**TRANSPORTATION POLICY COMMITTEE MEETING**

**CALL TO ORDER:** 7:00 p.m.

1. Public Hearing on proposed FY 2015 Transportation Planning Work Program (TPWP):
  - a. Motion approving Final FY 2015 Transportation Planning Work Program for submission to Iowa Department of Transportation
2. Motion approving Draft FY 2015-18 Transportation Improvement Program (TIP) and setting July 8, 2014, as date of public hearing

**COMMENTS:**

**ADJOURNMENT:**

**REGULAR CITY COUNCIL MEETING\***

\*The Regular City Council Meeting will immediately follow the meeting of the Ames Area Metropolitan Planning Organization Transportation Policy Committee.

**CONSENT AGENDA:** All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council members vote on the motion.

1. Motion approving payment of claims
2. Motion approving Minutes of Regular Meeting of May 13, 2014, and Special Meetings of May 12, 19, and 20, 2014
3. Motion approving certification of civil services applicants
4. Motion approving Report of Contract Change Orders for May 1-15, 2014
5. Motion approving new Class B Liquor License for Gateway Hotel & Conference Center, 2100 Green Hills Drive
6. Motion approving 5-Day Special Class C Liquor License for Ames Public Library Friends Foundation, 515 Douglas Avenue
7. Motion approving 5-Day licenses for Olde Main Brewing Company, pending dram shop insurance coverage:

- a. May 31 - June 4: Special Class C Liquor License at ISU Alumni Center, 420 Beach Avenue
- b. June 2 - 6: Special Class C Liquor License at Reiman Gardens, 1407 University Boulevard
- c. June 4 - 8: Special Class C Liquor License at Hansen Agriculture Student Learning Center, 2516 Mortensen Road
- d. June 9 - 13: Special Class C Liquor License at ISU Alumni Center, 420 Beach Avenue
- e. June 12 - 16: Special Class C Liquor License at Reiman Gardens, 1407 University Boulevard
8. Motion approving renewal of the following beer permits, wine permits, and liquor licenses:
  - a. Class B Beer – Pizza Hut #4303, 436 South Duff Avenue
  - b. Class C Liquor – Old Chicago, 1610 S. Kellogg Avenue
  - c. Class C Liquor – Della Viti, 323 Main Street, #102
9. Motion delegating to City staff the ability to administratively close State Avenue for ISU’s reconstruction project
10. Resolution approving 2014/15 Pay Plan
11. Resolution approving 2014/15 Human Services Annual Contracts
12. Resolution approving 2014/15 Commission On The Arts (COTA) Annual Grants
13. Resolution approving request of Heartland Senior Services for reallocation of funding
14. Resolution approving request of Fire Department for reallocation of CIP funding for a parking lot-encompassing fence and rolling gate at Fire Station 2
15. 2014 Department Bureau Justice Edward Byrne Memorial Justice Assistance Grant (JAG) Program:
  - a. Motion approving submission of Grant application
  - b. Resolution approving Memorandum of Understanding with Story County for disbursement of funds
16. Southeast Entryway Project:
  - a. Resolution accepting as complete and satisfactory the Southeast Entryway Project, ordering final payment, determining amount to be assessed, and ordering Final Plat and Schedule
  - b. Resolution adopting final assessment and levying assessments
17. Resolution approving extension of temporary rental of metered stalls adjacent to 119 Stanton Avenue for First National Bank
18. Resolution awarding Engineering Services Contract to Civil Design Advantage, LLC, of Grimes, Iowa, in an amount not to exceed \$82,400 for 2014/15 Collector Street Pavement Improvements (Woodland Street and West Street)
19. Resolution awarding Engineering Services Contract to Howard R. Green, Inc., of Johnston, Iowa, in an amount not to exceed \$35,000 for 2012/13 Concrete Pavement Improvements Contract #2 (Southeast 5<sup>th</sup> Street)
20. Resolution awarding Engineering Services Contract to WHKS & Co. of Ames, Iowa, in an amount not to exceed \$74,200 for 2014/15 Concrete Pavement Improvements Contract #1 (Hayward Avenue)
21. Resolution awarding Engineering Services Contract to Clapsaddle-Garber Associates, Inc., of Ames, Iowa, in an amount not to exceed \$61,300 for 2014/15 Concrete Pavement Improvements Contract #2 (Ridgewood Avenue and 9<sup>th</sup> Street)
22. Resolution awarding Engineering Services Contract to Bolton & Menk, Inc., of Ames, Iowa, in an amount not to exceed \$104,470 for 2014/15 CyRide Pavement Improvements (24<sup>th</sup> Street and Bloomington Road)
23. Requests from Main Street Cultural District (MSCD) for Main Street Country Night on Thursday, July 17:
  - a. Motion approving 5-Day Class B Beer Permit & Outdoor Service, subject to the MSCD obtaining dram shop insurance and hiring two Police Department officers
  - a. Resolution approving closure of 200 block of Main Street from 12:00 p.m. on Thursday,

- July 17, to 2:00 a.m. on Friday, July 18, and waiver of parking meter fees and enforcement on 200 block
- b. Resolution approving usage of electricity and waiver of costs
24. Requests for Midnight Madness:
- a. Motion approving 5-day Class B Beer Permit and Outdoor Service Area in City Hall Parking Lot N
- b. Motion approving tapping of up to seven kegs at once during post-race party with maximum of 20 kegs total during the evening
- c. Motion approving blanket Vending License for July 12 and 13
- d. Resolution approving closure of certain streets and parking lots on July 12 and 13
- e. Resolution approving suspension of parking regulations and enforcement from 6:00 p.m. to 11:00 p.m.
- f. Resolution approving waiver of fee for Vending License and usage of electricity
25. Request for Captain Midnight's Run for Cystic Fibrosis on August 29, 2014:
- a. Resolution approving closure of Bloomington Road, from Roy Key Avenue to Hoover Avenue, from approximately 7:00 to 7:45 p.m.
26. Resolution awarding contract to Larson Contracting Central, LLC, of Lake Mills, Iowa, for Concrete Acid Foundation and Containment Structure in the amount of \$30,329 (inclusive of applicable Iowa sales tax)
27. Resolution awarding contract to Freightliner of Des Moines, Iowa, in the amount of \$69,107 for purchase of Truck Chassis for 45-foot Aerial Truck
28. Resolution awarding contract to Dewey Ford of Ankeny, Iowa, for purchase of Four-Wheel Drive Truck Chassis in the amount of \$35,043; and to Truck Equipment, Inc., of Des Moines, Iowa, for purchase of Aerial Platform, Body, and Accessories in the amount of \$92,523, all for 40-Foot Aerial Truck
29. Resolution awarding contract to Public Information Kiosk, Inc., of Germantown, Maryland, for Library Media Dispensing System in the amount of \$69,499
30. Resolution awarding contract to DPC Industries, Inc., of Omaha, Nebraska, for 2014/15 Liquid Sodium Hypochlorite in the amount of \$.789/gallon
31. Resolution awarding contract to Graymont Western Lime, Inc., of West Bend, Wisconsin, in the amount of \$146/ton for purchase of Pebble Lime for Water Treatment for FY 2014/15
32. Resolution approving purchase of items to complete RFID Implementation CIP Project from SirsiDynix/Bibliotheca for the Library in the amount of \$107,188.92
33. Resolution waiving Purchasing Policies and approving sole-source purchase of ADS and PDS Vessels for Resource Recovery Plant from Air-Cure Incorporated of Minneapolis, Minnesota, in the amount of \$253,449
34. Resolution renewing contract for FY 2014/15 with Waste Management of Ames, Iowa, in the amount of \$.1249/mile/ton for Hauling Ferrous Metals for Resource Recovery Plant
35. Resolution approving contract and bond for 2013/14 Water System Improvements Program - Water Service Transfer #1 (10<sup>th</sup> Street)
36. Resolution approving contract and bond for Vet Med Substation Feeder Extension
37. Resolution approving contract and bond for Asbestos Maintenance Services for Power Plant
38. Resolution accepting completion of Replacement Superheater Attemperator at Power Plant

**PUBLIC FORUM:** This is a time set aside for comments from the public on topics of City business other than those listed on this agenda. Please understand that the Council will not take any action on your comments at this meeting due to requirements of the Open Meetings Law, but may do so at a future meeting. The Mayor and City Council welcome comments from the public; however, at no time is it appropriate to use profane, obscene, or slanderous language. **The Mayor may limit**

**each speaker to five minutes.**

**PERMITS, PETITIONS, AND COMMUNICATIONS:**

- 39. Motion approving Outdoor Service privilege for Charlie Yoke's, 2518 Lincoln Way
- 40. Request to amend Municipal Code to allow entrance signs in Multi-Family developments:
  - a. Motion to direct City Attorney to draft ordinance to Article 2, Article 4, and Article 13 of Section 29

**HEARINGS:**

- 41. Hearing on Final Amendments to Fiscal Year 2013/14 Budget:
  - a. Resolution amending current budget for Fiscal Year ending June 30, 2014
- 42. Hearing on Text Amendments to Article 2, Article 4, and Article 13 of the Zoning Code to establish use and height restrictions for land within the FAA Airport Imaginary Surfaces Airspace Zones:
  - a. First passage of Airport Obstruction Ordinance

**ELECTRIC SERVICES:**

- 43. Resolution awarding Engineering Services Contract to Sargent & Lundy, LLC, of Chicago, Illinois, in an amount not to exceed \$1,995,000 for converting City of Ames Steam Electric Plant from coal to natural gas

**PUBLIC WORKS:**

- 44. Resolution approving temporary traffic signal at 13<sup>th</sup> Street/Kellogg Avenue for Phase 2 of Mary Greeley Medical Center expansion
- 45. Staff report on request from owner of property at 1515 Indiana Avenue for storm water easement to be vacated and relocated
- 46. Staff report on sidewalk cafes
- 47. Follow-up report on bicycle and pedestrian safety in Campustown

**POLICE:**

- 48. Follow-up report on cameras in Campustown

**PLANNING & HOUSING:**

- 49. 3699 George Washington Carver (Scenic Valley Subdivision):
  - a. Resolution approving Rezoning Agreement

**ORDINANCES:**

- 50. Second passage of ordinance modifying *Ames Municipal Code* Section 21.114(3) providing electronic message signs standards
- 51. Third passage and adoption of ORDINANCE NO. 4183 rezoning with Master Plan for 3699 George Washington Carver Avenue from Agricultural (A) to Suburban Low-Density Residential (FS-RL)
- 52. Third passage and adoption of ORDINANCE NO. 4184 increasing sewer rates by 8% effective July 1, 2014

**COUNCIL COMMENTS:**

**CLOSED SESSION:**

53. Motion to hold Closed Session as provided by Section 21.5c, *Code of Iowa*, to discuss matters in litigation

**ADJOURNMENT:**

**\*Please note that this agenda may be changed up to 24 hours before the meeting time as provided by Section 21.4(2), *Code of Iowa*.**

**AMES AREA METROPOLITAN PLANNING ORGANIZATION (AAMPO)  
TRANSPORTATION POLICY COMMITTEE ACTION FORM**

**SUBJECT: FINAL FY 2015 TRANSPORTATION PLANNING WORK PROGRAM**

**BACKGROUND:**

As a part of the federal regulations governing Metropolitan Planning Organizations (MPOs), the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) provide planning funds to reimburse the MPOs for transportation planning activities. The Iowa Department of Transportation (Iowa DOT) administers this program.

The Transportation Planning Work Program (TPWP) includes several elements to ensure an integrated transportation system. One element is review of development plans to determine impact on the transportation system. Beyond subdivision and major site development activity, this includes reviewing potential changes to the Land Use Policy Plan or Urban Fringe Plan, which are closely linked to the transportation system. The other elements of the TPWP include the general work of administering the MPO transportation activities, as well as public involvement, transit planning, committee support, developing and maintaining the Transportation Improvement Program (TIP) and the Long Range Transportation Plan (LRTP). The LRTP update will continue this year with an expected completion date of October 2015.

**A public input session was held on May 1, 2014, as an opportunity for the public to discuss the draft TPWP with staff and provide comments. No revisions were requested by the public. The final TPWP document is to be submitted to the Iowa DOT by June 1, 2014. The final FY 2015 TPWP is attached.**

**ALTERNATIVES:**

1. Approve the final FY 2015 TPWP for submission to the Iowa DOT.
2. Approve the final FY 2015 TPWP with Policy Committee modifications for submission to the Iowa DOT.

**ADMINISTRATOR'S RECOMMENDATION:**

The AAMPO Technical Committee reviewed the draft FY 2015 TPWP and unanimously recommended approval. The AAMPO staff received and addressed comments from the Iowa DOT, FHWA, and FTA. At the public input session, no revisions were requested by the public.

Therefore, it is recommended by the Administrator that the Transportation Policy Committee adopt Alternative No. 1, thereby approving the final FY 2015 TPWP for submission to the Iowa DOT.

A faint, light gray map of the Ames area is visible in the background, showing a grid of streets and some major thoroughfares.

# **TRANSPORTATION PLANNING WORK PROGRAM**

**FY 2015**

**FINAL**

**May 27, 2014**

"The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation."

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## **Introduction**

The Fiscal Year 2015 Transportation Planning Work Program (FY 2015 TPWP) is the Ames Area Metropolitan Planning Organization's (AAMPO) work plan for the fiscal year beginning July 1, 2014 and ending June 30, 2015. The FY 2015 TPWP identifies planning activities completed in the prior fiscal year and documents all planning activities and anticipated work products for the current fiscal year. In addition, the FY 2015 TPWP also documents the AAMPO's costs to support the fiscal year planning activities and work products.

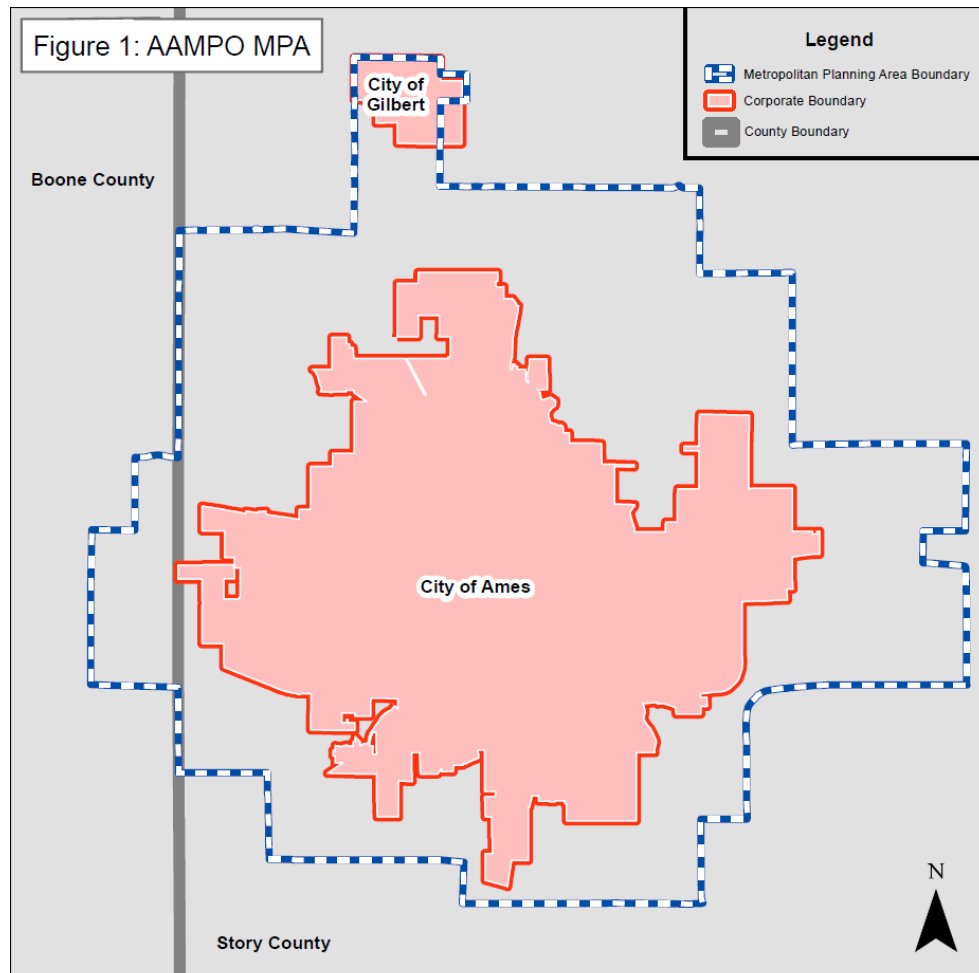
## **Background**

The AAMPO was officially designated as the MPO of the Ames urbanized area by the Governor of Iowa in March 2003. This designation was the result of the Ames urbanized area having a population of greater than 50,000 people in the 2000 census. As a result of the 2010 Census, the urbanized areas of Ames and Gilbert were combined as one urbanized area, therefore requiring the MPA to be expanded to encompass this area in its entirety. The AAMPO approved its current Metropolitan Planning Area (MPA) boundary on November 13, 2012. The current MPA can be seen below in Figure 1.

Ames is located in central Iowa and is served by I-35, U.S. Highway 30, and U.S. Highway 69. Surface transportation needs are met through over 248 centerline miles of streets. The community has a very progressive mass transit system, CyRide, which carries over six million bus passengers per year. While the majority of transit users have Iowa State University ties, the bus system serves the entire Ames community. The MPO area includes the Ames Municipal Airport, which serves general aviation needs for business, industry, and recreation users. On average 119 aircraft operations occur per day at the Ames Municipal Airport. Union Pacific Railroad provides freight service to the area by dual east-west mainline tracks and a northern agricultural spur.

## **Responsibilities**

The AAMPO provides a regional forum to assure local, State, and Federal agencies and the public coordinate transportation planning issues and prepare transportation plans and programs. The AAMPO develops both long range and short range multimodal transportation plans, selects and approves projects for federal funding based on regional priorities and develops ways to reduce traffic congestion. The AAMPO is responsible for these transportation planning activities within a geographic area identified as the Metropolitan Planning Area (MPA).



## Membership

Voting membership on the Ames Area MPO Policy Committee is open to any county or city government located, wholly or partially, in the designated Metropolitan Planning Area. Currently the AAMPO membership includes the following cities and counties: City of Ames, City of Gilbert, Boone County, and Story County. The Iowa Department of Transportation, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and Iowa State University (ISU) serve as advisory, non-voting, representatives to the AAMPO. The City of Gilbert recently requested to become a voting member of the Transportation Policy Committee. On March 26, 2013, Gilbert was added as a voting member of the Policy Committee and Iowa State University was added as an advisory, non-voting member.

The Transportation Technical Committee consists of technical personnel whom review and recommend improvements to the overall transportation system that includes both the road and trail network, provides input and feedback on transportation studies and planning documents, and reviews and recommends Surface Transportation Program and Transportation Alternative Program projects for funding in the yearly Transportation Improvement Program.

## Committee Representation

**Table 1: MPO Transportation Policy Committee Representatives**

<b>Representing</b>	<b>Name</b>	<b>Title</b>
City of Ames <sup>†</sup>	Ann Campbell	Mayor
City of Ames	Gloria Betcher	Council Member
City of Ames	Matthew Goodman	Council Member
City of Ames	Tim Gartin	Council Member
City of Ames	Peter Orazem	Council Member
City of Ames	Chris Nelson	Council Member
City of Ames	Amber Corrieri	Council Member
Boone County	Chet Hollingshead	Board of Supervisors
Story County	Wayne Clinton	Board of Supervisors
City of Gilbert	Jonathan Popp	Mayor
Iowa DOT <sup>††</sup>	Garrett Pedersen	District Transportation Planner
FHWA <sup>††</sup>	Tracy Troutner	Iowa Division
FTA <sup>††</sup>	Mark Bechtel	Region 7
ISU <sup>††</sup>	Cathy Brown	Campus Planning Asst. Director

<sup>†</sup> Chair      <sup>††</sup> Advisory, Non-Voting Member

**Table 2: MPO Transportation Technical Committee Representatives**

<b>Representing</b>	<b>Name</b>	<b>Title</b>
City of Ames <sup>†</sup>	Tracy Warner	Municipal Engineer
City of Ames <sup>††</sup>	Damion Pregitzer	Traffic Engineer
City of Ames	Corey Mellies	Operations Manager
City of Ames	Kelly Diekmann	Planning & Housing Director
City of Ames	Charlie Kuester	Long Range Planner
CyRide	Sheri Kyras	Transit Director
Iowa State University	Cathy Brown	Campus Planning Asst. Director
Boone County	Bob Kieffer	County Engineer
Story County	Darren Moon	County Engineer
Ames Community School District	Gerry Peters	Facilities Director
Ames Economic Development Commission	Drew Kamp	Government Relations Director
Iowa DOT <sup>†††</sup>	Phil Mescher	District Transportation Planner
FHWA <sup>†††</sup>	Tracy Troutner	Iowa Division
FTA <sup>†††</sup>	Mark Bechtel	Region 7

<sup>†</sup>Chair      <sup>††</sup>Vice-Chair      <sup>†††</sup>Advisory, Non-Voting Member

## **TPWP Development**

Overall, the Transportation Planning Work Program (TPWP) is a living, working plan that is utilized throughout the year through the course of coordination with other governmental and transportation agencies, technical committee members, and private citizens. This is accomplished through a continuing, cooperative, and comprehensive transportation planning process. There is a multi-phase public participation process carried out in creating the TPWP. In addition to informal input throughout the year, there is formal input sought at the Policy Committee public hearings for the draft and final TPWP and at a public input session. In an effort to increase public awareness and involvement, AAMPO staff meets with community groups such as Iowa State University classes and committees, Ames Chamber of Commerce, and civic organizations such as Rotary International. The TPWP also includes elements gathered at other meetings and events such as Passenger Transportation Plan meetings, MPO quarterly meetings, and public informational meetings.

The AAMPO planning area puts forth efforts in preparation of regional plans to help guide orderly growth and development within the MPA. Such plans are noted in the next section under work elements.

## **Work Elements**

The FY 2015 activity priority is the update of the Long Range Plan with a 2040 horizon year. Another major activity is the preparation of the TIP, which is the annual prioritization and programming of Surface Transportation Program and Transportation Alternative Program projects. Challenges for the Ames Area include the lack of capital funding available for the major transit provider, CyRide; as well as cuts in funding for transit services. Demand on transportation services, including CyRide, are experiencing significant increases in use as student enrollment at Iowa State University continues to grow.

In general, the overall metropolitan planning goals for the AAMPO are to:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency
- Increase the safety of the transportation system for motorized and non-motorized users
- Increase the security of the transportation system for motorized and non-motorized users
- Increase the accessibility and mobility of people and for freight
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight
- Promote efficient system management and operation
- Emphasize the preservation of the existing transportation system

The following documents are developed, updated, or maintained on an annual basis:

- Transportation Planning Work Program (TPWP)
- Transportation Improvement Program (TIP)
- Public Participation Plan (PPP)
- Long-Range Transportation Plan (LRTP)
- Passenger Transportation Plan (PTP): As part of an effort to coordinate and develop services with human service agencies and other transit agencies, a Passenger Transportation Plan has been developed, and is updated every five years. CyRide, representing AAMPO, has met locally with human service agencies and transportation providers in an effort to further this goal.

## Administration

Task Objective: Administration of AAMPO Transportation Planning.

Project Description: The FY 2015 TPWP and the budget will be monitored and amended as necessary. The FY 2016 TPWP and budget will be prepared. The financial audit for FY 2014 will be initiated.

Staff: -MPO Administrator  
-Municipal Engineer  
-Traffic Engineer  
-Transportation Planner  
-Transit Planner  
-City Clerk  
-Planning Staff  
-Operations Manager  
-Clerical  
-Public Works Administrative Assistant

Staff Time: 575 hours  
Staff Cost: \$27,164 (6.5%)

### Work Products:

- FY 2015 TPWP maintenance and budget monitoring (on-going)
- FY 2016 TPWP development (May 2015)
- Self Certification (March 2015)
- Planning funding reimbursement submittals (quarterly)
- Title VI training for employees (November 2014)
- Title VI document maintenance and review (on-going)

### Previous Work:

- FY 2014 TPWP maintenance, budget monitoring
- FY 2015 TPWP development
- Self Certification
- Identify and analyze potential changes to the Transportation Policy and Transportation Technical Committees structure

## Transportation Improvement Program

Task Objective: State and federal project programming for AAMPO member agencies.

Project Description: The Federal Fiscal Year 2015 – 2018 Transportation Improvement Program (FFY 2015 – 2018 TIP) will be maintained and amended as necessary. The FFY 2016 – 2019 TIP for Surface Transportation Projects and Enhancement Projects will be developed. Coordination with the Iowa DOT Statewide Transportation Improvement Program (STIP) will also be undertaken.

Staff: -MPO Administrator  
-Municipal Engineer  
-Traffic Engineer  
-Transportation Planner  
-Transit Planner  
-City Clerk  
-Finance Director  
-Budget Officer  
-Transit Coordinator  
-Clerical  
-Transit Director  
-Public Works Administrative Assistant

Staff Time: 300 hours  
Staff Cost: \$16,717 (4.0%)

Work Products:

- Maintain the FY 2015 – 2018 TIP (on-going)
- Prepare the FY 2016 – 2019 TIP (Draft due June 15<sup>th</sup>, Final Due July 15<sup>th</sup>)
- Revise and amend the FY 2015 – 2018 TIP (as necessary)

Previous Work:

- Completed the FY 2015 – 2018 TIP
- Maintained, revised, and amended the FY 2014 – 2017 TIP

## **Comprehensive Planning**

Task Objective: Integrate transportation planning and land use planning for AAMPO member agencies.

Project Description:

- Review subdivisions and development projects to determine transportation impact
- Forecasting activities related to transportation, livability, and transit planning
- Attend relevant conferences and training pertaining to MPO planning issues
- Updating/amending the shared use path map, as necessary
- Updating/amending the LUPP and Urban Fringe Plan, as necessary
- Traffic counts along area streets and Traffic crash data analyses
- Street alignment and traffic signal concept layouts
- Utilization of the regional ITS architecture when applicable
- Research mobility issues relating to walks, paths, safe routes, etc.
- Participation in and support of Highway 30 Coalition activities
- Competitive funding applications for member agencies

Staff: -MPO Administrator  
-Municipal Engineer  
-Traffic Engineer

-Transportation Planner  
-Transit Planner  
-Planning Staff

Staff Time: 550 hours  
Staff Cost: \$25,075 (6.0%)

Work Products:

- Update Safe Routes to School maps (as necessary)
- Participation in CIRTPA Bicycle Roundtable (on-going)
- City of Ames Shared Use Path Map update (as necessary)
- Integrate multi-modal projects(non-motorized) for improvement to LOS (as directed)
- Maintain/update transportation network model (on-going)
- Development of pavement management system (on-going)
- City-wide count program and traffic signal synchronization review (on-going)
- Review/update ADA Transition Plan (as necessary)
- Performance Measures tracking development (annually)
- Analyze potential alternative funding sources (as requested by member agencies)
- Intersection Improvement Study (as necessary, possible consultant partnering)

Previous Work:

- Analyze fringe area growth impacts on transportation
- Safe Routes to School map updates
- Downtown parking map update
- Central Iowa Bicycle Roundtable
- Neighborhood traffic calming coordination

## Transit Planning

Task Objective: Enhance a coordinated, accessible, and efficient transit system

Project Description: Planning efforts will reflect prioritization of the following areas:

- Incorporating safety and security in transit (transportation) planning
- Transit asset management planning
- Participation of transit operators in metropolitan and statewide planning
- Coordination of non-emergency human service transportation
- Planning for transit system management and operation to increase ridership
- Make transit capital investment decisions through effective systems planning

This item involves transit planning issues related to land use and development issues, ridership surveys and analyses, plans to manage transit agency in accordance to the Federal Transit Administration guidelines, and the study of student and commuter service. Meetings will be held to facilitate the (locally developed) coordinated public transit/human-services transportation plan to improve transportation services for the low-income, aging and disabled populations within the community. Efforts will concentrate on improving operating efficiencies of current services and eliminating gaps where and when transportation is not available. The Transportation Planner may conduct various planning and ridership studies throughout the year.

Staff:	-MPO Administrator	-Transit Director
	-Traffic Engineer	-Transit Coordinator
	-Transportation Planner	-Transit Operations Supervisor
	-Transit Planner	

Staff Time: 600 hours

Staff Cost: \$33,433 (8.0%)

Work Products:

- Various transit plans, administration and audits of the following programs requiring annual certification by the transit agency: EEO, Title VI, and Limited English Proficiency (LEP), Disadvantaged Business Enterprise (DBE), Transit Asset Management Plan, Safety Plan, etc (annually)
- Work towards maintenance/update of the Passenger Transportation Plan (PTP) (Draft due Feb. 1<sup>st</sup>, Final due May 1<sup>st</sup>)
- Capital/Financial planning to analyze fleet and facility needs for five-year period (on-going)
- Corridor and facility expansion studies (as necessary)
- Bus stop amenities planning (on-going)
- System-wide performance measures (on-going)
- Intermodal facility project development & performance measures (on-going)
- Administration of Ames Alternative Analysis Study (on-going, description follows)
- Participation in the Ames – Des Moines Corridor Study (on-going)



Previous Work:

- Ongoing planning activities
- Equal Employment Opportunity (EEO) Program update
- Disadvantaged Business Enterprise (DBE) Program update and reports
- Title VI Program update
- Participation in TIP and TPWP development
- Leading human service/transportation provider coordination
- PTP meetings and updates; leading human service/transportation provider coordination
- Ames Alternatives Analysis Study

## Special Transit Studies

### Alternative Analysis Study (in an approved transit grant)

Task Objective: Conduct Alternative Analysis study of Orange Route corridor between Iowa State Center and Iowa State University campus

Project Description: An Alternatives Analysis (AA) Study will be conducted of the Iowa State Center to Iowa State University campus corridor identified currently as the Orange Route. The Ames Transit Agency completed a smaller Transit Feasibility Study in June 2007 looking at seven corridors in the community that had either current transportation/growth issues or future identified growth. The study identified transportation options to resolve corridor problems of which the Orange Route is operating at near maximum capacity. It was determined through the Transit Feasibility Study that the Orange Route may qualify for Small New Starts funding to establish a Bus Rapid Transit corridor which would operate more like a light rail type system only using more cost-efficient buses. The AA study will analyze specific route options in more depth regarding transit-only corridors, provide detailed information on bus stop upgrades, and analyze route speed increases that could be realized with extended-green technology. This study will also analyze the financial capacity/needs of the Ames community to undertake a project such as Bus Rapid Transit. At the conclusion of the AA Study, a locally preferred alternative – the “proposed action” – will be determined.

The Alternative Analysis study began in January 2013 and is expected to conclude in spring 2015. The study includes data collection in the form of rider surveys, on/off boardings, gate access to ISU campus, class concentration, public input, etc. Public meetings are anticipated to occur in the fall 2014 or spring 2015 when the majority of the students that utilize this route are living in Ames to attend university classes. The study and locally preferred alternatives will be finalized in spring 2015. The total budget is \$200,000 (\$160,000 federal) for the study but will cross fiscal years 2014 and 2015. The budget below assumes that remainder of the federal funds, approximately 58%, will be expended in FY2015.

<b>Federal (5339)</b>	<b>\$93,056</b>
Local (CyRide)	\$23,264
Total Cost	\$116,320

## Public Participation

Task Objective: Incorporate a public involvement process that fosters public participation throughout the planning and transportation decision-making process.

Project Description: Informational meetings, as well as public hearings, will be held to obtain public input and feedback on ongoing activities of the AAMPO. The Public Participation Plan (PPP), along with other pertinent documents maintained and developed by the Ames Area Metropolitan Planning Organization, is posted online at [www.aampo.org](http://www.aampo.org). These documents will be transferred to the AAMPO website during the duration of this work plan. Feedback and social

## AAMPO FY 2015 Transportation Planning Work Program

media links can be found on the webpage to provide comments on the AAMPO website and its contents. Integration of virtual meetings to enhance and promote meeting attendance and participation.

Currently, the City of Ames maintains a website on which the activities of the AAMPO are included. Items include the meeting schedule and the approved TIP and TPWP as well as links to LRTP and PTP information. An additional goal will be to review the AAMPO Public Participation Plan (PPP) to make suggestions for improving outreach activities and strengthening public input.

Staff: -MPO Administrator	-Transit Director
-Municipal Engineer	-Clerical Staff
-Traffic Engineer	-Planning staff
-Transportation Planner	-Public Relations Officer
-Transit Planner	-Channel 12 TV staff

Staff Time: 200 hours  
Staff Cost: \$10,448 (2.5%)

### Work Products:

- Public meetings for TIP and TPWP input (tentative)
  - Public Input Session for TPWP and TIP – May 2015
  - Public Hearing for TPWP – May 2015
  - Public Hearing for TIP – June 2015
- Update letters to neighborhood groups and interested parties (on-going)
- Maintain and update the PPP (as necessary)
- Maintain and update AAMPO webpage to enhance web presence (on-going)
- Integrate use of virtual meetings (as necessary)
- Promote the AAMPO for public recognition and branding (on-going)

### Previous Work:

- Public meetings for TIP, TPWP, and PTP
- Public meetings for project input sessions
- Update letters to neighborhood groups and interested parties

## **Committee Support**

Task Objective: Provide information, background material, and viable alternatives to the committees to assist them in making fully informed decisions.

Project Description: Support for the Transportation Policy Committee and Transportation Technical Committee will be conducted on an as needed basis. Work elements include reports, records management, correspondences, planning of meetings, and supporting materials.

Staff: -MPO Administrator	-Transit Director
-Municipal Engineer	-Planning Staff
-Traffic Engineer	-City Clerk
-Transportation Planner	-Clerical Staff
-Transit Planner	-Operations Manager

Staff Time: 175 hours  
Staff Cost: \$8,358 (2.0%)

Work Products:

- Technical Committee and Policy Committee meetings/minutes (tentative)
  - Technical Committee Meeting – March and April 2015
  - Policy Committee Meeting – March, May and June 2015
- Conduct Citizen Advisory Committee meetings (as necessary)
- Policy and Technical Committees membership composition review (annually)

Previous Work:

- Technical Committee and Policy Committee meetings/minutes

## Long Range Transportation Plan

Task Objective: Provide framework for orderly, efficient growth of an integrated, multi-modal transportation network.

Project Description: The 2040 Long Range Transportation Plan is scheduled to be updated in October 2015. With the recent implementation of MAP-21, the plan will be developed to meet the requirements set by this transportation bill. Work activities that will be taking place for the update include evaluation of the Land Use Policy Plan (LUPP) for compliance, reviewing traffic impact studies for major site developments, alternative network development and analysis, updated transit analysis, Origin Destination Study for transit, update the transportation model, public participation opportunities, and completion of the final report. Staff will go through a RFP and consultant selection process to select a consultant to assist staff in completing the 2040 LRTP update.

Staff:	-MPO Administrator	-Transit Coordinator
	-Municipal Engineer	-Planning Staff
	-Traffic Engineer	-Finance Director
	-Transportation Planner	-Budget Officer
	-Transit Planner	-City Clerk/Clerical Staff
	-Transit Director	-Public Works Administrative Assistant

Staff Time:	800 hours
Consultant Time:	2,100 hours
Staff Cost:	\$22,970
Consultant Cost:	<u>\$273,750</u>
Total Cost:	\$296,720 (71.00%)

Work Products:

- Development of 2040 LRTP Update (on-going)
  - Existing Multimodal System Performance Report (July 2014)
  - Future Multimodal System Performance Report (Oct. 2014)
  - Alternative Land Development Scenario (Sept. 2014)
  - Alternatives Project and Strategy Development Summary Memo (Jan. 2015)
  - Funding Strategies / Alternative Cost Assessment Memo (May 2015)
  - Community Engagement Program
    - Alternatives Development Input Milestone (Nov. 2014)
    - Alternatives Screening / Prioritization Input Milestone (March 2015)
- Maintain and amend 2035 LRTP (as necessary)

Previous Work:

- Maintain and amend 2035 LRTP (as necessary)

## Schedule

The following identifies the completion schedule of the previously identified work products.

Work Element	Description (work product)	1 <sup>st</sup> Qtr (July – Sept.)	2 <sup>nd</sup> Qtr (Oct. – Dec.)	3 <sup>rd</sup> Qtr (Jan. – March)	4 <sup>th</sup> Qtr (April – June)
<b>Administration</b>					
	FY 2015 TPWP maintenance and budget monitoring	X	X	X	X
	FY 2016 TPWP development			X	X
	Self Certification			X	
	Planning funding reimbursement submittals	X	X	X	X
	Title VI employee training		X		
	Title VI document maintenance	X	X	X	X
<b>Transportation Improvement Program</b>					
	FY 2015 TIP maintenance and revisions as necessary	X	X	X	X
	FY 2016 TIP development			X	X
<b>Comprehensive Planning</b>					
	Update SRTS maps	X			
	CIRTPA Bicycle Roundtable meetings	X	X	X	X
	Shared Use Path map updates		X	X	
	Integrate multi-modal projects for improvement to LOS	X	X	X	X
	Maintain and update transportation network model	X	X	X	X
	Development of pavement management system	X	X	X	X
	City wide count program and traffic signalization review	X			X
	Review and update ADA transition plan		X	X	
	Performance measures tracking development	X	X	X	X
	Analyze potential alternative funding sources	X	X	X	X
	Intersection improvement study	X	X	X	X
<b>Transit Planning</b>					
	Administration and audits of various transit plans: EEO, Title VI, LEP, DBE, Transit Asset Management Plan, Safety Plan	X	X	X	X
	Maintain and update PTP			X	X
	Capital/Financial planning to analyze fleet and facility needs for 5 year period	X	X	X	X
	Corridor and facility expansion studies	X	X	X	X
	Bus stop amenities	X			X
	System-wide performance measures	X	X	X	X
	Intermodal facility project development and performance measures	X	X	X	X

*AAMPO FY 2015 Transportation Planning Work Program*

<b>Work Element</b>	<b>Description (work product)</b>	<b>1<sup>st</sup> Qtr (July – Sept.)</b>	<b>2<sup>nd</sup> Qtr (Oct. – Dec.)</b>	<b>3<sup>rd</sup> Qtr (Jan. – March)</b>	<b>4<sup>th</sup> Qtr (April – June)</b>
	Administration of Ames Alternative Analysis Study	X	X	X	
	Participation in Ames – Des Moines Corridor Study	X	X	X	
<b>Special Transit Studies</b>					
	Alternative Analysis Study	X	X	X	
<b>Public Participation</b>					
	Public meeting for TIP and TPWP public review and comments				X
	Update letters to neighborhood groups and interested parties			X	X
	Maintain and update the PPP	X	X	X	X
	Maintain and update the AAMPO webpage	X	X	X	X
	Integrate use of virtual meetings				X
	Promote AAMPO for public recognition and branding	X	X	X	X
<b>Committee Support</b>					
	Technical and Policy Committee meetings and minutes	X		X	X
	Citizen Advisory Committee meetings			X	
<b>Long Range Transportation Plan</b>					
	Development of 2040 LRTP update	X	X	X	X
	Existing Multimodal System Performance Report	X			
	Future Multimodal System Performance Report	X	X		
	Alternative Land Development Scenario	X	X		
	Alternatives Project and Strategy Development Summary Memo		X	X	
	Funding Strategies / Alternative Cost Assessment Memo			X	X
	Alternatives Development Input Milestone	X	X		
	Alternatives Screening / Prioritization Input Milestone		X	X	
	Maintain and update 2035 LRTP	X	X	X	X

## FY 2015 Budget Summary

Table 3: FY 2015 Funding Sources		
Targets		Estimated Costs
FTA 5305d	\$ 31,561	\$ 31,561
FHWA PL	\$ 89,537	\$ 89,537
STP	\$ 155,000	\$ 155,000
Carryover Funds		
STP	\$ 49,791	\$ 49,791
FTA 5305d	\$ -	\$ -
FHWA PL	\$ 8,443	\$ 8,443
<b>Local Match</b>	<b>\$ 83,583</b>	<b>\$ 83,583</b>
<b>TOTAL</b>	<b>\$ 417,915</b>	<b>\$ 417,915</b>

### Cost Allocation Plan

The local match for salaries and other expenses is a part of the 2014/15 City of Ames Program Budget adopted by the City Council for all personnel and associated expenses. Costs billed will be for those specified. The main source of local-match funds will come from the City of Ames Road Use Tax allocation. New FY 2015 funds have been combined with the carryover amounts for expense allocations. **Carryover funds will be used first before new allocations.** The AAMPO does not charge indirect costs.

Table 4: Budget Summary

Work Element	Total Cost	Local Match	Federal Funds							% of Funding	Total Staff Hours
			Total Federal Funds	FTA 5305d New	FTA 5303 Carryover	FHWA STP New	FHWA STP Carryover	FHWA PL Carryover	FHWA PL New		
Administration	\$ 27,164	\$ 5,433	\$ 21,732	\$ 2,051	\$ -	\$ 10,075	\$ 3,236	\$ 549	\$ 5,820	6.5%	575
TIP	\$ 16,717	\$ 3,343	\$ 13,373	\$ 1,262	\$ -	\$ 6,200	\$ 1,992	\$ 338	\$ 3,581	4.0%	300
Comprehensive Planning	\$ 25,075	\$ 5,015	\$ 20,060	\$ 1,894	\$ -	\$ 9,300	\$ 2,987	\$ 507	\$ 5,372	6.0%	550
Transit Planning	\$ 33,433	\$ 6,687	\$ 26,747	\$ 2,525	\$ -	\$ 12,400	\$ 3,983	\$ 675	\$ 7,163	8.0%	600
Public Participation	\$ 10,448	\$ 2,090	\$ 8,358	\$ 789	\$ -	\$ 3,875	\$ 1,245	\$ 211	\$ 2,238	2.5%	200
Committee Support	\$ 8,358	\$ 1,672	\$ 6,687	\$ 631	\$ -	\$ 3,100	\$ 996	\$ 169	\$ 1,791	2.0%	175
L RTP	\$ 296,720	\$ 59,344	\$ 237,376	\$ 22,408	\$ -	\$ 110,050	\$ 35,352	\$ 5,995	\$ 63,571	71.0%	800
<b>Totals</b>	<b>\$ 417,915</b>	<b>\$ 83,583</b>	<b>\$ 334,332</b>	<b>\$ 31,561</b>	<b>\$ -</b>	<b>\$ 155,000</b>	<b>\$ 49,791</b>	<b>\$ 8,443</b>	<b>\$ 89,537</b>	<b>100.0%</b>	<b>3,200</b>
% of Total	100%	20%	80%								

## **Revisions to the TPWP**

Changes to the work program may happen due to unexpected staff demands or requests of the Policy Committee. Revisions to the TPWP require sign off by the United States Department of Transportation or Iowa Department of Transportation and approval is provided in writing.

There are three agencies that may provide approval of changes to the TPWP. The U.S. Department of Transportation approves the following types of revisions:

- Additional federal funding
- The transfer of funds between categories in the TPWP that exceed 10% of the total TPWP budget
- Revisions to the scope or objectives of the TPWP activities
- The hiring of a consultant
- Capital expenditures such as equipment

The Iowa Department of Transportation approves the following types of revisions:

- The transfer of funds between TPWP categories that do not exceed 10% of the total TPWP budget
- The transfer of funds for training allowances

The AAMPO approves the following types of revisions:

- The extension of the period of time allotted for work program activities past the current TPWP
- The changing of key persons when identified in an application or grant award

**AMES AREA METROPOLITAN PLANNING ORGANIZATION (AAMPO)  
TRANSPORTATION POLICY COMMITTEE ACTION FORM**

**SUBJECT: DRAFT FY 2015 – 2018 TRANSPORTATION IMPROVEMENT PROGRAM**

**BACKGROUND:**

In order to receive federal funds for transportation improvement projects, it is necessary for the projects to be part of the approved Iowa Department of Transportation's (Iowa DOT) statewide plan. The initial step in this process is for the AAMPO to develop a draft Transportation Improvement Plan (TIP). Regulations require the TIP to include transportation projects for four years.

The attached draft plan provides for projects consisting of street improvements, CyRide improvements and trail projects that have been included in the City's Capital Improvements Plan (CIP). A number of projects were evaluated as this plan was developed.

**A public input session was held on May 1, 2014, to provide an opportunity for the public to discuss the TIP with staff and provide comments. No revisions were requested by the public. The draft TIP document is to be submitted to the Iowa DOT by June 15, 2014. The draft FY 2015-18 TIP is attached.**

**ALTERNATIVES:**

1. Approve the draft FY 2015-18 TIP and set July 8, 2014, as the date for the public hearing.
2. Approve the draft FY 2015-18 TIP with Policy Committee modifications and set July 8, 2014, as the date for the public hearing.

**ADMINISTRATOR'S RECOMMENDATION:**

These projects correlate to the City of Ames 2014-19 Capital Improvements Plan. The AAMPO Technical Committee has unanimously recommended approval of this draft plan. At the public input session, no revisions were requested by the public.

Therefore, it is recommended by the Administrator that the Transportation Policy Committee adopt Alternative No. 1, thereby approving the draft FY 2015-18 TIP and setting July 8, 2014, as the date for the public hearing.





# **TRANSPORTATION IMPROVEMENT PROGRAM**

**FY 2015 – 2018**

**DRAFT**

**April 14, 2014**

"The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

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## ***Federal Highway Administration Section***

### **Project Selection**

The Ames Area Metropolitan Planning Organization (AAMPO) uses an informal project selection criteria system as a means of prioritizing submitted projects. All projects submitted to the AAMPO for inclusion in the Transportation Improvement Program (TIP) are reviewed by staff and the Transportation Technical Committee (TTC) and Transportation Policy Committee (TPC). Projects are programmed in the TIP by approval of the TPC based on the recommendation of the TTC and staff.

Projects are prioritized based on public input, need and financial availability. Factors identified in the Long Range Transportation Plan (LRTP) will be used as tools to help determine those projects selected and their respective priority. In addition to the LRTP tools, highway capacity improvement projects are selected using Level of Service criteria; rehabilitation and reconstruction projects are selected based upon pavement condition index and field review. A STP application form shall be submitted along with all STP projects to be considered to receive federal-aid funding. This form can be requested from the AAMPO staff or downloaded from the AAMPO website.

Transportation Alternative projects consist mainly of open space trails that have been developed during the public involvement process for the Long Range Transportation Plan (LRTP) update. Trail segments shown in the plan are sized proportionately based upon estimated construction costs. A TAP application form shall be submitted along with all TAP projects to be considered to receive federal-aid funding. This form can be requested from the AAMPO staff or downloaded from the AAMPO website.

Bridge projects consist of necessary repairs recommended by the biennial Iowa Department of Transportation (IDOT) bridge inspections. The IDOT requires these inspections for bridges within the local jurisdictions of the AAMPO. A Candidate List is created by the IDOT Office of Systems Planning based on priority points ranking. Local agencies and the AAMPO work with the IDOT on programming necessary bridge projects based on priority and available funding.

The Transit Board selects operating projects for CyRide as identified in the approved Passenger Transportation Plan (PTP), which serves as a needs assessment for all regional human and health service agencies. The Transit Board also approves matching funds for capital projects based upon identified route expansions.

All projects are consistent with the approved 2035 Long Range Transportation Plan adopted on Oct. 12, 2010.

