

ITEM # 23
DATE 04-14-09

COUNCIL ACTION FORM

SUBJECT: FINAL COMPLETION OF AMES PUBLIC LIBRARY VIDEO SECURITY EQUIPMENT PROJECT

BACKGROUND:

On August 12, 2008, the City Council awarded a contract for purchase and installation of a library video security system to Communication Innovators of Pleasant Hill, Iowa, in the amount of \$52,736.15, using funds allocated in the 2007/08 Capital Improvements Plan. The video surveillance equipment has now been installed and is functioning satisfactorily.

The final invoice in the amount of \$51,883.63 has been received and all but \$2,594.18 (5%) has been paid, as is customary. A change order **decreasing** the final contract amount by \$852.52 has been administratively approved by staff. City Council is being asked to approve the completion of the contract so that the project can be closed and the final payment released.

ALTERNATIVES:

1. Accept completion of the Ames Public Library Video Security Equipment Project and authorize release of the final payment of \$2,594.18 to Communication Innovators for video security equipment at the Ames Public Library.
2. Do not finalize payments for this contract with Communication Innovators.

MANAGER'S RECOMMENDED ACTION:

Installation of this equipment has been completed as specified in the original contract documents. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving completion of the video security project and authorizing the final payment of \$2,594.18 to Communication Innovators for video security equipment at the Ames Public Library.