

## COUNCIL ACTION FORM

**SUBJECT: SAFETY AND TRAINING SERVICES CONTRACT**

**BACKGROUND:**

The 2009/10 operating budget for internal safety training in the Risk Management Program includes \$138,500 for outside professional services for program development and safety and procedure training for City departments. The Iowa Association of Municipal Utilities (IAMU) has provided this training for the City over the past five years. IAMU has knowledge and expertise in the area of federal Occupational Safety and Health Administration (OSHA) program development and safety and training for municipal utilities and other City operating departments. IAMU was determined to be the most qualified provider for these services.

The proposed renewal contract with IAMU calls for a continuation of program development and safety training for City departments during 2009/10 at a cost not to exceed the approved budget amount of \$138,500.

**ALTERNATIVES:**

1. Approve a contract with the Iowa Association of Municipal Utilities for safety and training professional services during 2009/10 at a cost not to exceed \$138,500.
2. Do not approve the renewal contact with IAMU and purchase professional services for safety and training on an informal, as-needed basis.

**MANAGER'S RECOMMENDED ACTION:**

IAMU had done a cost-effective job of providing professional services for program development and safety training for the City's various departments. The 2009/10 services are part of a multi-year plan for strengthening safety throughout the organization.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the contract with the Iowa Association of Municipal Utilities for professional services for safety and training during 2009/10 at a cost not to exceed \$138,500.