

**TO:** Members of the City Council

**FROM:** Ann H. Campbell, Mayor

**DATE:** December 13, 2013

**SUBJECT:** Appointment to Fill Vacancy on the Analysis of Social Services Evaluation Team (ASSET)

Amber Corrieri, member of ASSET, has submitted her resignation from the Team. She resigned her position after being elected to serve on the Ames City Council.

Since Amber's term of office on ASSET does not expire until April 1, 2016, an appointment needs to be made to fill this vacancy. Therefore, I request that the City Council approve the appointment of Andrew Potter to fill the unexpired term of office on ASSET.

AHC/jlr