AAMPO FY 2015 – 18 Transportation Improvement Program

**FY 2014 Project Status Report**

<b>TPMS #</b>	<b>Project Number</b>	<b>Location</b>	<b>Type of Work</b>	<b>Status</b>	<b>Total Project Cost</b>	<b>Total Federal Aid</b>	<b>Sponsor</b>
14983	STP-E-0155(SE16th)--70-85	In the City of Ames, Skunk River Trail: From SE 16th Street to East Lincoln Way	Ped/Bike Grade & Pave	FHWA Approved - Roll over Funding	\$ 521,000	\$ 160,000	City of Ames
19961	STP-U-0155(S 3RD / S 4TH)--70-85	In the City of Ames, S 3RD ST / S 4TH ST: From Squaw Creek to South Duff Avenue	Pavement Rehab	FHWA Approved - Roll over Funding	\$ 1,867,000	\$ 1,292,000	City of Ames
21260	STP-E-0155(SE16TH)--8V-85	In the City of Ames, Skunk River Trail: From SE 16th Street to East Lincoln Way	Ped/Bike Structures, Ped/Bike Miscellaneous	FHWA Approved - Roll over Funding	\$ 835,000	\$ 160,000	City of Ames
17023	STP-U-0155(ELW)--70-85	In the City of Ames, E LINCOLN WAY: From South Duff Avenue to and including South Skunk River Bridge	Pavement Rehab, Bridge Rehabilitation	FHWA Approved - Roll over Funding	\$ 2,130,000	\$ 1,060,000	City of Ames
1948	STP-E-0155(S DUFF)--8V-85	In the City of Ames, S DUFF AVE: From Squaw Creek to South 5th Street	Ped/Bike Grade & Pave	FHWA Approved - Roll over Funding	\$ 100,000	\$ 70,000	City of Ames
19248	STP-U-0155()-70-85	24TH ST AND BLOOMINGTON RD: 24th St. (UPRR tracks to Northwestern Ave.) and Bloomington Rd. (Eisenhower Ave. to west 500 ft.)	Pavement Rehab	FHWA Approved - Roll over Funding	\$ 1,867,000	\$ 1,292,000	City of Ames
22052	BRFN-030()-39-85	US30: US 69/BIKE PATH IN AMES (EB)	Bridge Deck Overlay	FHWA Approved - Roll over Funding	\$ 456,000	\$ -	IDOT Dist. 1
22016	IM-035()-13-85	I-35: US 30 INTERCHANGE IN AMES	Bridge New, Grading, Right of Way	FHWA Approved - Roll over Funding	\$ 9,600,000	\$ 8,550,000	IDOT Dist. 1
14980	STP-E-0155(ADA)--8V-85	In the City of Ames, Skunk River Trail: From Bloomington Road to Ada Hayden Park	Ped/Bike Grade & Pave	FHWA Approved - 2014 Construction	\$ 441,000	\$ 250,000	City of Ames
14982	STP-E-0155(682)--8V-85	In the City of Ames, Skunk River Trail: From East Lincoln Way to S. River Valley Park	Ped/Bike Grade & Pave	FHWA Approved - Roll over Funding	\$ 790,000	\$ 360,000	City of Ames
15628	STP-E-C085(100)--8V-85	Gilbert to Ames Trail: Trail connection from Gilbert, Iowa to Ames, Iowa	Ped/Bike ROW	FHWA Approved - Roll over Funding	\$ 983,000	\$ 62,000	Story CCB
21264	BROS-C085(116)--5F-85	North Dakota Ave: Over Onion Creek	Bridge Replacement	Authorized - 2014 Construction	\$ 350,000	\$ 280,000	Story CRD
21261	STP-U-0155(681)--70-85	In the City of Ames, SHELDON AVENUE: From Lincoln Way to Hyland Avenue	Pavement Rehab	Authorized - 2014 Construction	\$ 1,480,000	\$ 1,060,000	City of Ames
16032	STP-U-0155(Grand3)--70-85	GRAND AVE: S Grand Ave: 0.1 miles north of S. 16th Street to Squaw Creek Dr / S 5th St: S Grand Ave to S Duff Ave / S 16th & S Duff Ave Intersection	Grade and Pave, Bridge New	FHWA Approved - 2014 NEPA Clearance	\$ 11,546,000	\$ 2,096,000	City of Ames
16103	RGPL-PA22(RTP)--ST-85	Ames MPO Planning: STP Funds for Transportation Planning	Trans Planning	Authorized - LRTP Update Initiated	\$ 400,000	\$ 320,000	AAMPO

## Fiscal Constraint

The AAMPO FY 2015 programming targets are \$1,539,075 for STP, \$86,304 for TAP, and \$65,713 for TAP Flex. The project costs shown in the TIP are in year of expenditure dollars. This is accomplished by developing an estimate of costs in the current bidding environment and then applying an inflation factor of 4% per year. The Ames City Council has programmed these projects in the City of Ames 2014-2019 CIP for the local funding allocation. These funds are generated from the City's annual Road Use Tax Fund (RUTF) distribution, Local Option Sales Tax, and General Obligation (GO) Bonds. The transit program does not have targets, and thus the requests involve significant costs in the anticipation of maximizing the amounts received.

### Financial Constraint Summary Tables

Federal Aid Program	2015		2016		2017		2018	
	Total Cost	Federal Aid	Total Cost	Federal Aid	Total Cost	Federal Aid	Total Cost	Federal Aid
Surface Transportation Program (STP)	\$2,128,000	\$1,447,000	\$3,130,000	\$1,060,000	\$6,517,000	\$1,992,000	\$6,500,000	\$1,300,000
Transportation Alternatives Program (TAP)	\$2,314,000	\$430,000	\$835,000	\$160,000	\$521,000	\$160,000	\$586,000	\$140,000
National Highway Performance Program (NHPP)	\$100,000	\$0	\$0	\$0	\$9,500,000	\$8,550,000	\$0	\$0
Primary Road Funds (PRF)	\$456,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	2015	2016	2017	2018
Unobligated Balance (Carryover)	\$3,430,544	\$3,588,332	\$4,133,332	\$3,746,332
Region STP Target	\$1,539,075	\$1,539,000	\$1,539,000	\$1,539,000
Region TAP Flex Target	\$65,713	\$66,000	\$66,000	\$66,000
<b>Subtotal</b>	<b>\$5,035,332</b>	<b>\$5,193,332</b>	<b>\$5,738,332</b>	<b>\$5,351,332</b>
Transfer to TAP (STP and Flex)	\$0	\$0	\$0	\$3,000
Programmed STP Funds	\$1,447,000	\$1,060,000	\$1,992,000	\$1,300,000
<b>Balance</b>	<b>\$3,588,332</b>	<b>\$4,133,332</b>	<b>\$3,746,332</b>	<b>\$4,048,332</b>

	2015	2016	2017	2018
Unobligated Balance (Carryover)	\$543,410	\$199,714	\$125,714	\$51,714
Region TAP Target	\$86,304	\$86,000	\$86,000	\$86,000
STP and Flex Transfer Credit	\$0	\$0	\$0	\$3,000
<b>Subtotal</b>	<b>\$629,714</b>	<b>\$285,714</b>	<b>\$211,714</b>	<b>\$140,714</b>
Programmed TAP Funds	\$430,000	\$160,000	\$160,000	\$140,000
<b>Balance</b>	<b>\$199,714</b>	<b>\$125,714</b>	<b>\$51,714</b>	<b>\$714</b>

	2013	2014	2015	2016	2017	2018
City of Ames Total Operations	\$447,674	\$465,581	\$484,204	\$503,572	\$523,715	\$544,664
City of Ames Total Maintenance	\$888,723	\$924,272	\$961,243	\$999,693	\$1,039,680	\$1,081,267
City of Gilbert Total Operations	\$1,169	\$1,216	\$1,264	\$1,315	\$1,368	\$1,422
City of Gilbert Total Maintenance	\$14,584	\$15,167	\$15,774	\$16,405	\$17,061	\$17,744
<b>Total O&amp;M</b>	<b>\$1,352,150</b>	<b>\$1,406,236</b>	<b>\$1,462,485</b>	<b>\$1,520,985</b>	<b>\$1,581,824</b>	<b>\$1,645,097</b>

	2013	2014	2015	2016	2017	2018
City of Ames Total RUTF Receipts	\$5,646,836	\$5,872,709	\$6,107,618	\$6,351,923	\$6,605,999	\$6,870,239
City of Ames Total Other Road Monies Receipts	\$4,031,928	\$4,193,205	\$4,360,933	\$4,535,371	\$4,716,785	\$4,905,457
City of Ames Total Receipts Service Debt	\$21,215,250	\$22,063,860	\$22,946,414	\$23,864,271	\$24,818,842	\$25,811,595
City of Gilbert Total RUTF Receipts	\$103,619	\$107,764	\$112,074	\$116,557	\$121,220	\$126,068
City of Gilbert Total Other Road Monies Receipts	\$16,517	\$17,178	\$17,865	\$18,579	\$19,323	\$20,095
City of Gilbert Total Receipts Service Debt	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Non-Federal Aid Road Fund Receipts</b>	<b>\$31,014,150</b>	<b>\$32,254,716</b>	<b>\$33,544,905</b>	<b>\$34,886,701</b>	<b>\$36,282,169</b>	<b>\$37,733,456</b>

## **Network Operations and Maintenance**

The capital investment and other measures necessary to preserve the existing transportation system, as well as operations, maintenance, modernization, and rehabilitation of existing and future transportation facilities are annually reviewed and programmed. Preservation, operating, and maintenance costs are included as a priority for funding. Maintenance and rehabilitation projects are also included in the AAMPO LRTP. In addition to STP funding, the City of Ames utilizes RUTF, Local Option Sales Tax, and General Obligation funding for system preservation projects. A program is also included in the City of Ames 2014-2019 CIP to address shared use path maintenance. The LRTP and Land Use Policy Plan (LUPP) both use an intersection efficiency standard of Level of Service (LOS) C.

## **Public Participation Process**

A notice advising the public about the draft TIP and Transportation Planning Work Program (TPWP) reviewed by the AAMPO Technical Committee will be mailed to 43 neighborhood organization chairpersons, representatives of the Ames Main Street District, Campustown Action Association, NAACP, Friends of Central Iowa Biking, International Student Council at Iowa State University (ISU), League of Women Voters, and others in accordance with our approved Public Participation Plan (PPP). In addition, as previously noted, projects are available for public review and comment through the City of Ames CIP process. A public input session will be held on May 1<sup>st</sup>, 2014 to discuss the TIP and receive comments.

## **Title VI Compliance**

The Ames Area MPO adheres to the City of Ames's Title VI of the Civil Rights Act of 1964 Compliance Plan. The AAMPO carries out its transportation planning processes without regard to race, color, or national origin. The Compliance Plan provides information on the Ames Area MPO Title VI compliance policies, complaint procedures, and a form to initiate the complaint process for use by members of the public. For more information or to file a complaint or concern, please contact the AAMPO Administrator at the City of Ames Public Works Administration Office at 515-239-5160.

## **Self Certification**

The AAMPO Policy Committee certified that transportation planning activities in the Ames metropolitan area are being carried out in accordance with governing Federal regulations, policies and procedures. This certification was at the meeting on March 25, 2014 (a copy of the document is attached in Appendix C).

## **Revising the TIP**

Often after development and subsequent adoption of the TIP, changes may need to be made to the list of programmed projects. Examples of changes might be adding or deleting projects, moving a project between years in the TIP, adjusting project cost, or changing the vehicle numbers of transit vehicles.

A major requirement of a project receiving Federal transportation funds is for the project to be included in the TIP and Statewide Transportation Improvement Program (STIP). Once a project has received Federal Authorization for construction it does not need to be included in the TIP.

This is one of two major reasons for adding or deleting a project from the TIP. The other major reason for adding a project is the awarding of a grant or earmark for a project, which can happen throughout the year.

Changes to the TIP are classified as either “administrative modifications” or “amendments”.

### **Administrative Modifications**

Administrative Modifications are minor changes involving the following:

- **Project Cost** – changes that do not increase federal-aid by more than 30% or do not increase total federal-aid by more than \$2 million from the original amount.
- **Schedule Changes** – changes in schedules to projects included in the first four years of the TIP
- **Funding Source** – changes to funding from one source to another
- **Scope Changes** – all changes to the project’s scope

### **Amendments**

Amendments are major changes involving the following:

- **Project Cost** – changes that increase federal-aid by more than 30% or increase total federal-aid by more than \$2 million from the original amount.
- **Schedule Changes** – projects added or deleted from the TIP.
- **Funding Source** – projects receiving additional federal funding sources.
- **Fiscal Constraint** – changes that result in the TIP no longer being fiscally constrained.
- **Scope Changes** – changing the project termini, the amount of through traffic lanes, type of work from an overlay to reconstruction, or a change to include widening of the roadway.

Administrative modifications and amendments are subject to different AAMPO Policy Committee and public review procedures. Administrative modifications are processed internally and are shared with the Policy Committee and the public as informational items. Amendments are presented to the Policy Committee and a public comment period is opened, which lasts until the next Policy Committee meeting (the Policy Committee meets on an as needed basis, giving a 3-4 week public comment period). Public comments are shared at this meeting with the Policy Committee and action is taken to approve the amendment.

## ***Federal Transit Administration Section***

### **FY 2015 TIP FTA Project Justification**

The following transit projects identified within the draft FY2015-2018 TIP were included within the 2015 Passenger Transportation Plan (PTP) Update, meeting the requirements to have the Enhanced Mobility for Seniors and individuals with Disabilities formulated federal funding within an approved PTP prior to TIP approval. The following narrative describes the projects within the initial year of the plan.

**General Operations:** This funding supports the day-to-day transit operations of the Ames Transit Authority from Ames’ urbanized area federal apportionment, Transit Intensive Cities, and State Transit Assistance funding.

**Contracted Paratransit (Dial-A-Ride) Service:** According to federal regulations, public transit agencies providing fixed-route transit service in their community must also provide door-to-door transportation service within a ¼ mile area of that fixed-route service. Therefore, CyRide



purchases transportation service for its Dial-A-Ride operations in order to meet this ADA requirement. This requirement has been expanded to the entire city limits of Ames.

**Associated Transit Improvements:** CyRide developed a Bus Stop Plan that recommended an implementation plan for bus stop amenities along CyRide's fixed-route system. From the prioritization of recommended stop improvements, concrete pads will be added for easier boarding/alighting during inclement weather as well as replacing bus shelters with lighted bus shelters to improve the accessibility for patrons and CyRide's image throughout the Ames community. In February 2013, CyRide launched Nextbus allowing passengers to obtain real-time information of the next buses coming to a particular bus stop. The information can be obtained on CyRide's website, by texting or calling or via LED digital signs at the bus stop. CyRide envisions additional LED digital signage signs next to high ridership stops throughout the Ames community.

**Heavy Duty Bus Replacement:** Eight buses have exceeded FTA guidelines for useful life. Bus numbers are 00147, 00716, 00715, 00711, 00712, 00713, 00717 and 00742. These units will be replaced with 40' heavy-duty buses, equipped with cameras. These replacement vehicles will be ADA accessible.

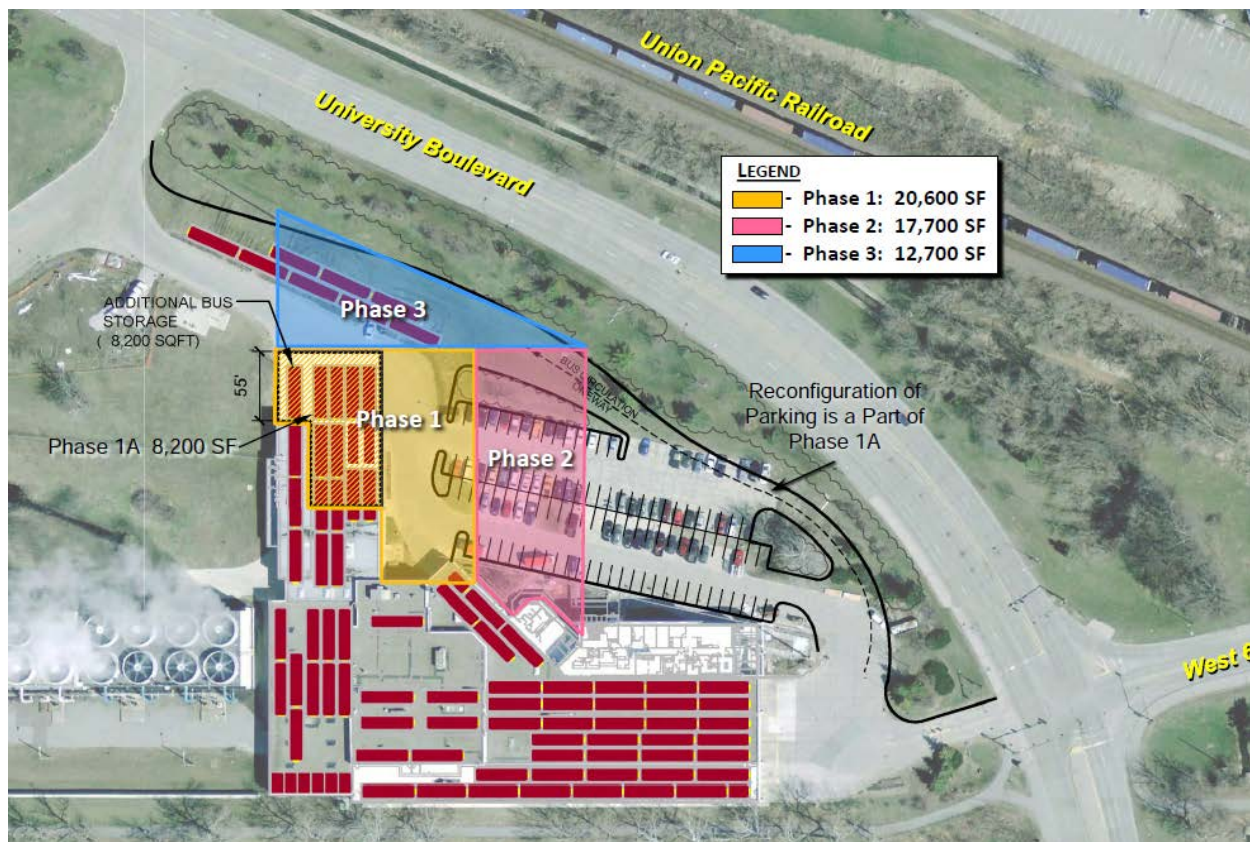
**Light Duty Bus Replacement:** One bus has exceeded FTA guidelines for useful life. The bus number is 7640 which CyRide leases to Heart of Iowa Regional Transit Agency to operate its ADA complimentary service (Dial-A-Ride). This unit will be replaced with another light-duty bus, equipped with cameras. This replacement vehicle will be ADA accessible.

**Blue Route (Sunday):** CyRide is planning to double its frequency on the Sunday Blue route to 20-minute intervals between 11:00 am and 5:00 pm. The route currently operates at 40-minute intervals. One bus will be added on Sundays and serve a portion of the route between ISU campus and the Wal-Mart on South Duff Avenue. This will help reduce overcrowding and on-time performance issues currently being experienced on the route. Additionally, this change will improve service by decreasing wait times for customers. Many trips along this portion of the route on Sunday consistently exceed 60 passengers per bus, which is standing capacity. The seated capacity is 39 passengers. CyRide is requesting the first year of operating funding through STA Special Project funding with the next two years through Iowa's Clean Air Attainment Program (ICAAP) funding.

**Brown/Green Route (Weekday):** CyRide is planning to add two additional buses along the Brown Route and one bus to the Green route each weekday between 11:30am and 6:00pm. Ridership has grown on both these corridors to the point where overcrowding occurs and buses are having a difficult time staying on time and buses are exceeding standing capacity. Ridership on the Brown route has grown by more than 45% over the past three years due to the influx of students to apartments north of Somerset and full utilization of the Wallace/Wilson Residence Halls. An added benefit of this change is that the Brown/Green routes will now be able to meet other buses (Red and Blue routes) to make transfers allowing customers to switch between buses to travel to other areas of campus or the city. Currently the Brown route bus arrives several minutes after the other route buses have left, causing customers to wait almost 20 more minutes until their next bus arrives.

**Heavy Duty Bus Expansion:** CyRide plans to operate two additional buses to expand its service on the Brown/Green Routes beginning in August 2014. CyRide is requesting two expansion buses to operate this service given that the entire system only has three spare buses during its peak pull out period. The Federal Transit Administration recommends a 20% spare ratio or currently 14 buses. These units will be 40' heavy-duty buses, equipped with cameras and will be ADA accessible.

**Maintenance Facility Expansion:** CyRide plans to construct additional bus storage to its existing maintenance storage facility completing Phase 1 (orange area) under Option 12 within their Maintenance Facility Expansion Feasibility Plan developed in 2010. CyRide is currently finalizing construction of Phase 1A (8,200 square feet) and anticipates buses will be parked outside again once an additional 5 used buses are purchased for increased passenger demand within the Ames community. Completing the remaining portion of Phase 1, or Phase 1B, will add another 12,400 square feet for additional storage of buses and is a natural expansion in the scalable project developed under this plan.



***Appendix A: FY 2015 – 18 TIP TPMS Printouts***

# MPO-22 / AAMPO

## 2015 - 2018 Transportation Improvement Program

TPMS Sponsor Appr. Status	Project # Location Funding Program	Length FHWA# S:TR		Pgm'd Amounts in 1000's				Total	STIP#
				FY15	FY16	FY17	FY18		
<b>STP - Surface Transportation Program</b>									
Story - 85									
19248 Ames	<b>STP-U-0155()-70-85</b> 24TH ST AND BLOOMINGTON RD: 24th St. (UPRR tracks to Northwestern Ave.) and Bloomington Rd. (Eisenhower Ave. to west 500 ft.) Pavement Rehab	0.09 MI --	Project Total Federal Aid	1,832 1,292	0 0	0 0	0 0	1,832 1,292	
Submitted		0:0:0	Regional FA	1,292	0	0	0	1,292	--
16103 MPO-22 / AAMPO	<b>RGPL-PA22(RTP)--ST-85</b> Ames MPO Planning: STP Funds for Transportation Planning Trans Planning	0 MI --	Project Total Federal Aid	296 237	0 0	0 0	0 0	296 237	
Submitted		--	Regional FA	155	0	0	0	155	--
17023 Ames	<b>STP-U-0155(ELW)--70-85</b> In the City of Ames, E LINCOLN WAY: From South Duff Avenue to and including South Skunk River Bridge Pavement Rehab,Bridge Rehabilitation	1.11 MI --	Project Total Federal Aid	0 0	2,130 1,060	0 0	0 0	2,130 1,060	
Submitted		0:0:0	Regional FA	0	1,060	0	0	1,060	--
16032 Ames	<b>STP-U-0155(Grand3)--70-85</b> GRAND AVE: S Grand Ave: 0.1 miles north of S. 16th Street to Squaw Creek Dr / S 5th St:S Grand Ave to S Duff Ave / S 16th & S Duff Ave Intersection Grade and Pave,Bridge New	0.652 MI --	Project Total Federal Aid	0 0	1,000 0	4,650 700	6,500 1,300	12,150 2,000	
Submitted		0:0:0	Regional FA	0	0	700	1,300	2,000	--
<b>PA NOTE:</b> DEMO ID IA115									
19961 Ames	<b>STP-U-0155(S 3RD / S 4TH)--70-85</b> In the City of Ames, S 3RD ST / S 4TH ST: From Squaw Creek to South Duff Avenue Pavement Rehab	2.02 --	Project Total Federal Aid	0 0	0 0	1,867 1,292	0 0	1,867 1,292	
Submitted		0:0:0	Regional FA	0	0	1,292	0	1,292	--
<b>STP-HBP - Surface Transportation Program - Bridge Program</b>									
Story - 85									
29713 [NBIS: 180] Ames	<b>BRM-0155(685)--8N-85</b> In the city of Ames, On 6TH ST, Over SQUAW CREEK Bridge Replacement	0 180	Project Total Federal Aid	0 0	2,425 1,000	0 0	0 0	2,425 1,000	
Submitted		0:0:00	Regional FA	0	0	0	0	0	--
<b>NHPP - National Highway Performance Program</b>									
Story - 85									
22016 [NBIS: 49210] DOT-D01-MPO22	<b>IM--350)--13-85</b> I35: US 30 INTERCHANGE IN AMES Pave,Bridge New,Grading	0.503 49210	Project Total Federal Aid	0 0	100 0	9,500 8,550	3,864 3,478	13,464 12,028	
Submitted		--	Regional FA	0	0	0	0	0	--

TPMS Sponsor Appr. Status	Project # Location Funding Program	Length FHWA# S:T:R		Pgm'd Amounts in 1000's				Total	STIP#
				FY15	FY16	FY17	FY18		
<b>TAP - Transportation Alternatives</b>									
Story - 85									
1948 Ames Submitted	<b>STP-E-0155(S DUFF)--8V-85</b> In the City of Ames, S DUFF AVE: From Squaw Creek to South 5th Street Ped/Bike Grade & Pave	0.16 MI -- 0:0:0	Project Total Federal Aid Regional FA	100 70 70	0 0 0	0 0 0	0 0 0	100 70 70	--
14982 Ames Submitted	<b>STP-E-0155(682)--8V-85 Local Letting: 03/19/2015</b> In the City of Ames, Skunk River Trail: From East Lincoln Way to S. River Valley Park Ped/Bike Grade & Pave	0.635 MI -- --	Project Total Federal Aid Regional FA	790 360 360	0 0 0	0 0 0	0 0 0	790 360 360	--
15628 Story CCB Submitted	<b>STP-E-C085(100)--8V-85 Local Letting: 12/21/2021</b> Gilbert to Ames Trail: Trail connection from Gilbert, Iowa to Ames, Iowa Ped/Bike ROW	2.997 MI -- --	Project Total Federal Aid Regional FA	983 62 62	0 0 0	0 0 0	0 0 0	983 62 62	--
<b>PA NOTE:</b> STP = \$61,579									
<b>DOT NOTE:</b> Project funded using CIRTPA TAP funds									
21260 Ames Submitted	<b>STP-E-0155(SE16TH)--8V-85</b> In the City of Ames, Skunk River Trail: From SE 16th Street to East Lincoln Way Ped/Bike Structures, Ped/Bike Miscellaneous	1.033 MI -- --	Project Total Federal Aid Regional FA	0 0 0	835 160 160	0 0 0	0 0 0	835 160 160	--
14983 Ames Submitted	<b>STP-E-0155(SE16th)--70-85</b> In the City of Ames, Skunk River Trail: From SE 16th Street to East Lincoln Way Ped/Bike Grade & Pave	1 MI -- --	Project Total Federal Aid Regional FA	0 0 0	0 0 0	521 160 160	0 0 0	521 160 160	--
17025 Ames Submitted	<b>STP-E-0155()--8V-85</b> In the city of Ames, Skunk River Trail: River Valley Park to Bloomington Road Ped/Bike Grade & Pave	0.75 MI -- --	Project Total Federal Aid Regional FA	0 0 0	0 0 0	0 0 0	586 140 140	586 140 140	--
<b>PRF - Primary Road Funds</b>									
Story - 85									
22052 [NBIS: 048710] DOT-D01-MPO22 Submitted	<b>BRFN--30()--39-85</b> US 30: US 69/BIKE PATH, IN AMES (EB) Bridge Deck Overlay	0 MI 048710 --	Project Total Federal Aid Regional FA	456 0 0	0 0 0	0 0 0	0 0 0	456 0 0	--

## MPO-22 / AAMPO (63 Projects)

Fund	Sponsor	Transit # Expense Class Project Type	Desc / Add Ons / Addnl Info		FY15	FY16	FY17	FY18
STA, 5307	Ames	914 Operations Misc	General Operations	<b>Total</b>	9,419,737	9,796,527	10,188,387	10,595,923
				<b>FA</b>	2,100,000	2,184,000	2,271,360	2,362,214
				<b>SA</b>	604,598	628,782	653,933	680,091
5310	Ames	919 Operations Misc	Contracted Paratransit Service	<b>Total</b>	239,075	248,638	258,584	268,926
				<b>FA</b>	191,260	198,910	206,867	215,141
				<b>SA</b>				
5310	Ames	920 Capital Replacement	Associated Transit Improvements	<b>Total</b>	50,000	50,000	50,000	50,000
				<b>FA</b>	40,000	40,000	40,000	40,000
				<b>SA</b>				
5339	Ames	1910 Capital Replacement	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel Unit #: 00742	<b>Total</b>	439,000			
				<b>FA</b>	373,150			
				<b>SA</b>				
5339	Ames	3305 Capital Replacement	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel Unit #: 00147	<b>Total</b>	439,000			
				<b>FA</b>	373,150			
				<b>SA</b>				
5339	Ames	3306 Capital Replacement	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel Unit #: 00716	<b>Total</b>	439,000			
				<b>FA</b>	373,150			
				<b>SA</b>				
5339	Ames	3307 Capital Replacement	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel Unit #: 00715	<b>Total</b>	439,000			
				<b>FA</b>	373,150			
				<b>SA</b>				
5339	Ames	3308 Capital Replacement	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel Unit #: 00711	<b>Total</b>	439,000			
				<b>FA</b>	373,150			
				<b>SA</b>				
5339	Ames	3309 Capital Replacement	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel Unit #: 00712	<b>Total</b>	439,000			
				<b>FA</b>	373,150			
				<b>SA</b>				
5339	Ames	3310 Capital Replacement	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel Unit #: 00713	<b>Total</b>	439,000			
				<b>FA</b>	373,150			
				<b>SA</b>				
5339	Ames	3311 Capital Replacement	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel Unit #: 00717	<b>Total</b>	439,000			
				<b>FA</b>	373,150			
				<b>SA</b>				
5339	Ames	3313 Capital Replacement	Light Duty Bus (176" wb) VSS Unit #: 7640	<b>Total</b>	89,000			
				<b>FA</b>	75,650			
				<b>SA</b>				
PTIG, 5309, 5339	Ames	3314 Capital Expansion	Maintenance Facility Expansion	<b>Total</b>	1,537,500	1,066,500		
				<b>FA</b>	430,000	853,200		
				<b>SA</b>	800,000			
5309	Ames	2437 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00956	<b>Total</b>	439,000	452,171		
				<b>FA</b>	373,150	384,345		
				<b>SA</b>				
STA, ICAAP	Ames	3318 Operations Expansion	Blue Route Sunday	<b>Total</b>	30,696			
				<b>FA</b>	16,690			
				<b>SA</b>	7,867			

## MPO-22 / AAMPO (63 Projects)

Fund	Sponsor	Transit # Expense Class Project Type	Desc / Add Ons / Addnl Info		FY15	FY16	FY17	FY18
STA, ICAAP	Ames	3319 Operations Expansion	Brown/Green Weekday	<b>Total</b>	588,335			
				<b>FA</b>	319,890			
				<b>SA</b>	150,778			
ICAAP	Ames	3320 Capital Expansion	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel	<b>Total</b>	439,000			
				<b>FA</b>	351,200			
				<b>SA</b>				
ICAAP	Ames	3321 Capital Expansion	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel	<b>Total</b>	439,000			
				<b>FA</b>	351,200			
				<b>SA</b>				
5339	Ames	3315 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00743	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				
PTIG	Ames	3317 Capital Rehabilitation	Maintenance Pits	<b>Total</b>		250,000		
				<b>FA</b>				
				<b>SA</b>		200,000		
5339	Ames	1905 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00714	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				
ICAAP	Ames	1913 Capital Expansion	Nextbus Signage/bus stop signage	<b>Total</b>		100,000		
				<b>FA</b>		80,000		
				<b>SA</b>				
5339	Ames	2434 Capital Replacement	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel Unit #: 00953	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				
5339	Ames	2435 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00954	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				
5339	Ames	945 Capital Expansion	Facility cameras/Proximity Card Access - 20 cameras/10 cards	<b>Total</b>		58,360		
				<b>FA</b>		46,688		
				<b>SA</b>				
5339	Ames	946 Capital Rehabilitation	Electric distribution rehabilitation	<b>Total</b>		246,000		
				<b>FA</b>		240,000		
				<b>SA</b>				
5339	Ames	951 Capital Expansion	Automatic passenger counters	<b>Total</b>		500,000		
				<b>FA</b>		400,000		
				<b>SA</b>				
5309	Ames	2439 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00958	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				
5339	Ames	2440 Capital Expansion	Heavy Duty Articulated Bus VSS, Low Floor, BioDiesel	<b>Total</b>		733,200		
				<b>FA</b>		623,220		
				<b>SA</b>				
5339	Ames	2442 Capital Expansion	Heavy Duty Articulated Bus VSS, Low Floor, BioDiesel	<b>Total</b>		733,200		
				<b>FA</b>		623,220		
				<b>SA</b>				

## MPO-22 / AAMPO (63 Projects)

Fund	Sponsor	Transit # Expense Class Project Type	Desc / Add Ons / Addnl Info		FY15	FY16	FY17	FY18
5339	Ames	2443 Capital Expansion	Heavy Duty Articulated Bus VSS, Low Floor, BioDiesel	<b>Total</b>		733,200		
				<b>FA</b>		623,220		
				<b>SA</b>				
5339	Ames	2444 Capital Expansion	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				
5339	Ames	2445 Capital Expansion	Heavy Duty Bus (40-42 ft.) VSS, Low Floor, BioDiesel	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				
5339	Ames	2446 Capital Expansion	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				
5339	Ames	2447 Capital Expansion	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				
5339	Ames	2448 Capital Replacement	Light Duty Bus (176" wb) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00334	<b>Total</b>		107,120		
				<b>FA</b>		91,052		
				<b>SA</b>				
5339	Ames	2449 Capital Replacement	Light Duty Bus (176" wb) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00335	<b>Total</b>		107,120		
				<b>FA</b>		91,052		
				<b>SA</b>				
5339	Ames	2450 Capital Replacement	Light Duty Bus (176" wb) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00336	<b>Total</b>		107,120		
				<b>FA</b>		91,052		
				<b>SA</b>				
5339	Ames	2451 Capital Replacement	Light Duty Bus (176" wb) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00333	<b>Total</b>		107,120		
				<b>FA</b>		91,052		
				<b>SA</b>				
5309	Ames	2452 Capital Replacement	Light Duty Bus (158" wb) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00337	<b>Total</b>		101,971		
				<b>FA</b>		86,675		
				<b>SA</b>				
5339	Ames	2453 Capital Replacement	Light Duty Bus (158" wb) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00338	<b>Total</b>		101,971		
				<b>FA</b>		86,675		
				<b>SA</b>				
5339	Ames	2454 Capital Replacement	Vehicle Surveillance Systems	<b>Total</b>		150,000		
				<b>FA</b>		120,000		
				<b>SA</b>				
5339	Ames	2833 Capital Expansion	Heavy Duty Articulated Bus VSS, Low Floor, BioDiesel	<b>Total</b>		733,200		
				<b>FA</b>		623,220		
				<b>SA</b>				
5339	Ames	2834 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00740	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				
5339	Ames	2835 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00739	<b>Total</b>		452,171		
				<b>FA</b>		384,345		
				<b>SA</b>				



## MPO-22 / AAMPO (63 Projects)

Fund	Sponsor	Transit # Expense Class Project Type	Desc / Add Ons / Addnl Info		FY15	FY16	FY17	FY18
5339	Ames	2836 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00971	<b>Total</b>			465,736	
				<b>FA</b>			395,875	
				<b>SA</b>				
PTIG	Ames	953 Capital Replacement	Re-roof Maintenance facility	<b>Total</b>			500,000	
				<b>FA</b>				
				<b>SA</b>			400,000	
5339	Ames	2436 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00955	<b>Total</b>			465,736	
				<b>FA</b>			395,875	
				<b>SA</b>				
5339	Ames	1891 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00970	<b>Total</b>			465,736	
				<b>FA</b>			395,875	
				<b>SA</b>				
5339	Ames	1894 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00972	<b>Total</b>			465,736	
				<b>FA</b>			395,875	
				<b>SA</b>				
5339	Ames	1898 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00974	<b>Total</b>			465,736	
				<b>FA</b>			395,875	
				<b>SA</b>				
5339	Ames	2438 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00957	<b>Total</b>			465,736	
				<b>FA</b>			395,875	
				<b>SA</b>				
5339	Ames	1900 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00976	<b>Total</b>			465,736	
				<b>FA</b>			395,875	
				<b>SA</b>				
5339	Ames	1901 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00977	<b>Total</b>			465,736	
				<b>FA</b>			395,875	
				<b>SA</b>				
5339	Ames	1899 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00975	<b>Total</b>				479,708
				<b>FA</b>				407,751
				<b>SA</b>				
5339	Ames	1895 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00973	<b>Total</b>				479,708
				<b>FA</b>				407,751
				<b>SA</b>				
5339	Ames	957 Capital Rehabilitation	Resurface ISC Commuter Parking	<b>Total</b>				1,000,000
				<b>FA</b>				720,000
				<b>SA</b>				
5339	Ames	2837 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00950	<b>Total</b>				479,708
				<b>FA</b>				407,751
				<b>SA</b>				
5339	Ames	2838 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00951	<b>Total</b>				479,708
				<b>FA</b>				407,751
				<b>SA</b>				
5339	Ames	2839 Capital Replacement	Heavy Duty Bus (40-42 ft.) Diesel, UFRC, VSS, Low Floor, BioDiesel Unit #: 00952	<b>Total</b>				479,708
				<b>FA</b>				407,751
				<b>SA</b>				

## MPO-22 / AAMPO (63 Projects)

Fund	Sponsor	Transit # Expense Class Project Type	Desc / Add Ons / Addnl Info		FY15	FY16	FY17	FY18
5339	Ames	2840	Heavy Duty Bus (40-42 ft.)	<b>Total</b>				479,708
		Capital	Diesel, UFRC, VSS, Low Floor, BioDiesel	<b>FA</b>				407,751
		Replacement	Unit #: 00949	<b>SA</b>				
5339	Ames	2841	Heavy Duty Bus (40-42 ft.)	<b>Total</b>				479,708
		Capital	Diesel, UFRC, VSS, Low Floor, BioDiesel	<b>FA</b>				407,751
		Replacement	Unit #: 00504	<b>SA</b>				
5339	Ames	2842	Heavy Duty Bus (40-42 ft.)	<b>Total</b>				479,708
		Capital	Diesel, UFRC, VSS, Low Floor, BioDiesel	<b>FA</b>				407,751
		Replacement	Unit #: 00502	<b>SA</b>				

***Appendix B: FY 2015 – 18 TIP Roadway Project Information***

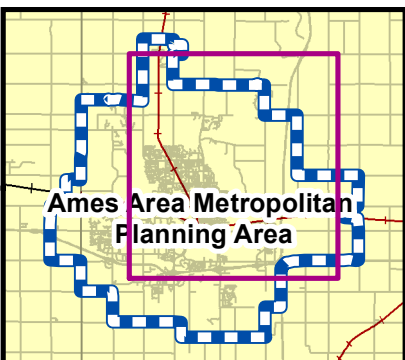
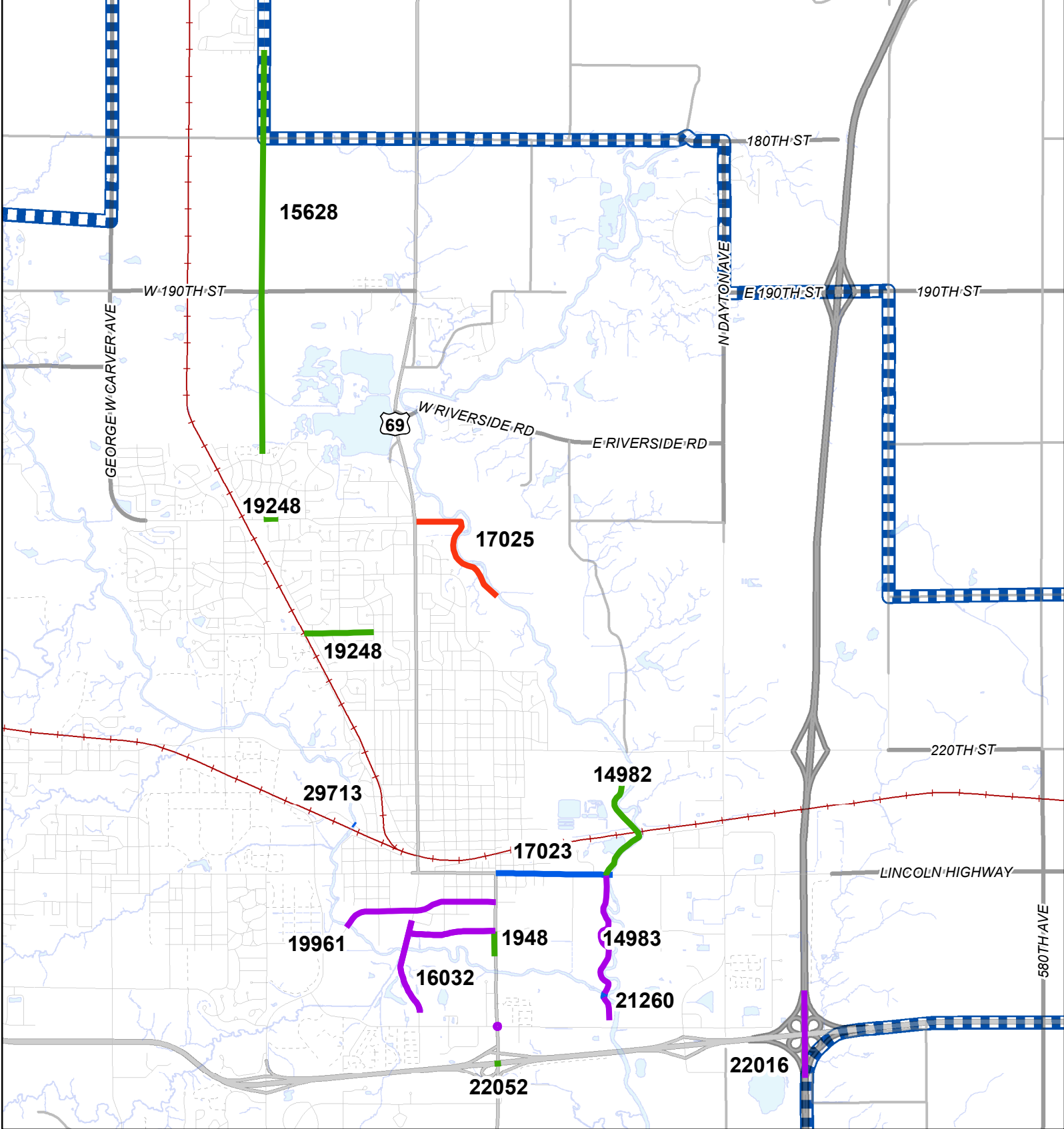
## AAMPO FY 2015 – 18 Transportation Improvement Program

TPMS #	19248	17023	16032	19961	14980	14982	1948
<b>Project Sponsor Government</b>	City of Ames	City of Ames	City of Ames	City of Ames	City of Ames	City of Ames	City of Ames
<b>Federal Funding Source</b>	Surface Transportation Program	Surface Transportation Program	Surface Transportation Program	Surface Transportation Program	Transportation Alternatives Program	Transportation Alternatives Program	Transportation Alternatives Program
<b>Federal Fiscal Year</b>	2015	2016	2016-2018	2017	2015	2015	2015
<b>Route or Street Name</b>	24 <sup>th</sup> Street and Bloomington Road	East Lincoln Way	Grand Avenue	South 3rd Street / South 4th Street	Skunk River Trail	Skunk River Trail	South Duff Avenue
<b>Termini</b>	UPRR tracks to Northwestern Avenue and Eisenhower Avenue to west 500 feet	South Duff Avenue to and including South Skunk River Bridge	Grand Ave. 0.1 miles north of S. 16th St. to Squaw Creek Dr. / S. 5th St.; Grand Ave to S. Duff Ave / S 16th St and S. Duff Ave Intersection	Squaw Creek to South Duff Avenue	Bloomington Road to Ada Hayden Park	East Lincoln Way to South River Valley Park	Squaw Creek to South 5th Street
<b>Bridge Number</b>	-	-	New	-	-	-	-
<b>Length in miles</b>	0.54	1.11	1.21	2.02	0.5	0.94	0.2
<b>Type of Work</b>	Pavement Rehabilitation	Pavement Rehabilitation, Bridge Rehabilitation	Grade and Pave, New Bridge	Pavement Rehabilitation	Ped / Bike Grade & Pave	Ped / Bike Grade & Pave	Ped / Bike Grade & Pave
<b>Map Included</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Total Estimated Cost</b>	\$1,832,000	\$2,130,000	\$12,150,000	\$1,867,000	\$441,000	\$790,000	\$100,000
<b>Federal Aid</b>	\$1,292,000 STP	\$1,060,000 STP	\$2,000,000 STP	\$1,292,000 STP	\$250,000 TAP	\$360,000 TAP	\$70,000 TAP
<b>Local Match</b>	\$525,000 G.O. Bond	\$970,000 G.O. Bond	\$3,330,000 G.O. Bond	\$525,000 G.O. Bond	\$191,000 LOST	\$430,000 LOST	\$30,000 LOST
	\$15,000 EUF	\$100,000 EUF	\$6,820,000 Other	\$50,000 EUF	\$0	\$0	\$0

**Funding Program Key**

GO Bond General Obligation Bond  
 EUF Electric Utility Fund  
 STP Surface Transportation Program  
 LOST Local Option Sales Tax

TPMS #	21260	14983	16103	22052	17025	22016	15628
<b>Project Sponsor Government</b>	City of Ames	City of Ames	Ames Area MPO	DOT - District 1	City of Ames	DOT - District 1	Story County
<b>Federal Funding Source</b>	Transportation Alternatives Program	Transportation Alternatives Program	Metropolitan Planning Funds	Primary Roads Funds	Transportation Alternatives Program	National Highway Performance Program	Transportation Alternatives Program
<b>Federal Fiscal Year</b>	2016	2017	2015	2015	2018	2015, 2017	2015
<b>Route or Street Name</b>	Skunk River Trail	Skunk River Trail	Ames Area MPO Transportation Planning	US Highway 30	Skunk River Trail	Interstate 35	Gilbert to Ames Trail
<b>Termini</b>	Southeast 16th Street to East Lincoln Way	Southeast 16th Street to East Lincoln Way	Long Range Transportation Plan Update	US 69/Bike Path in Ames (EB)	River Valley Park to Bloomington Road	US 30 Interchange in Ames	Trail connection from Gilbert, IA to Ames, IA
<b>Bridge Number</b>	-	-	-	48710	-	-	-
<b>Length in miles</b>	1	1	-	-	0.75	-	2.5
<b>Type of Work</b>	Ped/Bike Structures, Ped/Bike Miscellaneous	Ped / Bike Grade & Pave	Transportation Planning	Bridge Deck Overlay	Ped / Bike Grade & Pave	Bridge New, Grading, ROW	Ped/Bike ROW
<b>Map Included</b>	Yes	Yes	No	Yes	Yes	Yes	Yes
<b>Total Estimated Cost</b>	\$835,000	\$521,000	\$296,000	\$456,000	\$586,000	\$9,600,000	\$983,000
<b>Federal Aid</b>	\$160,000 TAP	\$160,000 TAP	\$155,000 STP	\$0	\$140,000 TAP	\$8,550,000	\$62,000 TAP (from CRTPA)
<b>Local Match</b>	\$675,000 LOST	\$361,000 LOST	\$59,000 RUTF	\$0	\$446,000 LOST	\$1,050,000	\$921,000
	\$0	\$0	\$82,000 PL	\$0		\$0	\$0

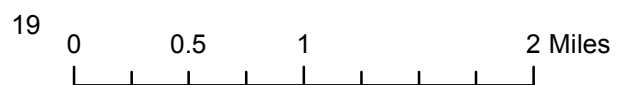


**2015-2018 Projects**  
**Program Year**

- 2015
- 2016
- 2017
- 2018

MPA Boundary

**FY 2015 - 2018 TIP  
 Project Location Map**



***Appendix C: AAMPO Self Certification***

**AMES AREA METROPOLITAN PLANNING ORGANIZATION  
ANNUAL SELF-CERTIFICATION**

In accordance with 23 CFR 450.334, the STATE DEPARTMENT OF TRANSPORTATION and the Ames Area Metropolitan Planning Organization for the Ames, Iowa urbanized area(s) hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- (1) 23 U.S.C. 134, 49 U.S.C. Section 5303, and 23 CFR Part 450;
- (2) In nonattainment and maintenance areas, Sections 174 and 176(c) and (d) of the Clean Air Act as amended (42 U.S.C. 7504, 7506(c) and (d) and 40 CFR 93);
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex or age in employment or business opportunity;
- (5) Section 1101(b) of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (Pub. L. 109-59) regarding the involvement of Disadvantaged Business Enterprises in FHWA and FTA funded planning;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and USDOT implementing regulation;
- (8) Older Americans Act, as amended (42 U.S.C. 6101);
- (9) 23 U.S.C. 324, regarding prohibition of discrimination based on gender; and
- (10) Section 504 of the Rehabilitation Act of 1973 and 49 CFR Part 27, regarding discrimination against individuals with disabilities.

