

# PROGRAM BUDGET

CITY OF AMES, IOWA  
2025-2026

# DRAFT



*Celebrating  
our past*



CITY OF  
Ames™

# PROGRAM BUDGET

**CITY OF AMES, IOWA  
2025-2026**



## ***We're celebrating, and we want everyone to know it!***

It's been a whirlwind few years, packed with anniversaries and achievements that remind us about the amazing community that is Ames! Whether it's the timeless tunes of the Ames Municipal Band hitting the century mark or the shade-filled memories of Brookside Park's upcoming 100th in 2025, there's plenty to cheer about.

Did you know that Inis Grove and Emma McCarthy Lee Parks turned 75 this year? These gems continue to be the go-to nature space for everything from sunny summer picnics to action-packed pickleball showdowns. Meanwhile, our Water Pollution Control Facility celebrated its 35th birthday, proving that even wastewater can have a glow-up. And Old Town Park, always a charmer, marked its 40th year. Plus, the Ames Human Relations Commission hit the big 5-0. That's a half a century of fostering connection and understanding!

Looking ahead to 2025, the spotlight will shine on Ames City Hall's 35 years in its current home (formerly Ames High School). It's a big anniversary for the Arnold O. Chantland Resource Recovery System, which hits the half-century mark. The facility continues to shift its focus from energy production to waste reduction. It's all reduce, reuse, recycle! Also, let's not forget River Valley Park and Nutty Woods, each celebrating six decades of outdoor adventure.

Some milestones sneak up on you, like this year's 20th anniversary of Ada Hayden Heritage Park (dedicated Aug. 28, 2004). Can you believe we've had 15 years of splash-tacular fun at Furman Aquatic Center (opened on May 29, 2010)? Also, we're celebrating a decade since the Ames Public Library's shiny new addition (ribbon-cutting on Sept. 14, 2014). This is on top of the entire Library celebrating 120 years. Time flies when you're having fun, right?

Even our drop-off recycling center—just a baby at one year old—deserves a shoutout. What started as a grassroots effort and a limited pilot project now diverts paper, plastic, metal, cardboard, clothing, and food waste from the landfill. Talk about a birthday with impact!

This is the time to toast some of Ames' most incredible milestones. These anniversaries are more than numbers; they're a testament to Ames' spirit and resilience. By celebrating our past, we strengthen our present and dream big for the future. So, here's to us! We are a community worth celebrating over and over again.

# **City of Ames, Iowa**

## **2025/2026**

### **Program Budget**

Adopted by The City Council  
April 22, 2025

#### **Mayor**

John Haila

#### **Council Members**

Bronwyn Beatty-Hansen

Gloria Betcher

Amber Corrieri

Timothy Gartin

Rachel Junck

Anita Rollins

#### **City Manager**

Steven L. Schainker



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Ames  
Iowa**

For the Fiscal Year Beginning

**July 01, 2024**

*Christopher P. Morrill*

**Executive Director**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Ames, Iowa for its annual budget for the fiscal year beginning July 1, 2024. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, operations guide, financial plan, and communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



January 31, 2025

Mayor and Members of the Ames City Council:

Attached is the City Manager's Recommended Budget for FY 2025/26, totaling \$332,325,520. This program performance budget reflects 1) the numerous services and Capital Improvement projects that will be provided to our residents, 2) the costs and supporting revenues for each of these services and capital improvement projects, and 3) the associated performance measures that will allow us to evaluate the effectiveness and efficiency of our program service delivery as well as benchmark our productivity with other comparable cities.

Because we operate a number of enterprise operations that requires us to separate their expenditures and revenues from other funds, it is difficult to interpret this service/financial plan for the City in FY 2025/26 by focusing on the macro level. Therefore, on the following pages in this transmittal letter, I have attempted to emphasize the major highlights at the program/activity level.

Property Taxes  
16-Cent or 1.59% Increase in Overall Tax Rate  
From \$10.09 to \$10.25

A number of changes are impacting the FY 2025/26 budget, which will result in \$298,500 less State revenue than was received in the prior year.

### **Homestead Exemption**

Under the 2023 State legislation, the property tax exemption for homeowners aged 65 and older will increase to \$6,500. **This change is projected to reduce revenue by approximately \$85,000 in the FY 2025/26 budget.**

### **Military Exemption**

**The State legislature has modified the Military Exemption, increasing its valuation exemption for FY 2024/25. This exemption applies to residential properties owned by veterans who served in designated conflicts during specific periods. As a result, the increase is expected to reduce revenue by approximately \$18,500 in the FY 2025/26 budget.**

### **State “Backfill” Funding**

In 2015, the State Legislature reduced the percentage of commercial and industrial property subject to property taxation from 100% to 90%. At that time, Iowa cities were promised that the lost revenue from this legislation, which totaled \$975,000 annually for the City of Ames, would be reimbursed by the State. Unfortunately, in 2021, the State decided to phase out this backfill over five years. **FY 2025/26 will represent the fifth year of this phase out, which will result in an additional \$195,000 of reduced State revenue for the City’s budget.**

### **Budget Restraints on the General Levy**

The General Levy is one of three levies that generate property tax funding for the city budget. This levy primarily funds Law Enforcement, Fire Safety, Building Inspections, Animal Control, Library, and Parks & Recreation services. For many years, the General Levy was capped at \$8.10 per \$1,000 of taxable valuation. However, in 2023 the State Legislature established a new law that placed further restrictions on a city’s ability to generate property tax funding for these important services. In addition to reducing the number of levies available to cities, the legislation retains the \$8.10 levy cap and requires a reduction in the maximum percent of funding that can be generated in the General Levy.

**It is ironic that our increase in taxable valuation for FY 2025/26 is at a level of 2.6%. As a result, we are one of a few cities in the state that could raise our General Levy rate from the current \$6.22 all the way up to \$8.10.** Any increase higher than 2.75% would have reduced the revenues generated in the General Levy by requiring us to reduce the non-TIF taxable value growth in the General Levy by 1% to 3%, depending on the three tiers reflected in the legislation.

However, over the years, it has been our practice to refrain from raising the General Levy tax rate just because we could. When taxable valuation increased substantially in the past several years, the City Council reduced the levy rate to the point where we would only generate the revenue needed to fund the desired service levels. **You will see that this budgetary philosophy continues in FY 2025/26.**

### **Rollback**

Finally, the State Legislature has created a mandated “rollback” calculation that establishes the percentage of the assessed valuation on residential property subject to taxation. In FY 2024/25, this percentage decreased from 55% to 46%, while in FY 2025/26, the rollback rate will increase from 46% to 47%, **resulting in \$566,055 additional revenue to the General Fund.**

### **Property Tax Asking**

**In the face of the aforementioned revenue losses and gains, the FY 2025/26 Recommended Budget reflects a total property tax levy rate increase from the prior year of 16 cents, from \$10.09 per \$1,000 of taxable valuation to \$10.25 per \$1,000 of taxable valuation.**

**This modest 1.59% increase in the total city tax levy, coupled with the 2.6% increase in the taxable assessed valuation, generates an additional \$1,543,408, or 4.28%, in property tax revenues compared to the previous fiscal year. This increase is necessary to fund the services highlighted in the FY 2025/26 Recommended Budget.**

**As you will see in the following pages, a portion of the additional property tax revenues being requested for FY 2025/26 is associated with operating costs for the new Fitch Family Indoor Aquatic Center and additional staffing for the Animal Control operation. If these amounts are excluded, the new property tax revenues requested would increase by approximately 3.5%, rather than 4.28%.**

The total increase of \$1,543,408 in additional property tax revenue needed to fund the expenditures in the FY 2025/26 Budget breaks down in accordance with the following three levies:

General Levy - \$1,018,684, or a 4.60% increase in dollars over the prior year.

This levy supports primarily the Law Enforcement, Fire Safety, Building Inspections, Library, Planning, and Parks & Recreation services.

Transit Levy - \$66,089, or a 3.11% increase in dollars over the prior year.

This levy pays for the City's share to support the CyRide System.

Debt Service Levy – \$458,635 or a 3.90% in dollars over prior year.

This levy funds the annual debt service payments for General Obligation Bonds issued to pay for capital improvements.

**While it is not possible to know how this budget recommendation will impact the property taxes for each property owner's specific circumstances, by analyzing each tax classification, we can estimate that, on average, in FY 2025/26:**

- **A residential property tax bill will increase by 4.05% or \$18.96 per \$100,000 of assessed valuation.**
- **A commercial property tax bill will increase by .06% or \$.53 per \$100,000 of assessed valuation.**
- **An industrial property tax bill will increase by 2.81% or \$24.97 per \$100,000 of assessed valuation.**

## Carryover Funds in General Fund

We are fortunate that we are estimating significantly greater than expected revenues and decreased expenditures from the City's FY 2023/24 and FY 2024/25 amended budgets. Additional interest revenue from our General Fund investments and Local Option Sales Tax receipts have contributed to unanticipated revenue, while our difficulty filling vacancies accounts for the greater-than-expected savings on the expenditure side.

**Because these are one-time savings, I strongly recommend that they should not be used to support ongoing operational costs. Therefore, I have included the following one-time expenditures in the FY 2024/25 Adjusted Budget. Utilizing these funds in this way will still provide savings to our taxpayers since these items are needed and would have otherwise been included in the FY 2025/26 Budget, requiring a further increase in property taxes.**

Fire:

Station #1 emergency circuits	\$ 15,000
Extrication stabilization equipment	\$ 35,543
Apartment fire training prop	\$ 27,128
Station alerting system (plus \$211,905 from GO Bonds)	\$ 80,000

Animal Sheltering & Control:

Animal Shelter equipment	\$ 7,252
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Other Public Safety:

Mobile Command Trailer supplies	\$ 10,000
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Parks & Recreation:

Recreation Center conceptual plan	\$100,000
Community Center security cameras	\$30,000
Bandshell restroom door reconfiguration	\$20,000
All-Terrain Vehicle for Ada Hayden Heritage Park	\$27,000
Parks & Recreation Scholarships	\$200,000

Facilities:

City Hall blinds	\$90,000
Police parking on north side of City Hall	\$25,000

Other:

City Council Priorities Capital Fund	\$3,000,000
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## Public Safety

### Law Enforcement

In FY 2025/26, the City will continue our partnership with Mary Greeley Medical Center by funding the Alternative Response for Community Health (ARCH) program again. The City's financial support for FY 2025/26 is \$132,000, a \$30,000 increase compared to FY 2024/25.

This service provides a mental health professional teamed with an EMT/paramedic to respond to calls that historically fell to our police officers to handle. As the number of mental health calls has grown significantly over time, it is agreed that by responding with the ARCH team rather than with our law enforcement personnel, we are able to provide trained professionals equipped to de-escalate the situation, stabilize the crisis, and provide mental health support. Another significant benefit of this partnership is that it frees up our officers' time, allowing them to respond to other calls for service.

In FY 2024/25, the City supported the ARCH budget with an appropriation of \$102,000 for 56 hours per week of this service. Staff believed the City was paying 50% of the total cost at the time. It has now been clarified that the City only contributed 50% of the cost of personnel assigned to ARCH. MGMC absorbed other costs related to vehicle fuel/maintenance, education, software, etc.

In addition to the City's contribution, MGMC has agreed to contribute \$132,394, while a new partner, ISU, will contribute \$30,000 to the ARCH program for the same 56 hours per week of service. MGMC staff is indicating that they: 1) are open to adjusting their schedule to better respond to service demands, 2) will proactively engage in outreach efforts to educate the public about their services when they are not out on calls for service by interacting with the homeless community and other clients at schools, homeless shelters, and at other public locations such as the Library and Bandshell Park, and 3) will continue to explore future grant opportunities to reduce the partners' financial obligation in ARCH.

Similar to most Police Departments throughout the country, it has become extremely difficult to fill law enforcement position vacancies. In response to this challenge, we have implemented four changes to improve our success in this critical activity: 1) offering a referral bonus for department employees who refer a candidate that is ultimately selected, 2) implementing a hiring bonus to an officer candidate who is selected, 3) allowing for "lateral transfers" for officers with experience coming into our department, and 4) taking advantage of a new state law to bypass parts of the Civil Service process to expedite the physical agility test and interview process so a conditional offer can be made more quickly.

The department will be introducing a new Small Unmanned Aircraft Systems (drone) team in FY 2024/25. The purchase of three new devices, funded through Police forfeiture funds, will enhance our capabilities in overwatch, searches, and disaster responses by the Police Department. This equipment will also be available to other departments when not in use for law enforcement activities.

In addition to fulfilling their law enforcement activities, the department remains committed to building trusting relationships with various groups throughout the community. This outreach effort is being accomplished by sponsoring such gatherings as Coffee with Cops, Donuts in the Park, National Night Out, and Carving with Cops, as well as attending the Downtown Farmer's Market and other community events.

#### Animal Sheltering and Control

**You will note that the Animal Sheltering and Control activity reflects an increase of 1.45 FTEs in FY 2025/26. This increase involves the addition of one FTE in anticipation of a new, much larger shelter being opened in late FY 2025/26, as well as the expansion of one existing .30 FTE to a .50 FTE and one .75 FTE to a 1.0 FTE to reflect the amount of hours that these two employees currently have been working to cover the workload over the past year.**

#### Fire Safety

The FY 2025/26 Budget includes an additional Firefighter FTE in preparation of staffing a fourth fire station in north Ames as the City expands in accordance with our Comprehensive Plan. With this new position, 11 FTEs will be available to assign to this new station as we build towards our goal of 12 to 15 FTEs.

Even with the addition of a new position, the Fire Safety budget reflects only a 4% increase in property tax support. The total is particularly impressive given that 93% of the Fire Safety budget consists of personal services spending.

The benefits received by partnerships with other public entities are evident in this activity, with Iowa State University paying 25% of the Fire Safety operating budget and debt service on our apparatus (\$2,352,177) and Mary Greeley Medical Center contributing towards the cost of our firefighters' EMT certifications to assist with ambulance responses (\$40,000).

To better serve our community, the Fire Prevention Team is developing standardized educational programs that will be delivered consistently across the city. This initiative aligns with the City Council's goal of enhanced community outreach and will initially prioritize high-risk and underserved populations. Furthermore, thanks to FEMA grant funding, we are introducing a new safety trailer to provide comprehensive all-hazard safety education. This investment underscores our commitment to proactive fire prevention, complementing our essential fire suppression response.

**Building Safety: No Increase in Building and Rental Housing Permit Fees**

The new Property Maintenance Code went into effect in January 2024. Since that time, the number of code complaints has almost doubled (568 to 1,024) in comparison with the same period last year.

The “Ames On The Go” app continues to account for approximately half of all neighborhood complaints. Interestingly, 20% of these complaints were proven to be unfounded. The Inspection staff remains committed to working with their customers to help development occur in accordance with Council-approved codes, regulations, and plans.

Even though our revenue in the Building Safety program is expected to be about the same in FY 2025/26, so too are the expected expenditures. This is primarily due to a longer-tenured Inspector retiring, resulting in the position being filled at the entry level. Therefore, no increases are being requested in building and rental housing permit fees.

**Electric Utility – 1.5% Increase in User Rate Increase**

The Electric Utility’s long-range strategic plan is guided by three overriding objectives: 1) providing service reliability, 2) mitigating customer cost, and 3) promoting environmental sustainability. As a result, the Electric Utility’s budget is impacted mostly by the CIP projects to accomplish the three aforementioned objectives.

In accordance with the City Council’s plan to reduce carbon emissions, the FY 2025/26 Budget includes a 1.5% electric rate increase. This increase, coupled with a similar percentage increase in each of the next four years, will position us financially to be able to support adding an estimated 50 MW of wind power to our energy portfolio, thereby increasing our renewables from 15% to 31%. The net impact on the median residential customer’s electric bill is estimated to be an additional \$1.20 per month in FY 2025/26.

Our long-range financial analysis projects significant savings by transitioning away from refused-derived fuel at our Resource Recovery facility in FY 2027/28. Eliminating this process will reduce our boiler gas consumption, resulting in an estimated annual savings of \$13 million. These funds can be strategically reinvested in two key priorities: the planned replacement of Unit #7 and the anticipated capacity increases required as our customers electrify their vehicles, homes, and businesses.

Electric staff will be working on an Integrated Resource Planning Study to assess the impacts of load shifting, energy conservation, rate design, the Climate Action Plan, and increased generation/transmission on the utility.

In addition, a team from Electric, Water Pollution Control, and Finance is refining our plan for an Advanced Metering Infrastructure (AMI) platform. This upgraded system will provide enhanced network information, improved outage notifications, remote control of air conditioning, remote meter reading capabilities, and tamper alerts.

Electric staff will also review the current rebate program to better support the Climate Action Plan. This might involve moving away from incentivizing air conditioners to geothermal and air-source heat pumps. Finally, an evaluation will be made to identify how to better support residential solar installations, time-of-use rates, and EV chargers.

### **Water Utility – 3.5% Increase in User Rates**

In the past, we planned to alternate user rate increases between the Water and Sanitary Sewer Utilities each year. However, after further analysis, we believe scheduling smaller increases for both utilities in the same year will prove more beneficial to our utility customers by avoiding larger rate increases every other year. **Therefore, the FY 2025/26 budget includes a rate increase designed to generate 3.5% additional revenue, with similar adjustments anticipated annually for the following four years. These incremental increases will support essential operational needs and critical capital improvement projects planned for the coming years.**

The budget for this utility is designed to maintain the status quo, improve resiliency, and manage capital improvement projects. While projects highlighted in the Capital Improvements Plan will take up a significant amount of staff time at the Water Utility, a number of operational improvements will also be undertaken in FY 2025/26. For example, online chlorine analyzers will be installed to continuously monitor the total chlorine levels in multiple locations throughout the distribution network. Piping at the old High Service Pumping Station will be cleaned and repainted to curtail corrosion. The introduction of a new Split Treatment process will achieve savings in lime, carbon dioxide, and line sludge hauling.

In response to a new federal edict, the Water and Pollution Control Department is exploring plans for a new lead service line replacement incentive program. We intend to unveil our recommendation once more is known about this new requirement.

The Water Meter Division staff is working with their Electric Utility counterparts on installing an Automated Metering Infrastructure that will allow more efficient readings of the meters as well as producing real-time usage data in the two utilities.

## **Sanitary Sewer Utility – 5.5% Increase in User Rates**

Based on our long-range financial modeling, a series of 5.5% rate increases in each of the next five years, beginning in FY 2025/26, will be needed to generate revenue sufficient to pay for the operational and capital improvement costs scheduled in our CIP.

The staff in this utility also have engaged in a number of efficiency improvements that should benefit customers. For example:

- We purchased an additional 120 acres of farmland adjacent to the WPC Plant. These acres will ensure that we will be able to continue to land apply biosolids from the liquid storage lagoon at a lower cost than drying our biosolids for offsite disposal. While the additional acres will lead to increased seed and fertilizer costs, a corresponding increase in farm income will more than offset these costs.
- WPC staff has found that running an additional pump to increase the recycle flow allows the Plant to use the natural alkalinity more effectively. While this practice will increase electricity for pumping, it is projected to be more cost-effective than feeding the sodium bicarbonate to increase plant alkalinity.
- The UV disinfection system's obsolete control center and hydraulics will be upgraded to ensure compliance with our National Pollutant Discharge Elimination System Permit and efficient operation.
- In keeping with our Climate Action Plan recommendations, improvements to our Fats, Oils, and Grease (FOG) station are scheduled for FY 2025/26. These improvements will increase our capability to accept hauled food waste diverted from the general solid waste stream handled at the Resource Recovery Plant. The FOG material will be anaerobically digested to produce additional methane, which will result in more on-site electricity generation at the Water Pollution Control Plant.

## **Stormwater Utility No Increase in Equivalent Residential Unit (ERU) \$5.20 Monthly Fee**

Based on the feedback received from the recent Resident Satisfaction Survey, the services provided by this utility to protect our property owners from overland flooding remain a high priority. To help fund the expenditures devoted to the repair of the City's storm sewer outlets, manholes, and outfalls, as well as managing developers' compliance with the City's National Pollutant Discharge Elimination System permit to protect waterways, a four-tier fee structure based on impervious area is in place.

In FY 2025/26, of the \$1,960,000 anticipated to be generated from these fees, \$433,085 is earmarked for direct operating costs to maintain the system. The remaining \$1,526,915, along with other revenue, will be devoted to engineering, GIS, other support services, and CIP projects.

Based on the most recent financial analysis, no modifications to the current fee structure or rates are needed in FY 2025/26. When and at what level the next rate increase is needed in this utility will depend on how quickly previously approved but unfinished projects are completed.

Staff in this area will continue to inspect and selectively clear stormwater easements of debris, inspect and repair intakes and pipes to ensure the water flows as efficiently as possible during rainstorms, and enforce the Iowa Department of Natural Resources' stormwater management and pollution prevention plans as they relate to construction projects.

**Resource Recovery Utility**  
**No Increase in the \$10.50 Per Capita Property Tax Subsidy from Partner Entities**  
**No Increase in the \$75 Per Ton Tipping Fee to Garbage Haulers**

Since the mid-1970s, we have 1) promoted reusing materials so they don't enter the waste stream, 2) recycled material such as glass for free by offering drop-off sites throughout the City, 3) processed garbage brought by private haulers to our Resource Recovery Plant by separating metals for resale, and 4) burned the remaining material, known as Refuse Derived Fuel (RDF), in the Electric Utility's boilers as an alternative fuel source. However, new federal requirements and operational challenges will make it impossible to continue burning RDF. Therefore, we are finalizing a plan for a new path forward with the introduction of a new Resource Recovery and Recycling Campus that will facilitate solid waste disposal in a partner landfill, recycling materials sold on the open market, yard waste disposal, hazardous waste disposal, and lightweight demolition material disposal.

Since we will likely not drastically change our operations for another two years, we have attempted to develop a maintenance-of-services budget in FY 2025/26. **Therefore, the tipping fee charged to local haulers who bring garbage to the Resource Recovery Plant for processing will remain at \$75 per ton for FY 2025/26. In addition, the per capita property tax subsidy paid by the City (\$592,484) and our other government partners in Story County (\$319,966) will remain the same for FY 2025/26.**

A number of developments have caused us to dip into our available balance, including 1) unplanned maintenance at the Power Plant, which reduced our tipping fees and recycled metal revenue, 2) the contract with the Boone County Landfill increased from \$57 to \$60 per ton, and 3) recycling commodity markets have been trending downward. Therefore, we project that we may need to increase the tipping fee at the Resource Recovery Plant up to \$95 per ton beginning in FY 2026/27 and maintain that level until we develop more accurate costs for operating our new campus.

## **Streets and Traffic**

The primary focus areas in these two activities are improved public outreach, service efficiencies, and service deliveries. A few examples include:

- Our Geographic Information Systems (GIS) staff is implementing new citizen engagement tools that will allow customers to find GIS information on their own easily. In addition, their website will now provide snow removal status, hydrant flushing projections, electric outages, construction information, and recycling locations.
- Public Works vehicles will be outfitted with hardware to collect pavement condition data routinely. This data will be uploaded to a maintenance program that can constantly update information. This information will be used to analyze the longevity of various pavement repair techniques and identify where funds from the street maintenance budget can be best allocated to improve user experiences. This service will replace a program previously provided by the state, which did not offer the same functionality and was more suited for use on highways rather than local streets.
- The budget includes the purchase of new pavement marking grinders that will significantly improve our efficiency in removing outdated markings. In accordance with changes in federal traffic regulations, lane markings will be increased in width. These efforts will assure high-quality, visible markings on our roadways, which will be particularly helpful in poor weather, at night, and for vehicles equipped with more advanced lane detection equipment.
- Per the City Council's directive, staff plans to initiate proactive inspections of sidewalks in late FY 2024/25, with an anticipated 10% of the sidewalk system to be inspected annually. Guidelines recently adopted by the City Council provide property owners additional alternatives to repair sidewalks to a safe condition, which should prove less costly to the property owner when compared to replacement while still providing a safe and effective sidewalk network.

- In keeping with the Council's commitment to sustainability, we are using material cleaned from the street sweeper and mixed with compost for our backfill projects to sustain plant and grass growth.
- The City will continue supplementing our plow trucks and operators for snow and ice events by contracting with 12 private individuals with the necessary equipment. This helps the City reach all parts of the street network more quickly during snow and ice emergencies without adding the increased costs associated with additional full-time staff and equipment.

## **Transit**

All three major funders of CyRide—the Iowa State University Student Government, the City of Ames, and the Iowa State University Administration—are under extreme pressure to hold the line on expenditures. In response to this pressure, CyRide has prepared a budget for FY 2025/26 that calls for only a 2.50% increase in funding from all three parties. The funding request to the partners is expected to increase incrementally up to 4% by FY 2029/30. The City's share comes from property taxes generated by the Transit Levy.

The CyRide staff continues to exhibit its prowess in obtaining much-needed federal and state grants to cover vehicle purchases, facility improvements, and operational expenses. CyRide received three federal grants to replace seven 40' diesel buses with five Battery Electric Buses (BEBs) and two articulated 60' buses, increasing the BEB fleet to seven and the articulated fleet to ten. In addition, a discretionary grant was received for seven new 40' diesel buses. State grants were also awarded to complete the renovation of the shop, upgrade the sprinkler system, and install fire-rated doors.

Gaining access to these state and federal funds is critical for CyRide operations as it appears that in the future, the ability to raise local property tax funding for our transit system will be made even more difficult by the State Legislature. The reliance on federal funding does raise concern for staff, as changes to the availability of this funding source is being threatened by the federal government at this time.

## **Parking – No Increase in Parking Related Fees or Fines**

The recent partnership with Story County to place registration stops on vehicles with a significant amount of unpaid parking tickets has resulted in a slight increase in outstanding tickets being paid. However, it is too early to determine whether this effort will significantly impact the Parking Fund's overall health. It appears we are unable to cover the projected expenditures in the Parking Fund with projected revenues for our parking operation in each of the next five years. We are getting by in the interim by drawing down the available balance in the Parking Fund. In addition, we will have to discontinue the



desired transfer to the Parking Capital Reserve Fund to cover needed improvements to our various public parking lots. Equally significant is that our current financial projections indicate that in FY 2027/28, we will end the year below our fund balance goal, and by FY 2029/30, the balance in the Parking Fund will be negative.

Approximately 20 new “smart” parking meters are slated for installation each year. These meters will improve our service by accepting credit cards, coins, smart cards, and payments via the Park Mobile app. They will also be capable of providing reports regarding parking space utilization at different times of the day.

**Therefore, while not popular, it will soon be time for the City Council to consider increasing revenue in this fund by raising fines and/or meter fees to keep the fund solvent or switching from a user-based fee system to a property tax-supported system. However, dedicating property tax revenues to this fund may be difficult given the constraints imposed by the state in recent years on the City’s ability to raise taxes.**

## Airport

Airport operations are experiencing increasing maintenance expenditures due to the fuel farm reaching the end of its useful life and the T-hangers showing signs of structural wear. For FY 2025/26, we estimate Airport operating expenses to be \$162,801, supported by \$191,944 in user revenues in land leases, building leases, and fuel flowage fees. The \$29,143 of excess revenue will be available to pay toward the \$70,975 debt service payment for the new terminal. In accordance with a previously negotiated contract, ISU will pay the remaining \$41,832 debt service.

A consultant will be hired to assist in redesigning Airport Drive, enhancing accessibility and visual appeal within the terminal area. In addition, efforts will be made to improve the overall visual appeal of the Airport grounds with enhanced landscaping and turf management.

In keeping with the Airport Master Plan, staff is exploring a potential public/private partnership to add new aircraft hangars and improve support services. These investments, it is hoped, will bolster airport services while sharing the financial responsibility with private sector entities.

Airport farm operations help us provide the local match for the Federal Aviation Administration grants that fund various capital improvements at the Airport. In FY 2025/26, we anticipate \$6,000 in expenditures to maintain the farmland owned by the City surrounding the Airport, offset by \$92,691 of revenue generated from cash rent for our farm operation. The excess revenue will be transferred to the Airport Improvement Fund which is projected to have a balance of \$324,940 by the end of FY 2025/26.

## **Parks & Recreation**

The General Fund support for Parks and Recreation activities appears skewed in FY 2025/26, where, for the first time, the budget reflects eight months of expenditures associated with the opening of the Fitch Family Indoor Aquatic Center. Included in these expenditures are two new FTEs: an Aquatics Coordinator and Principal Clerk to staff this new facility. Existing Parks & Recreation maintenance staff will assist with building cleaning and maintaining the HVAC and filtration systems.

The partnership with 60 Forward Center, which opened in September 2024, has provided additional space for programming weightlifting, yoga, and aerobic classes for those over 60 years of age.

Savings in the General Fund realized in prior years have been incorporated into the budget to increase our scholarship funding for recreation programs by \$200,000. This additional funding will bring the total balance in the Scholarship Fund to approximately \$500,000 at the end of FY 2025/26. Funding of \$100,000 from General Fund savings is also included to hire a consultant to develop a conceptual plan, along with estimated expenditures and revenues, for a new indoor recreation center.

In keeping with the Council's goal to promote partnerships with local organizations, we will be offering new STEM camps, cooking classes, chess camps, and Challenge soccer camps where the organization provides the instructors and curriculum for the camp and Parks and Recreation markets the event, provides the facility, and handles registration. Obtaining this broader knowledge from partnerships allows us to offer a wider variety of offerings to our residents in our Instructional Programs.

We will also explore a new partnership with Can Play to offer additional adaptive programming to serve the recreation needs of individuals with physical and/or intellectual disabilities.

To promote participation in our athletic programs, we will offer a new concept of one-time events (e.g., tournaments) rather than leagues. We hope these events will be attractive to individuals who are too busy for a longer-term time commitment.

Property tax support for Aquatics will increase significantly in FY 2025/26, rising from \$211,134 to \$468,836. This substantial increase reflects the inclusion of eight months of operating costs for the new Fitch Family Indoor Aquatics facility, which is slated to open in late fall.

The Lutheran Church of Hope, a major renter of our Auditorium and Gym, is building its own facility. This will result in an estimated annual revenue loss of \$44,000, prompting us to proactively develop new revenue streams for these venues. Our strategy includes attracting larger events, increasing the number of shared-use events, and partnering with a vendor to provide beer, wine, and non-alcoholic beverages during events.

In an effort to generate additional interest in our offerings, new programs have been added to our fitness portfolio, such as Cycle Zone, Cycle Beats Chair Yoga, Intro To Weight Lifting, Pilates Fusion, Xpress Upper Body Challenge, Xpress Cardio HIT, Xpress Leg Challenge, Xpress Strength, Zumba Beginners, and Triple Threat.

We anticipate very healthy balances in the two enterprise funds in Parks and Recreation. Unreserved balances of \$883,496 in the Homewood Golf Course and \$369,906 in the Ames/ISU Ice Arena funds are expected at the end of FY 2025/26.

A \$810,000 grant from the U.S. Forest Service will allow Park Maintenance crews to update our current tree inventory, remove invasive vegetation in woodlands, and plant new trees in our park system and along the City's rights-of-way over the next five years.

## Library

The Library budget reflects a continued commitment to providing facilities, technology, collections, and programs to meet the educational needs of people of all ages. Because the community uses the facility heavily, funds have been earmarked for building upkeep and maintenance.

Partnerships with other city and county entities continue through participation in shared community events and hosting dialogs around a variety of issues of public interest. The Library's involvement with EcoFair, Juneteenth, National Night Out, Ames School District Community Enrichment, Parks and Recreation summer camps, and All Aboard for Kids camp highlight this outreach.

The staff has seen a higher interest in hands-on and interactive programs where participants can meet other people and learn in the community. Therefore, programs such as International Community Meeting, Speed Friending, and Ames Repair Café are being offered along with the more traditional educational lecture programs.

## Thank You!

I have attempted to highlight only a few of the many initiatives that will be undertaken by our City employees in FY 2025/26, supported by the funding highlighted in the budget, as they strive to provide exceptional service at the best price to Ames residents and visitors to our community. I want to thank our Department Heads and their staff members for developing reasonable budget requests since this is not an easy task. We are often confronted by residents and customers pulling us in opposite directions with opposing views as to what excellent service means to them.

In addition, our budget management team, composed of our Finance Director, Corey Goodenow, our Budget Manager, Nancy Masteller, our Budget Analyst, Patti Lehman, our Finance Department Secretary, Bre Van Sickle, and our two Assistant City Managers, Brian Phillips and Pa Vang Goldbeck, deserve recognition for their work in reviewing each line item within the various program and activity budgets, assisting with the preparation of performance measures and highlights, and compiling the relevant financial information into this budget document.

Respectfully submitted,



Steven L. Schainker  
City Manager

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# Mission Statement

**We are caring people, providing quality Programs with exceptional service to a community of progress**

## **We Value...**

Continuous improvement in our organization and our services.  
Innovation in problem solving.  
Employee participation in decision making.  
Personal and professional development.  
Each other as we work together to serve the community.

## **We Are...**

Proud to provide superior services to our community.  
Professional and objective as we address public concerns and needs.  
Fair, flexible, and helpful in our actions.  
Efficient and fiscally responsible.  
Proactive in reviewing and evaluating the type and focus of our services.

**Caring People, Quality Programs, Exceptional Service**

## City Council Appointees

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<b>Name</b>	<b>Title</b>	<b>Phone Number</b>
Steve Schainker	City Manager	515-239-5101
Mark Lambert	City Attorney	515-239-5146

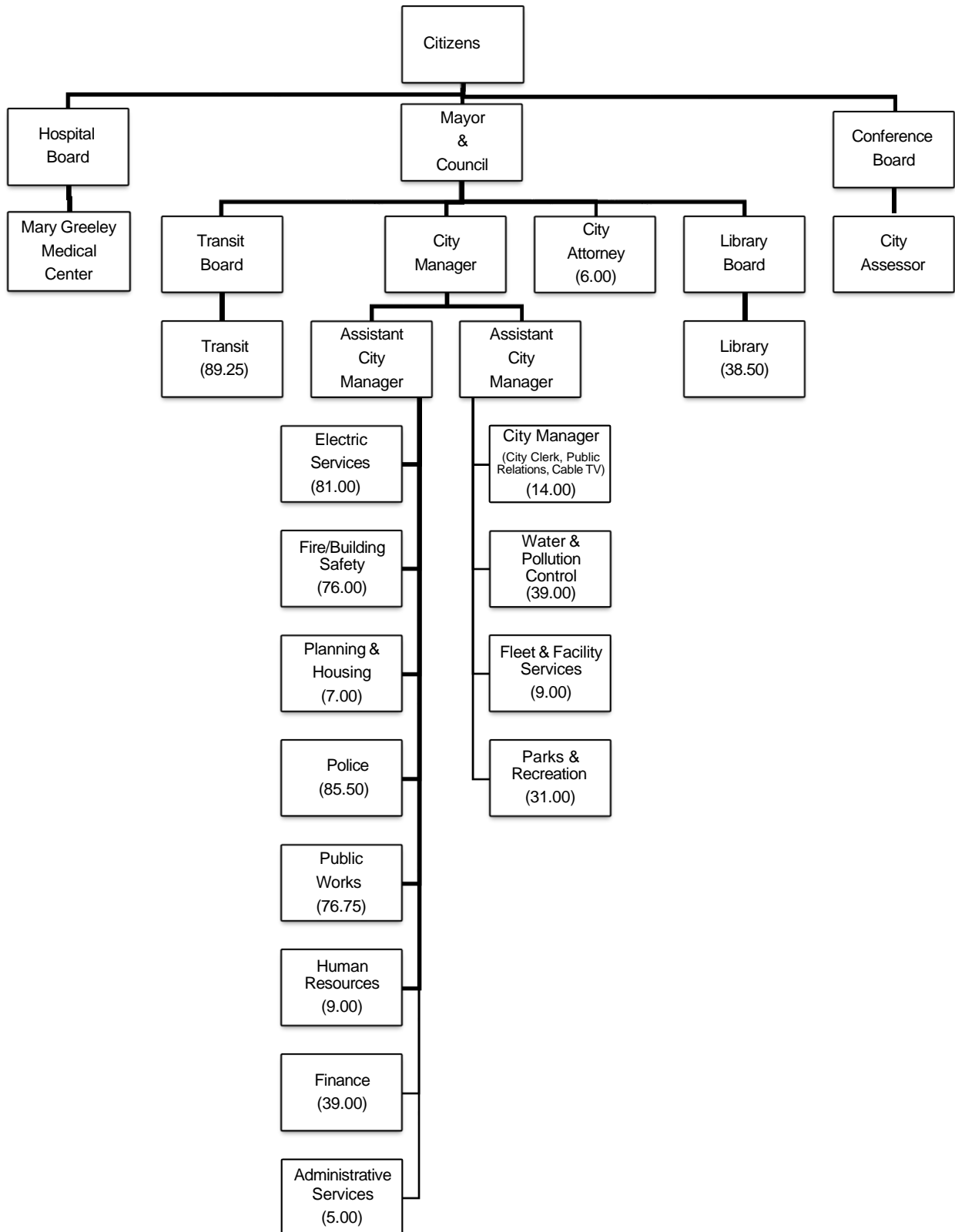
## Department Heads

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<b>Name</b>	<b>Department</b>	<b>Phone Number</b>
Donald Kom	Electric Services	515-239-5171
Corey Goodenow	Finance	515-239-5114
Rich Higgins	Fire	515-239-5414
Corey Mellies	Fleet Services/Facilities	515-239-5520
Bethany Ballou	Human Resources	515-239-5199
Sheila Schofer	Library	515-239-5630
Keith Abraham	Parks and Recreation	515-239-5350
Kelly Diekmann	Planning and Housing	515-239-5400
Geoff Huff	Police	515-239-5130
John Joiner	Public Works	515-239-5162
Barbara Neal	Transit (CyRide)	515-239-5565
John Dunn	Water and Pollution Control	515-239-5150

# City of Ames Organizational Chart

Includes number of Full-Time Equivalent Employees (FTE)





# How to Use This Budget Document

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The following notes and definitions have been prepared to assist the Mayor, Council, and citizens of Ames in more readily understanding the format and terminology which are used in this budget.

