

COUNCIL ACTION FORM

SUBJECT: AWARD OF CONTRACT RENEWAL FOR ELECTRIC METERS FOR ELECTRIC SERVICES

BACKGROUND:

This contract renewal is for the purchase of residential single phase, poly phase, and programmable demand type electric meters to meet the annual needs of the Electric Services Department. This is the first renewal of this contract and Fletcher Reinhardt's original bid included a 3% increase for the 2009/2010 renewal period.

These materials are standard Electric Services Department Meter Division items. The approved FY 2009/2010 budget includes over \$100,000 for the purchase of electric meters, sockets and related items. Bids for these materials were received on April 18, 2008, as shown on the attached report. For evaluation purposes, the bids received were calculated using estimated needs for the coming fiscal year, however the actual cost will be based on quantities received and unit prices bid, but will not exceed available funding.

The Electric Meter Supervisor has reviewed the bids and determined that the bid submitted by Fletcher Reinhardt Company meets the needs of the Electrical Services Department.

ALTERNATIVES:

1. Award a contract renewal for the purchase of residential single phase, poly phase and programmable demand type meters to Fletcher Reinhardt Company, Cedar Rapids, Iowa, in accordance with unit prices bid, with a 3% increase for 2009/2010.
2. Reject all bids and purchase meters on an as needed basis.

MANAGER'S RECOMMENDED ACTION:

This purchase will provide for the annual needs of the Electric Services Department for single phase, poly phase, and programmable demand type meters. By bidding an estimated annual purchase amount, Electric Services will be able to lock in a favorable price for an extended period of time. Meters in the bid will be used for replacement as needed and for new construction.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the award of contract renewal to Fletcher Reinhardt Company, Cedar Rapids, Iowa, in accordance with unit prices bid, plus applicable sales taxes.

Contract 2008-086
Fletcher Reinhardt Company
For the period July 1, 2009 – June 30, 2010

Item	EST QTY	UNIT	DESCRIPTION	UNIT PRICE
1	8	EA	Form 1S, 120 volt, 2 wire, 100 class, TA 15 Cat. # EA000000-0E10	\$ 61.80
	192		Form 2S, 240 volt, 3 wire, 200 class, TA 30 Cat. # EA110000-0E10-FW2.21	\$ 29.87
	12		Form 2S, 240 volt, 3 wire, 320 class, TA 50 Cat. # EA140000-e10-FW2.21	\$ 61.80
	4		Form 2K, 240 volt, 3 wire, 480 class, TA 50 Cat. # EA160000-0E10	\$ 139.05
	92		Form 25S, 120 volt, 3 wire, 200 class, TA 30 Cat. # EA0A0000-0E10 Manufacturer: Landis & Gyr Minimum qty. per order: 48	\$ 75.71
			Warranty: 1 yr from date of shipment Delivery Time: Stock – 1 wk	

Item	EST QTY	UNIT	DESCRIPTION	UNIT PRICE
1	4	EA	Form 3S, 120 volt, 2 wire, 10/20 class, TA 2.5 Cat. # 4E99000A-0000	\$ 175.10
	12		Form 9S/8S, 120-480 volt, 20 class, TA 2.5 Cat. # 4E00000A-0000	\$ 175.10
	4		Form 45S, 120-480 volt, 20 class, TA 2.5 Cat. # 4E01000A-0000	\$ 175.10
	4		Form 2S, 240 volt, 200 class, TA 30 Cat. # 4E07000A-0000	\$ 175.10
	4		Form 12S, 208 volt, 200 class, TA 30 Cat. # 4E0A000A-0000	\$ 175.10
	16		Form 16/15S, 120-480 volt, 200 class, TA 30 Cat. # 4E0B000A-0000	\$ 175.10
	4		Form 25S 120-480 volt, 200 class, TA 30 Cat. # 4E0C000A-0000 Mfg. Landis & Gyr Minimum qty. per order: 12	\$ 175.10
			Warranty: 1 yr from date of shipment Delivery Time: Stock – 4 wks	