

**COUNCIL ACTION FORM**

**SUBJECT: ENCROACHMENT PERMIT FOR SIGN AT 2515 CHAMBERLAIN**

**BACKGROUND:**

The tenant in the building at 2515 Chamberlain, AJ's Liquor II, has requested an encroachment permit to allow a sign to occupy City right-of-way. The proposed sign totals 12 square feet, and should not impair the operation of the roadway.

The requirements of Section 22.3 of the Municipal Code have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office.

**ALTERNATIVES:**

1. Approve the encroachment request for 2515 Chamberlain.
2. Deny this request.

**MANAGER'S RECOMMENDED ACTION:**

By complying with the City's encroachment requirements, this request can be granted without unduly endangering the public.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for the sign at 2515 Chamberlin.



client: \_\_\_\_\_  
phone: \_\_\_\_\_  
contact: Jason Schneider  
ph/fax: 232-4738 / 232-2202

**proof accepted**

CUSTOMER INITIALS

**First Class SIGNS**  
720 E. Lincoln Way Ames, Iowa 50010



**3' x 4' lighted sign cabinet  
mounted perpendicular to the building**

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