## Program Budget Philosophy

Program budgeting provides a methodology and set of tools that are specifically designed to help provide policy makers and the citizens with clear information on what the City of Ames does and how much it costs, creating a more transparent budget. The program budget provides information for decision making on a **service** or **program-oriented** basis. **Policy makers** are thus given the means to make crucial budgetary decisions based upon specific and measurable **service levels**, as well as upon the total dollar cost of those services. At the same time, **citizens** should be able to see the service-level **results** of the elected representatives' decision. A program budget is meaningful to the governing board and the public because programs are directly relevant to how they experience public services. A program budget is organized into service areas rather than just departments, objects of expenditure, and line items.

## Program Structure

Within this budget, City services are grouped in six "programs," each of which addresses a broad category of needs within the community. These programs are as follows:

- Public Safety
- Utilities
- Transportation
- Culture and Recreation
- Community Development
- General Government

In addition to these six operating programs, two additional programs identify other "non-operating" types of expenditures:

- Debt Service
- Internal Services/Transfers

These programs have next been divided into "sub-programs" and "activities." Each of these levels reflects the City's efforts to address community needs at a progressively more specific level. To illustrate the pyramiding nature of this program structure, a portion of the transportation program is outlined below.

<b>Program</b>	<b>Sub-Program</b>	<b>Activity</b>
Transportation	Street System	Street Surface Maintenance Street Surface Cleaning Snow and Ice Control
	Public Parking	Parking Operation & Maintenance Parking Law Enforcement Parking Violation Collection

The activity sheet (or sub-activity, when necessary) is the basic building block of the program budget. Using the performance, personnel, cost, and funding information given on these sheets, budget decisions are made for each of the activities. The summary of activities into sub-programs and of sub-programs into programs then provides us with a comprehensive program of all those services which are provided by the City.

# How to Use This Budget Document

## Fund Accounting and Major Funds

To meet various reporting requirements and generally accepted accounting principles, the City of Ames has established a number of financial funds to record financial activity. These funds allow the City to segregate specific financial activity and meet requirements of various financial regulations, restrictions, and limitations on use of various revenue sources. The following matrix shows the relationship between the City's budgetary programs and the City's fund structure. A budget is established for each fund and program.

### Matrix of Funds and Programs

	Public Safety	Utilities	Transportation	Culture & Recreation	Community Development	General Government	Debt Service	Capital Projects	Internal Services
<b>General Fund *</b>	X		X	X	X	X			
<b>Special Revenue Funds:</b>									
Local Option Sales Tax				X	X	X		X	
Hotel/Motel Tax					X	X			
Road Use Tax			X		X	X		X	
Public Safety Spec Rev	X								
City-Wide Housing					X				
CDBG Program					X				
HOME Program					X				
P&R Donations/Grants					X				
Library Donations/Grants					X				
Utility Assistance		X							
Miscellaneous Donations						X			
Economic Development					X				
TIF Funds					X				
<b>Capital Projects Fund *</b>						X		X	
<b>Debt Service Fund</b>							X		
<b>Enterprise Funds:</b>									
Airport			X						
Water Utility *		X				X	X	X	
Sewer Utility *		X				X	X	X	
Electric Utility *		X				X	X	X	
Parking			X			X			
Transit			X					X	
Stormwater Utility		X				X		X	
Ames/ISU Ice Arena					X			X	
Homewood Golf Course					X				
Resource Recovery		X				X		X	
<b>Internal Service Funds:</b>									
Fleet Services									X
Information Technology									X
Printing Services									X
Messenger Services									X
Risk Management									X
Health Insurance									X

\* Indicates a major fund or fund group

# How to Use This Budget Document

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The fund summary section of this document provides brief descriptions, revenues, expenses, and fund balances for each fund. The major funds represent significant activities of the City of Ames and include the following funds or fund groups:

- General Fund
- Debt Service Fund
- Capital Projects Fund
- Water Utility Fund
- Sewer Utility Fund
- Electric Utility Fund

Combined, these major funds represent approximately three-quarters of total City expenses. In the Fund Summary section, funds by type are listed. A description of how each fund is used is provided at the top of each fund page.

## Department Goals and Core Services

Each activity page within each program will list departmental goals and core services. These goals are set by the department responsible for providing the service for that activity.

The goals listed in the budget should:

- Support the goals of the organization and activity
- Describe what will be accomplished
- Reflect the planned benefit to customers
- Allow measurement of progress
- Define quantifiable future targets (if appropriate)

## Performance Measures

Reporting of accomplishments of objectives will include the following types of service measures where appropriate:

- Input – unit of resources expended to produce services
- Output – quantity of products or units of service produced
- Efficiency – inputs used per unit of output or outputs per unit of input
- Service Quality – Measure of the extent to which customers are satisfied with a program or how timely or accurately the service is provided
- Outcome – qualitative results of service; ultimate benefit to customer

The objective of service measurement reporting is to provide more complete information about the City of Ames' performance than can be provided by financial statements and schedules. The service measures are designed to assist users in assessing the economy, efficiency, and effectiveness of services provided. The future budget year's projected measures are an estimate or target.

## Highlights

Highlights of each activity's budget are described beneath the goals and performance measures section. The first section lists items that impact that activity's budget, such as personnel changes, increased cost of supplies, or changes in service levels. The second section, "In-Progress Activities" describes projects or initiatives occurring in the current fiscal year. The third section, "Upcoming Activities" describes significant projects or changes that are projected for the upcoming year for which the budget is being established.

# How to Use This Budget Document

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## Expenditures

The columns of financial information include:

- One historic year of actuals.
- The current year's adopted budget.
- The second amendment to the current year's budget which is prepared while budgeting for the future year. The City of Ames amends the current year's budget in October for project carryovers from the previous fiscal year and prepares a final amendment in May.
- The Manager's recommended budget after the PROBE (Productive Review of Budget Entries) and the City Manager have reviewed and approved the budget (draft budget) or the adopted budget after the City Council approves and certifies the budget (final budget document).

## Types of Expenditures

Six types of expenditures are noted.

- Personal Services includes full-time and part-time wages, overtime, various leaves, benefits for IPERS, health insurance, FICA, Medicare FICA, Utility retirement, Police and Fire retirement, workers comp, life insurance, and unemployment compensation.
- Internal Services includes charges from other City departments for services such as fleet maintenance, computer services, messenger service, legal services.
- Contractual includes services provided by external vendors such as consulting, outside legal services, repairs, maintenance, and utilities.
- Commodities includes office supplies, food, minor equipment, structural materials, chemicals, equipment parts and supplies, meters and meter parts, and fuel.
- Capital includes equipment, vehicles, and improvements to land, building, utility systems, streets, and traffic systems. The City of Ames' capitalization threshold is \$5,000.
- Other Expenditures includes bond and interest payments, insurance claims, refunds, and transfers.

## Funding Sources

Specific revenues which have been assigned to a program activity are listed. Not every revenue source can be assigned to just one program activity as explained below in Fund Support.

## Fund Support

Wherever possible, efforts have been made to assign specific revenue sources to the various program activities. Both costs and revenues related to a given City service can thus be shown on the same page. Levels of "self-support" for the given activity can thus be made evident.

When specific revenues cannot be assigned to a given activity, then the funding source shown will be "fund support." This indicates that the funding will come from the respective fund, and not from any specific revenue sources within that fund.

It is not always possible to assign the revenues to the appropriate program activity. However, all major revenue sources for each fund are shown on the respective fund summary sheets.

# How to Use This Budget Document

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## **Percentage Change**

The percentage change number on the financial pages indicates the percentage change between the column for the Manager Recommended or Adopted column and the Adopted column for the previous fiscal year.

## **Full-Time Equivalent (FTE)**

When referring to the number of people employed by the City and to the number of positions authorized in any given department, this budget uses the term “full-time equivalent”, or “FTE” One FTE is equivalent to 2,080 hours of work per year by full-time and permanent part-time employees (52 weeks times 40 hours per week equals 2,080 hours).

## **Beginning Balances**

The beginning balances shown on the fund sheets reflect not only cash, but also other assets and liabilities. Exclusions to assets as shown in the audit are capital assets in the Enterprise and Internal Service Funds, and inventory in all the funds. Excluded from liabilities are employee benefits which are not recorded on City books but are shown in the audited City financial statements as a liability.

Emphasis has been placed on the beginning balances for the current year adjusted, which are then carried forward based on the estimated revenues and expenditures to estimate a beginning balance for the beginning of the next fiscal budget.

In this budget presentation, the fund sheets reflect the excess or deficit of revenues over/under expenses and then add this excess or deficit to the beginning balance to establish a new ending balance.

The ending balance is then carried forward and becomes the beginning balance for the next budget year.

# Budget and Fiscal Policies

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The Ames City Council adopts the City's budget and fiscal policies each year as part of the budget process. A separate investment policy was adopted by City Council on July 31, 2018, and a separate debt policy on June 27, 2017. The budget follows and complies with all the City's budget and fiscal policies.

## **Financial Plan Purpose and Organization**

### ***Financial Planning Objectives***

Through its financial planning process, the City will link resources with results by:

- Identifying community needs for services.
- Establishing the programs required to provide these services.
- Establishing program policies and goals which define the nature and level of program services required.
- Identifying activities performed in delivering program services.
- Proposing objectives for improving the delivery of program services.
- Identifying and appropriating the resources required to perform program activities and accomplish program objectives.
- Setting standards to measure and evaluate the output of program activities, accomplishment of program objectives, and expenditure of program appropriations.

The City will use financial modeling tools to assist in the financial planning process and assess and forecast the effect of proposed service level changes on tax rate and fees.

### ***Annual Budget***

The City's annual budget emphasizes long-range planning and effective program management.

The benefits expected from the annual budget include:

- Reinforcing the importance of long-range planning in managing the City's fiscal affairs.
- Concentrating on developing and budgeting for the accomplishment of significant objectives.
- Establishing realistic timeframes for achieving objectives.
- Creating a proactive budget that provides for stable operations and ensures the City's long-term fiscal health.
- Promoting orderly spending patterns.

The City will maintain Government Finance Officers Association (GFOA) standards for the "Distinguished Budget Presentation Award" and will submit the budget document annually for review under the GFOA program.

### ***Measurable Objectives***

The financial plan will establish measurable program objectives and allow reasonable time to accomplish those objectives.

### ***Budget Amendments***

The Council will formally review the City's fiscal condition, and amend the budget, if necessary, in accordance with the Code of Iowa and administrative rules for local governments.

# Budget and Fiscal Policies

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## ***Balanced Budget***

The City will maintain a balanced budget. This means that:

- Operating revenues must fully cover operating expenditures, including debt service, over the long term.
- Ending fund balance (or working capital in enterprise funds) must meet minimum policy levels. For the General Fund, this level has been established at 25% of operating revenues.

Under this policy, it is allowable for total expenditures to exceed revenues in a given year; however, in this situation, the beginning fund balance will be used primarily to fund capital improvement plan projects, or other one-time, non-recurring expenditures. Excess balances may also be utilized as part of a program to stabilize property tax levy rates over a planned number of years.

## **Financial Reporting**

### ***Annual Reporting***

The City will prepare annual financial statements as follows:

- In accordance with various requirements, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditor's opinion.
- The City will use generally accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.
- The City will issue audited financial statements within 180 days after year-end.

## **General Revenue Management**

### ***Diversified and Stable Base***

The City will seek to maintain a diversified and stable revenue base to reduce the effects of short-term fluctuations in any one revenue source.

### ***Current Revenues for Current Uses***

The City will fund current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

### ***Interfund Transfers and Loans***

To achieve important public policy goals, the City has established various special revenue, capital project, debt service and enterprise funds to account for revenues whose use should be restricted to certain activities. Accordingly, each fund exists as a separate financing entity from other funds, with its own revenue sources, expenditures, and fund equity.

Any transfers between funds for operating purposes are clearly set forth in the annual budget. These operating transfers, under which financial resources are transferred from one fund to another, are distinctly different from interfund borrowings, which are usually made for temporary cash flow reasons, and are not intended to result in a transfer of financial resources by the end of the fiscal year. In summary, inter-fund transfers result in a change in fund equity; interfund borrowings do not, as the intent is to repay the loan in the near term.

# Budget and Fiscal Policies

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## User Fee Cost Recovery Goals

### ***Ongoing Review***

Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in service delivery costs, as well as changes in methods or levels of service delivery. In instances where State or other regulations limit the level of fees charged for City services, the user fee cost recovery principles may not apply. The budget document will identify where fee levels have been limited and clearly identify the subsidy required due to user fee limitations.

### ***User Fee Cost Recovery Levels***

In setting user fees and cost recovery levels, the following factors will be considered:

- *Community-Wide Versus Special Benefit* – The level of user fee cost recovery should consider the community-wide versus special service nature of the program or activity. The use of general-purpose revenues is appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.
- *Service Recipient Versus Service Driver* – After considering community-wide versus special benefit of the service, the concept of service recipient versus service driver should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City’s development review efforts; the community is the primary beneficiary. However, the applicant is the driver of development review costs, and as such, cost recovery from the applicant is appropriate.
- *Effect of Pricing on the Demand for Services* – The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not overly stimulated by artificially low prices. Conversely, high levels of cost recovery will negatively impact the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if the services are specifically targeted to low-income groups.
- *Feasibility of Collection and Recovery* – Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

### ***Factors Favoring Low-Cost Recovery Levels***

Very low-cost recovery levels are appropriate under the following circumstances:

- There is *no* intended relationship between the amount paid and the benefit received.
- Collecting fees is not cost-effective or will significantly impact the efficient delivery of the service.
- There is *no* intent to cover the cost of the service. Examples may include park shelter and auditorium rental.
- The service is non-recurring, generally delivered on a “peak demand or emergency basis, cannot reasonably be planned for on an individual basis, and is not readily available from a private sector source. Many public safety services fall into this category.
- Collecting fees would discourage compliance with regulatory requirements and adherence is primarily self-identified, and as such, failure to comply would not be readily detected by the City. Small-scale licenses and permits might fall into this category.



# Budget and Fiscal Policies

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## ***Factors Favoring High-Cost Recovery Levels***

The use of service charges as a major source of funding service levels is especially appropriate under the following circumstances:

- The service is similar to services provided through the private sector and private or other public sector alternatives could or do exist for the delivery of the service.
- For requested service that requires added costs, it is intended that there be a direct relationship between the amount paid and the level and cost of the service received. An example is higher fees for utility hookup after normal working hours.
- The service is regulatory in nature and voluntary compliance is not expected to be the primary method of detecting failure to meet regulatory requirements. Building permit, plan checks, and subdivision review fees for large projects would fall into this category.

## ***General Concepts Regarding the Use of Service Charges***

The following general concepts will be used in developing and implementing service charges:

- Revenues should not exceed the reasonable cost of providing the service.
- Cost recovery goals should be based on the total cost of delivering the service, including direct costs, departmental administration costs, and organization-wide support costs such as accounting, personnel, data processing, vehicle maintenance and insurance.
- The method of assessing and collecting fees should be as simple as possible to reduce the administrative cost of collection.
- Rate structures should be sensitive to the “market” for similar services as well as to smaller, infrequent users of the service.
- A unified approach should be used in determining cost recovery levels for various programs based on the factors discussed above.

## ***Low-Cost Recovery Services***

Based on the criteria discussed above, the following types of services should have very low-cost recovery goals. In selected circumstances, there may be specific activities within the broad scope of services provided that should have user charges associated with them. However, the primary source of funding for the operation as a whole should be general-purpose revenues, not user fees.

- Delivering public safety emergency response services such as police patrol services and fire suppression.
- Maintaining and developing public facilities that are provided on a uniform, community-wide basis such as streets, parks, and general-purpose buildings.
- Providing social service programs and economic development activities.

## ***Recreation Programs***

The following cost recovery policies apply to the City’s recreation programs:

- Cost recovery for activities directed to adults should be relatively high.
- Cost recovery for activities directed to youth and seniors should be relatively low.
- Although ability to pay may not be a concern for all youth and senior participants, these are desired program activities, and the cost of determining need may be greater than the cost of providing a uniform service fee structure to all participants. Further, there is a community-wide benefit in encouraging high levels of participation in youth and senior recreation activities regardless of financial status.
- In those circumstances where services are similar to those provided in the private sector, cost recovery levels should be higher.

The City Parks and Recreation Department will work with the Parks and Recreation Commission to review recreation programs and establish specific cost recovery targets for broad program classifications.

# Budget and Fiscal Policies

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## **User Fee Cost Recovery Goals, continued**

### ***Planning, Building Safety, and Public Works Engineering Services***

The following cost recovery policies apply to Planning, Building Safety, and Engineering services:

- Services provided under this category include:
  1. Planning (planned development permits, tentative tract, and parcel maps, rezonings, general plan amendments, variances, use permits).
  2. Building and safety (building permits, structural plan checks, inspections, rental inspections).
  3. Engineering (public improvement plan checks, inspections, subdivision requirements, encroachments).
- Cost recovery for these services should generally be very high. In most instances, the City's cost recovery goal should be 100%. Exceptions to this standard include long range planning activities, as this function is clearly intended to serve the broader community.

### ***Comparability with Other Communities***

In setting user fees, the City will consider fees charged by other agencies in accordance with the following criteria:

- Surveying other comparable communities provides useful information about the market for the fees being assessed.
- If prudently analyzed, they can serve as a benchmark for how cost-effectively the City provides its services.
- However, fee surveys should never be the sole or primary criteria in setting City fees as there are many factors that affect how and why other communities have set their fees at their levels. For example:
  1. What level of cost recovery is their fee intended to achieve compared with our cost recovery objectives?
  2. What costs have been considered in computing the fees?
  3. When was the last time that their fees were comprehensively evaluated?
  4. What level of service do they provide compared with our service or performance standards?
  5. Is their rate structure significantly different than ours and what is it intended to achieve?

These can be very difficult questions to address in fairly evaluating fees among different communities. As such, the comparability of our fees to other communities should be one factor among many that is considered in setting City fees.

## **Enterprise Fund Fees and Rates**

### ***Water, Sewer, Electric, and Resource Recovery***

The City will set fees and rates at levels which fully cover the total direct and indirect costs, including operations, capital outlay, capital improvements, and debt service, of the following enterprise programs: water, sewer, electric, and resource recovery. For major City utilities including water, sewer, and electric, the City will model five years of projected revenues and expenses including capital improvements. These projections will be used to identify and notify the City Council of the timing and level of possible rate changes.

# Budget and Fiscal Policies

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## ***Stormwater Utility***

Stormwater utility rates are intended to fund operating costs of the Storm Sewer Utility. Major capital improvements will be funded by other funding sources including general obligation bonds.

## ***Homewood Golf***

Golf program fees should fully cover direct operating costs. Because of the nine-hole nature of the golf course with its focus on youth and seniors, subsidies from other City funds (Local Option Tax, General, Hotel/Motel Tax) to finance capital improvements will be presented to the City Council as part of the financial planning process.

## ***Ice Arena***

The Ames/ISU Ice Arena fees and rates are set to fully cover direct operating costs. The City of Ames and Iowa State University will fund major capital improvement costs.

## ***Transit (CyRide)***

Costs for operating the CyRide transit system will be shared based on the agreement between the City of Ames, Iowa State University, and the ISU Student Government. The City support of CyRide will be limited to the transit property tax rate.

## ***Payment In-Lieu of Taxes***

In accordance with long-standing practices, the City will treat the Electric Utility in the same manner as if it were privately owned and operated. In addition to setting rates at levels necessary to fully cover the cost of providing electric service, this means assessing reasonable property tax in-lieu of fees.

- For the Electric Utility, property tax in-lieu fees are established under the same methodology used in assessing property tax for the City of Ames.

## ***Enterprise Fund Debt Service***

The City will set enterprise fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration, and capital improvement costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.

## ***Grant Funding Policy***

The City will actively seek grant funding to fund both operating and capital expenditures. Prior to acceptance of grant funding, an evaluation of the grant must determine the following:

- The grant purpose is compatible with City program objectives.
- The benefits provided by the grant exceed the cost of administration.
- The grant does not commit the City to long-term tax funded expenditures after the completion of the grant period. The City will evaluate the cost and funding source to determine whether to continue the service when the grant period ends. The decision to continue to fund or drop will be made prior to accepting the grant. Alternatively, the City could choose to continue the service with other funding.

# Budget and Fiscal Policies

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## **Revenue Distribution**

The Council recognizes that generally accepted accounting principles for state and local governments discourage the earmarking of General Fund revenues, and accordingly, the practice of designating General Fund revenues for specific programs should be minimized in the City's management of its fiscal operations. Approval of the following revenue distribution policies does not prevent the City Council from directing General Fund resources to other functions and programs, as necessary.

### ***Road Use Tax Revenue***

All Road Use Tax revenues (which are restricted by the State for street-related purposes) will be recorded in the Road Use Tax fund and reports will be provided to the State of Iowa per Code of Iowa requirements. The City will utilize this fund primarily for eligible operations and maintenance activities; the available funds may be utilized for eligible capital improvement funding.

The City maintains several other special revenue funds. The policy for revenue allocation for these funds will be included in the City Fund Policy Document.

## **Investments**

### ***Responsibility***

Investments and cash management are the responsibility of the City Treasurer or designee.

### ***Investments Objectives***

The City's primary investment objective is to achieve a reasonable rate of return while minimizing the potential for capital losses arising from market changes or issuer default.

Accordingly, the following factors will be considered in priority order in determining individual investment placements:

- Safety
- Liquidity
- Yield

The City Council have adopted a formal investment policy; this policy requires regular reporting by the City Treasurer that demonstrates compliance with the policy.

## **Fund Balance Designations and Reserves**

### ***Minimum Fund Balance***

The City will establish and maintain fund balances based on evaluation of each individual fund. The minimum balance will be set at a level that is considered the minimum necessary to maintain the City's creditworthiness and to adequately provide for:

- Economic uncertainties, local disasters, and other financial hardships or downturns in the local or national economy.
- Contingencies for unseen operating or capital needs.
- Cash flow requirements.

### ***Other Designations and Reserves***

In addition to the designations noted above, fund balance levels will be sufficient to meet funding requirements for projects approved in prior years which are carried forward into the new year; debt service reserve requirements; reserves for encumbrance; and other reserves or designations required by contractual obligations, state law, or generally accepted accounting principles.

# Budget and Fiscal Policies

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## ***Equipment Replacement***

For certain assets, the City will establish and maintain equipment replacement funds to provide for the timely replacement of vehicles, technology, and other capital equipment. The City will maintain balances in the Fleet and Technology Replacement Funds adequate to allocate the cost of replacement over the lives of the assets.

The annual contribution to these funds will generally be based on the estimated life of the vehicle or equipment and its projected replacement cost. Sales of surplus equipment, as well as any related damage and insurance recovered, will be credited to the replacement funds. The City Information Technology and Fleet Services policies cover this subject in greater depth.

## ***Future Capital Improvement Project (CIP) Designations***

The Council may designate specific fund balance levels for future development of capital projects that it has determined to be in the best long-term interest of the City.

## **Capital Improvement Management**

### ***CIP Projects - \$15,000***

Construction projects, equipment purchases, and certain studies that cost \$15,000 or more, and are infrequent in nature, will be included in the City's capital improvement plan (CIP) rather than a program operating budget. Routine operating and maintenance projects that exceed the \$15,000 threshold will not qualify as CIP projects and will be included in program operating budgets.

### ***CIP Purpose***

The purpose of the CIP is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is a five-year plan organized into the same functional groupings used for the operating programs. The CIP will reflect a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure, and capital projects that significantly expand or add to the City's existing capital asset system.

### ***CIP Review***

The City Manager, Assistant City Managers, Finance Department staff, and applicable department personnel will review project proposals, determine project phasing and funding, and review and evaluate the draft CIP budget document.

### ***CIP Appropriation***

The City's annual CIP appropriation is based on the projects designated by the City Council through adoption of the five-year capital improvements financial plan. Adoption of the CIP document does not automatically authorize funding for the entire five-year plan. The first year of the plan is included as part of the annual budget process and will be authorized by City Council with the budget authorization.

### ***CIP Budget Carryover***

Appropriations for CIP projects lapse at the end of each fiscal year. Projects that are not completed are reviewed and will be submitted to the City Council as part of a budget amendment.

# Budget and Fiscal Policies

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## **Capital Improvement Financing and Debt Management**

### ***Capital Improvement Financing***

The City will consider the use of debt financing for capital improvement projects only under the following circumstances:

- When the project's useful life will exceed the term of the financing.
- When project revenues or specific resources, including property taxes, will be sufficient to service the long-term debt.

Debt financing will not be considered appropriate for recurring purposes such as current operating and maintenance expenditures.

The additional cost of public capital improvements required to support specific developments will be financed primarily by the owners of the development and will be specified in development agreements.

Road Use Tax revenue is a major funding source in financing transportation system improvements, operations, and maintenance. However, revenues from these fees are subject to fluctuation. Accordingly, the following guidelines will be followed in designing and building projects funded with Road Use Tax revenue:

- The availability of Road Use Tax for funding eligible projects will be analyzed as part of the five-year capital improvement plan.
- If adequate funds are not available, the Council will make one of two determinations:
  1. Defer the project until funds are available.
  2. Based on the priority of the project, issue G.O. Bonds, or use other funding sources.

The City will use the following criteria to evaluate pay-as-you-go versus long-term financing in funding capital improvements.

### ***Factors Favoring Pay-As-You-Go Financing***

- Current revenues and adequate fund balances are available, or project phasing can be accomplished.
- Existing debt levels adversely affect the City's credit rating.
- Market conditions are unstable or present difficulties in marketing.

### ***Factors Favoring Long-Term Financing***

- Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings.
- The project securing the financing is of the type that will support an investment grade credit rating.
- Market conditions present favorable interest rates and demand for City financings.
- A project is mandated by state or federal requirements, and resources are insufficient or unavailable.
- The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
- The life of the project or asset to be financed is ten years or longer.
- The cost of the project should be spread to benefitted users over the life of the capital improvement.

# Budget and Fiscal Policies

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## ***Debt Management***

An analysis will be prepared as part of the Capital Improvement Plan process to determine the impact of outstanding and planned debt issuances on current and future budgets for debt service and City operations. This analysis will also address the reliability of revenues to support debt service. The City has adopted a comprehensive debt policy that provides guidance for use of debt financing.

## **Excellence Through People (ETP)**

Ensuring that quality programs are provided in an “efficient and fiscally responsible manner” is one of the key concepts embodied in the City’s Mission Statement. To this end, the City will monitor and review methods of operation to ensure that services continue to be delivered in the most cost-effective manner possible. This review process encompasses a wide range of productivity issues, including:

- Analyzing systems and procedures to ensure efficient delivery of services.
- Evaluating the ability of new technologies and related capital investments to improve productivity.
- Developing the skills and abilities of all City employees.
- Developing and implementing appropriate methods of recognizing and rewarding exceptional employee performance.
- Evaluating the ability of the private sector to perform the same level of service at a lower cost.

State statute requires a municipality to certify its budget by March 31. This general schedule is followed each fiscal year to ensure that the March 31 deadline is met. A goal during the entire process is to encourage citizen involvement in the annual budget decision making process through public hearings and informational meetings.

# Budget Calendar

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State statute normally requires a municipality to certify its budget by April 30. A goal during the entire process is to encourage citizen involvement in the annual budget decision making process through public hearings.

<b>Spring</b>	Resident Satisfaction Survey administered to 1,350 residents asking funding priorities, effectiveness of services, and preferred changes in emphasis/service levels. All results are reviewed with the City Council prior to the start of the budget process.
<b>August September</b>	Departments prepare Capital Improvement Project (CIP) information for the five-year plan and begin preparation of amended 2024/25 and proposed 2025/26 operational budgets. Resident Satisfaction Survey results are presented to the City Council.
<b>November</b>	November 7 – Public town budget meeting to receive input from residents for budget service levels and projects. The meeting is televised, and the public can call in and email questions.
<b>December</b>	December 10 – City Council budget meeting to review issues, priorities, and preferences in service levels for the 2025/26 budget. Staff drafts five-year CIP. PROBE meetings (Productive Review of Budget Entries) are conducted with Assistant City Managers, Finance Director, Budget Manager, and City departments. All revenues, operational program costs, and current year CIP adjustments are reviewed.
<b>January</b>	The City Manager holds budget review meetings with departments. The City Manager's recommended draft budget document is prepared. January 21 – CIP workshop with City Council. January 28 – Public hearing for resident input on CIP. January 31 – City Council budget overview.
<b>February</b>	February 4, 5, 6, and 11 – City Council reviews entire program budget with department heads in public meetings.
<b>March</b>	The County sends Truth-in-Taxation statements to property owners to provide information on proposed tax levies and hearing dates.
<b>April</b>	April 8 – the City Council holds a Property Tax Levy Public Hearing. April 22 – Final budget hearing and adoption of amended 2024/25 budget and proposed 2025/26 budget. State statute requires the 2025/26 budget be certified with the County Auditor by April 30.
<b>May</b>	Departments review their budgeted revenues and expenses in May to make adjustments which will more accurately reflect the City's anticipated revenues and expenses for the fiscal year ending June 30. After City Council review and approval, the amendments are submitted to the County Auditor by the end of May as required by State statute.



# FINANCIAL SUMMARIES



1990-2025  
AMES CITY HALL



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# Financial Summaries

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# Revenue By Type

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	%Change From Adopted
<b>Property Taxes</b>	35,139,460	36,441,753	36,441,753	38,162,796	4.7%
<b>Other Taxes:</b>					
State Replacement Tax	1,015,618	805,634	805,634	610,317	-24.2%
Local Option Sales Tax	12,033,283	12,000,000	12,400,000	12,400,000	3.3%
Hotel/Motel Tax	2,762,285	2,878,000	2,775,000	2,773,000	-3.7%
<b>Total Other Taxes</b>	15,811,186	15,683,634	15,980,634	15,783,317	0.6%
<b>Licenses &amp; Permits</b>	1,500,974	1,612,051	1,562,801	1,562,801	-3.1%
<b>Intergovernmental Revenue:</b>					
Federal Grants	7,261,609	10,654,416	31,345,512	22,674,045	112.8%
State Road Use Tax	9,392,282	9,300,000	9,400,000	9,500,000	2.2%
State Grants/Other State Funding	5,007,908	3,976,975	8,651,132	5,557,861	39.8%
Local Government Funding	10,465,264	9,857,133	10,116,635	10,192,623	3.4%
<b>Total Intergovernmental Revenue</b>	32,127,063	33,788,524	59,513,279	47,924,529	41.8%
<b>Charges for Services:</b>					
Utility Charges	89,945,213	101,300,259	96,600,043	99,088,500	-2.2%
Other Charges for Services	8,706,638	8,694,745	9,225,647	9,871,437	13.5%
<b>Total Charges for Services</b>	98,651,851	109,995,004	105,825,690	108,959,937	-0.9%
<b>Fines, Forfeit, &amp; Penalty</b>	524,804	631,100	1,970,371	633,800	0.4%
<b>Use of Money &amp; Property:</b>					
Interest Revenue	13,130,141	6,692,427	6,846,326	6,163,896	-7.9%
Other Uses of Money/Property	1,750,272	1,729,733	1,756,066	1,752,896	1.3%
<b>Total Use of Money &amp; Property</b>	14,880,413	8,422,160	8,602,392	7,916,792	-6.0%
<b>Miscellaneous Revenue:</b>					
Proceeds from Bonds	12,791,309	18,815,000	18,815,000	20,227,500	7.5%
State Revolving Loan Program	10,278,225	26,080,000	46,606,629	26,240,000	0.6%
Other Miscellaneous Revenue	2,255,051	2,459,400	10,989,061	3,706,899	50.7%
<b>Total Miscellaneous Revenue</b>	25,324,585	47,354,400	76,410,690	50,174,399	6.0%
<b>Internal Service Revenue</b>	24,458,593	24,154,404	23,269,747	24,417,590	1.1%
<b>Total Before Transfers</b>	248,418,929	278,083,030	329,577,357	295,535,961	6.3%
<b>Transfers</b>	34,958,302	25,597,427	31,171,106	25,030,918	-2.2%
<b>Total Revenues</b>	283,377,231	303,680,457	360,748,463	320,566,879	5.6%

# Revenue By Fund

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	% Change From Adopted
<b>General Fund *</b>	46,449,867	45,720,757	45,829,019	47,285,237	3.4%
<b>Special Revenue Funds:</b>					
Local Option Sales Tax	12,191,286	12,164,622	12,558,730	12,558,616	3.2%
Hotel/Motel Tax	2,762,285	2,878,000	2,775,000	2,773,000	-3.7%
Road Use Tax	9,415,227	9,300,000	9,404,055	9,504,055	2.2%
Other Special Revenue Funds	3,611,698	3,174,501	7,597,754	5,007,063	57.7%
<b>Total Special Revenue Funds</b>	<b>27,980,496</b>	<b>27,517,123</b>	<b>32,335,539</b>	<b>29,842,734</b>	<b>8.5%</b>
<b>Capital Project Funds *</b>	21,681,963	26,064,140	41,589,824	20,285,414	-22.2%
<b>Permanent Funds:</b>					
Cemetery Perpetual Care	24,451	25,570	25,570	26,250	2.7%
Furman Aquatic Center Trust	57,051	27,000	27,000	35,000	29.6%
<b>Total Permanent Funds</b>	<b>81,502</b>	<b>52,570</b>	<b>52,570</b>	<b>61,250</b>	<b>16.5%</b>
<b>Enterprise Funds:</b>					
Airport	1,412,427	1,565,203	4,652,812	11,172,408	613.8%
Water Utility *	27,385,549	20,101,993	30,677,408	21,822,456	8.6%
Sewer Utility *	15,495,066	39,948,813	55,858,832	41,222,332	3.2%
Electric Utility *	71,840,875	76,896,752	73,231,799	78,312,253	1.8%
Parking	939,910	1,057,500	972,500	1,060,800	0.3%
Transit	20,828,571	17,099,528	26,982,505	21,114,125	23.5%
Stormwater Utility	2,477,858	2,599,298	3,503,500	2,618,500	0.7%
Ames/ISU Ice Arena	629,287	690,733	741,618	777,595	12.6%
Homewood Golf Course	561,936	502,528	563,376	578,956	15.2%
Resource Recovery	4,985,799	4,964,178	5,504,328	5,517,828	11.2%
<b>Total Enterprise Funds</b>	<b>146,557,278</b>	<b>165,426,526</b>	<b>202,688,678</b>	<b>184,197,253</b>	<b>11.4%</b>
<b>Debt Service Fund</b>	14,497,428	13,884,631	14,079,603	13,479,696	-2.9%
<b>Internal Service Funds:</b>					
Fleet Services	5,627,959	5,146,638	5,430,579	5,739,377	11.5%
Information Technology	3,605,409	3,082,995	3,175,066	2,775,928	-10.0%
Printing Services	-	128,923	-	-	-100.0%
Messenger Services	-	119,689	-	-	-100.0%
Risk Management	3,645,191	4,105,519	3,349,931	3,745,829	-8.8%
Health Insurance	13,250,138	12,430,946	12,217,654	13,154,161	5.8%
<b>Total Internal Services</b>	<b>26,128,697</b>	<b>25,014,710</b>	<b>24,173,230</b>	<b>25,415,295</b>	<b>1.6%</b>
<b>Total Revenues</b>	<b>283,377,231</b>	<b>303,680,457</b>	<b>360,748,463</b>	<b>320,566,879</b>	<b>5.6%</b>

