

**COUNCIL ACTION FORM**

**SUBJECT:**        **APPOINTMENTS TO CENTRAL IOWA REGIONAL HOUSING  
AUTHORITY (CIRHA) BOARD OF COMMISSIONERS**

**BACKGROUND:**

Back in March 2011, the City Council approved a 28-E intergovernmental agreement with Central Iowa Regional Housing Authority (CIRHA) to operate and administer the City's Section 8 Housing Choice Voucher Program within the Ames jurisdiction. As part of the 28-E agreement, the City Council authorized the Mayor to appoint a member and an alternate to represent the City on CIRHA's Board of Commissioners.

Judy Parks, Assistant City Attorney at that time, was appointed as the primary representative; and Doug Garnett, Human Resources Officer, was designated as the alternate. Although Housing Coordinator Vanessa Baker-Latimer was ineligible to serve in this role in 2011, she is now eligible to do so. Appointing her as the primary representative on CIRHA's Board of Commissioners for Ames/Story County would now be appropriate. Staff is currently working to identify a person to serve as the alternate.

**ALTERNATIVES:**

1. The City Council can approve the appointment of Housing Coordinator Vanessa Baker-Latimer as the primary Board Member Representative to the CIRHA Board of Commissioners for Ames/Story County.
2. The City Council can choose to retain Judy Parks as the Ames/Story County representative to the CIRHA Board of Commissioners.

**MANAGER'S RECOMMENDED ACTION:**

Given that Judy Parks has now been appointed City Attorney and has departmental managerial duties in addition to legal ones, and that Doug Garnett is no longer employed with the City, it is appropriate to designate two new individuals to the Board.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, thereby appointing Vanessa Baker-Latimer, Housing Coordinator, as the primary Board Member representative to the CIRHA Board of Commissioners for Ames/Story County.