

COUNCIL ACTION FORM

SUBJECT: ACQUISITION OF ELECTRIC METERS FOR ELECTRIC SERVICES

BACKGROUND:

This bid is for an annual contract to purchase residential single phase, poly phase, programmable demand type, and power quality socket type electric meters to meet the needs of the Electric Services Department. The term of this contract will be from July 1, 2012 through July 31, 2013. There are also four annual renewal options.

These materials are standard Electric Services Department Technical Services Division items. The approved FY 2012/13 budget includes \$128,138 for the purchase of electric meters. Bids for these materials were received on June 14, 2012, as shown on the attached report. Bid prices are exclusive of sales taxes, which are applicable to the purchase of this equipment and are paid directly by the Utility. For evaluation purposes, the bids received were calculated using estimated needs for the coming fiscal year. However, the actual costs will be based on quantities received and unit prices bid. No contract amount is being authorized at this time, since payments will be made as meters are purchased.

The Technical Services Supervisor has reviewed the bids and determined that the low bid submitted by Fletcher Reinhardt Company meets the needs of the Electric Services Department.

ALTERNATIVES:

1. Award an annual contract for the purchase of residential single phase, poly phase, programmable demand type, and power quality socket type electric meters to Fletcher Reinhardt Company, Cedar Rapids, Iowa, in accordance with unit prices bid.
2. Reject all bids and purchase meters on an as needed basis.

MANAGER'S RECOMMENDED ACTION:

This contract will provide for the annual needs of the Electric Services Department for residential electric meters.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the award of contract to Fletcher Reinhardt Company, Cedar Rapids, Iowa, in accordance with unit prices bid, plus applicable sales taxes.



	Est Qty. for FY 12/13	Fletcher Reinhardt	RESCO	RESCO	Electro Industries	Vision Industries
Single Phase			Opt. 2	Opt. 1		
Form 1S	8	\$57.50	\$157.61	\$29.35		
Form 2S, 200 class	864	\$28.50	\$157.61	\$26.63		Mfg. Not
Form 2S, 320 class	12	\$57.50	\$173.91	\$38.04	No Bid	Preapproved
Form 2K	4	\$136.00	\$157.61			
Form 25S	192	\$65.50	\$54.00	\$41.30		
Est. Total		\$38,894.00	\$150,521.28	Group Incomplete		
Poly Phase & Demand						
Form 3X	4	\$177.00	\$190.22			
Form 9S/8S	12	\$176.00	\$190.22			
Form 45S	4	\$175.00	\$190.22			
Form 2S	4	\$169.00	\$190.22	No Bid	No Bid	No Bid
Form 12S	4	\$175.00	\$190.22			
Form 16/15S	16	\$175.00	\$190.22			
Form 25S	4	\$175.00	\$190.22			
Est. Total		\$8,396.00	\$9,130.56			
Power Quality Socket Type						
Form 9S	12	\$3,224.00	\$5,829.93		\$3,836.00	
Est. Total		\$38,688.00	\$69,959.16		\$46,032.00	