

COUNCIL ACTION FORM

**SUBJECT: INSTALLATION OF ADDITIONAL ELECTRIC OUTLETS IN
BANDSHELL PARK**

BACKGROUND:

Recently the City Council received a request for additional electrical outlets in Bandshell Park. Currently, a number of outlets exist on a steel framework adjacent to the pad-mounted transformer located in the southwest corner of the park. The Main Street Cultural District is requesting four additional 120v boxes near the existing light poles along the sidewalk west and north of the Bandshell, and one additional 240v outlet near the transformer.

Staff has reviewed this proposal with a local contractor, and will be able to add the outlets at the five locations shown on the attached map. To save money, pedestals currently underutilized in the south end of Welch Avenue in Campustown will be relocated to Bandshell Park to provide the outlets at sites 2-5.

The Cultural District is proposing that the City pay for the installation work (approximately \$2,200), and that the City be reimbursed approximately \$1,000 from this year's 4th of July events.

The Council should be aware that the City normally absorbs the cost in the Parks and Recreation Department's budget for any electricity used by groups in the Park. While this is not a significant amount, the Council should note that there will be some added costs to the City's budget for the use of these outlets.

Because the electrical use at the Bandshell is typically related to events that draw people from throughout the City as well as from other cities, the use of Hotel/Motel Tax revenues for this project appears advisable.

ALTERNATIVES:

1. The City Council can approve the installation of additional electrical outlets in Bandshell Park as requested with approximately \$1,000 of the cost recovered through 4th of July event fees. Funding for this project should come from the available balance in the Hotel/Motel Tax Fund.
2. The City Council may direct staff to revise the number of outlets to be installed.
3. The City Council may deny the request.

MANAGER'S RECOMMENDED ACTION:

Under Alternative No. 1, the City will upfront the total cost for the project with the expectation that Main Street Cultural District will reimburse the City \$1,000 with proceeds from their July 4th events. However, there is no guarantee that the Cultural District's event will generate sufficient revenue to satisfy this reimbursement obligation.

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, and add five electrical outlet locations in Bandshell Park, at a cost of approximately \$2,200. This work will expand our capabilities to host larger events at the Park. Funding for this project should come from the available balance in the Hotel/Motel Tax Fund.