

COUNCIL ACTION FORM

SUBJECT: WINTER & SUMMER TREE TRIMMING ALONG RIGHTS OF WAY

BACKGROUND:

Public Works staff requires various tree trimming and stump grinding along streets and other public rights-of-way during the winter and summer seasons. The 2013/14 budget includes \$82,660 to contract for this work.

The following bids were received on September 26, 2013:

<u>Bidder</u>	<u>2013/14 WINTER & SUMMER TREE TRIMMING</u>	
	<u>Bid Amount – Winter</u>	<u>Bid Amount - Summer</u>
LawnPro L.L.C., Colo IA	\$ 37.50/Crew Hour	\$ 39.50/Crew Hour
Dan's Custom Landscapes, Ames IA	\$110.00/Crew Hour	\$150.00/Crew Hour
Greener Lawns Tree Service, Hannibal MO	\$165.15/Crew Hour	\$165.15/Crew Hour

As shown in the bid results, the contract will be by the hour and will be continually monitored by staff to stay within budget. The estimated amount needed for the winter tree trimming contract is \$40,000, and the summer tree trimming contract is estimated at \$35,000. These needs require a contract totaling \$75,000, which will leave \$7,660 for other miscellaneous work.

ALTERNATIVES:

1. Approve a Winter & Summer Tree Trimming contract for FY 2013/14 with LawnPro L.L.C., Colo, IA, in the amount of \$75,000.
2. Approve a Winter & Summer Tree Trimming contract for FY 2013/14 with one of the other two contractors.
3. Reject all bids and attempt to purchase tree trimming on an as-need basis.

MANAGER'S RECOMMENDED ACTION:

This tree trimming is important to keep the City's streets and right-of-ways safe. The low bid was very competitive, and adequate funding is included in the budget for this service.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the award of contract for the 2013/14 Winter and Summer Tree Trimming to LawnPro L.L.C., Colo, IA, in the amount of \$75,000.