For AAMPO:

  
Ann Campbell, Chair  
Transportation Policy Committee

  
Date

***Appendix D: Transportation Policy Committee Meeting  
Minutes***



## MINUTES OF THE REGULAR MEETING OF THE AMES CITY COUNCIL

AMES, IOWA

MAY 13, 2014

The Regular Meeting of the Ames City Council was called to order at 7:04 p.m. on May 13, 2014, in the City Council Chambers in City Hall, 515 Clark Avenue pursuant to law with Mayor Ann Campbell presiding and the following City Council members present: Gloria Betcher, Amber Corrieri, Tim Gartin, Matthew Goodman, Chris Nelson, and Peter Orazem. *Ex officio* member Lissandra Villa was also present.

**PROCLAMATION FOR PEACE OFFICERS MEMORIAL DAY:** May 15, 2014, was proclaimed as Peace Officers Memorial Day by Mayor Campbell. Accepting the Proclamation were Ames Police Chief Charles Cychosz, Commander Jason Tuttle, Lieutenant Jeff Brinkley, and Sergeant Rory Echer.

**PROCLAMATION FOR BIKE TO WORK WEEK:** May 10 - 16, 2014, was proclaimed as Bike to Work Week by Mayor Campbell. On behalf of the Healthiest Ames Initiative and Ames Bicycle Coalition, Cheryl Langston, Greg Welk, John Shierholz, Ronn Ritz, and Jim Gregory accepted the Proclamation.

**PROCLAMATION FOR NATIONAL PUBLIC WORKS WEEK:** May 18 - 24, 2014, was proclaimed as National Public Works Week by Mayor Campbell. Accepting the Proclamation were City of Ames Traffic Engineer Damion Pregitzer and Operations Manager Corey Mellies.

**PROCLAMATION FOR BUILDING SAFETY MONTH:** May 2014 was proclaimed as Building Safety Month. On behalf of the Ames Fire Department, Fire Chief Shawn Bayouth and Building Official Seana Perkins accepted the Proclamation.

**CONSENT AGENDA:** Mayor Campbell asked to pull Consent Item No. 50 (Plat of Survey for 300, 306, & 312 Abraham Drive) for separate discussion.

Council Member Goodman asked to pull Consent Item No. 25 (requests for Summerfest in Campustown) for separate discussion.

Moved by Goodman, seconded by Corrieri, to approve the following items on the Consent Agenda:

1. Motion approving payment of claims
2. Motion approving Minutes of Regular Meeting of April 22, 2014, and Special Meetings of April 15, 2014, and May 6, 2014
3. Motion approving certification of civil services applicants
4. Motion approving Report of Contract Change Orders for April 16-30, 2014
5. Motion approving renewal of the following beer permits, wine permits, and liquor licenses:
  - a. Special Class C Liquor – Mongolian Buffet, 1620 S. Kellogg Avenue, #103
  - b. Class E Liquor, C Beer, and B Wine – Walgreen's #12108, 2719 Grand Avenue
  - c. Class B Beer – Jeff's Pizza Shop, 2402 Lincoln Way
  - d. Class C Liquor – Mother's Pub, 2900 West Street
  - e. Class C Liquor - Red Lobster #747, 1100 Buckeye Avenue
  - f. Class C Liquor – Lucullan's Italian Grill, 400 Main Street
  - g. Class C Beer & B Native Wine – Tobacco Outlet Plus #530, 204 South Duff Avenue
  - h. Special Class C Liquor – Octagon Center for the Arts, 427 Douglas Avenue
6. Motion approving sign encroachment permit for The Salon, 323 Main Street
7. Motion approving new Class B Beer Permit for Chicha Shack, 131 Welch Avenue

8. Motion delegating to staff the ability to administratively approve the closure of the Duff Avenue railroad crossing to facilitate the Union Pacific Railroad maintenance of the crossing
9. RESOLUTION NO. 14-214 approving Appendix W: Sanitary Sewer Connection District Maps and Schedule of Fees and Water Connection District Map and Schedule of Fees
10. RESOLUTION NO. 14-215 accepting GreaterGood.org grant for Animal Shelter & Control pertaining to Shelter Renovation Project
11. RESOLUTION NO. 14-216 approving U.S. Highway 69 Detour Agreement with the Iowa Department of Transportation
12. RESOLUTION NO. 14-217 approving City Highway Bridge Program Project Agreement with Iowa DOT for 6<sup>th</sup> Street Bridge over Squaw Creek
13. RESOLUTION NO. 14-218 approving Iowa DOT Transportation Enhancement Funding Agreement for 2007/08 Shared-Use Path System - Skunk River Trail Extension (Ada Hayden Heritage Park to Bloomington Road)
14. RESOLUTION NO. 14-219 approving 2014 Story County Multi-Jurisdictional Local Hazard Mitigation Plan
15. RESOLUTION NO. 14-220 of Support and Program Agreement for Main Street Iowa for Main Street Cultural District
16. RESOLUTION NO. 14-221 approving renewal of Agreement with Wellmark BCBS of Iowa for administrative services, specific and aggregate excess coverage, and network access for health benefits for FY 2014/15
17. RESOLUTION NO. 14-222 accepting proposal from National Insurance Services for continuing the current Group Life and Long-Term Disability policies for new three-year period (July 1, 2014 - June 30, 2017)
18. RESOLUTION NO. 14-223 naming all activities sponsored by Ames 150 Steering Committee and subcommittees as City of Ames activities and allowing them to be covered under City's liability insurance (not activities by private or for-profit agencies or street vendors)
19. Requests from Premier Event Management for HyVee 5k for Kids on Sunday, July 27:
  - a. RESOLUTION NO. 14-224 approving closure of portion of Beach Avenue and Country Club Boulevard from approximately 9:00 a.m. to 11:00 a.m.
20. Requests from Ames Patriotic Council for Memorial Day Parade on Monday, May 26, 2014:
  - a. RESOLUTION NO. 14-225 closing south half of Parking Lot M from 9:00 a.m. until approximately 11:00 a.m. for staging parade
  - b. RESOLUTION NO. 14-226 approving closure of 5<sup>th</sup> Street from Grand Avenue to Clark Avenue from 9:00 a.m. until 11:00 a.m. for line-up and start of parade
  - c. RESOLUTION NO. 14-227 approving temporary closure of Clark Avenue (from 5<sup>th</sup> Street to 9<sup>th</sup> Street), 9<sup>th</sup> Street (from Clark to Maxwell), 6<sup>th</sup> Street (at Clark) and Duff Avenue (at 9<sup>th</sup> Street), as parade moves through intersections
21. Requests from Main Street Cultural District (MSCD) for spring/summer events:
  - a. ArtWalk on Friday, June 6:
    - i. Motion approving blanket Temporary Obstruction Permit for MSCD sidewalks from 3:00 p.m. to 8:00 p.m. and blanket Vending License from 8:00 a.m. to 8:00 p.m.
    - ii. RESOLUTION NO. 14-231 approving waiver of parking meter fees and enforcement for MSCD from 3:00 p.m. to 6:00 p.m.
    - iii. RESOLUTION NO. 14-232 approving waiver of fee for blanket Vending License
    - iv. RESOLUTION NO. 14-233 closing six parking spaces near intersection of Main Street and Kellogg Avenue for food vendors
  - b. MusicWalk on Thursday, June 19:

- i. Motion approving blanket Temporary Obstruction Permit and blanket Vending License from 3:00 p.m. to 10:00 p.m.
  - ii. RESOLUTION NO. 14-234 approving waiver of fee for blanket Vending License
  - iii. RESOLUTION NO. 14-235 approving usage of electricity and waiver of costs
  - iv. RESOLUTION NO. 14-236 approving waiver of parking meter fees and enforcement for MSCD from 3:00 p.m. to 6:00 p.m.
  - v. RESOLUTION NO. 14-237 approving closure of up to 30 parking spaces along Main Street for outdoor seating areas
  - c. Summer Sidewalk Sales on July 24 - 26:
    - i. Motion approving blanket Temporary Obstruction Permit and blanket Vending License
    - ii. RESOLUTION NO. 14-238 approving suspension of parking regulations in CBD from 8:00 a.m. to 6:00 p.m
    - iii. RESOLUTION NO. 14-239 approving waiver of fee for blanket Vending License
22. Requests from Ames 150 Committee and Main Street Cultural District for Ames 150<sup>th</sup> and 4<sup>th</sup> of July Celebration:
- a. Motion approving blanket Temporary Obstruction Permit and blanket Vending License for Central Business District from 8:00 a.m. on July 4 to 10:00 p.m. on July 5
  - b. RESOLUTION NO. 14-240 approving waiver of parking meter fees and enforcement on Main Street from the CBD Lot entrance to Kellogg Avenue, and Douglas Avenue from Main Street to 5<sup>th</sup> Street, from 3:00 p.m. on July 3 through 10:00 p.m. on July 5
  - c. RESOLUTION NO. 14-241 approving waiver of parking meter fees and enforcement for entire Central Business District from 6:00 p.m. on July 3 through 10:00 p.m. on July 5
  - d. RESOLUTION NO. 14-242 approving closure of Main Street from CBD Lot to Kellogg Avenue, Douglas Avenue from Main Street to 5<sup>th</sup> Street, and the northeast section of CBD Lot Z (18 spaces), from 6:00 p.m. on July 3 through 10:00 p.m. on July 5, for 150<sup>th</sup> setup and activities
  - e. RESOLUTION NO. 14-243 approving closure of Clark Avenue, from 5<sup>th</sup> Street to 6<sup>th</sup> Street, from 6:00 p.m. on July 3 to the conclusion of the parade on July 4, for City Council Community Pancake Breakfast
  - f. RESOLUTION NO. 14-244 approving closure of portions of Main Street, Northwestern Avenue, 5<sup>th</sup> Street, 6<sup>th</sup> Street, Douglas Avenue, Burnett Avenue, Kellogg Avenue, Clark Avenue, Allan Drive, and Pearle Avenue; and Parking Lots V, TT, M, MM, Q, and N, from 6:00 a.m. to approximately 3:00 p.m. on July 4 for parade activities and volunteer parking
  - g. RESOLUTION NO. 14-245 approving waiver of utility fees for use of outlets and water and waiver of Vending License fee
23. RESOLUTION NO. 14-246 approving preliminary plans and specifications for 2014/15 Shared-Use Path Maintenance Project (South 4<sup>th</sup> Street); setting June 4, 2014, as bid due date and June 10, 2014, as date of public hearing
24. RESOLUTION NO. 14-247 approving preliminary plans and specifications for Phase 1 of City Maintenance Facility (Edison Street) Re-Roofing Project; setting June 11, 2014, as bid due date and June 24, 2014, as date of public hearing
25. RESOLUTION NO. 14-248 approving preliminary plans and specifications for WPC Raw Water Pump Station Make-Up Air Unit Replacement; setting June 12, 2014, as bid due date and June 24, 2014, as date of public hearing
26. RESOLUTION NO. 14-249 approving preliminary plans and specifications for Water Pollution Control Facility Switchgear Control Replacement Project; setting June 12, 2014, as the bid due date and June 24, 2014, as date of public hearing

27. RESOLUTION NO. 14-250 approving contract with Tyler Technologies, Inc., for Inspections software, installation services, and associated hardware at a cost of \$238,200
28. RESOLUTION NO. 14-251 awarding contract to Independent Salt Company of Kanopolis, Kansas, for Purchase of Rock Salt Requirements for 2014/15 Ice Control Program for Public Works Department in the amount of \$65.74 per ton
29. RESOLUTION NO. 14-252 awarding contract to Coatings Unlimited, Inc., of Bridgeton, Missouri, for Coat Concrete Acid Containment Structure at Power Plant for Electric Services Department in the amount of \$35,370 (plus applicable sales taxes to be paid by City to State)
30. Valve Maintenance, Testing, Repair, Replacement, and Related Services and Supplies for Electric Services Department:
  - a. RESOLUTION NO. 14-253 renewing contract with Allied Valve, Inc., of Bettendorf, Iowa, in an amount not to exceed \$70,000
  - b. RESOLUTION NO. 14-254 approving contract and bond
31. Specialized Cleaning Services, including Grit Blasting, Hydro Blasting, Detonation Blasting, and Vac Truck Services for Electric Services Department:
  - a. RESOLUTION NO. 14-255 renewing contract with W-S Industrial Services, Inc., of Council Bluffs, Iowa, in an amount not to exceed \$199,000 for FY 2014/15
  - b. RESOLUTION NO. 14-256 approving contract and bond
32. RESOLUTION NO. 14-257 renewing contract with ChemTreat, Inc., of Glen Allen, Virginia, for Chemical Treatment Services and Supplies for Electric Services Department in an amount not to exceed \$260,000 for FY 2014/15
33. RESOLUTION NO. 14-258 renewing contract with Diamond Oil Company of Des Moines, Iowa, for Supply of Diesel Fuel to Power Plant for Electric Services Department in an amount not to exceed \$588,000
34. Power Plant Breaker and Relay Maintenance for Electric Services Department:
  - a. RESOLUTION NO. 14-259 renewing contract with Tri-City Electric Company of Iowa of Davenport, Iowa, in an amount not to exceed \$180,000
  - b. RESOLUTION NO. 14-260 approving contract and bond
35. RESOLUTION NO. 14-261 renewing contract with Air Hygiene of Broken Arrow, Oklahoma, for Emissions Testing for Steam Electric Plant and Combustion Turbine Generator for Electric Services Department in an amount not to exceed \$55,000 for FY 2014/15
36. RESOLUTION NO. 14-262 renewing contract with Burns & McDonnell of Chesterfield, Missouri, for Fire Risk Mitigation professional services for Electric Services Department in an amount not to exceed \$50,000
37. Power Plant Maintenance Services for Electric Services Department:
  - a. RESOLUTION NO. 14-263 renewing contract with ProEnergy Services, LLC, of Sedalia, Missouri, in an amount not to exceed \$800,000
  - b. RESOLUTION NO. 14-264 approving contract and bond
38. RESOLUTION NO. 14-265 approving contract and bond for WPC Facility Electrical Transformer Replacement Project
39. RESOLUTION NO. 14-266 approving contract and bond for 2013/14 Concrete Pavement Improvements (Knapp Street and Lynn Avenue)
40. RESOLUTION NO. 14-267 approving contract and bond for 2012/13 Concrete Pavement Improvements Program #1 (Wheeler Street)
41. RESOLUTION NO. 14-268 approving Change Order to Flowserve contract deleting two pumps from the contract and accepting modifications to the contract terms and conditions, as negotiated by the City Attorney, for Water and Pollution Control First Stage Trickling Filter Vertical Turbine Solids Handling Pumps

42. RESOLUTION NO. 14-269 approving partial completion of public improvements and lessening amount of security for Somerset Subdivision, 25<sup>th</sup> Addition
43. RESOLUTION NO. 14-270 approving Plat of Survey for 205 South Wilmoth Avenue (Breckenridge North Parcel)
44. 4130 Lincoln Swing:
  - a. RESOLUTION NO. 14-271 approving Plat of Survey
  - b. RESOLUTION NO. 14-272 approving Acquisition Plat for street right-of-way
  - c. RESOLUTION NO. 14-273 approving Quit Claim Deed for conveyance of street right-of-way from GW College Park, LLC
45. 551, 703, and 705 South Duff Avenue:
  - a. RESOLUTION NO. 14-275 approving Plat of Survey
  - b. RESOLUTION NO. 14-276 approving Agreement for Shared-Use Path deferral
46. RESOLUTION NO. 14-277 approving Plat of Survey for 2105 Southeast 5<sup>th</sup> Street  
 Roll Call Vote: 6-0. Resolutions/Motions declared adopted/approved unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**REQUESTS FOR SUMMERFEST IN CAMPUSTOWN ON JUNE 14, 2014:** Council Member Goodman explained that he had requested that this item be pulled in order to abstain due to a conflict of interest.

Moved by Nelson, seconded by Orazem, to adopt the following:

- a. Motion approving blanket Temporary Obstruction Permit and blanket Vending License for Campustown District
- b. Motion approving 5-Day Class B Beer Permit & Outdoor Service
- c. RESOLUTION NO. 14-228 approving closure of 200 block of Welch Avenue, Welch Lot T, and Chamberlain Lot Y from 7:00 a.m. to 11:00 p.m. and waiver of parking meter fees
- d. RESOLUTION NO. 14-229 approving usage of electricity and waiver of costs
- e. RESOLUTION NO. 14-230 approving waiver of fee for blanket Vending License

Roll Call Vote: 5-0-1. Voting Aye: Betcher, Orazem, Nelson, Corrieri, Gartin. Voting Nay: None. Abstaining due to a conflict of interest: Goodman. Resolutions/Motions declared adopted/approved, signed by the Mayor, and hereby made a portion of these Minutes.

**PLAT OF SURVEY FOR 300, 306, AND 312 ABRAHAM DRIVE:** City Manager Steve Schainker noted that a revised Council Action Form for this item had been passed around the dais. He explained that the applicant had requested a slight change to the location of the boundary line between two of the parcels. The revised request still meets the minimum width and lot area standards.

Moved by Goodman, seconded by Nelson, to adopt RESOLUTION NO. 14-274 approving the Plat of Survey for 300, 306, and 312 Abraham Drive.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**PUBLIC FORUM:** Cameron McCaw, 4009 Aplin Road, Ames, stated that he is part of a local high school group whose aim is to reduce plastic waste. The group proposes to place a ban or fee on the

use of plastic bags in Ames. Mr. McCaw described the outreach efforts that the group has recently conducted.

Tavimba Musumhi, 225 Crystal Street, Ames, reviewed statistics about plastic bags and distributed a packet to the Council.

Evan Culver, 1507 Harding Avenue, Ames, stated that the group has collected 150 signatures of citizens who would support a ban or fee on plastic and paper bags. He asked the Council to consider the concept.

No one else came forward to speak, and Public Forum was closed by Mayor Campbell.

**HUMAN RELATIONS COMMISSION ANNUAL REPORT:** Assistant City Manager Melissa Mundt introduced Barbara Woods, Amy Juhnke, John Klaus, and Nicole Facio from the Human Relations Commission (HRC). Ms. Juhnke, Chair of the HRC, reviewed an annual summary that was provided to Council. She noted that the Commission spent time in the Spring of 2013 developing a strategic plan to determine a focus moving forward. The HRC has begun to implement the plan and is seeing benefits from the focus.

**HEART OF IOWA REGIONAL TRANSIT AGENCY (HIRTA) SERVICES:** Assistant City Attorney Mundt introduced CyRide Director Sheri Kyras, HIRTA Operations Manager Brooke Ramsey, and HIRTA Board Member and Story County Supervisor Wayne Clinton. Ms. Mundt recalled that the City Council had requested an update regarding HIRTA services and customer satisfaction/concerns.

Ms. Kyras presented the Council with a report, providing updates on the status of, and satisfaction with, door-to-door transportation services provided within the Ames community by HIRTA. She noted that that HIRTA provides two distinct services within the city limits of Ames. While the riders for both services are on the same buses, the two different services have their own set of service requirements and fee structures. Ms. Kyras indicated that these differences have caused confusion among the riders and their care givers. These two service categories are the Ames Transit-funded service, "Dial-A-Ride," and the ASSET-funded service, "HIRTA."

Ms. Kyras explained that the Dial-A-Ride program is prescribed by the Federal Government via the Americans with Disabilities Act and is a required service for individuals within the community. The Transit Board is charged with ensuring that the service is operating as it should, and every three years it is reviewed by the Federal Government. Ms. Kyras indicated that the Transit Board requested that CyRide and HIRTA hold a public meeting with the Dial-A-Ride customers. There are 285 individuals in Ames who are eligible for the program, and approximately 120 are currently using it. Ms. Kyras said that invitations were mailed to each eligible person, and eight individuals came to the public meeting held in April. Comments from the meeting and corresponding actions were reviewed by Ms. Kyras. She said that an annual customer service survey is also conducted; 285 surveys were mailed to eligible (Dial-A-Ride) individuals. Of those 285, 44 were returned. Ms. Kyras noted that the current year's survey showed a customer satisfaction improvement of almost 10 percent.

Council Member Goodman asked how the satisfaction numbers compare to those of CyRide's ridership. Ms. Kyras stated that CyRide gets its numbers from the City's annual resident satisfaction survey, and typically satisfaction is at least 90 percent. Upon being questioned by Mr. Goodman, Ms. Kyras indicated that the Dial-A-Ride service has been handled by HIRTA for two years and was previously handled by Heartland Senior Services. Noting that the program is only in its second year with HIRTA, she said that the Board hopes to see numbers improve in following years.

Assistant City Manager Mundt stated that HIRTA also provides door-to-door service for the elderly, disabled, and general public within Story County, including within the city of Ames. This service is funded under federal and state contracts as well as through ASSET. Unlike Dial-A-Ride, there are no requirements for using HIRTA services; the trips are open to the public. Ms. Mundt indicated that HIRTA has seen an increase in ridership from 2012/13 to now, and buses are at or near capacity for every trip. A total of 54,022 rides were provided in 2012/13.

According to Ms. Mundt, a HIRTA services survey was conducted in June of 2013. Surveys were distributed on buses for the month of June, and were also available on the HIRTA website. A total of 47 individuals responded to the survey. Ms. Mundt indicated that a number of comments were received, and improvement is expected going into the third year.

Council Member Corrieri asked how many of the 54,000 rides were trips either to or from an agency. HIRTA Operations Manager Brooke Ramsey responded that rides are provided for a large variety of reasons, including doctor appointments, grocery stores, pharmacy, church, etc. She said that a report would need to be generated to determine statistics with agencies. Ms. Corrieri said that a lot of agencies schedule rides for their clients, and it would be beneficial to gather feedback from the agencies themselves, not just the riders.

Council Member Orazem stated that he received a phone call from a HIRTA client who was not aware that there had been a change in service providers. Ms. Ramsey indicated that the information was communicated to the clients from both Heartland (former provider) and HIRTA. Additionally, the phone number to make reservations changed from the Heartland number to HIRTA's. Upon being questioned by Mr. Orazem, Ms. Mundt stated that the survey for 2013/14 will be conducted during the month of June.

Andrea Greufe, 4226 Lincoln Swing, Ames, stated that she works in a group home where HIRTA services are utilized daily. Ms. Greufe indicated that the home has experienced issues with HIRTA, particularly with the scheduling of rides. She explained that buses sometimes arrive an hour earlier or later than the scheduled time, which has caused significant frustration for the agency and its clients. She stated that she has called HIRTA to discuss the issue, and HIRTA's response was "deal with it."

Council Member Gartin asked if this concern was anecdotal or part of a larger problem. He suggested that HIRTA should communicate directly with the managers of these facilities to gather feedback during the survey. Operations Manager Ramsey stated that this was the first she had heard of a bus arriving an hour early or late, and she would like to discuss the matter further with Ms. Greufe. Director Kyras said that HIRTA has made an effort to be involved with various agencies, but this may not be one of them. Each concern is taken on a case by case basis and is dealt with

thoroughly. Ms. Corrieri stated that she has heard concerns similar to Ms. Greufe's from other agencies.

Particulars of the HIRTA scheduling process and agency outreach efforts were discussed at length. It was suggested by Council Member Gartin that this topic be revisited in six months to gather feedback from the agencies. Council Member Goodman agreed that the agencies should be surveyed to gather more input. He asked if ASSET has any quality of service expectations. Deb Schildroth, Director of Story County Community Services, indicated that ASSET requires each agency to report outcomes annually. The information is reviewed during mid-year reporting and budget times. Ms. Schildroth said that she attended many of the meetings that HIRTA hosted to address specific problems with agencies and consumers. She believes that the follow-up has been good, but it appears that more is needed. She stated that the demand for this type of service will only increase in years to come.

**2013/14 NEIGHBORHOOD ART ACQUISITION PROGRAM:** Assistant City Manager Bob Kindred noted that the staff report contains a description and photograph of each piece. These sculptures will be placed across the city.

Moved by Corrieri, seconded by Goodman, to adopt RESOLUTION NO. 14-278 approving the purchase of the of the following 2013/14 Neighborhood Art Acquisition Program sculpture selections:

1. *Bunny* by Jeff Brewer to be placed at near the entrance to Daley Park
2. *Horse* by John D. Howard to be placed off of Harrison Road in the Bloomington Townhomes area
3. *Immaterial* by Chris Wubbena to be placed in the green area at the intersection of Northwestern Avenue and Johnson Street
4. *Prayer Torso* by V. Skip Willits to be placed at 20<sup>th</sup> Street and Grand Avenue if permission is granted by Alliant Energy, or east of the intersection of Top O Hollow Road and Dawes Drive if permission is not granted by Alliant Energy for the priority site

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**AMES RENTAL CODE:** Building Official Seana Perkins recalled that the City Council referred a letter from the Ames Rental Association (ARA) in August of 2013 regarding a review of Municipal Code Chapter 13, Rental Housing Code. City staff was directed to meet with the ARA regarding specific issues and report back to Council. Ms. Perkins indicated that there were six items of concern that were raised by the ARA, as follows:

1. Egress Windows. The ARA would like to require Code compliant egress windows in a bedroom, but not require an egress window where there is not a bedroom. Ms. Perkins explained that the Rental Housing Code states that all habitable spaces are required to have egress windows. Below



grade habitable space has been challenging to enforce through rental inspections due to the wide variety of basement finishes. Ms. Perkins indicated that if a tenant has, for example, a television and couch in a space, it would comply with the definition of “habitable” and therefore require a Code compliant egress window.

2. Protective Treatment - Paints. The ARA does not believe a clear description exists in Chapter 13 that would tell a property owner when repainting is needed. According to Ms. Perkins, staff has tried to provide flexibility with regard to this issue. Rental Housing inspectors routinely provide flexibility to the property owner by adjusting the amount of time within which the painting needs to occur if the property owner already has plans to repaint or if weather prevents painting for a season.
3. “S” Traps. The ARA would like “S” traps to be allowed as an exception as long as they are maintained in a safe and sanitary manner. In owner-occupied dwellings, an existing S trap would not be mandated to be replaced with a code compliant system unless a building permit was obtained and the system was updated. However, in a rental unit, the S trap is required to be replaced with a compliant system by no later than July 1, 2016.
4. Sump Pump Installation. The ARA would like sump pump systems to be allowed as an exception as long as they are maintained in a safe and sanitary manner. Ms. Perkins stated that this item is similar to the S trap discussion.
5. Furnace and System Safety Certification. The ARA would like to utilize another test that is less expensive and would like to have additional time (more than five years) for required certification of a single furnace that serves multiple dwelling units. Ms. Perkins explained that, for furnaces serving individual dwelling units, the code gives the Building Official discretion to require a certification. An administrative policy has been created, which states that when a furnace is approximately 20 years of age, or if other visible evidence of deterioration is present, such as scorching or leakage, the inspector will request a certification. If the furnace is shared and serves more than one unit, the Code is clear that it must be certified every five years.
6. Fire Alarm System Retrofitting. The ARA would like to remove this requirement. Ms. Perkins noted that this topic would be addressed in a separate agenda item.

Ms. Perkins stated that City staff is being flexible where it can be. She said that if the Council would like to make changes, a text amendment can be brought back to change the Rental Housing Code.

Jim Gunning, 4623 Dover Drive, Ames, stated that he was representing the ARA. With regard to the egress window requirements, Mr. Gunning indicated that the ARA would like to replace the word “habitable” space with the term “sleeping” space. He said that the word “habitable” is being misinterpreted, and it was never intended to apply to anything other than sleeping quarters. Additionally, the ARA would like the protective paint requirement to be quantifiable. He indicated that they would like the Code to read that repainting would be required if 10 percent of the surface is unprotected. With regard to the S trap requirements, Mr. Gunning stated that the ARA believes those should be allowed to remain as long as they are maintained. He also noted the ARA’s opposition to the shared furnace requirements. He said that shared furnaces should be treated the same as those

serving single units. The ARA would like to remove the five-year requirement from the Code and align shared furnaces with the administrative policy that governs single unit furnaces.

The Council discussed Mr. Gunning's points. It was noted that the Rental Housing Code has been under discussion for a number of years.

Pat Brown, 3212 West Street, Ames, stated that she served on the committee that helped revise the Rental Housing Code. She said that there was a lot of discussion and a consensus was reached, though everyone did not get what they wanted. Ms. Brown said that it is her recollection that the word "habitable" was not solely intended for sleeping spaces. She also stated that she has a concern about using affordable housing as an excuse to bypass safety and sanitation.

Dale Vander Schaaf, 2602 Tyler Avenue, Ames, stated that he is the President of Story County Community Housing Board of Directors. He said that he has a different viewpoint from working with a nonprofit low-income housing provider. Mr. Vander Schaaf indicated that in his experience, any time there is a proposed change in regulation, a cost-benefit analysis or economic impact analysis should be done. He stated that Code changes have an economic impact on those who are trying to provide affordable housing. It has been difficult to get into the single family rental property business in Ames because many of the older properties need work, and it is cost-prohibitive to bring them up to Code. Mr. Vander Schaaf indicated that he spoke with four different plumbers regarding S traps. Each plumber said that S traps may be wrong, but they are "not a big deal." He said that it is a very costly thing to fix, and they are not hazardous. He urged the Council to keep in mind that many of these requirements have financial ramifications.

Al Warren, 3121 Maplewood Road, Ames, stated that he served on two or three committees before he became a member of the Property Maintenance Appeals Board (PMAB). One of those committees spent 18 months creating the code that is now Chapter 13, Rental Housing. Mr. Warren stated that it was his impression that "habitable" space meant "sleeping" space. It was not the committee's intention to have that requirement apply to the entire basement. With regard to the repainting issue, Mr. Warren said that the committee could not come to a conclusion as to what percentage would trigger the need to repaint. They discussed percentage numbers, how many sides of the house it applies to, how the inspector measures it, and could not determine a clear cut answer. Instead, the committee left it up to the inspector to determine. If a property owner feels that they are unjustly cited for having a paint issue, the decision can be appealed to the PMAB.

Gary Denner, 2700 Milstead Road, Ames, said that he works for a property management company in Ames. He, too, was on a committee for the Rental Housing Code changes. He agreed with Mr. Warren with regard to the egress window requirement and the definition of "habitable." Mr. Denner echoed Mr. Gunning's points about the ARA's position on the six issues.

Alex Galyon, 121 N. Russell, Ames, Iowa, stated that he also served on the ad hoc committee. He agreed with Mr. Warren that egress windows were intended for sleeping spaces. Mr. Galyon reiterated the ARA's position on the various issues. He urged the Council to consider cost versus benefit on issues that are minor or aesthetic.

Sharon Guber, 2931 Northwestern Avenue, Ames, said that she had been a committee member as well. She said that there was a lot of discussion and expert testimony at those meetings, and what resulted in the Code was agreed to; nothing was pushed through. Ms. Guber said that a lot of work was put into the Code, and she urged the Council to not be hasty in making changes. Noting several previous comments about cost versus benefit, she asked how one could determine the cost of a renter's life.

Mr. Gunning stated that the expert testimony at the meetings was always provided by City staff. He said that he attended a number of the meetings and was told that if he spoke he would be removed from the room. He does not feel that there was open and healthy discussion.

The Council discussed the egress window requirements and interpretation of "habitable" at length. Mr. Goodman said that if an error was made or if it is being interpreted differently than was intended, it would make sense to review that. He believes that piece is unique; all of the other items have been discussed multiple times since the Code revisions began in 2003.

Moved by Goodman, seconded by Gartin, to direct City staff to see if there are minutes about the word "habitable," how it is defined, and where egress windows should be relative to that definition.

Ms. Betcher noted that several speakers talked about the difficulty of maintaining or converting single-family homes as rentals. From a neighborhood perspective, she sees that as a good thing. Ms. Betcher said that there appear to be more and more rentals in Ames; she would like to see more families able to own affordable homes.

Vote on Motion: 6-0. Motion declared carried unanimously.

**FIRE ALARM RETROFITTING:** Fire Chief Shawn Bayouth recalled that, at the December 10, 2013 Council meeting, the Council directed City staff to eliminate the fire alarm retrofitting requirements from Chapter 13, Rental Housing Code, and rely on the existing language in Chapter 11 of the International Fire Code. Also at that meeting, staff was directed to come back to Council with a recommendation on an expected compliance timeline, and to explain what is covered under the Fire Alarm System retrofitting code section. Mr. Bayouth indicated that since that time, Fire Inspector Tom Henriksen and Deputy Fire Chief Rich Higgins invested a significant amount of time in researching this code and the eventual impacts on the community. An inventory was taken of structures in Ames that would be affected. From that study, it was determined that a total of 34 structures will need to be brought into compliance. Of these 34 structures, a total of 14 different property owners (not including one 24-plex condo with multiple owners) with more than 800 dwelling units will be financially responsible for upgrading their properties. Mr. Bayouth said that City staff surveyed three different companies to determine the projected cost of the retrofit. The cost would range from \$1,250 to \$1,875 per unit, with ongoing costs of \$30 to \$40 per month. Based on the information gathered, Mr. Bayouth said that staff would recommend a compliance date of July 1, 2020.

Ron Brown, 318 W 5<sup>th</sup> Street, Boone, stated that he is the manager of Willow Creek Estates, a 24-unit condominium structure in west Ames. Mr. Brown said that he was just made aware of this requirement and impending deadline three days ago. He explained that of the 24 condo owners, 16

are widowed and on Social Security. He said that no one understands what the impact will be, even after reading the letter from City staff. Mr. Brown said that this requirement will cost approximately \$2,000 per person, plus maintenance fees. That cost is considerably high for someone on a fixed income. He asked the Council to consider extending the deadline to July 1, 2024.

Council Member Gartin said that he was surprised by Mr. Brown's comments; he was under the impression that there was ample notice given. Chief Bayouth said that part of the initial problem with this issue was that people were not aware, which is why the deadline was extended from 2019 to 2020. That gave staff time to do a complete inventory and make contact with each affected property. The letter that was sent out was not intended to be educational; it was a notification and an invitation to voice opinions.

*Ex officio* member Villa echoed concerns from previous *Ex officio* members that from a student perspective, this is a safety issue, and staff's recommendation is supported.

Council Member Orazem offered that, though the expense is high, it would not be as excessive if spread out over a period of six years.

Moved by Orazem, seconded by Goodman, to direct staff to adopt a date of July 1, 2020, for compliance with Fire Alarm Retrofitting requirements.

Vote on Motion: 6-0. Motion declared carried unanimously.

The meeting recessed at 9:46 p.m. and reconvened at 9:53 p.m.

**PRELIMINARY PLAT FOR ASPEN RIDGE, 2<sup>ND</sup> ADDITION:** Planning and Housing Director Kelly Diekmann explained that this is a re-plat of a preliminary plat that expired since a timely final plat application was not submitted.

Moved by Goodman, seconded by Corrieri, to adopt RESOLUTION NO. 14-279 approving the Preliminary Plat for Aspen Ridge Subdivision, 2<sup>nd</sup> Addition.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**REQUEST FOR WAIVER OF SUBDIVISION REGULATIONS FOR AMES GOLF & COUNTRY CLUB:** City Planner Charlie Kuester provided background on the request. He noted that the subject site is in a Rural Transition Residential designation and is subject to all City subdivision requirements unless waived by the City Council. Mr. Kuester said that several City departments have met and reviewed the proposal, and have determined a list of standards that are appropriate to be waived. The recommendation of staff is to retain most of the standards and to grant waivers only for a limited portion. The most notable waivers or partial waivers relate to allowing for interim service by Xenia Rural Water District and interim use of advanced overland release septic systems with a permanent reduction in golf course phosphorus use to protect the Ada Hayden watershed. Mr. Kuester noted that the latter would involve working with staff on a phosphorus reduction plan for Council review prior to preliminary plat approval.

The phosphorus plan and impacts were discussed at length.

Larry Curtis, 2042 Cessna Street, Ames, stated that he was representing the developer and Ames Golf and Country Club. Mr. Curtis said that they are in complete agreement with the concepts developed by staff, with a few exceptions to consider. First, the developer has a problem with staff's requirement of providing cash escrow for half of Stange Road. Mr. Curtis said that it does not make sense to provide escrow for development that may not take place until 15 or 20 years later. He would prefer to provide it at the time that it is developed, and have the cost specially assessed to the current owners. Second, with regard to staff's condition about an agreement between the developer and Xenia Rural Water about terms of a buyout in the event of an annexation, Mr. Curtis indicated that such an agreement should be reached at the time potential annexation is more imminent.

With regard to the Sanitary Sewer requirements, Mr. Curtis said that it would be very problematic to bring three of the homes along the north side of the development into the City sewer system in the event of an annexation. He said that further discussion with staff is needed on this issue.

Mr. Curtis discussed the phosphorus issue in detail. He has a problem with staff's recommendation that the subdivision will reduce its annual phosphorus application by 60 percent. He does not think that a percentage number should be "cast in stone."

Moved by Goodman, seconded by Orazem, to send this matter back to staff for further discussion between staff and the developer. Mr. Curtis objected. He said that they do not have time to wait two or three more weeks for this matter to move forward.

A lengthy discussion ensued regarding the preliminary plat process and when the Council would have an opportunity to review the four issues presented by Mr. Curtis.

Motion withdrawn.

Moved by Goodman to approve the covenants with the exception of the four issues. Discussion ensued. After some time, it was determined that the Council could proceed as directed by City staff, with the understanding that Council will have an opportunity to review the phosphorus plan and three other issues prior to approving the preliminary plat. Ms. Corrieri noted that the issues will be worked through as part of the preliminary plat process. She said that the applicant understands the risk that the Council may not agree to future proposals related to the four issues. Motion failed for lack of a second.

Moved by Corrieri, seconded by Betcher, to adopt RESOLUTION NO. 14-280 granting a waiver from the portions of Division IV Design and Improvement Standards of the Ames Subdivision Regulations for a subdivision proposed by the Ames Golf and Country Club.

Roll Call Vote: 6-0. Resolution declared adopted, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Corrieri, seconded by Betcher, to adopt RESOLUTION NO. 14-281 approving Covenant for Assessment of Costs of Improvements, Covenant Pertaining to Water Service, and Covenant Pertaining to Annexation.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Mr. Goodman stated that he has a special interest in the density on the site. He said that it is likely that this area will be annexed into the city someday; if the Council does not push to get a good deal of density, it will be a rural-scale subdivision with a lower tax base.

Moved by Goodman, seconded by Orazem, to ask staff to work with the developer to get as close to 3.75 units per acre as possible.

Vote on Motion: 5-1. Voting Aye: Corrieri, Gartin, Goodman, Nelson, Orazem. Voting Nay: Betcher. Motion declared carried.

**RURAL SUBDIVISION AT NORTHWEST CORNER OF 250<sup>TH</sup> STREET AND X AVENUE:** Director Diekmann stated that this is a similar request to the previous item. Mr. Goodman said that this is an appropriate waive, as both pieces are rural and would be much easier to manipulate.

Moved by Goodman, seconded by Orazem, to adopt RESOLUTION NO. 14-282 granting a waiver of Division IV Design and Improvement Standards of the Ames Subdivision Regulations for the subdivision of property at the northwest corner of 250<sup>th</sup> Street and X Avenue.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Goodman, seconded by Orazem, to adopt RESOLUTION NO. 14-283 approving Covenants for Assessments of Costs of Improvements, Covenant Pertaining to Water Service, and Covenant Pertaining to Annexation.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**QUARRY ESTATES REZONING:** Mr. Diekmann indicated that this site will be the first conservation subdivision project for the community and will include a substantial amount of open space. How the development relates to the Ada Hayden Heritage Park is of great importance to the community. A Master Plan would allow the applicant and the City Council to agree on concepts to address these important issues at the time it considers the rezoning, before the owner prepares a preliminary plat.

Moved by Orazem, seconded by Goodman, to determine that a Master Plan is required for the Quarry Estates Rezoning Application.

Vote on Motion: 6-0. Motion declared carried unanimously.

**NORTH GROWTH AREA UTILITY EXTENSION PROJECT:** Moved by Nelson, seconded by Orazem, to adopt RESOLUTION NO. 14-284 approving final plans and specifications and awarding the North Growth Area Utility Extension Project to J&K Contracting, Inc., of Ames, Iowa, in the amount of \$1,909,379.80, with no alternates.

Roll Call Vote: 5-1. Voting Aye: Betcher, Corrieri, Gartin, Nelson, Orazem. Voting Nay: Goodman. Resolution declared adopted, signed by the Mayor, and hereby made a portion of these Minutes.

**HEARING ON ASBESTOS MAINTENANCE SERVICES FOR POWER PLANT:** Mayor Campbell opened the public hearing. There was no one who wished to speak, and the hearing was closed.

Moved by Goodman, seconded by Corrieri, to adopt RESOLUTION NO. 14-285 awarding the contract for asbestos maintenance services contract for Power Plant to ESA, Inc., of North Sioux City, South Dakota, for hourly rates and unit prices bid, in an amount not-to-exceed \$75,000.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**HEARING ON VET MED SUBSTATION FEEDER EXTENSION:** The public hearing was opened by the Mayor. She closed same after no one came forward to speak.

Moved by Orazem, seconded by Nelson, to adopt RESOLUTION NO. 14-286 approving final plans and specifications and awarding a contract to Tri-City Electric Company of Iowa of Davenport, Iowa, for the Vet Med Substation Feeder Extension, in the amount of \$170,786.97, inclusive of Iowa sales tax.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**HEARING ON SPECIALIZED WET DRY VACUUM, HYDRO BLAST, AND RELATED CLEANING SERVICES FOR POWER PLANT:** The Mayor declared the hearing open. It was closed after no one asked to speak.

Moved by Goodman, seconded by Nelson, to adopt RESOLUTION NO. 14-287 approving final plans and specifications and awarding contract to Bodine Services of Clinton, Iowa, for hourly rates and unit prices bid in an amount not-to-exceed \$67,000.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**ORDINANCE CORRECTING MUNICIPAL CODE REFERENCE IN SIGN CODE:** Mayor Campbell asked if anyone wished to speak on this item since first passage was being requested.

Building Official Seana Perkins explained that this is a cleanup item to correct an old reference in the Sign Code.

Moved by Goodman, seconded by Nelson, to pass on first reading an ordinance modifying Ames Municipal Code Section 21.114(3) providing the electronic message sign standards.

Roll Call Vote: 6-0. Motion declared carried unanimously.

**ORDINANCE REZONING WITH MASTER PLAN FOR 3699 GEORGE WASHINGTON CARVER AVENUE:** Moved by Nelson, seconded by Goodman, to pass on second reading an ordinance rezoning with Master Plan property located at 3699 George Washington Carver Avenue from Agricultural (A) to Suburban Low-Density Residential (FS-RL).

Roll Call Vote: 6-0. Motion declared carried unanimously.

**ORDINANCE INCREASING SEWER RATES:** Moved by Goodman, seconded by Betcher, to pass on second reading an ordinance increasing sewer rates by 8% effective July 1, 2014.

Roll Call Vote: 6-0. Motion declared carried unanimously.

**ORDINANCE CHANGING PARKING REGULATIONS ON TWAIN CIRCLE:** Moved by Goodman, seconded by Orazem, to pass on third reading and adopt ORDINANCE NO. 4182 changing parking regulations on Twain Circle.

Roll Call Vote: 6-0. Ordinance declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

**COUNCIL COMMENTS:** Council Member Betcher welcomed Mayor Campbell back and expressed thanks to Mr. Goodman for filling in while the Mayor was gone.

Moved by Goodman, seconded by Orazem, to refer to staff the email from Keith Schrag regarding traffic safety concerns/stop signs in his neighborhood.

Vote on Motion: 6-0. Motion declared carried unanimously.

Mr. Goodman noted that the Council had received correspondence from Mr. Greg Smith regarding an issue with a frozen curb box and resulting water bill. He said that he believed the Council had already addressed the issue. City Manager Schainker recalled that he had made an administrative ruling on the request, and Mr. Smith is now appealing that decision to the Council. Upon being questioned by Mr. Schainker, City Attorney Parks advised that if the Council agrees with the administrative decision made by the City Manager, the appropriate action would be to make a motion to deny the request for a hearing.

Moved by Goodman, seconded by Orazem, to deny Mr. Smith's request for a hearing. Council Member Gartin asked what recourse Mr. Smith has as a next step. Ms. Parks stated that there are no further actions for him to take; the next step is for the City to determine how to collect on the amount owed. Assistant City Manager Kindred noted that at the beginning of the process, he had advised Mr. Smith that he could file a claim with the City's liability carrier. He opted to follow the administrative process through the City Manager's Office, and the Council is his next option. Mr.



Kindred said that Mr. Smith's water is turned off and cannot be turned back on until he has made payment arrangements for the balance.

Mr. Gartin asked if there is a precedent of how similar situations had been handled. Mr. Kindred said that previous issues had been dealt with in the same manner as this one. He recalled that the initial complaint was that the City was at fault for the damage. Mr. Smith had several theories on responsibility and cause, and Mr. Kindred indicated that staff looked into each theory thoroughly. Mr. Gartin said that he would like to be generally deferential to City staff as they work through these disputes, but blanket deference should not be given. He believes that citizens should have some right to recourse. If the recourse is not actually provided to Mr. Smith, then technically he doesn't really have it. Mr. Schainker said that it would not be a burden on City staff to have the hearing if the Council wished to do so. Mr. Gartin said that he wants to be careful because of the years of precedence; however, precedence can be wrong. Mr. Goodman stated that, historically, Council has been copied on correspondence between City staff and the complainant, and in the end there is some kind of acceptance. He cannot recall a time when an official request for a hearing has been made.

Vote on Motion: 4-2. Voting Aye: Betcher, Corrieri, Nelson, Orazem. Voting Nay: Gartin, Goodman. Motion declared carried.

**CLOSED SESSION:** Council Member Gartin asked City Attorney Parks if there was a legal reason to go into Closed Session. Ms. Parks replied in the affirmative.

Moved by Goodman, seconded by Orazem, to hold a Closed Session as provided by Section 21.5c, *Code of Iowa*, to discuss matters in litigation.

Roll Call Vote: 6-0. Motion declared carried unanimously.

**ADJOURNMENT:** Moved by Goodman to adjourn the meeting at 12:05 a.m. on May 14, 2014.

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Diane R. Voss, City Clerk

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Ann H. Campbell, Mayor

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Emily A. Burton, Recording Secretary

# MINUTES OF THE SPECIAL MEETING OF THE AMES CITY COUNCIL

AMES, IOWA

MAY 12, 2014

The Ames City Council met in Special Session at 7:05 p.m. on the 12<sup>th</sup> day of May, 2014, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law with Mayor Pro Tem Matthew Goodman presiding and the following Council Members present: Gloria Betcher, Amber Corrieri, Tim Gartin, Chris Nelson, and Peter Orazem. Mayor Ann Campbell and *ex officio* Member Lissandra Villa were absent.

