

ITEM # 19
Date 5-13-08

COUNCIL ACTION FORM

SUBJECT: CYRIDE MINIBUS PROCUREMENT

BACKGROUND:

CyRide operates eight minibuses in daily operation on its routes or as supervisory vehicles. Federal funding was secured earlier this year for 83% of the replacement of one minibus currently in operation. The local match of \$10,596.95 is available in the 2008/09 budget.

CyRide's maintenance staff has been weighing the options of procuring this vehicle on its own or joining with the statewide small bus procurement being directed by the Ottumwa transit system. This procurement allows for other transit systems to take advantage of "options" for additional vehicles under this contract. CyRide could opt for one of these options and purchase the minibus under this contract. After researching the price and process to complete this procurement on its own, it was determined that it was more beneficial to join in the statewide procurement due to the saving in staff time and price received. The following provides details about the bus to be purchased.

Bus Type/Description: 176", Light-Duty Minibus
Purchase Price: \$62,335
Estimated Delivery Date: late July/early August of 2008
Manufacturer: Supreme Corporation

ALTERNATIVES:

1. Approve the purchase of one minibus under the Ottumwa (Region 15) procurement of vehicles statewide.
2. Do not approve the purchase of a minibus under the statewide procurement and direct staff to prepare a separate bid at a later time.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council approve Alternative No. 1, and procure a minibus for CyRide through the statewide bid, so that the bus is expeditiously purchased and in operation later this year. Approval of this vehicle under this procurement will allow for better service at a competitive price. Federal funding is available for 83% of the purchase price, with the remaining funding available in the CyRide 2008/09 budget.