

COUNCIL ACTION FORM

SUBJECT: APPROVAL OF WAIVER OF ENFORCEMENT OF PARKING REGULATIONS ASSOCIATED WITH STREET'N'GREET TRAILER

BACKGROUND:

As you know, the "Strengthening Neighborhoods Action Team" was able to raise the funds necessary to allow for the purchase, customizing, and outfitting of the Street'N'Greet block party trailer. The trailer's public debut was on the Fourth of July, and the first actual block party is scheduled for July 25.

The trailer will be delivered by the Police Department to a spot on a public street or private property, after being reserved through Parks and Recreation. Keys to the trailer may be picked up at the Community Center Office (at City Hall), and left in the locked trailer at the conclusion of the event. **There will be one reservation of the trailer per weekend, as the trailer will be delivered on a Friday by on-duty personnel as time allows, and picked up under the same circumstances on Monday.**

In order to facilitate the placement of the trailer on public street right-of-way, staff is asking the Council to consider enacting a special exception to parking regulations under Section 18.32 of the Municipal Code. Specifically, the staff is asking the Council to approve the waiver of parking enforcement where the trailer is parked in accordance with the following:

1. Upon approval by the Traffic Engineer and the adjoining property owner, the City Manager may include a Council waiver of parking enforcement as a part of the issuance of a Temporary Obstruction Permit for the parking of the Street'N'Greet trailer on public street right-of-way for a period not to exceed 72 hours. The City Manager shall determine that this waiver and Temporary Obstruction Permit will encourage and accommodate an event or activity that is reasonably deemed by the Council to be a significant contribution to the economic or cultural enhancement of the community. The trailer will be placed in such a location as to not interfere unreasonably with traffic.
2. The insurance coverage normally required for a Temporary Obstruction Permit shall also be waived, since the trailer is owned and insured by the City.

Approval of the above waivers of requirements will allow the trailer to be parked and secured in one location for the duration of the weekend, with minimal additional cost to the City or event organizers.

ALTERNATIVES:

1. The City Council may approve items No. 1 and 2 above, and allow for the waiver of parking enforcement in connection with the Street'N'Greet trailer placement, for a maximum of 72 hours, and subject to the approval of the Traffic Engineer and Temporary Obstruction Permit issuance by the City Manager. The Council will also waive insurance requirements for the Temporary Obstruction Permit for the Street'N'Greet placement.
2. The City Council may deny this request and require that the trailer be in compliance with all parking regulations during its use, but still waive the insurance requirement.
3. The City Council may deny both waiver requests.

MANAGER'S RECOMMENDATION:

In order to avoid staffing issues (and possible overtime expenses) for the Police Department, it will be very beneficial for the operation of the Street'N'Greet program for the trailer to be able to be placed in the public street right-of-way, in the same location, for a period not to exceed 72 hours. This will allow for the Police to deliver and retrieve the trailer as schedules and staffing permit. Also, by allowing for the waiver of the insurance requirements associated with the Temporary Obstruction Permit, it will save money and paperwork for event organizers.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative 1 and approve items No. 1 and 2 above, and allow for the waiver of parking enforcement in connection with the Street'N'Greet trailer placement, for a maximum of 72 hours, and subject to the approval of the Traffic Engineer and Temporary Obstruction Permit issuance by the City Manager. The Council will also waive insurance requirements for the Temporary Obstruction Permit for the Street'N'Greet placement.