

ITEM # 9
DATE June 24, 2008

COUNCIL ACTION FORM

SUBJECT: AMES HISTORICAL SOCIETY AGREEMENT

BACKGROUND:

During approval of the 2008/09 budget, the City Council approved a request from the Ames Historical Society for operational support. Based on that budget request, a funding agreement has been prepared. The agreement confirms payment of \$15,000 from the Local Option Sales Tax fund, with the money to be used by the Society to pay for rent, utilities, and phone service expenses pertaining to housing historical material, archives, and artifacts. This payment is contingent upon the Society raising matching funds in an equal or greater amount from its annual membership dues.

ALTERNATIVES:

1. Approve the 2008/09 funding agreement with the Ames Historical Society.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative #1, approving the funding agreement with the Ames Historical Society in the amount of \$15,000.

Diane R Voss/COA
06/18/2008 02:54 PM

To ksvec@iastate.edu
cc
bcc Diane R Voss/COA
Subject Ames Historical Society Funding Agreement

Kathy:

I have prepared the 2008/09 Funding Contract between the City and the Historical Society. Could you and Mr. Cameron come in and sign same before the Council meeting on June 24?

Diane Voss
City Clerk/Records Manager
P. O. Box 811
Ames, Iowa 50010
(515) 239-5105

**AMES HISTORICAL SOCIETY
AGREEMENT**

THIS AGREEMENT, made and entered into this ____ day of _____, 2008, by and between the CITY OF AMES, IOWA (hereinafter called "City"); and AMES HISTORICAL SOCIETY, an Iowa nonprofit corporation (hereinafter called "AHS"),

WITNESSETH THAT:

The parties hereto have agreed and do hereby agree that:

**I
PURPOSE**

The purpose of this Agreement is to state the nature, limits, and procedure for operational financial support by the City to AHS during the fiscal year ending June 30, 2009.

**II
SCOPE OF SUPPORT**

City shall make payments to AHS in the amount of \$15,000, from Local Option Sales Tax revenues, to be used by AHS to pay for the expenses of rent, utilities and phone service pertaining to housing historical material, archives and artifacts.

The said payment shall be as "matching funds" for an equal or greater amount obtained by AHS from annual membership revenue.

**III
METHOD OF PAYMENT**

Disbursement of funds appropriated by Section II above shall occur as follows:

a. Requests for reimbursement shall be made in writing and include an itemization of the expenditures for which reimbursement is requested, broken down in the categories provided in Section II above. The request shall also include copies of invoices, cancelled checks or other evidence of payment, and receipt for goods or services provided in Section II above.

b. The maximum total amount payable by the City under this agreement is \$15,000, as detailed in Section II above, and no greater amount shall be paid.

c. AHS shall repay to the City any disbursed funds for which required documentation of actual expenses is not provided when requested by City.

V
DURATION

This agreement shall be in full force and effect from and after July 1, 2008, until June 30, 2009. No disbursements shall be made under this agreement after June 30, 2009.

IN WITNESS WHEREOF, the parties hereto have, by their authorized representatives, set their hand and seal as of the date first above written.

CITY OF AMES, IOWA

By: _____
Ann H. Campbell, Mayor

Attest: _____
Diane R. Voss, City Clerk

AMES HISTORICAL SOCIETY

By: Kathy Svec
Kathy Svec, President

By: Ken Cameron
Ken Cameron, Treasurer