

COUNCIL ACTION FORM

SUBJECT: GRANT AGREEMENT FOR MASONRY RESTORATION WORKSHOP

BACKGROUND:

On July 14, 2009, the City Council approved the submission of a CLG Grant Application to the State Historical Society of Iowa to conduct a Masonry Restoration Workshop. At the time, the City Council was informed that \$2,500 in grant funding was available for the workshop. The City Council was told that the cash match of the City of Ames would not exceed \$1,500. As the grant application was prepared, we were informed that additional funds were available for the grant, which totaled \$3,785. The cash match by the City, however, still will not exceed \$1,500, as stated to the City Council on July 14.

On September 8, 2009, the City of Ames received notice from the State Historical Society of Iowa that the grant application was approved for funding in the amount requested of \$3,785. The masonry restoration workshop must be completed by June 30, 2010.

The budget is summarized as follows:

CLG Grant Funds Awarded:

- \$3,785 to cover workshop costs that include: honoraria for speakers' presentations, travel, and lodging costs to present sessions for 6 to 8 hours in one-day workshop; materials for hands-on workshops; and, venue rental

City of Ames Contribution:

- \$870 for workshop costs, including honoraria for speakers' presentations, travel, and lodging costs to present sessions for 6-8 hours in a one-day workshop; materials for hands-on workshops; and, venue rental
- \$100 for registration and publicity materials
- \$500 for printing of brochures and save-the-date cards
- \$30 for photocopying of the final report and other products
- \$535.15 for City Planning staff salary for time devoted to this project

Note: All salaries and benefits will be paid from the established sources in the budget and not from funds budgeted by the City Council specifically for this project.

Volunteer Labor:

- \$5,000 is the estimated monetary value of volunteer time that will be devoted by Gloria Betcher, Chairperson for the Historic Preservation Commission and Project Director for this project.
- \$1,000 for volunteer hours by professionals in historic preservation.
- \$290 for general volunteer hours.

Total Grant Funds Awarded:	\$ 3,785.00
City of Ames Contribution:	\$ 2,035.15
Time Devoted by Volunteers:	<u>\$ 6,290.00</u>
Total Project Cost:	<u>\$12,110.15</u>

There will be two, one-day workshops on masonry restoration. The first workshop will be conducted in Ames and the second day will be in Mt. Vernon, Iowa. The workshops will be aimed at a wide audience of professionals and non-professionals interested in preservation, including communities that have been designated as Certified Local Governments, Main Street Districts, building owners, masonry contractors, architects, students, Historic Tax Credit applicants, and grant applicants (especially those seeking Historic Resource Development Program). Ideally, the workshops will encompass several masonry materials, such as stone, brick, and/or terra cotta, and will incorporate a variety of formats, including lecture, hands-on exploration, and tours of historic resources where masonry work has been done or is needed. The same set of sessions will be repeated in each city so that preservationists from around the state will be able to attend a workshop closer to home.

Gloria Betcher, Chairperson of the Ames Historic Preservation Commission, will be the Project Director for this grant. Ray Anderson, Planner for the City of Ames, will represent City staff in the planning for this one-day workshop. He and Gloria Betcher will work together with representatives of Mt. Pleasant to plan the workshop sessions, select a venue, secure speakers, advertise, and register participants. Sponsors for the workshop may include the City of Ames, Iowa State University Department of Architecture, Ames Main Street/Cultural District organization, the Certified Local Government organization for Mt. Pleasant, and the Iowa Historic Preservation Alliance.

It is anticipated that the workshop session for Ames may be held on campus at Iowa State to involve ISU students, faculty, and conference facilities. Iowa State students in a class taught by Gloria Betcher would likely develop the brochure for the workshop. Much of the advertising for the workshop would be done electronically through e-mail lists of various local and state-wide organizations. Preliminary discussions with the Ames Main Street and Cultural District organization indicate that they may be willing to handle registrations for the workshop, and potentially be involved in sessions, or tours of masonry buildings in Ames. A lunch will be provided for conference participants, the

cost of which would be covered by a minimal registration fee. Speakers involved in workshop sessions will include local experts, as well as others throughout Iowa and possibly the Midwest.

The schedule for this project is described as follows:

- | | |
|------------------|--|
| September 2009 | State approved CLG grant proposal; CLG and State execute a CLG-Grant-in-Aid Agreement; Local Project Director convenes meetings with partner constituencies to determine schedule and workshop participants and makes first monthly progress report to the State CLG Coordinator (these will continue throughout the duration of the grant until June 2010). |
| | Local Project Director arranges for the creation of save-the-date card and other advertising materials; speakers and local venues confirmed. |
| October 2009 | Local Project Director works with partner constituencies to distribute save-the-date cards six (6) months in advance of workshop. |
| January 2010 | Local Project Director works with partner constituencies to distribute workshop brochure two (2) months in advance of workshop; registration begins and continues until the date of the workshop. |
| March-April 2010 | City of Ames and partner constituencies hold masonry workshop at end of March or beginning of April; AHPC discusses outcome of workshop and evaluation process. |
| June 2010 | If necessary, State sends the Local Project Director review comments on draft report; Local Project Director and City staff submit final products including work product, one-page summary report, and final payment request to the State; AHPC discusses final report of the project. |
| June 30, 2010 | Recipient submits Request for Reimbursement with documentation to the State. |

ALTERNATIVES:

1. The City Council can approve the State Historical Society of Iowa Grant-in-Aid Agreement for the Ames Historic Masonry Restoration Workshop Certified Local Government Grant Project.
2. The City Council can deny approval of the Grant-in-Aid Agreement.
3. The City Council can refer this item back to City staff for additional information and/or changes.

MANAGER'S RECOMMENDED ACTION:

This CLG Grant Agreement is consistent with the City Council direction given at the time the application was submitted for grant funding.

Therefore, it is the recommendation of the City Manager that the City Council accept Alternative #1, approving the State Historical Society of Iowa Grant-in-Aid Agreement for the Ames Historic Masonry Restoration Workshop Certified Local Government Grant Project.