Also in attendance at the public forum were the following: Nora Ladjahasan of Iowa State University (ISU); Raquel Draper; Bill Vaughn, representative of Mainstream Living, Inc.; Mingjie Sun, representative of ISU; Roy and Pat Hougen, Jan and Henry Gray, Lynette Spicer, Jan Flora, and Diane Birt, representatives of AMOS; Richard Deyo; Debbie Lee, Catherine Scott; Anita Rollins; Angie Schreck and Linda Wishman, representatives of ACCESS; Shari Reilly, representative of AMOS, St. Thomas Aquinas, and Emergency Residence Project (ERP); David Beagley of Home For Awhile; Daniel Lee; Sam Erickson, representative of CHI, Inc.; Dale VanderSchaaf of Story County Community Housing; Vic Mos, representative of ERP; Terry Hamilton-Poore; Pat Brown; and Ann Rohovich.

## **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN**

**PUBLIC FORUM:** Housing Coordinator Vanessa Baker-Latimer reported that a Council Workshop was scheduled on March 18 to solicit public input regarding the possible goals for the 2014-18 Five-Year Consolidated Plan. The Consolidated Plan Goals and Priorities were adopted by the City Council at its March 25, 2014, meeting. She advised that staff is now ready to conduct the second phase of the CDBG process – the Annual Action Plan. This workshop was scheduled to gain input from the public regarding possible program areas and project activities to be considered for the 2014-15 program year. She further advised that the “program areas” and related activities for the 2014-15 program year must address one or all of the goals and priorities identified for the Five-Year Consolidated Plan, meet a federal national objective, and be timely administered in accordance with federal rules. Ms. Baker-Latimer provided those present with background information regarding the City's CDBG program.

Housing Coordinator Baker-Latimer gave an overview of the goals and priorities adopted for the upcoming 2014-18 Five-Year CDBG Consolidated Plan. She further reviewed eligible Annual Action Plan program areas and project activities, current and previous Annual Action Plan projects, and the needs in the community derived from the Analysis of Impediments to Fair Housing Choice Study.

Ms. Baker-Latimer reminded those present that, normally, the City is required to submit the Plan to the Department of Housing and Urban Development (HUD) 45 days prior to the beginning of the program year (which would be on or before May 17); however, with Council approval, staff requested and received approval from HUD for a time extension to submit both the Consolidated and Action Plans by July 31, 2014. Ms. Baker-Latimer stated that staff has also been notified that the City's CDBG allocation for 2014-15 is \$488,278, which is approximately \$20,000 less than what was received in 2013-14. She advised that the program caps are 20% for planning and administration and 15% for public service.

Small group discussions were held to give individuals the opportunity to review and discuss the various program areas and project activities for the 2014-15 Action Plan. At the conclusion of the small group discussions, group leaders presented the summary for each group.

A summary of proposed program areas and project activities follows:

**Group #1:**

- New Mainstream Living accessibility improvement; “shovel ready”, \$164,000 (ask 75k) with a goal of 2.A
- Future Community Life; goal #1 is 2.A
- Now Home For Awhile (family transitional and emergency housing with capital (units) and operations (rent units)
- Transportation (gasoline voucher); #1.2.A.B
- Grant hunting with City staff help
- Address blight through public private partnerships yielding affordable housing (ANAWIM – Drake); #2.A
- Re-purpose Edwards as a community center (#1.2.A.B)
- Motor Lodge family shelter (#1.2.A.b)
- Transit support for ABE/GED students of DMAACC/Hunziker (#1.2.A.b)

**Group #2:**

- Project Iowa (firm partner/jobs available)
- Trainees require child care, transport, and other costs that impede training for 8-12 weeks
- Bullet #1; short and long term – City Council could help with firm recruitment through the Chamber and AEDC

**Group #3:**

- Continue to be open to redevelopment/rehabilitation of existing properties
- Identify and/or tear down blighted properties
- Continue emergency rental/utility assistance (look at CHAS data)
- Complete housing inventory
- Acquisition of shelter property on East Lincoln Way
- Vacated school property
- Examine effects of zoning and affordability

**Group #4 (3 activities):**

Activity 1 -

- Continue what has worked
- Rent assistance, first time homebuyer, rehab/habitat
- Objective is 1A for the short- and long-term

Activity 2 –

- Renters need mechanism to resolve disputes with landlords
- Objective is 2A: Legal service, both short- and long-term

Activity 3 –

- Assist with establishing more low-income housing, as with Eastwood
- Objective is 1A; Long-term and may involve other programs than CDBG (tax abatement, etc.)

**Group #5:**

Create, Expand, and Maintain Affordable Housing:

- Purchase properties to be used as emergency or transitional housing for families
- Provide funds to non-profit organizations to create or expand emergency/transitional housing
- Need a long-term plan to address supply and quality of affordable housing
- More frequent inspection of rentals
- Job training for LMI individuals (project Iowa); \$5,000 to \$6,000/person
- Incentives to landlords and developers for LMI housing
- Allow landlords to apply for CDBG money for renovations in exchange for LMI housing
- Temporary staff to assist with workload and identifying ways to leverage outside funding
- Bus shelters in low-income areas, such as South 16<sup>th</sup> Street
- Expand route service to LMI neighborhoods and to manufacturing companies (Dayton Avenue)

Housing Coordinator Baker-Latimer advised that after the public forum tonight, she will prepare a report with recommendations on administering the program areas with funding amounts for the Council's review at a special meeting which will be held on May 19. Preparation of the Annual Action Plan will then take place through the month of June. A public hearing on the Plan will then be held at the Council's meeting on July 22, 2014, with the anticipated HUD approval and congressional release of funding to be October 1, 2014.

**ADJOURNMENT:** Moved by Corrieri to adjourn the meeting at 8:32 p.m.

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Diane R. Voss, City Clerk

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Ann H. Campbell, Mayor

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Jill L. Ripperger, Recording Secretary

## MINUTES OF THE SPECIAL MEETING OF THE AMES CITY COUNCIL

AMES, IOWA

MAY 19, 2014

The Ames City Council met in special session at 7:00 p.m. on the 19<sup>th</sup> day of May, 2014, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law with Mayor Ann Campbell presiding and the following Council Members present: Gloria Betcher, Amber Corrieri, Tim Gartin, Matthew Goodman, and Chris Nelson. *Ex officio* Member Lissandra Villa was not present. Council Member Orazem arrived at 7:06 p.m.

**LIBRARY RENOVATION AND EXPANSION PROJECT – CHANGE ORDER NO. 13 WITH A&P/SAMUELS GROUP:** Moved by Corrieri, seconded by Betcher, to adopt RESOLUTION NO. 14-288 approving Change Order No. 13 with A&P/Samuels Group for the Library Renovation and Expansion Project.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Council Member Orazem arrived at 7:06 p.m.

**2014-2015 PROPOSED ANNUAL ACTION PLAN PROJECTS FOR CDBG PROGRAM – PUBLIC FORUM FOLLOW-UP:** Vanessa Baker-Latimer, Housing Coordinator, gave an overview of the overall forum discussion themes which centered on themes of Housing, Public Facilities and Public Service and in the project activities areas of assistance to low-income renter households, first-time homebuyers and existing home owners; assistance to property owners and developers; assistance to non-profit agencies; acquisition, rehabilitation and development of transitional and affordable housing; and expansion of public facilities for non-profit organizations. The needs and challenges for the community seem to center around the “lack of available, decent rental units in affordable price ranges” and “cost of housing” for both renters and home buyers. The City’s 2014-15 CDBG Allocation is \$488,278, of which \$97,656 may be used for administration, leaving \$390,622 available for programming.

After taking into consideration the public forum suggestions and input and the data sources identified above, staff recommends that the following project activities be considered for FY 2014-15 in the following implementation sequence: Acquisition/Reuse Program, Operations & Repair, Housing Improvement Rehabilitation, Homebuyer Assistance, and Deposit and First Month’s Rent Assistance and Public Facilities Improvements. The proposed project activities are consistent with the 2014-18 Adopted Consolidated Plan goals and priorities which cite the “lack of available, decent rental units in affordable price ranges” and “cost of housing” for both renters and home buyers; all activities would be of 100% benefit to low and moderate income persons. The proposed activities are consistent with the needs outlined in the CHAS, ACS and AIS data for the City of Ames.

According to Baker-Latimer, the proposed implementation sequence for the project activities should help meet HUD’s timely expenditure requirements, and funds have been included to contract for additional staff to accomplish the proposed project activities for FY 2014-15. Furthermore, this implementation sequence will provide time for staff to explore the feasibility and eligibility of the other project activities suggested at the May 12<sup>th</sup> forum. This strategy will help allow staff to determine the capacity and sustainability of agencies desiring to utilize CDBG funding, as well as to explore ways to leverage other federal, state, and/or local dollars; more

time will allow staff to develop programs for partnerships and incentives for property owners and developers to address the affordable housing stock shortage.

Council Member Betcher inquired that if we don't manage to use funds for the items listed, are we able to shift funds to other things that are a part of our goals in order to meet the burden of our other goals. Baker-Latimer responded by saying that if funds need to be shifted right now, the citizen participation plan says it must be at \$100,000 or less, shifting more than \$100,000 would require another comment period, as well as re-submittal.

Council Member Goodman inquired as to whether or not the funds could be spent by April 25, 2015. Ms. Baker-Latimer responded by saying it is an aggressive process and it can be done; however, she doesn't want future CDBG funding to be affected, which if this aggressive approach doesn't work City of Ames future funding could be jeopardized. Goodman inquired whether the Council would be engaging in a process in the next year to evaluate the context of the projects.

Ms. Baker-Latimer responded by saying there is a lot of government and federal funding available. She discussed the opportunity and need to get our agencies involved in order to bring more money to Ames. She reiterated the importance of working with the state and ASSET agencies to bring the funds to Ames.

Council Member Goodman stressed that having assistance available at the state and federal level will help free up monies for CDBG funds. Ms. Baker-Latimer noted that CDBG funds cannot be used to offer training to help agencies receive federal and state funding.

Mr. Goodman also inquired if HUD funding could be used for technical training, and if so, how much of the funding could be put towards training. Ms. Baker-Latimer mentioned that she is working with administration from HUD to see if this is a possibility and if so, how much of the funding could be used for technical training.

Goodman questioned how we know the choices we are making are yielding the greatest return. Steve Schainker noted that it is difficult to judge because it depends on what factors are evaluated and what individuals define as successful programming. Mr. Goodman also discussed the possibility of bringing in community members to evaluate programming and see if there are missed opportunities that could be taken advantage of, as well as increase the visibility and effectiveness of programming in the community.

Ms. Baker-Latimer mentioned the Fair Housing Impediment Study, which gathers housing information to help give the Council direction to drive the recommendations for action plan projects. The Planning and Housing department has met with for profit, nonprofit, and housing consumers to get the community's perception and feedback on their needs, as well as what is being done and what is not being done with housing in Ames.

Moved by Goodman, seconded by Orazem, to adopt RESOLUTION NO.14-289 approving the proposed 2014-15 Annual Action Plan Program Projects in connection with the City's Community Development Block Grant Program.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby

made a portion of these Minutes.

**CLOSED SESSION:** Moved by Goodman, seconded by Corrieri, to hold a Closed Session as provided by Section 21.5c *Code of Iowa*, to discuss matters in litigation.

Roll Call Vote: 6-0. Motion declared carried unanimously.

The meeting reconvened in Regular Session at 9:14 p.m.

**ADJOURNMENT:** The meeting adjourned at 9:14 p.m.

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Diane R. Voss, City Clerk

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Ann H. Campbell, Mayor

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Erin Cain, Recording Secretary

**MINUTES OF THE SPECIAL MEETING  
OF THE AMES CITY COUNCIL**

**AMES, IOWA**

**MAY 20, 2014**

The Ames City Council met in special session at 7:00 p.m. on the 20<sup>th</sup> day of May, 2014, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law with Mayor Ann Campbell presiding and the following Council members present: Gloria Betcher, Amber Corrieri, Tim Gartin, Matthew Goodman, and Chris Nelson. Council Member Peter Orazem arrived at 7:02 p.m. *Ex officio* Member Lissandra Villa was absent.

**OVERVIEW OF CURRENT LAND USE POLICY PLAN:** Planning and Housing Director Kelly Diekmann stated that the purpose of the workshop was to provide an overview of the Land Use Policy Plan (LUPP) to inform the Council on the potential scope of updating it. He recalled that a Council objective set during its Goal-Setting Session held in January 2014 was to examine the LUPP for relevance and effectiveness.

Director Diekmann explained that land use controls are a basic police power of a community to promote health, safety, and general welfare. The U. S. Supreme Court recognized that authority in 1926. The U. S. Department of Commerce provided zoning and planning standards enabling acts for states in 1926. Mr. Diekmann stated the reasons why Ames has a LUPP. It contains the City's vision, goals and objectives, and policies. Mr. Diekmann specifically noted that a key component of Ames's Plan is to strengthen neighborhoods and maintain community character. It is also the driver behind other City plans, i.e., Capital Improvements Program, Parks and Recreation Master Plan, Public Facility Master Plans, and Regional Transportation Plan.

City Planner Ray Anderson said that the City's Comprehensive Plan (a/k/a its Land Use Policy Plan) serves as a general guide to future development of the community. It was first adopted in 1997. Over the past 16 years, there have been dozens of amendments to the text and Land Use Map. Mr. Anderson explained the "New Vision" basis of the Plan. Under that, Allowable Growth Areas were created. It sought more expansion areas while limiting intensification of existing areas, addressed existing and new development areas differently, and provided for connections for people, places, and activities. The ten principles for guiding the goals for the Plan were listed. The six chapters of the current LUPP were summarized by Mr. Anderson. Each chapter provides background and highlights of specific issues and presents options for policy issues. Four of the five maps contained in the LUPP were shown and explained: Future Land Use Map, Fringe Plan Map, Overlay Map, and Allowable Growth Areas.

City Planner Jeff Benson provided a summary of the major influences of the current LUPP, as follows:

1. Village development preferred concept to implement Vision - use New Urbanism principles (walkable, mix of uses, design focus)
2. Manage growth to reduce environmental impacts and City costs
3. Allowable Growth Areas: Southwest, Northwest, and North



4. Management of the 2-Mile Fringe Planning Area through the Ames Urban Fringe Plan and subdivision authority
5. Select infill opportunities to avoid most neighborhoods
6. Environmental stewardship
7. Mobility Chapter focus on thoroughfares
8. Open space and parks access at neighborhood and community scale

City Planner Charlie Kuester continued the summary of major influences:

9. Planning assumptions for growth through 2030
10. Assumptions did not hold; City grew at a faster pace
11. Projections of population growth, expected land and housing type needs, and housing units projections to 2030

Mr. Kuester also detailed the seven models used to forecast population growth and explained the housing unit projections to 2030.

Director Diekmann explained the private development changes that had occurred over the past 16 years. He specifically noted the Mortensen/South Dakota Corridor, which was a product of the Plan and designed as a node of multi-family housing concentration. Public investments over that same time period were reported by Mr. Diekmann. In addition to the private and public development changes that occurred in Ames, national and local items that changed were listed as:

1. 2008 Recession
2. Public school enrollment increased for Gilbert and remained about the same for Ames
3. Iowa State University (ISU) enrollment is up 28% (to over 33,000 students)
4. Demographic changes: Ames's population grew by 25% while the state grew by only 4%, the number of school-age children (under 17) makes up a significantly less percentage of overall population and hasn't changed much in the past 16 years, there has been significant growth in older adult population, and there is more ethnic diversity

Director Diekmann reported on what had changed since the LUPP was adopted in 1997, specifically, economic changes that might affect future trends; technology and communication, which impacts how the City interacts with the public; and access to information.

Points of contention and challenges of the LUPP commonly heard or experienced by staff were described, including:

1. Language of the Plan allows for broad interpretation without priorities.
2. There appears to be a lack of interest in Villages. Floating Suburban is an alternative choice, yet the primary development type.
3. Infill interests versus neighborhood protection. Expansion of existing or new higher density housing is difficult to accommodate, which causes pressure to expand to outskirts and change

other land uses to residential.

4. Housing needs for all types of housing. There is no higher density land available.
5. Student housing development.
6. Annexation policy and interest in rural large lot subdivisions.
7. Allowable Growth Area development. The Southwest and Northwest largely untouched; cost of sewer and street extensions may be a factor.
8. Environmental protection goals and interest. There has been no direction regarding what can be done within Greenways and Environmentally Sensitive Overlay.
9. Infrastructure planning and public service costs.
10. Commercial retail development opportunities are more limited by Internet and regional competition.
11. Unlocking Lincoln Way Corridor's potential for redevelopment of commercial and residential uses.

National trends in Planning were explained by Director Diekmann. He pointed out that those national trends may or may not affect planning for Ames's future. Four topics of interest nationally were listed as

1. How to compete in the changing economic climate - employers locating where there is talent, the future of commercial retail in the age of e-commerce
2. Creating high-quality and interesting places - focus is on quality, experience, "third places" that are lively and attract interest
3. Digital age and communication
4. sustaining government services
5. Coordination of land use with transportation investment - connections and access to destination with 5- to 15-minute walks
6. Integrate planning with public health and wellness
7. Resiliency to emergency and hazards
8. Affordable housing needs for low-income continue to grow in choice, quality, and cost
9. Local government is responsible for greater share of transportation costs for new investments and maintaining infrastructure

The Council members were asked by Director Diekmann to voice their comments and concerns.

Council Member Gartin noted that Ames not only needs to look at itself, but also to communities around Ames. He asked how much communities such as Ankeny and Des Moines influence Ames. Director Diekmann noted that both Des Moines and Ankeny have a strong commercial and residential influence.

Council Member Orazem stated his preference for a "bullet-point" version of the LUPP, which would make it easier than looking through six chapters.

Mr. Orazem also shared his opinion that it is absolutely crucial to attempt to pinpoint where the

centers of employment are going to be. Transportation to and from work and home must be considered as it is a “more transit world now.” He reiterated that where the jobs are located is a critical element. Council Member Betcher concurred with Mr. Orazem and noted the conflict between the goal of being a walkable community and expanding the commercial areas on South Duff, which encourages access by automobile.

Director Diekmann pointed out that there are other areas in Ames besides Somerset that could be considered villages, e.g., the Downtown. City Manager Schainker provided the history behind the village development. He noted that the village concept was once mandatory for development in the New Lands category; however, it is now optional.

Council Member Orazem said that Ames has to look at the plausibility that one fraction of the Ames community will walk to the retail establishment to make a purchase. However, the successes are those which are drawing in customers from other locations.

Planner Kuester noted that Somerset Village was an incentivized growth areas. Council Member Orazem shared that he did not feel incentivizing growth areas had worked all that well. He preferred that practice no longer be done.

It was shared by Council Member Orazem that another item that had changed since 1997 was the role of Rural Water Districts.

Council Member Goodman pointed out that the Council had held no discussion on how the City will serve the North Growth Area, and most specifically Quarry Estates.

Mayor Campbell added that when the City is deciding on which way it should grow, it was crucial to ascertain if there are willing sellers.

Council Member Orazem said it was not clear to him why the cost of infrastructure was such an issue when deciding on the Targeted Growth Areas. He said that the Council needs to look logically at the total value of property, which should more than offset the cost of infrastructure.

Council Member Nelson pointed out that it was important for the Council to decide on the scope of LUPP revisions that it was looking for and the time frame that it expects it to take. In his opinion, the LUPP should be “tweaked;” it should not be completely redone. Council Member Goodman shared that he was comfortable with the current Goals and Objectives. City Manager Schainker stated out that he believes the biggest philosophical issue is intensification.

Council Member Betcher said that she agreed with Director Diekmann in that the City should pursue intensification of the Lincoln Way Corridor. It should also look at possible changes to land use in that area to see what works and what doesn’t. Council Member Goodman said he agreed with that; however, would insist that it heavily involve the neighborhoods along the Corridor.

Council Member Gartin agreed with Council Member Orazem that economic development is an important component of the Plan. He also believes that the City must have conversation with Iowa State University, Story County, and Boone County.

Council Member Corrieri would like to know if there are other concepts (besides the village) that could be explored for residential development. She asked to know how other communities are developing residentially.

Council Member Orazem reiterated that it would be important to project where retail and employment were going to occur and what the age mix was going to be. Director Diekmann expressed skepticism about making age projections.

Council Member Goodman suggested that the Plan needed to address: (1) the need for affordable housing, (2) the scale of new annexation, and (3) the diversity of housing type.

Council Member Betcher acknowledged that the City is experiencing unprecedented pressure due to the growth of the Iowa State student population. As a part of that, neighborhood preservation and types of housing must also be considered. Ms. Betcher shared that she was also concerned about School District lands that are going to be on the market in the course of the next few years.

At the inquiry of Council Member Gartin, Director Diekmann advised that the planning horizon should be 20 to 30 years.

City Manager Steve Schainker stated that another workshop would be held on June 17, 2014, for further discussion on this topic.

**COUNCIL COMMENTS:** Council Member Betcher noted that Campustown Summerfest will occur on June 14, 2014. Council members were encouraged to volunteer or participate in the events.

Council Member Orazem referenced a letter the Council had received from Gary and Kathy May, 2978 S. Riverside Drive, Ames, regarding being included in the annexation of property around the ISU Research Park. Mr. Orazem noted that the Mays' letter had stated they would consent to the annexation if the City of Ames gave them the option to connect to sewer and/or water services at some point in the future.

Moved by Orazem, seconded by Goodman, to refer to staff for a memo on what is traditionally done regarding accommodating existing property owners pertaining to annexation.

Vote on Motion: 6-0. Motion declared carried unanimously.

Moved by Orazem, seconded by Corrieri, to direct staff to place the Copper Beech sign request on a future agenda.

Vote on Motion: 6-0. Motion declared carried unanimously.

Moved by Goodman, seconded by Corrieri, to refer to staff for a memo regarding the potential of and fees for prohibition of plastic bags.

Vote on Motion: 3-3. Voting aye: Betcher, Corrieri, Goodman. Voting nay: Gartin, Nelson, Orazem. Mayor voted aye to break the tie.

**ADJOURNMENT:** Moved by Corrieri to adjourn the meeting at 9:18 p.m.

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Diane R. Voss, City Clerk

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Ann H. Campbell, Mayor

**MINUTES OF THE AMES CIVIL SERVICE COMMISSION**

**AMES, IOWA**

**MAY 22, 2014**

The Ames Civil Service Commission convened in regular session at 8:16 a.m. on May 22, 2014, in the Council Chambers of City Hall, 515 Clark Avenue. Because it was impractical for the Commission members to be present in person, Commission Members Crum and Shaffer were brought into the meeting telephonically. Commission Member Pike was unavailable. Human Resources Director Julie Huisman and Human Resources Officer Darla Gabrielson attended the meeting.

**APPROVAL OF MINUTES:** Moved by Shaffer, seconded by Crum, to approve the minutes of the April 24, 2014, Civil Service Commission meeting as written.

Vote on Motion: 2-0. Motion declared carried unanimously.

**CERTIFICATION OF ENTRY-LEVEL APPLICANTS:** Moved by Shaffer, seconded by Crum, to certify the following individuals to the Ames City Council as entry-level applicants:

Parks & Facilities Maintenance

Supervisor:

Kyle Jacobsen

81

Mark Smith

79

Vote on Motion: 2-0. Motion declared carried unanimously.

**COMMENTS:** The next regularly scheduled Civil Service Commission meeting was set for June 26, 2014, at 8:15 a.m.

**ADJOURNMENT:** The meeting adjourned at 8:19 a.m.

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Michael Crum, Chair

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Jill Ripperger, Recording Secretary



## REPORT OF CONTRACT CHANGE ORDERS

<b>Period:</b>	<input type="checkbox"/>	1 <sup>st</sup> – 15 <sup>th</sup>
	<input checked="" type="checkbox"/>	16 <sup>th</sup> – End of Month
<b>Month &amp; Year:</b>	May 2014	
<b>For City Council Date:</b>	May 27, 2014	

Department	General Description of Contract	Contract Change No.	Original Contract Amount	Contractor/ Vendor	Total of Prior Change Orders	Amount this Change Order	Change Approved By	Purchasing Contact (Buyer)
Electric Services	Perform Services on Leak on the #4 Bearing Thermocouple	1	\$24,400.00	General Electric International	\$0.00	\$34,726.00	B. Kindred	CB
Electric Services	Perform Services on Leak on the #4 Bearing Thermocouple	2	\$24,400.00	General Electric International	\$34,726.00	\$6,500.00	B. Kindred	CB
Electric Services	Spring 2014 Unit 8 Boiler Repairs	3	\$331,069.50	ProEnergy Services, LLC.	\$156,000.00	\$23,500.00	D. Kom	CB
Fleet Services	City Hall Custodial	1	\$56,940.00	Klean Rite	\$0.00	\$2,000.00	K. Omlid	MA
			\$		\$	\$		
			\$		\$	\$		

**Applicant**

<b>Name of Applicant:</b>	<u>Gateway Hotel and Conference Center, LLC</u>		
<b>Name of Business (DBA):</b>	<u>Gateway Hotel and Conference Center, LLC</u>		
<b>Address of Premises:</b>	<u>2100 Green Hills Dr</u>		
<b>City:</b> <u>Ames</u>	<b>County:</b> <u>Story</u>	<b>Zip:</b> <u>50014</u>	
<b>Business Phone:</b>	<u>(515) 331-1753</u>		
<b>Mailing Address:</b>	<u>200 10th St., Ste 300</u>		
<b>City:</b> <u>Des Moines</u>	<b>State:</b> <u>IA</u>	<b>Zip:</b> <u>50309</u>	

**Contact Person**

<b>Name:</b>	<u>Michelle Mathews</u>		
<b>Phone:</b>	<u>(515) 331-1753</u>	<b>Email Address:</b>	<u>mmathews@ohospitality.com</u>

**Classification:** Class B Liquor License (LB) (Hotel/Motel)**Term:** 12 months**Effective Date:** 06/15/2014**Expiration Date:** 06/14/2015**Privileges:**

Catering Privilege  
Class B Liquor License (LB) (Hotel/Motel)  
Sunday Sales

**Status of Business**

<b>BusinessType:</b>	<u>Limited Liability Company</u>		
<b>Corporate ID Number:</b>	<u>46515Z</u>	<b>Federal Employer ID #</b>	<u>46-4160164</u>

**Ownership**



**Doug Drees**First Name: DougLast Name: DreesCity: Des MoinesState: IowaZip: 50313Position Manager% of Ownership 0.00 %

U.S. Citizen

**Friends of ISU Hotel Holdings**First Name: Friends of ISULast Name: Hotel HoldingsCity: Des MoinesState: IowaZip: 50313Position Partner% of Ownership 100.00 %

U.S. Citizen

**Michelle Mathews**First Name: MichelleLast Name: MathewsCity: Des MoinesState: IowaZip: 50309Position Controller% of Ownership 0.00 %

U.S. Citizen

***Insurance Company Information***Insurance Company: General CasualtyPolicy Effective Date: 06/15/2014Policy Expiration Date: 06/15/2015

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

**Applicant**

<b>Name of Applicant:</b>	<u>Ames Public Library Friends Foundation</u>		
<b>Name of Business (DBA):</b>	<u>Ames Public Library Friends Foundation</u>		
<b>Address of Premises:</b>	<u>515 Douglas avenue</u>		
<b>City:</b> <u>Ames</u>	<b>County:</b> <u>Story</u>	<b>Zip:</b>	<u>50010</u>
<b>Business Phone:</b>	<u>(515) 239-5640</u>		
<b>Mailing Address:</b>	<u>P.O. Box 1832</u>		
<b>City:</b> <u>Ames</u>	<b>State:</b> <u>IA</u>	<b>Zip:</b>	<u>50010</u>

**Contact Person**

<b>Name:</b>	<u>Lynne Carey</u>		
<b>Phone:</b>	<u>(515) 239-5640</u>	<b>Email Address:</b>	<u>lcarey@amespubliclibrary.org</u>

**Classification:** Special Class C Liquor License (BW) (Beer/Wine)

**Term:** 5 days

**Effective Date:** 09/03/2014

**Expiration Date:** 09/07/2014

**Privileges:**

Special Class C Liquor License (BW) (Beer/Wine)

**Status of Business**

<b>BusinessType:</b>	<u>Limited Partnership</u>		
<b>Corporate ID Number:</b>	<u>191554</u>	<b>Federal Employer ID #</b>	

**Ownership**

**Amy Juhnke**

First Name: Amy

Last Name: Juhnke

City:

State: Iowa

Zip: 50014

Position President

% of Ownership 25.00 %

U.S. Citizen

**Andrea Anselman**

First Name: Andrea

Last Name: Anselman

City:

State: Iowa

Zip: 50014

Position Committee Chair

% of Ownership 25.00 %

U.S. Citizen

**Jonathan Sargent**

First Name: Jonathan

Last Name: Sargent

City:

State: Iowa

Zip: 50010

Position Secretary/Treasurer

% of Ownership 25.00 %

U.S. Citizen

**Roger Kluesner**

First Name: Roger

Last Name: Kluesner

City:

State: Iowa

Zip: 50014

Position Vice President

% of Ownership 25.00 %

U.S. Citizen

***Insurance Company Information***

Insurance Company: Scottsdale Insurance Company

Policy Effective Date:

Policy Expiration Date:

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

5-27-14

**Applicant**

Name of Applicant:	<u>LJPS</u>		
Name of Business (DBA):	<u>Olde Main Brewing Company</u>		
Address of Premises:	<u>420 Beach Ave</u>		
City: <u>Ames</u>	County: <u>Story</u>	Zip: <u>50010</u>	
Business Phone:	<u>(515) 232-0553</u>		
Mailing Address:	<u>PO Box 1928</u>		
City: <u>Ames</u>	State: <u>IA</u>	Zip: <u>50010</u>	

**Contact Person**

Name:	<u>Matt Sinnwell</u>		
Phone:	<u>(505) 400-5981</u>	Email Address:	<u>mattombc@gmail.com</u>

Classification: Special Class C Liquor License (BW) (Beer/Wine)Term: 5 daysEffective Date: 05/31/2014Expiration Date: 06/04/2014

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)**Status of Business**

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>286196</u>	Federal Employer ID #	<u>77-0613629</u>

**Ownership**

**Daniel Griffen**First Name: DanielLast Name: GriffenCity: PotomacState: MarylandZip: 24854Position Owner% of Ownership 25.00 %

U.S. Citizen

**Scott Griffen**First Name: ScottLast Name: GriffenCity: AmesState: IowaZip: 50010Position Owner% of Ownership 50.00 %

U.S. Citizen

**Susan Griffen**First Name: SusanLast Name: GriffenCity: PotomacState: MarylandZip: 24854Position Owner% of Ownership 25.00 %

U.S. Citizen

***Insurance Company Information***Insurance Company: Founders Insurance Company

Policy Effective Date:

Policy Expiration Date:

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

5-27-14

**Applicant**

<b>Name of Applicant:</b>	<u>LJPS, Inc.</u>		
<b>Name of Business (DBA):</b>	<u>Olde Main Brewing Company - Reiman Gardens After Hours</u>		
<b>Address of Premises:</b>	<u>Reiman Gardens, 1407 University Blvd</u>		
<b>City:</b> <u>Ames</u>	<b>County:</b> <u>Story</u>	<b>Zip:</b>	<u>50011</u>
<b>Business Phone:</b>	<u>(515) 232-0553</u>		
<b>Mailing Address:</b>	<u>PO Box 1928</u>		
<b>City:</b> <u>Ames</u>	<b>State:</b> <u>IA</u>	<b>Zip:</b>	<u>50010</u>

**Contact Person**

<b>Name:</b>	<u>Matt Sinnwell</u>		
<b>Phone:</b>	<u>(505) 400-5981</u>	<b>Email Address:</b>	<u>mattombc@gmail.com</u>

**Classification:** Special Class C Liquor License (BW) (Beer/Wine)**Term:** 5 days**Effective Date:** 06/02/2014**Expiration Date:** 06/06/2014**Privileges:**Outdoor ServiceSpecial Class C Liquor License (BW) (Beer/Wine)**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b>	<u>286196</u>	<b>Federal Employer ID #</b>	

**Ownership**

**Daniel Griffen**First Name: DanielLast Name: GriffenCity: PotomacState: MarylandZip: 24854Position Owner% of Ownership 25.00 %

U.S. Citizen

**Scott Griffen**First Name: ScottLast Name: GriffenCity: AmesState: IowaZip: 50010Position Owner% of Ownership 50.00 %

U.S. Citizen

**Susan Griffen**First Name: SusanLast Name: GriffenCity: PotomacState: MarylandZip: 24854Position Owner% of Ownership 25.00 %

U.S. Citizen

***Insurance Company Information***Insurance Company: Founders Insurance Company

Policy Effective Date:

Policy Expiration Date:

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

**Applicant**

Name of Applicant:	<u>LJPS</u>		
Name of Business (DBA):	<u>Olde Main Brewing Company</u>		
Address of Premises:	<u>Hansen Agricultural Student Learning Center</u>		
City: <u>Ames</u>	County: <u>Story</u>	Zip: <u>50011</u>	
Business Phone:	<u>(515) 232-0553</u>		
Mailing Address:	<u>PO Box 1928</u>		
City: <u>Ames</u>	State: <u>IA</u>	Zip: <u>50010</u>	

**Contact Person**

Name:	<u>Matt Sinnwell</u>		
Phone:	<u>(515) 232-0553</u>	Email Address:	<u>mattombc@gmail.com</u>

Classification: Special Class C Liquor License (BW) (Beer/Wine)

Term: 5 days

Effective Date: 06/04/2014

Expiration Date: 06/08/2014

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

**Status of Business**

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>286196</u>	Federal Employer ID #	<u>77-0613629</u>

**Ownership**



**Daniel Griffen**

First Name: Daniel

Last Name: Griffen

City: Potomac

State: Maryland

Zip: 24854

Position Owner

% of Ownership 25.00 %

U.S. Citizen

**Scott Griffen**

First Name: Scott

Last Name: Griffen

City: Ames

State: Iowa

Zip: 50010

Position Owner

% of Ownership 50.00 %

U.S. Citizen

**Susan Griffen**

First Name: Susan

Last Name: Griffen

City: Potomac

State: Maryland

Zip: 24854

Position Owner

% of Ownership 25.00 %

U.S. Citizen

***Insurance Company Information***

Insurance Company: Founders Insurance Company

Policy Effective Date:

Policy Expiration Date:

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

**Applicant**

Name of Applicant:	<u>LJPS</u>		
Name of Business (DBA):	<u>Olde Main Brewing Company</u>		
Address of Premises:	<u>ISU Alumni Center</u>		
City: <u>Ames</u>	County: <u>Story</u>	Zip: <u>50011</u>	
Business Phone:	<u>(515) 232-0553</u>		
Mailing Address:	<u>PO Box 1928</u>		
City: <u>Ames</u>	State: <u>IA</u>	Zip: <u>50010</u>	

**Contact Person**

Name:	<u>Matt Sinnwell</u>		
Phone:	<u>(505) 400-5981</u>	Email Address:	<u>mattombc@gmail.com</u>

Classification: Special Class C Liquor License (BW) (Beer/Wine)Term: 5 daysEffective Date: 06/09/2014Expiration Date: 06/13/2014

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)**Status of Business**

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>286196</u>	Federal Employer ID #	<u>77-0613629</u>

**Ownership**

**Daniel Griffen**First Name: DanielLast Name: GriffenCity: PotomacState: MarylandZip: 24854Position Owner% of Ownership 25.00 %

U.S. Citizen

**Scott Griffen**First Name: ScottLast Name: GriffenCity: AmesState: IowaZip: 50010Position Owner% of Ownership 50.00 %

U.S. Citizen

**Susan Griffen**First Name: SusanLast Name: GriffenCity: PotomacState: MarylandZip: 24854Position Owner% of Ownership 25.00 %

U.S. Citizen

***Insurance Company Information***Insurance Company: Founders Insurance Company

Policy Effective Date:

Policy Expiration Date:

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

**Applicant**

Name of Applicant:	<u>LJPS</u>		
Name of Business (DBA):	<u>Olde Main Brewing Company</u>		
Address of Premises:	<u>Reiman Gardens</u>		
City: <u>Ames</u>	County: <u>Story</u>	Zip: <u>50011</u>	
Business Phone:	<u>(515) 232-0553</u>		
Mailing Address:	<u>PO Box 1928</u>		
City: <u>Ames</u>	State: <u>IA</u>	Zip: <u>50010</u>	

**Contact Person**

Name:	<u>Matt Sinnwell</u>		
Phone:	<u>(505) 400-5981</u>	Email Address:	<u>mattombc@gmail.com</u>

Classification: Special Class C Liquor License (BW) (Beer/Wine)Term: 5 daysEffective Date: 06/12/2014Expiration Date: 06/16/2014

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)**Status of Business**

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>286196</u>	Federal Employer ID #	<u>77-0613629</u>

**Ownership**

**Daniel Griffen**First Name: DanielLast Name: GriffenCity: PotomacState: MarylandZip: 24854Position Owner% of Ownership 25.00 %

U.S. Citizen

**Scott Griffen**First Name: ScottLast Name: GriffenCity: AmesState: IowaZip: 50010Position Owner% of Ownership 50.00 %

U.S. Citizen

**Susan Griffen**First Name: SusanLast Name: GriffenCity: PotomacState: MarylandZip: 24854Position Owner% of Ownership 25.00 %

U.S. Citizen

***Insurance Company Information***Insurance Company: Founders Insurance Company

Policy Effective Date:

Policy Expiration Date:

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:



# MEMO

*Caring People  
Quality Programs  
Exceptional Service*

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**8a-c**

**TO:** Mayor Ann Campbell and Ames City Council Members

**FROM:** Lieutenant Jeff Brinkley – Ames Police Department

**DATE:** May 15, 2014

**SUBJECT:** Beer Permits & Liquor License Renewal Reference City Council Agenda  
May 27, 2014

The Council agenda for May 27, 2014, includes beer permits and liquor license renewals for:

- Class C Beer – Pizza Hut #4303, 436 S Duff Avenue
- Class C Liquor – Old Chicago, 1610 S Kellogg Avenue
- Class C Liquor – Della Viti, 323 Main Street, #102

A routine check of police records for the past twelve months found no violations for any of these establishments. The police department would recommend renewal of all four licenses.

**COUNCIL ACTION FORM**

**SUBJECT: CLOSURE OF STATE AVENUE FOR IOWA STATE UNIVERSITY ROAD CONSTRUCTION PROJECT**

**BACKGROUND:**

Last year the City reconstructed the section of State Avenue from Oakwood Road northwards to a point 500' south of Mortensen Road. From that point up to Mortensen, the roadway abuts Iowa State University property on both sides, and thus is an "institutional road" under the stewardship of the State of Iowa.

ISU recently initiated a project to mill and overlay their section of State Avenue. However, on Friday, May 23<sup>rd</sup>, City staff was informed by ISU staff that their reconstruction project had run into unanticipated issues that require the roadway to be closed to traffic. ISU staff felt there were significant safety risks that necessitated the road closing during this phase of construction.

This closure will begin on Wednesday, May 28<sup>th</sup>, and will last for approximately two weeks. To effectuate this closure, **the segment of State Avenue from Mortensen Road south to Meadow Glen will be temporarily closed to traffic. Since State Avenue is classified as an arterial street, this closure requires City Council approval.**

**During the reconstruction project on the City's portion of State Avenue last fall, it was made clear by the residents in the area that closing the road was not desirable. At that time City staff was able to accommodate their request by staging the project to allow for continuous access to the residents. However, the issues encountered on ISU's portion will unfortunately not allow a similar approach.**

ISU will be handling a majority of the public outreach for this closure. In addition, City staff has offered to use our changeable message boards to help inform our citizens. Staff will also continue to coordinate with ISU and their contractor as needed until the roadway can be reopened to traffic.

**ALTERNATIVES:**

1. Delegate to City Staff the ability to administratively close State Avenue for ISU's reconstruction project.
2. Direct staff to work with ISU to develop alternatives.

**MANAGER'S RECOMMENDED ACTION:**

Recent experience with similar multi-party coordination efforts has resulted in the need for flexibility on the part of City staff to be able to administratively change the date of the closure as needed.

Therefore, it is the recommendation of the City Manager that the City Council accept Alternative #1, thereby delegating to City Staff the ability to administratively close State Avenue for ISU's reconstruction project.

Staff will coordinate the placement of all appropriate temporary traffic control measures, and will also work with the City's Public Relations Officer to notify the public throughout the duration of ISU's project.



**COUNCIL ACTION FORM**

**SUBJECT:** APPROVAL OF 2014-15 PAY PLAN

**BACKGROUND:**

Each year the City Council approves a Pay Plan that specifies pay ranges and steps for the City's work force. The 2014-15 Pay Plan reflects the wage settlements that were negotiated with the five bargaining units shown below, as well as a 2% scale increase for merit employee job classifications. Actual salary increases for merit employees are "performance based" and are calculated using two factors. These are employees' performance ratings, and positioning with the salary ranges for each pay grade. Each merit job grade has a minimum, midpoint and maximum within the pay plan. Merit employees are included in the C and D Pay Plans.

All pay levels in the attached document are shown on both an annual and hourly basis. Funding for the various salaries was previously approved in the 2014/15 Budget.

The collective bargaining units' respective across-the-board settlements for 2014/15 are 2.25% for IUOE-Blue Collar (E Pay Plan), 2.25% for IBEW-Electric Distribution (H Pay Plan), 2.25% for IUOE-Electric Production (I Pay Plan), 2.25% for IAFF-Fire (G Pay Plan), and 2.25% for PPME-Police (F Pay Plan). Unclassified job categories are adjusted proportionally with merit or union employees or the relevant labor market. The statutory minimum wage is retained as the scale minimum for temporary Unclassified Laborers and Office Workers.

Also included in the Pay Plan is an alphabetical listing of every approved classification in the City of Ames. This listing includes the unique code for each position, the EEO (Equal Employment Opportunity) code, the FLSA (Fair Labor Standards Act) exemption code, and the pay grade. Pay grades for merit employees range from grade 51 to grade 96.

**ALTERNATIVES:**

1. Approve the 2014-15 Pay Plan.
2. Do not approve the 2014-15 Pay Plan.

**MANAGER'S RECOMMENDED ACTION:**

The Pay Plan document formally establishes pay ranges and steps for City positions and authorizes the Finance Department to issue payroll checks in accordance with this

Pay Plan. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the 2014-15 Pay Plan.