\*Indicates a major fund or fund group

## Expenditures by Program

<b>Operations:</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2024/25</b>	<b>2025/26</b>	<b>% Change</b>
<b>Public Safety:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Law Enforcement	10,543,668	11,849,108	11,425,668	12,269,884	3.6%
Fire Safety	8,414,062	8,894,108	9,137,755	9,250,301	4.0%
Building Safety	1,793,038	1,972,225	1,913,631	1,994,042	1.1%
Animal Control	821,433	734,074	804,808	908,763	23.8%
Other Public Safety	12,522	16,498	26,420	15,559	-5.7%
<b>Total Public Safety</b>	<b>21,584,723</b>	<b>23,466,013</b>	<b>23,308,282</b>	<b>24,438,549</b>	<b>4.1%</b>
<b>Utilities:</b>					
Electric Services	55,681,030	65,904,833	63,658,856	64,408,013	-2.3%
Water and Pollution Control	9,194,675	11,542,474	11,590,188	11,956,279	3.6%
Water Distribution System	1,690,994	1,856,246	1,853,323	1,975,698	6.4%
Sanitary Sewer System	1,018,108	1,024,972	1,017,792	1,038,011	1.3%
Stormwater Management	806,185	948,114	932,247	980,255	3.4%
Resource Recovery	4,559,176	4,578,108	4,776,856	5,024,867	9.8%
Utility Customer Service	1,794,196	1,876,601	1,895,850	1,892,349	0.8%
<b>Total Utilities</b>	<b>74,744,364</b>	<b>87,731,348</b>	<b>85,725,112</b>	<b>87,275,472</b>	<b>-0.5%</b>
<b>Transportation:</b>					
Street/Traffic System	8,039,037	8,885,421	8,997,585	9,422,416	6.0%
Transit System	13,706,345	15,485,874	15,553,223	15,692,130	1.3%
Parking System	889,471	1,041,680	953,377	1,031,607	-1.0%
Airport Operations	254,615	254,317	165,874	168,801	-33.6%
<b>Total Transportation</b>	<b>22,889,468</b>	<b>25,667,292</b>	<b>25,670,059</b>	<b>26,314,954</b>	<b>2.5%</b>
<b>Culture and Recreation:</b>					
Parks and Recreation	5,157,019	5,766,175	5,794,411	6,564,041	13.8%
Library Services	5,414,604	5,790,943	5,790,062	6,102,886	5.4%
Art Services	286,581	286,931	555,848	298,978	4.2%
Cemetery	248,617	256,846	252,805	258,096	0.5%
<b>Total Culture and Recreation</b>	<b>11,106,821</b>	<b>12,100,895</b>	<b>12,393,126</b>	<b>13,224,001</b>	<b>9.3%</b>
<b>Community Development:</b>					
Planning Services	952,431	1,030,469	980,720	1,178,104	14.3%
Economic Development	2,218,221	2,748,908	2,700,825	2,853,961	3.8%
Sustainability	7,573	27,444	1,125,179	24,927	-9.2%
Housing Services	399,345	1,536,189	5,550,240	1,600,998	4.2%
Human Services	1,790,481	1,957,016	1,968,128	2,053,976	5.0%
<b>Total Community Development</b>	<b>5,368,051</b>	<b>7,300,026</b>	<b>12,325,092</b>	<b>7,711,966</b>	<b>5.6%</b>

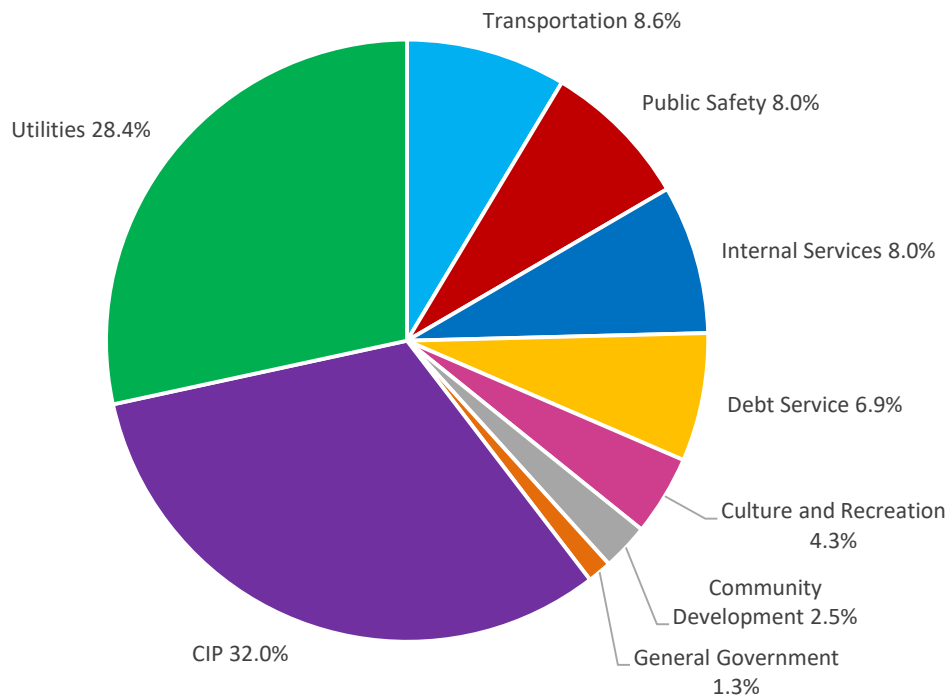
# Expenditures by Program

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
					Adopted
<b>General Government:</b>					
City Council	654,973	577,611	771,116	594,033	2.8%
City Clerk	277,713	292,545	300,768	312,095	6.7%
City Manager	470,043	596,254	695,048	611,789	2.6%
Public Relations	325,413	510,054	374,681	400,852	-21.4%
Financial Services	527,364	700,309	690,974	596,981	-14.8%
Legal Services	542,622	580,797	579,686	609,546	5.0%
Human Resources	352,252	413,535	492,240	493,804	19.4%
Facilities	440,573	386,107	553,334	410,591	6.3%
<b>Total General Government</b>	<b>3,590,953</b>	<b>4,057,212</b>	<b>4,457,847</b>	<b>4,029,691</b>	<b>-0.7%</b>
<b>Total Operations</b>	<b>139,284,380</b>	<b>160,322,786</b>	<b>163,879,518</b>	<b>162,994,633</b>	<b>1.7%</b>
<b>CIP:</b>					
Public Safety CIP	15,684	-	1,927,974	3,461,905	
Utilities CIP	27,937,564	36,561,000	84,494,635	49,973,000	36.7%
Transportation CIP	18,937,160	12,804,268	58,918,352	37,840,563	195.5%
Culture and Recreation CIP	7,017,624	22,352,108	24,461,516	6,710,079	-70.0%
Community Development CIP	240	175,000	388,001	175,000	0.0%
General Government CIP	179,868	75,000	2,141,597	75,000	0.0%
Internal Services CIP	-	-	-	-	
<b>Total CIP</b>	<b>54,088,140</b>	<b>71,967,376</b>	<b>172,332,075</b>	<b>98,235,547</b>	<b>36.5%</b>
<b>Debt Service:</b>					
General Obligation Bonds	12,979,460	13,425,435	13,421,870	14,092,994	5.0%
Electric Revenue Bonds	964,806	966,213	966,213	966,075	0.0%
SRF Loan Payments	5,597,185	6,031,446	5,888,263	6,070,082	0.6%
Bond Costs	131,847	279,450	302,450	200,222	-28.4%
<b>Total Debt Service</b>	<b>19,673,298</b>	<b>20,702,544</b>	<b>20,578,796</b>	<b>21,329,373</b>	<b>3.0%</b>
<b>Internal Services:</b>					
Fleet Services	4,915,968	3,614,837	5,741,966	5,775,956	59.8%
Information Technology	2,912,357	2,880,388	3,165,107	2,760,052	-4.2%
Risk Management	3,292,924	3,928,442	3,258,643	3,650,429	-7.1%
Health Insurance	12,274,128	12,294,406	12,291,748	12,175,481	-1.0%
Health Promotion	271,444	327,557	352,812	373,131	13.9%
<b>Total Internal Services</b>	<b>23,666,821</b>	<b>23,045,630</b>	<b>24,810,276</b>	<b>24,735,049</b>	<b>7.3%</b>
<b>Total Expenditures</b>					
<b>Before Transfers</b>	<b>236,712,639</b>	<b>276,038,336</b>	<b>381,600,665</b>	<b>307,294,602</b>	<b>11.3%</b>
<b>Transfers:</b>	<b>34,958,302</b>	<b>25,597,427</b>	<b>31,171,106</b>	<b>25,030,918</b>	<b>-2.2%</b>
<b>Total Expenditures</b>	<b>271,670,941</b>	<b>301,635,763</b>	<b>412,771,771</b>	<b>332,325,520</b>	<b>10.2%</b>

# Expenditures by Program

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## Where the Money is Spent FY 2025/26 Recommended Budget\*



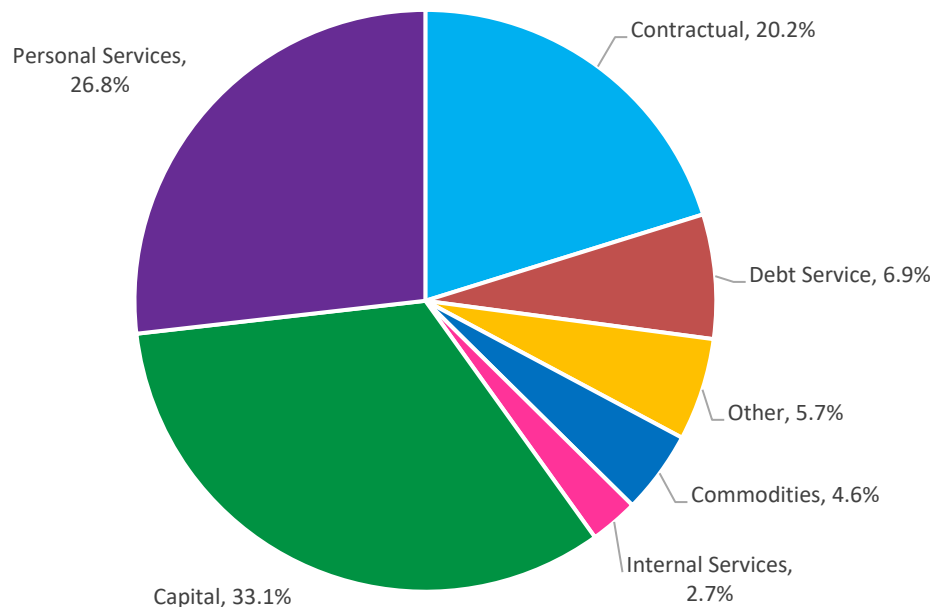
\*Excluding Transfers



# Expenditures by Category

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	% Change From Adopted
Personal Services	69,973,962	78,956,072	75,645,696	82,381,701	4.3%
Internal Services	10,310,373	9,010,858	8,545,544	8,399,229	-6.8%
Contractual	57,478,175	62,555,901	65,384,881	61,997,711	-0.9%
Commodities	13,141,463	13,757,621	14,726,218	14,164,388	3.0%
Capital	49,296,547	73,731,076	176,106,433	101,656,847	37.9%
Debt	19,673,298	20,702,544	20,578,796	21,329,373	3.0%
Other (Refunds, Insurance Claims, etc.)	16,838,821	17,324,264	20,613,097	17,365,353	0.2%
<b>Total Expenditures Before Transfers</b>	<b>236,712,639</b>	<b>276,038,336</b>	<b>381,600,665</b>	<b>307,294,602</b>	<b>11.3%</b>
Transfers	34,958,302	25,597,427	31,171,106	25,030,918	-2.2%
<b>Total Expenditures</b>	<b>271,670,941</b>	<b>301,635,763</b>	<b>412,771,771</b>	<b>332,325,520</b>	<b>10.2%</b>

## Breakdown by Major Expense Category FY 2025/26 Recommended Budget\*



\*Excluding Transfers

# Expenditures by Fund

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	% Change From Adopted
<b>General Fund *</b>	45,716,040	45,969,369	52,070,236	47,285,237	2.9%
<b>Special Revenue Funds:</b>					
Local Option Sales Tax	11,277,073	11,883,906	17,882,015	12,514,377	5.3%
Hotel/Motel Tax	2,264,374	2,670,046	2,736,851	2,565,261	-3.9%
Road Use Tax	8,953,716	10,448,807	14,752,776	11,225,779	7.4%
Other Special Revenue Funds	6,163,992	4,348,398	11,133,074	5,294,311	21.8%
<b>Total Special Revenue Funds</b>	28,659,155	29,351,157	46,504,716	31,599,728	7.7%
<b>Capital Project Funds *</b>	19,254,499	27,464,705	52,773,072	24,764,979	-9.8%
<b>Permanent Funds:</b>					
Cemetery Perpetual Care	-	-	-	-	
Furman Aquatic Center Trust	28,889	-	16,000	-	
<b>Total Permanent Funds</b>	28,889	-	16,000	-	
<b>Enterprise Funds:</b>					
Airport	1,270,832	1,598,708	5,099,249	11,178,662	599.2%
Water Utility *	25,914,293	20,817,737	31,428,905	24,613,133	18.2%
Sewer Utility *	16,336,978	36,841,630	50,460,545	38,341,464	4.1%
Electric Utility *	69,884,260	75,472,014	88,588,309	81,563,608	8.1%
Parking	889,471	1,041,680	953,377	1,031,607	-1.0%
Transit	18,711,993	17,456,142	30,817,872	23,002,693	31.8%
Stormwater Utility	2,231,502	2,805,114	8,816,456	3,537,255	26.1%
Ames/ISU Ice Arena	768,256	621,809	733,546	595,249	-4.3%
Homewood Golf Course	336,657	383,362	459,404	406,229	6.0%
Resource Recovery	4,975,636	5,341,271	5,817,938	5,577,633	4.4%
<b>Total Enterprise Funds</b>	141,319,878	162,379,467	223,175,601	189,847,533	16.9%
<b>Debt Service Fund</b>	12,979,460	13,425,435	13,421,870	14,092,994	5.0%
<b>Internal Service Funds:</b>					
Fleet Services	4,962,167	3,614,837	5,741,966	5,775,956	59.8%
Information Technology	2,912,357	2,880,388	3,165,107	2,760,052	-4.2%
Risk Management	3,292,924	3,928,442	3,258,643	3,650,429	-7.1%
Health Insurance	12,545,572	12,621,963	12,644,560	12,548,612	-0.6%
<b>Total Internal Services</b>	23,713,020	23,045,630	24,810,276	24,735,049	7.3%
<b>Total Expenditures</b>	271,670,941	301,635,763	412,771,771	332,325,520	10.2%

\*Indicates a major fund or fund group

# Property Tax Levy

**Taxable Valuation** \$ 3,656,669,644  
**% Change from FY 2024/25** 2.6%

<b>Levy Required</b>	<b>Levy Per \$1,000 Valuation</b>	<b>Dollar Amount</b>	<b>Rate Change</b>	<b>%</b>	<b>Dollar Change</b>	<b>%</b>
Total Requirement	8.47550	30,992,106	0.09955	1.19	1,138,737	3.81
<b>Less:</b>						
State Replacement Tax	(0.10250)	(374,803)	.03631	(26.16)	(119,947)	(24.24)
Local Option Property Tax	(2.03464)	(7,440,000)	(0.01454)	0.72	240,000	3.33
<b>Net General Levy</b>	<b>6.33836</b>	<b>23,177,303</b>	<b>.12132</b>	<b>1.95</b>	<b>1,018,684</b>	<b>4.60</b>
Transit Levy Requirement	0.60913	2,227,370	(0.00056)	(.09)	54,326	2.50
<b>Less:</b>						
State Replacement Tax	(0.01005)	(36,756)	0.00356	(26.16)	(11,763)	(24.24)
<b>Net Transit Levy</b>	<b>0.59907</b>	<b>2,190,614</b>	<b>(0.00299)</b>	<b>.50</b>	<b>66,089</b>	<b>3.11</b>
Debt Levy Requirement	3.53473	13,006,549	.069841	1.97	595,027	4.79
<b>Less:</b>						
Use of Fund Balance	(.16306)	(600,000)	(.05135)	45.97	200,000	50.00
State Replacement Tax	(.05402)	(198,757)	0.01925	(26.27)	(63,608)	(24.24)
<b>Net Debt Levy</b>	<b>3.31766</b>	<b>12,207,792</b>	<b>.03632</b>	<b>1.11</b>	<b>458,635</b>	<b>3.90</b>
<b>Grand Total Tax Levy</b>	<b>10.25509</b>	<b>37,575,709</b>	<b>1.16063</b>	<b>1.59</b>	<b>1,543,408</b>	<b>4.28</b>

Ag Levy – Valuation: \$4,023,828 x 3.00375 = \$12,087

TIF valuation available for Debt Service - \$22,973,002

# Authorized Employment Levels FTE

## Full Time Equivalents (FTE)

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Adopted
Department				
City Manager/City Clerk	12.50	14.00	14.00	14.00
Legal Services	6.00	6.00	6.00	6.00
Human Resources	8.00	8.00	9.00	9.00
Planning & Housing	7.00	7.00	7.00	7.00
Administrative Services	5.00	5.00	5.00	5.00
Finance	41.00	40.00	39.00	39.00
Fleet Services/Facilities	9.50	9.00	9.00	9.00
Transit	88.25	89.25	89.25	89.25
Fire/Building Safety	74.00	75.00	75.00	76.00
Police/Animal Control	85.05	84.05	84.05	85.50
Library	38.50	38.50	38.50	38.50
Parks and Recreation	28.75	28.75	29.00	31.00
Water & Pollution Control	39.00	39.00	39.00	39.00
Electric Services	81.00	81.00	81.00	81.00
Public Works:				
Administration	2.00	2.00	2.00	2.00
Traffic	8.00	8.00	8.00	8.00
Streets	22.00	22.00	22.00	22.00
Engineering	14.75	14.75	14.75	14.75
Utility Maintenance	13.00	13.00	13.00	13.00
Resource Recovery	15.00	15.00	15.00	15.00
Parking	2.00	2.00	2.00	2.00
Public Works Total	76.75	76.75	76.75	76.75
<b>Total</b>	<b>600.30</b>	<b>601.30</b>	<b>601.55</b>	<b>606.00</b>

# Changes in Employment Levels FTE

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## Full-Time Equivalents (FTE)

The staffing level changes for the City of Ames that are included in the 2024/25 adjusted budget and 2025/26 Manager recommended budget are as follows:

### **2024/25 Adjusted: 601.55 (0.25 Increase)**

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- 1.00 An IT position that has remained unfilled for several years has been eliminated.
- 1.00 A Human Resources Specialist position has been added to assist with the large number of recruitments.
- 0.25 The Ice Arena Coordinator position has been increased from a .75 FTE to full-time to create more interest in position.

### **2025/26 Manager Recommended: 606.00 (4.45 Increase)**

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- 1.00 As additional Firefighter position is being added in anticipation of staffing needs for a fourth fire station
- 0.45 One Animal Control Officer is being increased from a .75 FTE to full-time and another Animal Control Officer is being increased from a .3 FTE to a .5 FTE to better reflect the hours that the positions are actually working.
- 1.00 An Animal Control Attendant position is being added to Animal Control due to increased staffing needs at the Shelter and in anticipation of a new, larger Animal Shelter facility.
- 2.00 With the opening of the Fitch Family Indoor Aquatics Center, an Aquatics Coordinator and a Principal Clerk are being added to staff that facility.

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# PUBLIC SAFETY



1989-2024  
WATER POLLUTION  
CONTROL FACILITY

**35**  
YEARS



CITY OF  
Ames™





# Public Safety Program

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# Public Safety Summary

## Description:

The Public Safety program includes activities to protect the lives, safety, and property of residents and visitors to the City of Ames. The **Law Enforcement** activity includes the Police Department's patrol and emergency response teams, specialized criminal investigations, traffic enforcement, juvenile services, emergency communications, and Police administration and records. **Fire Safety** includes Fire Department administration and educational programs for the prevention of fires and other hazards, as well as the actual suppression of fires and response to other emergencies. **Building Safety** is responsible for the enforcement of the City's structural, rental housing, electrical, plumbing, and mechanical codes. **Animal Control** operates the City's animal shelter, which provides shelter and services for domestic animals found within the City as well as urban wildlife. **The Storm Warning System** activity includes expenditures for the maintenance of the City's storm warning system. **Public Safety CIP** includes capital improvements that support Public Safety activities.

<i>Expenditures by Activity:</i>	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	% Change From Adopted
Law Enforcement	10,543,668	11,849,108	11,425,668	12,269,884	3.6%
Fire Safety	8,414,062	8,894,108	9,137,755	9,250,301	4.0%
Building Safety	1,793,038	1,972,225	1,913,631	1,994,042	1.1%
Animal Control	821,433	734,074	804,808	908,763	23.8%
Other Public Safety	12,522	16,498	26,420	15,559	-5.7%
<b>Total Operations</b>	<b>21,584,723</b>	<b>23,466,013</b>	<b>23,308,282</b>	<b>24,438,549</b>	<b>4.1%</b>
Public Safety CIP	15,684	-	1,927,974	3,461,905	
<b>Total Expenditures</b>	<b>21,600,407</b>	<b>23,466,013</b>	<b>25,236,256</b>	<b>27,900,454</b>	<b>18.9%</b>

<i>Authorized FTEs</i>	157.65	157.65	157.65	160.10
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# Public Safety Summary

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	18,349,482	20,561,052	19,663,678	21,494,263	4.5%
Internal Services	1,774,753	1,709,874	1,730,519	1,700,421	-0.6%
Contractual	921,243	897,198	1,078,404	946,859	5.5%
Commodities	420,000	297,889	537,862	297,006	-0.3%
Capital	115,973	-	297,819	-	
Other	3,272	-	-	-	
<b>Total Operations</b>	<b>21,584,723</b>	<b>23,466,013</b>	<b>23,308,282</b>	<b>24,438,549</b>	<b>4.1%</b>
Public Safety CIP	15,684	-	1,927,974	3,461,905	
<b>Total Expenditures</b>	<b>21,600,407</b>	<b>23,466,013</b>	<b>25,236,256</b>	<b>27,900,454</b>	<b>18.9%</b>

<b>Funding Sources:</b>					
Program Revenues	3,999,252	4,229,760	4,219,452	4,307,820	1.9%
General Fund	17,248,199	19,088,686	18,706,496	19,990,229	4.7%
Forfeiture/Donations/Grants	337,272	147,567	382,334	140,500	-4.8%
<b>Total Operations Funding</b>	<b>21,584,723</b>	<b>23,466,013</b>	<b>23,308,282</b>	<b>24,438,549</b>	<b>4.1%</b>

<b>Public Safety CIP Funding:</b>					
G.O. Bonds	-	-	368,541	211,905	
General Fund	15,684	-	454,433	-	
New Annual Shelter Donations	-	-	-	1,500,000	
Council Priorities Fund	-	-	1,105,000	1,750,000	
<b>Total CIP Funding</b>	<b>15,684</b>	<b>-</b>	<b>1,927,974</b>	<b>3,461,905</b>	
<b>Total Funding Sources</b>	<b>21,600,407</b>	<b>23,466,013</b>	<b>25,236,256</b>	<b>27,900,454</b>	<b>18.9%</b>





# Law Enforcement

<i><b>Expenditures by Category:</b></i>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Mgr Rec</b>	<b>% Change From Adopted</b>
Personal Services	8,869,821	10,266,181	9,603,134	10,622,120	3.5%
Internal Services	1,015,497	886,022	921,133	909,051	2.6%
Contractual	487,015	501,915	653,794	548,314	9.2%
Commodities	142,492	194,990	219,887	190,399	-2.4%
Capital	25,596	-	27,720	-	
Other Expenditures	3,247	-	-	-	
<b>Total Expenditures</b>	<b>10,543,668</b>	<b>11,849,108</b>	<b>11,425,668</b>	<b>12,269,884</b>	<b>3.6%</b>

## **Funding Sources:**

### *Police Revenues:*

Municipal Fines/Fees	18,618	30,000	30,000	30,000	0.0%
Charges for Services	102,661	92,000	92,000	92,000	0.0%
Police Forfeiture	65,443	12,000	26,000	12,000	0.0%
Police Grants	44,901	48,000	48,000	48,000	0.0%
Police Donations	24,203	-	-	-	
Miscellaneous Revenue	1,886	5,000	5,000	5,000	0.0%
<b>Total Revenues</b>	<b>257,712</b>	<b>187,000</b>	<b>201,000</b>	<b>187,000</b>	<b>0.0%</b>
General Fund Support	10,285,956	11,662,108	11,224,668	12,082,884	3.6%
<b>Total Funding Sources</b>	<b>10,543,668</b>	<b>11,849,108</b>	<b>11,425,668</b>	<b>12,269,884</b>	<b>3.6%</b>





# Police Administration and Records

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide a professional, community-focused, efficient, and effective police force	Sworn officers	57	56	56	56
		Cases created	4,923	4,974	4,772	4,800
		Record checks processed	1,399	1,489	1,324	1,350
	Provide timely, accurate reports and public information	Attorney requests for information	1,513	1,631	1,559	1,550
		Public records requests	275	272	228	250
	Build trust within the community	Citizens very or somewhat satisfied with police services	87.3%	90.8%	90.0%	90.0%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Personal service costs have increased 10.8% in the FY 2025/26 budget due to increased health insurance costs related to a shift from single to family coverage.
- Internal service costs have increased 10.9% in the FY 2025/26 budget due to the consolidation of printing and graphics services for all Police divisions into the Administration activity.
- Annual software maintenance costs have increased in the requested budget. Lexipol, the department’s policy and procedure software, increased from \$18,406 to \$20,872.
- Supply chain issues have improved, but still present issues in getting equipment in a timely manner.
- Funds from FY 2023/24 were rolled over into FY 2024/25 due to unforeseen delays in acquiring office chairs for the Records division. This resulted from delayed product availability in FY 2023/24.

## In-Progress Activities

- The Ames Resident Police Advisory Committee (ARPAC) has now been in existence for three years. One member left and a new member was selected. ARPAC is now turning its attention to outreach and engagement with the community.
- ARPAC is in the early phase of planning a meeting where the public will be invited to talk with, ask questions, and relay any police-related concerns to ARPAC members. ARPAC members have indicated that they now have the knowledge needed to hold such meetings.
- ARPAC is also looking to actively reach out to other committees, organizations, and community groups for both input and engagement. ARPAC members are looking for opportunities to collaborate and speak with other targeted community partners.
- In addition, ARPAC is interested in helping the department with recruitment by reaching out to various sources to help fill Police vacancies.
- ARPAC will also look to promote its mission with other tools such as continued social media activity and reaching out to the Ames Tribune and Iowa State Daily to achieve a broader audience.

## Upcoming Activities

- Administrative staff will be addressing the Police Department web pages and social media accounts to ensure information is more available to end users and to be compliant with new ADA requirements.
- Administrative staff will continue to be challenged with the recruitment and retention of Police Officers, Public Safety Dispatchers, Animal Control staff, and Community Safety Officers.

# Police Services

**Description:**

The Police Services activity is the core of the Law Enforcement program. This activity encompasses the Patrol division, which is the largest area of operations within the Police Department. Officers respond to calls for both routine and emergency services, assist neighborhood residents, and provide preventive patrol. The initial response and preliminary investigation of all incidents related to law enforcement, motor vehicle accident investigation, preventive patrol, and home and business security are performed within the Patrol division. This unit also includes the Mental Health Advocate.

The other component of the Police Services activity is General Investigations. This sub-activity is responsible for the development and implementation of the most current investigative techniques in an effort to apprehend, detain, and successfully prosecute persons engaged in criminal activity. This area is also responsible for juvenile investigations, arson investigations, the Drug Task Force Officer, sexual assault response, forensic analysis, and evidence management.

Chapter 809 of the Code of Iowa provides court procedures for the forfeiture of assets which are directly related to criminal activities. The use of forfeit funds is also governed by State law. Authorized uses include law enforcement activities or items which are not currently budgeted. This activity also oversees grant programs and donations that support law enforcement activities.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Patrol	6,811,595	7,722,627	7,305,332	7,925,929	2.6%
Investigations	1,355,993	1,436,020	1,485,671	1,503,294	4.7%
<b>Total Expenditures</b>	<b>8,167,588</b>	<b>9,158,647</b>	<b>8,791,003</b>	<b>9,429,223</b>	<b>3.0%</b>

<i>Expenditures by Category:</i>					
Personal Services	6,997,494	8,012,190	7,540,025	8,259,176	3.1%
Internal Services	748,881	646,831	659,540	641,260	-0.9%
Contractual	263,445	321,461	364,031	354,888	10.4%
Commodities	128,925	178,165	199,687	173,899	-2.4%
Capital	25,596	-	27,720	-	
Other Expenditures	3,247	-	-	-	
<b>Total Expenditures</b>	<b>8,167,588</b>	<b>9,158,647</b>	<b>8,791,003</b>	<b>9,429,223</b>	<b>3.0%</b>

<i>Funding Sources:</i>					
Police Forfeiture Funds	65,443	12,000	26,000	12,000	0.0%
Police Grant Funds	44,901	48,000	48,000	48,000	0.0%
Police Donations	24,203	-	-	-	
<b>Total Revenues</b>	<b>134,547</b>	<b>60,000</b>	<b>74,000</b>	<b>60,000</b>	<b>0.0%</b>
General Fund Support	8,033,041	9,098,647	8,717,003	9,369,223	3.0%
<b>Total Funding Sources</b>	<b>8,167,588</b>	<b>9,158,647</b>	<b>8,791,003</b>	<b>9,429,223</b>	<b>3.0%</b>

<i>Authorized FTEs</i>	58.30	57.30	57.30	57.30
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# Police Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide a highly competent on-street presence	Homicide cases	2	0	1	1
		Assault cases	271	370	404	385
	Enhance trust within the community by building relationships and communicating effectively	Theft cases	514	668	661	650
		Sexual assaults	100	67	65	65
		Domestic calls for service	120	188	207	200
		OWI, public intoxication, and other liquor arrests	295	346	346	289
		Noise complaints	618	704	629	620
		Mental health contacts (APD contacts)	3,600	2,786	3,000	3,000
		Incidents recorded	28,540	31,075	31,349	31,000
		Incidents per sworn position	500	555	560	550
		Public education events	50	42	45	45
		Facebook followers	33,713	35,634	35,634	37,415
	Facebook page engagements	2,605,292	2,046,458	2,046,458	2,500,000	

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Prolonged vacancies have reduced the personal services budget in the FY 2024/25 adjusted budget. These vacancies are in our Patrol Division and Communications which are critical positions to the Police Department operation.
- Uniform and equipment expenses continue to increase as open positions are filled. In addition, training costs have increased due to hiring new staff. As new staff are on-boarded, they require additional training beyond in-house Field Training and the Iowa Law Enforcement Academy.
- Cost increases are budgeted in FY 2025/26 for software annual maintenance, equipment, and supplies. These costs are expected to continue to increase yearly with no sign of leveling off.
- The Story County 911 Services Board has decreased from subsidizing 40% to 30% of radio subscriber fees for all Law Enforcement and Fire agencies utilizing the StoryComm radio system. This decrease will create an increased cost for the City in the FY 2025/26 budget. It is anticipated that eventually, the radio subscriber fees will be paid entirely by the City, likely in the next few years.
- Calls for service involving homeless individuals have increased significantly over the last year and it is anticipated this will continue. Mental health calls also remain a significant portion of the overall call volume. Staff is working with Alternative Response for Community Health (ARCH), a service of Mary Greeley Medical Center, to ensure these residents are connected with appropriate service providers rather than relying on a police officer response. Unfortunately, there was some turnover on this team which resulted in fewer hours of coverage in the first half of FY 2024/25. A new social worker has been hired and hours of service have again increased. Through November of calendar year 2024, ARCH responded to 500 mental health calls. However, an additional 425 calls were identified where ARCH could have been utilized but was not in service at the time of call. Funding for one-half of the estimated personnel cost for the ARCH program (\$132,000) has been included in the FY 2025/26 budget.

# Police Services

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## In-Progress Activities

- The department continues to take advantage of grant opportunities with the Governor's Traffic Safety Bureau (GTSB) for increased traffic enforcement, the Byrne Justice Assistance Grant for equipment and training, and the Bulletproof Vest Program for vest replacement.
- With the bar owners and managers' cooperation, the department sees fewer high-quality fake IDs and a return to using someone else's ID to gain entry. The department has stepped up efforts to train bar staff and provide educational resources, along with increased enforcement efforts.
- Outreach efforts have continued in FY 2024/25 with programming such as Coffee with Cops, Donuts in the Park, and a presence at the Downtown Farmers Market. These outreach efforts provide an opportunity for more personal interactions between officers and the public they serve. These efforts are in addition to more visible programs such as National Night Out, Carving with Cops, and Shop with a Cop, among others. National Night Out has grown for several years culminating in the largest event to date in 2024 with an estimated 2500 attendees. NNO partnered with the Blast Back event and transitioned from backpacks and school supplies to giving out over 800 free pairs of shoes, hundreds of bike helmets, and several bikes. In addition, a new partnership with the National Guard provided a Blackhawk helicopter landing at the event for tours.
- The department's Mental Health Advocate and peer support team has continued their work in officer wellness. A wellness room has been created for staff. Officers and other staff can use the room if they are feeling stressed, anxious, or just need to escape from the noise and fast pace of patrolling and call taking. They continue to look for new ways to improve health and wellness in the department.



## Police Services

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### Upcoming Activities

- The department has started a Small, Unmanned Aircraft Systems (SUAS) team, commonly known as drones. Federal forfeiture money was utilized to purchase several drones with different capabilities to assist in overwatch, searches, disaster response and situational awareness. Other city departments will also have access to the drones.
- Staffing remains a challenge for the department as retirements occur in the next year or two and there are fewer individuals entering the profession. The department continues to look for creative ways to improve recruitment and retention including changing the recruitment and testing to speed up the process and adding part-time positions. In late 2024, the City Council approved suspending Civil Service for 12 months to assist in the department's hiring process. In addition, the department offers lateral transfers for new hires with experience, and a hiring and referral incentive program.





# Emergency Communications

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide prompt and accurate emergency communications services for police, fire, and emergency medical services	Emergency 911 calls	17,601	n/a*	18,500	18,500
		Non-emergency calls	104,871	n/a*	105,000	105,000
		Emergency medical dispatch calls	4,276	n/a*	4,350	4,350

\*Actual data not available for FY 2023/24 due to a change in software and record management.

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Through December 2024, the Emergency Communications division was down one FTE, compared to four vacancies in 2023. However, due to training time for the new FTE, Public Safety Dispatchers have continued to work a substantial amount of overtime to cover shifts. It has also been necessary utilize partner agencies for dispatching assistance, which is higher in cost (\$26,507 through August of 2024). Salary savings have helped to offset the overtime costs and partner agency charges. It’s anticipated that staffing may return to closer to normal levels in the next several months, possibly in the first quarter of 2025.
- In FY 2024/25, a part-time (less than 20 hours per week) position has been added to supplement for some vacancies until staffing improves.
- The Communications Supervisor position was vacant for several months in FY 2024/25; a new Supervisor, however, was selected in the spring of 2025 and is in place.
- The 12.7% cost increase in internal services is largely due to hardware and software costs associated with the Police Department’s participation in the area’s Shared Communications System. The cost of this system is allocated to the Ames Police Department, Iowa State University, Story County, and the E911 Board, as well as some smaller local cities and agencies.

## In-Progress Activities

- Recruitments for Public Safety Dispatchers are ongoing with the inclusion of a hiring and referral incentive to assist in generating more interest in the positions. As of January 2025, two new Public Safety Dispatchers have received the hiring incentive.
- In FY 2024/25, the department partnered with the Story County Sheriff’s Office and Iowa State University Police to provide additional communications staff in the City’s communications center. In other instances, City of Ames Public Safety Dispatchers worked in the Iowa State University Police Department’s Communication Center to cover the workload. The paid arrangement allowed the department to meet the operational needs of the shifts and allowed Ames Public Safety Dispatchers to get much needed time off and rest.

## Upcoming Activities

- The current Communication Center workstations are approximately ten years old and require continual repairs and maintenance to keep them in working order. The workstations house all the computers and equipment needed for the Public Safety Dispatchers to perform their duties. After years of 24/7 use, the workstations are getting worn out and require frequent repairs. In FY 2024/25, staff will begin researching new products and determining needs and costs for replacement in the upcoming year.

# Fire Safety

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## Description:

The **Fire Administration** activity supports and directs seven activities. The Fire Safety sub-program is based upon the premise that citizens and property should be free from loss and damage due to fires and similar emergencies. To approach this goal, an impressive and highly effective array of services is provided to the community. Extensive efforts are made in fire prevention, fire safety education, and fire inspection. These efforts are mainly recorded under the **Fire Prevention and Safety Education** activity. When a “preventive failure” takes place and a fire or other emergency actually occurs, the capabilities of the **Fire Suppression and Emergency Action** are pressed into action. These include minimizing loss of life and property from fire, controlling hazardous situations, performing rescue, and providing first-response medical assistance. Also included under this activity are various non-emergency services, such as maintaining apparatus and facilities, testing hydrants, testing water flow, and establishing pre-fire plans.

The City of Ames also provides Fire Protection to Iowa State University, who reimburses the City by paying 25% of the Fire Department’s operating costs as well as contributing to the debt services costs associated with fire apparatus replacement.

