

COUNCIL ACTION FORM

**SUBJECT: 2014/15 COLLECTOR STREET PAVEMENT IMPROVEMENTS –
 WOODLAND STREET (WEST STREET TO FOREST GLEN STREET)
 AND WEST STREET (HILLCREST AVENUE TO SHELDON AVENUE)**

BACKGROUND:

This is the annual program for reconstruction or rehabilitation of collector streets. Locations are prioritized in accordance with the most current street condition inventory. The locations for 2014/15 are Woodland Street from West Street to Forest Glen Street and West Street from Hillcrest Avenue to Sheldon Avenue.

This contract involves the design of the project, including at least two public informational meetings, coordination with Iowa State University, design of pavement improvements, drainage analysis and design of respective storm sewer improvements, and evaluation of the existing sanitary and storm sewer pipe structure. Services to be performed include a base survey, evaluation of construction technique, area drainage analysis, parking analysis, preparation of plans and specifications, notification and coordination with right of way users, and attendance at a pre-construction meeting. Services for the project include plan development and all required submittals to meet local letting requirements, with an anticipated winter 2014 letting for construction during the Iowa State University summer session in 2015.

Proposals for this work were received from six engineering firms and were evaluated according to the following criteria: Project Understanding, Design Team, Key Personnel, Previous Experience, Project Approach, Responsiveness, Ability to Perform Work, Proposed Project Design/Letting Schedule, and Estimated Contract Cost. Listed below is the ranking information based on this evaluation:

Proposal Ratings/Rankings	Overall Rank	Estimated Fee
2014/15 Collector Street Pavement Improvements (Woodland Street and West Street)		
Bolton & Menk, Inc.	3	\$78,300
Civil Design Advantage, LLC	1	\$82,400
Clapsaddle-Garber Associates, Inc.	2	\$78,000
Howard R. Green, Inc.	5	\$89,000
Snyder & Associates	5	\$99,400
Veenstra & Kimm, Inc.	4	\$89,100

Staff has negotiated a contract with the highest ranked firm, Civil Design Advantage, LLC from Grimes, Iowa. This consultant has performed sound engineering work for the City in the past, most recently on the 2010/11 and 2011/12 Downtown Pavement Improvements programs.

ALTERNATIVES:

1. Approve the engineering services agreement for the 2014/15 Collector Street Pavement Improvements (Woodland Street and West Street) with Civil Design Advantage, LLC from Grimes, Iowa, in an amount not to exceed \$82,400.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

MANAGER'S RECOMMENDED ACTION:

Based on staff's evaluation using the above criteria, Civil Design Advantage will provide the best value to the City in designing this project.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the engineering services agreement for the 2014/15 Collector Street Pavement Improvements (Woodland Street and West Street) with Civil Design Advantage, LLC from Grimes, Iowa, in an amount not to exceed \$82,400.