

ITEM # 12
DATE June 10, 2008

COUNCIL ACTION FORM

SUBJECT: SAFETY AND TRAINING SERVICES CONTRACT

BACKGROUND:

The 2008/2009 risk management operating budget for internal safety training includes \$136,233 for outside professional services for program development and safety and procedure training for City departments. The Iowa Association of Municipal Utilities (IAMU) has provided similar training for the City for the past four years. During 2007/2008, City Council approved an expansion of the program adding additional services. IAMU has knowledge and expertise in the area of federal Occupational Safety and Health Administration (OSHA) program development, as well as safety and training for municipal utilities and other City operating departments. It was determined that IAMU was the most qualified provider for these services.

It is proposed that the City enter into a contract with IAMU for the services outlined above. This contract calls for a continuation of program development and safety training for City departments during 2008/2009 at a cost not to exceed the approved budget amount of \$136,233. It is intended that the program be reviewed during 2008/2009, and if appropriate and funded by City Council, again be renewed for 2009/2010.

ALTERNATIVES:

1. Approve a contract with the Iowa Association of Municipal Utilities for safety and training services during 2008/2009 at a cost not to exceed \$136,233.
2. Do not approve a contract with IAMU and purchase professional services for safety and training on an informal, as-needed basis.

MANAGER'S RECOMMENDED ACTION:

This contract provides professional services for program development and safety training for City departments during 2008/09. Participation in this program will help protect City employees as they discharge their duties and will decrease risks to the City in its various operations.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the contract with the Iowa Association of Municipal Utilities for professional services for safety and training during 2008/2009 at a cost not to exceed \$136,233.