The success of the City’s Fire Safety/Admin sub-program is reflected in economic terms (e.g., insurance fire class rating), as well as in the more important areas of the safety of property, health, and life.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Activities:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Administration/Support	1,318,256	1,374,236	1,403,527	1,433,729	4.3%
Suppression/Emergency Action	6,904,210	7,342,325	7,301,537	7,632,403	4.0%
Prevention/Safety Education	191,596	177,547	432,691	184,169	3.7%
<b>Total Expenditures</b>	<b>8,414,062</b>	<b>8,894,108</b>	<b>9,137,755</b>	<b>9,250,301</b>	<b>4.0%</b>

<i>Authorized FTEs</i>	61.70	62.70	62.70	63.70
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# Fire Safety

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	7,515,241	8,204,530	7,991,186	8,577,569	4.6%
Internal Services	404,383	430,753	427,374	428,253	-0.6%
Contractual	210,094	212,876	235,184	200,772	-5.7%
Commodities	193,967	45,949	220,441	43,707	-4.9%
Capital	90,377	-	263,570	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>8,414,062</b>	<b>8,894,108</b>	<b>9,137,755</b>	<b>9,250,301</b>	<b>4.0%</b>

<b>Funding Sources:</b>					
<i>Fire Revenues:</i>					
Iowa State University	2,111,912	2,213,527	2,217,925	2,302,575	4.0%
MGMC	39,217	40,000	40,000	40,000	0.0%
Grants/Donations	36,961	-	237,834	-	
Miscellaneous Revenue	2,633	-	-	-	
<b>Total Revenues</b>	<b>2,190,723</b>	<b>2,253,527</b>	<b>2,495,759</b>	<b>2,342,575</b>	<b>4.0%</b>
General Fund Support	6,223,339	6,640,581	6,641,996	6,907,726	4.0%
<b>Total Funding Sources</b>	<b>8,414,062</b>	<b>8,894,108</b>	<b>9,137,755</b>	<b>9,250,301</b>	<b>4.0%</b>







# Fire Administration and Support

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide a professional, community-focused, efficient, and effective fire department	Citizen satisfaction survey results (very/somewhat satisfied)	97.8%	98.6%	98.6%	100%
		ISO rating*	3	3/3Y	3/3Y	3/3Y
		Fire's Facebook page followers	7,300	9,406	9,421	10,321
	Provide an efficient, effective emergency response to reduce risk to the public and firefighters.	Fire service cost per capita	\$126	\$130	\$135	\$140
		Geographical area served (square miles)	28.50	28.50	28.71	29.05
		Emergent responses within 5 minutes (within city limits)	82.6%	76.9%	72.4%	68.0%

\*3Y denotes areas of the City served by Xenia Water which do not meet the same standards as City of Ames Water

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Contractual expenses in the adjusted FY 2024/25 budget increased by 34% due to costs associated with legal assistance for union negotiations, the replacement of a garage door at Station #3, and advancing expenditures from FY 2025/26 to reduce that year's budget obligations.
- Internal Services are projected to be up 5.2% in the FY 2025/26 requested budget. This is attributed largely to a 20% increase in computer services costs and the new allocation process for City printing and graphics services.
- Commodities are projected to be up by \$5,331 in the adjusted FY 2024/25 budget for office furniture and new computer security authentication keys, which will reduce the FY 2025/26 budget obligation.

## In-Progress Activities

- The Fire Department continues to play a key role in leading the City's incident command response efforts, including the evaluation of state-funded emergency operations center management software. The City has been approved by the Iowa Department of Homeland Security & Emergency Management to pilot a program that assesses the effectiveness and efficiency of providing local emergency incident command centers with access to the same software used by county and state emergency management coordinators during natural and manmade disasters to enhance communication and resource allocation.
- Discussions with Iowa State University (ISU) are ongoing regarding the relocation of Fire Station #2. A preliminary review of a potential ISU owned site, which includes soil samples, land survey, and a conceptual design with cost estimate, is in-progress.

## Upcoming Activities

- The Ames City Council has a goal that the Fire Department respond to 85% of emergent incident calls within five minutes. As part of the Ames 2040 Plan and growing response time challenges, staff continues to explore alternative building sites and building types for a fourth fire station. As Ames expands and develops, particularly in areas farther from existing stations, response times are becoming less predictable, which may impact public safety and the Department's ability to meet service expectations. The evaluation of a fourth station aims to ensure that coverage can be optimized, response times can be improved, and the department can continue to effectively serve a growing and dynamic community.



# Fire Suppression and Emergency Action

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide a professional, community-focused, all-hazards fire department	Total dispatched incidents	5,811	5,982	6,396	6,510
		Structure fires	53	51	51	52
		Emergency medical incidents	3,590	3,552	3,656	3,747
		Percent of emergent responses (vs. non-emergent responses)	45.8%	42.3%	41.8%	40.3%
	Provide an efficient, effective emergency response to reduce risk to the public and firefighters.	Average turnout time non-medical (Goal: 80 seconds)	76 sec	79 sec	77 sec	76 sec
		Average turnout time medical (Goal: 60 seconds)	65 sec	67 sec	62 sec	60 sec
		Fireground effectiveness (fire loss to pre-incident value %)	99.63%	99.51%	99.47%	99.50%
	Provide training for firefighters and work with businesses on inspections and pre-planning to reduce risk and improve responder performance	Average training hours per firefighter	71.9	110.0	173.1	168.2
		Business pre-plan inspections conducted	176	198	270	270

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Manufacturing and delivery delays for firefighting protective clothing are improving, but still far exceed pre-COVID levels. Due to these delays, \$53,005 was carried forward from FY 2023/24 for purchases awaiting delivery. An additional \$78,125 has been added to commodities in the adjusted FY 2024/25 budget for scheduled firefighting protective clothing replacement.
- Funding of \$13,953 has been added to the adjusted FY 2024/25 budget to purchase replacement air monitoring equipment.
- A new firefighter position has been added to the FY 2025/26 budget at a cost of \$75,402. This amount is lower than the actual cost to add an FTE due to offsetting salary savings from anticipated retirements, the decision to start new hires three months later in the fiscal year, and a conservative estimate for health care selection options. This position is being added to increase staffing levels in preparation for a fourth fire station.

With this new position, there are 11 firefighters available to staff a future Fire Station 4. Staff estimates that 12 to 15 firefighters are needed to open that new station, depending on how the staffing model is designed.

- Continuing the longstanding partnership between the City and Mary Greeley Medical Center (MGMC), the budget reflects MGMC contributing funding for a portion of the cost for firefighters to be certified as emergency medical technicians.

# Fire Suppression and Emergency Action

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## In-Progress Activities

- The Department is collaborating with Pierce Manufacturing to finalize the design elements for the replacement of Engine 2. The design process will consider the technical improvements implemented with the recent purchase of Engine 1, with a goal of ensuring the fleet continuously evolves to meet the growing and changing needs of the community.
- The department currently operates two medium-duty rescue vehicles, to provide emergency medical response and vehicle extrication services. The reconfiguration of the hazardous materials apparatus into an all-hazards special operations apparatus has allowed the Department to downsize from the medium-duty rescue vehicles to pickup trucks with utility boxes. The pickup trucks will be used to provide emergency medical response, while optimizing the vehicle fleet and reducing maintenance costs associated with commercial sized vehicles.
- In collaboration with Fleet Services and Parks and Recreation, staff is working to purchase a lightweight, rigid-hull inflatable boat to support water rescue efforts on the South Skunk River and Ioway Creek, as well as to enhance capabilities during flooding events.



# Fire Suppression and Emergency Action

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## Upcoming Activities

- The department's current station alerting system is outdated, with some components no longer supported by the manufacturer. Staff is exploring new options to improve response times, integrate more effectively with dispatch and radio systems, reduce maintenance needs, and protect the health of the first responders. Features such as ramping lights, tones, and zoned alerting will ensure that only the necessary personnel are notified, minimizing unnecessary stress and disruption for other team members.
- The department's current Self-Contained Breathing Apparatus (SCBA) and associated equipment, such as supplied air units for confined space rescue and rapid intervention rescue kits, are reaching their OSHA regulated 15-year life expectancy and need to be replaced. The specifically designed and regulated air compressor used to fill SCBA cylinders at Fire Station 3 will also be replaced as part of this project, which has been added to the City's CIP for FY 2029/30.

# Fire Prevention and Safety Education

## Description:

The function of this activity is to assist with the administration and enforcement of city ordinances pertaining to the prevention of fires. This includes the use of explosives, flammable and toxic materials, and other hazardous materials. Staff reviews all new construction and remodeling plans for code compliance and conducts inspections on the installation, maintenance, and regulation of all fire escape exits for adequacy in the event of a fire to establish a reasonable level of safety and property protection from the hazards of fire, explosions, or other dangerous conditions. In coordination with other fire department personnel, this activity conducts public safety educational programs and events. This activity also assists in the investigation into the cause and origin of fires.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	155,518	161,098	161,123	167,997	4.3%
Internal Services	10,337	8,844	8,638	8,630	-2.4%
Contractual	5,306	5,953	6,108	6,192	4.0%
Commodities	9,225	1,652	9,530	1,350	-18.3%
Capital	11,210	-	247,292	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>191,596</b>	<b>177,547</b>	<b>432,691</b>	<b>184,169</b>	<b>3.7%</b>

<i><b>Funding Sources:</b></i>					
General Fund	133,251	133,160	144,937	138,127	3.7%
Iowa State University	44,418	44,387	52,238	46,042	3.7%
Grants/Donations	13,927	-	235,516	-	
<b>Total Funding Sources</b>	<b>191,596</b>	<b>177,547</b>	<b>432,691</b>	<b>184,169</b>	<b>3.7%</b>

<i>Authorized FTEs</i>	1.00	1.00	1.00	1.00
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# Fire Prevention and Safety Education

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Ensure that fire protection systems are installed, updated, and maintained according to recognized code standards	Commercial inspections	241	354	375	400
		Residential inspections	45	49	30	40
		Educational inspections	9	20	6	8
		Plan reviews	171	90	162	165
		Fire inspection deficiencies found and corrected	241	138	215	220
		Knox Box key installations	46	45	50	50
		Fire safety presentation hours	293	293	325	330
	Perform public outreach about fire safety and prevention	Adults attending presentations	3,544	4,205	5,230	5,250
		Children attending presentations	3,974	4,302	4,650	4,850
		People trained to use a fire extinguisher	907	698	775	800
		People trained how to do a fire drill	25	166	141	150

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Fire Department Open House has become a popular community event, drawing over 1,200 attendees in FY 2024/25. Four new interactive stations were introduced to enhance the experience. In FY 2025/26, plans include a dedicated "Freddie" station where children can interact one-on-one with the famous fire safety mascot. With the increase in guests and stations to visit, additional fire safety education material is needed. An additional \$7,883 has been added to the FY 2024/25 adjusted budget, which will help reduce the FY 2025/26 budget obligation.



# Fire Prevention and Safety Education

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## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets, continued

- There is a growing community need for comprehensive all-hazards safety education. Technological advances have expanded the department's outreach capabilities, allowing the department to bring hands-on training directly to citizens.

To help address this need, the Department has secured a \$235,516 Fire Prevention and Safety (FPS) grant from FEMA. This grant and the department's matching contribution of \$11,776 has been added to the adjusted FY 2024/25 budget. This funding will be used to acquire an all-hazards, handicap-accessible, safety trailer. The trailer will feature a heated door prop, simulations of common household hazards, and scenarios highlighting severe weather awareness. Iowa State University will reimburse the City for 50% of the local match for the project (\$5,888).





# Fire Prevention and Safety Education

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## In-Progress Activities

- The City's website now features a form that customers can use to request fire crews meet with a building representative to install or change the keys in a Knox Box. This new request process has streamlined the procedure, improved tracking abilities, and standardized the process. Last year, 45 Knox Box key installations were completed.
- The Fire Prevention Team is developing standardized educational programs to be consistently delivered throughout the community. The team will first identify and prioritize high-risk or underserved target audiences through careful analysis. They will then actively promote awareness of the available programs and make them easily accessible to residents. Importantly, the team will track participation, feedback, and outcomes to continuously improve their outreach strategies. This data-driven approach will ensure the programs have the greatest possible impact in reducing fire risks and keeping the community safe.

## Upcoming Activities

- When a building's fire alarm or sprinkler system is not functioning properly, the building is placed under a fire watch protocol. During a fire watch, a designated building representative is required to physically inspect the entire premises every 15 minutes and document their rounds in a log. These daily fire watch logs must be submitted to the fire department. An application is currently in development to streamline this process, which will allow the fire watch logs to be submitted in real-time, with the data automatically imported into a central spreadsheet. Additionally, the app will include detailed fire watch instructions, a printable placard to be displayed at each building entrance, a direct link to the Fire Department's website for quick reference, and an electronic sign-off form for the fire watch officer to accept responsibility. This digital solution will improve accountability, ensure proper documentation, and make the fire watch procedure more efficient compared to the traditional paper-based logging system.

# Building Safety

## Description:

Building Safety issues building permits, inspects building construction and renovations, and enforces building, electrical, mechanical, and plumbing codes. Construction plans are reviewed for code compliance prior to permits being issued, and inspections are conducted on-site to determine that codes are being followed during the construction process.

This activity also issues Letters of Compliance (LOC) for rental units, performs periodic inspections of all rental units, and investigates potential rental code violations.

Building permit revenue is collected to cover the cost of the building safety activity. Rental housing annual fees are set to offset the cost of the rental inspection activity based on the projected budget. The neighborhood liaison program is funded through the General Fund and not offset by user fees.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Structural Code Enforcement	1,189,435	1,269,566	1,269,327	1,307,291	3.0%
Rental Housing Program	474,557	548,167	491,935	534,300	-2.5%
Community Codes Liaison	129,046	154,492	152,369	152,451	-1.3%
<b>Total Expenditures</b>	<b>1,793,038</b>	<b>1,972,225</b>	<b>1,913,631</b>	<b>1,994,042</b>	<b>1.1%</b>

<i>Expenditures by Category:</i>					
Personal Services	1,407,233	1,530,373	1,480,996	1,583,904	3.5%
Internal Services	313,571	350,608	339,626	317,505	-9.4%
Contractual	69,982	88,144	88,144	89,533	1.6%
Commodities	2,252	3,100	4,865	3,100	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>1,793,038</b>	<b>1,972,225</b>	<b>1,913,631</b>	<b>1,994,042</b>	<b>1.1%</b>

<i>Funding Sources:</i>					
Inspections Revenue:					
Building Permits	875,510	934,319	934,319	934,319	0.0%
Electrical Permits	80,729	115,575	115,575	115,575	0.0%
Mechanical Permits	78,547	89,878	89,878	89,878	0.0%
Plumbing Permits	108,980	114,785	114,785	114,785	0.0%
Sign Permits	9,428	13,144	13,144	13,144	0.0%
Rental Housing Fees	533,686	548,167	533,461	537,083	-2.0%
Miscellaneous Revenue	2,359	1,865	1,865	1,961	5.2%
<b>Total Revenues</b>	<b>1,689,239</b>	<b>1,817,733</b>	<b>1,803,027</b>	<b>1,806,745</b>	<b>-0.6%</b>

General Fund Support	103,799	154,492	110,604	187,297	21.2%
<b>Total Funding Sources</b>	<b>1,793,038</b>	<b>1,972,225</b>	<b>1,913,631</b>	<b>1,994,042</b>	<b>1.1%</b>

Authorized FTEs	12.30	12.30	12.30	12.30
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# Building Safety

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Assist customers in completing code compliant projects by issuing permits and conducting inspections	Building/trade permits issued	4,073	3,818	4,000	4,000
		Building/trade inspections performed	6,397	5,993	5,600	5,600
		Inspections per building/trade inspector	1,279	1,199	1,140	1,140
	Assist customers in maintaining safe dwellings through periodic rental inspections	Rental housing units registered	15,632	15,647	15,722	15,750
		Rental housing inspections	5,271	2,077	3,258	5,000
		Rental housing inspections per inspector	1,757	692	1,086	1,666
	Promote safe and attractive neighborhoods	Neighborhood complaints	576	942	1,100	1,100
Neighborhood inspections		703	991	1,500	1,500	
<b>Promote economic development</b>	Promote partnerships and encourage successful construction projects	New construction valuation commercial*	\$133.9	\$147.2	\$112.5	\$110.0
		New construction valuation residential*	\$29.0	\$32.5	\$32.5	\$33.0

\*In millions

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Filling the Housing Inspector position in September 2024 after an eight-month vacancy led to decreased expenditures in the adjusted FY 2024/25 and 2025/26 budgets. Rental housing inspections are anticipated to return to average numbers for FY 2024/25.

## In-Progress Activities

- The Fire Chief and Building Official will be working with the Inspection staff to reinforce their mission to work in unison with customers to help development occur in accordance with adopted codes, regulations, and plans.
- The Property Maintenance Code went into effect January 1, 2024. Compared to the same time period last year (January 1- June 30), the number of code complaints nearly doubled (from 568 to 1,024). Staff is working hard to address each complaint in a timely manner and maintain the high level of customer service expected.
- The “Ames on the Go” mobile app continues to account for almost half of all neighborhood complaints (FY 2023/24 was 45%). Twenty percent of these complaints are found to be unfounded, leading to no enforcement action.
- Staff partnered with RSVP to have a volunteer scan every property file. Files will be stored electronically, making it easier for staff in other locations to obtain property information.

## Upcoming Activities

- The State of Iowa is proposing to adopt the 2023 National Electrical Code (NEC). Historically, the City has followed the State’s lead and adopted its version with a few local amendments. Staff is closely following the State’s process and is ready to proceed with local adoption shortly after State approval.
- Staff is researching alternative software programs that will help increase efficiencies across departments and expedite the permitting process. New software will assist staff in creating metrics to better assess permit approval and code compliance timelines.



# Animal Sheltering and Control

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide safe and humane sheltering facilities and adoption and re-home services	Live animals through facility	1,102	1,074	1,100	1,200
		Cat/dog live release rate	99.10%	98.4%	98.0%	98.0%
	Assist citizens in responding to animal control issues	Calls for field activity services	2,661	2,620	2,800	2,900
		Rescue calls – animals left in vehicles	101	88	85	75
	Promote quality of life improvements for animals in the community	Deceased animals picked up	392	311	400	450
		Community outreach talks/tours	17	11	15	20
		Volunteer services hours	3,645	5,320	6,200	7,000

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Animal hoarding cases remain a significant concern for the Ames Animal Shelter. In FY 2024/25, staff responded to several cases involving multiple animals. Scarce Shelter space makes it very difficult to care for animals in large numbers. These cases require a substantial amount of staff time and resources, including food, cleaning, and veterinary care costs. Responding to these cases also disrupts the ability of the Shelter to remain open to the public for other routine sheltering and animal control services.
- In FY 2023/24, the Shelter had a total of 20,179 days of care for animals in our building (sum of the total days each animal was in our care). In FY 2024/25, that number decreased to 17,967 days of care. The increase in FY 2023/24 was due to the animal hoarding incidents as those cases worked their way through the legal process taking up to six months.
- In FY 2024/25, the Shelter added a heating/air conditioning unit in the dog adoption room and also had several costly repairs to aging air units and laundry machines.
- The FY 2025/26 budget includes funding to increase a .5 Animal Control Officer position to a full-time position. Funding is also included to increase a .3 Animal Control Officer FTE to a .5 FTE. The change in positions better reflects the actual hours currently being worked by these positions to meet operational needs.
- The Animal Control Shelter currently operates with one .5 Animal Control Attendant position and relies on part-time and volunteer help to assist in caring for the animals at the shelter. Funding has been added to the FY 2025/26 budget for an additional Animal Control Attendant FTE to meet needs at the current shelter and to prepare for staffing needs at a larger new shelter.



# Animal Sheltering and Control

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## In-Progress Activities

- Recognizing the need for a new Animal Shelter at some point in the near future, the FY 2023/24 adjusted budget included \$100,000 to determine the estimated costs of a new facility that would be adjacent to the existing Dog Park, along with geotechnical and survey work necessary for the site. Since that time, the City has identified an existing building that may serve the needs of a shelter. This will require an evaluation of the potential site to determine its suitability to serve as a shelter. If it is, the property/building would be purchased, and remodeling would occur to add the necessary components for a shelter.
- Due to increasing costs of pet ownership, staff has found that pet owners need additional assistance to help them to keep their pets during periods of financial crisis. The shelter has kept a small stock of various pet foods (typically donated by the community) to provide to owners in need. Because storage space is very limited, staff has also partnered with groups like Food at First and Bailing Out Benji to supply them with food to give to pet owners in need.
- Due to the increase of animal care needs within the Shelter, staff has continued to be reliant on volunteer assistance. These volunteers represent approximately 7,000 hours per year, which are equivalent to 3.4 FTEs. In addition, staff implemented a Junior Volunteer Program that allows 10- to 15-year-old children to volunteer with a parent/guardian and allows 16- and 17-year-olds to volunteer with parental consent. Several families are now participating in the new program.



# Animal Sheltering and Control

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## Upcoming Activities

- In addition to microchip clinics held by the Shelter staff to help owners more easily reclaim their pets, staff is exploring the possibility of hosting vaccination clinics to help pet owners have better access to life-saving veterinary care for their animals.
- Staff will be exploring a pet licensing program that is common practice in other cities across Iowa.



# Other Public Safety

## Description:

The Other Public Safety activity accounts for the operation of the City's Emergency Operations Center and the City's storm warning system. The Emergency Operations Center is located at the City's Water Treatment Plant and is activated during emergency situations such as floods and windstorms. The Center may also be used to coordinate Public Safety and other departments during large community events.

The Storm Warning System sub-activity accounts for the operation of the City's storm warning system. This includes computer and software costs to operate the system, as well as maintenance performed by Electric Distribution crews on the City's storm warning sirens.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
<b>Expenditures by Activity:</b>					<b>Adopted</b>
Emergency Operations	2,448	3,448	13,448	2,481	-28.1%
Storm Warning System	10,074	13,050	12,972	13,078	0.2%
<b>Total Expenditures</b>	<b>12,522</b>	<b>16,498</b>	<b>26,420</b>	<b>15,559</b>	<b>-5.7%</b>

<b>Expenditures by Category:</b>					
Personal Services	4,020	4,000	4,000	4,000	0.0%
Internal Services	2,841	2,898	2,820	1,959	-32.4%
Contractual	862	3,600	3,600	3,600	0.0%
Commodities	4,799	6,000	16,000	6,000	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>12,522</b>	<b>16,498</b>	<b>26,420</b>	<b>15,559</b>	<b>-5.7%</b>

<b>Funding Sources:</b>					
General Fund	12,522	16,498	26,420	15,559	-5.7%
<b>Total Funding Sources</b>	<b>12,522</b>	<b>16,498</b>	<b>26,420</b>	<b>15,559</b>	<b>-5.7%</b>

<i>Authorized FTEs</i>	0.00	0.00	0.00	0.00
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# Other Public Safety

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide a reliable storm warning system for public safety	City sirens	18	18	18	18
		Iowa State University sirens	5	5	5	5
	Provide citywide command, coordination and communication during natural disasters or emergencies	City siren tests per year	12	12	12	12
		Incident Command Center trainings/exercises	4	3	5	3

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Funding of \$10,000 is included in the FY 2024/25 adjusted budget to purchase supplies and additional minor equipment for the City’s new Mobile Command Trailer.

### In-Progress Activities

- The City’s Incident Command Team continues to meet and update the City’s Emergency Response Plan.
- The City purchased a Mobile Command Trailer in October 2024 from JHB Group for \$214,233 using escrow funds set aside for the replacement of the current Incident Command Bus. The addition of a mobile operations trailer has increased the City’s ability to reach more customers in both emergency and non-emergency events. By utilizing a trailer platform, services from multiple departments can be deployed into different parts of the community to enhance community outreach events, support City operations, and allow fixed facility services to become mobile.

### Upcoming Activities

- Staff from the City’s Incident Command Team will be working alongside the Story County Emergency Manager to evaluate the effectiveness of the State of Iowa’s hosted incident command WebEOC software at the local level. Currently, WebEOC is only available for communications and resource requests between county-level emergency management agencies and Iowa Homeland Security during disasters. Evaluating the effectiveness of the software at the local level to communicate situational awareness and resource requests to the county emergency management agency could prove beneficial for improved local Incident Command Center events.

# Public Safety CIP

**Description:**

This is a summary of the Public Safety program capital improvements which are detailed in the City of Ames five-year Capital Improvements Plan.

<b>Activities:</b>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Mgr Rec</b>	<b>% Change From Adopted</b>
<b>Fire Safety:</b>					
Engine 1 Replacement	-	-	384,558	-	
Fire Station Improvements	15,684	-	132,252	-	
Apartment Training Prop	-	-	27,128	-	
Station 2 Relocation	-	-	40,000	-	
Station Alerting System	-	-	80,000	211,905	
<b>Total Fire Safety CIP</b>	<b>15,684</b>	<b>-</b>	<b>663,938</b>	<b>211,905</b>	
<b>Animal Control:</b>					
New Animal Shelter Study	-	-	1,205,000	3,250,000	
<b>Storm Warning System:</b>					
Outdoor Storm Warning System	-	-	59,036	-	
<b>Total Public Safety CIP</b>	<b>15,684</b>	<b>-</b>	<b>1,927,974</b>	<b>3,461,905</b>	

# UTILITIES



1904-2024  
AMES PUBLIC  
LIBRARY  
**120**  
YEARS





# Utilities Program

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# Utilities Summary

## Description:

The Utilities program provides the Ames community with dependable electricity, drinking water, sewage disposal, stormwater management, and trash and garbage disposal. An effective rate structure for each activity is established to recover the cost of the utilities through customer charges. **Electric Services** provides citizens with electric production, electric distribution, electric metering, and programs to reduce electrical demand. **Water and Pollution Control** provides the community with clean, fresh water and oversees the treatment of wastewater in compliance with federal and state regulations to ensure public health. The **Water Distribution System Maintenance** and **Sanitary Sewer System Maintenance** activities are responsible for the maintenance of water distribution and sanitary sewer collection lines throughout the community. **The Stormwater Management** activity includes the administration of the City's stormwater permit program and the maintenance of the storm sewer system. **Resource Recovery** provides citizens with a safe and cost-effective method for disposing of trash and garbage. **Utility Customer Service** is responsible for the billing and collection of utility charges to utility customers. Utility capital improvements are included in the **Utilities CIP** activity.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Electric Services	55,681,030	65,904,833	63,658,856	64,408,013	-2.3%
Water and Pollution Control	9,194,675	11,542,474	11,590,188	11,956,279	3.6%
Water Distribution System	1,690,994	1,856,246	1,853,323	1,975,698	6.4%
Sanitary Sewer System	1,018,108	1,024,972	1,017,792	1,038,011	1.3%
Stormwater Management	806,185	948,114	932,247	980,255	3.4%
Resource Recovery	4,559,176	4,578,108	4,776,856	5,024,867	9.8%
Utility Customer Service	1,794,196	1,876,601	1,895,850	1,892,349	0.8%
<b>Total Operations</b>	<b>74,744,364</b>	<b>87,731,348</b>	<b>85,725,112</b>	<b>87,275,472</b>	<b>-0.5%</b>
Utilities CIP	27,937,564	36,561,000	84,494,635	49,973,000	36.7%
<b>Total Expenditures</b>	<b>102,681,928</b>	<b>124,292,348</b>	<b>170,219,747</b>	<b>137,248,472</b>	<b>10.4%</b>
Authorized FTEs	162.71	162.61	162.61	162.61	

## Utilities Summary

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	19,458,096	22,266,757	20,895,388	23,140,062	3.9%
Internal Services	7,540,283	8,715,713	8,002,301	8,304,186	-4.7%
Contractual	39,379,574	47,187,759	47,615,700	46,543,085	-1.4%
Commodities	6,480,061	7,082,158	7,301,008	7,454,109	5.3%
Capital	1,112,224	1,248,000	834,404	741,500	-40.6%
Other Expenditures	774,126	1,230,961	1,076,311	1,092,530	-11.3%
<b>Total Operations</b>	<b>74,744,364</b>	<b>87,731,348</b>	<b>85,725,112</b>	<b>87,275,472</b>	<b>-0.5%</b>
Utilities CIP	27,937,564	36,561,000	84,494,635	49,973,000	36.7%
<b>Total Expenditures</b>	<b>102,681,928</b>	<b>124,292,348</b>	<b>170,219,747</b>	<b>137,248,472</b>	<b>10.4%</b>
<b>Funding Sources:</b>					
Electric Utility Fund	56,366,451	66,621,163	64,382,222	65,131,681	-2.2%
SunSmart Fund	194,377	185,587	185,587	185,602	0.0%
Water Utility Fund	7,100,739	8,835,010	8,923,010	9,171,939	3.8%
Sewer Utility Fund	5,692,187	6,540,866	6,502,690	6,758,628	3.3%
Stormwater Utility Fund	809,478	955,114	939,247	987,255	3.4%
Resource Recovery Fund	4,559,176	4,578,108	4,776,856	5,024,867	9.8%
Project Share Donations	21,956	15,500	15,500	15,500	0.0%
<b>Total Operations Funding</b>	<b>74,744,364</b>	<b>87,731,348</b>	<b>85,725,112</b>	<b>87,275,472</b>	<b>-0.5%</b>
<b>Utilities CIP Funding:</b>					
G.O. Bonds	44,277	-	-	880,000	
Water SRF Loan Program	6,904,562	160,000	5,631,508	-	-100.0%
Sewer SRF Loan Program	6,210,876	25,920,000	36,010,772	26,240,000	1.2%
American Rescue Plan	2,555,020	-	3,202,557	-	
Electric Utility Fund	6,673,011	4,240,000	19,595,236	11,790,000	178.1%
Water Utility Fund	3,059,545	2,636,000	7,468,986	6,017,000	128.3%
Sewer Utility Fund	1,481,706	1,105,000	4,093,243	2,087,000	88.9%
Stormwater Utility Fund	739,510	1,450,000	6,264,414	2,100,000	44.8%
Stormwater Grant Funding	-	400,000	1,300,000	400,000	0.0%
Resource Recovery Fund	269,057	650,000	927,919	459,000	-29.4%
<b>Total CIP Funding</b>	<b>27,937,564</b>	<b>36,561,000</b>	<b>84,494,635</b>	<b>49,973,000</b>	<b>36.7%</b>
<b>Total Funding Sources</b>	<b>102,681,928</b>	<b>124,292,348</b>	<b>170,219,747</b>	<b>137,248,472</b>	<b>10.4%</b>

# Electric Services

**Description:**

Electric Services provides the community with sufficient electric power for current and projected needs. Electric power is provided for industrial, commercial, and residential users, according to a rate structure adopted by ordinance. Through the City Council, the community exercises control over the Utility and its policies. **Electric Administration** is responsible for directing the daily operations of the Utility and for providing the Electric Utility Operations Review and Advisory Board (EUORAB) with information so it can make informed recommendations to the City Council. **Demand Side Management** includes programs, designed to reduce peak consumption, and use energy more wisely. **Electric Production** is responsible for producing electrical energy and maintaining the associated equipment. Electrical energy is produced in the power plant by burning natural gas and Refuse-Derived Fuel (RDF) in the plant’s boilers, which generate steam for the steam-driven turbine generators. Peaking and emergency electric energy is produced by gas turbine generators (jet engines whose thrust drives the associated electrical generators). **Fuel and Purchased Power** provides funding for purchasing natural gas and RDF burned in the boilers, fuel oil burned in the gas turbines, and electrical energy purchased from other utilities through the Midcontinent Independent System Operator (MISO) energy market. **Electric Distribution** is responsible for maintaining and extending the electric transmission and distribution systems which deliver electricity to the community, as well as street lighting installation/maintenance and emergency weather notification system maintenance. **Electric Technical Services** is responsible for installing and maintaining the electric meters used for billing the Utility’s customers, solving system power quality issues, and substation equipment. **Electric Engineering** is responsible for engineering and planning related to and for supervision of the operation of the Utility’s transmission and distribution system, substations, and street lighting.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Expenditures by Activity:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Electric Administration	2,757,156	3,090,777	3,185,700	3,173,497	2.7%
Demand-Side Management	591,798	1,367,378	896,212	907,079	-33.7%
Electric Production	13,258,026	14,488,962	13,960,571	14,420,090	-0.5%
Fuel/Purchased Power	30,994,643	37,744,273	36,718,178	36,822,533	-2.4%
Distribution/Operations	5,893,396	6,756,709	6,280,549	6,364,959	-5.8%
Electric Technical Services	1,325,352	1,455,280	1,659,056	1,675,585	15.1%
Electric Engineering	860,659	1,001,454	958,590	1,044,270	4.3%
<b>Total Expenditures</b>	<b>55,681,030</b>	<b>65,904,833</b>	<b>63,658,856</b>	<b>64,408,013</b>	<b>-2.3%</b>

Authorized FTEs	81.00	81.00	81.00	81.00
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# Electric Services

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	10,570,053	12,219,913	11,441,239	12,743,243	4.3%
Internal Services	3,623,372	4,335,298	3,646,242	3,887,406	-10.3%
Contractual	35,390,993	42,664,908	42,407,522	41,478,737	-2.8%
Commodities	4,390,602	4,416,214	4,547,830	4,674,527	5.9%
Capital	1,091,794	1,200,000	707,923	700,000	-41.7%
Other Expenditures	614,216	1,068,500	908,100	924,100	-13.5%
<b>Total Expenditures</b>	<b>55,681,030</b>	<b>65,904,833</b>	<b>63,658,856</b>	<b>64,408,013</b>	<b>-2.3%</b>

<i>Funding Sources:</i>					
Electric Utility Fund	55,486,653	65,719,246	63,473,269	64,222,411	-2.3%
SunSmart Fund	194,377	185,587	185,587	185,602	0.0%
<b>Total Funding Sources</b>	<b>55,681,030</b>	<b>65,904,833</b>	<b>63,658,856</b>	<b>64,408,013</b>	<b>-2.3%</b>



# Electric Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide reliable, low-cost energy for customers	Residential rates above (below) rates of other utilities in Ames	(22%)	(23%)	(28%)	(26%)
		Commercial rates above (below) rates of other utilities in Ames	(18%)	(16%)	(20%)	(18%)
		Industrial rates above (below) rates of other utilities in Ames	5%	1%	1%	3%
		Customers very or somewhat satisfied with electric service	95%	95%	95%	95%
	Maintain peak demand below 138 MW	Peak demand (in MW)	130.5	138	134.3	134.1
		Energy usage (in MWh)	619,725	607,587	613,384	621,900
	Maintain a Contingency Reserve fund balance of at least \$10,100,000	Reserve fund balance maintained	Yes	Yes	Yes	Yes
<b>Environmental sustainability</b>	Increase participation in community solar program (11,428 power packs to be created)	Power packs sold	8,632 (75%)	8,617 (75.4%)	8,640 (75.6%)	8680 (76%)

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Contractual services are down following the completion of the cost-of-service and integrated resource studies. These were completed in FY 2024/25 at a cost of approximately \$130,000. The results of the integrated resource studies will have a large impact on the projects staff will be starting to implement in FY 2025/26.

## In-Progress Activities

- As a result of accepting the Climate Action Plan, Electric Services will play a critical role in the reduction of greenhouse gases. This includes both the reduction of burning fossil fuels and encouraging customers to convert their heating and transportation needs to electricity as their primary fuel source.
- Beginning October 1, 2024, the customer service charge in all rate classifications were increased to more accurately capture fixed costs. The energy rates were decreased to reflect the actual cost of energy. These rate changes were designed to be revenue-neutral.
- A 1.5% rate increase is included in the FY 2025/26 budget to accommodate future investments in renewable energy projects.
- Electric, Water & Pollution Control, and Finance will be updating the utility’s current metering system to an Advanced Metering Infrastructure (AMI) platform. This new system will bring many advantages, including feeder study information, outage notifications, A/C control, remote disconnect/reconnect, remote reading, and tamper notifications

## Upcoming Activities

- Renewable energy generation is currently very much a “seller’s market.” It will remain difficult to use traditional Request-for-Proposal methods to secure future projects. Staff is exploring other ways to secure projects to meet our customers’ renewable needs.



# Demand Side Management

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Environmental Sustainability</b>	Energy efficiency and conservation	Appliance rebates	343	391	396	400
		Air conditioner rebates	316	289	250	250
		Heat pump rebates	39	85	102	120
		Water heater rebates	4	4	10	20
		EV charger rebates	20	20	26	40
		Residential and commercial solar rebates	9	13	11	30
		Thermostat rebates	23	29	28	40
		Total rebates	754	831	818	900
		Residential energy audits performed	72	26*	50	75
		Commercial energy audits performed	6	3	10	25

\*Actual audits performed during Q1 and Q2 of calendar year 2024 were skewed due to onboarding of a new audit company.

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Staff is focusing on geothermal and air-source heat pumps as the best, most sustainable solution for heating and cooling into the future. Therefore, rebate funding will shift from air conditioners to heat pumps moving forward. The greatest challenge is when a customer needs a new air conditioner/furnace. They often have hours-to-days to make a decision. Electric staff is developing City heat pump programs, providing constant messaging, and educating contractors in an effort to be more proactive.
- Staff continues to review current and proposed rebate programs with an eye towards greater support of the Climate Action Plan initiatives. Dollars are being distributed in different amounts into the various programs to increase effectiveness.
- Electric Services continues to encourage Electric Vehicle (EV) purchases through public charging installations across the city with affordable rates. Presently, the DC fast chargers account for a considerable amount of overall EV charger energy sales. While fast chargers are more expensive to install than slower Level-2 chargers, staff is pursuing grants for additional chargers to facilitate greater public EV charging.

