

## COUNCIL ACTION FORM

**SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 406 MAIN STREET**

**BACKGROUND:**

The tenant in the building at 406 Main Street, Sail Aweigh Travel, has requested an encroachment permit for a new sign which will encroach over the City sidewalk.

The proposed sign will be a blade sign fixed to the front of the building, will extend not more than five feet over the sidewalk, and will not infringe upon the use of the sidewalk by the public.

The requirements of Section 22.3 of the *Municipal Code* have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25 and the full amount has been received by the City Clerk.

**ALTERNATIVES:**

1. Approve the request for a sign encroachment permit at 406 Main Street.
2. Do not approve this encroachment permit request.

**MANAGER'S RECOMMENDED ACTION:**

This sign can be safely hung over the sidewalk without limiting the use of the sidewalk or endangering the public.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, thereby approving the request for a sign encroachment permit at 406 Main Street.