**UNCLASSIFIED CLASSES**  
**Effective 7/1/14**

<b><u>CODE</u></b>	<b><u>CLASSIFICATION</u></b>	<b><u>MINIMUM</u></b>	<b><u>MIDPOINT</u></b>	<b><u>MAXIMUM</u></b>
1116	Co-op	15.2587	17.1520	19.0451
1311	Transit Driver	11.7000	12.7000	13.7000
2206	Community Safety Officer Coord	17.0758		
2209	Community Safety Officer	16.2628		
2204	Public Safety Quality Assurance Coordinator	15.9981		
2310	Animal Control Attendant	12.0377	14.0396	16.0414
2311	Animal Control Officer	16.9779		
5142	Water/Wastewater Laboratory Aide	12.2400		
9403	Unclassified Labor	8.0047	12.1630	16.0414
9404	Unclassified Skilled Laborer	15.4143	21.6560	27.8980
9405	Office Worker	8.0047	12.1630	16.0414
9407	Technical Assistant	13.4592	16.1047	18.7502
9450	Temporary Manager	27.1812	39.8334	52.4859

**C PAY PLAN**  
**Effective 7/1/14**

<u>PAY GRADE</u>	<u>PAY PERIOD</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>MAXIMUM</u>
51	Annual Hourly	28,141 13.5295	32,350 15.5529	36,558 17.5758
52	Annual Hourly	29,805 14.3291	34,588 16.6290	39,371 18.9283
53	Annual Hourly	31,692 15.2366	37,025 17.8003	42,356 20.3636
54	Annual Hourly	33,826 16.2626	39,813 19.1411	45,802 22.0201
55	Annual Hourly	36,206 17.4065	42,944 20.6461	49,685 23.8870
56	Annual Hourly	38,884 18.6942	46,474 22.3431	54,061 25.9909
57	Annual Hourly	41,921 20.1543	50,479 24.2686	59,036 28.3827
58	Annual Hourly	45,339 21.7976	55,005 26.4446	64,670 31.0914
59	Annual Hourly	49,195 23.6513	60,117 28.9026	71,041 34.1542
60	Annual Hourly	53,568 25.7538	65,941 31.7026	78,315 37.6516
61	Annual Hourly	58,515 28.1324	72,571 34.8899	86,625 41.6464
62	Annual Hourly	64,150 30.8414	80,119 38.5189	96,088 46.1962
62*	Annual Hourly	64,150 22.0297	80,119 27.5135	96,088 32.9973
63	Annual Hourly	70,549 33.9179	88,747 42.6668	106,943 51.4151
90	Annual Hourly	65,242 31.3664	78,671 37.8224	92,096 44.2770
91	Annual Hourly	71,272 34.2654	86,571 41.6208	101,868 48.9748
92	Annual Hourly	78,134 37.5643	95,563 45.9438	112,992 54.3233
93	Annual Hourly	85,924 41.3096	105,843 50.8860	125,761 60.4619
94	Annual Hourly	94,783 45.5687	117,592 56.5344	140,398 67.4990
95	Annual Hourly	104,907 50.4360	131,062 63.0108	157,216 75.5846

**D PAY PLAN**  
**Effective 7/1/14**

<u>PAY GRADE</u>	<u>PAY PERIOD</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>MAXIMUM</u>
64	Annual	77,823	98,605	119,389
	Hourly	37.4147	47.4064	57.3987
65	Annual	86,132	109,911	133,688
	Hourly	41.4096	52.8416	64.2730
66	Annual	95,678	122,942	150,203
	Hourly	45.9988	59.1068	72.2132
96	Annual	116,528	146,581	176,634
	Hourly	56.0232	70.4714	84.9202

**E PAY PLAN**  
**IUOE Blue Collar Unit**  
**Effective 7/1/14**

<u>HTE</u>	<u>CLASS</u>		<u>STEP A (START)</u>		<u>STEP B (18 MOS)</u>		<u>STEP C (48 MOS)</u>	
	<u>CODE</u>	<u>TITLE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
300	141	Meter Reader	38,417.60	18.47	43,576.00	20.95	51,272.00	24.65
302	142	Senior Meter Reader	40,310.40	19.38	45,448.00	21.85	55,660.80	26.76
304	1110	Engineering Technician I	36,649.60	17.62	41,475.20	19.94	48,859.20	23.49
306	1111	Engineering Technician II	39,769.60	19.12	46,196.80	22.21	52,998.40	25.48
308	1131	Traffic Signal Technician	See page 5					
309	1134	Traffic Signal Technician Lead	See page 5					
310	1222	Plumbing Inspector	49,732.80	23.91	56,222.40	27.03	65,832.00	31.65
312	1223	Electrical Inspector	49,732.80	23.91	56,222.40	27.03	65,832.00	31.65
313	1228	Community Codes Liaison	49,732.80	23.91	56,222.40	27.03	65,832.00	31.65
314	1225	Housing Inspector	49,732.80	23.91	56,222.40	27.03	65,832.00	31.65
315	1226	Building & Zoning Inspector	49,732.80	23.91	56,222.40	27.03	65,832.00	31.65
316	1311	Transit Driver (Full-time)*	33,446.40	16.08	39,499.20	18.99	47,424.00	22.80
318	1311	Transit Driver (PT 20 hrs)*		13.74		16.74		18.10
320	1318	Lane Worker	28,579.20	13.74	34,819.20	16.74	37,648.00	18.10
321	1307	Lead Lane Worker	30,014.40	14.43	36,608.00	17.60	39,540.80	19.01
322	1322	Mechanic Assistant	39,956.80	19.21	45,406.40	21.83	53,372.80	25.66
323	1322	Mechanic Assistant (CyRide)	38,480.00	18.50	45,406.40	21.83	53,372.80	25.66
325	1323	Mechanic (CyRide)	46,072.00	22.15	50,814.40	24.43	59,737.60	28.72
327	1324	Lead Mechanic (CyRide)	48,339.20	23.24	53,372.80	25.66	62,628.80	30.11
328	5112	Water Plant Operator	50,544.00	24.30	57,304.00	27.55	67,288.00	32.35
329	5111	Plant Maintenance Specialist	47,632.00	22.90	54,017.60	25.97	63,606.40	30.58
330	5130	Water Utility Locator	46,072.00	22.15	52,145.60	25.07	61,484.80	29.56
332	5131	Water Meter Repair Worker	43,659.20	20.99	49,545.60	23.82	58,260.80	28.01
334	5140	Water/PC Lab Technician	40,996.80	19.71	45,801.60	22.02	53,227.20	25.59
336	5141	Water/PC Lab Analyst	50,544.00	24.30	57,304.00	27.55	67,288.00	32.35
337	5115	Water Plant Asst. Operator	See page 5					
337	5212	WPC Plant Asst. Operator	See page 5					
338	5213	WPC Plant Operator	50,544.00	24.30	57,304.00	27.55	67,288.00	32.35
339	5220	Res. Rec. Lead Operator	47,590.40	22.88	53,976.00	25.95	63,398.40	30.48
340	5221	Res. Rec. Maint. Operator	45,385.60	21.82	51,438.40	24.73	60,299.20	28.99
342	5411	Plant Maintenance Operator	50,544.00	24.30	57,304.00	27.55	67,288.00	32.35
343	5412	Process Maintenance Worker	See page 6					
344	6112	Maintenance Worker	See page 6					
346	6113	Senior Maintenance Worker	44,345.60	21.32	50,252.80	24.16	59,030.40	28.38
348	6114	Parks Maintenance Specialist	44,969.60	21.62	47,486.40	22.83	55,515.20	26.69
350	6121	Building Maint. Specialist	43,659.20	20.99	49,545.60	23.82	58,260.80	28.01
352	6151	Truck Driver	34,340.80	16.51	38,833.60	18.67	45,697.60	21.97
354	6152	Senior Heavy Equipment Oper.	46,612.80	22.41	49,545.60	23.82	58,260.80	28.01
356	6153	Heavy Equipment Operator	42,432.00	20.40	45,136.00	21.70	53,040.00	25.50
358	1137	Traffic Technician	See page 5					
359	6117	W&PC Maint. Tech. I	See page 6					
360	6118	W&PC Maint. Tech. II	See page 6					
362	6111	Laborer	See page 5					
364	1319	Service Worker	See page 5					
366	6163	Custodian	See page 5					
370	1326	Fleet Technician	See page 5					
371	1328	Lead Fleet Technician	52,790.40	25.38	56,056.00	26.95	66,019.20	31.74
372	6154	Res. Rec. Equipment Operator	44,345.60	21.32	50,252.80	24.16	59,030.40	28.38
724	6119	RRP Maint. Tech. I	See page 6					
726	6120	RRP Maint. Tech. II	See page 6					

**E PAY PLAN  
IUOE Blue Collar Unit  
Effective 7/1/14**

<u>HTE</u>	<u>CLASS</u>		<u>STEP A (START)</u>		<u>STEP B (30 MOS)</u>	
	<u>CODE</u>	<u>TITLE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
362	6111	Laborer	34,257.60	16.47	40,289.60	19.37
364	1319	Service Worker	36,358.40	17.48	42,910.40	20.63
366	6163	Custodian	32,947.20	15.84	38,729.60	18.62

<u>HTE</u>	<u>CLASS</u>		<u>Annual</u>	<u>Hourly</u>
	<u>CODE</u>	<u>TITLE</u>		
308	1131	Traffic Signal Technician		
		Step A (Start)	47,694.40	22.93
		Step B (12 months)	50,273.60	24.17
		Step C (24 months)	54,600.00	26.25
		Step D (48 months)	58,052.80	27.91
309	1134	Traffic Signal Technician Lead		
		Step A (Start)	50,148.80	24.11
		Step B (12 months)	54,288.00	26.10
		Step C (24 months)	58,489.60	28.12
		Step D (48 months)	60,923.20	29.29
358	1137	Traffic Technician		
		Step A (Start)	39,790.40	19.13
		Step B (12 months)	43,139.20	20.74
		Step C (24 months)	46,425.60	22.32
		Step D (48 months)	53,040.00	25.50
337	5212	WPC Plant Assistant Operator		
		Step A (Start)	44,345.60	21.32
		Step B (within 8 months) Grade I certificate	47,444.80	22.81
		Step C (within 24 months) 21 CEU's directly related to wastewater treatment	50,544.00	24.30
337	5115	Water Plant Assistant Operator		
		Step A (Start)	44,345.60	21.32
		Step B (within 8 months) Grade I certificate	47,444.80	22.81
		Step C (within 24 months) 21 CEU's directly related to water treatment	50,544.00	24.30
370	1326	Fleet Technician		
		Step A - 4 ASE tests	50,252.80	24.16
		Step B - 7 ASE tests (within 1 year)	54,412.80	26.16
		Step C - 10 ASE tests (within 2 years)	58,593.60	28.17
		Step D - ASE certified (within 3 years)	62,940.80	30.26

**E PAY PLAN  
IUOE Blue Collar Unit  
Effective 7/1/14**

<u>HTE</u>	<u>CLASS</u> <u>CODE</u>	<u>TITLE</u>	<u>STEP A</u> <u>(START)</u>	<u>STEP B</u> <u>(6 MOS)</u>	<u>STEP C</u> <u>(12 MOS)</u>	<u>STEP D</u> <u>(18 MOS)</u>	<u>STEP E</u> <u>(24 MOS)</u>	<u>STEP F</u> <u>(36 MOS)</u>	<u>STEP G</u> <u>(48 MOS)</u>
343	5412	Process Maintenance Worker Annual Hourly	38,230.40 18.38	40,081.60 19.27	42,244.80 20.31	43,742.40 21.03	45,593.60 21.92	47,444.80 22.81	49,296.00 23.70
344	6112	Maintenance Worker Annual Hourly	38,292.80 18.41		39,312.00 18.90		40,788.80 19.61		47,944.00 23.05
359	6117	W&PC Maint. Tech. I Annual Hourly					44,657.60 21.47*		51,854.40 24.93
360	6118	W&PC Maint. Tech. II Annual Hourly							59,030.40 28.38*
724	6119	RRP Maint. Tech. I Annual Hourly					48,859.20 23.49*	50,710.40 24.38*	52,540.80 25.26*
726	6120	RRP Maint. Tech. II Annual Hourly						57,200.00 27.50*	59,030.40 28.38*

\*must also have successfully completed required skill block to be eligible for this rate



**F PAY PLAN  
PPME - Police  
Effective 7/1/14**

<u>HTE</u>	<u>CLASS</u> <u>CODE</u>	<u>TITLE</u>	<u>STEP A</u> <u>(START)</u>	<u>STEP B</u> <u>(18 MOS)</u>	<u>STEP C</u> <u>(36 MOS)</u>
400	2308	Animal Control Clerk	37,186 17.8779	44,590 21.4375	
402	131	Parking Meter Attendant	33,346 16.0317	35,311 16.9764	42,383 20.3764
403	2207	Lead Police Records Clerk	39,045 18.7716	42,873 20.6120	51,089 24.5620
404	2208	Police Records Clerk	37,186 17.8779	40,830 19.6298	48,658 23.3933
416	2201	Public Safety Lead Dispatcher	43,174 20.7567	45,280 21.7692	52,194 25.0933
406	2202	Public Safety Dispatcher	40,378 19.4125	42,324 20.3481	48,921 23.5197
408	2212	Police Officer	48,751 23.5512	53,356 25.7758	63,635 30.7415
412	2311	Animal Control Officer	35,314 16.9779	38,293 18.4101	47,461 22.8178

Step A = 0 through 18 months  
 Step B = 19 through 36 months, or 19 months plus  
 Step C = 37 months plus

**G PAY PLAN  
IAFF - Fire  
Effective 7/1/14**

<u>HTE</u>	<u>CLASS CODE</u>	<u>TITLE</u>	<u>STEP A</u>	<u>STEP B</u>	<u>STEP C</u>	<u>STEP D</u>
504	2111	Firefighter	44,101 15.1447	48,317 16.5926	57,846 19.8650	63,238 21.7165
506	2112	Fire Lieutenant	70,089 24.0691			
508	2114	Fire Inspector	76,981 37.0102			

Step A = 0 through 18 months  
 Step B = 19 months  
 Step C = 37 months  
 Step D = 60 months (see also Section 16.3)

Effective July 1, 2004, the City will combine incentive pay (First Responder - .7%, Instructor I - .7%, and DMACC classes - 1.7% for a total of 3.1%) and add to Firefighter Step D, Fire Lieutenant, and Fire Inspector pay scale.

**H PAY PLAN  
IBEW  
Effective 7/1/14**

<u>HTE</u>	<u>CLASS CODE</u>	<u>TITLE</u>	<u>Annual</u>	<u>Hourly</u>
600	171	Storekeeper	43,492.80	20.91
602	711	Records and Materials Specialist	55,265.60	26.57
604	4209	Substation Electrician Assistant	61,880.00	29.75
606	4210	Underground Electric Serviceworker	58,947.20	28.34
608	4211	Groundswoker	54,225.60	26.07
610	4212	Truck Driver/Groundswoker	58,947.20	28.34
612	4213	Electric Serviceworker	63,336.00	30.45
614	4215	Electric Lineworker	72,987.20	35.09
616	4218	Substation Electrician	72,987.20	35.09
618	4221	Electric Line Foreman	77,334.40	37.18
620	4231	Electric Meter Repair Worker	62,940.80	30.26
622	4311	Electrical Engineering Assistant	60,278.40	28.98
624	4312	Electrical Engineering Technician	78,561.60	37.77
626	6126	Substation Foreman	77,334.40	37.18
628	4214	Apprentice Electric Lineworker		
		A. 1st twelve months/2000 hrs. (60%)	43,784.00	21.05
		B. 2nd twelve months/2000 hrs. (70%)	51,084.80	24.56
		C. 3rd twelve months/2000 hrs. (80%)	58,406.40	28.07
		D. 4th twelve months/1000 hrs. (90%)	65,707.20	31.58
630	4217	Apprentice Substation Electrician		
		A. 0 - 1000 hours (65%)	47,444.80	22.81
		B. 1000 - 2000 hours (70%)	51,105.60	24.56
		C. 2000 - 3000 hours (75%)	54,787.20	26.32
		D. 3000 - 4000 hours (80%)	58,385.60	28.07
		E. 4000 - 5000 hours (85%)	62,046.40	29.83
		F. 5000 - 6000 hours (90%)	65,665.60	31.58
632	4230	Apprentice Electric Meter Repair Worker		
		A. 0 - 1000 hours (75%)	47,153.60	22.70
		B. 1000 - 2000 hours (80%)	50,252.80	24.21
		C. 2000 - 3000 hours (85%)	53,456.00	25.72
		D. 3000 - 4000 hours (90%)	56,596.80	27.23

The above listed wage rates for apprentices are based on percentages of journeymen rates as set out in the respective apprentice agreements. Progression within the apprentice classifications is contingent upon training and outside coursework plus meeting the requirements set out in the apprenticeship agreement.

**I PAY PLAN  
IUOE - Power Plant  
Effective 7/1/14**

<u>HTE</u>	<u>CLASS CODE</u>	<u>TITLE</u>	<u>Annual</u>	<u>Hourly</u>
700	4110	Lead Coal Handler	64,147.20	30.84
702	4111	Coal Handler		
		1st 6 months	45,739.20	21.99
		2nd 6 months	48,776.00	23.45
		3rd 6 months	54,932.80	26.41
		Thereafter	61,089.60	29.37
704	4112	Power Plant Auxiliary Operator		
		1st 6 months	53,227.20	25.59
		2nd 6 months	56,596.80	27.21
		3rd 6 months	59,883.20	28.79
		4th 6 months	63,294.40	30.43
		Thereafter	66,622.40	32.03
706	4113	Power Plant Fireworker		
		5th 6 months	67,496.00	32.45
		6th 6 months	70,491.20	33.89
		Thereafter	72,675.20	34.94
708	4114	Power Plant Operator		
		7th 6 months	75,358.40	36.23
		Thereafter	77,708.80	37.36
709	4117	Environmental Instrument & Control Technician		
		1st 6 months	60,008.00	28.85
		2nd 6 months	64,084.80	30.81
		3rd 6 months	68,078.40	32.73
		4th 6 months	71,968.00	34.60
		5th 6 months	76,044.80	36.56
		6th 6 months	78,436.80	37.71
		Thereafter	80,204.80	38.56
709	4118	Instrument & Control Technician		
		1st 6 months	60,008.00	28.85
		2nd 6 months	64,084.80	30.81
		3rd 6 months	68,078.40	32.73
		4th 6 months	71,968.00	34.60
		5th 6 months	76,044.80	36.56
		6th 6 months	78,436.80	37.71
		Thereafter	80,204.80	38.56

**I PAY PLAN  
IUOE - Power Plant  
Effective 7/1/14**

<u>HTE</u>	<u>CLASS CODE</u>	<u>TITLE</u>	<u>Annual</u>	<u>Hourly</u>
714	4122	Power Plant Maintenance Foreman	80,204.80	38.56
716	4124	Power Plant Maintenance Worker		
		1st 6 months	41,100.80	19.76
		2nd 6 months	43,971.20	21.14
		3rd 6 months	49,420.80	23.76
		Thereafter	55,868.80	26.86
718	4125	Power Plant Maintenance Mechanic		
		1st 6 months	55,265.60	26.57
		2nd 6 months	58,718.40	28.23
		3rd 6 months	62,212.80	29.91
		4th 6 months	65,624.00	31.55
		Thereafter	69,139.20	33.24
720	6123	Electrician		
		1st 6 months	52,894.40	25.43
		2nd 6 months	56,305.60	27.07
		3rd 6 months	59,883.20	28.79
		4th 6 months	63,398.40	30.48
		5th 6 months	66,913.60	32.17
		6th 6 months	69,139.20	33.24
		Thereafter	70,491.20	33.89
722	6163	Custodian		
		1st 6 months	34,257.60	16.47
		2nd 6 months	36,316.80	17.46
		Thereafter	40,081.60	19.27

Progression within the apprentice classification is contingent upon successful completion of outside course work and satisfactory progress during each step interval plus meeting the requirements set out in the apprenticeship agreement.

## ALPHABETICAL LISTING

<u>CODE</u>	<u>HTE</u>	<u>EEO</u>	<u>FLSA</u>	<u>CLASSIFICATION</u>	<u>PAY GRADE</u>	<u>PAGE</u>
0133	----	6	NE	Account Clerk	56	2
0307	----	2	NE	Accountant	59	2
0124	----	1	E	Administrative Services Coordinator	60	2
2310	----	8	NE	Animal Control Attendant	Temporary	1
2308	400	6	NE	Animal Control Clerk	Union-F	7
2311	412	8	NE	Animal Control Officer	Union-F	7
2311	----	8	NE	Animal Control Officer	Temporary	1
2312	----	3	E	Animal Control Supervisor	61	2
4230	632	7	NE	Appr. Electric Meter Repair Worker	Union-H	9
4217	630	8	NE	Appr. Substation Electrician	Union-H	9
4214	628	7	NE	Apprentice Electric Lineworker	Union-H	9
0411	----	2	E	Assistant City Attorney	61	2
0612	----	1	E	Assistant City Manager	65	3
4331	----	1	E	Assistant Director Electric Services	94	2
5311	----	1	E	Assistant Director of Water and PC	63	2
313	----	1	E	Assistant Director of Finance	62	2
4222	----	2	E	Assistant Electric Distribution Supt.	90	2
0611	----	1	E	Assistant City Manager	65	3
1317	----	1	E	Assistant Transit Director-Fleet & Facilities	62	2
1321	----	1	E	Assistant Transit Director-Operations	62	2
1314	----	5	E	Assistant Transit Operations Supervisor	60	2
3206	----	2	E	Auditorium/Bandshell Manager	59	2
0308	----	2	E	Budget Officer	61	2
1227	----	2	E	Building Inspections Supervisor	60	2
6121	350	7	NE	Building Maintenance Specialist	Union-E	4
1224	----	1	E	Building Official	62	2
1226	315	1	NE	Building and Zoning Inspector	Union-E	4
0608	----	3	NE	Cable Television Coordinator	57	2
0132	----	6	NE	Cashier	56	2
2223	----	1	E	Chief of Police	65	3
1120	----	2	E	Civil Engineer I	60	2
1121	----	2	E	Civil Engineer II	62	2
0218	----	2	E	Client Support Coordinator	60	2
0215	----	5	NE	Client Support Specialist	57	2
1116	999	8	NE	Co-op	Temporary	1
4111	702	8	NE	Coal Handler	Union-I	10
1228	313	1	NE	Community Codes Liaison	Union-E	4
2209	----	5	NE	Community Safety Officer	Temporary	1
2206	----	5	NE	Community Safety Officer Coordinator	Temporary	1
1113	----	3	E	Construction Supervisor	61	2
5133	----	3	NE	Cross Connection Control Coordinator	59	2
6163	366	8	NE	Custodian	Union-E	5
6163	722	8	NE	Custodian	Union-I	11
2118	----	1	E	Deputy Fire Chief, Operations	63	2
2117	----	1	E	Deputy Fire Chief, Support Services	63	2
4332	----	1	E	Director of Electric Services	96	3
0314	----	1	E	Director of Finance	65	3
0174	----	1	E	Director of Fleet Services	65	3
0514	----	1	E	Director of Human Resources	65	3
3215	----	1	E	Director of Parks and Recreation	65	3

1232	----	1	E	Director of Planning and Housing	65	3
6232	----	1	E	Director of Public Works	65	3
1315	----	1	E	Director of Transit	65	3
5312	----	1	E	Director of Water and WPC	65	3
4224	----	1	E	Electric Distribution Manager	91	2
4310	----	5	NE	Electric GIS Specialist	59	2
4221	618	7	NE	Electric Line Foreman	Union-H	9
4215	614	7	NE	Electric Lineworker	Union-H	9
4231	620	7	NE	Electric Meter Repair Worker	Union-H	9
4232	----	3	E	Electric Meter Supervisor	90	2
4213	612	7	NE	Electric Service Worker	Union-H	9
4130	----	2	E	Electric Services Maintenance Supt	90	2
4129	----	2	E	Electric Services Operations Supt	90	2
4318	----	2	E	Electrical Engineer	90	2
4322	----	2	E	Electrical Engineering Manager	92	2
4311	622	5	NE	Electrical Engineering Assistant	Union-H	9
4312	624	3	NE	Electrical Engineering Technician	Union-H	9
1223	312	1	NE	Electrical Inspector	Union-E	4
6123	720	7	NE	Electrician	Union-I	11
2200	----	6	E	Emergency Communications Supervisor	60	2
4316	----	2	E	Energy Services Coordinator	60	2
1110	304	5	NE	Engineering Technician I	Union-E	4
1111	306	3	NE	Engineering Technician II	Union-E	4
5305	----	2	E	Environmental Engineer I	60	2
5306	----	2	E	Environmental Engineer II	61	2
4117	709	3	NE	Environmental Instrument & Control Tech	Union-I	10
5309	----	2	E	Environmental Specialist	60	2
2116	----	1	E	Fire Chief	65	3
2114	508	1	NE	Fire Inspector	Union-G	8
2112	506	2	NE	Fire Lieutenant	Union-G	8
2111	504	4	NE	Firefighter	Union-G	8
6140	----	1	E	Fleet Support Manager	61	2
1326	370	7	NE	Fleet Technician	Union-E	5
1125	----	2	E	GIS Coordinator	61	2
1115	----	3	NE	GIS Specialist	59	2
6221	----	7	NE	Grounds Foreman	58	2
6222	----	3	E	Grounds Supervisor	60	2
4211	608	8	NE	Groundswoker	Union-H	9
0509	----	2	E	Health Promotion Coordinator	60	2
6153	356	7	NE	Heavy Equipment Operator	Union-E	4
0212	----	6	NE	Help Desk Specialist	56	2
1216	----	2	E	Housing Coordinator	61	2
1225	314	1	NE	Housing Inspector	Union-E	4
0513	----	2	E	Human Resources Officer	61	2
0511	----	5	E	Human Resources Analyst	59	2
0222	----	1	E	Information Technology Manager	62	2
4118	709	3	NE	Instrument and Control Technician	Union-I	10
0312	----	2	E	Investment Officer	60	2
0213	----	5	NE	IT Operations Technician	57	2
0225	----	3	NE	IT Specialist - Public Safety	58	2
6111	362	8	NE	Laborer	Union-E	5
1318	320	8	NE	Laneworker	Union-E	4
4110	700	8	NE	Lead Coal Handler	Union-I	10
1328	371	7	NE	Lead Fleet Technician	Union-E	4

1307	321	8	NE	Lead Lane Worker	Union-E	4
1324	327	7	NE	Lead Mechanic (CyRide)	Union-E	4
2207	403	6	NE	Lead Police Records Clerk	Union-F	7
2229	----	6	NE	Lead Property-Evidence Technician	57	2
0118	----	6	NE	Legal Secretary	57	2
0120	----	5	E	Legal Services Administrative Assistant	59	2
0119	----	6	NE	Legal Technician	57	2
3121	----	2	E	Librarian	58	2
3117	----	5	NE	Library Administrative Assistant	58	2
3108	----	1	E	Library Adult Services Manager	61	2
3113	----	5	NE	Library Assistant	57	2
3110	----	8	NE	Library Building Maintenance Supervisor	57	2
3106	----	6	NE	Library Clerk - Adult/Youth Services	53	2
3109	----	6	NE	Library Clerk - Customer Account Services	53	2
3111	----	6	NE	Library Clerk - Resource Services	53	2
3107	----	6	NE	Library Client Support Technician	57	2
3114	----	2	E	Library Community Relations Specialist	58	2
3129	----	2	E	Library Customer Account Services Manager	61	2
3123	----	1	E	Library Director	65	3
3120	----	2	E	Library IT Systems Administrator	60	2
3131	----	2	E	Library Operations Services Manager	61	2
3126	----	2	E	Library Reference Specialist	59	2
3105	----	2	E	Library Resource Services Manager	61	2
3132	----	5	E	Library Resource Services Technician	57	2
3130	----	2	E	Library Volunteer Coordinator	59	2
3128	----	2	E	Library Youth Services Manager	61	2
0166	----	6	NE	Mail Clerk	55	2
6112	344	8	NE	Maintenance Worker	Union-E	6
0614	----	2	E	Management Analyst	58	2
4315	----	3	E	Manager of Energy Market Operations	90	2
1323	325	7	NE	Mechanic (CyRide)	Union-E	4
1322	322	8	NE	Mechanic Assistant	Union-E	4
1322	323	8	NE	Mechanic Assistant (CyRide)	Union-E	4
0141	300	6	NE	Meter Reader	Union-E	4
1122	----	1	E	Municipal Engineer	63	2
0216	----	3	NE	Network Technician	57	2
9405	999	6	NE	Office Worker	Temporary	1
0131	402	6	NE	Parking Meter Attendant	Union-F	7
6114	348	8	NE	Parks Maintenance Specialist	Union-E	4
3213	----	1	E	Parks and Facilities Superintendent	62	2
3210	----	5	E	Parks and Facilities Supervisor	59	2
0134	----	6	NE	Payroll Clerk	57	2
1212	----	2	E	Planner	60	2
1230	----	5	E	Plans Examiner	60	2
5411	342	7	NE	Plant Maintenance Operator	Union-E	4
5111	329	7	NE	Plant Maintenance Specialist	Union-E	4
1222	310	1	NE	Plumbing Inspector	Union-E	4
2224	----	1	E	Police Commander	63	2
2222	----	2	E	Police Lieutenant	62	2
2212	408	4	NE	Police Officer	Union-F	7
2208	404	6	NE	Police Records Clerk	Union-F	7
2205	----	6	E	Police Records Supervisor	59	2
2221	----	3	E	Police Sergeant	61	2
2225	----	2	E	Police Support Services Manager	63	2



4112	704	7	NE	Power Plant Auxiliary Operator	Union-I	10
4323	----	2	E	Power Plant Engineer	90	2
4113	706	7	NE	Power Plant Fireworker	Union-I	10
4122	714	7	NE	Power Plant Maintenance Foreman	Union-I	11
4125	718	7	NE	Power Plant Maintenance Mechanic	Union-I	11
4124	716	8	NE	Power Plant Maintenance Worker	Union-I	11
4132	----	1	E	Power Plant Manager	92	2
4114	708	7	NE	Power Plant Operator	Union-I	10
0113	----	6	NE	Principal Clerk	56	2
0163	----	7	NE	Printing Services Technician	56	2
5412	343	8	NE	Process Maintenance Worker	Union-E	6
0175	----	5	NE	Procurement Specialist I	57	2
0172	----	5	NE	Procurement Specialist II	59	2
2228	----	6	NE	Property/Evidence Technician	56	2
0713	----	2	E	Public Relations Officer	61	2
2202	406	6	NE	Public Safety Dispatcher	Union-F	7
2201	416	6	NE	Public Safety Lead Dispatcher	Union-F	7
2204	----	6	NE	Public Safety Quality Assurance Coordinator	Temporary	1
0712	----	5	E	Public Works Administrative Assistant	60	2
6230	----	1	E	Public Works Operations Manager	62	2
6231	----	3	E	Public Works Operations Supervisor	61	2
0169	----	6	NE	Purchasing Clerk	56	2
0173	----	2	E	Purchasing Manager	62	2
0711	602	6	NE	Records and Materials Specialist	Union-H	9
9500	----	6	E	Records Manager/City Clerk	61	2
3201	----	5	E	Recreation Coordinator	57	2
3202	----	5	E	Recreation Coord - Aquatics & Activities	57	2
3214	----	1	E	Recreation Superintendent	62	2
5222	----	2	E	Resource Recovery Asst. Superintendent	61	2
6154	372	7	NE	Resource Recovery Equipment Operator	Union-E	4
5220	339	7	NE	Resource Recovery Lead Operator	Union-E	4
5221	340	7	NE	Resource Recovery Maint. Operator	Union-E	4
6119	724	8	NE	Resource Recovery Maint. Tech. I	Union-E	6
6120	726	8	NE	Resource Recovery Maint. Tech. II	Union-E	6
5223	----	1	E	Resource Recovery Superintendent	62	2
0610	----	1	E	Risk Manager	61	2
3200	----	8	NE	Seasonal Parks and Recreation	Temporary	
0121	----	6	NE	Secretary I	57	2
0122	----	6	NE	Secretary II	58	2
0112	----	6	NE	Senior Clerk	55	2
1112	----	3	NE	Senior Engineering Technician	59	2
6152	354	7	NE	Senior Heavy Equipment Operator	Union-E	4
6113	346	8	NE	Senior Maintenance Worker	Union-E	4
0142	302	6	NE	Senior Meter Reader	Union-E	4
1319	364	8	NE	Service Worker	Union-E	5
2113	----	2	E	Shift Commander	62*	2
0171	600	6	NE	Storekeeper	Union-H	9
1123	----	2	E	Stormwater Specialist	59	2
6211	----	7	NE	Streets Maintenance Foreman	59	2
6213	----	3	E	Streets Operations Supervisor	61	2
4218	616	7	NE	Substation Electrician	Union-H	9
4209	604	8	NE	Substation Electrician Assistant	Union-H	9
6126	626	7	NE	Substation Foreman	Union-H	9
0221	----	2	E	Systems Analyst	60	2

9407	----	3	NE	Technical Assistant	Temporary	1
3116	----	6	NE	Technical Services Assistant	56	2
0224	----	2	E	Telecommunications/Network Specialist	60	2
9450	----	1	E	Temporary Manager	Temporary	1
1133	----	2	E	Traffic Engineer I	61	2
1136	----	2	E	Traffic Engineer II	62	2
1131	308	3	NE	Traffic Signal Technician	Union-E	5
1134	309	3	NE	Traffic Signal Tech Lead Worker	Union-E	5
1132	----	3	E	Traffic Supervisor	60	2
1137	----	7	NE	Traffic Technician	Union-E	5
1316	----	5	E	Transit Coordinator	60	2
1311	----	8	NE	Transit Driver (< 20 hrs/week)	Temporary	1
1311	316	8	NE	Transit Driver	Union-E	4
1310	----	5	E	Transit Maintenance Coordinator	60	2
1313	----	6	NE	Transit Operations Assistant	57	2
1312	----	2	E	Transit Operations Supervisor	61	2
1305	----	2	E	Transit Planner/EEO Officer	60	2
1320	----	5	E	Transit Trainer	59	2
1129	----	2	E	Transportation Planner	60	2
6151	352	8	NE	Truck Driver	Union-E	4
4212	610	8	NE	Truck Driver/Groundswoker	Union-H	9
3216	----	5	E	Turf Maintenance Coordinator	58	2
9403	999	8	NE	Unclassified Labor	Temporary	1
9404	999	8	NE	Unclassified Skilled Laborer	Temporary	1
4210	606	7	NE	Underground Electric Serviceworker	Union-H	9
0310	----	2	E	Utility Accounts Supervisor	61	2
0135	----	6	NE	Utility Accounts Technician	57	2
0136	----	6	NE	Utility Customer Services Clerk	56	2
4320	----	2	E	Utility Engineer	90	2
5121	----	7	NE	Utility Maintenance Foreman	59	2
5131	332	8	NE	Water Meter Technician	Union-E	4
5132	----	3	E	Water Meter Supervisor	60	2
5141	336	3	NE	Water & PC Laboratory Analyst	Union-E	4
5143	----	1	E	Water & PC Laboratory Supervisor	60	2
5140	334	3	NE	Water & PC Laboratory Technician	Union-E	4
6117	359	8	NE	Water & PC Maintenance Technician I	Union-E	6
6118	360	8	NE	Water & PC Maintenance Technician II	Union-E	6
5112	328	7	NE	Water Plant Operator	Union-E	4
5113	----	1	E	Water Plant Superintendent	62	2
5130	330	8	NE	Water Utility Locator	Union-E	4
5142	----		NE	Water/Wastewater Laboratory Aide	Temporary	1
3208	----	5	E	Wellness Program Manager	59	2
5215	----	2	E	WPC Plant Maintenance Supervisor	60	2
5212	337	7	NE	WPC Plant Assistant Operator	Union-E	5
5213	338	7	NE	WPC Plant Operator	Union-E	4
5214	----	1	E	WPC Plant Superintendent	62	2

**COUNCIL ACTION FORM**

**SUBJECT: APPROVAL OF RETURNED ASSET CONTRACTS FOR 2014/2015**

**BACKGROUND:**

During its February 2014 budget decisions, the City Council approved a total of \$1,139,226 in ASSET contract allocations for the upcoming fiscal year. Contract documents were mailed to the various agencies last month. The following contracts have been returned, and the corresponding approved amounts are listed below. These contracts are now being presented for the City Council's approval.

	<b><u>Allocation</u></b> <b><u>2014/2015</u></b>	<b><u>Current</u></b> <b><u>2013/2014</u></b>	<b><u>Increase</u></b>
ACCESS	\$71,007	\$69,983	\$1,024
ACPC	\$81,688	\$78,546	\$3,142
Red Cross	\$9,000	\$9,000	\$0
Big Brothers Big Sisters	\$0	\$0	\$0
Boys & Girls Club	\$94,000	\$92,500	\$1,500
Camp Fire USA	\$6,443	\$6,136	\$307
Center for Creative Justice	\$52,948	\$52,648	\$300
ChildServe	\$17,700	\$17,660	\$0
Emergency Residence Project	\$66,799	\$63,900	\$2,899
Eyerly Ball	\$0	\$12,875	-\$12,875
Visiting Nurses	\$3,382	\$3,382	\$0
Good Neighbor	\$16,200	\$16,200	\$0
Heartland Senior Services	\$152,638	\$148,374	\$4,264
HIRTA	\$40,133	\$40,000	\$133
HOMEWARD	\$39,775	\$36,280	\$3,495
Legal Aid Society	\$82,244	\$80,675	\$1,569
Lutheran Services in Iowa	\$3,500	\$2,825	\$675
MICA	\$51,492	\$33,065	\$18,427
NAMI	\$5,463	\$5,450	\$13
Orchard Place	\$6,165	\$6,165	\$0
Raising Readers	\$7,690	\$0	\$7,690
RSVP	\$27,688	\$26,900	\$788
ARC	\$6,418	\$7,300	-\$882
The Salvation Army	\$36,249	\$24,497	\$11,752
University Community Childcare	\$47,982	\$44,020	\$3,962
Volunteer Center of Story County	\$7,000	\$7,000	\$0
YSS	<b><u>\$205,622</u></b>	<b><u>\$199,597</u></b>	<b><u>\$6,025</u></b>
	\$1,139,226	\$1,084,978	\$54,248

Two contracts have not yet been returned. Those contracts will be forwarded to the Council as they are received and/or corrected.

**ALTERNATIVES:**

1. The City Council may approve the returned ASSET agency contracts as presented.
2. The City Council may deny approval for any or all contracts.

**MANAGER'S RECOMMENDED ACTION:**

Council made the decision at budget time to purchase specific human services from the agencies listed above.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, thereby approving the 2014/15 ASSET agency contracts returned and presented for City Council approval.

**COUNCIL ACTION FORM**

**SUBJECT: APPROVAL OF 2014/15 CONTRACTS THROUGH THE COMMISSION ON THE ARTS (COTA)**

**BACKGROUND:**

During its February budget hearing, the City Council received recommendations on funding for arts organizations' annual grants from the Commission on the Arts (COTA). These annual grant recommendations total **\$144,401**. The City Council approved these recommendations as a part of the 2014/15 City Budget.

Contracts were mailed to arts organizations several weeks ago, and are now being presented to the City Council for approval. All contracts have been returned and are presented for Council's approval.

**COTA 2014-15 Annual Grant Recommendations**

<b>Organization</b>	<b>2014/15 Allocation</b>	<b>2013/14 Allocation</b>
Ames Choral Society	\$ 2,640	\$ 2,476
Good Company	\$ 1,190	\$ -
Ames Community Arts Council	\$ 7,900	\$ 7,982
Ames Town & Gown	\$ 14,800	\$ 15,691
Dancercenter Dancer Company Foundation	\$ 1,400	\$ -
Ames Children's Choirs	\$ 9,800	\$ 9,744
Ames Chamber Artists	\$ 2,380	\$ 2,246
Actors	\$ 14,700	\$ 13,543
Octagon	\$ 44,650	\$ 44,136
Central Iowa Symphony	\$ 8,500	\$ 9,975
Co Motion Dance	\$ 5,460	\$ 5,489
Kids Co'Motion	\$ 2,800	\$ 3,103
Friends of Ames Strings	\$ 1,280	\$ 1,180
AIOFA	\$ 7,960	\$ 7,996
Story Theater Company	\$ 8,400	\$ 8,716
India Cultural Association	\$ 2,320	\$ 1,780
VEISHEA	\$ 4,050	\$ 3,310
	<b>\$ 140,230</b>	<b>\$ 137,368</b>
<b>Council Authorized for 2014-15</b>	<b>\$144,401</b>	<b>\$ 140,879</b>
<b>Reserve for Special Project Grants</b>	<b>\$4,171</b>	<b>\$ 3,5113</b>

**ALTERNATIVES:**

1. The City Council may approve the COTA annual grant contracts as recommended by the Commission on the Arts and as received.
2. The City Council may hold these contracts and ask the Commission for further information.

**MANAGER'S RECOMMENDED ACTION:**

The City Council previously approved these funding allocations to various arts agencies, and the allocations are now being confirmed through these agreements.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, thereby approving the COTA annual grant contracts as recommended by the Commission on the Arts, and as received.

**COUNCIL ACTION FORM**

**SUBJECT: MODIFICATION OF 2013/14 ASSET ALLOCATION TO HEARTLAND SENIOR SERVICES**

**BACKGROUND:**

Heartland Senior Services has submitted a request to the City to modify its 2013/14 ASSET allocations by moving \$4,000 in unspent funds from the Friendly Visitor program to the Outreach program. Heartland drew down all of its 2012/13 City allocation. Currently, Heartland has \$4,174.58 remaining in the Friendly Visitor program and no remaining City dollars in Outreach for 2013/14. According to the attached letter from heartland, Friendly Visitor has had low enrollment. The program has ups and downs in enrollment, according to Heartland, but it very important to seniors when requested. Outreach helps seniors access community and State resources and has been seeing more and more request for service.

<b>Service</b>	<b>Original Funding</b>	<b>Remaining Funds</b>	<b>Final Funding</b>
Daycare - Adults	\$45,452	\$7,961	\$45,452
Congregate Meals	\$22,266	\$4,423	\$22,266
Outreach	\$32,559	\$ 0	\$36,559
Friendly Visitor	\$ 6,171	\$4,171	\$ 2,171
Activity & Resource Center	\$32,500	\$5,440	\$32,500

Heartland Senior Services has also requested a transfer of funds from the Story County Board of Supervisors, Friendly Visitor to Outreach in the amount of \$4,500. The original Story County allocation to Friendly Visitor was \$8,240. Outreach original budget for the County was at \$31,722, which like the City has all been spent for 2013/14. The Story County Board of Supervisors will consider this request on May 27, 2014.

**ALTERNATIVES:**

1. Amend the City's 2013/14 contract with Heartland Senior Services to move \$4,000 in unspent Friendly Visitor funds to the Outreach program.
2. Deny the request for a contract amendment.

**MANAGER'S RECOMMENDED ACTION:**

Contract amendments outside of the ASSET process have been rare by Heartland Senior Services and it has been several years since Heartland made this type of request of the City. The City Council should be cautious when considering changes in allocations that have been coordinated with the other ASSET funders. In this case, staff has reviewed information presented by Heartland, and agrees that this amendment is merited and helps meet the goals of the ASSET funding that were set by City Council for FY 2013/14.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby amending the City's 2013/14 contract with Heartland Senior Services to move \$4,000 in unspent Friendly Visitor funds to the Outreach program.



HEARTLAND SENIOR SERVICES OF STORY COUNTY  
205 South Walnut, Ames, IA 50010  
1-515-233-2906

DATE: April 30, 2014

TO: City of Ames  
% Melissa Mundt

FROM: Elizabeth Beck  
Executive Director  
ebeck@hsservicesia.com

RE: Allocation from City of Ames for Heartland Senior Services, Friendly Visitor Program.

During the FY14 year, the City of Ames allocated \$6,171.00 for the Friendly Visitor Program managed by the Service Coordination of Heartland Senior Services. The Friendly visitor Program will not be using all of its allocation this year, due to low enrollment in the Friendly Visitor Program by Story County Residents. Heartland staff do know how important this Program is in supporting isolated seniors in our County. We do have volunteers who are interested and willing to be matched with a senior, but we have not had a flow of new requests this year. Participation in this Program varies from year to year and this year has been particularly sparse.

It is clear that in the remaining two months, the Friendly Visitor Program will not be able to request all of the remaining allocation. Heartland is requesting that the Board of Supervisors permit the transfer of the remaining allocation to the Outreach-Service Coordination line, since we have expended the full allocation in December and March.

Therefore, I am requesting the City of Ames permit Heartland Senior Service to reallocate \$4000 from the Friendly Visitor Program and apply the funds to the Service Coordination-Outreach allocation.

Thank you very much for your consideration.

**COUNCIL ACTION FORM**

**SUBJECT:   INSTALLATION OF DECORATIVE SECURITY FENCING AT  
FIRE STATION 2**

**BACKGROUND:**

Within the 2013/14 Capital Improvements Plan (CIP) and budget, the City Council approved a total of \$53,270 for small Fire Services projects involving all three fire stations. One of those projects involved \$11,000 to eliminate a low bulkhead safety concern at Fire Station #2 adjacent to the Chamberlain Street sidewalk while maintaining an aesthetically pleasing look. The intended use of these funds was to add wrought iron fencing along the entire length of the south side of the building. After some investigation, it was determined that more problems would develop by adding fencing in this location than would be eliminated.

**Over the last several years, Fire Services staff has identified many concerning instances where personal vehicles and departmental property were at risk by allowing the public to “cut through” this property on the far east side of the parking lot. The open access to the vehicle parking area on the rear drive of the station may have been a contributing factor in the vandalization of several personally owned vehicles, as well as stolen property.**

**Staff has identified an opportunity to utilize the unused bulkhead funding to provide a similarly priced solution to this second problem. This would involve adding six foot, wrought iron fencing around the rear perimeter of Fire Station #2, encompassing the parking area. A rolling eight foot wide and six foot high wrought iron gate would be utilized to allow vehicles access, but could be kept closed to prevent undesirable foot traffic around the parking area. This fencing would match the existing fencing on the west side of the property to allow for an aesthetically pleasing look.**

The Planning and Housing Department was consulted to ensure code compliance, the Campustown Action Association was contacted to obtain their approval, the business to the north was notified of this intention, and impacted alcohol distributors who use the cut through early in the morning were given an opportunity to voice any displeasure with the project (none were received).

Staff is requesting Council authorization to reallocate up to \$14,000 of the \$53,270 budgeted for this CIP project to a parking lot encompassing fence along the rear (east side) perimeter of the property, including a rolling gate on the south side.

**ALTERNATIVES:**

1. Approve the reallocation of CIP funds for a parking lot-encompassing fence and rolling gate at Fire Station 2.
2. Do not approve the reallocation of CIP funds for this fencing.

**MANAGER'S RECOMMENDED ACTION:**

The area of Campustown immediately surrounding Fire Station #2 hosts a great deal of nighttime activity. There is a large amount of foot traffic in the area with many late night drinking establishments. The back drive of Fire Station #2 currently provides little protection from illegal behavior. This project will go far to increase the level of security provided for City and employee property.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the reallocation of CIP project funds for a parking lot-encompassing fence and rolling gate at Fire Station 2.

**COUNCIL ACTION FORM**

**SUBJECT: 2014 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT**

**BACKGROUND:**

The Police Department has received notice that it is eligible for grant funds through the 2014 Department of Justice, Office of Justice Programs, Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant (JAG) Program. Applications are due by June 10, 2014.

Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, as well as for research and evaluation activities that will improve or enhance law enforcement programs related to criminal justice.

Because the Story County Sheriff provides jail services for the county, the grant conditions require that the Sheriff participate in the grant application for funding under this JAG program. As in past years, the Police Department proposes that the City enter into a Memorandum of Understanding with Story County for acquisition and use of these funds.

Total funding potentially available to the Police Department through this grant offering is \$20,565. The Police Department proposes to use all funds to buy equipment. With officer safety and effective resource management as goals for this year's grant, grant funds would be used to acquire and/or replace tactical body armor, protective helmets and shields for police officers. In addition, grant funds would be used to acquire two new mobile computers for police command staff to facilitate communication and management functions. **There is no match requirement with this grant.**

**ALTERNATIVES:**

1. Approve an agreement with Story County to develop and apply for grant funding under the 2014 Department of Justice, Office of Justice Programs, Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant (JAG) Program, and authorize application for that grant.
2. Do not approve the agreement with the Story County or the Edward Byrne Memorial Justice Assistance Grant (JAG) Program grant application.

**MANAGER'S RECOMMENDED ACTION:**

JAG funds have been used productively during the past few years to purchase equipment and provide training. The program has proven to be a valuable source of funds for special purchases and programs. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.



May 27, 2014

Honorable Mayor and Council Members  
City of Ames  
Ames, Iowa 50010

Dear Mayor and Council Members:

I hereby certify the **Southeast Entryway** project was completed in an acceptable manner by **Truelsen Blumenthal DBA Soil-Tek**, of Grimes, Iowa, in the amount of **\$344,350**, and was inspected by the Public Works Department of the City of Ames, Iowa.

Sincerely,

John C. Joiner, P.E.  
Public Works Director

JCJ/jma

cc: Finance, Contractor, PW Administrative Assistant, Construction Supervisor, PW Senior Clerk,  
Project File

**COUNCIL ACTION FORM**

**SUBJECT: LEVY OF FINAL ASSESSMENTS FOR SOUTHEAST ENTRYWAY PROJECT**

**BACKGROUND:**

This project was a partnership between the City of Ames and the South Ames Business Neighborhood (SABN) to complete improvement features to the Southeast Entryway. These included the installation of light columns and the planting of native plants and flowers. A portion of the Southeast Entryway had already been improved with grading and plantings at the intersection of Dayton Avenue and SE 16<sup>th</sup> Street to the Dayton Avenue overpass.

On October 25, 2011, Council approved a sole source contract with RDG Dahlquist Art Studio for the fabrication and installation of 12 sculptural light columns and two pedestrian scale sculptural light columns in the amount of \$555,495. A Change Order in the amount of \$1,454.22 was administratively approved due to constructability issues related to the light sculpture anchor bolts. This contract, which was primarily funded from a State Transportation Enhancement grant, was completed in the amount of \$556,949.22.

On June 12, 2012, City Council awarded the installation and landscaping portion of the project to Truelsen Blumenthal (DBA Soil-Tek) of Grimes, IA in the amount of \$343,416. Two change orders for this project were administratively approved by staff. Change order #1 in the amount of \$3,924 addressed safety and access concerns during work adjacent to Highway 30. Change order #2 was the balancing change order for the project, and was a credit in the amount of \$2,990. This change order balanced the actual quantities installed in the field. Construction was completed in the amount of \$344,350, and was accepted by City Council on March 25, 2014.

Project Revenue and Expenses are summarized below:

	<u>Expenses</u>	<u>Revenue</u>
G.O. Bonds (abated through property assessments)		\$ 148,000
Local Option Sales Tax		\$ 99,100
Private Funding Through SABN		\$ 46,000
State-Wide Transportation Enhancement Grant		\$ 683,000
Iowa DOT Planting Grant		\$ 63,632
Art Fabrication/Installation Contract	\$ 556,949.22	
Landscaping/Footing/Mowing Contract	\$ 344,350.00	

Engineering/Contract Administration	\$ 138,387.57	
<b>Totals</b>	<u>\$ 1,039,686.79</u>	<u>\$1,039,732</u>

Originally, four property owners along Southeast 16<sup>th</sup> Street and South Dayton Avenue had agreed to assess themselves \$1,500,000 to assist in the funding of the street and bridge improvements in this area. Because the roadway project came in under budget and the City could not use the G.O. Bonds revenues to construct light columns, in 2009 it was agreed that one property owner, Family Realty LLC, would be assessed \$148,000 for the Southeast Entryway Project, rather than for the Southeast 16<sup>th</sup> street and bridge project. Under this strategy, the City still received the benefit of \$1,500,000 of total assessments to help finance the improvements in the area. The final assessment schedule is shown on the attached schedule (Exhibit A).

City Staff has completed the necessary documents and computations and the City Attorney has prepared the necessary resolutions to levy the final assessment.

**ALTERNATIVES:**

1. Levy the final assessment for the SE Entryway project in the amount of \$148,000.
2. Reject the final assessment.

**MANAGER'S RECOMMENDED ACTION:**

The last step in the Southeast Entryway Improvement Project is to levy this assessment. This will allow the City to receive the final \$148,000 in project funding.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby levying the final assessment for the SE Entryway Project in the amount of \$148,000.