## In-Progress Activities

- The utility's air conditioning control program, Prime Time Power, has reached its end of life. A replacement program will be included in the rollout of a new Advanced Metering Infrastructure system scheduled for release in 2025.
- Staff will conduct a review the demand-side management portfolio to refine and evaluate the impact of the City's utility rebate program.

## Upcoming Activities

- Electric Services is continuing to evaluate methods to better support residential solar installations. Electric Services is evaluating electric rates to more closely align with true cost-of-service. This includes evaluation of existing solar buyback rates and will create a Time-of-Use rate that customers will be able to opt-into once appropriate metering is available.



# Electric Production

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide reliable, low-cost energy delivery for our customers in a safe and efficient manner	Annual peak load (MW)	130.5	138	134.3	134.1
		Annual net system load (MWh)	619,735	607,587	613,384	621,900
		Annual net generation (MWh)	303,305	327,600	275,715	256,700
		Reportable accidents	4	1	0	0
		Lost time accidents	2	1	0	0
		Unit 7 forced outages	10	2	2	2
		Unit 8 forced outages	8	12	8	4
		Unit 7 reliability factor	83.3%	93.4%	91.5%	93%
Unit 8 reliability factor	70.5%	89.0%	88.9%	90%		

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Internal services decreased significantly due to a reassessment of property values, which lowered the property insurance for both FY 2024/25 and FY 2025/26.
- GT1 and GT2 run time will be increased throughout the year. This will improve reliability providing better training for staff and more opportunity to find maintenance issues.
- The budget reflects an increase in asbestos mitigation and non-asbestos insulation installation.

### In-Progress Activities

- The Power Plant roof sections above Unit 5, 6, 7, and 8 have been replaced. Final flashing and sealing are expected to be completed by the end of FY 2024/25.
- A feasibility study is in progress for a package boiler to be installed to supply building heat to the Power Plant. This will be needed if the steam power generation units are offline when not burning RDF and the market does not require them to be online.
- The project to properly dispose the coal ash at the Ash Pond started earlier this year. This is expected to be completed in the summer of 2025.
- Combustion Turbine 1 (CT1) suffered an engine failure in July 2024. CT1 is the unit used for “black start” and can start quickly in any weather conditions. Staff has procured a leased engine on a temporary basis while the permanent engine is being repaired.
- Boiler life assessments were performed on Units 7 and 8. This helps staff determine how much longer the utility can expect to reliably operate both units.
- The Combustion Turbine 1 and 2 controls update project included in the CIP will continue into FY 2025/26. These new modern control systems will provide state of the art controls, system monitoring, and easier troubleshooting for Power Plant operations. This will improve the reliability of both CT1 and CT2.

### Upcoming Activities

- The Power Plant is in the process of restructuring several vacant positions. This plan is expected to be implemented in FY 2025/26.
- Electric and Resource Recovery Utilities are evaluating a new model for handling municipal solid waste. Maintenance activities and associated costs for the Power Plant will be impacted by this change.
- New generation is needed to be able to cover the Utility’s capacity shortages. Additional generation sources are being studied to determine what would best fit the City’s operational needs.

# Fuel and Purchased Power

**Description:**

The Fuel and Purchased Power activity is the largest expense in the Electric Service's budget. The total cost of this program can vary greatly from year to year, as it is dependent on both the amount of electricity being used by customers and the market prices of fuel and electricity. When fuel and outside power purchases increase due to demand, revenues from electric customers will increase as well.

The principal types of fuel purchased are natural gas, Refuse-Derived Fuel (RDF) from the Resource Recovery Plant, and fuel oil. Power (energy) is also purchased from a NextEra-owned wind farm under a 20-year power purchase agreement, from a Forefront-owned solar farm under a 25-year power purchase agreement, and from Midcontinent Independent System Operator (MISO) when the cost of outside power is more economical than self-produced energy. Energy purchased for Iowa State University is a pass-through expense, with offsetting revenue received from the University for the energy purchases.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Transmission/MISO	803,687	1,151,500	901,500	951,500	-17.4%
Wind	6,307,562	6,120,000	6,300,000	6,300,000	2.9%
Fuel	14,710,564	17,126,688	18,891,688	18,901,688	10.4%
Purchased Power	6,186,958	9,300,498	7,579,403	7,623,743	-18.0%
Solar Energy	194,377	185,587	185,587	185,602	0.0%
ISU/Energy	1,370,033	2,500,000	1,500,000	1,500,000	-40.0%
ISU/Wind	1,261,635	1,200,000	1,200,000	1,200,000	0.0%
ISU/Transmission	159,827	160,000	160,000	160,000	0.0%
<b>Total Expenditures</b>	<b>30,994,643</b>	<b>37,744,273</b>	<b>36,718,178</b>	<b>36,822,533</b>	<b>-2.4%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	234,123	262,543	239,598	279,448	6.4%
Internal Services	6,977	6,055	6,055	6,545	8.1%
Contractual	29,453,880	36,180,987	35,177,837	35,239,852	-2.6%
Commodities	1,196,506	1,201,688	1,201,688	1,201,688	0.0%
Capital	-	-	-	-	
Other Expenditures	103,157	93,000	93,000	95,000	2.2%
<b>Total Expenditures</b>	<b>30,994,643</b>	<b>37,744,273</b>	<b>36,718,178</b>	<b>36,822,533</b>	<b>-2.4%</b>

<i><b>Funding Sources:</b></i>					
Electric Utility Fund	30,800,266	37,558,686	36,532,591	36,636,931	-2.5%
SunSmart Fund	194,377	185,587	185,587	185,602	0.0%
<b>Total Funding Sources</b>	<b>30,994,643</b>	<b>37,744,273</b>	<b>36,718,178</b>	<b>36,822,533</b>	<b>-2.4%</b>

<i>Authorized FTEs</i>	2.00	2.00	2.00	2.00
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# Fuel and Purchased Power

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide reliable, low-cost energy delivery for our customers in a safe and efficient manner	Natural gas consumed (dekatherms)	3,369,037	3,675,363	3,098,369	2,883,868
		Market energy purchased (MWh)	314,091	277,770	336,981	365,000
		Fuel cost per MWh of energy produced	\$39.17	\$47.70	\$47.70	\$47.70
		Average purchased power cost (\$/MWh)	\$42.80	\$29.32	\$31.08	\$32.94
<b>Environmental sustainability</b>	Maintain a diversified generation portfolio that contains renewable energy resources	Retail solar energy purchased (MWh)	589	743	877	1,121
		SunSmart Solar (MWh)	776	756	740	726
		Wind renewable energy (MWh)	79,333	70,640	70,800	70,000
		RDF consumed (tons)	27,876	28,684	28,777	28,000
		Percent of energy provided by renewables	16.6%	14.4%	15.0%	15.0%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The cost of natural gas remains a critical factor. Beginning in 2024, the natural gas unit price increased by 30% and remains that high for 2025. In response, the utility decreased the consumption of natural gas in the costlier winter months, making the annual expenditure relatively flat. Due to the decreased natural gas purchased, the ability to burn RDF also decreased. To make up for less energy being produced by the Power Plant, the amount of power purchased from the grid increased. However, the unit cost of purchased power decreased, resulting in lower projected costs for purchase power.
- The price of fuel and the cost of purchased power are reflected in the Energy Cost Adjustment (ECA). The ECA is expected to remain negative (a credit to the customer) but is approaching zero.
- Gas transport contracts expire in 2025. Preliminary indications are that the Utility will see significant increases in the cost of delivery of natural gas in 2026.

## In-Progress Activities

- Staff continues to explore opportunities to increase renewable energy from wind and solar resources. However, it is unclear whether existing tax credits will be continued, making financial modeling challenging. Utility-scale wind generation remains less costly than smaller local projects. Electric Services is pursuing large-scale projects to capture this advantage but will also pursue smaller solar projects due to their ease of permitting and installation timing. These are projects that will take four to five years of planning, regional studies, and construction before coming online.

## Upcoming Activities

- Electric staff has contracted for natural gas through the end of calendar year 2025 at a price slightly below the 2024 contract price of \$3.60/dekatherm. To keep costs lower, future gas contracts will be shorter in duration to better match up with the end of waste-to-energy production and be able to take advantage of cheaper prices in the daily market.

# Electric Distribution

**Description:**

Electric Distribution is responsible for the construction and maintenance of the system that brings electric power to Electric Utility customer homes. The Electric Distribution division maintains both the overhead and underground systems, with voltages ranging from 120 volts to 161,000 volts. In addition to the distribution system, this activity is responsible for the maintenance of the transmission system which delivers reliable power to the substations. The transmission system makes up the backbone of the Ames power system and connects the City to the power grid.

Electric Distribution is also responsible for improvements to the distribution system, including overhead and underground line extensions, line relocations, lighting improvements, communication line improvements and storm siren maintenance.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
<b>Expenditures by Activity:</b>					<b>Adopted</b>
Distribution Operations	3,748,217	3,901,725	3,833,437	3,924,358	0.6%
Extensions/Improvements	2,145,179	2,854,984	2,447,112	2,440,601	-14.5%
<b>Total Expenditures</b>	<b>5,893,396</b>	<b>6,756,709</b>	<b>6,280,549</b>	<b>6,364,959</b>	<b>-5.8%</b>

<b>Expenditures by Category:</b>					
Personal Services	2,219,321	2,776,440	2,566,070	2,702,988	-2.7%
Internal Services	567,779	584,365	561,004	571,288	-2.2%
Contractual	919,023	1,214,677	1,177,997	1,180,031	-2.9%
Commodities	1,178,287	1,281,227	1,375,478	1,310,652	2.3%
Capital	1,008,986	900,000	600,000	600,000	-33.3%
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>5,893,396</b>	<b>6,756,709</b>	<b>6,280,549</b>	<b>6,364,959</b>	<b>-5.8%</b>

<b>Funding Sources:</b>					
Electric Utility Fund	5,893,396	6,756,709	6,280,549	6,364,959	-5.8%
<b>Total Funding Sources</b>	<b>5,893,396</b>	<b>6,756,709</b>	<b>6,280,549</b>	<b>6,364,959</b>	<b>-5.8%</b>

<i>Authorized FTEs</i>	18.00	18.00	18.00	18.00
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# Electric Distribution

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide reliable, low-cost energy delivery for our customers in a safe and efficient manner	New Electric Utility customers	106	63	34	118
		Service interruptions per year	225	220	222	225
		Average minutes of system out/interruption (SAIDI*)	14.75	16.87	14.21	14.00
		Wood poles installed/replaced	119	142	189	192
		Streetlight poles installed/replaced	27	62	50	49
		Miles of primary line installed/replaced	8.6	10.3	11.6	11.7
<b>Environmental sustainability</b>	Convert streetlights to LED	LED streetlights installed	382	418	400	400
		Streetlights converted to LED	70%	76%	81%	85%

\*SAIDI: the ratio of the annual duration of interruptions (sustained) to the number of consumers. Electric’s SAIDI performance number does not consider major events. By the IUB standard, a major event is not typical of average performance.

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- While supply chain issues are improving, they continue to negatively impact the division’s lead times.
- Tree trimming continues to be a major budget item, with the FY 2025/26 contract allocated at \$424,250, representing a 4% increase.
- The roll-off dumpster debris contract has increased by 5% due to additional gas usage fees.

### In Progress Activities

- A new overhead distribution line will connect State Street to Knapp Street through ISU property.
- Electric structures and equipment have been relocated for street widening projects, including 16th Street, Lincoln Way (West), Harding, Curtiss, Brookridge, and Parkway.
- New homes are under construction in the Greene Street addition, located northwest of Wilder Street.

### Upcoming Activities

- Distribution is continuing efforts to improve and replace equipment identified through Iowa Utilities Commission inspections. Additionally, staff is implementing preventative maintenance measures, such as installation of animal guarding, replacement of equipment, and structure replacement, to minimize outages.
- Staff continues to replace vehicles that are due for replacement with all electric vehicles. The Distribution management truck will be replaced with an all-electric F150 Lightning.

# Electric Technical Services

**Description:**

Electric Technical Services is responsible for two sub activities: Substation Maintenance and Electric Meter Service. Substation Maintenance is responsible for maintaining all substation equipment used to distribute power throughout the City’s electric utility system. This includes testing, troubleshooting, performing maintenance, and tracking data on power transformers, circuit breakers, and switches on 4 kV through 161 kV class equipment.

Electric Meter Service is responsible for the measurement of energy consumed by the City’s Electric Utility customers. This includes the specification, installation, maintenance, and testing of all meters and monitors in the system. The staff in this activity is also responsible for the testing of all substation and plant relays.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
<b>Expenditures by Activity:</b>					<b>Adopted</b>
Substation Maintenance	678,304	737,153	939,350	817,150	10.9%
Electric Meter Service	647,048	718,127	719,706	858,435	19.5%
<b>Total Expenditures</b>	<b>1,325,352</b>	<b>1,455,280</b>	<b>1,659,056</b>	<b>1,675,585</b>	<b>15.1%</b>

<b>Expenditures by Category:</b>					
Personal Services	958,017	928,007	919,978	963,351	3.8%
Internal Services	93,874	107,174	107,303	155,579	45.2%
Contractual	91,970	207,050	307,186	244,368	18.0%
Commodities	173,572	213,049	223,037	212,287	-0.4%
Capital	7,919	-	101,552	100,000	
Other Expenditures		-	-		
<b>Total Expenditures</b>	<b>1,325,352</b>	<b>1,455,280</b>	<b>1,659,056</b>	<b>1,675,585</b>	<b>15.1%</b>

<b>Funding Sources:</b>					
Electric Utility Fund	1,325,352	1,455,280	1,659,056	1,675,585	15.1%
<b>Total Funding Sources</b>	<b>1,325,352</b>	<b>1,455,280</b>	<b>1,659,056</b>	<b>1,675,585</b>	<b>15.1%</b>

<i>Authorized FTEs</i>	7.00	7.00	7.00	7.00
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# Electric Technical Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide reliable, low-cost energy delivery for our customers in a safe and efficient manner	Electric meters in service	27,846	27,909	27,943	28,061
		Meters tested per year	4,017	4,011	4,121	4,209
		Meters tested (goal is 10% tested annually)	14.43%	14.37%	14.75%	15.0%
		Cost of meter operating budget per meter	\$23.93	\$23.18	\$25.69	\$27.76
		Substation operating budget /replacement asset value (goal 2-5%)	2.40%	1.45%	1.91%	1.59%

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Starting in Spring 2025 and throughout 2025-2026, the Advanced Metering Infrastructure (AMI) project will introduce new meters with the ability to remotely turn residential services on or off. To ensure this works properly, staff needs to test these features. Funding of \$100,000 has been budgeted to purchase new testing equipment and software for this purpose.
- As part of the AMI project, staff expect to replace some sockets and fix any loose connections to ensure everything works smoothly. Additional funds have been planned for these efforts.
- Due to ongoing supply chain problems, there are long delays and higher costs for substation equipment and replacement parts. To address this, staff is planning ahead by stocking up on the parts that might be needed.
- The increase in internal services is due to additional funding needed to upgrade the metering van to a heavy-duty truck.

### In-Progress Activities

- In Spring 2025, the Electric Department will begin the Advanced Metering Infrastructure (AMI) conversion. This phase includes installing the software and hardware needed for the AMI system, as well as setting up the first set of meters. This initial installation will allow for system testing before the full rollout.
- In Spring 2025, oil reconditioning and maintenance will be performed on two more large 69,000-volt transformers as part of the ten-year maintenance plan. As this equipment ages, it is imperative to keep on a regular maintenance schedule to extend the life expectancy and reliability.
- In December 2024, staff will install remote racking systems in substations for aging breakers. This system enables personnel to operate these breakers from a safe distance, enhancing their safety in the event of equipment failure.

### Upcoming Activities

- For FY2025/26, our Advanced Metering Infrastructure (AMI) project will enter the full deployment stage. During this phase, staff will commence the replacement of approximately 28,000 meters with new AMI meters.



# Electric Engineering

City Mission/ Council Goal	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide reliable, low-cost energy for customers	Job orders prepared	125	126	125	126
		Line inspections (poles)	700	524	600	600
		New overhead distribution line*	0.4	0.4	0.5	0.4
		Overhead distribution line replaced*	0.6	0.5	0.6	0.5
		New underground distribution line*	3.1	3.3	3.3	3.1
		Replaced underground line*	1.9	0.8	1.0	1.0
		New, replaced, or relocated overhead transmission line*	1.3	0.8	0.6	1.0
		Interconnection applicants (customer owned solar systems)	20	26	20	20

\*In miles

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- System improvements and maintenance are a priority, as much of Ames' electrical system is over 30 years old. This includes replacing failing underground cables, ducts, and deteriorating overhead facilities in older neighborhoods.
- Efforts are underway to reconstruct the aging 69 kV transmission lines for continued reliability.
- ITC is planning a new 161 kV interconnection to connect their future Prairie View Industrial Complex (PVIC) Substation with Ames' existing 161 kV transmission line between Ames and Northeast Ankeny. City staff will review the design and work with ITC on the interconnection agreement. The Utility will also be upgrading its metering, protection, and communications accordingly to support this effort. A portion of the substation will be owned by the City.

### In-Progress Activities

- Overhead reliability improvements continue, including retrofitting with animal guarding, replacing outdated lightning arrestors and switches, and upgrading poles and conductors.
- Staff has engaged DeWild Grant and Reckert (DGR) for design of the 69 kV transmission circuit reconstruction, with bids expected for the first segment in 2025.
- The relocation of the 161 kV line along Interstate 35 north of Ankeny has been completed to support the Iowa Department of Transportation's (IDOT) expansion efforts. The only remaining temporary structures are at the North East 142nd Avenue bridge, which will be restored once IDOT has completed its work in 2025.

### Upcoming Activities

- Three 480-volt services will be installed to support new EV chargers at George White Chevrolet, The Filling Station (University Boulevard south of US 30) and Quality Inn & Suites (at 13th Street & Dayton Avenue).
- A one-half mile underground distribution line will be installed to provide service to a new rock quarry operation on South Dayton Avenue south of Highway 30.
- A one-quarter mile buried distribution line will be relocated to clear for the widening of South 16th Street, east of University Boulevard.

# Water and Pollution Control

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## Description:

This activity involves all operations of the water and sewer utilities, except for the collection and distribution systems and customer services/billing functions. It includes the five functional divisions of the department.

- **Administration** provides the overall management of the two utilities, as well as related engineering functions, the industrial pretreatment program, and the management of the flood warning system.
- **Water Treatment** includes the procurement of untreated groundwater, treatment of that water to make it suitable for human consumption, pumping of the water into the distribution system, and the management of the residual solids generated by the treatment process. It also includes the Smart Water Conservation Program.
- **WPC Operations** includes the operation and maintenance of the Water Pollution Control Facility, including lift stations and management of the residual solids generated by the treatment process. It also includes the maintenance of the flood warning program.
- **Laboratory Services** provides the majority of the regulatory compliance monitoring for both the drinking water and wastewater utilities.
- **Metering and Cross-Connection Control** serves as the cash register for both utilities, providing the basis for billing the majority of all water and sewer services provided by the City.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
W & PC Administration	1,389,352	1,905,849	1,742,393	1,995,233	4.7%
Water Plant Operations	3,409,164	4,554,637	4,695,861	4,705,904	3.3%
WPC Facility Operations	2,685,044	3,105,591	3,152,048	3,253,851	4.8%
W & PC Laboratory	676,270	753,828	685,198	741,878	-1.6%
W & PC Metering Services	1,034,845	1,222,569	1,314,688	1,259,413	3.0%
<b>Total Expenditures</b>	9,194,675	11,542,474	11,590,188	11,956,279	3.6%

<i>Authorized FTEs</i>	39.00	39.00	39.00	39.00
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# Water and Pollution Control

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<i><b>Expenditures by Category:</b></i>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Mgr Rec</b>	<b>% Change From Adopted</b>
Personal Services	4,211,871	5,042,548	4,688,543	5,238,090	3.9%
Internal Services	1,571,903	1,832,481	1,835,801	1,950,934	6.5%
Contractual	1,849,223	2,638,901	2,901,230	2,622,413	-0.6%
Commodities	1,539,829	1,991,083	2,067,922	2,112,912	6.1%
Capital	7,180	23,000	81,481	16,500	-28.3%
Other Expenditures	14,669	14,461	15,211	15,430	6.7%
<b>Total Expenditures</b>	<b>9,194,675</b>	<b>11,542,474</b>	<b>11,590,188</b>	<b>11,956,279</b>	<b>3.6%</b>

<i><b>Funding Sources:</b></i>					
Water Utility Fund	4,952,317	6,489,218	6,573,797	6,701,877	3.3%
Sewer Utility Fund	4,242,358	5,053,256	5,016,391	5,254,402	4.0%
<b>Total Funding Sources</b>	<b>9,194,675</b>	<b>11,542,474</b>	<b>11,590,188</b>	<b>11,956,279</b>	<b>3.6%</b>

# W&PC Administration

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## Description:

This activity involves the overall management of the Water and Sewer Utilities (except for the distribution/collection systems and customer service/billing functions), including the development and implementation of all plans, policies, and procedures necessary for the efficient functioning of the utilities. Tasks undertaken as part of this activity include budgeting and rate setting, legislative and regulatory coordination and compliance, in-house engineering design services and project management activities, managing the industrial pretreatment and Fats, Oils, and Grease (FOG) programs, and cross-departmental coordination with other City work groups.

The cost of Water and Pollution Control Administration is split evenly between the Water Utility Fund and the Sewer Utility Fund.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	643,924	1,004,062	812,505	1,060,055	5.6%
Internal Services	637,348	789,667	777,031	818,959	3.7%
Contractual	96,913	103,520	142,657	106,369	2.8%
Commodities	10,502	8,600	10,200	9,850	14.5%
Capital	665	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>1,389,352</b>	<b>1,905,849</b>	<b>1,742,393</b>	<b>1,995,233</b>	<b>4.7%</b>

<i><b>Funding Sources:</b></i>					
Water Utility Fund	694,676	952,924	871,196	997,616	4.7%
Sewer Utility Fund	694,676	952,925	871,197	997,617	4.7%
<b>Total Funding Sources</b>	<b>1,389,352</b>	<b>1,905,849</b>	<b>1,742,393</b>	<b>1,995,233</b>	<b>4.7%</b>

<i>Authorized FTEs</i>	7.00	7.00	7.00	7.00
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# W&PC Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide safe, good tasting water to Ames residents at a reasonable price	Typical monthly water/sewer bill:				
		Iowa – median residential (600 cf/month)	\$74.69	\$78.45	\$82.45	\$85.99
		Ames residential	\$59.39	\$61.70	\$63.87	\$66.76
		Iowa – median commercial (10,000 cf/month)	\$909.61	\$936.40	\$967.39	\$1,009.51
		Ames commercial	\$659.43	\$694.64	\$709.49	\$741.24
		Residents very/ somewhat satisfied with water service	91%	93%	>90%	>90%
	Residents very/ somewhat satisfied with sewer service	96%	96%	>90%	>90%	
	Meet fund balance designations and reserves	Water Utility Fund	Yes	Yes	Yes	Yes
		Sewer Utility Fund	Yes	Yes	Yes	Yes

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- At the start of the FY 2024/25 budget year, the staffing for the Administration Division was less than half full. A new Assistant Director, and Principal Clerk, have since joined the division. Recruitments are expected to launch for a new Environmental Engineer, a new Control System Specialist, and a part-time Public Outreach Coordinator prior to the end of FY 2024/25. As a result, the FY 2025/26 budget reflects a return to full staff.

## In-Progress Activities

- Capital construction projects consume a considerable amount of staff time. Administering the North River Valley Well Field project and the WPC Nutrient Modifications Phase 1 project requires a full-time staff member. Other capital projects underway include: the addition of new emergency standby generators at the State and Mortensen (SAM) booster pump station and the Youth Sports Complex well field; modifications to the lime lagoons; and the watershed-based nutrient reduction activities.
- The Industrial Pretreatment Program managed by the Administration Division protects the Water Pollution Control Facility from industrial pollutants that could interfere with the performance of the facility and pass through the facility untreated into the South Skunk River. The Administration Division also administers the Fats, Oils, and Grease (FOG) program which helps limit grease blockages from the sanitary sewer caused by food service establishments.
- Considerable staff time is also being spent evaluating requests from potential new industrial customers interested in moving into the Prairie View Industrial Center.

## Upcoming Activities

- A number of new capital projects will begin in FY 2025/26, including the addition of a third lime slaker at the water plant, a renovation of the Technical Services Complex, and the design of a new receiving station for FOG and other high strength wastes.

# Water Treatment Plant Operations

## Description:

This activity involves the pumping of untreated water from wells, treatment of the well water to potable standards for human consumption, and the pumping of the treated water from the plant site to the water distribution system. It also includes the management of booster pump stations and elevated tanks, and the recycling of softening residuals as an agricultural lime material.

The Smart Water Program, which uses various marketing approaches to encourage water conservation, is also included in this activity.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Water Plant Administration	517,090	588,842	616,691	620,509	5.4%
Water Conservation/Marketing	9,033	55,492	26,287	49,688	-10.5%
Water Production	382,486	607,999	583,567	592,417	-2.6%
Water Treatment	2,004,018	2,455,620	2,419,967	2,544,282	3.6%
Lime Sludge Disposal	200,960	408,984	557,884	411,127	0.5%
Water Pumping	295,577	437,700	491,465	487,881	11.5%
<b>Total Expenditures</b>	<b>3,409,164</b>	<b>4,554,637</b>	<b>4,695,861</b>	<b>4,705,904</b>	<b>3.3%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	1,003,291	1,254,329	1,197,437	1,301,402	3.8%
Internal Services	404,870	450,563	468,953	499,428	10.9%
Contractual	1,030,284	1,589,989	1,815,280	1,569,739	-1.3%
Commodities	966,440	1,239,576	1,191,811	1,330,905	7.4%
Capital	-	16,500	17,950	-	-100.0%
Other Expenditures	4,279	3,680	4,430	4,430	20.4%
<b>Total Expenditures</b>	<b>3,409,164</b>	<b>4,554,637</b>	<b>4,695,861</b>	<b>4,705,904</b>	<b>3.3%</b>

<i><b>Funding Sources:</b></i>					
Water Utility Fund	3,409,164	4,554,637	4,695,861	4,705,904	3.3%
<b>Total Funding Sources</b>	<b>3,409,164</b>	<b>4,554,637</b>	<b>4,695,861</b>	<b>4,705,904</b>	<b>3.3%</b>

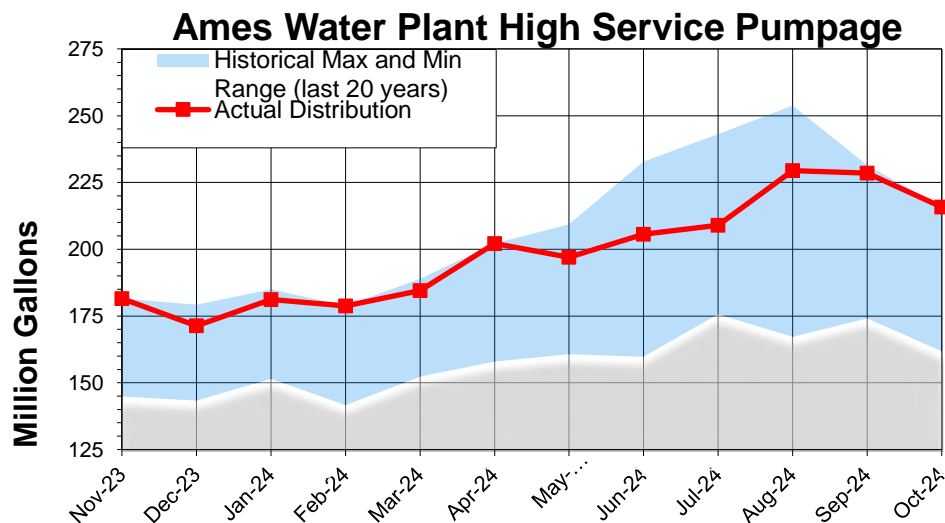
<i>Authorized FTEs</i>	9.00	9.00	9.00	9.00
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# Water Treatment Plant Operations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Maintain a treatment plant capacity capable of meeting the peak three-day average demand	Billions of gallons per year pumped from wells	2.33	2.25	2.36	2.36
		Average day pumpage to system, MGD (15MGD capacity)	6.69	6.58	6.83	6.83
		Peak day pumpage to system, MGD	9.22	9.49	9.64	9.64
		Cost per MG pumped	\$1,511	\$1,515	\$1,978	\$1,993
	Provide drinking water that meets all federal and state standards	Months in compliance with water quality standards	12	12	12	12
		Months in compliance with reporting standards	12	12	12	12
<b>Environmental sustainability</b>	Rehabilitate wells on a regular schedule to maintain capacity	Number of wells rehabilitated per total number of wells	4/22	4/22	4/22	4/22
	Maximize energy efficiency throughout the operation	Overall energy efficiency (kW-hr/MG treated)	2,546	3,028	2,871	2,950
	Sustainably recycle lime solids	Wet tons/year recycled	49,445	13,099	36,000	26,000

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The abnormally dry conditions and the need to irrigate continue to drive the demand for water. Four of the historical monthly peak demands over the last twenty years occurred in the last twelve-month period as reflected in the graph below. The red line trends the production over this period. It overlays the twenty-year historical maximum and minimum demand (in blue) over the twenty-year period 2005 to 2024. The dry conditions also affect the groundwater table level. Some of the wells are throttled during these periods so that the rate of pumping out of the wells does not exceed the rate of the aquifer recharge in the area. Throttling of the wells leads to an increase in energy use and cost. Additionally, an increase in water demand leads to an increase in the chemical costs. These two scenarios lead to an increase in commodity expenses, with corresponding increases in revenue.



- Preventive and predictive maintenance needs in the FY 2024/25 budget include: upgrading the controls at Ada Hayden control gate, the rehabilitation of four wells, and the replacement of flow meters and the associated spools and couplings at six wells.

# Water Treatment Plant Operations

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## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets, continued

- Fluctuation in the availability and the price of raw materials used to produce water treatment chemicals, global economic factors and the rise in energy costs, in addition to stricter regulations in water treatment and cybersecurity continue to affect the treatment budget. The cost of lime is expected to rise at 6.5%, sodium hypochlorite by 6.0%, carbon dioxide by 5.5%, phosphate by 4.0%, fluoride by 8.73%, and ammonia by 4.62% based on 4 to 20-year aggregates in these chemicals. Updates to SCADA software, human machine interfaces (HMI) for operational control, and the urgent need to replace the backwash recovery tank valve impact the treatment activities.
- Maintenance costs to service equipment and the costs for replacement parts for ancillary equipment used in treatment continue to rise and impact the treatment budget.

## In-Progress Activities

- The Derecho that hit Ames on August 10, 2020, demonstrated the necessity to have dedicated emergency standby power available for key infrastructure. Projects are underway to provide emergency power to the Hunziker Youth Sports Complex Well Field, the State and Mortensen (SAM) Booster Station, and the North River Valley (NRV) Well Field.
  - The Hunziker Youth Sports Complex Well Field Project is utilizing a Hazard Mitigation Grant from FEMA. Eighty-six percent of the total cost of the project will be covered by the grant and the balance 14% will be covered by the utility (City of Ames). This project is currently in the design phase. The estimated cost is \$1.957 million.
  - The construction contract for the SAM Booster Station Standby Power Project has been completed. This project will impact FY 2025/26 costs for fuel and maintenance.
  - The NRV Well Field Project will have two new wells connected to the backup generator at the Water Plant. The third well location is not a viable option due to inadequate flow capacity at this site; hence, it has been dropped. These two new wells will be added to the well rehabilitation maintenance schedule and will appear in the operating budget in FY 2029/30.
- A photograph showing a well in the Southeast Well Field. The well is enclosed by a chain-link fence. In the background, there are blue structures, possibly part of the well's infrastructure, and a utility pole. The area is grassy and appears to be an outdoor well field.
- A well in the Southeast Well Field. The new security fencing installed during the summer of 2024 is visible.
- A new variable frequency drive (VFD) is being installed on High Service Pump D at the New Water Plant Pumping Station, located at 1300 East 13<sup>th</sup> Street, to adequately control the speed of the motor and pump, regulate flow rate and discharge pressure, and reduce mechanical stress on connecting equipment and piping.
  - Online chlorine analyzers will be installed at specific sites in the distribution system to provide continuous monitoring of the total chlorine levels in multiple locations throughout the distribution network.
  - Piping at the Old High Service Pumping Station will be cleaned along with some of the associated appurtenances and repainted to curtail corrosion. This was last addressed in 1995.

# Water Treatment Plant Operations

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## In-Progress Activities, continued

- The Lime Lagoon Improvement Project will revitalize the underdrain in two of the older lime pond dewatering cells. This will help to curtail the costs in future operating budgets for the disposal of the sludge by enhancing the rate of dewatering and drying of sludge for hauling.
- The supervisory control and data acquisition (SCADA) upgrade, the security cameras update, and the upgrades to the door access system into the water plant, will improve cybersecurity and risk management at the facility.
- The Solids Contact Unit (SCU), and the Recarbonation Valve Actuators Project will install actuated controls on these valves.
- The Split Treatment Project will achieve savings in lime, carbon dioxide, and lime sludge hauling.



Solids Contact Unit and Recarbonation Valves. The manual chain wheel operators will be replaced with new mechanically actuated controls.

## Upcoming Activities

- Major projects planned in FY 2025/26 include the following:
  - Installing a third lime slaking unit at the water plant will allow for the withdrawal of lime from either bin into the new unit. This addition allows the plant to have a backup lime system with improved operational flexibility and redundancy.
  - Installing additional pressure monitoring devices in the distribution system to monitor the pressure will help to identify leaks, prevent infrastructure failures, and more accurately model the system.
  - Installing security fencing around the SAM Pumping Station to secure the facility.

# Water Pollution Control Facility Operation

## Description:

This activity involves both the operation and maintenance of the Water Pollution Control (WPC) facility. The overall goal of this activity is to provide treatment of wastewater and solids to allow their return to the environment in a sound, sustainable fashion. A closely related goal is to meet all applicable State and Federal Clean Water Act standards. More than 90% of the conventional pollutants (i.e., biochemical oxygen demand, suspended solids, ammonia) are removed during treatment and nonconventional parameters (i.e., heavy metals, other toxins) are reduced at the source or treated to levels below any adverse effect.

The WPC Facility Operations activity also includes the operation of the WPC farm. The land is owned by the City and used for application of the treated biosolids. A long-standing farm management agreement is in place with a neighboring farmer whose ground is also used for biosolids application. This activity also includes the maintenance of the early flood warning system.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
WPC Plant Administration	553,091	596,301	595,369	624,732	4.8%
Flood Warning System	22,356	20,120	18,235	15,415	-23.4%
Plant Maintenance	633,962	793,914	780,055	811,146	2.2%
Plant Operations	1,419,873	1,634,475	1,681,608	1,722,558	5.4%
WPC Farm Operations	55,762	60,781	76,781	80,000	31.6%
<b>Total Expenditures</b>	<b>2,685,044</b>	<b>3,105,591</b>	<b>3,152,048</b>	<b>3,253,851</b>	<b>4.8%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	1,379,717	1,514,860	1,490,272	1,589,171	4.9%
Internal Services	448,183	492,487	500,273	539,674	9.6%
Contractual	610,939	798,963	788,758	798,606	0.0%
Commodities	235,815	288,500	311,964	315,400	9.3%
Capital	-	-	50,000	-	
Other Expenditures	10,390	10,781	10,781	11,000	2.0%
<b>Total Expenditures</b>	<b>2,685,044</b>	<b>3,105,591</b>	<b>3,152,048</b>	<b>3,253,851</b>	<b>4.8%</b>

<i><b>Funding Sources:</b></i>					
Sewer Utility Fund	2,685,044	3,105,591	3,152,048	3,253,851	4.8%
<b>Total Funding Sources</b>	<b>2,685,044</b>	<b>3,105,591</b>	<b>3,152,048</b>	<b>3,253,851</b>	<b>4.8%</b>

<i>Authorized FTEs</i>	12.00	12.00	12.00	12.00
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# Water Pollution Control Facility Operations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Protect the environment and public health by treating wastewater from the Ames community	Daily average flow (MGD)	5.75	5.75	6.00	6.25
		Design capacity (8.6 MGD)	67%	67%	70%	73%
		Cost per MG treated	\$1,240	\$1,276	\$1,445	\$1,425
	Meet the discharge limits set by the facility's National Pollutant Discharge Elimination System (NPDES) permit	Compliance (out of 2,346 numeric limits)	100%	100%	100%	100%
		Consecutive years with 100% permit compliance	33	34	35	36
		BOD <sub>5</sub> % removal efficiency (minimum 85% required)	95%	95%	95%	95%
		TSS % removal efficiency (minimum 85% required)	97%	97%	95%	95%
		Biosolids recycled (tons/year)	704	574	625	650
		Methane gas production (million cubic feet/year - estimated)	22.8	22.4	25	26
		On-site electricity production, as % of total plant demand	0%	3.1%	16%	20%
<b>Environmental sustainability</b>	Operate and maintain the plant and administer the land application program in an environmentally sustainable manner	Energy efficiency - total (kW-hr/MG treated)	2,500	2,554	2,450	2,450

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- A portion of the increase in FY 2025/26 internal services is attributed to risk insurance costs increasing over \$39,000, a 24% increase over FY 2024/25.
- The UV disinfection system requires upgrades to its system control center and hydraulic system center due to phasing out of components by manufacturers. These upgrades ensure the system will continue to efficiently function and can be properly serviced. These upgrades also ensure compliance with our National Pollutant Discharge Elimination System Permit. The capital expense of \$50,000 shown in the FY 2024/25 adjusted budget.
- The City took possession of an additional 120 acres of farmland for biosolids disposal. The additional acres lead to increased seed costs as well as fertilizer costs depending on the crop rotation. These acres help ensure the City can continue to land apply biosolids from its liquid storage lagoon at a lower cost rather than drying the biosolids for offsite disposal. A corresponding increase in farm income will offset these costs.
- In FY 2024/25, a primary digester was cleaned as part of regular maintenance. This cleaning leads to additional hauling costs for biosolids disposal. Regular cleaning of the digesters ensures optimal performance and breakdown of volatile solids, which helps produce more biogas and ensure the biosolids that are applied meet EPA standards for land application.
- The plant continues to see low flows due to the ongoing drought. At times, this leads to increased ammonia concentrations that are difficult to treat in the normal operating mode. While the plant continues to meet its ammonia limits, doing so makes it a complex challenge to meet the pH limits. Plant staff has found that running an additional pump to increase the recycle flow allows the plant to use the natural alkalinity more effectively. This increases electricity usage for pumping, but it has been found to be more cost effective than feeding sodium bicarbonate to increase the plant alkalinity.
- Staff will be evaluating wireless lift station and sewer flow monitoring systems to give operators more information on alarms and station performance that can be tied in with the current distribution monitoring system. The FY 2025/26 CIP will include \$100,000 to upgrade the system.

