

ITEM # 8
DATE: 6/10/2008

COUNCIL ACTION FORM

SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 120 HAYWARD STREET

BACKGROUND:

On June 2nd, 2008, the tenant in the building at 120 Hayward St. requested an encroachment permit for a new sign which will encroach over the City sidewalk.

The proposed sign will be a blade sign fixed to the front of the building and will extend not more than five feet over the sidewalk. This will be a lighted cabinet sign with an area of encroachment equal to five square feet. It will be ten feet above the sidewalk at the lowest point and will not infringe upon the use of the sidewalk by the public.

The requirements of Section 22.3 of the Municipal Code have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25 and the full amount has been received by the City Clerk.

ALTERNATIVES:

1. Approve the request.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative #1, granting the encroachment permit.