## Exhibit A

Southeast Entryway Project  
Schedule of Assessment

City of Ames, May 27, 1014

	OWNER NAME	PARCEL DESCRIPTION	ASSESSMENT	Cost %
1	Family Realty, LLC C/O Dennis Pyle 5 <sup>th</sup> & Grand, Ste #204 Ames, Iowa 50010	The Northwest ¼ of the Northwest ¼ of Section Thirteen (13), being part of Parcel "E" referenced from plat of survey file in the Story County Recorder's Office under instrument number 98-12413, Township Eight Three (83) North, Range Twenty-four (24) West of the 5 <sup>th</sup> p.m., included in and being a part of the City of Ames, Story County, Iowa.  <u>Tax Parcel #:</u> 09-13-200-010(Nov 12)	\$148,000	100%





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# MEMO

**To:** Mayor and City Council

**From:** Steven L. Schainker

**Date:** May 23, 2014

**Subject:** Item No. 17

On February 25, the City Council approved the request of First National Bank (FNB) to temporarily change the three metered parking stalls in front of 119 Stanton Avenue to “reserved for FNB Customers, Monday through Friday, 8:30 a.m. to 5:30 p.m.” This temporary change was to be in effect from March 1 through May 31, 2014. Staff was also directed to bring this back to Council at the end of that three-month period to reassess how the parking situation was working.

On May 22<sup>nd</sup>, Transportation Engineer Damion Pregitzer advised that the City had received no complaints or been advised of any issues with the temporary change. In discussing the temporary arrangement on May 22<sup>nd</sup> with Kim Hanna, Director of the Campustown Action Association, she stated that she also had received no complaints. Ms. Hanna advised, however, that the CAA Board would not meet again until June 10<sup>th</sup>. At that meeting, she would ask the Board members if they had been informed of any issues or complaints. Ms. Hanna asked that this item not be placed on a Council agenda until after the June 10<sup>th</sup> CAA Board meeting to ensure that there were no issues. **Therefore, staff is requesting that the City Council extend the temporary change to the three metered parking stalls in front of 119 Stanton Avenue until June 25, 2014. This will allow the item to be placed on the City Council’s June 24<sup>th</sup> Agenda.**

/drv

515.239.5105 *main*  
515.239.5142 *fax*

515 Clark Ave.  
Ames, IA 50010  
[www.CityofAmes.org](http://www.CityofAmes.org)

**COUNCIL ACTION FORM**

**SUBJECT: 2014/15 COLLECTOR STREET PAVEMENT IMPROVEMENTS –  
 WOODLAND STREET (WEST STREET TO FOREST GLEN STREET)  
 AND WEST STREET (HILLCREST AVENUE TO SHELDON AVENUE)**

**BACKGROUND:**

This is the annual program for reconstruction or rehabilitation of collector streets. Locations are prioritized in accordance with the most current street condition inventory. The locations for 2014/15 are Woodland Street from West Street to Forest Glen Street and West Street from Hillcrest Avenue to Sheldon Avenue.

This contract involves the design of the project, including at least two public informational meetings, coordination with Iowa State University, design of pavement improvements, drainage analysis and design of respective storm sewer improvements, and evaluation of the existing sanitary and storm sewer pipe structure. Services to be performed include a base survey, evaluation of construction technique, area drainage analysis, parking analysis, preparation of plans and specifications, notification and coordination with right of way users, and attendance at a pre-construction meeting. Services for the project include plan development and all required submittals to meet local letting requirements, with an anticipated winter 2014 letting for construction during the Iowa State University summer session in 2015.

Proposals for this work were received from six engineering firms and were evaluated according to the following criteria: Project Understanding, Design Team, Key Personnel, Previous Experience, Project Approach, Responsiveness, Ability to Perform Work, Proposed Project Design/Letting Schedule, and Estimated Contract Cost. Listed below is the ranking information based on this evaluation:

<b>Proposal Ratings/Rankings</b>	Overall Rank	Estimated Fee
<b>2014/15 Collector Street Pavement Improvements (Woodland Street and West Street)</b>		
Bolton & Menk, Inc.	<b>3</b>	\$78,300
Civil Design Advantage, LLC	<b>1</b>	\$82,400
Clapsaddle-Garber Associates, Inc.	<b>2</b>	\$78,000
Howard R. Green, Inc.	<b>5</b>	\$89,000
Snyder & Associates	<b>5</b>	\$99,400
Veenstra & Kimm, Inc.	<b>4</b>	\$89,100

Staff has negotiated a contract with the highest ranked firm, Civil Design Advantage, LLC from Grimes, Iowa. This consultant has performed sound engineering work for the City in the past, most recently on the 2010/11 and 2011/12 Downtown Pavement Improvements programs.

**ALTERNATIVES:**

1. Approve the engineering services agreement for the 2014/15 Collector Street Pavement Improvements (Woodland Street and West Street) with Civil Design Advantage, LLC from Grimes, Iowa, in an amount not to exceed \$82,400.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

**MANAGER'S RECOMMENDED ACTION:**

Based on staff's evaluation using the above criteria, Civil Design Advantage will provide the best value to the City in designing this project.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the engineering services agreement for the 2014/15 Collector Street Pavement Improvements (Woodland Street and West Street) with Civil Design Advantage, LLC from Grimes, Iowa, in an amount not to exceed \$82,400.

**COUNCIL ACTION FORM**

**SUBJECT: 2012/13 CONCRETE PAVEMENT IMPROVEMENTS – SOUTHEAST 5<sup>TH</sup> STREET (EAST OF SOUTH DUFF AVENUE)**

**BACKGROUND:**

This annual program is to rehabilitate or reconstruct concrete street sections that have deteriorated, including joint sealing, in order to prevent premature breakdown of the pavement. This work will provide enhanced rideability to residents and visitors. The location for 2012/13 is Southeast 5<sup>th</sup> Street east of South Duff Avenue.

This specific contract involves the design of the project. This work will include at least two public informational meetings, design of pavement and water main, drainage analysis, and design of respective storm sewer improvements, as well as evaluation of the existing sanitary and storm sewer pipe structure. Services to be performed include evaluation of construction technique, area drainage analysis, parking analysis, preparation of plans and specifications, notification and coordination with right-of-way users, and attendance at a pre-construction meeting. Services for the project will include plan development and all required submittals to meet local bid letting requirements, with an anticipated winter 2014 letting for construction during 2015.

Proposals for this work were received from five engineering firms and were evaluated according to the following criteria: Project Understanding, Design Team, Key Personnel, Previous Experience, Project Approach, Responsiveness, Ability to Perform Work, Proposed Project Design/Letting Schedule, and Estimated Contract Cost. Listed below is the ranking information based on this evaluation:

<b>Proposal Ratings/Rankings</b>	Overall Rank	Estimated Fee
<b>2012/13 Concrete Pavement Improvements (Southeast 5<sup>th</sup> Street)</b>		
Clapsaddle-Garber Associates, Inc.	<b>2</b>	\$31,500
Howard R. Green, Inc.	<b>1</b>	\$35,000
Snyder & Associates	<b>5</b>	\$48,500
Veenstra & Kimm, Inc.	<b>4</b>	\$43,500
WHKS & Co.	<b>3</b>	\$40,000

Staff has negotiated a contract with the highest ranked firm, Howard R. Green, Inc. from Johnston, Iowa. **This consultant has performed satisfactorily on similar City projects in the past.**

**ALTERNATIVES:**

1. Approve the engineering services agreement for the 2012/13 Concrete Pavement Improvements (Southeast 5<sup>th</sup> Street) with Howard R. Green, Inc. from Johnston, Iowa, in an amount not to exceed \$35,000.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

**MANAGER'S RECOMMENDED ACTION:**

Based on staff's evaluation using the above criteria, Howard R. Green, Inc. will provide the best value to the City in designing this project.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the engineering services agreement for the 2012/13 Concrete Pavement Improvements (Southeast 5<sup>th</sup> Street) with Howard R. Green, Inc. from Johnston, Iowa, in an amount not to exceed \$35,000.

**COUNCIL ACTION FORM**

**SUBJECT: 2014/15 CONCRETE PAVEMENT IMPROVEMENTS –  
HAYWARD AVENUE (LINCOLN WAY TO HUNT STREET)**

**BACKGROUND:**

This annual program is to rehabilitate or reconstruct concrete street sections that have deteriorated, including joint sealing, in order to prevent premature breakdown of the pavement. This work will provide enhanced rideability to residents and visitors. The location for 2014/15 is Hayward Avenue from Lincoln Way to Hunt Street.

This contract involves the design of the project, including at least two public informational meetings; coordination with Iowa State University, CyRide and the Intermodal Facility; design of pavement and water main; drainage analysis and design of respective storm sewer improvements; and evaluation of the existing sanitary and storm sewer pipe structure. Services to be performed will include a base survey, evaluation of construction technique, area drainage analysis, parking analysis, preparation of plans and specifications, notification and coordination with right of way users, and attendance at a pre-construction meeting. Services will include plan development and all required submittals to meet local letting requirements, with an anticipated winter 2014 letting for construction during Iowa State University's 2015 summer session.

Proposals for this work were received from five engineering firms and were evaluated according to the following criteria: Project Understanding, Design Team, Key Personnel, Previous Experience, Project Approach, Responsiveness, Ability to Perform Work, Proposed Project Design/Letting Schedule, and Estimated Contract Cost. Listed below is the ranking information based on this evaluation:

<b>Proposal Ratings/Rankings</b>	Overall Rank	Estimated Fee
<b>2014/15 Concrete Pavement Improvements (Hayward Avenue)</b>		
Kirkham, Michael & Associates	5	\$122,500
Shive-Hattery, Inc.	3	\$59,200
Snyder & Associates	4	\$99,300
Veenstra & Kimm, Inc.	2	\$78,500
WHKS & Co.	1	\$74,200

Staff has negotiated a contract with the highest ranked firm, WHKS & Co. from Ames, Iowa. This consultant has performed very well for the City in the past, most recently on the 2012/13 and 2010/11 Arterial Street Pavement Improvements programs.

**ALTERNATIVES:**

1. Approve the engineering services agreement for the 2014/15 Concrete Pavement Improvements (Hayward Avenue) with WHKS & Co. from Ames, Iowa, in an amount not to exceed \$74,200.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

**MANAGER'S RECOMMENDED ACTION:**

Based on staff's evaluation using the above criteria, WHKS & Co. will provide the best value to the City in designing this project.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the engineering services agreement for the 2014/15 Concrete Pavement Improvements (Hayward Avenue) with WHKS & Co. from Ames, Iowa, in an amount not to exceed \$74,200.

**COUNCIL ACTION FORM**

**SUBJECT: 2014/15 CONCRETE PAVEMENT IMPROVEMENTS –  
RIDGEWOOD AVENUE (9<sup>TH</sup> STREET TO 13<sup>TH</sup> STREET) AND  
9<sup>TH</sup> STREET (RIDGEWOOD AVENUE TO NORTHWESTERN AVENUE)**

**BACKGROUND:**

This annual program is to rehabilitate or reconstruct concrete street sections that have deteriorated, including joint sealing, in order to prevent premature breakdown of the pavement. This work will provide enhanced rideability to residents and visitors. The location for 2014/15 is Ridgewood Avenue from 9<sup>th</sup> Street to 13<sup>th</sup> Street and 9<sup>th</sup> Street from Ridgewood Avenue to Northwestern Avenue.

This design project will include at least two public informational meetings, design of pavement and water main, drainage analysis and design of respective storm sewer improvements, and evaluation of the existing sanitary and storm sewer pipe structure. Services to be performed will include evaluation of construction technique, area drainage analysis, preparation of plans and specifications, notification and coordination with right of way users, and attendance at a pre-construction meeting. Also included are plan development and all required submittals to meet local letting requirements, with an anticipated winter 2014 letting for construction during 2015.

Proposals for this work were received from nine engineering firms and were evaluated according to the following criteria: Project Understanding, Design Team, Key Personnel, Previous Experience, Project Approach, Responsiveness, Ability to Perform Work, Proposed Project Design/Letting Schedule, and Estimated Contract Cost. Listed below is the ranking information based on this evaluation:

<b>Proposal Ratings/Rankings</b>	Overall Rank	Estimated Fee
<b>2014/15 Concrete Pavement Improvements (Ridgewood Avenue and 9<sup>th</sup> Street)</b>		
Bolton & Menk, Inc.	<b>2</b>	\$84,300
Civil Design Advantage, LLC	<b>9</b>	\$89,250
Clapsaddle-Garber Associates, Inc.	<b>1</b>	\$61,300
Howard R. Green, Inc.	<b>7</b>	\$85,000
Shive-Hattery, Inc.	<b>8</b>	\$79,200
Snyder & Associates	<b>3</b>	\$77,400



Stanley Consultants, Inc.	6	\$75,700
Veenstra & Kimm, Inc.	5	\$86,375
WHKS & Co.	4	\$76,400

Staff has negotiated a contract with the highest ranked firm, Clapsaddle-Garber Associates, Inc. of Ames, Iowa. This consultant has performed work with the City in the past, most recently the 2012/13 Flood Response and Mitigation program.

**ALTERNATIVES:**

1. Approve the engineering services agreement for the 2014/15 Concrete Pavement Improvements (Ridgewood Avenue and 9<sup>th</sup> Street) with Clapsaddle-Garber Associates, Inc. from Ames, Iowa, in an amount not to exceed \$61,300.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

**MANAGER’S RECOMMENDED ACTION:**

Based on staff’s evaluation using the above criteria, Clapsaddle-Garber Associates, Inc. will provide the best value to the City in designing this project.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the engineering services agreement for the 2014/15 Concrete Pavement Improvements (Ridgewood Avenue and 9<sup>th</sup> Street) with Clapsaddle-Garber Associates, Inc. from Ames, Iowa, in an amount not to exceed \$61,300.

**COUNCIL ACTION FORM**

**SUBJECT: 2014/15 CYRIDE ROUTE PAVEMENT IMPROVEMENTS – 24<sup>TH</sup> STREET (UNION PACIFIC RAILROAD TRACKS TO NORTHWESTERN AVENUE) AND BLOOMINGTON ROAD (EISENHOWER AVENUE WEST 500 FT)**

**BACKGROUND:**

This is the annual program for reconstruction or rehabilitation of collector streets. Locations are prioritized in accordance with the most current street condition inventory. The location for 2014/15 is 24<sup>th</sup> Street from the Union Pacific Railroad tracks to Northwestern Avenue and Bloomington Road from Eisenhower Avenue west 500 feet.

This contract involves the design of the project, including at least two public informational meetings, design of pavement improvements, drainage analysis and design of respective storm sewer improvements, and evaluation of the existing sanitary and storm sewer pipe structure. Services will include a base survey, evaluation of construction technique, area drainage analysis, parking analysis, preparation of plans and specifications, notification and coordination with right of way users, and attendance at a pre-construction meeting. Also included will be plan development and all required submittals to meet Iowa Department of Transportation letting requirements, with an anticipated winter 2014 letting for construction during 2015.

Proposals for this work were received from eight engineering firms and were evaluated according to the following criteria: Project Understanding, Design Team, Key Personnel, Previous Experience, Project Approach, Responsiveness, Ability to Perform Work, Proposed Project Design/Letting Schedule, and Estimated Contract Cost. Listed below is the ranking information based on this evaluation:

<b>Proposal Ratings/Rankings</b>	<b>Overall Rank</b>	<b>Estimated Fee</b>
<b>2014/15 CyRide Route Pavement Improvements (24<sup>th</sup> Street and Bloomington Road)</b>		
Bolton & Menk, Inc.	<b>2</b>	\$104,470
Civil Design Advantage, LLC	<b>4</b>	\$109,150
Foth Infrastructure & Environment, LLC	<b>7</b>	\$179,300
Kirkham, Michael & Associates	<b>7</b>	\$102,300
Shive-Hattery, Inc.	<b>3</b>	\$93,200

Snyder & Associates	6	\$126,400
Stanley Consultants, Inc.	4	\$90,800
Veenstra & Kimm, Inc.	1	\$84,750

Although Bolton & Menk was ranked 2<sup>nd</sup>, they identified specific storm water features they would include as a part of their design for the 24<sup>th</sup> Street and Bloomington Road corridors. Staff felt this was an opportunity to showcase some “best management practices” for storm water runoff. With these roadway corridors carrying higher volumes of users, this would mean a higher exposure rate for the citizens of Ames to experience these best management practices and actually see them in a practical and functional setting.

Therefore, staff has negotiated a contract with the second highest ranked firm, Bolton & Menk, Inc. from Ames, Iowa. This consultant has performed work with the City in the past, most recently the 2012/13 West Lincoln Way Intersection Improvements program and the 2009/10 Low Point Drainage program.

**ALTERNATIVES:**

1. Approve the engineering services agreement for the 2014/15 CyRide Route Pavement Improvements (24<sup>th</sup> Street and Bloomington Road) with Bolton & Menk, Inc. from Ames, Iowa, in an amount not to exceed \$104,470.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

**MANAGER’S RECOMMENDED ACTION:**

Based on staff’s evaluation using the above criteria, Bolton & Menk, Inc. will provide the best value to the City in designing this project. This includes the opportunity to showcase best management practices for storm water runoff in highly visible locations.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the engineering services agreement for the 2014/15 CyRide Route Pavement Improvements (24<sup>th</sup> Street and Bloomington Road) with Bolton & Menk, Inc. from Ames, Iowa, in an amount not to exceed \$104,470.

**COUNCIL ACTION FORM**

**SUBJECT: MAIN STREET CULTURAL DISTRICT REQUESTS FOR “COUNTRY NIGHT” ON MAIN STREET**

**BACKGROUND:**

The Main Street Cultural District (MSCD) plans to hold a new event, called Main Street Country Night Fundraiser, on Thursday, July 17, from 4:00 p.m. to 11:00 p.m. As described in the attached letter, this event will feature two country music acts performing on a stage on the 200 block of Main Street. The District will use this event as a fundraiser for the continued revitalization of Downtown.

To facilitate this event, the following requests have been made by the MSCD:

- Closure of Main Street between Kellogg Avenue and Douglas Avenue from 12:00 p.m. Thursday, July 17 to 2:00 a.m. on Friday, July 18
- Temporary Obstruction Permit and blanket Vending License
- Waiver of fee for blanket Vending License
- Waiver of fee for use of electricity on 200 block
- Closure of 46 parking spaces in the 200 block of Main Street and waiver of parking meter fees (approximately \$55 loss to the Parking Fund)
- 5-day Class B Beer Permit & Outdoor Service for the 200 block of Main Street

MSCD has applied for a 5-day Class B Beer Permit and will handle staffing and service of the beer sales. Organizers plan to market up to 6,000 tickets for this event, but anticipate that attendance will likely be between 1,200 and 2,000 people. Staff has worked with the MSCD to ensure that the fenced-in beer garden will be adequately staffed with volunteers and arranged in such a manner that it can be removed quickly to provide access in the event of an emergency. MSCD plans to hire a professional firm to provide event security. In addition, because this is a new event that would be marketed to visitors beyond the Ames area, City staff recommends that two additional Police Officers provide on-site patrol during the event at the expense of the MSCD.

The MSCD is seeking approval of this event before finalizing contracts with the performers. If the event is approved and contracts are finalized, the District will secure dram shop insurance for the Class B Beer Permit. It is recommended that the requests be approved contingent upon the District obtaining dram shop insurance.

**ALTERNATIVES:**

1. Authorize the street and parking closures, waiver of fees and 5-day Class B Beer Permit as requested by the Main Street Cultural District, contingent on the District obtaining dram shop insurance and making arrangements to pay for two police officers to patrol the event.
2. Authorize the street and parking closures and the 5-day Class B Beer Permit as requested by the Main Street Cultural District, but require the organization to reimburse the Parking Fund \$55. This approval would be contingent on Main Street Cultural District obtaining dram shop insurance and hiring two police officers to patrol the event.
3. Do not authorize the requested permits, closures and fee waivers.

**MANAGER'S RECOMMENDED ACTION:**

The Main Street Cultural District has had a proven record of putting on safe and well-attended events for the community, and the proceeds from this event will support Downtown beautification efforts.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby authorizing the street and parking closures, waiver of fees and 5-day Class B Beer Permit as requested by the Main Street Cultural District, contingent on the District obtaining dram shop insurance and making arrangements to pay for two police officers to patrol the event.



April 28, 2014

Mayor and City Council  
City of Ames  
515 Clark Ave  
Ames, IA 50010

Dear Honorable Mayor Campbell and City Council,

The Main Street Cultural District is planning to hold the new event, Main Street Country Night Fundraiser on Thursday, July 17 from 4pm to 11pm. The purpose for this event is to raise funds for the on-going revitalization of Downtown Ames. At this time, MSCD requests the Council to consider five specific requests:

1. The MSCD requests the closure of Main Street between Kellogg and Douglas on July 17, 2014 from 12pm to 2am (event to run from 4pm-11pm) to host Main Street Country Night on the 200 block of Main Street.
2. The MSCD requests a temporary obstruction permit and vending license for the same space (Main Street between Kellogg and Douglas) to enclose part of the sidewalks and street with double fencing to host the Country Night Fundraiser. MSCD requests the permit for July 17 between the hours of 12pm and 2am. Set up for fencing will begin at 12pm after the road closure. The MSCD further requests that the fee for the vending license be waived.
3. MSCD requests the use of 46 parking spaces within the confines of the Country Night Fundraiser event space on Main Street between Kellogg and Douglas. MSCD further requests that the parking fees be waived.
4. MSCD requests the use of electricity within the confines of the Country Night Fundraiser event space on Main Street between Kellogg and Douglas. MSCD further requests a waiver for these utility fees.
5. MSCD has submitted a Special Event, 5-day beer permit for the Country Night Fundraiser event space, covering the date of July 17, 2014 and requests the approval of the license.

Thank you for your consideration of these requests and continued support of the Main Street Cultural District. We look forward to a successful first annual Country Night Fundraiser and your assistance in making this event possible. Please save the date to attend on July 17, 2014.

Sincerely,

A handwritten signature in cursive script that reads "Emily Miller".

Emily Miller  
Events Coordinator  
Main Street Cultural District

Cc: Jeff Benson

**304 Main Street, Ames, IA 50010 | 515.233.3472 | AmesDowntown.org**

**COUNCIL ACTION FORM**

**SUBJECT: MIDNIGHT MADNESS ACTIVITIES**

**BACKGROUND:**

The annual Midnight Madness races will be held in the downtown area on Saturday, July 12. The event includes 5k, 10k, and kid runs, followed by a beer garden and activities near City Hall. To facilitate this event, organizers are requesting the following street and parking lot closures on Saturday, July 12 and Sunday, July 13, 2014 (parking closures are on streets indicated by an asterisk):

1. On July 12 from 6:00 p.m. to 11:00 p.m. for the Midnight Madness races:
  - Fifth Street, from Pearle Avenue to Douglas Avenue\*
  - Douglas Avenue, from Fifth Street to Sixth Street\*
  - Sixth Street, from Douglas Avenue to Clark Avenue
  - Clark Avenue, from Sixth Street to Main Street\*
  - Burnett Avenue, from Fifth Street to Sixth Street\*
  - Kellogg Avenue, from Fifth Street to Sixth Street\*
  - Main Street, from Burnett Avenue to Northwestern Avenue\*
  - Northwestern Avenue, from Main Street to Sixth Street
  - Sixth Street, from Northwestern Avenue to University Boulevard
  - University Boulevard, from Sixth Street to Haber Road
  - Pearle Avenue, between Main Street and Fifth Street\*
  
2. From 6:00 p.m. on July 12 to 1:00 a.m. on July 13 for post-race activities:
  - Clark Avenue from Sixth Street to Fifth Street\*
  - East City Hall Parking Lot (Lot N)\*

Parking spaces will need to be closed from 6:00 p.m. until 11:00 p.m. on July 12. Because the activities occur after 6:00 p.m., no loss of Parking Fund revenue will occur.

Midnight Madness is also requesting:

- A 5-day Class B Beer Permit and an Outdoor Service Area for Parking Lot N. Alcohol will be served in a fenced-in area from 8:00 p.m. to midnight, starting on July 13
- Permission to tap up to 7 kegs at one time with a maximum of 20 kegs used for the event
- A waiver of fees for electricity used in Lot N and in the Main Street Cultural District and waiver of cost for an electrical distribution box rental (approximately \$35 loss to the Electric Fund)

- A blanket Vending License
- Waiver of the fee for the Vending License (\$50 loss to the City Clerk's Office)

Public Works Traffic Division will provide barricades and traffic cones to facilitate this event. Midnight Madness organizers have also obtained a Noise Permit for this event.

**ALTERNATIVES:**

1. Approve the requests for Midnight Madness on July 12-13, 2014, as outlined above.
2. Approve the requests as indicated above, but require reimbursement for the cost of electricity and the vending license.
3. Deny the requests for Midnight Madness and direct staff to work with organizers to find an alternate location for the event.

**MANAGER'S RECOMMENDED ACTION:**

Midnight Madness has been held since 1979 and is a popular event that draws many competitors and spectators from a wide area to the Main Street Cultural District. There have been no significant problems in the past with the arrangements requested above.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, thereby approving the Midnight Madness requests as outlined above on July 12-13, 2014.



May 20, 2014

Mayor Ann Campbell and City Council Members  
c/o City Clerk  
515 Clark  
Ames, IA 50010

Dear Mayor Campbell and Council Members:

MIDNIGHT MADNESS has been around for 41 years. Many of the participants are from our City of Ames and, as such, have helped create a lot of excitement surrounding the Race. We feel that the race provides a vehicle for all levels of fitness. The race also creates a significant economic impact on Ames. We would like to have the Race downtown again this year. This year's race is **July 12, 2014**.

The approximate number of people that enter all the races is 2,300. There are approximately 1,000 spectators. There are about 3,000 that will attend the Post-race Party, of which 2,000 will drink beer and 1,300 will drink soda or orange drink. Large quantities of food will be available (spaghetti, fruit, yogurt, etc.)

The average age of all runners is 35 years. Runners are generally a pretty docile group. As you know, we do a super job of cleaning up the area afterwards. **We request that we can have until 1:00 pm Sunday afternoon to have Main Street clean, 'no parking' signs removed and trash in a container and the Party area cleared.**

In view of our long tradition as a contributor to the quality of life in Ames, we request the following from the Ames City Council:

- Permission to allow parking behind Main Street and the west lot of City Hall.
- Use of cones for 6<sup>th</sup> Street between Clark and University.
- Use of the east lot of City Hall and that part of Clark Street in front of City Hall for our Post-race Party. We would use fencing for the beer area so that we can monitor ages (a separate request has been provided). We would provide Ky-bos, dumpsters, and trash cans to help maintain the integrity of the party. We will have live music. We would stay off the grass in front of City Hall. We would have the area totally cleaned up by 1 p.m. on Sunday.
- We request NO PARKING ALLOWED on Main Street from 6-11 p.m. (except from Kellogg to Duff) and on 5<sup>th</sup> Street from the City Hall to Douglas for the same time period.
- We would like to hood all parking meters for NO PARKING on Main Street.
- We would like certain roads and parts of roads closed from 6-11 p.m. We would allow traffic to cross the course and drive along the course if there are no runners on the course. **A list of roads is included in the Council Action Form.**
- We would like barricades laid out at certain intersections so that we can better control traffic.
- We would like a blanket vending license for Lot N and a waiver of the fee for the license.
- We would like use of electrical outlets and a distribution box and a waiver of the fees for both.
- Allow us to use up to 20 kegs of beer at our Post-race Party
- Allow us to tap up to 7 kegs at one time

We have taken some precautions to see that no minors are served and that no one person consumes too much beer. The precautions that we will take at the MIDNIGHT MADNESS Post-race Party are:

- All kegs will be stored and served out of a beer truck.

- A double fence will surround the beer truck and act as a barrier.
- There will be one entry and exit to the beer area.
- There will be 15 people to serve beer and check ages.
- Through a tag system, we can visibly tell ages easily.
- All guests wishing beer will be checked for age and tagged.
- We will provide an adequate supply of toilets at the site.
- We will have alternate drinks—soda and orange drink.
- We will do all we can to maintain control of the party and comply with City and State laws.

We with MIDNIGHT MADNESS wish to thank the City for their help in the past and with their help so far this year. We believe in doing the best we can to make this an experience that is positive for the runners and the City of Ames. It is with this in mind that we make this request.

Thank you for your consideration.

Sincerely,

Roman F. Lynch, Director  
MIDNIGHT MADNESS  
515-231-9995

ITEM # 25  
DATE: 05-27-14

**COUNCIL ACTION FORM**

**SUBJECT: CYSTIC FIBROSIS FOUNDATION REQUEST FOR “CAPTAIN MIDNIGHT’S RUN FOR CYSTIC FIBROSIS”**

**BACKGROUND:**

Captain Midnight’s Run for Cystic Fibrosis 5k run/walk is an event that has taken place for the last seven years in north Ames. This year, the event will take place on Friday, August 29. Proceeds raised from the event benefit the Cystic Fibrosis Foundation. The race begins at North Grand Mall, heads west on 30<sup>th</sup> Street to Hoover Avenue, north on Hoover to Top-O-Hollow Road, and down Dawes Drive. The route returns up Hoover and concludes at the mall off of 30<sup>th</sup> Street. A map and letter from the organizers is attached.

The race is in its eighth year and has increased in size with each year. After last year’s event, the Police Department recommended that a portion of Bloomington Road be closed in subsequent years to help ensure safety of the participants and volunteers. Event organizers are asking for the closure of Bloomington westbound, from Roy Key Avenue to Hoover Avenue, and Bloomington eastbound, from Hoover Avenue to Roy Key Avenue. Closure of a small portion of Roy Key Avenue from Bloomington to Top-O-Hollow would also be necessary to prevent motorists from detouring onto Top-O-Hollow, where participants will be running. The closures are expected to last from approximately 7:00 p.m. to 7:45 p.m.

City staff has met with race organizers to discuss plans for the event. The Public Works Department will provide safety vests, cones, and No Parking signs, as has been done in previous years. The Police Department has assisted with this event in the past, and at least one off-duty officer will be present to volunteer at the intersection of Bloomington and Hoover. The Police Department is requiring organizers to hire one Community Safety Officer for the closure at Bloomington and Roy Key.

CyRide has been contacted about the potential closure, and organizers will work with CyRide staff to ensure that the buses are not delayed.

**ALTERNATIVES:**

1. The City Council may approve the road closures for Captain Midnight’s Run for Cystic Fibrosis as submitted by the event organizers.
2. The City Council may deny these requests.

**MANAGER'S RECOMMENDED ACTION:**

This is a successful and well-managed event that provides our citizens with another opportunity to enjoy family-oriented outdoor activities.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the requests as submitted by the Cystic Fibrosis Foundation.



Ames City Council

May 20, 2014

Dear City Council:

I am writing to formally request road closures for the 8<sup>th</sup> annual Captain Midnight's Run for Cystic Fibrosis. Our race has grown substantially over our first seven years to a point where we need new help in order to keep traffic along our route moving and our runners safe. This year's race is Friday night, August 29.

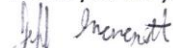
Attached you will find two maps of our route. One is the promotional map we show to runners and the neighborhoods affected. The second shows the lane closures and traffic assistance we provide. For the past seven years we have closed down the north lane on 30<sup>th</sup> from Roy Key to Hoover and the parking lane on the east side of Hoover from 30<sup>th</sup> to Top-o-Hollow. This year we are requesting:

- Closure of Bloomington westbound from Roy Key to Hoover.
- Closure of Roy Key northbound to Top-o-Hollow
- Closure of Bloomington Eastbound from Hoover to Roy Key.

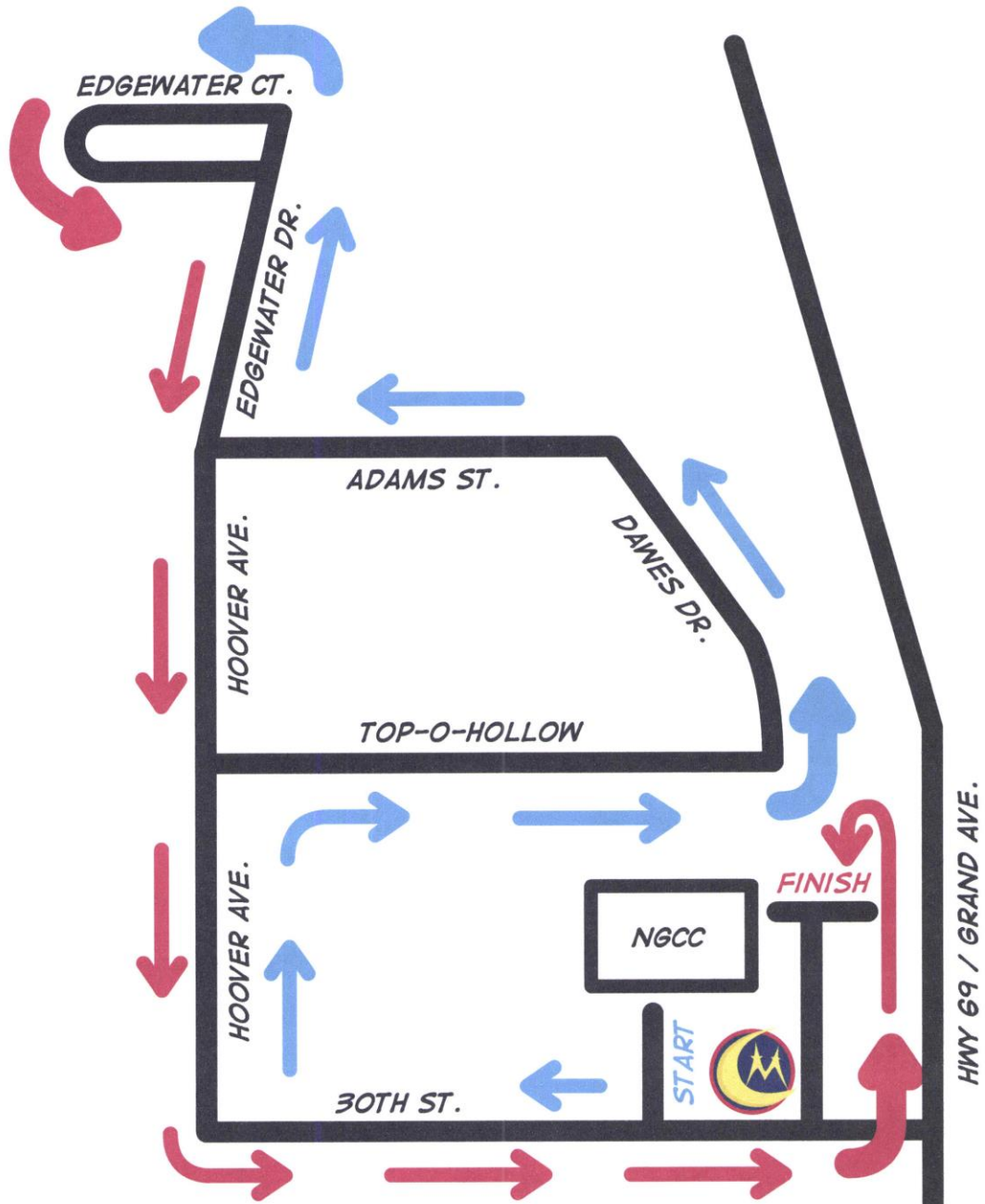
These closures would be from 7:00-7:40

As in the past, we will have police presence to ensure things go as smoothly as possible. We are also working with CyRide to work out any issues. Please let me know if there is any further information I can provide.

Thank you for your time.

  
Sincerely,

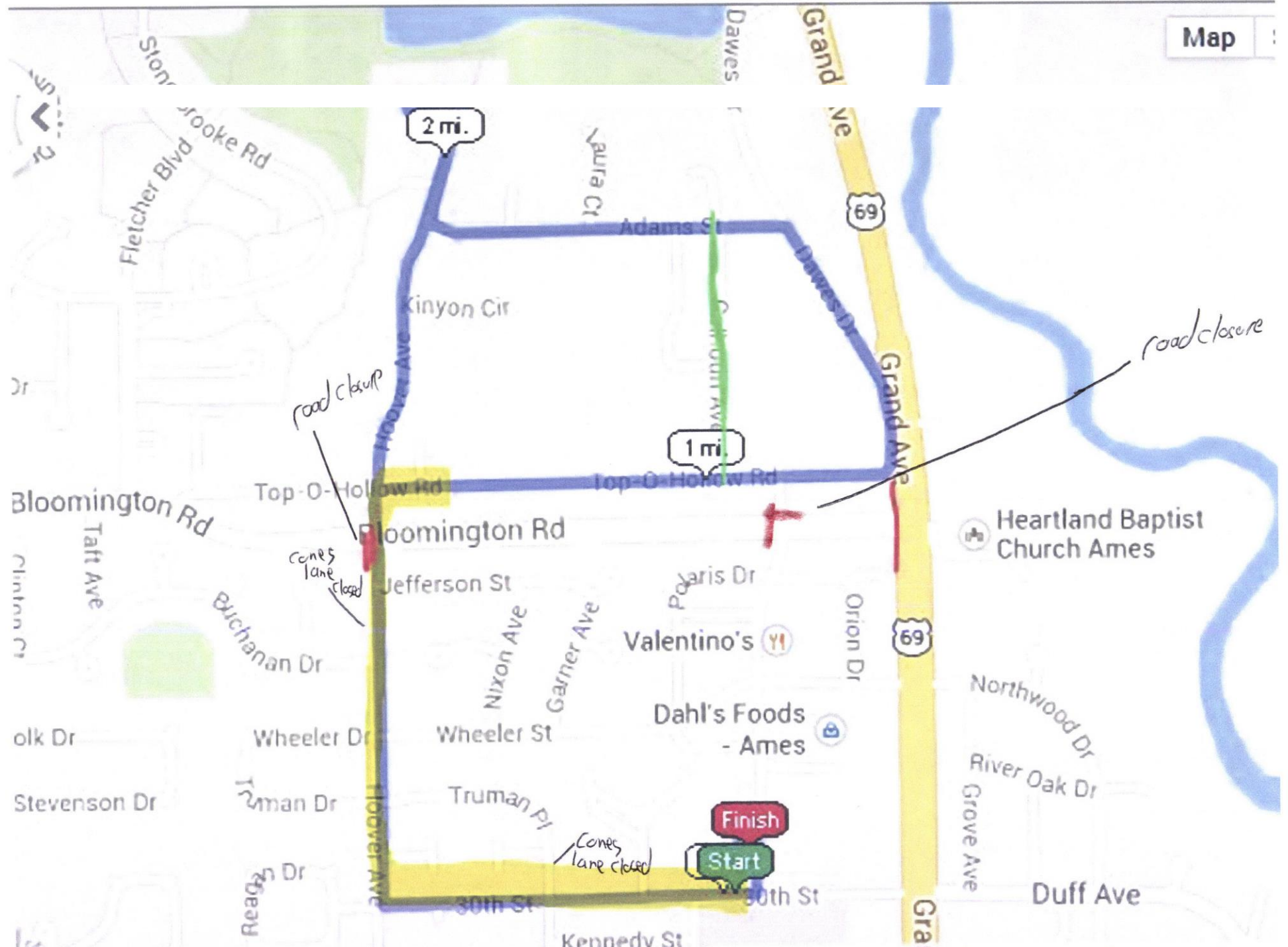
Jeff Margrett  
Race Director  
515-708-5186



**THE RACE STARTS AT  
NORTH GRAND MALL  
IN THE PARKING LOT  
NW OF JCPENNEY'S.**









**COUNCIL ACTION FORM**

**SUBJECT: CONCRETE ACID CONTAINMENT STRUCTURE AT POWER PLANT**

**BACKGROUND:**

This project is for removing and disposing of an existing, deteriorated concrete foundation and containment structure at the Power Plant, and for the installation of a new tank concrete foundation and containment structure. This containment is around and under a steel tank that holds 98% sulfuric acid. It is in place to contain the acid in case of a tank rupture, as well as to catch any leaks and drips from the tank piping and fill systems. The current containment is in poor condition and needs to be replaced.

**This portion of the project is to hire a contractor to remove and dispose of the existing deteriorated concrete foundation and containment structure, and to install an in kind new tank concrete foundation and containment structure.**

Bid documents were issued to twenty-three potential bidders. The bid was advertised on the Current Bid Opportunities section of the Purchasing webpage and was sent out to two plan rooms. The engineer's estimated cost for this work was \$35,000.

On May 14, 2014, one bid was received as shown below:

Larson Contracting Central, LLC, Lake Mills, IA \$30,329\*  
*\*Inclusive of applicable Iowa sales tax*

Staff reviewed the bid received from Larson Contracting Central, LLC and concluded that it was acceptable.

To date the following funds are encumbered for this project:

<b>\$85,000</b>	<b>Amount budgeted for project</b>
\$35,370*	Actual cost to coat the Concrete Acid Containment Structure – (Awarded by City Council on May 13, 2014) * This amount does not include applicable sales tax which the City will pay directly to the state of Iowa.
<b><u>\$30,329**</u></b>	<b>Actual cost for Concrete Acid Foundation and Containment Structure - this agenda item (pending Council approval)</b> ** Amount inclusive of applicable Iowa sales tax.
<b>\$65,699</b>	<b>Total project cost</b>

Funding for this work is available in the approved FY2014/15 Electric Production operating budget, which contains \$85,000 in the Miscellaneous Parts and Supplies account.

**ALTERNATIVES:**

1. Award a contract to Larson Contracting Central, LLC, Lake Mills, IA, for the Concrete Acid Foundation and Containment Structure in the amount not-to-exceed \$30,329 (inclusive of applicable Iowa sales tax).

As noted above the second contract required to complete this project, the coating of the containment structure, was already approved by the City Council.

2. Reject all bids, which will delay the replacement of the acid containment structure.

**MANAGER'S RECOMMENDED ACTION:**

The acid containment structure is deteriorating and is in need of prompt replacement. Without this replacement, there is a risk that the structure could rupture, which could release a significant amount of sulfuric acid into the surrounding environment.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.

**COUNCIL ACTION FORM**

**SUBJECT: FLEET REPLACEMENT PROGRAM – SINGLE-AXLE TRUCK CHASSIS FOR 45 FOOT AERIAL TRUCK**

**BACKGROUND:**

Four aerial bucket trucks are used by Electric Distribution for utility line and street light maintenance. One of these trucks is scheduled to be replaced in FY 2013/14. This aerial truck has a 45-foot reach and is used primarily for street light maintenance. On March 21, 2014, City Council awarded a contract to Altec Industries for the purchase and installation of a new aerial platform and utility body for \$103,124. The City must provide a new truck chassis to Altec Industries for the installation.

This bid is for a new truck chassis with single rear axle.

Bids for this chassis were received from the following truck dealers:

<b><u>Bidder</u></b>	<b><u>Make &amp; Model</u></b>	<b><u>Year</u></b>	<b><u>Base Bid</u></b>
<b>Freightliner of Des Moines</b>	<b>Freightliner M2 106</b>	<b>2015</b>	<b>\$69,107</b>
GATR Truck Center of Des Moines	Hino 338	2015	\$69,572
O'Halloran International of Altoona	International DuraStar 7300	2015	\$69,997
Truck Country of Cedar Rapids	Freightliner M2 106	2015	\$71,274
O'Halloran International of Altoona	International DuraStar	2015	\$72,343
Kenworth Mid-Iowa of Des Moines	Kenworth T370	2015	\$72,260

Bids received were very competitive. The low bid for the truck chassis is from Freightliner of Des Moines, Iowa for \$69,107.

Funding is available for this purchase is shown below:

Replacement funds available	\$144,000 (balance 6/30/14)
Estimated salvage value for truck #714	12,000
Electric Department Fund Support	27,000
<b>Available funding</b>	<b>\$183,000</b>

Overall costs are as itemized below:

Chassis	\$ 69,107
Sales Tax 6%	4,146
Aerial Platform and Utility Body	103,124
<u>Sales Tax 6%</u>	<u>6,188</u>
<b>Total costs</b>	<b>\$ 182,565</b>

Payment and delivery of this equipment will occur after July 1, 2014.

**ALTERNATIVES:**

1. Approve and award this contract to Freightliner of Des Moines, Iowa, for one single-axle truck chassis at a cost of \$69,107.
2. Approve and award this contract to one of the other bidders.
2. Delay award of bid.
3. Reject award of bid.

**MANAGER'S RECOMMENDED ACTION:**

Staff has concluded that the chassis from Freightliner of Des Moines, IA meets the City's needs as specified at the lowest price. Therefore, purchasing this single-axle truck chassis will provide the best and most economical equipment for street light maintenance for the City. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.

**COUNCIL ACTION FORM**

**SUBJECT: ACQUISITION OF TRUCK CHASSIS, BODY, AERIAL PLATFORM AND ACCESSORIES FOR 40 FOOT AERIAL TRUCK**

**BACKGROUND:**

The City's fleet has several aerial trucks, and four of these are used by Electric Services. The Electric Technical Services Division maintains the electric substations. These substations are in remote areas, with security fencing around the perimeter and with low clearance under power lines. For technicians to work safely in these confined areas, a small aerial truck is needed with a low-profile boom.

The City's current fleet does not have a truck with the proper configuration and size to work in these substations. In the past a truck has been leased for this maintenance, but leasing a truck with the proper configuration has become increasingly expensive. Staff evaluated the cost and utilization of the leased truck and determined that a purchase would provide a cost savings versus leasing. Funding was approved in the FY 14/15 budget for the purchase of this equipment. The truck will be delivered after July 1, 2014.

**The first bid is for the purchase of the four wheel drive truck chassis. The second bid is for the purchase of a 40-foot aerial platform and body with accessories which will be mounted on the truck chassis.**

**CHASSIS:**

Bids were received for the chassis bid as follows:

<b>Bidder</b>	<b>Make</b>	<b>Year</b>	<b>Model</b>	<b>Engine</b>	<b>Bid</b>
<b>Dewey Ford, of Ankeny, IA</b>	<b>Ford</b>	<b>2015</b>	<b>F550</b>	<b>Gas</b>	<b>\$ 35,043</b>
Truck Equipment, Inc. of Des Moines, IA	Ford	2014 (Used)	F550	Diesel	38,000
Dewey Ford	Ford	2014	F550	Diesel	41,893
Dewey Ford	Dodge	2014	Ram	Diesel	46,822

Evaluation of the bids determined that the equipment offered complies with the specifications required by the City. The base bid from Dewey Ford, Inc. of Ankeny, IA for the Ford F550, gas engine, four-wheel drive truck chassis for \$35,043 is acceptable.