# Water Pollution Control Facility Operations

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## In-Progress Activities

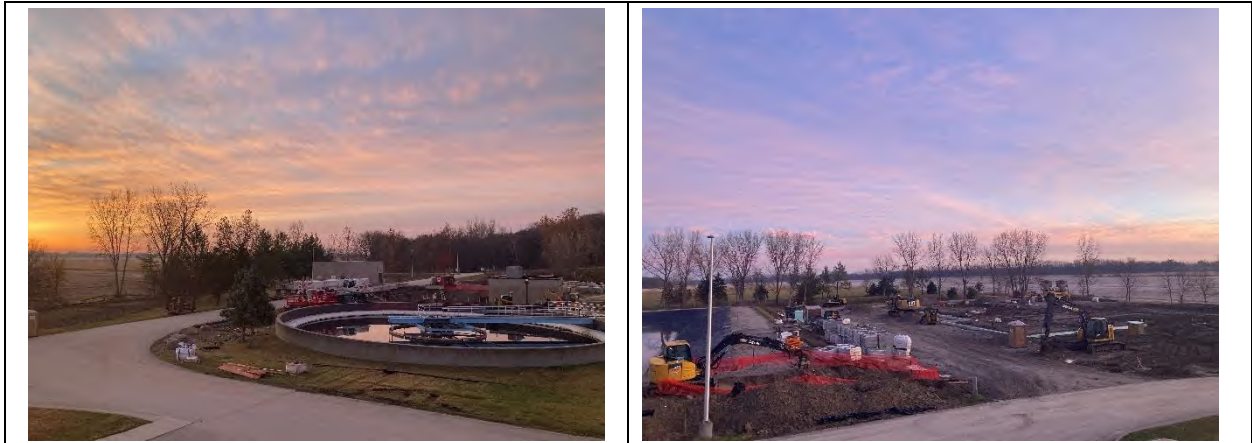
- Phase 1 of the Nutrient Reduction Modifications project construction has begun. This phase includes two new aeration basins, an electrical building, a sludge pumping building, headworks modifications, and an administrative building. Staff has selected the treatment technology for the facility that will be in place for decades to come. The process will utilize a biological nutrient removal activated sludge system with a low dissolved oxygen swing zone. The swing zone will allow the facility the ability to function as a simultaneous nitrification-denitrification (SNDN) system. SNDN is a technology that has been shown to have significant energy savings due to its lower air usage, but its use is relatively new this far north.
- The Ames Water Pollution Control Facility received the Platinum 34 *Peak Performance Award* in 2024 from the National Association of Clean Water Agencies (NACWA). The award recognizes 34 years of perfect compliance with the facility's National Pollutant Discharge Elimination System (NPDES). 34 years represents the second longest compliance record in the nation. The facility completed calendar year 2024 with perfect compliance once again, and receipt of a Platinum 35 award next year is expected.



## Upcoming Activities

- Improvements to the Fats, Oils, and Grease (FOG) Receiving Station are planned in FY 2025/26. This will include paving the unloading areas, changing to more appropriate pumping capabilities, and better incorporating the ability to accept hauled food waste that has been diverted away from the Resource Recovery Plant. The funds were originally authorized in FY 2023/24, but the majority of the expense is now shown as delayed to allow time to better coordinate with any new food waste diversion programs. \$225,000 is planned in FY 2025/26 for initial design work as needed, with the remaining \$1,500,000 deferred to FY 2026/27. This project helps achieve the "reduction in waste emissions" action step in the City's Climate Action Plan. The diverted food waste will be anaerobically digested to produce additional methane that can be used for on-site electricity generation at the WPCF.
- Clarifier maintenance is slated to occur in FY 2026/27 and FY 2027/28. Routine inspections and recoating of surfaces keep the structures from deteriorating and requiring full replacement of components.
- Freel Drive Lift Station pumps and controls have reached their end of useful life and are due for replacement. The reliability of the components prevents water from backing up in basements and limits call outs by staff to address broken down equipment. FY 2026/27 has \$365,000 allocated for the work.

# Water Pollution Control Facility Operations

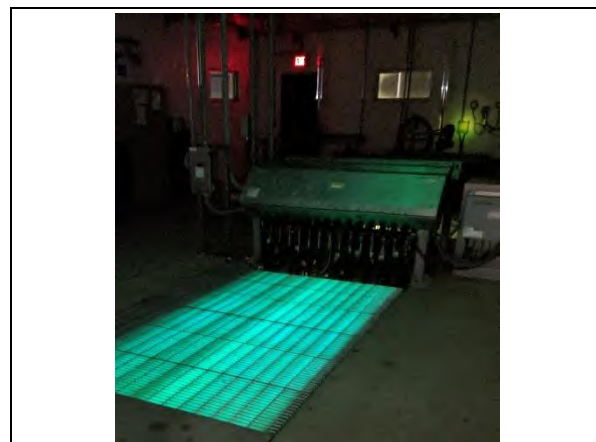


Nutrient Reduction Phase 1 progress. Addition to the Sludge Pumping Building (left) and construction of the new Administration Building (right).



Interior of a primary digester during cleaning to improve performance and increase capacity.

Clarifier being refilled after inspection



Ultraviolet (UV) Disinfection System

# W&PC Laboratory

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## Description:

This activity involves overall laboratory services for the Water Treatment Plant and Water Pollution Control Plant, including lime sludge recycling operations, all safe drinking water analysis required by state and federal regulatory agencies, the Industrial Pretreatment Program, and biosolids recycling activities. Analytical capabilities also allow for routine sampling to screen for the potential presence of unregulated constituents, developing trend information, and identifying constituents which may become regulated in the future.

Laboratory services for other departments (i.e., Public Works, Electric Services, and Parks and Recreation) are provided within the Laboratory's existing analytical capabilities and workload. The Laboratory expenses are split between the Water Utility Fund (35%) and the Sewer Utility Fund (65%), based on the proportionate workload.

	2023/24	2024/25	2024/25	2025/26	% Change
<b><i>Expenditures by Category:</i></b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	538,006	591,401	513,085	578,177	-2.2%
Internal Services	30,770	39,248	33,463	36,337	-7.4%
Contractual	54,820	74,922	82,612	78,957	5.4%
Commodities	46,159	41,757	42,507	41,907	0.4%
Capital	6,515	6,500	13,531	6,500	0.0%
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>676,270</b>	<b>753,828</b>	<b>685,198</b>	<b>741,878</b>	<b>-1.6%</b>

<b><i>Funding Sources:</i></b>					
Water Utility Fund	236,695	263,840	239,819	259,657	-1.6%
Sewer Utility Fund	439,575	489,988	445,379	482,221	-1.6%
<b>Total Funding Sources</b>	<b>676,270</b>	<b>753,828</b>	<b>685,198</b>	<b>741,878</b>	<b>-1.6%</b>

<i>Authorized FTEs</i>	5.00	5.00	5.00	5.00
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# W&PC Laboratory

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Maintain Environmental Laboratory Certification	Consecutive years Lab Certified	26	27	28	29
		Drinking water quality samples collected	1,203	1,274	1,150	1,150
		River water quality samples collected	294	290	280	280
	Perform sampling and analysis in support of City facilities/programs	Industrial pretreatment samples collected	98	100	100	100
		WPC Plant samples collected	1,742	1,883	1,800	1,800
		Total samples processed	3,437	3,590	3,150	3,150
		Total analyses	12,289	12,235	12,000	12,000
		Analyses completed in-house	90%	92%	92%	92%
		Average cost per analysis	\$52.74	\$55.27	\$57.10	\$61.82

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Staffing changes in FY 2024/25 included the retirement of the Laboratory Supervisor and a Lab Analyst vacancy that resulted from an internal promotion. These changes decreased the overall salaries and temporarily increased the cost for analysis by outside commercial labs.
- The construction of the new North River Valley raw well water line for the Water Treatment Plant alone has generated 193 samples in 2024, for a cost of approximately \$2,772 in supplies and labor. This project is ongoing.

## In-Progress Activities

- In partnership with Prairie Rivers of Iowa, the lab continues to analyze stream samples from 15 locations in Story County each month for concentrations of nitrate, total phosphorous, total suspended solids, and *E. coli* bacteria.
- The lead service line inventory has been completed, and approximately 250 Ames residents received letters identifying their homes as currently or formerly containing some lead plumbing. The lab is preparing for additional lead testing in response to customers who may be concerned.

## Upcoming Activities

- With staffing changes including recruitment for a Lab Analyst and a Lab Aide, there will be increased focus on professional development opportunities for new staff members. These may include short courses, webinars, certificates, or even continuing education at the university level.
- As the Water Pollution Control Facility (WPCF) moves forward with renovations for the nutrient reduction plan, the lab will be receiving a larger number of samples from WPCF. Before the switch from the current system is complete, the two systems will be running in parallel, likely resulting in twice the number of lab samples.



Sample collection bottles are prepared weekly for delivery to the Water Pollution Control Facility (WPCF). Samples are collected daily by WPCF Operators and brought to the lab every weekday morning.

# W&PC Metering Services

## Description:

Because the water and wastewater utilities operate as self-sustaining enterprises, water usage by all customers must be metered as accurately as possible. For nearly all customers, both their water and wastewater bills are based on their water meter readings. Program activities include installing meters on new services/irrigation systems, replacing existing meters on a routine change schedule, and responding to a wide variety of service calls. Through the meter service and leak detection activities, the goal is to maintain unaccounted for water below 10% of total delivery to the mains. Expenses for metering are shared between the Water Utility Fund (55%) and the Sewer Utility Fund (45%) based on the proportionate number of utility accounts.

Beginning on January 1, 1996, state and federal mandates required the City to implement a Cross-Connection Control Program (i.e., backflow prevention) to further protect the water supply from potential contamination sources. Cross Connection Control expenses are paid for through the Water Utility Fund (90%) and the Sewer Utility Fund (10%).

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Meter Services	913,082	1,092,887	1,189,424	1,127,920	3.2%
Cross Connection Control	121,763	129,682	125,264	131,493	1.4%
<b>Total Expenditures</b>	<b>1,034,845</b>	<b>1,222,569</b>	<b>1,314,688</b>	<b>1,259,413</b>	<b>3.0%</b>

<i>Expenditures by Category:</i>					
Personal Services	646,933	677,896	675,244	709,285	4.6%
Internal Services	50,732	60,516	56,081	56,536	-6.6%
Contractual	56,267	71,507	71,923	68,742	-3.9%
Commodities	280,913	412,650	511,440	414,850	0.5%
Capital	-	-	-	10,000	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>1,034,845</b>	<b>1,222,569</b>	<b>1,314,688</b>	<b>1,259,413</b>	<b>3.0%</b>

<i>Funding Sources:</i>					
Water Utility Fund	611,782	717,817	766,921	738,700	2.9%
Sewer Utility Fund	423,063	504,752	547,767	520,713	3.2%
<b>Total Funding Sources</b>	<b>1,034,845</b>	<b>1,222,569</b>	<b>1,314,688</b>	<b>1,259,413</b>	<b>3.0%</b>

<i>Authorized FTEs</i>	6.00	6.00	6.00	6.00
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# W&PC Metering Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide accurate metering for fiscal accountability at the best price	Primary meters in service	19,431	19,519	19,675	19,875
		Deduct meters in service	1,264	1,247	1,200	1,220
		Meters converted to Automatic Meter Reading (AMR)	72%	78%	85%	90%
		Average operating cost per meter in service	\$44.85	\$49.80	\$58.44	\$59.51
		Meter installations from new construction per year	207	107	150	200
		Non-routine meter changes	52	21	50	50
	Maintain unaccounted for water below 10%	Water loss as a % of total water pumped to mains	9.1%	9.8%	9.5%	9.5%
		Reduce the potential for contamination of drinking water from cross-connections	Backflow devices in service	3,206	3,221	3,240

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The availability of water meters and parts, which includes encoded receiver/transmitters, (or ERTs, the radio component) has improved over this past year. Staff is working with distributors and vendors to procure some of the meters and reading components separately, as this accelerates delivery times. Inventory in the meter shop has somewhat stabilized, but staff continues to defer performing routine changes on large apartment buildings as this could deplete the inventory quickly and lead times to replenish the inventory are still uncertain.
- New residential construction is continuing to slow down, and the numbers above reflect this trend. However, there are three new residential development sites. With interest rates declining, staff should see more new housing development. The new industrial zones and the research park have increased the number of larger meters staff is installing.
- The current year is the last year that the conversion to Automatic Meter Reading (AMR) will be budgeted in the Capital Improvements Plan. Any remaining meters will be handled through the routine operating budget.
- The Cross-Connection Control Program (sometimes referred to as the backflow prevention program) continues to run smoothly. Staff is looking into new ways to assist customers in complying with the program requirements. The Cross-Connection Control Coordinator is making door hangers and will make stops at customers' residences and businesses to inform them of the importance of the backflow device to public health and safety.
- The water loss percentage is slightly higher in FY 2023/24 due to improved recordkeeping that provides a more accurate accounting than before. Staff has been working closely with homeowners to get privately owned leaking service lines replaced. FY 2024/25 began with thirteen leaking services and is down to six.
- As the Technical Services Complex (TSC) building ages there is a need for more repairs and maintenance to be performed. The boiler needs a new flu pipe installed and the drinking fountain needs replacement. Staff has added an additional \$3,850 for equipment replacement and \$2,000 to the structural repairs budget for expected future needs, both in FY 2024/25.
- The sandblasting cabinet at the Meter Shop is worn out and needs replacement. Staff has budgeted \$10,000 for this capital expense in FY 2025/26.

# W&PC Metering Services

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## In-Progress Activities

- The Water Meter Division is currently 78% complete with installation of the AMR (Automated Meter Reading) project.



This photo shows the most common meter sizes from a 5/8"x3/4" mechanical residential meter up to a 3" commercial ultrasonic meter. They range in flow rates from .25 gpm up to 550 gpm.

- The Water Meter Division is in the process of converting all 1" and 1-½" positive displacement (mechanical) style meters to ultrasonic meters, which require no maintenance and offer an expected service life of 20 years; far longer than the old-style meters which had to be changed out every two to three years.
- The Water Meter Division is installing ultrasonic meters in all 2" and 3" settings now instead of using magnetic (mag) meters for these locations. They are a very accurate meter, and more cost effective than mag meters. They still offer a 20-year life, the same as a mag meter.
- The three Water Meter Technicians have been very busy rebuilding all "low lead" meters that come back into the shop. They test every meter coming out of service. Where possible, the meters are rebuilt and tested again to confirm their accuracy before being reinstalled in a new location. The technicians performed 1,484 meter tests and rebuilt 242 meters last year, and will test and rebuild even more in FY 2025/26. This saves the division money by not having to replace the meters with new units.



## W&PC Metering Services

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- The Water Meter Division is working with Customer Service to remove no or low use deduct (yard) meters. This saves the customer a monthly fee and makes the billing system less confusing for Customer Service. The number of deduct meters in the performance measurers table reflects this.



This photo shows a typical house and yard meter installation in an Ames home. The water flows through the house (lower meter) first, then any water that is used for outside purposes flows through the yard (upper meter).

### Upcoming Activities

- The Water Meter Division is working with a team from multiple departments and a consultant to find an Automated Metering Infrastructure (AMI) solution to support the City's growing needs of electric and water meter reading capabilities. This new system will enable a much more detailed view of our water and electric reads and allow customers a portal to see real-time usage.

# Water Distribution System Maintenance

## Description:

The Water Distribution activity is responsible for the maintenance of the City's water distribution system. This includes repairing water main breaks as quickly and efficiently as possible, maintaining fire hydrants to ensure workability when needed for emergency purposes, and constructing minor improvements to the water distribution system as needed. Other responsibilities of the activity include the annual hydrant flushing program and utility locating for the Iowa One Call program.

Most of the expenses of this activity are incurred in the Utility Maintenance division of the Public Works department. Public Works administrative and engineering costs associated with the water distribution system are also allocated to this activity.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
<b>Expenditures by Category:</b>					
Personal Services	911,942	1,038,775	992,190	1,086,058	4.6%
Internal Services	236,674	248,301	282,213	283,064	14.0%
Contractual	68,363	43,909	49,781	49,290	12.3%
Commodities	194,055	194,500	209,500	214,500	10.3%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Expenditure Subtotal</b>	<b>1,411,034</b>	<b>1,525,485</b>	<b>1,533,684</b>	<b>1,632,912</b>	<b>7.0%</b>
<i>Plus: Expenditures allocated from another program/activity:</i>					
Public Works Administration	142,415	155,990	156,398	164,198	5.3%
Public Works Engineering	59,576	56,372	55,432	58,526	3.8%
Public Works GIS	77,969	118,399	107,809	120,062	1.4%
<b>Total Allocations</b>	<b>279,960</b>	<b>330,761</b>	<b>319,639</b>	<b>342,786</b>	<b>3.6%</b>
<b>Total Expenditures</b>	<b>1,690,994</b>	<b>1,856,246</b>	<b>1,853,323</b>	<b>1,975,698</b>	<b>6.4%</b>
<b>Funding Sources:</b>					
Water Utility Fund	1,690,994	1,856,246	1,853,323	1,975,698	6.4%
<b>Total Funding Sources</b>	<b>1,690,994</b>	<b>1,856,246</b>	<b>1,853,323</b>	<b>1,975,698</b>	<b>6.4%</b>

Authorized FTEs	9.39	9.34	9.34	9.34
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# Water Distribution System Maintenance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Maintain and repair the water distribution system to ensure safe and continuous distribution of water	Miles of water main in system	254	257	257	258
		Cost per mile to maintain	\$5,656	\$5,492	\$5,968	\$6,329
		Water main breaks	24	25	25	25
		City water main breaks per mile*	0.094	0.097	0.097	0.097
	Perform utility locates to ensure safety	Rusty water complaints	8	5	10	10
		Ames on the Go issues reported	45	14	25	25
		Days to resolve Ames on the Go issues	3.5	3.7	3.5	3.5
		Cost per locate performed	\$14.67	\$16.20	\$18.67	\$20.60
	Maintain fire hydrants in good working order for emergency situations	Fire hydrants in system	3,078	3,140	3,150	3,160
		Valves in system	3,762	3,825	3,840	3,855
		Valves tested	968	1,072	900	900
		Hydrants repaired	19	19	20	20
		Locates performed	8,019	8,716	9,000	9,000
		Cost per locate performed	\$14.67	\$16.20	\$18.67	\$20.60

\*2024 Utah State University Region 4 Watermain Break Average (0.134 breaks per mile)

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Fleet equipment replacement and maintenance costs have increased rapidly in recent years due to post-pandemic supply chain constraints. Fleet replacement escrow costs are being impacted by increased costs of replacement equipment. Maintenance costs are being impacted by increases in costs for parts. This amounts to an increase of \$31,000 in FY 2024/25 and \$35,000 in FY 2025/26.
- Upfitting cost for a utility response truck is expected to be \$15,000 more than what is currently in the fleet escrow account. The chassis is already purchased, and delivery is expected in early 2025. This truck is necessary when responding to watermain breaks and sanitary sewer overflows as it carries the equipment and tools to perform repairs during emergency response events. Half of the required amount (\$7,500) is included in Water Distribution in FY 2024/25 and the other half in Sanitary Sewer Maintenance.

## In-Progress Activities

- Water valves that have deteriorated bolts will continue to be repaired in FY 2024/25. This proactive maintenance activity allows staff to ensure valves work properly during planned shutdowns and emergency repairs. 638 valves have been repaired and an estimated 152 remain to be addressed in the next three years.
- A study by Utah State University in 2024 provided updated data on watermain breaks across the United States. The average frequency of watermain breaks in the region where the City of Ames is located equates to 0.134 breaks per mile of watermain. This figure is roughly 40% lower than previous estimates of watermain break frequencies. Over the past decade, the City's frequency has been around 0.100 breaks per mile of watermain. Staff will continue to pursue maintenance activities that will help minimize the frequency of watermain breaks.

## Upcoming Activities

- Staff proactively operates and exercises water valves and hydrants, including through the spring flushing program. This activity aids in identifying issues that can then be repaired. This increases the reliability of the water distribution system.

# Sanitary Sewer System Maintenance

## Description:

The Sanitary Sewer System Maintenance activity is responsible for the cleaning and maintenance of the City's sanitary sewer collection system. This includes flushing the lines on a regular basis, as well as repairing damaged lines and manholes. Manhole covers are changed to prevent infiltration by storm water during heavy rains.

Most of the expenses of this activity are incurred in the Utility Maintenance division of the Public Works department. Public Works administrative and engineering costs associated with the sanitary sewer system are also allocated to this activity.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
<b>Expenditures by Category:</b>					
Personal Services	487,021	401,627	392,155	418,997	4.3%
Internal Services	123,119	160,148	165,796	135,511	-15.4%
Contractual	42,440	55,191	57,613	57,613	4.4%
Commodities	70,371	42,850	48,350	48,350	12.8%
Capital	6,625	25,000	25,000	25,000	0.0%
Other Expenditures	-	-	-	-	
<b>Expenditure Subtotal</b>	<b>729,576</b>	<b>684,816</b>	<b>688,914</b>	<b>685,471</b>	<b>0.1%</b>
<i>Plus: Expenditures allocated from another program/activity:</i>					
Public Works Administration	142,415	155,990	156,398	164,198	5.3%
Public Works Engineering	68,148	65,767	64,671	68,280	3.8%
Public Works GIS	77,969	118,399	107,809	120,062	1.4%
<b>Total Allocations</b>	<b>288,532</b>	<b>340,156</b>	<b>328,878</b>	<b>352,540</b>	<b>3.6%</b>
<b>Total Expenditures</b>	<b>1,018,108</b>	<b>1,024,972</b>	<b>1,017,792</b>	<b>1,038,011</b>	<b>1.3%</b>
<b>Funding Sources:</b>					
Sewer Utility Fund	1,018,108	1,024,972	1,017,792	1,038,011	1.3%
<b>Total Funding Sources</b>	<b>1,018,108</b>	<b>1,024,972</b>	<b>1,017,792</b>	<b>1,038,011</b>	<b>1.3%</b>

<i>Authorized FTEs</i>	3.38	3.33	3.33	3.33
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# Sanitary Sewer System Maintenance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Maintain and repair the sanitary sewer collection system	Miles of sanitary sewer in collection system	215	218	218	218
		Cost per mile to maintain	\$2,412	\$3,347	\$3,160	\$3,145
		Manholes in collection system	4,366	4,427	4,430	4,440
		Lineal feet of sewer cleaned	176,300	186,058	180,000	180,000
		Sanitary sewer collection system cleaned	16%	16%	16%	16%
		Lineal feet of sewer acoustically tested (SL-RAT)	77,313	23,779	50,000	50,000
		Acoustically tested sewer rated good/fair condition	92%	74%	85%	85%
		Ames on the Go reports	11	5	10	10
	Average days to resolve Ames on the Go reports	0.8	0.3	0.5	0.5	
	Perform utility locates to ensure safety	Locates performed	8,019	8,716	9,000	9,000
Cost per locate performed		\$14.67	\$16.20	\$18.67	\$20.60	

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Upfitting cost for a utility response truck is expected to be \$15,000 more than what is currently in the fleet escrow account. The chassis is already purchased, and delivery is expected in early 2025. This truck is necessary when responding to watermain breaks and sanitary sewer overflows as it carries the equipment and tools to perform repairs during emergency response events. Half of the required amount (\$7,500) is included in Water Distribution in FY 2024/25 and the other half in Sanitary Sewer Maintenance.
- Replacement of the video capture hardware equipment (\$25,000) is included in the FY 2024/25 adjusted budget. The frequency and extent of the repairs to the equipment is escalating to the point that replacing the equipment is necessary. Repair time frames are taking months as the only repair center is in Wisconsin and the parts necessary to repair are not readily available. As a result, the cost of the repairs is also increasing. This video capture unit is a critical tool in diagnosing necessary repairs within the sanitary sewer system.

## In-Progress Activities

- Staff continues to provide preventative maintenance through cleaning and jetting sewers, which aids in eliminating potential sewer blockages.
- Staff will be working to replace all of the aging sewer flow monitors, an initiative which began in FY 2023/24. These flow monitors provide real-time data on the sanitary sewer system and are important parts of the modeling that is done to verify capacity for future growth scenarios across the City.

## Upcoming Activities

- Staff will continue the use of acoustic testing technology in sanitary sewer segments to determine which segments need cleaning. This technology is significantly more accurate, efficient, and cost-effective than simply jetting and cleaning a segment of pipe. The increase in data aids in guiding the cleaning and repair activities to the highest priority areas.

# Stormwater Permit Program

## Description:

The Stormwater Permit Program is the activity responsible for the management of the City's National Pollutant Discharge Elimination System (NPDES)/Municipal Separate Storm Sewer System (MS4) permit. This activity, which is managed by Public Works Engineering, reviews and enforces stormwater management plans and stormwater pollution prevention plans and ordinances including Illicit Discharge, Construction Site Erosion and Sediment Control, and Post-Construction Stormwater Management. Another key component of this activity is public outreach and education on stormwater issues.

The Stormwater specialists working in this activity also assist the Engineering division with capital improvement projects. Expenses related to those projects are charged directly to the CIP projects.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	284,762	314,443	292,393	308,432	-1.9%
Internal Services	43,241	37,180	38,380	38,426	3.4%
Contractual	79,483	104,990	105,570	127,753	21.7%
Commodities	10,535	19,850	10,850	7,350	-63.0%
Capital	-	-	20,000	-	
Other Expenditures	15,811	10,000	15,000	15,000	50.0%
<b><i>Expenditure Subtotal</i></b>	<b>433,832</b>	<b>486,463</b>	<b>482,193</b>	<b>496,961</b>	<b>2.2%</b>
<i>Less: Expenditures allocated to other programs/activities:</i>					
CIP Projects	(56,263)	(40,000)	(50,000)	(50,000)	25.0%
<b><i>Total Expenditures</i></b>	<b>377,569</b>	<b>446,463</b>	<b>432,193</b>	<b>446,961</b>	<b>0.1%</b>
<b><i>Funding Sources:</i></b>					
Stormwater Utility Fund	377,569	446,463	432,193	446,961	0.1%
<b><i>Total Funding Sources</i></b>	<b>377,569</b>	<b>446,463</b>	<b>432,193</b>	<b>446,961</b>	<b>0.1%</b>
 <i>Authorized FTEs</i>	 1.90	 1.90	 1.90	 1.90	

# Stormwater Permit Program

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Review and monitor stormwater management plans and ordinances	Construction site erosion and sediment control site inspections (private development)	202	150	200	210
		Stormwater management (SWM) plans reviewed	9	10	15	15
		SWM as-built records completed	0	4	5	7
		Participation in sustainability events	26	20	20	15
		Rain barrel rebates	27	33	40	45
<b>Environmental sustainability</b>	Public education and outreach for community stormwater initiatives	Composter rebates	9	11	10	12
		Rain garden rebates	0	1	2	2
		Native landscape rebates	9	6	15	10
		Soil quality restoration rebates	3	8	6	10
		Native tree rebates	42	23	25	30

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Stormwater asset software will be acquired in FY 2025/26 (\$13,395).
- Due to increased participation in the Smart Watersheds Rebate Program, funding for rebates will increase from \$10,000 to \$15,000 starting in FY 2024/25.
- The Eco Fair, previously an annual event, will now occur biennially with no event scheduled for FY 2025/26.
- Funding of \$20,000 for a remote-control sonar survey boat is included in the FY 2024/25 adjusted budget. This resource will provide stormwater detention and retention basin depth data in a safer and more accurate manner.

## In-Progress Activities

- Stormwater staff are conducting a native landscaping inventory, which will be regularly updated as pollinator-friendly plantings are installed on public and private lands. This inventory supports the goals set forth in the Ames Community Pollinator Plan.

## Upcoming Activities

- Implementation of stormwater asset software will establish a centralized database for managing best management practices (BMPs) both during and post-construction. This tool will support staff in BMP compliance and regulatory MS4 reporting.
- Staff is identifying City and homeowner association owned stormwater basins in need of dredging due to sedimentation.
- Staff will explore the feasibility of performing right-of-way restoration work in-house to improve service quality for the community.

# Stormwater System Maintenance

## Description:

The Stormwater System Maintenance activity is responsible for the inspection and repair of storm sewer outlets, manholes, and outfalls to provide uninterrupted storm water drainage. Street crews perform this activity, along with Street Maintenance, Street Cleaning, and Snow and Ice Control activities. As such, actual expenditures in each activity may vary greatly from year to year depending on the weather and where Street resources need to be allocated.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
<b>Expenditures by Category:</b>					<b>Adopted</b>
Personal Services	187,980	232,480	226,157	237,744	2.3%
Internal Services	79,937	95,972	95,675	99,041	3.2%
Contractual	29,837	33,550	40,300	44,800	33.5%
Commodities	45,002	41,500	46,500	51,500	24.1%
Capital	6,625	-	-	-	
Other Expenditures	-	-	-	-	
<b>Expenditure Subtotal</b>	<b>349,381</b>	<b>403,502</b>	<b>408,632</b>	<b>433,085</b>	<b>7.3%</b>
<i>Plus: Expenditures allocated from another program/activity:</i>					
Public Works Engineering	33,163	28,186	27,716	29,263	3.8%
Public Works GIS	46,072	69,963	63,706	70,946	1.4%
<b>Total Allocations</b>	<b>79,235</b>	<b>98,149</b>	<b>91,422</b>	<b>100,209</b>	<b>2.1%</b>
<b>Total Expenditures</b>	<b>428,616</b>	<b>501,651</b>	<b>500,054</b>	<b>533,294</b>	<b>6.3%</b>
<b>Funding Sources:</b>					
Stormwater Utility Fund	428,616	501,651	500,054	533,294	6.3%
<b>Total Funding Sources</b>	<b>428,616</b>	<b>501,651</b>	<b>500,054</b>	<b>533,294</b>	<b>6.3%</b>
<i>Authorized FTEs</i>	2.09	2.09	2.09	2.09	



# Stormwater System Maintenance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide uninterrupted stormwater drainage	Miles of storm sewer in system	284	294	294	295
		Cost per mile to maintain	\$1,008	\$1,188	\$1,388	\$1,473
		Lineal footage cleaned and/or televised	21,545	22,698	25,000	25,000
		Percentage of system televised	1.4%	1.5%	1.6%	1.6%
		System blockages cleaned	43	48	50	50
		Intakes inspected and cleaned	1,598	1,357	1,200	1,200
		Intakes/manholes repaired by City crews	32	32	30	30
		Average Ames on the Go issues reported	55	43	50	50
		Average days to resolve Ames on the Go issues	4.5	4.7	5.0	5.0

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Contractual costs for repairs to the system that require a contractor are increasing \$5,000 in FY 2024/25 and \$10,000 in FY 2025/26. These costs are reflective of the increases in labor and materials by contractors.
- Commodity costs are increasing \$5,000 in FY 2024/25 and \$10,000 in FY 2025/26. These cost increases are tied to the increases in raw materials such as pipe, concrete, and asphalt that are necessary in order to perform repairs in the storm sewer system.

### In-Progress Activities

- Staff continues to investigate and selectively clear stormwater easements of debris and downed trees continues as time permits.
- This program enables the City to be highly responsive to citizen requests for service as evidenced by the number of Ames on the Go requests.

### Upcoming Activities

- Staff continues to inspect and repair storm sewer intakes and pipes to ensure stormwater flows as efficiently as possible during rain events.



# Resource Recovery

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide a reliable and efficient means to dispose of municipal solid waste (MSW)	Available system tonnage	52,377	54,147	53,500	53,500
		Tons of MSW to landfill	7,438	9,928	13,559	14,359
		Tons of MSW processed	43,847	44,219	39,441	38,641
		MSW processed	83.71%	81.66%	73.72%	72.23%
		Landfill disposal cost/ton	\$67.15	\$73.23	\$76.50	\$80.00
		Tons of construction debris to landfill	32,770	24,342	25,000	25,000
		Tons RDF sold to Electric Utility	27,930	28,109	27,500	25,000
		Pounds of glass recycled	500,000	498,000	520,000	540,000
		Pounds of metal recycled	2,910,000	2,913,000	2,750,000	2,500,000
		Pounds of cardboard recycled*	0	84,000	240,000	300,000
<b>Environmental sustainability</b>	Provide responsible, sustainable, local solutions for solid waste disposal	Pounds of household hazardous materials collected	28,143	31,815	32,000	32,000
		Pounds diverted by Rummage RAMPage	143,838	154,843	132,782	150,000
		Pounds collected in Food Diversion Program (FWD)	76,840	81,000	90,000	100,000

\*excludes cardboard recycled directly by Metro Waste Authority

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Continued, unplanned maintenance at the Power Plant reduces tipping fee and recycled metal revenue. This also causes an increase in waste disposal and transportation expenses in FY 2024/25 and FY 2025/26.
- Revenues for public drop-off and over the scale fees are trending higher in FY 2024/25.
- The recycling drop-off for cardboard, plastics, metal, and mixed paper has experienced increased participation throughout the year and citizen feedback has been very good.
- The recycling commodity markets have been trending downward which will reduce the revenues for the rest of FY 2024/25.
- The contract tipping fee with the Boone County Landfill is expected to increase by \$3/ton to \$60/ton in FY 2025/26 (additional cost of \$307,745). Additionally, the transportation costs have gone from \$16.23/ton to \$20/ton (additional cost of \$124,230).

## In-Progress Activities

- Staff continues to analyze changes to the solid waste system including negotiations to select a new landfill for Municipal Solid Waste (MSW) and Construction/Demolition Waste (C&D).
- A recycling drop-off program was implemented in December of 2023. Since that time, an additional location for clean cardboard drop-off was added at Gateway Hills Park. Staff is currently working to expand the number of drop-off locations, including North Ames and a pilot location in Gilbert.
- Programs for landfill diversion will continue such as Rummage Rampage, Household Hazardous Materials, Great Pumpkin Disposal, along with appliance and tire drop-off.

## Upcoming Activities

- Staff will work to implement curbside single stream recycling services, institute electronics recycling, and expand drop-off locations. These efforts will reduce waste emissions and increase landfill diversion.
- FY 2025/26 is the last year of the current Yard Waste contract. Staff is analyzing possibilities to provide this as an in-house service.
- Locations for a Solid Waste Transfer Station are being researched. Permitting, design, and construction is planned to begin in FY 2025/26.

# Utility Customer Service

## Description:

The purpose of the Utility Customer Service activity is to provide customer service assistance, meter reading, utility billing, and collection services for the Electric, Water, Sewer, and Storm Water utilities. Additional responsibilities include the maintenance of customer accounts and usage records, as well as assisting with the Park Violation Collection activity which also takes place in the Customer Service office area, and the selling of CyRide passes.

Utility Customer Service also administers Electric Service's Project Share program, which collects donations from utility customers that are then applied to the utility bills of customers needing assistance with their accounts.

