

**MINUTES OF THE SPECIAL MEETING
OF THE AMES CITY COUNCIL**

AMES, IOWA

FEBRUARY 19, 2013

The Ames City Council met in special session at 10:19 a.m. on the 19th day of February, 2013, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law with Mayor Ann Campbell presiding and Council Member Jami Larson present. Since it was impractical for all Council members to attend in person, Council Members Jeremy Davis, Matthew Goodman, Peter Orazem, and Tom Wacha were brought in telephonically. The telephonic connection was lost with Council Member Orazem at 10:30 a.m. Council Member Victoria Szopinski and *Ex officio* Member Sawyer Baker were absent.

2013 CITY HALL RENOVATION: City Manager Steve Schainker recalled that bids had been received and rejected twice on the initial project, which included renovation of the entire Police Department and the basement in City Hall. The scope of the project was then reduced and new plans are ready for approval. The project now includes the Emergency Operations Center (EOC), Police Dispatch, Police Records, evidence storage, and several offices in the Police Department.

Mr. Schainker brought the attention of the Council to the penalty clause now contained in the plans and specifications. He noted that the addition of liquidated damages was recommended by the architect to protect the City from a possible reduction in grant funding. The project must be completed by October 29, 2013, or liquidated damages would be assessed. Mr. Schainker further explained that the project must be completed by 2013; if it is not, grant funds will not pay for the items not yet completed. Fleet Services Director Paul Hinderaker noted that liquidated damages of \$1,000/day after October 29, 2013, would be assessed to the contractor. City Manager Schainker also noted that it was possible that the amount of liquidated damages that to be assessed would not cover all the loss in federal grant funds should the project not be completed by the October 29, 2013, deadline.

Council Member Larson said he would recommend removing the liquidated damages portion of the plans and specifications. He believes that it may detract good companies from bidding the project.

Moved by Larson, seconded by Davis, to direct that the penalty clause be stricken from the plans and specifications..

Vote on Motion: 4-0. Motion declared carried unanimously.

Moved by Wacha, seconded by Larson, to adopt RESOLUTION NO. 13-059 approving the preliminary plans and specifications for the 2013 City Hall Renovation project; setting March 20, 2013, as the bid due date and March 26, 2013, as the date of public hearing and award of contract. Roll Call Vote: 4-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

ADJOURNMENT: Moved by Larson to adjourn the meeting at 10:28 p.m.