**AERIAL PLATFORM, BODY, & ACCESSORIES:**

The following bids were received for the Aerial Platform, Body and Accessories:

Bidder	Lift Brand	Year	Lift Model	Body Brand & Model	Bid
ABM Equipment & Supply, LLC of Hoskins, MN	Versalift	2014	VST-40-I	Brand FX, FB-84 DLPXS	\$83,527
ALTEC Industries, Inc. of St. Joseph, MO	ALTEC	2014	AT40M	Altec-Astoria, LGSS	\$90,075
Truck Equipment, Inc. of Des Moines, IA	Dura-Lift	2014	DPM-40DU	Brand FX, FB-84 DLPXS	\$92,523

Evaluation of the aerial platform, body and accessories bids determined that **the equipment offered by all three bidders does not comply with the specifications requested by the City.** The City specified a 48-inch wide bucket. The City also specified the capacity of the Jib Crane be 1,000 lbs. The evaluation also considers the side-reach capability of the boom. These units were compared to the requirements outlined above to identify how well suited they are for bucket size, jib capacity and side-reach. The results are listed below:

Bidder	Lift Brand	Lift Model	Boom Side Reach	Bucket Dimensions W x L x H inches	Jib Crane Capacity: LBS.
ABM Equipment & Supply, LLC	Versalift	VST-40-I	30-ft, 2-in.	30 x 24 x 42	1,000
ALTEC Industries, Inc.	ALTEC	AT40M	30-ft, 8-in.	38 x 24 x 42	800
Truck Equipment, Inc.	Dura-Lift	DPM-40DU	31-ft, 6-in.	42 x 24 x 42	1,000

The bid from ABM Equipment, LLC, offers a 30-inch wide bucket, ALTEC Industries offers a custom 38-inch, and Dura-lift offers a 42-inch. Further investigation revealed that the Dura-lift 42-inch wide bucket in conjunction with the specified rated 1,000 lb. jib crane is the widest offered in the industry. Electric staff carries tools in the bucket with the worker, requiring the wide bucket to provide sufficient room for the employee to work. The bucket offered by **ABM is too narrow at 30 inches to accommodate the worker and needed tools. ALTEC does not offer the minimum 1,000 Lb. capacity Jib.**

**The Dura-lift unit provides the widest bucket at 42-inches wide, and a jib with 1,000 lb. capacity, the desired minimum. City staff has determined the 42-inch wide bucket will be adequate to perform the required work. Therefore, Dura-lift is the unit with the acceptable bucket, jib crane, and side-reach.**

The adopted FY 2014/15 budget includes \$140,000 to purchase this truck with body and aerial platform. If the recommended bids are accepted, total expenses will be as follows:

Purchase price of truck chassis from Dewey Ford	\$ 35,043
Purchase price of aerial platform, body & accessories	92,523
<u>Tax 6% use tax</u>	<u>7,654</u>
Total cost of aerial truck	\$ 135,220

**ALTERNATIVES:**

1. Award a contract to Dewey Ford, of Ankeny, IA for the Ford F550, gas engine, four-wheel drive truck chassis for \$35,043; and award a contract to Truck Equipment, Inc. of Des Moines, IA for the Dura-Lift DPM-40DU aerial platform, and Brand FX body at \$92,523, for a total price of \$127,566 plus tax for this aerial truck.
2. Reject the bids and re-bid.

**MANAGER'S RECOMMENDED ACTION:**

Both Fleet Services and Electric Services staff agree that purchasing the Dura-lift aerial unit and Brand FX Body from Truck Equipment of Des Moines, mounted on the Ford F550 from Dewey Ford of Ankeny, will provide a quality machine to meet the established service requirements at a reasonable price. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.

**COUNCIL ACTION FORM**

**SUBJECT: LIBRARY MEDIA DISPENSING SYSTEM**

**BACKGROUND:**

The renewed Ames Public Library includes plans for a visually appealing self-service area adjacent to the Welcome Desk in the front lobby. This area will include self-check-out stations, holds pick-up, copiers and public access computers. Space within this area is designated for a self-service system that will dispense popular media items such as video games and high demand DVDs and CDs. Bids were solicited for a media dispensing system that would function similar to a Red Box, providing secure and easy to use access to a minimum of 1,000 items. Solicitations to bid were sent to six vendors. Four bids were received.

The lowest bid, received from Library Automation Technologies, Inc. (LAT) of Somerdale, New Jersey was determined by the evaluation team to be non-responsive due to failure to meet the minimum capacity requirement.

The second lowest bid, received from LAT, of Somerdale, New Jersey was determined by the evaluation team to be non-responsive due to failure to fit within the specified space requirements. The LAT system requires two side-by-side media dispensing units, plus shelving to house protective cases. In addition, information received from vendor-provided references indicated that processing of returned items is a slow, laborious process.

The third lowest bid, received from Public Information Kiosk, Inc. of Germantown, Maryland was determined by the evaluation team to be responsive. It is a self-contained unit that does not require any additional shelving. References were universally positive and confirmed that the proposed system successfully meets all bid requirements.

A summary of the final bid tabulation appears below:

Bidder	Quantity Required	Dispenser Capacity	Cost
Library Automation Technologies, Inc.	1	600	Non-responsive
Library Automation Technologies, Inc.	2	1,200	Non-responsive
Public Information Kiosk, Inc.	1	1,500	\$ 69,499
D-Tech International USA, LLC	1	1,000	\$169,000

**As of May 23, 2014, the available balance of bond funds in the Library Renovation and Expansion Project was \$1,679,645.** Construction is approximately 80% complete



and most furniture and furnishings have been ordered. Technology and equipment are currently being selected and purchased.

The Library Board of Trustees' regular May meeting was held on May 15, 2014, the day before the bids were due. The Trustees were apprised of the potential cost of the dispensing system and aware of the possibility of a lengthy lead time for delivery. The Board unanimously adopted a resolution that (1) authorized the purchase and (2) recommended that the City Council award a contract to the lowest responsive bidder using Library Renovation and Expansion Project bond funds. (The Library Board of Trustees has since been provided with the bid tabulation.)

The Library now requests that the City Council award the contract for a Library Media Dispensing System to Public Information Kiosk, Inc. of Germantown, Maryland in the amount of \$69,499, using the proceeds of bonds sold for the Library Renovation and Expansion Project.

**ALTERNATIVES:**

1. Award the contract for the purchase of for a Library Media Dispensing System to Public Information Kiosk, Inc. of Germantown, Maryland in the amount of \$69,499, using Library Renovation and Expansion Project bond funds.
2. Do not award the contract.

**MANAGER'S RECOMMENDED ACTION:**

The Library Board desires to add a visually appealing, secure media dispensing system within the Library to house a new video game collection, high demand movies, and music. The system will feature ease of use in terms of the selection, placing of holds, and check out and return of materials. It will be placed in a convenient location in the lobby and allow for self-service by Library customers of all ages with minimal staff intervention. It will also serve as a deterrent to theft.

The Library project is well within budget, currently showing a total available balance of \$1,679,645 in bond funds. Based on the tabulation of bids, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the award of the contract for a Library Media Dispensing System to Public Information Kiosk, Inc. of Germantown, Maryland in the amount of \$69,499, using Library Renovation and Expansion Project bond funds.

**COUNCIL ACTION FORM**

**SUBJECT: LIQUID SODIUM HYPOCHLORITE PURCHASE FOR WATER TREATMENT PLANT**

**BACKGROUND:**

This contract is for the purchase of liquid sodium hypochlorite. This chemical is used for disinfection in the water treatment process at the City Water Treatment Plant, and for the treatment of cooling tower water at the Power Plant. The Water Treatment Plant's 2014/15 operating budget of \$498,800 for water treatment chemicals and laboratory supplies includes \$46,500 for sodium hypochlorite; while the Power Plant's operating 2014/15 operating budget of \$391,500 for Power Plant chemicals includes \$37,500 for sodium hypochlorite.

The following bids were received on April 28, 2014:

<b>Bidder</b>	<b>Price/Gallon</b>	<b>Total Cost</b>
DPC Industries, Inc., Omaha, NE	\$ .789	\$78,900
Hawkins Water Treatment Group, Slater, IA	.95	95,000
ACCO Unlimited Corporation, Johnston, IA	1.05	105,000
Rowell Chemical Corp., Hinsdale, IL	1.10	110,000
Vertex Chemical Corporation, St. Louis, MO	1.25	125,000

The total estimated cost shown above is for the estimated quantity of 100,000 gallons for the 2014/15 contract period.

**ALTERNATIVES:**

1. Award a contract for the purchase of 2014/15 liquid sodium hypochlorite to DPC Industries, Inc. of Omaha, NE in the amount of \$.789/gallon for an estimated total cost of \$78,900.
2. Award a contract to one of the other bidders for the purchase of liquid sodium hypochlorite
2. Reject all bids and attempt to obtain the required services on an as-needed basis.

**MANAGER'S RECOMMENDED ACTION:**

Liquid sodium hypochlorite is an essential treatment chemical, as it provides the final disinfectant barrier that keeps our drinking water and cooling tower water safe from microbial contaminants. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.

**COUNCIL ACTION FORM**

**SUBJECT: PEBBLE LIME PURCHASE FOR WATER TREATMENT**

**BACKGROUND:**

Pebble lime is used in the water treatment process to remove water hardness. Almost 3,000 tons are used annually, and it is the largest chemical cost for the Water Plant. On April 25, 2013, bids were received for fiscal year 2014. Graymont Western Lime Inc. was the successful bidder, with an optional extension for fiscal year 2015. This current action relates to the optional annual extension period with Graymont, beginning on July 1, 2014 and continuing through June 30, 2015.

BIDDER	July 1, 2013 - June 30, 2014		Optional Extension 7/1/14-6/30/15	
	Price Per Ton	Estimated Total Cost	Price Per Ton	Estimated Total Cost
Graymont Western Lime Inc. West Bend, WI	\$141.00	\$408,900	\$146.00	\$423,400
Mississippi Lime Company St. Louis, MO	\$186.70	\$541,430	\$196.70	570,430
Lhoist North America of Missouri, Inc. St. Genevieve, MO	\$237.00	\$687,300	No bid	

The total estimated cost in the table above is for an estimated quantity of 2,900 tons per 12-month period. Actual usage will depend on water quality and consumption. The 2014/15 operating budget includes \$498,800 for water treatment chemicals.

**ALTERNATIVES:**

- 1) Award a contract for the purchase of pebble lime to Graymont Western Lime Inc. of West Bend, WI. The contract provides lime at \$146.00 per ton for FY 2015.
- 2) Do not exercise the extension option for a second year with Graymont Western Lime Inc. and direct staff to solicit bids for an annual supply of pebble lime.
- 3) Reject all bids and attempt to obtain the required services on an as-needed basis.

**MANAGER'S RECOMMENDED ACTION:**

Acquiring an adequate supply of pebble lime is essential for the established water softening process at the City's Water Treatment Plant. Graymont Western Lime Inc. has demonstrated the ability to dependably provide this product at a competitive rate.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, awarding a contract for the purchase of FY 2015 pebble lime

requirements to Graymont Western Lime Inc. of West Bend, WI in the amount of \$146 per ton for FY 2015.

**COUNCIL ACTION FORM**

**SUBJECT: FINAL PURCHASES FOR LIBRARY RADIO FREQUENCY IDENTIFICATION PROJECT, PHASE II**

**BACKGROUND:**

The project to convert the Library's collection to a Radio Frequency Identification (RFID) system was included in the 2011-2016 Capital Improvement Plan (CIP) and was divided into two phases. Phase I, which was for tags and equipment necessary for labeling the collection, was completed in FY 2011/12. Phase II, which is for the acquisition of security gates and equipment necessary for self-serve check-out and inventory management, was begun in the fall of 2012. At that time, a portion of the equipment was purchased and installed for use in the temporary Library at 620 Lincoln Way. Purchase of the remainder of the equipment was intentionally delayed so that it could be installed in the renovated and expanded building.

SirsiDynix/Bibliotheca of Lehi, Utah, was selected in 2012 as the vendor of choice for both phases of the RFID project. **The self-check units being purchased now are not those that were offered in the original Request for Proposal (RFP). The new units represent a significant hardware upgrade that capitalizes on research and development that has occurred over the past two years. The new models are very user friendly, intuitive to use, and correct issues that were identified with the models APL is currently using.** They are fully compatible with the Library's software and security gates, and fit appropriately into the designated spaces in the new building.

The current available balance in the RFID Project is \$146,033. The equipment to be purchased now consists of seven free-standing self-check units with SmartPay and cash payment systems; security gates; licenses; shipping; and installation services, at a total cost of \$107,188.92. **After this purchase has been approved and finalized, the unspent \$38,844 will be available for other City CIP projects.**

**ALTERNATIVES:**

1. Approve the purchase of the remaining equipment needed to complete Phase II of the Library's Radio Frequency Identification (RFID) Project from SirsiDynix of Lehi, Utah, in the amount of \$107,188.92.
2. Do not approve the purchase at this time.

**MANAGER'S RECOMMENDED ACTION:**

The Library is ready to enter into the final phase of the RFID project awarded in March 2012. The equipment being purchased will complete the Library's transition to a Radio Frequency Identification system for circulation, security, and management of the Library collections. The equipment to be purchased now will be delivered to the permanent facility on Douglas Avenue and installed for use in the renovated and expanded space. The units being ordered are the updated models currently in production.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the purchase of the remaining equipment needed to complete Phase II of the Library's Radio Frequency Identification (RFID) Project from SirsiDynix of Lehi, Utah, in the amount of \$107,188.92.

**COUNCIL ACTION FORM**

**SUBJECT: RESOURCE RECOVERY SYSTEM IMPROVEMENTS – PLANT DUST SYSTEM CYCLONE AND AIR DENSITY SYSTEM VESSEL**

**BACKGROUND:**

Within the 2013/14 Capital Improvements Plan’s Resource Recovery System Improvements program, \$150,000 was identified as replacement funds for the Plant Dust System (PDS) Cyclone. This is one of the large vessels seen on the Resource Recovery Plant rooftop. In the 2014/15 CIP Resource Recovery System Improvements program, another \$185,000 was programmed for replacement of the Air Density System (ADS) Vessel.

In lieu of competitively bidding the replacement vessels, it was recommended by the City’s Purchasing staff that the City utilize a **single source purchase** for these two components. The Legal staff has confirmed that the City would be purchasing parts or pieces of machinery, and therefore not fall under the bidding requirements of a “public improvement”.

**Air-Cure Inc. of Minneapolis, Minnesota, engineered and constructed the two existing vessels that are in operation today and have provided a service life of over 18 years. It is appropriate to seek a replacement for both vessels with no modifications to the original specifications. This will pre-emptively address concerns of proper fit, interface with existing components, and alignment of new and old parts.**

**The construction services portion of this project will be bid for the installation of both components.** This replacement approach will relieve the contractor of carrying the cost of the vessels, as well as the additional cost and time of engineering a direct replacement item. The selected contractor will replace both components during a planned nine-day maintenance outage coordinated with the 2014 Power Plant Fall Outage. Air-Cure Inc. can provide delivery of the components prior to the outage, which is tentatively planned for late September or early October 2014.

Air-Cure’s quoted costs for the PDS and ADS vessels are \$118,874 and \$134,575, respectively. With the total quoted equipment costs of \$253,449 and estimated installation cost of \$50,000, this brings **overall estimated costs to \$305,000**. As noted above, by combining the two projects the **total available funding is \$335,000**.

**ALTERNATIVES:**

1. a) Approve Air-Cure Incorporated of Minneapolis, Minnesota, as the single source provider of ADS and PDS vessels for the Resource Recovery Plant.  
  
b) Waive the competitive bidding requirements outlined in the City's Purchasing Policies.  
  
c) Approve the purchase of the PDS and ADS vessels in the amount of \$253,449.
2. a) Competitively bid and award engineering for plans and specifications of the ADS, PDS vessels.  
  
b) Competitively bid and award fabrication and construction of the vessels.
3. Reject the project.

**MANAGER'S RECOMMENDED ACTION:**

By approving this single source purchase, the City will be able to procure equipment that precisely matches the existing ADS and PDS vessels. This will facilitate the scheduled maintenance activity occurring in a timely manner with prompt resumption of RDF production. This will minimize delays and downtime, ultimately reducing the amount of municipal solid waste being diverted to the Boone County Landfill.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.



**COUNCIL ACTION FORM**

**SUBJECT: CONTRACT EXTENSION FOR HAULING FERROUS METALS FOR  
RESOURCE RECOVERY PLANT**

**BACKGROUND:**

On April 26, 2011, the City Council awarded a contract to Waste Management of Ames for hauling ferrous metals for the Resource Recovery Plant. This contract includes furnishing trailer services and hauling ferrous metals from the Resource Recovery Plant to AMG Resource Corporation in St. Paul, Minnesota. The contract is based on a per-mile, per-ton bid amount and a round trip distance of 460 miles per trip to AMG Resource Corporation. This contract has a provision to cancel the contract if this type of service is no longer needed because of a change in disposal procedures.

The period from July 1, 2014 through June 30, 2015 is the third of four 12-month extension periods. Extension periods are contingent upon approval of funding by the City Council. The approved FY 2014-15 budget includes \$130,200 for this work.

The base bid price of \$.1236 per mile per ton is adjustable for each extension period based on 44% of the bid amount based on fuel costs, and on the diesel fuel price index as determined by the IDOT on the March 1 preceding the renewal.

**The original base bid price of \$.1236 per mile per ton translated to \$56.86 per ton for a round trip to St. Paul, Minnesota. Under the contract adjustment clause, the contract price would increase to \$.1249 per mile per ton for FY 2015, increasing the cost for a round trip to St. Paul, Minnesota to \$57.45 per ton.**

Total cost of this contract is dependent on tonnage hauled. The budget amount will haul approximately 2,266 tons. If tonnage exceeds this amount, the budget will be amended at the appropriate time.

**ALTERNATIVES:**

1. Award a FY 2014-15 contract extension for hauling ferrous metals for the Resource Recovery Plant to Waste Management of Ames, Iowa, in the amount of \$.1249 per mile per ton, with 44% of this price based on fuel cost.
2. Do not exercise the extension option with Waste Management and direct staff to solicit bids for an annual contract from other companies for the hauling of ferrous metal.
3. Reject the bid from Waste Management and attempt to obtain hauling of ferrous metals on an as-needed basis.

**MANAGER'S RECOMMENDED ACTION:**

Extending this contract is the most cost effective way to continue hauling ferrous metals for the Resource Recovery Plant. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, thereby awarding an FY 2014-15 contract extension for hauling ferrous metals for the Resource Recovery Plant to Waste Management of Ames, Iowa, in the amount of \$.1249 per mile per ton, with 44% of this price based on fuel cost.



# MEMO

**To:** Mayor and Members of the City Council

**From:** City Clerk's Office

**Date:** May 23, 2014

**Subject:** Contract and Bond Approval

There are no Council Action Forms for Item Nos. **35** through **37**. Council approval of the contract and bond for these projects is simply fulfilling a *State Code* requirement.

/jr

**COUNCIL ACTION FORM**

**SUBJECT: POWER PLANT SUPERHEATER ATTEMPERATOR REPLACEMENT**

**BACKGROUND**

On August 27, 2013, City Council approved preliminary plans and specifications for the Replacement Superheater Attemperator. An attemperator is used in a boiler to regulate the temperature of the steam as it leaves the boiler on its way to the steam turbine. This project was for procurement and installation of an attemperator to replace the original attemperator in the superheater of the Power Plant's Unit #8 boiler. **This portion was for the purchase of the attemperator only.**

On September 11, 2013, one bid was received from Babcock & Wilcox Power Generation Group of Barberton, Ohio. The amount of the contract awarded by the City Council on October 8, 2013 was \$163,406.35 (inclusive of Iowa sales tax).

Staff administratively issued one change order in the amount of (-\$1,493.05) to deduct the 1% local option tax off of the purchase order, since this contractor does not have any physical locations in Iowa and did not perform any work on site. The total amount invoiced was \$161,913.30.

The engineer's estimate for the purchase of the attemperator was \$155,000. Funding to purchase this equipment was available from the approved FY2013/14 Electric Production operating budget under boiler parts and supplies.

**All of the work included in the contract with Babcock & Wilcox Power Generation Group has now been completed, and the Power Plant Engineer has provided a certificate of completion.**

**ALTERNATIVES:**

- 1) Accept completion of the contract for the Replacement Superheater Attemperator with Babcock & Wilcox Power Generation Group at a total cost of \$161,913.30, and authorize final payment to the contractor.
- 2) Delay acceptance of this project.

**MANAGER'S RECOMMENDED ACTION:**

The contractor furnishing this attemperator has delivered the material as specified under the contract. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.

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**TO:** Mayor Ann Campbell and Ames City Council Members

**FROM:** Lieutenant Jeff Brinkley – Ames Police Department

**DATE:** May 23, 2014

**SUBJECT:** Charlie Yoke's Outdoor Service - May 27, 2014

The City Council agenda for May 27, 2014, includes a request on the agenda for outdoor service of alcoholic beverages at Charlie Yoke's, 2518 Lincoln Way. The specific area is a rear patio that has been updated and improved to comply with requirements put in place by Inspections and Police.

This request initially came before you on April 8, 2014. At that time, our position was that the fencing around the patio was inadequate, given the grade of the parking lot being higher than the patio floor. On that date, you did not take action on Charlie Yoke's request.

Since then, I have met with owner Jason Crimmins to talk specifically about our department's expectations and requirements to ensure that underage persons do not have access to the patio. Crimmins' staff has made improvements to the existing area that meet our expectations and to ensure that underage persons do not get access to the premises simply by hopping the fence.

I also want to report to you that there have been no additional liquor license violations at Charlie Yoke's since April 8. I think this due in large part to the work that has been done by ownership and management in tightening down operations in an effort to be compliant with Iowa law and city ordinances.

Our department supports outdoor service at Charlie Yoke's, pending the completion of the gate on the south side of the patio. Our department will provide final approval, in writing, to Charlie Yoke's and the City Clerk after approving the final work. I would encourage you to approve this request at this time.

## Staff Report

**REQUEST TO AMEND THE MUNICIPAL CODE TO ALLOW ENTRANCE SIGNS FOR  
MULTIPLE-FAMILY DEVELOPMENTS**

May 27, 2014

During Council Comments on March 18, 2014, the City Council discussed a letter they had received from Fernsler Hutchinson Architecture who represents the Copper Beach townhome. As a result of that conversation, the City Council made the following referral to City staff:

*"Requested staff prepare a memo regarding the letter from Fernsler Hutchinson Architecture."*

In response to this directive, a memo was distributed to the Council on April 18, 2014. On May 20, 2014, the City Council directed staff to place this request on a future agenda.

**Background:**

On January 23, 2014, Sara Van Meeteren, Community Codes Liaison, received a Sign Permit application for the Copper Beech project on South 16<sup>th</sup> Street. The applicant, Copper Beech at Ames II, LLC, was proposing an 18.8 square foot monument sign approximately three and a half feet tall, located near the entrance to their property. The purpose of the sign was to identify Copper Beech as a residential housing development. **Ms. Van Meeteren was unable to approve the permit application because Chapter 21, Signs, of the Ames Municipal Code does not allow this type of sign on residentially zoned property.** The subject property is zoned RH (High Density Residential)

**Code Reference:**

Ames *Municipal Code* Section 21.121, On Premise Signage, regulates the types of signs that can be erected on residential lots:

*For all signs subject to the sign regulations, in agricultural, commercial and industrial zoning districts in the City of Ames except in the S-HM District, there may be three (3) square feet of signage for each foot of street frontage. Signs in the Planned Zoning districts are as permitted on the approved site plan. Where any side of a building abuts on an alley, only painted on wall signs shall be permitted on the side abutting the alley. Such sign shall be calculated as part of total permissible signage. **For all signs subject to the sign regulations in residential zoning districts in the City of Ames, only the following signs are permitted:***

- (1) *Real estate signs not exceeding six (6) square feet in area, which advertise the sale, rental, or lease of the premises upon which said signs are located only.*
- (2) *Signs, including bulletin boards, which are not over sixteen (16) square feet in area for public, educational, charitable, fraternal or religious institutions when the same are located on the premises of such institution.*
- (3) *Signs denoting only the name and profession/business of an occupant in a commercial building, public institutional building, or dwelling house and not exceeding two (2) square feet in area.*
- (4) *Single sign denoting the architect, engineer or contractor when placed upon work under construction and not exceeding thirty-two (32) square feet in area.*
- (5) *Memorial signs or tablets, names of buildings, and date of erection when cut into any masonry surface or when constructed of bronze or other noncombustible materials.*

- (6) *Publicly owned street name signs, traffic control signs, legal notices, railroad crossing signs, danger and temporary warning or emergency signs; and emblems, names, logos, and symbols on motor vehicles and equipment being used for purposes other than the display of signs or advertising devices.*
- (7) *Public service signs which give only directions "in and out" or signs which provide only information about directing people to ancillary facilities such as parking, entrance, etc.*
- (8) *Temporary or portable sign.*
- (9) *Subdivision Development Signs. One subdivision development sign may be permitted per preliminary plat or Conceptual Development Plan for subdivisions of 2 acres or more in area. This sign shall not exceed 96 sq. ft. in area and 12 ft. in height. It shall be located in the subdivision it identifies and no closer than 25 ft. from any property line, no closer than 100' from any pre-existing residence and only on lots abutting collector or arterial streets. The sign shall be the sole use of the property on which it is located. The sign shall identify the name of the subdivision exactly as it is set out on the preliminary plat or conceptual development plan approved by the City and may include the names of the subdivision developers, a map of the area covered by the subdivision and a description of amenities in it. The sign shall not be installed until utility construction has begun in the subdivision and the sign shall be removed once building permits have been issued for 50% of the lots in the subdivision.*
- (10) **Residential Subdivision Entrance Signs.** *The regulations described in this section apply to subdivision entrance signs in residential subdivisions. The location, number, size, height, materials, maintenance, and message regulations for subdivision identification signs are as follows:*
- (a) *Signs located on private property shall be no closer to the traveled part of a street than the right-of-way line. Signs shall not be allowed in the street visibility triangle, as such is described by Section 29.408(5).*
- (b) *It shall be unlawful to erect a subdivision entrance sign on public property, and the Council shall grant no encroachment permits for such signs.*
- (c) *Subdivision entrance signs shall not be permitted off-premise.*
- (d) *Two signs shall be permitted at each subdivision entrance. Double-faced signs shall be counted as two signs.*
- (e) *The size of the message area (subdivision name and address) of the sign shall not exceed 20 square feet. The size of the sign structure in comparison to the size of the message area shall not exceed a ratio of 7 to 1, unless approved as part of a Planned Unit Development.*
- (f) *Signs shall not exceed six (6) feet in height.*
- (g) *Materials used in the construction of subdivision entrance signs shall be low maintenance materials and may include: metal, wood, brick, stone, and concrete.*
- (h) *Maintenance of signs, illumination devices, and landscaping shall be the responsibility of the property owner. Signs which, by reason of deterioration, may become unsafe or unsightly shall be repaired or removed by the property owner upon written notice of the City. Signs which by reason of deterioration become unsafe or unsightly may be removed by the City upon written notice of the City.*
- (i) *The message on a subdivision entrance sign shall include only the name and address of the subdivision.*
- (j) *Signs may be illuminated internally or by reflected light subject to the following:*
- (i) *The light source shall not be directly visible and shall be arranged to reflect away from adjoining premises;*
- (ii) *The light source shall not be placed so to cause confusion or hazard to traffic, or to conflict with traffic control signs of lights;*
- (iii) *No illumination involving movement, by reason of the lighting arrangement, the lighting source, or other devices shall be permitted. This includes blinking, flashing rotating, and message changing; and*
- (iv) *The Property Owner's Association shall be responsible for the costs associated with providing electricity to the light source.*
- (k) *Landscaping shall be incorporated at the base of each subdivision entrance sign which enhances the site and the surrounding area. Plant materials shall not obstruct the visibility of moving vehicles or interfere with the maintenance of adjacent public property. Approval of a landscape plan for each residential subdivision entrance sign by the Director of Planning and Housing is required.*

**Staff Comments:**

The sign type being proposed by Copper Beech most closely resembles a Subdivision Entrance sign as described in Ames *Municipal Code* Section 21.121(10). However, the property owner would need to subdivide the property and name the subdivision Copper Beech to be able to construct an entrance sign that would meet their needs. Processing a minor subdivision typically takes 60 days.

Leaving the Code as it is currently written does not resolve the signage needs of other multiple family developments. Inspection staff has recently had discussions with developers regarding the Northridge Village project in Somerset and the type of signage they will be allowed to construct at the entrance to their development. The property is residentially zoned, so an entrance sign will not be allowed without a subdivision.

**Entrance signs for multiple family developments that clearly state the name of the development, similar to a subdivision sign, are typical in most communities. Ames *Municipal Code* Chapter 21, Signs, does not currently address signage for multiple family projects and Inspections staff foresees current and future needs for the suggested text amendment. Staff would further suggest that, if the City Council chooses to amend the *Municipal Code*, the new signage requirements be similar to the standards for subdivision entrance signs.**

**Should the Council desire to address the request, a motion should be made to direct the City Attorney to draft an appropriate amendment to the Municipal Code that would allow entrance signs for multiple family developments in compliance with the existing standards for subdivision entrance signs reflected in Section 21.121(10).**

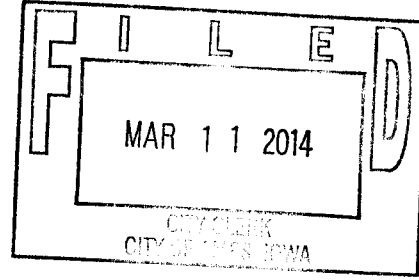


Pkts. 3-14-14



March 7, 2014

Ames City Council  
515 Clark Avenue  
Ames, IA 50010



**Re: Copper Beech Townhouses - Ames Entrance Sign Text Amendment  
South 16<sup>th</sup> and Grand Avenue**

Ames City Council:

I am writing to ask for a text amendment regarding entrance signs for residentially zoned projects.

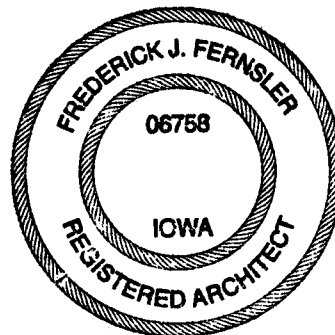
Currently the On Premises Signage ordinance, Sec. 21.121 section (10) allows only entrance signs for residential projects that have been subdivided. This regulation seems peculiar as there are projects like ours (large residential projects that have not been subdivided) that have a large number of living units (213) that are very similar in character to the subdivided ones where the intent of the sign ordinance should be the same. The intent being that housing (whether it is being rented or owned) provided in groups in the same development would need an entrance sign to identify its location for its users or prospective users and more importantly for emergency first responders.

We are respectfully requesting that the ordinance be changed to allow entrance signs for residential properties that have not been sub-divided.

Respectfully,

Frederick J. Fernsler, NCARB, AIA Emeritus  
President

c: Tony Ferrucci, CB  
File



t: 814.234.6806

f: 814.234.0256

521 East Beaver Avenue  
State College, PA 16801

**Frederick J. Fernsler**  
NCARB, AIA EMERITUS | *President*

**Adam R. Fernsler**  
PE, LEED AP | *Vice President*

**Nathan J. Hutchinson**  
AIA, NCARB | *Director of Design*



CITY OF  
Ames™



City of Ames, Iowa  
Program Budget Final Amendments  
2013/2014

# **CITY OF AMES, IOWA**

## **2013/14**

# **AMENDMENT REPORT**

Included in this report are the final amendments being made to the fiscal year 2013/14 budget. Citywide revenue and expenditure summaries are shown, followed by explanations of significant changes being made in each fund. A summary of the fund changes is provided at the end of the explanatory section.

The date of the public hearing for these amendments has been scheduled for May 27, 2014.

Please contact me if you have any questions.

Nancy Masteller  
Budget Officer

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Revenue and Expenditure Summaries.....	2-8
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# SUMMARY OF TOTAL REVENUES AND EXPENDITURES ALL FUNDS – REVENUE SUMMARY

	2012/13 Actuals	2013/14 Adopted	2013/14 Adjusted	2013/14 Final Amended	% Change From Adjusted
<b>Property Taxes</b>	23,848,167	25,229,818	25,231,818	25,231,818	0.0%
Utility Excise Tax	65,220	61,451	61,451	61,451	0.0%
Local Option Sales Tax	6,655,355	7,122,355	6,648,616	6,648,616	0.0%
Hotel/Motel Taxes	1,750,924	1,545,000	1,650,000	1,650,000	0.0%
<b>Other Taxes</b>	8,471,499	8,728,806	8,360,067	8,360,067	0.0%
<b>Licenses &amp; Permits</b>	1,720,943	1,507,400	1,572,200	1,697,200	8.0%
Federal Grants	3,168,806	2,500,619	4,463,273	4,580,790	2.6%
State Road Use Tax	5,717,206	5,690,122	5,690,122	5,690,122	0.0%
Monies and Credits	17,726	17,726	17,818	17,818	0.0%
State Grants	11,200,665	15,555,349	21,305,466	21,290,084	-0.1%
County Contributions	126,588	125,000	118,916	118,916	0.0%
Government Participation	4,682,656	4,839,164	5,160,820	5,160,820	0.0%
<b>Intergovernmental Revenue</b>	24,913,647	28,727,980	36,756,415	36,858,550	0.3%
Utility Charges	73,433,760	75,131,975	76,458,381	76,449,012	0.0%
Other Charges for Services	8,639,856	9,425,309	8,482,116	8,470,458	-0.1%
<b>Charges for Services</b>	82,073,616	84,557,284	84,940,497	84,919,470	0.0%
<b>Fines, Forfeit, and Penalty</b>	765,738	793,400	823,400	783,400	-4.9%
Interest Revenue	(33,007)	826,650	916,000	916,000	0.0%
Other Uses of Money	1,808,823	871,377	1,208,696	1,025,071	-15.2%
<b>Use of Money and Property</b>	1,775,816	1,698,027	2,124,696	1,941,071	-8.6%
Proceeds from Bonds	35,200,000	21,034,370	-	-	-
Other Miscellaneous Revenues	3,582,819	2,411,327	2,460,805	2,512,895	2.1%
<b>Miscellaneous Revenues</b>	38,782,819	23,445,697	2,460,805	2,512,895	2.1%
<b>Internal Services</b>	14,223,174	14,730,443	14,697,349	14,717,349	0.1%
<b>Total Before Transfers</b>	196,575,419	189,418,855	176,967,247	177,021,820	0.0%
Transfers	13,826,672	14,238,785	14,249,814	14,434,732	1.3%
<b>Grand Total Revenues</b>	210,402,091	203,657,640	191,217,061	191,456,552	0.1%

## ALL FUNDS - EXPENDITURES

	2012/13 Actuals	2013/14 Adopted	2013/14 Adjusted	2013/14 Final Amended	% Change From Adjusted
<b>OPERATIONS</b>					
Public Safety:					
Law Enforcement	7,958,971	8,392,051	8,565,314	8,565,314	0.0%
Fire Safety	5,831,300	6,285,276	6,182,758	6,182,758	0.0%
Building Safety	1,142,449	1,291,352	1,298,306	1,298,306	0.0%
Traffic Control	876,632	963,069	945,546	952,928	0.8%
Animal Control	344,588	356,273	395,523	395,523	0.0%
Other Public Safety	664,591	744,500	734,500	734,500	0.0%
Total Public Safety	16,818,531	18,032,521	18,121,947	18,129,329	0.0%
Utilities:					
Resource Recovery	3,472,105	3,606,435	3,629,646	3,629,646	0.0%
Water Operations	2,876,536	2,994,624	3,002,725	3,002,862	0.0%
Storm Sewer Maintenance	161,501	253,144	226,549	225,056	-0.7%
Water Pollution Control	2,548,166	2,810,078	2,817,976	2,665,282	-5.4%
Electric Services	46,199,830	49,941,247	50,043,088	50,043,088	0.0%
Utility Support Services	3,882,772	4,145,473	4,104,875	4,209,495	2.6%
Total Utilities	59,140,910	63,751,001	63,824,859	63,775,429	-0.1%
Transportation:					
Street System	3,334,902	3,463,273	3,510,435	3,536,440	0.7%
Public Parking	744,918	763,265	798,680	798,680	0.0%
Transit System	8,223,407	8,774,137	8,689,492	8,689,492	0.0%
Airport	134,564	121,745	120,072	121,072	0.8%
Total Transportation	12,437,791	13,122,420	13,118,679	13,145,684	0.2%
Community Enrichment:					
Parks and Recreation	3,758,332	3,937,584	3,877,022	3,888,285	0.3%
Library Services	3,450,726	3,686,826	3,665,697	3,666,697	0.0%
Human Services	986,409	1,200,792	1,201,022	1,201,022	0.0%
Art Services	157,638	174,379	191,511	191,511	0.0%
Cemetery	154,872	128,222	142,787	143,637	0.6%
Citywide Housing	32,329	39,995	43,157	43,157	0.0%
Community Dev. Block Grant	563,411	644,088	1,175,821	1,175,821	0.0%
Economic Development	230,412	231,788	228,363	237,328	3.9%
FEMA Disaster Activity	831,447	-	5,700	5,700	0.0%
Cable TV	125,092	124,120	133,178	133,178	0.0%
Total Community Enrichment	10,290,668	10,167,794	10,664,258	10,686,336	0.2%

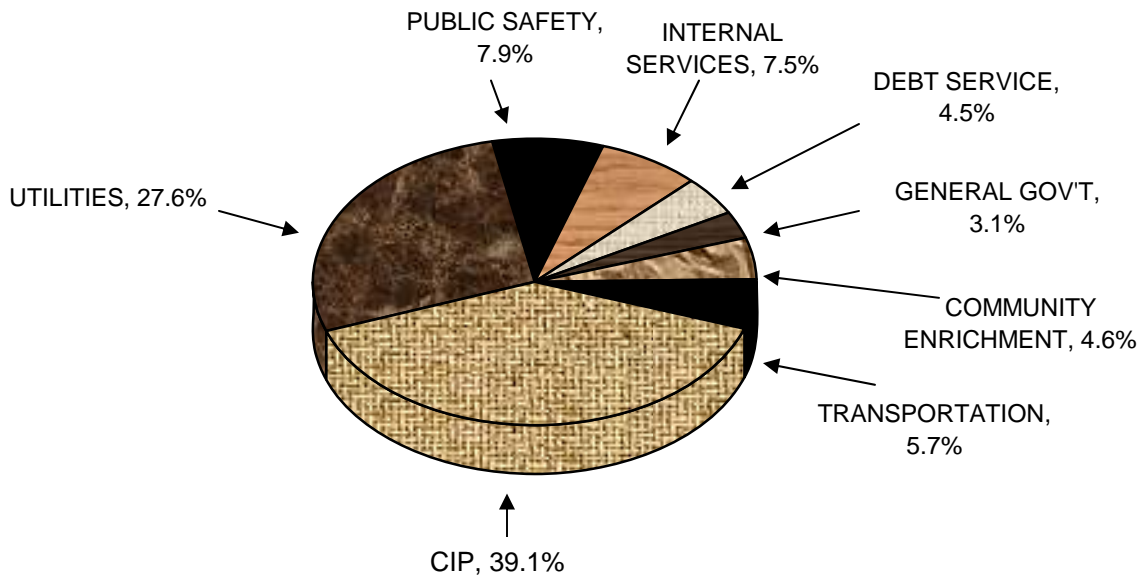
## ALL FUNDS – EXPENDITURES, continued

	2012/13 Actuals	2013/14 Adopted	2013/14 Adjusted	2013/14 Final Amended	% Change From Adjusted
General Government:					
City Council	316,210	344,371	433,527	433,527	0.0%
City Clerk	322,867	326,720	383,186	383,186	0.0%
City Manager	674,723	686,854	676,299	676,299	0.0%
Financial Services	1,693,379	1,762,682	1,684,127	1,684,127	0.0%
Administrative Services	1,742,882	2,013,985	2,160,387	2,160,387	0.0%
Public Works	1,002,900	1,991,386	1,233,947	1,243,957	0.8%
Facilities	513,056	502,961	575,006	575,006	0.0%
Merit Adjustment	-	176,097	-	-	-
Total General Government	6,266,017	7,805,056	7,146,479	7,156,489	0.1%
<b>TOTAL OPERATIONS</b>	104,953,917	112,878,792	112,876,222	112,893,267	0.0%
<b>CIP</b>					
Public Safety CIP	1,187,111	1,613,270	4,168,089	4,241,609	1.8%
Utilities CIP	19,869,549	23,471,170	39,624,518	40,612,133	2.5%
Transportation CIP	13,064,428	12,560,146	25,315,881	24,822,720	-2.0%
Community Enrichment CIP	4,143,072	14,797,000	18,325,431	18,325,431	0.0%
General Government CIP	1,158,235	50,000	2,084,895	2,084,895	0.0%
Internal Services CIP	49,502	80,000	83,408	23,408	-71.9%
<b>TOTAL CIP</b>	39,471,897	52,571,586	89,602,222	90,110,196	0.6%
<b>DEBT SERVICE</b>					
General Obligation Bonds	11,604,634	10,132,131	10,082,599	10,082,599	0.0%
SRF Loan Payments	3,019	-	-	184,918	-
Bond Costs	374,431	-	-	-	-
<b>TOTAL DEBT SERVICE</b>	11,982,084	10,132,131	10,082,599	10,267,517	1.8%
<b>INTERNAL SERVICES</b>					
Fleet Services	3,138,917	3,557,716	4,814,839	4,725,933	-1.9%
Information Technology	2,175,407	2,220,223	2,808,895	2,819,255	0.4%
Risk Management	2,016,550	2,159,453	2,157,091	2,157,091	0.0%
Health Insurance	6,887,557	7,468,340	7,493,402	7,493,402	0.0%
<b>TOTAL INTERNAL SERVICES</b>	14,218,431	15,405,732	17,274,227	17,195,681	-0.5%
<b>TOTAL EXPENDITURES BEFORE TRANSFERS</b>	170,626,329	190,988,241	229,835,270	230,466,661	0.3%

## ALL FUNDS – EXPENDITURES, continued

	2012/13 Actuals	2013/14 Adopted	2013/14 Adjusted	2013/14 Final Amended	% Change From Adjusted
<b>TRANSFERS</b>					
Transfers	13,826,672	14,238,785	14,249,814	14,434,732	1.3%
Hotel/Motel Pass Thru	1,250,160	1,103,571	1,178,571	1,178,571	0.0%
<b>TOTAL TRANSFERS</b>	<b>15,076,832</b>	<b>15,342,356</b>	<b>15,428,385</b>	<b>15,613,303</b>	<b>1.2%</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>185,703,161</b>	<b>206,330,597</b>	<b>245,263,655</b>	<b>246,079,964</b>	<b>0.3%</b>

## WHERE THE MONEY IS SPENT... 2013/14 FINAL AMENDED



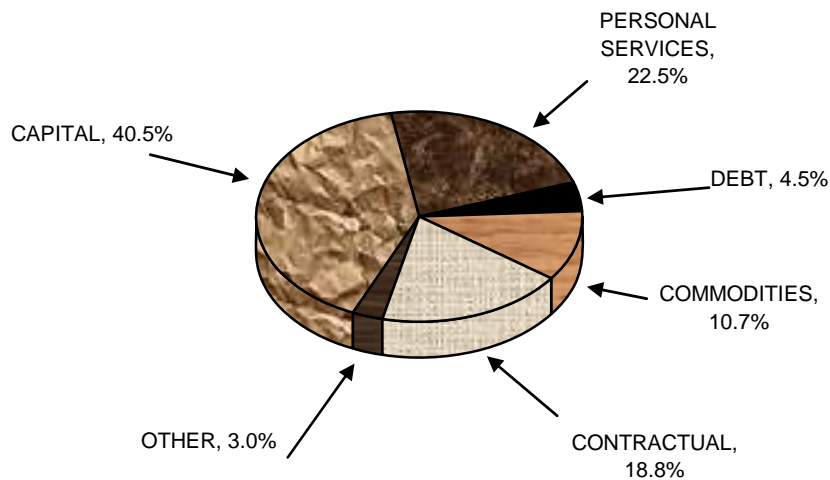
Excluding Transfers



## ALL FUNDS – EXPENDITURES BY CATEGORY

	2012/13 Actuals	2013/14 Adopted	2013/14 Adjusted	2013/14 Final Amended	% Change From Adjusted
Personal Services	50,026,260	53,090,772	51,986,440	52,021,019	0.1%
Contractual	47,126,736	42,512,174	43,502,797	43,242,440	-0.6%
Commodities	23,680,985	24,651,447	24,240,347	24,624,865	1.6%
Capital	31,683,332	53,656,146	93,072,146	93,360,175	0.3%
Debt	11,982,084	10,132,131	10,082,599	10,267,517	1.8%
Other (Refunds, Insurance Claims, etc.)	6,126,932	6,945,571	6,950,941	6,950,645	0.0%
<b>Total Expenditures Before Transfers</b>	<b>170,626,329</b>	<b>190,988,241</b>	<b>229,835,270</b>	<b>230,466,661</b>	<b>0.3%</b>
Transfers	15,076,832	15,342,356	15,428,385	15,613,303	1.2%
<b>Total Expenditures</b>	<b>185,703,161</b>	<b>206,330,597</b>	<b>245,263,655</b>	<b>246,079,964</b>	<b>0.3%</b>

## BREAKDOWN BY MAJOR EXPENSE CATEGORY 2013/14 FINAL AMENDED

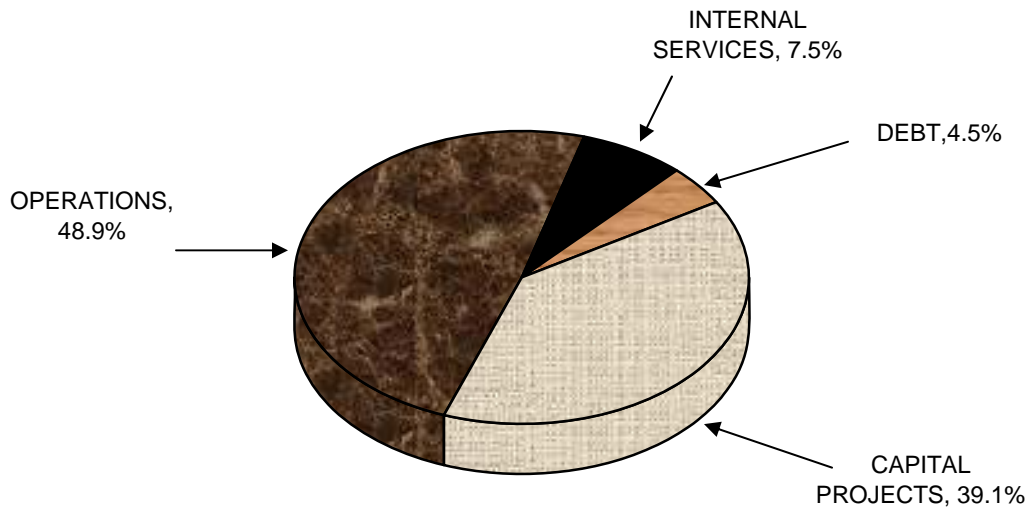


Excluding Transfers

## ALL FUNDS – EXPENDITURES BY TYPE

	2012/13 Actuals	2013/14 Adopted	2013/14 Adjusted	2013/14 Final Amended	% Change From Adjusted
Operations	104,953,917	112,878,792	112,876,222	112,893,267	0.0%
CIP	39,471,897	52,571,586	89,602,222	90,110,196	0.6%
Debt	11,982,084	10,132,131	10,082,599	10,267,517	1.8%
Internal Services	14,218,431	15,405,732	17,274,227	17,195,681	-0.5%
<b>Total Expenditures Before Transfers</b>	<b>170,626,329</b>	<b>190,988,241</b>	<b>229,835,270</b>	<b>230,466,661</b>	<b>0.3%</b>
Transfers	15,076,832	15,342,356	15,428,385	15,613,303	1.2%
<b>Total Expenditures</b>	<b>185,703,161</b>	<b>206,330,597</b>	<b>245,263,655</b>	<b>246,079,964</b>	<b>0.3%</b>

### EXPENDITURES BY TYPE 2013/14 FINAL AMENDED



Excluding Transfers

# SUMMARY OF PROGRAM EXPENDITURES

	2012/13 Actuals	2013/14 Adopted	2013/14 Adjusted	2013/14 Final Amended	% Change From Adjusted
<b>PUBLIC SAFETY:</b>					
Operations	16,818,531	18,032,521	18,121,947	18,129,329	0.0%
CIP	1,187,111	1,613,270	4,168,089	4,241,609	1.8%
<b>Total Public Safety</b>	<b>18,005,642</b>	<b>19,645,791</b>	<b>22,290,036</b>	<b>22,370,938</b>	<b>0.4%</b>
<b>UTILITIES:</b>					
Operations	59,140,910	63,751,001	63,824,859	63,775,429	-0.1%
CIP	19,869,549	23,471,170	39,624,518	40,612,133	2.5%
<b>Total Utilities</b>	<b>79,010,459</b>	<b>87,222,171</b>	<b>103,449,377</b>	<b>104,387,562</b>	<b>0.9%</b>
<b>TRANSPORTATION:</b>					
Operations	12,437,791	13,122,420	13,118,679	13,145,684	0.2%
CIP	13,064,428	12,560,146	25,315,881	24,822,720	-2.0%
<b>Total Transportation</b>	<b>25,502,219</b>	<b>25,682,566</b>	<b>38,434,560</b>	<b>37,968,404</b>	<b>-1.2%</b>
<b>COMMUNITY ENRICHMENT:</b>					
Operations	10,290,668	10,167,794	10,664,258	10,686,336	0.2%
CIP	4,143,072	14,797,000	18,325,431	18,325,431	0.0%
<b>Total Community Enrichment</b>	<b>14,433,740</b>	<b>24,964,794</b>	<b>28,989,689</b>	<b>29,011,767</b>	<b>0.1%</b>
<b>GENERAL GOVERNMENT:</b>					
Operations	6,266,017	7,805,056	7,146,479	7,156,489	0.1%
CIP	1,158,235	50,000	2,084,895	2,084,895	0.0%
<b>Total General Government</b>	<b>7,424,252</b>	<b>7,855,056</b>	<b>9,231,374</b>	<b>9,241,384</b>	<b>0.1%</b>
<b>DEBT SERVICE:</b>	11,982,084	10,132,131	10,082,599	10,267,517	1.8%
<b>INTERNAL SERVICES:</b>					
Operations	14,218,431	15,405,732	17,274,227	17,195,681	-0.5%
CIP	49,502	80,000	83,408	23,408	-71.9%
<b>Total Internal Services</b>	<b>14,267,933</b>	<b>15,485,732</b>	<b>17,357,635</b>	<b>17,219,089</b>	<b>-0.8%</b>
<b>Total Expenditures Before Transfers</b>	<b>170,626,329</b>	<b>190,988,241</b>	<b>229,835,270</b>	<b>230,466,661</b>	<b>0.3%</b>
<b>Transfers</b>	<b>15,076,832</b>	<b>15,342,356</b>	<b>15,428,385</b>	<b>15,613,303</b>	<b>1.2%</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>185,703,161</b>	<b>206,330,597</b>	<b>245,263,655</b>	<b>246,079,964</b>	<b>0.3%</b>

## FINAL AMENDMENT FUND CHANGES

### General Fund

The General Fund's projected revenue has been increased by \$67,407 based on the following:

• Increased building permit revenue	\$ 125,000
• Reduced municipal infraction revenue	(40,000)
• Reduced Police labor reimbursement	(10,000)
• Additional Library open access revenue	6,051
• Decreased Parks and Recreation program revenue	(27,470)
• Increased Public Works fees and charges	13,826
	<hr/>
	\$ 67,407

The General Fund's expense increase of \$17,330 was spread among various Parks and Recreation and Public Works programs. The net effect of the increases in revenues and expenses is a projected increase in the General Fund's balance of \$50,077.