The Utility Customer Service activity is allocated to the Electric, Water, Sewer, and Storm Water Utility funds based on the percentage of customers and meter readings attributed to each utility.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Expenditures by Activity:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Utility Customer Service	1,296,225	1,392,893	1,416,682	1,391,468	-0.1%
Meter Reading	428,773	463,949	461,009	482,570	4.0%
Project Share	22,932	19,759	18,159	18,311	-7.3%
Utility Deposit Interest	46,266	-	-	-	
<b>Total Expenditures</b>	<b>1,794,196</b>	<b>1,876,601</b>	<b>1,895,850</b>	<b>1,892,349</b>	<b>0.8%</b>

<b>Expenditures by Category:</b>					
Personal Services	1,027,713	1,120,990	1,122,732	1,184,642	5.7%
Internal Services	366,194	359,815	358,491	252,838	-29.7%
Contractual	261,656	247,485	266,421	299,549	21.0%
Commodities	9,203	10,311	10,206	17,320	68.0%
Capital	-	-	-	-	
Other Expenditures	129,430	138,000	138,000	138,000	0.0%
<b>Total Expenditures</b>	<b>1,794,196</b>	<b>1,876,601</b>	<b>1,895,850</b>	<b>1,892,349</b>	<b>0.8%</b>

<b>Funding Sources:</b>					
Electric Utility Fund	879,798	901,917	908,953	909,270	0.8%
Water Utility Fund	457,428	489,546	495,890	494,364	1.0%
Sewer Utility Fund	431,721	462,638	468,507	466,215	0.8%
Stormwater Utility Fund	3,293	7,000	7,000	7,000	0.0%
Project Share Donations	21,956	15,500	15,500	15,500	0.0%
<b>Total Funding Sources</b>	<b>1,794,196</b>	<b>1,876,601</b>	<b>1,895,850</b>	<b>1,892,349</b>	<b>0.8%</b>

<i>Authorized FTEs</i>	10.95	10.95	10.95	10.95
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# Utility Customer Service

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Accurately record parking ticket payments and maintain payment records	Customer service requests received over the internet	10,480	11,545	13,500	14,000
		Average daily payments processed	1,346	1,381	1,390	1,400
		Utility payments received electronically	68.1%	70.4%	71.0%	71.5%
		Maintain an accuracy rate of no more than 1 billing error per 1,000 bills generated	No	Yes	Yes	Yes
		Average cost per bill generated	\$4.55	\$4.63	\$4.89	\$4.87
	Provide accurate and efficient customer meter reading services	Maintain the number of days accounts are receivable to less than 21 days	17.25	17.39	17.50	17.50
		Average daily meter readings	2,525	2,551	2,560	2,579
		Accounts with billing periods equal to or less than 34 days	98.9%	99.6%	99.5%	99.5%
		Maintain accuracy rate of no more than 5 misread meters per 1,000 reads	Yes	Yes	Yes	Yes
		Average cost per meter reading	\$0.65	\$0.68	\$0.74	\$0.77

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Postage has increased significantly over the past two years and is expected to continue to increase in FY 2025/26.
- Allocation of internal services, specifically computer services, has been adjusted across divisions. Utility Customer Service now has a more appropriate allocation which shows a significant decrease in expenses.

## In-Progress Activities

- Staff successfully implemented phone calls to customers as reminders for those who would be posted for non-payment. This practice led to a 25% reduction in postings, and a 6% reduction in disconnections. Staff will work to implement the same process for first notices to reduce postage and help keep accounts current.
- The City is in the process of awarding a vendor for an Advanced Meter Infrastructure (AMI) system. Staff will evaluate current processes to better align with the new capabilities provided by this system.
- Utility Customer Service has adjusted their office hours to provide additional availability to customers outside of the 8:00am-5:00pm timeframe. With the schedule change, additional training opportunities will be provided to staff. This change will be reevaluated in January 2025.

## Upcoming Activities

- Staff will work with their print vendor to provide a better e-notification option for customers. This pdf option will resemble the mailed bill and will be a major upgrade to the current format. There will be an initial set up cost of \$5,500 and \$.11 per e-notification.
- Staff will review bill print vendor options. As postal delays continue, staff will identify options for vendors in closer proximity, additional bill print amenities, and efficiencies with the mailing process.
- Staff has operated within the current billing system for the past 20 years. With the new time-of-use rates implemented by Electric, there is a greater need to present customer information in a more detailed manner with current technology to allow customers more transparency and the ability to make effective decisions regarding their rate class. Staff will begin the evaluation process as part of the course of implementing a new AMI system.

# Utilities CIP

## Description:

This is a summary of the Utilities program capital improvements which are detailed in the City of Ames five-year Capital Improvements Plan.

<b>Activities:</b>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Mgr Rec</b>	<b>% Change From Adopted</b>
<b>Electric Services:</b>					
Advanced Metering Infrastructure	58,922	700,000	1,441,078	2,000,000	185.7%
Waste to Energy Study	12,500	-	-	-	
Electric Vehicle Infrastructure	31,228	200,000	461,611	100,000	-50.0%
69 kV Transmission Reconstruction	82,540	525,000	1,130,781	2,000,000	281.0%
161 kV Line Relocation	1,164,830	-	341,725	-	
Mortensen Road Underground	3,283	-	153,008	-	
Ontario Substation	203,535	-	1,371,465	-	
Prairie View 161 kV Substation	-	-	100,000	4,000,000	
Prairie View 161kV Line	-	-	-	250,000	
Mortensen Substation Transformer	67,845	200,000	282,155	-	-100.0%
Electric Svcs Storage Building	4,728	-	340,758	-	
Streetlight LED Retrofits	37,008	-	40,000	-	
Streetlight/Line Relocations	158,099	250,000	508,771	100,000	-60.0%
Fiberoptic Hardware	-	100,000	-	-	-100.0%
Electric Distribution Locker Room	2,700	-	107,300	-	
New Thermal Generation	-	-	-	2,000,000	
Unit 7 Condenser Tubes	-	-	400,000	-	
Unit 7 Precipitator Enclosure	64,500	-	-	-	
Unit 7 Air Heater Basket	339,200	-	-	-	
Unit & Turbine Minor Overhaul	-	150,000	150,000	-	-100.0%
Unit 8 Precipitator Reconstruction	677,836	-	-	-	
CT Generation Improvements	66,058	740,000	2,914,792	-	-100.0%
CT 1 Inspection/Overhaul	(61,990)	-	-	-	
CT 1 Failure	-	-	1,559,770	-	
DCS Hardware Upgrade	1,231	-	-	-	
RDF Bin Renovation	1,616,333	-	57,240	-	
Ash Pond Modifications	495,470	-	3,352,144	-	
Waste Water Treatment	82,375	-	-	-	
Fuel Oil Piping Replacement	459,054	-	-	-	
Power Plant Relay/Control	-	125,000	-	200,000	60.0%
Load Centers/Breakers	71,693	500,000	451,130	850,000	70.0%
Critical Generators	57,377	600,000	1,150,980	-	-100.0%
Power Plant Fire Protection	72,178	-	925,665	-	
Power Plant Building Modifications	904,478	150,000	1,969,869	-	-100.0%
Power Plant Building Heat	-	-	84,894	40,000	
Coal Yard Reclamation	-	-	300,100	250,000	
<b>Total Electric Services CIP</b>	<b>6,673,011</b>	<b>4,240,000</b>	<b>19,595,236</b>	<b>11,790,000</b>	<b>178.1%</b>

# Utilities CIP

<i>Activities:</i>	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	% Change From Adopted
<b>Water Production/Treatment:</b>					
New Water Treatment Plant	12,183	-	60,000	-	
Old Water Plant Demolition	385,621	-	75,449	-	
Water Plant Facility Improvements	11,412	181,000	1,317,848	1,128,000	523.2%
Lime Lagoon Improvements	-	283,000	283,000	-	-100.0%
Technical Svcs Complex Boilers	48,882	-	-	-	
Technical Svcs Complex Renovation	-	320,000	320,000	1,680,000	425.0%
AMR/AMI Meter Conversion	-	99,000	99,000	-	-100.0%
NRV Well Field	6,518,941	-	5,581,059	-	
South Skunk Well Field	424,763	-	80,000	-	
Wellfield Standby Power	-	-	200,000	1,757,000	
SAM Pump Station Improvements	-	-	200,673	149,000	
Security Improvements	14,671	-	65,493	46,000	
Ada Hayden Water Quality	39,959	23,000	40,954	-	-100.0%
<b>Total Water Production/Treatment CIP</b>	<b>7,456,432</b>	<b>906,000</b>	<b>8,323,476</b>	<b>4,760,000</b>	<b>425.4%</b>
<b>Water Pollution Control:</b>					
Nutrient Reduction Modifications	1,438,643	25,760,000	26,610,884	26,240,000	1.9%
Residuals Handling	-	-	1,197,000	-	
Watershed Nutrient Reduction	143,916	525,000	818,812	425,000	-19.1%
Cogeneration System	180,480	180,000	12,210	225,000	25.0%
Plant Facility Improvements	-	-	-	144,000	
Electrical System Improvements	-	-	57,754	-	
Lift Station Improvements	-	-	-	100,000	
<b>Total Water Pollution Control CIP</b>	<b>1,763,039</b>	<b>26,465,000</b>	<b>28,696,660</b>	<b>27,134,000</b>	<b>2.5%</b>
<b>Water Distribution:</b>					
Water System Improvements	2,386,688	2,050,000	4,464,863	2,050,000	0.0%
Prairie View Utility Extension	145,228	-	72,355	-	
Campustown Public Improvements	200	-	399,800	-	
Ames 2040 Utility Extensions	214,152	-	-	-	
<b>Total Water Distribution CIP</b>	<b>2,746,268</b>	<b>2,050,000</b>	<b>4,937,018</b>	<b>2,050,000</b>	<b>0.0%</b>
<b>Sanitary Sewer System:</b>					
Sanitary Sewer Improvements	5,244,554	350,000	10,632,107	350,000	0.0%
Prairie View Utility Extension	352,112	-	375,070	-	
Campustown Public Improvements	-	-	200,000	-	
Ames 2040 Utility Extensions	2,630,391	-	3,116,900	-	
Clear Water Diversion	18,913	50,000	125,835	50,000	0.0%
<b>Total Sanitary Sewer System CIP</b>	<b>8,245,970</b>	<b>400,000</b>	<b>14,449,912</b>	<b>400,000</b>	<b>0.0%</b>

## Utilities CIP

<b>Activities:</b>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Mgr Rec</b>	<b>% Change From Adopted</b>
<b>Stormwater:</b>					
loway Creek Restoration	170,050	-	-	-	
Stormwater Erosion Control	307,465	750,000	4,592,936	1,250,000	66.7%
Low Point Drainage Improvements	82,594	350,000	1,063,169	500,000	42.9%
Stormwater Improvement Program	195,505	650,000	950,000	650,000	0.0%
Stormwater Detention/Retention	20,977	-	125,091	-	
Gateway Hotel Pond Rehab	-	-	-	-	
Stormwater Quality Improvements	6,905	100,000	190,961	100,000	0.0%
Stormwater System Analysis	291	-	642,257	-	
<b>Total Stormwater CIP</b>	<b>783,787</b>	<b>1,850,000</b>	<b>7,564,414</b>	<b>2,500,000</b>	<b>35.1%</b>
<b>Resource Recovery:</b>					
System Improvements	217,503	650,000	915,529	459,000	-29.4%
Waste Diversion Enhancements	35,644	-	-	-	
Resource Recovery Roof	15,910	-	12,390	-	
Resource Recovery Transfer Station	-	-	-	880,000	
<b>Total Resource Recovery CIP</b>	<b>269,057</b>	<b>650,000</b>	<b>927,919</b>	<b>1,339,000</b>	<b>106.0%</b>
<b>Total Utilities CIP</b>	<b>27,937,564</b>	<b>36,561,000</b>	<b>84,494,635</b>	<b>49,973,000</b>	<b>36.7%</b>



# TRANSPORTATION



1974-2024

**AMES HUMAN RELATIONS COMMISSION**

**50 YEARS**





# Transportation Program

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# Transportation Summary

## Description:

The Transportation Program serves the community by providing facilities to enhance the movement of people within the City. The system aids residential, commercial, and industrial users through the orderly flow of vehicles and passengers for both business and leisure activities. The **Street System** activity includes Public Works Administration, Public Works Engineering, Public Works GIS, Traffic Engineering, Traffic Operations, the Streetlight System, and Street Maintenance. This activity is responsible for all street, shared use path, and traffic system maintenance throughout the community, including snow and ice control, street cleaning, and right-of-way maintenance. The **Transit System** provides efficient and economical transportation to the community. A fixed route service is available daily, and Dial-a-Ride service is available as a contracted service for elderly or disabled residents. The **Parking System** activity maintains City parking lots and enforces parking regulations for both parking lots and on-street parking throughout the community. Meter revenue and fines are used to maintain and operate the parking system. **Airport Operations** provides general aviation services at the Ames Municipal Airport, which includes two hard surface runways. **Transportation CIP** includes capital improvement projects related to the Transportation Program.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Expenditures by Activity:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Public Works Administration	326,446	359,197	375,375	385,167	7.2%
Public Works Engineering	42,856	37,581	36,954	39,017	3.8%
Public Works GIS	126,218	177,600	161,715	180,092	1.4%
Traffic Engineering	394,183	405,226	432,640	480,920	18.7%
Traffic Operations	1,214,713	1,405,817	1,414,471	1,475,522	5.0%
Streetlight System	887,613	900,000	900,000	900,000	0.0%
Street Maintenance	5,047,008	5,600,000	5,676,430	5,961,698	6.5%
Transit System	13,706,345	15,485,874	15,553,223	15,692,130	1.3%
Parking System	889,471	1,041,680	953,377	1,031,607	-1.0%
Airport Operations	254,615	254,317	165,874	168,801	-33.6%
<b>Total Operations</b>	<b>22,889,468</b>	<b>25,667,292</b>	<b>25,670,059</b>	<b>26,314,954</b>	<b>2.5%</b>
Transportation CIP	18,937,160	12,804,268	58,918,352	37,840,563	195.5%
<b>Total Expenditures</b>	<b>41,826,628</b>	<b>38,471,560</b>	<b>84,588,411</b>	<b>64,155,517</b>	<b>66.8%</b>
<i>Authorized FTEs</i>	139.99	140.89	140.89	140.89	

# Transportation Summary

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	16,308,827	17,994,594	17,650,700	18,510,646	2.9%
Internal Services	3,125,239	3,399,815	3,481,084	3,788,333	11.4%
Contractual	3,076,354	3,462,098	3,511,089	3,532,701	2.0%
Commodities	2,684,896	3,456,626	3,572,372	3,245,373	-6.1%
Capital	33,735	10,000	64,500	10,000	0.0%
Other Expenditures	310	600	600	600	0.0%
Allocations to Other Programs	(2,339,893)	(2,656,441)	(2,610,286)	(2,772,699)	4.4%
<b>Total Operations</b>	<b>22,889,468</b>	<b>25,667,292</b>	<b>25,670,059</b>	<b>26,314,954</b>	<b>2.5%</b>
Transportation CIP	18,937,160	12,804,268	58,918,352	37,840,563	195.5%
<b>Total Expenditures</b>	<b>41,826,628</b>	<b>38,471,560</b>	<b>84,588,411</b>	<b>64,155,517</b>	<b>66.8%</b>
<b>Funding Sources:</b>					
General Fund	1,177,531	1,106,546	1,117,274	1,176,129	6.3%
Road Use Tax Fund	6,861,506	7,778,875	7,880,311	8,246,287	6.0%
Transit Fund	13,706,345	15,485,874	15,553,223	15,692,130	1.3%
Parking Fund	889,471	1,041,680	953,377	1,031,607	-1.0%
Airport Operations Fund	254,615	254,317	165,874	168,801	-33.6%
<b>Total Operations Funding</b>	<b>22,889,468</b>	<b>25,667,292</b>	<b>25,670,059</b>	<b>26,314,954</b>	<b>2.5%</b>
<b>Transportation CIP Funding:</b>					
G.O. Bonds	10,229,717	2,647,100	18,316,900	12,698,290	379.7%
General Fund	28,472	-	159,233	-	-
Local Option Sales Tax	847,984	775,000	3,474,687	910,000	17.4%
Hotel/Motel Tax	2,500	-	12,888	-	-
Road Use Tax	2,064,179	2,641,900	6,844,433	2,951,460	11.7%
Bike License Fund	-	-	10,026	-	-
Street Construction Fund	2,888,367	4,455,000	11,272,088	3,786,000	-15.0%
Water Utility Fund	59,256	-	385,667	75,000	-
Sewer Utility Fund	2,374	-	392,826	75,000	-
Stormwater Utility Fund	5,601	-	310,795	50,000	-
Transit Capital Reserve	1,994,725	1,170,268	13,024,504	6,510,563	456.3%
Airport Improvements Fund	813,985	1,115,000	4,714,305	10,784,250	867.2%
<b>Total CIP Funding</b>	<b>18,937,160</b>	<b>12,804,268</b>	<b>58,918,352</b>	<b>37,840,563</b>	<b>195.5%</b>
<b>Total Funding Sources</b>	<b>41,826,628</b>	<b>38,471,560</b>	<b>84,588,411</b>	<b>64,155,517</b>	<b>66.8%</b>



# Public Works Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Oversee and coordinate Public Works activities	Public Works employees	76.75	76.75	76.75	76.75
		CIP projects budget*	\$27.68	\$28.99	\$73.77	\$37.62
	Develop and manage Public Works capital improvement projects	Outside funding*	\$10.63	\$6.26	\$20.49	\$14.97
		Percentage of CIP outside funding	38.4%	21.6%	27.8%	39.8%
	Coordinate outreach efforts and act as a centralized point of contact for customer service	Ames on the Go service requests resolved	2,493	2,872	2,600	2,700
		Average days to acknowledge requests	0.2	0.4	0.5	0.3
		Average days to resolve requests	2.5	7.8	2.1	2.0

\*In millions

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- In FY 2024/25, the Public Works Director will retire, leaving a vacancy that is expected to be filled in the spring of 2025. The adjusted FY 2024/25 budget contains anticipated recruiting and related costs.

## In-Progress Activities

- Staff is working to develop a Solid Waste Management partnership agreement and establish a new Solid Waste Master Plan.
- Staff provides consultation services for economic development prospects and major development as it relates to transportation and utility networks. In FY 2024/25, staff is working on developments such as CY-Town and the Prairie View Industrial project.
- Grant writing and administration for various state and federal grants is a focus area for Public Works Administration. In FY 2024/25, staff is providing administration for Iowa Department of Transportation (IDOT), Economic Development Administration (EDA), and Environmental Protection Agency (EPA) audits for grant closure, progress reporting for open EDA grants and change orders, and American Rescue Plan Act (ARPA) administration. Additionally, staff assists in grant writing for various grants for the department.
- Public outreach regarding transportation and utility projects is a priority for Public Works Administration staff to promote citizen education and engagement. The new City website development will be in progress in the spring of FY 2024/25 to further enhance citizen engagement and information related to construction projects and public works efforts.
- The Metropolitan Transportation Plan, Connect 2050, continues in progress with anticipated completion in the fall of 2025.

## Upcoming Activities

- As part of the new Solid Waste Master Plan, staff will be working on development of a site for solid waste transfer, recycling, and yard waste management.





# Public Works Engineering

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Plan, design, and implement public infrastructure projects	Projects inspected/ administered*	37	22	18	23
		Plans and specifications finalized for projects*	14	13	18	20
		Projects bid under engineer's estimate	50%	57%	65%	65%
		Projects bid over 10% of engineer's estimate	25%	14%	15%	15%
		Projects completed within 10% of original bid	69%	92%	85%	85%
		Projects completed on time	92%	83%	83%	90%
		Public infrastructure inspected for private development projects	21	20	17	20
		Construction site erosion and sediment control inspections*	325	390	325	300

\*Capital Improvement Projects

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Civil Engineer I/II position is expected to be filled in 2025. The Municipal Engineer position was also vacant from June to September 2024. The vacancies in these two positions contributed to decreased personnel and conference costs but increased recruiting costs in the FY 2024/25 adjusted budget.
- The City's current roadway design software is no longer supported and requires an upgrade at a cost of \$20,000 in the FY 2024/25 adjusted budget. This software will allow collaborative data sharing between the City of Ames and the Iowa Department of Transportation (IDOT).
- Funding is included in the FY 2024/25 adjusted budget for the phased replacement of message boards. The first replacement will take place in FY 2024/25, with one board scheduled for replacement biannually in the future.

## In-Progress Activities

- Staff will begin using an electronic plan review process that enables internal and external reviewers to simultaneously comment and coordinate on CIP plan sets. This process will significantly reduce review time, record individual markups, and allow the designer to track when comments are addressed.

## Upcoming Activities

- A 3D scanner survey tool, included in the FY 2024/25 adjusted budget, will be utilized for future projects to enhance Staff's data collection capabilities. This tool will be particularly helpful in heavy traffic conditions, confined spaces like manholes, and to survey vertical structures and embankments. Benefits include increased safety, more precise documentation, reduced field time, and expanded in-house surveying.

# Public Works GIS

**Description:**

The Geographic Information System (GIS) group works within the Public Works Engineering Division. The work group is tasked with providing geospatial information systems and services to all City departments. This includes providing GIS infrastructure, databases, software, web applications, mobile applications, and technical expertise to support the business needs of City Departments.

The GIS is used extensively to manage City assets, perform inspections and maintenance, analyze policies/services and plan for future growth with geospatial models that provide data to decisionmakers. The power of the system is its ability to integrate departmental data, external data, real-time sensors to provide advanced visualizations and analysis. (i.e., SCADA, Automated Vehicle Location (AVL) feeds)

GIS also plays a key role in the City’s emergency response operations including providing services for disaster response, maintaining information for the E911 Computer Aided Dispatch (CAD) System, and performing analysis on emergency response coverage.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
<b>Expenditures by Category:</b>					
Personal Services	298,056	450,787	388,186	439,901	-2.4%
Internal Services	33,854	41,077	40,977	42,805	4.2%
Contractual	84,398	102,350	116,846	121,096	18.3%
Commodities	4,595	1,200	4,000	1,900	58.3%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>420,903</b>	<b>595,414</b>	<b>550,009</b>	<b>605,702</b>	<b>1.7%</b>
<i>Less: Expenditures Allocated to Other Programs/Activities:</i>					
Departmental Charges	(57,235)	(57,235)	(59,966)	(59,966)	4.8%
Water Distribution System	(77,969)	(118,399)	(107,809)	(120,062)	1.4%
Sanitary Sewer System	(77,969)	(118,399)	(107,809)	(120,062)	1.4%
Stormwater System	(46,072)	(69,963)	(63,706)	(70,946)	1.4%
Electric Services	(35,440)	(53,818)	(49,004)	(54,574)	1.4%
<b>Total Allocation</b>	<b>(294,685)</b>	<b>(417,814)</b>	<b>(388,294)</b>	<b>(425,610)</b>	<b>1.9%</b>
<b>Total Unallocated Public Works GIS Expenditures</b>	<b>126,218</b>	<b>177,600</b>	<b>161,715</b>	<b>180,092</b>	<b>1.4%</b>
<b>Funding Sources:</b>					
City Assessor	3,815	3,815	4,055	4,055	6.3%
Road Use Tax	122,403	173,785	157,660	176,037	1.3%
<b>Total Funding Sources</b>	<b>126,218</b>	<b>177,600</b>	<b>161,715</b>	<b>180,092</b>	<b>1.4%</b>
<i>Authorized FTEs</i>	3.05	3.05	3.05	3.05	

# Public Works GIS

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide Geospatial tools, data, and technical expertise to support internal and external customers.	Total GIS users supported	354	327	331	345
		Utility data requests	104	115	144	145
		Contractors registered for online utility information access	238	278	332	350
		Field/mobile GIS users supported	105	116	143	150
		Web mapping applications supported	111	123	142	161

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- A GIS Specialist position has been vacant since December 2023. This vacancy has resulted in a decrease in personnel costs in the FY 2024/25 adjusted budget.
- A new Eagle View contract was signed for aerial imagery to be flown annually (\$14,464/year).
- A new 3-year enterprise license agreement for the GIS backbone software was signed (\$69,800/year) for FY 2024/25 through FY 2026/27.

## In-Progress Activities

- Testing of the new water utility system network mapping is complete. Staff is in the process of converting web maps, applications, and dashboards to use with the new system.
- A conversion of sanitary and storm sewer network data is in progress. This system will allow for improved data management capabilities and functionality. The system is being tested to make sure it fits the needs of Public Works staff.

## Upcoming Activities

- New City initiative and citizen engagement tools will be developed and implemented. A City of Ames hub site will allow customers to easily access GIS information. This landing page will direct customers to department-specific information such as snow removal status, hydrant flushing projections, electric outages, construction information, and recycling locations.
- Upgrades to the utility network for water, sanitary sewer, and storm sewer systems will be completed in FY 2025/26. The system update will increase the capacity for interdepartmental collaboration, making maintenance activities more efficient. It will also provide better infrastructure inventory and improved customer notifications.

# Traffic Engineering

## Description:

Traffic Engineering aims to provide a safe and efficient transportation system within the City of Ames. This activity provides traffic engineering analysis for the development of the City's multi-modal transportation system. This includes long and short-range transportation planning, facility planning and operations, construction and inspection of Long-Range Transportation Plan projects, and the design of traffic signal coordination systems.

A total of 80% of the Transportation Planning sub-activity is reimbursed by the Metropolitan Planning Organization (MPO). Traffic engineering expenses that relate directly to Capital Improvement Plan (CIP) projects are charged directly to the projects.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Traffic Engineering	309,755	320,112	332,618	321,757	0.5%
Transportation Planning	204,428	185,114	210,022	279,163	50.8%
<b>Total Expenditures</b>	<b>514,183</b>	<b>505,226</b>	<b>542,640</b>	<b>600,920</b>	<b>18.9%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	331,684	347,527	361,339	382,382	10.0%
Internal Services	39,409	34,438	31,253	27,481	-20.2%
Contractual	141,378	120,461	148,148	189,157	57.0%
Commodities	1,712	2,800	1,900	1,900	-32.1%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>514,183</b>	<b>505,226</b>	<b>542,640</b>	<b>600,920</b>	<b>18.9%</b>

Less: Expenditures					
Allocated to CIP Projects	(120,000)	(100,000)	(110,000)	(120,000)	20.0%

<b>Total Unallocated Traffic Engineering Expenditures</b>	<b>394,183</b>	<b>405,226</b>	<b>432,640</b>	<b>480,920</b>	<b>18.7%</b>
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<i><b>Funding Sources for Unallocated Expenditures</b></i>					
MPO Reimbursement	172,834	148,091	168,018	223,330	50.8%
Road Use Tax Fund	221,349	257,135	264,622	257,590	0.2%
<b>Total Funding Sources</b>	<b>394,183</b>	<b>405,226</b>	<b>432,640</b>	<b>480,920</b>	<b>18.7%</b>

Authorized FTEs	2.45	2.45	2.45	2.45	
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# Traffic Engineering

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Design a safe and efficient transportation system to meet the needs of all users of the Ames community	Adaptive signal network (percent complete)	25%	37%	48%	68%
		Crash rate per million* (5-year average)	399.4 (384.9)	364.8 (377.6)	340.6 (374.6)	326.9 (365.5)
		Bike/pedestrian crash rate per million* (5-year average)	13.2 (10.4)	10.6 (11.0)	8.6 (10.2)	8.2 (10.0)
		Mean travel time to work in minutes (5-year average)	14.9 (16.3)	14.8 (16.6)	14.5 (16.6)	14.3 (16.7)
<b>Environmental sustainability</b>	Build energy efficiency strategies into transportation planning	5-year average of mode share of non-vehicle trips: bike / pedestrian (total)	2.5% / 8.6% (11.1%)	2.5% / 8.5% (10.9%)	2.5% / 8.3% (10.8%)	2.5% / 8.2% (10.6%)
		Bike facility CIP projects completed (on and off street)	\$1,366,200	\$989,300	\$1,203,200	\$1,845,000
<b>A fun, vibrant community that attracts and retains people</b>	Implement the Complete Streets plan, including expansion of a greenbelt trail system	Miles of bike/pedestrian infrastructure	84.2	84.5	85.8	87.7
		City Council referrals and studies	28	22	25	25

\*Vehicle Miles Traveled (VMT)

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Local funds from the FY 2024/25 budget will be used as matching funds for the Safe Streets 4 All (SS4A) grant. This grant focuses on identifying and prioritizing safety improvements for multimodal transportation across Ames. The initiative will enhance the City's ability to secure future state and federal safety grants, expanding resources to implement city-wide safety projects.
- Costs to implement a pavement asset management software will begin in the adjusted FY 2024/25 budget. The initial four months of expenses will be entirely funded by the City. In future fiscal years the expenses will be eligible for reimbursement from the MPO at 80% funding. City vehicles will be outfitted with hardware to assess pavement conditions and maintenance performance. Implementing this software ahead of the construction season will enable baseline data collection, allowing for a data-driven approach in identifying future CIP projects.

## In-Progress Activities

- Traffic Engineering staff has a preliminary design for addition of left turn lanes in all directions for the intersection of 13<sup>th</sup> Street and Grand Avenue. The project is expected to need several easement areas along the affected properties for sidewalk and trails. The process of acquiring these easements will begin in late FY 2024/25.
- The Traffic Division continues addressing numerous community requests, including parking adjustments, speed management, stop sign evaluations, and smaller studies. These require significant data collection and staff time, adding to operational costs.
- Work on the mandatory 5-year update to the Metropolitan Transportation Plan (MTP) includes calibrating the regional transportation model and comprehensive data collection, supporting long-term planning and investment decisions.

## Upcoming Activities

- Starting in 2025, the MPO will initiate public outreach for the MTP update, engaging stakeholders to inform transportation priorities. The plan, due in October 2025, aligns with regional goals and complies with federal requirements.
- Staff will develop a Transportation Systems Management and Operations plan to optimize Ames' traffic systems, enhancing efficiency, safety, and reliability. This plan will guide future infrastructure investments and operational strategies.

# Traffic Operations

## Description:

The Traffic Operations activity is responsible for the installation and maintenance of traffic signals, signage, and pavement markings throughout the traffic network. Traffic Operations provides system updates to keep pace with technology, citizen requests, and alternative transportation demands, including pedestrian. Temporary, part-time employees supplement City crews in this activity.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Traffic Signal Maintenance	672,139	708,251	690,709	717,217	1.3%
Traffic Sign Maintenance	304,802	395,646	417,845	404,446	2.2%
Pavement Markings	212,148	275,280	284,661	329,060	19.5%
Outside Traffic Control	25,624	26,640	21,256	24,799	-6.9%
<b>Total Expenditures</b>	<b>1,214,713</b>	<b>1,405,817</b>	<b>1,414,471</b>	<b>1,475,522</b>	<b>5.0%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	860,163	912,568	906,766	948,835	4.0%
Internal Services	181,482	207,557	206,831	219,145	5.6%
Contractual	107,130	117,542	111,224	107,892	-8.2%
Commodities	61,938	158,150	174,650	189,650	19.9%
Capital	4,000	10,000	15,000	10,000	0.0%
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>1,214,713</b>	<b>1,405,817</b>	<b>1,414,471</b>	<b>1,475,522</b>	<b>5.0%</b>

<i><b>Funding Sources:</b></i>					
General Fund	25,624	26,640	21,256	24,799	-6.9%
Road Use Tax Fund	1,189,089	1,379,177	1,393,215	1,450,723	5.2%
<b>Total Funding Sources</b>	<b>1,214,713</b>	<b>1,405,817</b>	<b>1,414,471</b>	<b>1,475,522</b>	<b>5.0%</b>

<i>Authorized FTEs</i>	5.40	5.35	5.35	5.35
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# Traffic Operations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Install and maintain traffic signals and signs to provide safe and efficient transportation	Signalized intersections	78	78	78	78
		Average service calls per signalized intersection (year)	5.2	3.8	3.5	3.5
	movement consistent with community goals and national standards	City signs	11,000	11,300	11,345	11,500
		Signs installed (new & replacement)	380	317	400	400
	Enhance roadway markings on pavement with an emphasis on bike lane, detection, and shared use markings	Signs serviced	2,750	2,900	2,500	2,500
		Average sign repairs/week	53	56	48	48
		Lane miles painted	80	82	85	85
		Crosswalks painted	790	720	790	800
		Gallons of traffic paint used	3,220	3,380	4,000	4,200
		Pounds of reflective beads used	18,000	20,000	22,000	23,300

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The FY 2024/25 budget includes \$10,000 and \$15,000 to equip two new sign trucks with hydraulic post pounders and one with a post puller. These upgrades support the City's growth, enabling staff to meet community needs and maintain service levels efficiently without increasing staffing.
- The City's paint truck required a scheduled five-year pump overhaul in FY 2024/25 to maintain operational reliability and performance.
- The budget includes pavement marking grinders (\$15,000 in FY 2025/26) for selected paint buggies, which would significantly improve efficiency in removing outdated markings and ensure high-quality, visible markings for city roadways.
- In FY 2025/26, the City will implement six-inch longitudinal lane markings as per updated MUTCD guidance. The increased width of the markings requires additional paint, resulting in a \$31,500 increase. This change aims to enhance lane visibility and road safety.

## In-Progress Activities

- The sign shop is being retrofitted to accommodate new equipment, including a sign plotter, laminator, and cutter. These upgrades will support full-color sign production, including new bike wayfinding signage, enhancing both the quality and range of signs available.
- Phases 1 and 2 of the adaptive signal network project are nearing completion, with Phase 3 scheduled to commence in Fall 2025.
- Staff is completing various accessibility projects. This includes the installation of Rectangular Rapid Flashing Beacons (RRFBs) at intersections like 24<sup>th</sup> Street and Hoover Avenue and G.W. Carver Avenue and Northridge Parkway, prioritizing pedestrian safety.

## Upcoming Activities

- Ongoing training is planned for the adaptive signal network components to ensure staff is equipped for effective maintenance and repair as the system continues to expand.
- New RRFB installations are planned for G.W. Carver Avenue and Weston Drive, G.W. Carver Avenue and Aspen Road, and midblock on Mortensen Road between Dickinson Avenue and Poe Avenue. These improvements will further enhance pedestrian visibility and safety in high-traffic areas.

# Streetlight System

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## Description:

This activity accounts for the electricity used to operate the City's streetlights (electricity for traffic signals is accounted for in the Traffic Operations activity).

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	-	-	-	-	
Internal Services	-	-	-	-	
Contractual	887,613	900,000	900,000	900,000	0.0%
Commodities	-	-	-	-	
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>887,613</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>0.0%</b>
<b>Funding Sources:</b>					
General Fund	887,613	900,000	900,000	900,000	0.0%
<b>Total Funding Sources</b>	<b>887,613</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>0.0%</b>
<i>Authorized FTEs</i>	0.00	0.00	0.00	0.00	



# Streetlight System

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide streetlights for public safety at the most efficient cost	City-owned streetlights	8,123	8,128	8,137	8,147
		Alliant owned streetlights	115	115	119	125
		Midland owned streetlights	215	215	222	229
		City-owned streetlights converted to LED	70%	76%	81%	85%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

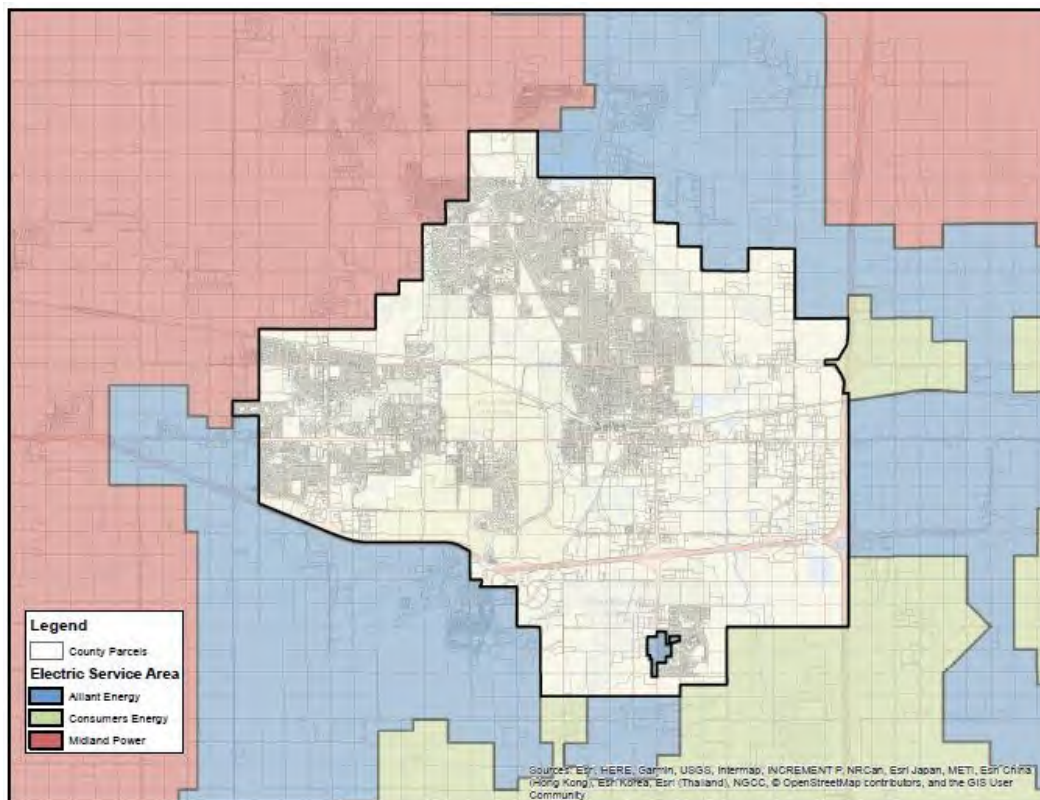
- In 2024, an inventory of all City streetlights was made to obtain an accurate count of the equipment in service.
- Since the utility continues to use carryover funds to purchase replacement lights, no new capital funds are anticipated for this replacement work. New LED lights will be purchased through the operating budget.

