

ITEM # 28
DATE 6-8-10

COUNCIL ACTION FORM

**SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 1619 SOUTH HIGH
AVENUE**

BACKGROUND:

Community and Family Resources, owner of the building at 1619 South High Avenue, has requested an encroachment permit to allow a new ground sign to occupy City right-of-way.

The proposed sign is 12.5 square feet, and should not impair the operation of the road way.

The requirements of Section 22.3 of the Municipal Code have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office.

ALTERNATIVES:

1. Approve the request.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this sign.

Please attach your own site plan and sketch drawing or use space provided below.

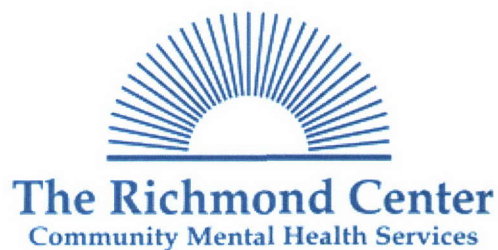
Site Plan

Show exact location and measurements to all property lines. Show location of all easements on property.



Sketch/Drawing

Show exact wording and all copy, dimensions and height.



ENTRANCE
1619 South High Avenue

Qty: 1
30"x60" Alupalite
Inkjet print w/overlam
2 sided w/post kit
Installed

Due Date _____
Design _____ 10 Min
Output Time _____
Weed Time _____
Assembly _____
Install _____
Customer Called _____

Remember to call 48 hours before you DIG – Iowa One Call 1-800-292-8989
For more information on signs, go to www.cityofames.org/InspectionsWeb/signs.htm