### Road Use Tax

Road Use Tax Fund expenses have been increased by \$103,825 due to the following changes:

• Increased funding for the Long-Range Transportation Plan	\$ 19,860
• Increased funding for the Lincoln Way/Sheldon Avenue traffic signal	38,843
• Early work on the Lincoln Way/Union Drive traffic signal	10,000
• Early work on the 13 <sup>th</sup> Street/Stange Road traffic signal	15,000
• Higher than normal snow and ice control expenses	110,105
• Shifts in other traffic and street programs to offset cost increases	(89,983)
	<hr/>
	\$ 103,825

This expense increase will reduce the Road Use Fund's projected balance by \$103,825.

### Tax Increment Financing (TIF)

Expenses in the TIF fund were increased by \$8,965 to cover legal fees associated with the Kingland Development project in Campustown.

### Library Friends Foundation

\$1,000 has been added to both revenues and expenses in this fund to reflect additional support that will be received from the Friends Foundation for expanded youth programming. There is no effect on the Friends Foundation's fund balance.

### Street Construction Fund

Street Construction Fund revenues have been decreased by \$21,433. Federal funds budgeted to be received for the Grand Avenue Extension project were reduced by \$26,433, while \$2,500

in grant funds were received for both the Lincoln Way/Sheldon Avenue traffic signal and the Lincoln Way/Ash Avenue traffic signal.

Expenses in the Street Construction Fund have also been reduced by \$26,433 to match the revenue reduction for the Grand Avenue Extension project. The net effect on Street Construction's fund balance is a \$5,000 increase.

### **Airport Construction Fund**

Expenses in the Airport Construction Fund have been increased by \$130,574 for the West Apron Rehabilitation project. The reimbursement from the FAA for this project has also been increased by \$117,517 for a net decrease to the fund balance of \$13,507.

### **Bond Funds**

Expenses for bond funded projects have been increased by \$41,775 based on budget changes for the following projects:

• North Ames Water Extension	\$ 125,000
• North Ames Sanitary Sewer Extension	535,824
• 13/14 Arterial Street Program/West Lincoln Way	445,568
• Early work on the Grant Avenue paving project	41,775
• Savings on completed projects	<u>(1,106,392)</u>
	\$ 41,775

### **Water Utility Fund**

Projected Water Utility revenues have been decreased by \$70,050. In 2012/13, the USDA reimbursed the City for their share of the NADC Pump Station project ahead of schedule, causing a reduction in the budget for 2013/14 of \$104,380. This decrease was offset slightly by the \$24,330 developer contribution for the North Ames Water Extension project and by an increase in Public Works engineering and inspection fees of \$10,000.

Expenses in the Water Utility Fund have been increased by \$143,492. \$112,315 of this increase is for Public Works and is largely due to the large number of water main breaks caused by severe winter weather. The \$24,330 of the North Ames Water Extension project to be paid by developer contributions has also been added to the budget. The remaining \$6,847 net increase is caused by shifts between various programs in Water Operations.

The net effect of the revenue and expense changes in the Water Utility Fund is a decrease in the fund balance of \$213,542.

### **Sewer Utility Fund**

Sewer Utility revenues are projected to be \$59,868 lower. The largest contributing factor is the sewer portion of the early payment by the USDA for their portion of the NADC Pump Station

project, which reduced the 2013/14 budget by \$87,499. Additional changes are a reduction in projected flood warning system revenue of \$4,369, the \$30,500 developer contribution for the North Ames Sanitary Sewer Extension project, and an increase in Public Works engineering and inspection fees of \$1,500.

Expenses in the Sewer Utility Fund are being increased by \$36,020 due to the following changes:

• Addition of the North Ames Extension project	\$ 350,500
• Transfer to the Sinking Fund to cover loan payments	184,918
• Decrease in WPC plant maintenance expenses	(132,054)
• Decrease in other WPC operating expenses	(1,948)
• Vertical Turbine Pumps project savings	(115,000)
• Replacement Blowers project savings	(205,000)
• NADC Pump Station project savings	(14,021)
• Public Works operating expense savings	(31,375)
	\$ 36,020

The net effect of the changes to the Sewer Utility Fund's revenues and expenses is a projected decrease in the fund balance of \$95,888.

### **Sewer Sinking Fund**

Expenses of \$184,918 have been added to cover the principal and interest payments being made for loans received from the State Revolving Fund (SRF). A transfer from the Sewer Utility Fund has also been budgeted to cover the debt service, resulting in no effect to the Sinking Fund's projected fund balance.

### **Electric Utility Fund**

Electric expenses have been increased by \$321,747. \$300,000 of the increase is to allow for early expenses in the Units #7 and #8 Fuel Conversion project budgeted in 2014/15. An additional \$21,747 has also been added for relocates associated with various street construction projects. As a result, the Electric Utility Fund's balance is projected to be \$321,747 lower at the end of the fiscal year.

### **Storm Sewer Utility Fund**

Projected Storm Sewer Utility expenses have been reduced by \$8,358, largely due to decreased expenses in Public Works Engineering, resulting in an \$8,358 increase to the fund balance.

### **Fleet Services**

Fleet Services revenue has been increased by \$20,000 due to a \$25,000 increase in departmental reimbursements for collision repairs, and a \$5,000 decrease in charges for non-stocked parts.

Fleet expenses have been reduced by \$30,990, largely due to the postponement of the roofing project at the Maintenance Facility. The \$83,408 budgeted for the roofing project has been reduced to the engineering costs of \$23,408 for 2013/14, a \$60,000 decrease. This change is partially offset by a \$29,010 increase in collision repair costs, unscheduled maintenance, and tool purchases.

The net effect on Fleet Services is a projected increase in its fund balance of \$50,990.

### **Fleet Replacement Funds**

Expenses in the Fleet Replacement Fund have been decreased by \$117,916 due to extending the life of some pieces of equipment that were scheduled to be purchased in 2013/14.

### **Computer Replacement Funds**

Computer Replacement expenses have been increased by \$10,360 to cover the cost of on-site training for the shared Public Safety dispatch system (\$7,000), and a computer replacement that needed to be advanced from 2014/15 (\$3,360) due to failure.

**Fund Structure and Summary of Changes  
For 2013/14 Final Amendments**

	2013/14 Amended Revenues	2013/14 Final Revenues	Revenue Change	2013/14 Amended Expenses	2013/14 Final Expenses	Expense Change	Fund Balance Change
<b>General Fund</b>	30,960,288	31,027,695	67,407	32,718,484	32,735,814	17,330	50,077
<b>Special Revenue Funds:</b>							
Local Option Tax	6,742,902	6,742,902	-	9,484,322	9,484,322	0	0
Hotel Motel Tax	1,650,000	1,650,000	-	1,604,553	1,604,553	0	0
Road Use Tax	5,690,122	5,690,122	-	7,677,718	7,781,543	103,825	(103,825)
Public Safety Special Revenues	113,619	113,619	-	149,479	149,479	0	0
City-Wide Housing	9,000	9,000	-	43,157	43,157	0	0
CDBG	1,175,821	1,175,821	-	1,175,821	1,175,821	0	0
Tax Increment Financing (TIF)	10,866	10,866	-	117,055	126,020	8,965	(8,965)
Employee Benefit Property Tax	1,752,495	1,752,495	-	1,752,495	1,752,495	0	0
Fire/Police Pension	8,000	8,000	-	383,080	383,080	0	0
FEMA/2010 Wind & Flood	601,131	601,131	-	-	-	0	0
Parks & Rec Special Revenues	36,800	36,800	-	24,512	24,512	0	0
Aquatic Center Construction	-	-	-	7,724	7,724	0	0
Library Friends Foundation	357,097	358,097	1,000	947,855	948,855	1,000	0
Library Special Revenues	71,674	71,674	-	285,406	285,406	0	0
Utility Assistance	17,900	17,900	-	17,900	17,900	0	0
Public Art Donations	-	-	-	-	-	0	0
Developer Projects	-	-	-	5,500	5,500	0	0
Economic Development	26,047	26,047	-	-	-	0	0
<b>Sub-Total</b>	<b>18,263,474</b>	<b>18,264,474</b>	<b>1,000</b>	<b>23,676,577</b>	<b>23,790,367</b>	<b>113,790</b>	<b>(112,790)</b>
<b>Permanent Funds:</b>							
Cemetery Perpetual Care	10,500	10,500	-	-	-	0	0
Aquatic Center Trust	8,000	8,000	-	-	-	0	0
<b>Sub-Total</b>	<b>18,500</b>	<b>18,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>0</b>
<b>Debt Service</b>	<b>9,412,134</b>	<b>9,412,134</b>	<b>-</b>	<b>10,082,599</b>	<b>10,082,599</b>	<b>0</b>	<b>0</b>
<b>Capital Projects:</b>							
Special Assessments	247,348	247,348	-	608,197	608,197	0	0
Street Construction	4,154,908	4,133,475	(21,433)	4,068,197	4,041,764	(26,433)	5,000
Airport Construction	961,916	1,079,433	117,517	925,131	1,055,705	130,574	(13,057)
Construction Grants	534,000	534,000	-	363,960	363,960	0	0
Bond Funds	50,000	50,000	-	33,449,559	33,491,334	41,775	(41,775)
<b>Sub-Total</b>	<b>5,948,172</b>	<b>6,044,256</b>	<b>96,084</b>	<b>39,415,044</b>	<b>39,560,960</b>	<b>145,916</b>	<b>(49,832)</b>
<b>Enterprise Funds:</b>							
Water Utility	9,761,464	9,691,414	(70,050)	8,897,491	9,040,983	143,492	(213,542)
Water Construction	4,200,000	4,200,000	-	4,200,000	4,200,000	0	0
Sewer Utility	7,658,152	7,598,284	(59,868)	9,850,666	9,886,686	36,020	(95,888)
Sewer Construction	7,225,529	7,225,529	-	7,225,529	7,225,529	0	0
Sewer Sinking	-	184,918.00	184,918	-	184,918.00	184,918	0
Electric Utility	60,052,560	60,052,560	-	66,842,427	67,164,174	321,747	(321,747)
Parking	883,120	883,120	-	880,224	880,224	0	0
Transit	9,773,460	9,773,460	-	9,639,492	9,639,492	0	0
Transit GSB	160,000	160,000	-	176,170	176,170	0	0
Transit Capital	4,887,362	4,887,362	-	5,206,893	5,206,893	0	0
Transit/Intermodal Facility	17,500	17,500	-	-	-	0	0
Storm Sewer Utility	1,941,390	1,941,390	-	3,587,942	3,579,584	(8,358)	8,358
Ames/ISU Ice Arena	495,623	495,623	-	494,078	494,078	0	0
Ice Arena Capital Reserve	40,000	40,000	-	46,722	46,722	0	0
Homewood Golf Course	252,762	252,762	-	228,529	228,529	0	0
Resource Recovery	4,064,229	4,064,229	-	4,572,769	4,572,769	0	0
<b>Sub-Total</b>	<b>111,413,151</b>	<b>111,468,151</b>	<b>55,000</b>	<b>121,848,932</b>	<b>122,526,751</b>	<b>677,819</b>	<b>(622,819)</b>
<b>Internal Service Funds:</b>							
Fleet Services	2,408,790	2,428,790	20,000	2,411,808	2,380,818	(30,990)	50,990
Fleet Replacement	1,372,538	1,372,538	-	2,650,823	2,532,907	(117,916)	117,916
Information Technology	1,635,926	1,635,926	-	1,679,413	1,679,413	0	0
Computer Replacement	509,163	509,163	-	1,129,482	1,139,842	10,360	(10,360)
Risk Management	2,262,345	2,262,345	-	2,157,091	2,157,091	0	0
Health Insurance	7,012,580	7,012,580	-	7,493,402	7,493,402	0	0
<b>Sub-Total</b>	<b>15,201,342</b>	<b>15,221,342</b>	<b>20,000</b>	<b>17,522,019</b>	<b>17,383,473</b>	<b>(138,546)</b>	<b>158,546</b>
<b>Totals</b>	<b>191,217,061</b>	<b>191,456,552</b>	<b>239,491</b>	<b>245,263,655</b>	<b>246,079,964</b>	<b>816,309</b>	<b>(576,818)</b>



**NOTICE OF PUBLIC HEARING  
AMENDMENT OF CURRENT CITY BUDGET**

The City Council of Ames in STORY County, Iowa

will meet at City Hall, 515 Clark Avenue, Ames, IA

at 7:00 PM on May 27, 2014

(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2014

(year)

by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.  
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	25,199,952	0	25,199,952
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	3	25,199,952	0	25,199,952
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	10,866	0	10,866
Other City Taxes	6	8,381,067	0	8,381,067
Licenses & Permits	7	1,572,200	125,000	1,697,200
Use of Money and Property	8	13,171,917	1,817,055	14,988,972
Intergovernmental	9	25,189,436	102,135	25,291,571
Charges for Services	10	256,951,292	8,919,059	265,870,351
Special Assessments	11	247,348	0	247,348
Miscellaneous	12	1,999,090	52,090	2,051,180
Other Financing Sources	13	25,917,843	0	25,917,843
<b>Total Revenues and Other Sources</b>	14	358,641,011	11,015,339	369,656,350
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	15	16,358,032	0	16,358,032
Public Works	16	5,516,680	35,522	5,552,202
Health and Social Services	17	1,201,022	0	1,201,022
Culture and Recreation	18	7,308,665	13,113	7,321,778
Community and Economic Development	19	3,827,135	8,965	3,836,100
General Government	20	2,565,479	0	2,565,479
Debt Service	21	10,082,599	0	10,082,599
Capital Projects	22	48,506,188	219,436	48,725,624
Total Government Activities Expenditures	23	95,365,800	277,036	95,642,836
Business Type / Enterprises	24	287,452,790	7,251,046	294,703,836
<b>Total Gov Activities &amp; Business Expenditures</b>	25	382,818,590	7,528,082	390,346,672
Transfers Out	26	14,249,814	0	14,249,814
<b>Total Expenditures/Transfers Out</b>	27	397,068,404	7,528,082	404,596,486
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year</b>	28	-38,427,393	3,487,257	-34,940,136
Beginning Fund Balance July 1	29	551,452,305	0	551,452,305
<b>Ending Fund Balance June 30</b>	30	513,024,912	3,487,257	516,512,169

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

The hospital revenues and expenses were erroneously understated in the first amendment by about \$4 million. The rest of the City, excluding the hospital, had a net decrease of \$576,818 in fund balance. Building permit revenue and FAA funding for airport construction were both higher than anticipated. However, expenses increased due to higher than anticipated capital improvement costs, higher snow and ice control costs due to a harsh winter, and the addition of SRF loan debt service payments.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Diane Voss

City Clerk/ Finance Officer Name

**COUNCIL ACTION FORM**

**SUBJECT: ZONING TEXT AMENDMENT REGARDING OBSTRUCTIONS AROUND AIRPORT**

**BACKGROUND:**

Planning staff was previously directed by Council to work on development of options for protecting the continued viability of the Municipal Airport in its current location. In response to this directive, a workshop was held on April 24, 2012 regarding the issue of airport protection against obstructions and incompatible uses. The presentation by a consultant, Mead Hunt, described the full range of protection techniques employed in varying jurisdictions across the country. Council provided comments to go forward with a limited approach to 3 miles around the airport for master planning efforts involving land use changes and for coordination with the county.

**The proposed text amendment addresses an immediate need within Ames to clarify existing and augment the review of potential obstructions to airport approaches in support of modernization of the airport.** Obstructions are generally features that impair vision of a pilot and include controls for tall buildings, vegetation, open water, and wildlife concentration. The proposed amendment does not address general land use compatibility around the airport that would be part of a broader master plan effort.

The Federal Aviation Administration (FAA) does not directly regulate airport obstructions of uses or buildings. The FAA assesses the condition of operations of an airport, and if obstructions impact the airport operations, it then limits the airport's use, rather than the use of the adjoining properties. It is incumbent upon a local jurisdiction to control surrounding obstructions to support the operation of an airport. Typically this protection is accomplished through zoning controls, which restrict building heights and certain land uses in key areas, such as areas in direct alignment with runways. Currently, the only protective regulation in the Municipal Code requires building height compliance with FAA restrictions within only 750 feet of airport property. (See Attachment A) Chapter 329 of the Code of Iowa allows cities to implement controls of obstructions to airport operations beyond those currently employed by the City of Ames.

Previous research was conducted looking at Dubuque, Sioux City, Ankeny, and Council Bluffs to determine their airport protection policies. That research showed that many cities with airport protection ordinances regulated land uses around their airports. This information came from a Department of Transportation (DOT) database. Most ordinances included only generalized statements about prohibiting uses that cause glare to a pilot's visibility or create electromagnetic interference. Of the cities researched, only the Council Bluffs ordinance truly regulated specific land uses. In that case, the restrictions were only in the Runway Protection Zone (RPZ), also known as Zone A in modern ordinances. (See Attachment B)

The RPZ is the trapezoidal area immediately beyond the runway itself, but not as long as the Approach Surface to the airport. Controlling uses and building height as obstructions is most critical in this area. Fortunately, the City of Ames controls nearly all of its RPZ area either by ownership or easement. However, the City only controls some of the approach surface due to its large size. It is within the approach area that properties have the most potential to violate the height restrictions of the established FAA airport airspace zones (FAR Part 77 Imaginary Surfaces). (See Attachment B, Land Use Plan of Airport Property, an excerpt from the 2008 Ames Municipal Airport Master Plan, showing actual RPZ's.)

FAR Part 77 identifies a plane of imaginary surfaces above an airport and within the approach path of the runways that creates a clear zone for safety of air traffic in and out of the airport. The size and location of each imaginary surface is based on the category of each runway according to the type of instrument approach available or planned for that runway. The height restriction is then calculated in relation to the ground elevation, airplane approach, and distance from the airport runway.

The proposed text amendment is in response to a desire to apply for a General Aviation Vertical Infrastructure (GAVI) Program grant through the Iowa Department of Transportation's Office of Aviation. Publicly owned general aviation airport sponsors may apply for GAVI projects that include such uses as landside development and renovation of airport terminals, hangars, maintenance buildings, and fuel facilities. As a requirement of the grant approval, the City is required to have in place an ordinance that addresses obstructions such as uses and heights within the airspace zones of the airport.

Based on the FAA's regulations for imaginary airspace surfaces, which is described in FAR Part 77 of the FAA guidance on airspace protection and which sets the airspace zones based on the type and size of the airport runway, staff has found that only approximately 20 properties could potentially exceed the airspace zone height restrictions based on the underlying zoning district height allowances. (See Attachment C) With the small number of properties affected by the clear zones, staff did not feel that an overlay district was needed for regulations. Staff determined that obstruction regulations incorporated into the zoning code could address height and use restrictions needed to protect the airport viability, as well as to meet the needs of the airport for future grant applications.

At this time staff is not proposing specific use limitations for the Runway Protection Zone, due primarily to the limited extent of the RPZ. An overlay zone could be created to specifically limit the types of uses where concentrations of people may occur, such as in shopping centers, churches, etc. Such an overlay would go beyond the general height limitations and obligation to maintain properties free of obstructions that are recommended by staff.

## **CURRENT CODES:**

The following sections of the City's zoning ordinance contain provisions applicable to airports:

### General Development Standards:

Section 29.408(6) Height Near Airports.

Heights of buildings constructed within 750 feet of the property boundary of any airport shall be in compliance with height restrictions from the Federal Aviation Administration.

### Wireless Communication Facilities:

Section 29.1307(7)(l) Air Safety.

Support structures 200 feet in height or taller, or those near airports, shall meet all Federal Aviation Administration regulations.

### Wind Energy Systems (WES):

Section 29.1310(28)(b):

No Small WES shall be constructed, altered, or maintained so as to project above any of the imaginary airspace surfaces described in FAR Part 77 of the FAA guidance on airspace protection.

## **PROPOSED AMENDMENTS:**

The following sections describe proposed amendments to the Zoning Code to further the intent of limiting obstructions in the approach zones and RPZ. New language is underlined and deleted language is in strike-out format. A draft ordinance is also included with this report for reference (See Attachment D).

### Add to Article 2, Definitions (Section 29.201):

RUNWAY PROTECTION ZONE (RPZ) - Runway protection zone is a trapezoidal area "off the end of the runway threshold established to enhance the protection of people and property on the ground" in the event an aircraft lands or crashes beyond the runway end. Runway Protection Zones underlie a portion of the approach closest to the airport.

### Add to Article 4, General Development Standards (Section 29.408(6)):

~~Height Near Airports.~~ **Airport Obstruction Regulations:**

~~Heights of buildings constructed within 750 feet of the property boundary of any airport shall be in compliance with height restrictions from the Federal Aviation Administration.~~

#### (a) Height Limitations:

Except as otherwise provided in this section, no structure shall be erected, altered, or maintained, and no tree or vegetation shall be allowed to grow in any airport airspace zone (FAA Part 77 Imaginary Surfaces) described in the Ames Municipal Airport Master Plan to a height in excess of the applicable height limit therein established for such zones.

(b) Site Improvements Limitations:

Notwithstanding any other provisions of this Ordinance, no use may be made of land or water within any airport airspace zone in such a manner as to create electrical interference with navigational signals or radio communication between the airport and aircraft, make it difficult for pilots to distinguish between airport lights and others, result in glare in the eyes of pilots using the airport, impair visibility in the vicinity of the airport, create bird strike hazards, or otherwise in any way endanger or interfere with the landing, takeoff, or maneuvering of aircraft intending to use the airport.

Add to Article 13, Wireless Communication Facilities (Section 29.1307(7)(c)):

Antenna Height.

The applicant shall demonstrate, to the reasonable satisfaction of the Zoning Board of Adjustment, that the antenna is the minimum height required to function satisfactorily. ~~No antenna that is taller than this minimum height shall be approved.~~ No antenna or antenna support structure shall be constructed, altered, or maintained so as to project above any of the imaginary airspace surfaces described in FAR Part 77 of the FAA guidance on airspace protection.

**Planning and Zoning Commission Recommendation**

The Planning and Zoning commission held a public hearing on this proposed text amendment on May 7, 2014, and voted 5-0 in support of the amendment with discussion about effects on use of properties near the airport and how the FAA does not restrict use directly, but instead controls how an airport may operate.

**ALTERNATIVES:**

1. The City Council can adopt the zoning text amendment and approve the specified revisions to Article 2, Article 4, and Article 13 of the Zoning Code in order to establish obstruction restrictions for land within the FAA airport imaginary surfaces airspace zones as described in the Ames Municipal Airport Master Plan.
2. The City Council can deny the proposed text amendment.
3. The City Council can refer this issue back to staff for further information.

**MANAGER'S RECOMMENDATION:**

Staff currently administers the airport restrictions through site plan review to the extent practicable, based on a height limit of buildings within 750 feet of the property line of the airport. However, this practice is not consistent with DOT requirements to have explicit ordinances addressing issues of obstructions. Staff believes that the proposed amendments are a reasonable revision to the Zoning Code to address the concern over obstructions within the airport airspace clear zones and to meet DOT grant requirements.

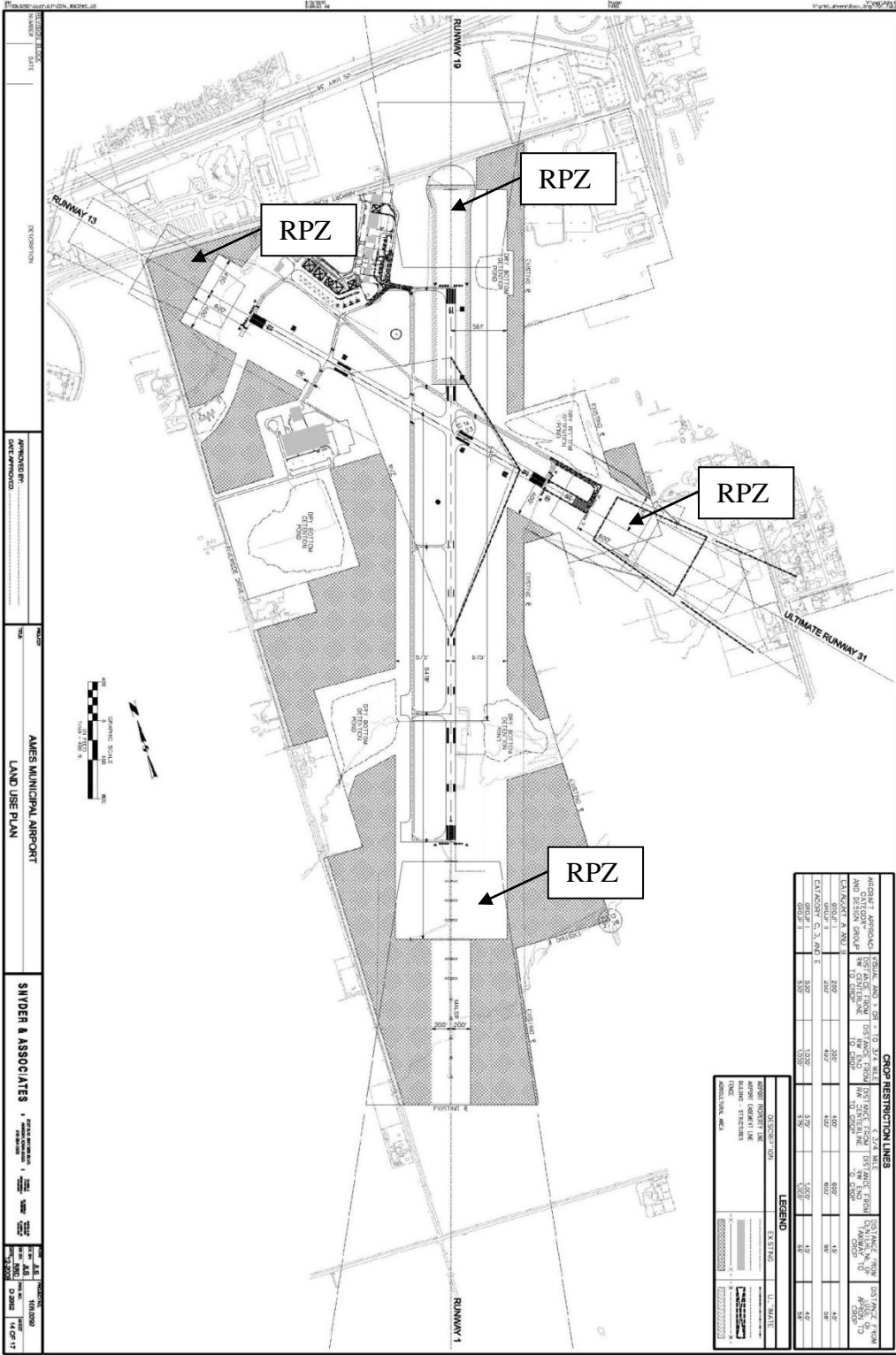
The height limitations will be consistent with current practice and do allow for reasonable use of the property within the approach zones to the runways. The general site improvement use limitations will eliminate the most general obstructions to the RPZ.

It will allow for use of the property consistent with the zoning with no direct limitations on uses. Final site design and arrangement of uses on a site will still be subject to minor site plan approvals.

Therefore, it is the recommendation of the City Manager that the Council adopt Alternative #1, thereby approving the zoning text amendment to Article 2, Article 4, and Article 13 of the Zoning Code in order to establish use and height restrictions for land within the FAA airport imaginary surfaces airspace zones as described in the Ames Municipal Airport Master Plan.



# Attachment B Land Use Plan of Airport Property



PROJECT: AMES MUNICIPAL AIRPORT  
 DATE APPROVED: \_\_\_\_\_  
 DRAWN BY: \_\_\_\_\_  
 CHECKED BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 SHEET NO. 1 OF 17

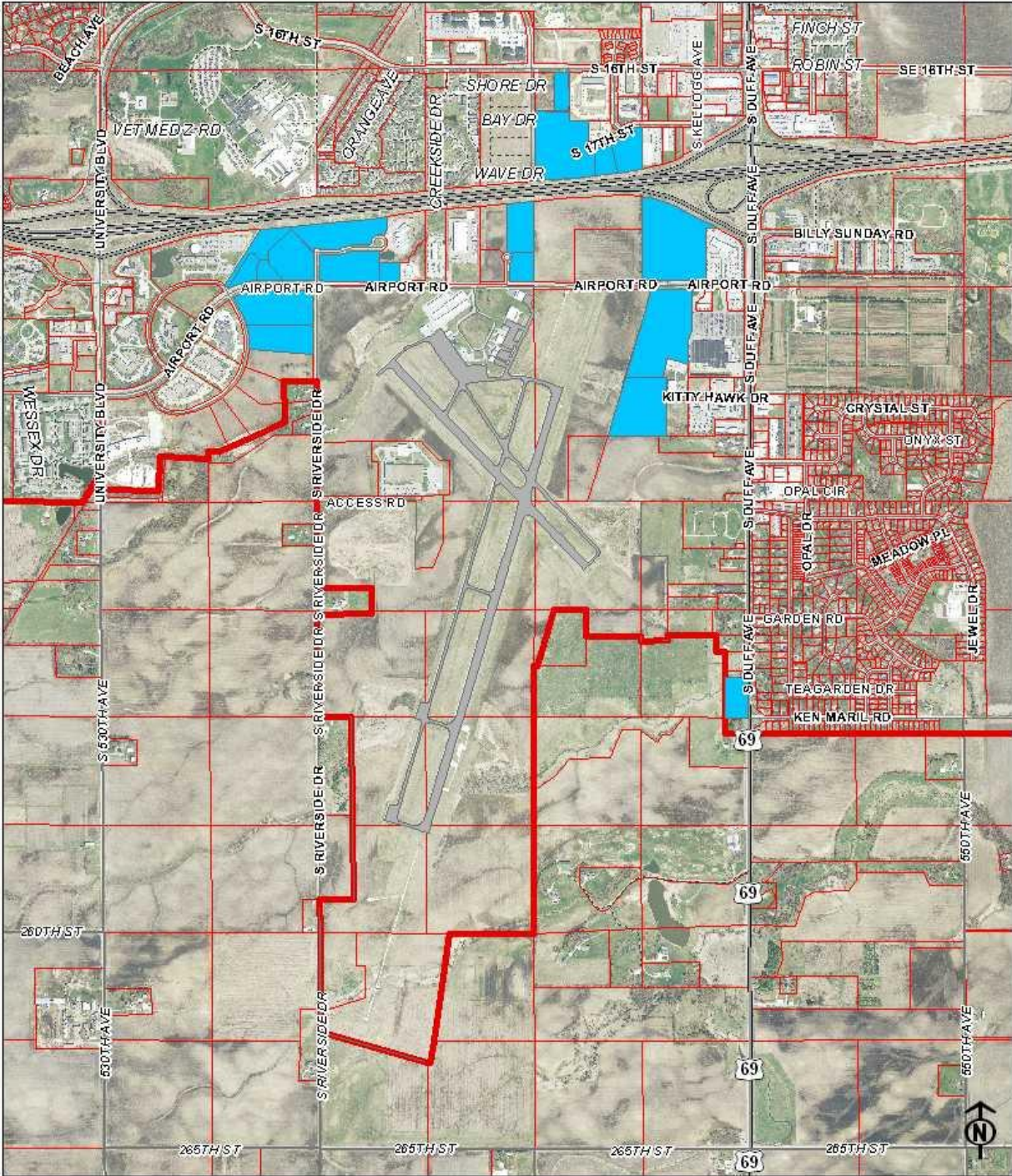
GROUP	DESCRIPTION	DATE	BY	REVISION
GROUP 1	REVISION AND 30' TO 50' BUFFER	10/15/10	SNYDER	1
GROUP 2	REVISION AND 30' TO 50' BUFFER	10/15/10	SNYDER	2
GROUP 3	REVISION AND 30' TO 50' BUFFER	10/15/10	SNYDER	3
GROUP 4	REVISION AND 30' TO 50' BUFFER	10/15/10	SNYDER	4
GROUP 5	REVISION AND 30' TO 50' BUFFER	10/15/10	SNYDER	5
GROUP 6	REVISION AND 30' TO 50' BUFFER	10/15/10	SNYDER	6
GROUP 7	REVISION AND 30' TO 50' BUFFER	10/15/10	SNYDER	7
GROUP 8	REVISION AND 30' TO 50' BUFFER	10/15/10	SNYDER	8
GROUP 9	REVISION AND 30' TO 50' BUFFER	10/15/10	SNYDER	9
GROUP 10	REVISION AND 30' TO 50' BUFFER	10/15/10	SNYDER	10

SYMBOL	DESCRIPTION
(Pattern)	RESTRICTED PARKING ZONE
(Pattern)	PROPOSED IMPROVEMENT LINE
(Pattern)	EXISTING
(Pattern)	UTILITY



**Attachment C**  
**Properties with Potential to Impact Airspace Based on Zoning Standards**



**Properties with Potential to Impact Airspace Restrictions Based on Height**





**ORDINANCE NO.**

**AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE CITY OF AMES, IOWA, BY REPEALING CHAPTER 29 SECTION 29.201(184) AND ENACTING NEW SECTIONS 29.184(A) AND 29.184(B), REPEALING CHAPTER 29 SECTION 408(6) AND ENACTING A NEW CHAPTER 29 SECTION 408(6)(A)&(B) AND REPEALING CHAPTER 29 SECTION 1307(7)(C) AND ENACTING A NEW CHAPTER 29 SECTION 29.1307(7)(C) THEREOF, FOR THE PURPOSE OF ESTABLISHING DEFINITIONS AND USE AND HEIGHT RESTRICTIONS FOR LAND WITHIN THE FAA AIRPORT IMAGINARY SURFACES AIRSPACE ZONES AS DESCRIBED IN THE AMES MUNICIPAL AIRPORT MASTER PLAN; REPEALING ANY AND ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT TO THE EXTENT OF SUCH CONFLICT; AND ESTABLISHING AN EFFECTIVE DATE.**

**BE IT ENACTED**, by the City Council for the City of Ames, Iowa, that:

Section One. The Municipal Code of the City of Ames, Iowa shall be and the same is hereby amended as follows:

**“Sec. 29.201. DEFINITIONS.**

\* \* \*

(184A) **RUNWAY PROTECTION ZONE (RPZ)** - Runway protection zone is a trapezoidal area “off the end of the runway threshold established to enhance the protection of people and property on the ground” in the event an aircraft lands or crashes beyond the runway end. Runway Protection Zones underlie a portion of the approach closest to the airport.

(184B) **SALVAGE YARD** means any open area on any parcel of land used for dismantling, storing, abandonment or keeping of junk or machinery, or the dismantling or abandonment of motor vehicles, other vehicles or parts thereof. “Salvage Yard” shall not include any vehicular storage areas.

\* \* \*

**Sec. 29.408. OTHER GENERAL DEVELOPMENT STANDARDS.**

\* \* \*

**(6) Airport Obstruction Regulations:**

(a) **Height Limitations:** Except as otherwise provided in this section, no structure shall be erected, altered, or maintained, and no tree or vegetation shall be allowed to grow in any airport airspace zone (FFA Part 77 Imaginary Surfaces) described in the Ames Municipal Airport Master Plan to a height in excess of the applicable height limit therein established for such zones.

(b) **Site Improvements Limitations:** Notwithstanding any other provisions of this Ordinance, no use may be made of land or water within any airport airspace zone in such a manner as to create electrical interference with navigational signals or radio communication between the airport and aircraft, make it difficult for pilots to distinguish between airport lights and others, result in glare in the eyes of pilots using the airport, impair visibility in the vicinity of the airport, create bird strike hazards, or otherwise in any way endanger or interfere with the landing, takeoff, or maneuvering of aircraft intending to use the airport.

\* \* \*

**Sec. 29.1307. WIRELESS COMMUNICATIONS FACILITIES**

\* \* \*

(7) **Standards for Special Use Permit.** The following standards and procedures, in addition to those contained in Section 29.1503, shall apply to the issuance of a Special Use Permit for a cell site with antenna:

\* \* \*

(c) **Antenna Height.** The applicant shall demonstrate, to the reasonable satisfaction of the Zoning Board of Adjustment, that the antenna is the minimum height required to function satisfactorily. No antenna or antenna support structure shall be constructed, altered, or maintained so as to project above any of the imaginary airspace surfaces described in FAR Part 77 of the FAA guidance on airspace protection.”

\* \* \*

Section Two. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed to the extent of such conflict, if any.

Section Three. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Diane R. Voss, City Clerk

\_\_\_\_\_  
Ann H. Campbell, Mayor

**COUNCIL ACTION FORM**

**SUBJECT: ENGINEERING SERVICES FOR CONVERTING THE POWER PLANT FROM COAL TO NATURAL GAS**

**BACKGROUND:**

In recent years the electric utility industry, and particularly utilities with fossil-fueled generation resources, has been challenged by the introduction of several major environmental regulations promulgated by the United States Environmental Protection Agency (EPA). At the same time, the price and supply of natural gas has improved significantly in the United States. These two factors together have forced the industry to seriously evaluate its strategies of how to generate electric power. In the face of these forces, the City of Ames, with its two coal-fired generating units 47 and 32 years old, has carefully assessed its future role of supplying power for the City's electric ratepayers.

On November 12, 2013, the City Council voted to convert the City's power plant from coal to natural gas. Implementing this decision will require a significant amount of engineering, installation of equipment, and modification and construction in the power plant. The first order of business following Council approval last November was for staff to develop and write a scope of work and specification for the engineering services needed to convert the power plant from coal to natural gas.

On March 25, 2014, the City issued a Request for Proposal (RFP) for "Engineering Services for Converting the City of Ames Steam Electric Plant from Coal to Natural Gas". The RFP documents were initially issued by the City to 12 engineering firms. The RFP was advertised on the Current Bid Opportunities section of the Purchasing webpage, and was also sent to one plan room. Ultimately, the RFP document was issued to a total of 24 firms. A pre-proposal/site visit meeting was held April 10, and proposals were due on April 25, 2014.

The scope of work as outlined in the RFP for engineering the conversion was subdivided into the five phases listed below:

- Phase 1      Perform Engineering Necessary to Produce Plans and Specifications for Bidding Natural Gas Burners, Igniters, and Boiler Modeling
  
- Phase 1A     Provide Bidding Assistance to the City for the Procurement of Natural Gas Burners, Igniters and Boiler Modeling

- Phase 2 Perform Engineering Necessary to Produce Plans and Specifications for Bidding the Conversion of the City's Steam Electric Plant from Coal to Natural Gas
- Phase 2A Provide Bidding Assistance to the City for the Selection of the Contractor(s) to Perform the Work to Convert the City's Steam Electric Plant from Coal to Natural Gas
- Phase 3 Provide Construction Management Services to the City during the Conversion of the City's Steam Electric Plant from Coal to Natural Gas

On April 25, 2014, the City received competitive proposals from nine firms. Copies of each proposal were delivered to members of a select committee for evaluation. The committee consisted of the Director of Electric Services, the Assistant Director of Electric Services, the Electric Services Maintenance Superintendent, the Electric Services Operations Superintendent, and the Power Plant Engineer.

The committee members independently evaluated and scored the proposals in two separate steps.

STEP 1:

In the first step, the nine proposals were evaluated and scored considering the following criteria:

- Firm's Capability (Relevant Knowledge and Experience)
- Team's Qualifications and Responsiveness
- Project Comprehension and Proposal Quality
- Resources and Commitment to the Project
- Price

**Council should note that price in this proposal process was not a majority weighting factor in the overall evaluation.**

Based on the results of the committee members' evaluations, the scores for Step 1 are shown in the table below:

Offerors	Averaged Scores	Evaluated Amount*	Not-to-Exceed Amount
<b>Burns &amp; McDonnell Kansas City, MO</b>	<b>882</b>	<b>\$1,100,000</b>	<b>\$1,600,000</b>
<b>Sargent &amp; Lundy, LLC Chicago, IL</b>	<b>797</b>	<b>\$1,995,000</b>	<b>\$1,995,000</b>
<b>Black &amp; Veatch Corporation Overland Park, KS</b>	<b>765</b>	<b>\$3,840,000</b>	<b>\$3,840,000</b>
Kiewit Power Engineers Co. Lenexa, KS	700	\$1,122,816	\$1,212,929
Sega Inc Stilwell, KS	564	\$1,308,000	\$1,308,000
URS Chicago, IL	559	\$1,243,608	\$1,243,608
Bibb Engineers Architects & Constructors Kansas City, MO	550	\$1,518,107	\$1,518,107
Lutz, Daily & Brain, LLC Consulting Engineers Overland Park, KS	495	\$2,854,000	\$2,854,000
Zachry Engineering Minneapolis, MN	438	\$2,025,000	\$2,025,000
* Both Burns & McDonnell and Kiewit Power Engineers Co. proposed additional options in each of their proposals. The Evaluated Amount column does not include options recommended by these two companies. The Not-to-Exceed Amount includes the proposed additional options from these two firms.			

Scores were based on evaluating each criteria on a scale of 1 to 10. The evaluation of the five criteria elements by each committee member was worth a maximum cumulative score of 1,000 possible points. The average scores for each proposal shown in the table above was the average of the individual scores of the five committee members.

**STEP 2:**

**The evaluation team invited the top three firms from Step 1 to Ames for oral presentations.** Each firm brought as many key members (especially the team leader or project manager) as possible of their team to the presentation.

The presentations were evaluated and scored utilizing the following criteria:

- Relevant Knowledge and Experience of the Team
- Comprehension and Understanding of the Project
- Project Plan and Approach –Ability to Successfully Perform the Work
- Attitude of the Team for the Project
- Presentation’s Quality and Thoroughness

Based on the results of the committee members' evaluations, the scores for Step 2 are shown in the table below:

Offerors	Averaged Scores	Not-to-Exceed Amount
<b>Sargent &amp; Lundy, LLC Chicago, IL</b>	<b>892</b>	<b>\$1,995,000</b>
Burns & McDonnell Kansas City, MO	780	\$1,600,000
Black & Veatch Corporation Overland Park, KS	704	\$3,840,000

Scores were assigned following the same process and formula described for the previous phase, with a maximum possible cumulative score of 1,000 points.

**Based on the averaged weighted scores and a unanimous decision by the evaluation committee, it is recommended that a contract for this work be awarded to Sargent & Lundy, LLC, Chicago, IL, in the not-to-exceed amount of \$1,995,000. Actual payments would be calculated based on unit prices (as proposed) for actual work performed.**

Through their proposal and subsequent presentation, Sargent & Lundy distinguished themselves from the other semi-finalists in the following ways:

1. They had significantly more experience converting power plant units over to natural gas.
2. Their team assigned to this project offered greater experience and resources on how to co-fire refuse derived fuel (RDF) with natural gas.
3. Their team also offered greater knowledge and resources for assessing the effects of firing natural gas in boilers designed to burn coal, and then for ascertaining the possible modifications to optimize these boilers to now burn natural gas.
4. They had a clear and proven approach on how to integrate the specifying and selection of natural gas burners and igniters with modeling the boiler as a whole. Establishing the relationship of the natural gas burners/igniters with the performance of the rest of the boiler via a model analysis is very important, and appears to be necessary for the suppliers of the natural gas burners and igniters to commit to providing performance guarantees for steam output and air emissions (NOx and CO).
5. Finally, Sargent & Lundy's comprehension of the project, their project plan and approach, and the relevant knowledge and experience of their team, especially



pertaining to the critical defining elements of the work scope, was superior to the other semi-finalists.

Funding for the engineering necessary to convert the power plant over to natural gas will come from the "Unit #7 and #8 Fuel Conversion" Capital Improvements Plan project, which included \$2,000,000 in the 2014/15 fiscal year for this work. The total estimated cost of this conversion project, including the cost for engineering, is \$36,880,000.

**ALTERNATIVES:**

1. Award a contract to Sargent & Lundy, LLC, Chicago, IL, for the Engineering Services for Converting the City of Ames Power Plant from Coal to Natural Gas in the not-to-exceed amount of \$1,995,000.
2. Direct staff to negotiate an agreement with the firm offering the lowest proposal price, which is Kiewit Power Engineers Co., at a price of \$1,212,929 or with one of the other companies that submitted a proposal.
3. Reject all proposals and re-issue the RFP for a new round of proposals. This would delay the conversion of the power plant from coal to natural gas by at least two months, impacting a schedule that is already very challenging and extremely tight.

**MANAGER'S RECOMMENDED ACTION:**

Conversion of the City's Power Plant (Units 7 & 8) from coal to natural gas was approved by City Council on November 12, 2013. This conversion is needed in order for the Power Plant to remain in compliance with state and federal air regulations. At this juncture, the most notable of these regulations is the Mercury and Air Toxics Standard (MATS). The first essential step on the path to converting the power plant over to natural gas is approval of a contract for the necessary engineering services for this project, which this action addresses.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.

The City Council should remember that the other essential component of the conversion to natural gas is the determination of how the gas will be transported to our power plant, either through a City-owned or through an Alliant Energy line. The staff is currently analyzing these two options to develop a recommendation to the City Council for the preferred course of action.