

ITEM # 15
DATE: 2/24/09

COUNCIL ACTION FORM

SUBJECT: AWARD OF CONTRACT FOR 15KV PAD MOUNTED SWITCHGEAR

BACKGROUND:

This bid is for the purchase of four 15kV pad mounted switchgear to meet the annual construction needs of the Electric Services Department.

These switchgear are a standard Electric Services Department inventory item. Inventory items are purchased from an Electric Department inventory asset account and charged to the appropriate operations expense/project accounts as the materials are taken out of inventory and put into the various work orders. Generally, over a million dollars of assets are available in inventory at any given time for items used in routine maintenance and extension projects.

Bids for these materials were received on February 11, 2009, as shown on the attached report. Two bids were received.

The Electrical Engineering Manager has reviewed the bids and determined that the low bid meets the needs of the Electrical Services Department.

ALTERNATIVES:

1. Award a contract for the purchase of four 15kV pad mounted switchgear to Burmeister Electric Company, Fort Dodge, Iowa, at an estimated total cost of \$63,852.60 plus applicable sales taxes.
2. Reject all bids and attempt to purchase 15kV pad mounted switchgear on an as needed basis.

MANAGER'S RECOMMENDED ACTION:

This purchase will provide for the annual construction needs of the Electric Services Department for 15kV pad mounted switchgear.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the award of contract to Burmeister Electric Company, Fort Dodge, Iowa, in the amount of \$63,852.60, plus applicable sales taxes for the purchase of 15kV pad mounted switchgear.



February 11, 2009

INVITATION TO BID NO. 2009-110

Bidder	Unit Price, Two S & C PME-9 15kV Padmounted Switchgear	Unit Price, Two S & C PME-11 15kV Padmounted Switchgear	Subtotal	Total Including 7% Sales Tax
Burmeister Electric Company, Fort Dodge, Iowa	\$17,652.90	\$17,655.45	\$70,616.70	\$75,559.87
Wesco Distribution, Des Moines, Iowa	\$18,800.00	\$18,400.00	\$74,400.00	\$79,608.00
Border States Electric,	no bid	no bid		