

ITEM # 9  
DATE: 01/08/08

## COUNCIL ACTION FORM

**SUBJECT: ENCROACHMENT PERMIT FOR AN AWNING AT 312-314 MAIN STREET**

**BACKGROUND:**

On December 21, 2007, a representative of the owner of the building at 312-314 Main Street requested an encroachment permit for a new awning which will encroach over the City sidewalk.

The proposed awning will be fixed to the front of the building and will extend not more than four feet over the sidewalk. This will be a vinyl awning with an aluminum frame and integral signage. It will be nine feet above the sidewalk at the lowest point and will not infringe upon the use of the sidewalk by the public.

The requirements of Section 22.3 of the Municipal Code have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25 and the full amount has been received by the City Clerk.

**ALTERNATIVES:**

1. Approve the request.
2. Deny the request.

**MANAGER'S RECOMMENDED ACTION:**

It is the recommendation of the City Manager that the City Council adopt Alternative #1, thereby granting the encroachment permit.

