

COUNCIL ACTION FORM

SUBJECT: FINAL PURCHASES FOR LIBRARY RADIO FREQUENCY IDENTIFICATION PROJECT, PHASE II

BACKGROUND:

The project to convert the Library's collection to a Radio Frequency Identification (RFID) system was included in the 2011-2016 Capital Improvement Plan (CIP) and was divided into two phases. Phase I, which was for tags and equipment necessary for labeling the collection, was completed in FY 2011/12. Phase II, which is for the acquisition of security gates and equipment necessary for self-serve check-out and inventory management, was begun in the fall of 2012. At that time, a portion of the equipment was purchased and installed for use in the temporary Library at 620 Lincoln Way. Purchase of the remainder of the equipment was intentionally delayed so that it could be installed in the renovated and expanded building.

SirsiDynix/Bibliotheca of Lehi, Utah, was selected in 2012 as the vendor of choice for both phases of the RFID project. **The self-check units being purchased now are not those that were offered in the original Request for Proposal (RFP). The new units represent a significant hardware upgrade that capitalizes on research and development that has occurred over the past two years. The new models are very user friendly, intuitive to use, and correct issues that were identified with the models APL is currently using.** They are fully compatible with the Library's software and security gates, and fit appropriately into the designated spaces in the new building.

The current available balance in the RFID Project is \$146,033. The equipment to be purchased now consists of seven free-standing self-check units with SmartPay and cash payment systems; security gates; licenses; shipping; and installation services, at a total cost of \$107,188.92. **After this purchase has been approved and finalized, the unspent \$38,844 will be available for other City CIP projects.**

ALTERNATIVES:

1. Approve the purchase of the remaining equipment needed to complete Phase II of the Library's Radio Frequency Identification (RFID) Project from SirsiDynix of Lehi, Utah, in the amount of \$107,188.92.
2. Do not approve the purchase at this time.

MANAGER'S RECOMMENDED ACTION:

The Library is ready to enter into the final phase of the RFID project awarded in March 2012. The equipment being purchased will complete the Library's transition to a Radio Frequency Identification system for circulation, security, and management of the Library collections. The equipment to be purchased now will be delivered to the permanent facility on Douglas Avenue and installed for use in the renovated and expanded space. The units being ordered are the updated models currently in production.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the purchase of the remaining equipment needed to complete Phase II of the Library's Radio Frequency Identification (RFID) Project from SirsiDynix of Lehi, Utah, in the amount of \$107,188.92.