## In-Progress Activities

- The conversion of streetlights to LED is completed as maintenance work is accomplished on a particular light. It will take several more years until the utility has substantially completed the conversion of remaining lights to LED.

## Upcoming Activities

- Street lighting will be installed to support S. 16th Street widening, east of University Blvd.
- Street lighting in the 200 block of Welch Avenue will be replaced in spring/summer 2025 in coordination with a Public Works Street replacement project.



# Street System Maintenance

## Description:

The City's streets are composed of several different materials which require different techniques to repair the cracked, broken, or distorted surfaces or bases. It is the responsibility of the Street Maintenance activity to provide smooth and safe streets which are stable, and which drain precipitation to the storm water system without allowing the moisture to penetrate the surface and saturate the street base. This maintenance includes patching, resurfacing, seal coating, slurry seal, and grading of gravel streets as needed. In addition to regular maintenance, shared use paths are also repaired as needed.

There are occasional charges to the General Fund for this activity when an outside reimbursement is involved. The balance of the activity is funded through state road use tax revenue.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	1,298,559	1,399,377	1,364,312	1,425,713	1.9%
Internal Services	600,810	632,738	645,926	787,490	24.5%
Contractual	211,458	143,510	149,742	148,902	3.8%
Commodities	397,609	424,250	431,350	441,350	4.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>2,508,436</b>	<b>2,599,875</b>	<b>2,591,330</b>	<b>2,803,455</b>	<b>7.8%</b>

<i><b>Funding Sources:</b></i>					
General Fund	65,791	-	-	-	
Road Use Tax Fund	2,442,645	2,599,875	2,591,330	2,803,455	7.8%
<b>Total Funding Sources</b>	<b>2,508,436</b>	<b>2,599,875</b>	<b>2,591,330</b>	<b>2,803,455</b>	<b>7.8%</b>

<i>Authorized FTEs</i>	12.90	12.85	12.85	12.85
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# Street System Maintenance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Maintain the City's network of streets, alleys, and shared used paths in a safe and useable condition	Lane miles of streets maintained	524	525	525	525
		Cost per lane mile street maintenance	\$4,663	\$4,778	\$4,909	\$5,299
		Citizens rating major street surfaces as good or very good	79%	80%	80%	80%
		Citizens rating neighborhood streets as good or very good	84%	86%	85%	85%
		Miles of off-street bike paths maintained	43.4	45.9	46.0	46.5
		Citizens rating bike path maintenance as good or very good	87%	88%	90%	90%
		Sidewalk repair letters issued	377	325	300	300
		Ames on the Go issues reported	633	947	500	500
		Average days to resolve Ames on the Go issues	3.4	17.5	5.0	5.0

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Fleet equipment replacement costs have increased rapidly in recent years due to post-pandemic supply chain constraints. Four new tandem axle dump trucks are scheduled to be upfitted into snowplows in FY 2025/26. The chassis have been purchased and were delivered in June of 2025. The upfitting cost is expected to be \$250,000 more than what is currently in the fleet escrow account. Half of the required amount (\$125,000) is included in Snow and Ice Control in the FY 2025/26 budget and the other half in Street Maintenance.
- A skid loader mounted broom (\$10,000) is included in the FY 2024/25 adjusted budget. This broom will help in cleaning asphalt patches prior to new asphalt being placed. It will also function as a method to clean up debris on the street during the winter when the City's street sweeper does not operate due to low temperatures.

### In-Progress Activities

- Reports of sidewalks that need repair increased dramatically in FY 2023/24. In response to the increase, City Council adopted a revised sidewalk safety policy, which provides additional low-cost options for repair in lieu of total replacement.
- Responsiveness to Ames on the Go requests continues to be a priority. A large increase in the number of days to resolve issues was seen in FY 2023/24. This increase was due to staff pausing sidewalk inspections while City Council considered updated standards. Staff believes the number of days to resolve issues will return to typical levels in future years.
- Staff prioritizes concrete and asphalt patching across the City to ensure streets are in a good state of repair for the traveling public.

### Upcoming Activities

- At Council's direction, staff plans to begin proactive inspections of sidewalks in the winter of FY 2024/25, which will require property owners to complete repairs in the spring/summer of 2025. Staff anticipates 5 to 10 percent of the sidewalk system will be inspected annually.

# Street Surface Cleaning

**Description:**

Streets in the business districts, arterial and collector streets, and some residential streets are regularly cleaned by City crews. In addition, City crews respond to clean-up activities that arise from emergency situations (accidents, spills, floods, etc.) and clean-up of mud and debris that is tracked onto the streets at City construction sites. Crews also clean streets affected by maintenance activities of other City crews. Timely response is essential to these types of incidents.

Under this activity, arterial and collector streets are cleaned ten times per year by City crews. Residential streets are swept an average of eight times per year by both City crews and outside contractors. Business district streets are cleaned twenty-four times per year by City crews.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	139,623	205,964	201,955	209,119	1.5%
Internal Services	148,599	143,877	143,368	148,418	3.2%
Contractual	46,550	55,150	55,150	57,150	3.6%
Commodities	878	800	1,000	1,000	25.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>335,650</b>	<b>405,791</b>	<b>401,473</b>	<b>415,687</b>	<b>2.4%</b>

<i><b>Funding Sources:</b></i>					
Road Use Tax Fund	335,650	405,791	401,473	415,687	2.4%
<b>Total Funding Sources</b>	<b>335,650</b>	<b>405,791</b>	<b>401,473</b>	<b>415,687</b>	<b>2.4%</b>

<i>Authorized FTEs</i>	1.91	1.91	1.91	1.91
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# Street Surface Cleaning

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Clean arterial/collector (10/year), residential (8/year), and business district streets (24/year) to enhance the cleanliness and appearance of the community	Curb-miles of streets cleaned:	7,402	4,080	5,000	5,000
		Arterial/collector	2,073	1,239	1,600	1,600
		Residential	4,811	2,841	3,250	3,250
		Business District	518	117	150	150
		By City crews	75%	61%	70%	70%
		Citizens rating Business District street cleaning as good or very good	94%	94%	95%	95%
		Citizens rating neighborhood street cleaning as good or very good	84%	89%	90%	90%
		Ames on the Go issues reported	97	168	150	150
		Average days to resolve Ames on the Go issues	1.5	0.8	1.0	1.0

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Fleet equipment replacement and maintenance costs have increased rapidly in recent years due to post-pandemic supply chain constraints. Fleet replacement escrow costs are being impacted by increased costs of replacement equipment. Maintenance costs are being impacted by increases in costs for parts. This amounts to an increase of \$4,000 in the FY 2025/26 budget.
- Rates for contracted street sweeping are expected to increase between 2% and 3% annually. The budgeted amount for contract sweeping shows an increase of \$2,000 in FY 2025/26.

### In-Progress Activities

- The number of curb-miles swept for FY 2023/24 is lower when compared to FY 2022/23. This is due to a change in how the miles are tracked and due to unforeseen downtime for the street sweeper. The change in tracking is because real time data is being reported through the City’s automatic vehicle locating (AVL) system. This data is being collected when the brooms are down and operating and does not include any miles where the sweeper may only be traveling and not actively sweeping. Previously data collected measured the miles operated, regardless of broom operations.
- This activity continues to be highly responsive to citizen requests for service as evidenced by the short time to resolve Ames on the Go requests.
- Staff is utilizing a rented trommel to remove garbage and debris from street sweeper tailings. The cleaned material is then mixed with compost to make an amended soil that can be used to backfill projects and sustain plant and grass growth.

### Upcoming Activities

- Staff will work with contract partners to supplement the City’s operations in residential areas. The work primarily occurs in the spring and fall to maximize the volume of debris and leaves picked up by contract sweepers.

# Snow and Ice Control

## Description:

The Snow and Ice Control activity provides passable streets for moving vehicles during and after snow events, following snow removal standards established by the City Council. The snow ordinance typically becomes effective after 2" of snowfall, with arterial and collector streets being plowed. Residential streets are typically plowed after 3" of snow have fallen. Following typical snowstorms, all City streets are cleared within 16 hours. Under slippery road conditions, sand and/or de-icing materials are spread on curves, hills, and intersections of highways and thoroughfares.

Snow removal in the City is performed by both City crews and private contractors. Snow and ice storms are citywide emergencies that require the cooperation of many City departments to provide the quality of services desired for Ames citizens. Parks and Recreation maintenance workers clear designated winter bike paths, and employees from many departments are added to snow and ice operations activities.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	559,878	628,330	622,846	635,484	1.1%
Internal Services	461,300	489,791	495,918	644,895	31.7%
Contractual	103,685	218,365	217,610	217,610	-0.4%
Commodities	222,616	265,100	267,025	272,750	2.9%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>1,347,479</b>	<b>1,601,586</b>	<b>1,603,399</b>	<b>1,770,739</b>	<b>10.6%</b>

<i>Funding Sources:</i>					
Road Use Tax Fund	1,347,479	1,601,586	1,603,399	1,770,739	10.6%
<b>Total Funding Sources</b>	<b>1,347,479</b>	<b>1,601,586</b>	<b>1,603,399</b>	<b>1,770,739</b>	<b>10.6%</b>

<i>Authorized FTEs</i>	5.08	5.08	5.08	5.08
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# Snow and Ice Control

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Remove snow and provide ice control according to standards established by City Council	Annual inches of snowfall	41.5	28.5	36.0	36.0
		Lane miles of streets maintained	524	525	525	525
		Snow/ice control operations	16	13	19	19
		Cost of snow/ice removal per inch of accumulation per lane mile of street	\$73.41	\$90.05	\$84.84	\$92.93
		Gallons of salt brine used	41,272	8,406	35,000	35,000
		Tons of salt applied	2,727	1,838	2,500	2,500
		Gallons of calcium chloride applied during extreme temperature events	2,000	2,000	2,000	2,000
	Crews plow snow at 2" for arterial, collector, and business areas	Citizens' rating snow plowing on major city streets as good or very good	89%	86%	85%	85%
		Citizens' rating snow plowing in neighborhoods as good or very good	72%	66%	70%	70%
		3" of snow to clear residential streets	Citizens' rating ice control at intersections as good or very good	79%	80%	80%
	4" of snow to clear alleys	Ames on the Go issues reported	403	393	400	400
		Average days to resolve Ames on the Go issues	1.0	1.5	1.5	1.5
		Sidewalk snow violation notices	696	201	300	300

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Fleet equipment replacement costs have increased rapidly in recent years due to post-pandemic supply chain constraints. Four new tandem axle dump trucks are scheduled to be upfitted into snowplows in FY 2025/26. The chassis have been purchased and were delivered in June of 2025. The upfitting cost is expected to be \$250,000 more than what is currently in the fleet escrow account. Half of the required amount (\$125,000) is included in Snow and Ice Control in the FY 2025/26 budget and the other half in Street Maintenance.
- Funding for a plow (\$8,000) is included for use at the Resource Recovery Plant (RRP) in FY 2024/25. Staff at RRP frequently assist with plowing around the plant and downtown areas which helps with response time during snow and ice control events.
- The City is now having to pay to obtain salt brine from the Iowa Department of Transportation in FY 2024/25 (\$9,800) and FY 2025/26 (\$10,150). Salt brine is used to provide anti-icing before certain winter events and to prewet granular salt, increasing its effectiveness.

## In-Progress Activities

- Staff responds to events consistent with the City Council approved Snow and Ice Control Policy and proactively works with residents to keep sidewalks clear after snow events.
- This activity has been successful in being highly responsive to citizen requests for service as evidenced by the short time to resolve Ames on the Go requests.
- The budget includes the rental of a motor grader in both FY 2024/25 and FY 2025/26. The motor grader is utilized to push back windrows of snow along the edge of various roadways and mechanically remove hard packed snow and ice. Vendors have not been able to fulfill the rental requests for the past two winter seasons. Staff is evaluating other options to perform these actions in lieu of the rented equipment.

## Upcoming Activities

- In FY 2025/26, City crews will utilize up to 26 units (pickups, trucks, loaders, skid loaders, backhoes, etc.) for snow and ice control activities. In addition, \$114,710 is budgeted for contractors that utilize eight tractors with plows and four skid loaders/pickups to supplement City crews in snow and ice control activities.





# Right-of-Way Maintenance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide attractive rights-of-way along the city's roadways	Acres of right-of-way maintained	784	784	789	789
		Acres of right-of-way mowed	120	120	125	125
		Days between ROW mowing*	8	8	8	8
		Trees planted	266	256	269	350
		Trees removed under EAB program	53	43	91	100
		Trees planted under EAB program	45	75	91	100
		Ratings of appearance of medians and parkways as good/very good	91%	92%	92%	92%

\*Mowing goal is every 7 to 10 days

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Approximately \$95,443 was carried over from FY 2023/24 into FY 2024/25 for the Emerald Ash Borer (EAB) Program.
- Funding of \$70,000 is included in the FY 2024/25 adjusted budget for an additional watering truck to water the many new right-of way trees being planted throughout the City through the EAB program. The funding is included in the internal services budget and will be transferred to Fleet Services to purchase the vehicle.
- Funding of \$6,000 is included in the FY 2024/25 adjusted budget for a tractor-mounted snow blower that will be used along shared-use-paths and areas that are difficult to clear with a snowplow.
- The City is contracting with a different right-of-way tree trimming and removal contractor. This is the first year of the contract with the potential for four additional years. Fortunately, costs for tree removal and trimming are lower than previous years. Staff has reduced the budget for tree trimming/removal by \$10,000 in FY 2024/25 and FY 2025/26.
- The City continues to receive grant funds from the Iowa Department of Natural Resources (IDNR) for tree planting activities that are completed in the spring and fall. As of December 2024, the City has received \$10,000 which was used for planting trees in the right-of-way. Staff is applying for additional grants from the IDNR to be used in the spring of FY 2024/25.

## In-Progress Activities

- In the fall of FY 2024/25, 119 trees were planted in the right-of-way. Of this amount, 45 were planted by a contractor and the other 74 were planted by staff and volunteers.

## Upcoming Activities

- Funds are budgeted in FY 2024/25 and FY 2025/26 to update the current tree inventory, construct a gravel bed nursery, remove invasive vegetation in woodlands, and plant trees as part of the \$810,000 U.S. Forest Service Grant the City received in FY 2023/24. Some of the grant funds will be used for work in the right-of-way. The funds will be spread out over a five-year period.

# Transit System

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## Description:

The Ames Transit system provides those who live in and visit the City with a safe, economical, and energy saving mass transit system.

Transit **Administration** oversees the operations of the total transit system. Statistical data and record keeping functions are also performed. Transit system administration reports to federal, state, university, and local authorities, and derives its funds from the same.

The system operates **Fixed Route Service** (CyRide) every day of the year except Thanksgiving, Christmas, New Year's Day, Memorial Day, July 4<sup>th</sup>, and Labor Day.

The Transit System further serves the community by contracting for **Dial-A-Ride** service. This service benefits the community by making transit service available to the disabled and other citizens with special needs.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Expenditures by Activity:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Administration/Support	2,631,094	2,699,548	2,723,268	2,814,082	4.2%
Fixed Route Service	10,793,553	12,500,598	12,544,337	12,585,715	0.7%
Dial-A-Ride Service	281,698	285,728	285,618	292,333	2.3%
<b>Transit Operations</b>	<b>13,706,345</b>	<b>15,485,874</b>	<b>15,553,223</b>	<b>15,692,130</b>	<b>1.3%</b>

<i>Authorized FTEs</i>	88.25	89.25	89.25	89.25
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# Transit System

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	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	10,170,020	10,994,516	10,994,516	11,325,041	3.0%
Internal Services	734,382	820,091	815,494	872,138	6.4%
Contractual	908,513	1,197,441	1,197,441	1,290,878	7.8%
Commodities	1,893,120	2,473,226	2,545,172	2,203,473	-10.9%
Capital	-	-	-	-	
Other Expenditures	310	600	600	600	0.0%
<b>Total Expenditures</b>	<b>13,706,345</b>	<b>15,485,874</b>	<b>15,553,223</b>	<b>15,692,130</b>	<b>1.3%</b>

<i><b>Funding Sources:</b></i>					
Transit Fund	13,706,345	15,485,874	15,553,223	15,692,130	1.3%
<b>Total Funding Sources</b>	<b>13,706,345</b>	<b>15,485,874</b>	<b>15,553,223</b>	<b>15,692,130</b>	<b>1.3%</b>

# Transit Administration and Support

## Description:

The Transit Administration and Support activity is responsible for the management of CyRide through a governance structure as an agency of City; thereby, providing transit services within the city, as well as service to Iowa State University. This activity is responsible for the financial operation of the system, including the preparation of the budget, applying for and monitoring grant funding, and preparing reports for various oversight agencies and the Transit Board of Trustees. CyRide receives significant funds from federal and state sources to support its operations and capital needs. Other responsibilities of this activity include all marketing efforts, maintenance of transit facilities, and the training and development of employees who will operate transit vehicles in a safe, responsible, and courteous manner.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Transit Administration	1,515,494	1,540,496	1,575,470	1,622,894	5.4%
Transit Safety/Training	664,841	636,971	636,071	661,915	3.9%
Transit Promotion	1,600	4,600	4,600	4,600	0.0%
Transit Building/Grounds	449,159	517,481	507,127	524,673	1.4%
<b>Total Expenditures</b>	<b>2,631,094</b>	<b>2,699,548</b>	<b>2,723,268</b>	<b>2,814,082</b>	<b>4.2%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	1,725,603	1,690,302	1,690,302	1,761,728	4.2%
Internal Services	461,435	505,980	529,700	541,701	7.1%
Contractual	347,760	409,441	409,441	416,678	1.8%
Commodities	95,986	93,825	93,825	93,975	0.2%
Capital	-	-	-	-	
Other Expenditures	310	-	-	-	
<b>Total Expenditures</b>	<b>2,631,094</b>	<b>2,699,548</b>	<b>2,723,268</b>	<b>2,814,082</b>	<b>4.2%</b>

<i><b>Funding Sources:</b></i>					
Transit Fund	2,631,094	2,699,548	2,723,268	2,814,082	4.2%
<b>Total Funding Sources</b>	<b>2,631,094</b>	<b>2,699,548</b>	<b>2,723,268</b>	<b>2,814,082</b>	<b>4.2%</b>

<i>Authorized FTEs</i>	11.80	11.80	11.80	11.80
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# Transit Administration and Support

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Connecting people to their community with safe and efficient transit service that exceeds expectations	CyRide annual ridership	4,142,196	4,715,514	5,187,065	5,394,548
		Passenger trips per capita	61.9	70.5	77.5	80.6
		Passenger trips per revenue hour	32.2	35.6	38.0	39.6
		Operating expenses per passenger	\$2.48	\$2.35	\$2.25	\$2.15
		Average fleet age in years	10.5	11.4	12.4	11.6
		Citizens rating CyRide service as good or very good	93.4%	95.2%	90.0%	90.0%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Nationwide supply chain issues, compounded by the shrinking number of bus manufacturers, have created disruptions with bus availability. This has increased the cost of purchases and extended delivery timelines. These challenges are expected to continue in the coming budget year.
- The volatile bidding environment has also impacted facility improvement projects, driving up costs and complicating project timelines. CyRide continues to pursue supplemental funding sources to offset these rising expenses.

## In-Progress Activities

- CyRide received two federal grants from the Federal Transit Administration (FTA) and one Surface Transportation Block Grant (STBG) to replace seven 40' diesel buses with five battery electric buses (BEBs) and two 60' articulated buses, increasing the BEB fleet to seven and the articulated fleet to ten. These vehicles are expected for delivery in FY 2025/26.
- CyRide received an Iowa DOT Public Transit Infrastructure Grant (PTIG) to complete a much-needed rehabilitation of its 40-year-old shop facility. This project improves safety, air quality, and expands workspace within the facility. Completion is expected in December.

## Upcoming Activities

- The role of technology will continue to be critical this next budget year. CyRide is improving the riding experience by offering multiple options for real-time bus data and alerts through the Transit app, MyState app, and Ames Ride app, providing passengers with greater access to bus schedules and updates.
- CyRide received an Iowa DOT Public Transit Infrastructure Grant (PTIG) to complete fire safety improvements in portions of the facility. The project includes upgrading the sprinkler system, increasing the water supply capacity, and installing fire-rated doors to better contain and manage potential hazards from battery electric buses.
- CyRide received funding through discretionary and formula grants for seven new 40' diesel buses. These vehicles will produce cleaner emissions and cost less to operate than the 22-year-old buses they are replacing. Additionally, they will help keep the fleet in a state of good repair, as required by the Federal Transit Administration. The expected delivery date for these buses is FY 2026/27.
- CyRide will monitor the B100 pilot project's performance, focusing on reducing greenhouse gas emissions and supporting climate action goals. Additionally, CyRide is exploring opportunities to utilize "low emissions" federal funding sources for B100 buses, though this process is still in its early stages.
- CyRide will continue to submit state and federal discretionary grant applications to support operations, fleet, and facility needs following Transit Board direction.

# Fixed Route Service

## Description:

The Fixed Route activity provides regularly scheduled public transit service seven days a week to the City of Ames, including Iowa State University, with a workforce of approximately 190 employees.

This activity also includes the maintenance of the bus fleet and CyRide facility to ensure a smooth and efficient operation of services daily.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Fixed Route	7,562,534	8,646,437	8,621,530	8,945,952	3.5%
Fixed Route Maintenance	3,231,019	3,854,161	3,922,807	3,639,763	-5.6%
<b>Total Expenditures</b>	10,793,553	12,500,598	12,544,337	12,585,715	0.7%

<i>Expenditures by Category:</i>					
Personal Services	8,432,668	9,293,793	9,293,793	9,551,218	2.8%
Internal Services	272,896	313,904	285,697	330,299	5.2%
Contractual	290,855	512,900	512,900	594,100	15.8%
Commodities	1,797,134	2,379,401	2,451,347	2,109,498	-11.3%
Capital	-	-	-	-	
Other Expenditures	-	600	600	600	0.0%
<b>Total Expenditures</b>	10,793,553	12,500,598	12,544,337	12,585,715	0.7%

<i>Funding Sources:</i>					
Transit Fund	10,793,553	12,500,598	12,544,337	12,585,715	0.7%
<b>Total Funding Sources</b>	10,793,553	12,500,598	12,544,337	12,585,715	0.7%

<i>Authorized FTEs</i>	76.35	77.35	77.35	77.35
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# Fixed Route Service

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Connecting people to their community with safe and efficient transit service that exceeds expectations	Passengers per complaint	133,619	127,446	130,000	130,000
		Miles per preventable accident	25,611	19,969	27,000	29,000
		Average drivers employed per month	123.6	142.4	150.0	160.0
		Passengers transferring buses	32,770	36,426	37,000	37,000
		Major mechanical failures	50	54	50	50
		Miles per shop road call	40,147	40,963	40,000	40,000

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The diesel fuel market continues to experience volatility, but the FY 2025/26 budget has been adjusted to reflect a lower projected fuel price. Fluctuations in the market may still require future adjustments.
- CyRide maintenance personnel have determined that the useful life of engines and transmissions on newer 40’ heavy-duty buses are between 250,000 and 300,000 miles. After this point, both components require rebuilding or replacement. The parts budget has been adjusted to accommodate these long-term impacts, ensuring fleet reliability and continued service quality.
- The maintenance division continues to experience significant cost increases for parts, lubricants, and fluids. Ongoing supply chain disruptions and rising production costs are expected to impact future budgets.
- Property insurance rates have risen due to updated appraisals and a limited number of carriers willing to provide coverage for vehicles parked outside the CyRide facility, a result of insufficient interior space. CyRide will pursue discretionary grant funding to expand the facility and accommodate all vehicles indoors, helping to mitigate future cost increases.

## In-Progress Activities

- Ongoing hiring and retention efforts have allowed CyRide to reintroduce “extra” buses on routes with capacity issues, helping to reduce overcrowding and improve service on heavily used trips, which has led to increased ridership.
- Real-time information displays are being installed at key campus locations to improve accessibility and provide passengers with easy access to bus arrival times, helping them navigate the system more effectively.
- CyRide is installing additional infotainment systems on buses to enhance accessibility by displaying upcoming stops and real-time information, improving ease of use for passengers while also providing potential revenue opportunities.
- Plans to upgrade five bus shelters are underway to ensure enhancements improve the passenger experience for the greatest number of riders.

## Upcoming Activities

- CyRide will replace two 40’ diesel buses with articulated buses in FY 2025/26, bring the fleet of 60’ vehicles to ten. This change will allow the #23 Orange route to operate exclusively with 60’ buses, increasing route capacity without the need for additional drivers.
- Five buses are now running on B100 fuel, offering reductions in greenhouse gas emissions. CyRide is actively evaluating the performance of these buses and may expand equipment to additional vehicles if the pilot continues to be successful.
- CyRide will continue seeking discretionary grant opportunities to expand its battery electric bus fleet, supporting efforts to reduce emissions and improve sustainability.

# Dial-A-Ride

**Description:**

CyRide is required under the Americans with Disabilities Act (ADA) to provide complementary paratransit service for persons unable to use fixed route services. If this service is contracted to another agency, Federal funding is available through a grant with the State of Iowa to fund up to 80% of the program's operating expenses. This funding is not available if CyRide directly operates the service. As a result, CyRide typically contracts with another agency to provide Dial-a-Ride service.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	11,749	10,421	10,421	12,095	16.1%
Internal Services	51	207	97	138	-33.3%
Contractual	269,898	275,100	275,100	280,100	1.8%
Commodities	-	-	-	-	
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>281,698</b>	<b>285,728</b>	<b>285,618</b>	<b>292,333</b>	<b>2.3%</b>

<i><b>Funding Sources:</b></i>					
Transit Fund	281,698	285,728	285,618	292,333	2.3%
<b>Total Funding Sources</b>	<b>281,698</b>	<b>285,728</b>	<b>285,618</b>	<b>292,333</b>	<b>2.3%</b>

<i>Authorized FTEs</i>	0.10	0.10	0.10	0.10
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# Dial-A-Ride

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Connecting people to their community with safe and efficient transit service that exceeds expectations	Dial-A-Ride ridership	13,783	14,608	15,500	15,000
		Passengers per revenue hour	2.9	3.5	3.5	3.5
		Farebox revenue as percentage of program expenses	5.8%	7.7%	6.5%	6.5%
		Program cost per passenger	\$18.43	\$20.88	\$20.93	\$21.97
		Rides before or after 10-minute pickup window	1,017	1,168	1,000	1,000
		Passengers per comment	13,783	14,608	5,000	5,000
		On-time performance	92.6%	92.0%	91.0%	91.0%

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Dial-A-Ride (DAR) provides essential specialized transportation for individuals with disabilities, complementing CyRide’s fixed routes and meeting requirements for paratransit services under federal law. Due to the nature of this service, its cost per passenger is higher than for other modes. In FY 2023/24, DAR averaged 3.5 passengers per hour, compared to 37.1 passengers per hour on CyRide’s fixed routes.
- CyRide contracts with the Heart of Iowa Regional Transit Agency (HIRTA) to operate DAR services. For FY2024/25 HIRTA has increased rates by 4.5% for weekday trips and 0.5% for weeknights and weekends, which remains more cost effective than if CyRide directly operated the service.
- Collaborative efforts between CyRide and HIRTA have raised awareness of DAR, resulting in increased ridership as more eligible users shift to this service. Section 5310 federal funding helps support the cost of operating this service.

### In-Progress Activities

- CyRide has partnered with HIRTA for over a decade to provide DAR services. This long-standing collaboration continues to be a practical solution for addressing the specialized transportation needs of Ames residents. A new five-year contract began in 2023.
- HIRTA offers online reservation capabilities and a mobile app for DAR passengers, enabling users to independently schedule rides, manage reservations, and pay fares through a smartphone app. These technologies provide more opportunities to improve service delivery and decrease administrative costs.

### Upcoming Activities

- HIRTA will lease a 2023 New England Wheels Frontrunner low-floor cutaway bus from CyRide, replacing the 2017 Glavel high-floor cutaway currently used to support DAR operations.

# Parking Operations

**Description:**

The Parking Operations activity provides safe, available, and well-maintained parking opportunities for the public in metered spaces and City parking lots. The parking system includes parking activities in Downtown, Campustown, and residential neighborhoods. These areas all contain metered and non-metered spaces. Staff utilizes an expansive database to manage parking meter locations, equipment, and review parking lot data in the Downtown and Campustown areas. Secure daily money collection from meters is provided as part of this activity.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Parking Operations	243,846	249,813	249,760	257,977	3.3%
Parking Lot Maintenance	6,070	5,000	5,000	5,000	0.0%
<b>Total Expenditures</b>	<b>249,916</b>	<b>254,813</b>	<b>254,760</b>	<b>262,977</b>	<b>3.2%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	136,728	146,515	147,613	154,461	5.4%
Internal Services	41,626	27,148	25,497	25,966	-4.4%
Contractual	43,940	38,800	38,800	40,200	3.6%
Commodities	27,622	42,350	42,850	42,350	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>249,916</b>	<b>254,813</b>	<b>254,760</b>	<b>262,977</b>	<b>3.2%</b>

<i><b>Funding Sources:</b></i>					
Parking Fund	249,916	254,813	254,760	262,977	3.2%
<b>Total Funding Sources</b>	<b>249,916</b>	<b>254,813</b>	<b>254,760</b>	<b>262,977</b>	<b>3.2%</b>

<i>Authorized FTEs</i>	2.15	2.15	2.15	2.15
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# Parking Operations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide safe, available, and well-maintained parking opportunities for the public	Parking stalls	2,956	2,956	2,956	2,956
		Parking stalls painted	2,956	2,956	2,956	2,956
		Reserved parking stalls rented	97%	96%	97%	97%
		Total parking meters installed	942	942	942	942
		Percent of credit card capable meters	4.8%	4.8%	7.0%	9.1%
		Average revenue per meter per year	\$406.30	\$404.28	\$435.77	\$440.02
		Meter system receiving preventative maintenance checks	100%	100%	100%	100%
		Parking meter operational complaints	140	181	150	150

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Parking Operations budget sees ongoing increases in expenses due to the rising costs of equipment and replacement parts. These cost pressures may impact the ability to maintain and update parking infrastructure effectively.

## In-Progress Activities

- To improve meter visibility and usability, staff is in the process of replacing the plastic domes and rate plates on parking meters. Many of these have become weathered, making them difficult for users to read. This replacement effort will enhance the user experience and extend the functional life of the parking meters.
- A multi-departmental team continues to review the Parking Fund with the aim of developing a sustainable financing plan. This plan will address both operational and capital expenses, focusing on self-sustaining solutions to secure the financial health of the citywide parking activities.

## Upcoming Activities

- Approximately 20 new credit card capable meters are slated for installation each year. These meters will also accept coins, smart cards, and payments via the Park Mobile app. The integration of the new meters will enable valuable data collection on parking utilization trends, supporting data-informed decisions for parking management across Ames.



# Parking Violation Collection

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Accurately record parking ticket payments and maintain payment records	Parking violation payments processed	17,605	23,557	25,000	26,500
		Overpayments processed	46	47	50	58
		Payments made by credit card	76.0%	75.2%	76.0%	77.0%
		Maintain an accuracy rate of no more than 1 misapplied payment per 1,000 processed	Yes	Yes	Yes	Yes
		Average cost per payment processed	\$8.45	\$6.55	\$6.09	\$5.37
		Reminder notices mailed	8,105	10,318	10,000	10,500
		Tickets outstanding for 35 days or more referred to DOT	6,316	8,724	9,000	8,000
		Payments reported to DOT due to registration stops (91+ days)	N/A	N/A	6,500	5,000
		Customer inquiries responded to within one working day	100%	100%	100%	100%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Parking Enforcement filled vacancies of Community Service Officers (CSO) in FY 2024/25. Tickets issued in FY 2024/25 are trending toward typical levels.
- The City initiated the use of auto registration stops through a partnership with the Story County Treasurer and Iowa Department of Transportation. This prevents Story County residents with outstanding City parking tickets from renewing their annual vehicle registration. The use of the registration stops program has gotten off to an effective start. This program has limited the need for a collection agency and allowed the retention of all proceeds for a paid ticket.

## In-Progress Activities

- Staff has begun e-mailing notices to customer accounts when possible. This process will help to limit postage and supply costs. Staff will continue to identify ways to provide electronic notification.

## Upcoming Activities

- Staff will work to identify a collection provider for tickets issued to out-of-state residents. Tickets cannot be collected through current practices. Staff will look to leverage existing relationships to meet this demand.
- Staff was received approval to utilize the Iowa Setoff Program through the state. This program will allow the State of Iowa to collect outstanding fees and fines to be collected by the State of Iowa and paid to the City. The program redirects payments from the State, including tax returns, gambling winnings, etc. and redirects the outstanding amount to the City for outstanding obligations. This program is newly established in the Department of Revenue resulting in a delay in new customer setup, including the City of Ames.



# Parking Enforcement

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Promote compliance with parking regulations and address parking issues proactively	Illegal parking citations issued	14,479	15,194	15,500	15,000
		Overtime parking citations issued	9,692	13,665	14,000	14,000
		Total parking citations issued	24,171	32,993	33,300	33,000
		Cost per citation	\$25.00	\$19.39	\$20.98	\$23.29

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Funding of \$15,000 has been added to the FY 2024/25 adjusted budget for the purchase of new ticket writers.
- Increased fines and towing efforts during Cyclone Welcome Weekend reduced the number of illegally parked vehicles during this weekend. Additionally, very few vehicles were towed, a total of 26 for this weekend in 2024.
- Football game day tickets continue to average approximately 200 per game. The increased parking fines during football game days have not decreased the parking congestion in the neighborhoods.

## In-Progress Activities

- Department staff continues to clean up confusing and outdated parking codes to correct discrepancies and improve compliance.
- Two new efforts are in effect to increase the rate of collections for parking violations. Through an agreement with the state of Iowa, individuals who are owed tax refunds and lottery or gambling winnings will be required to pay outstanding fines before receiving their funds. A separate agreement with Story County would require fines to be paid before a vehicle registration can be renewed. As of January 2025, an increase of \$16,920 in outstanding fines has been collected through this process.
- In FY 2024/25 Council approved an ordinance to add special events to football game day special event parking. While this new tool has not been used, staff is evaluating when it may be appropriate for Council to consider.
- Staff has developed a new scheduling structure for the CSO program to ensure more consistent coverage, including overnight shifts. Like in many other areas, there are fewer qualified candidates to fill current vacancies.

## Upcoming Activities

- Staff continues to provide education with the Downtown community by working with the Downtown Committee and Campus Greek Council.
- The expansion of the parking permit program with Downtown employee permits and potentially residential permits will be explored.



# Airport Operations

## Description:

The Ames Municipal Airport is the second busiest non-controlled General Aviation airport in the state, with over 45,000 operations occurring annually. Approximately ninety-five aircraft can be housed in public and private hangars at the airport, and an additional fifty-four aircraft can be temporarily located in designated tie-down areas. A fixed base operator (FBO) is under contract to provide for daily airport operations. The FBO is responsible for routine summer and winter maintenance services at the airport. Major maintenance, such as repairs to infrastructure, is administered by the Public Works Department through outside contracts or using City staff.

City-owned land adjacent to the airport surfaces is utilized for agricultural purposes. The profit from the farmland is transferred to the Airport Improvements Fund each year and is used as the local match for airport capital improvement projects funded by federal grants through the Federal Aviation Administration.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Airport Operations	146,865	154,840	159,874	162,801	5.1%
Airport Farm	107,750	99,477	6,000	6,000	-94.0%
<b>Total Expenditures</b>	<b>254,615</b>	<b>254,317</b>	<b>165,874</b>	<b>168,801</b>	<b>-33.6%</b>

<i><b>Expenditures by Category:</b></i>					
	2023/24	2024/25	2024/25	2025/26	% Change
Personal Services	44,465	44,206	45,759	48,341	9.4%
Internal Services	45,635	46,390	47,271	48,510	4.6%
Contractual	149,578	149,221	56,844	56,950	-61.8%
Commodities	14,937	14,500	16,000	15,000	3.5%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>254,615</b>	<b>254,317</b>	<b>165,874</b>	<b>168,801</b>	<b>-33.6%</b>

<i><b>Funding Sources:</b></i>					
	2023/24	2024/25	2024/25	2025/26	% Change
Airport Operations Fund	254,615	254,317	165,874	168,801	-33.6%
<b>Total Funding Sources</b>	<b>254,615</b>	<b>254,317</b>	<b>165,874</b>	<b>168,801</b>	<b>-33.6%</b>

<i>Authorized FTEs</i>	0.25	0.25	0.25	0.25
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# Airport Operations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide reliable aviation services to Ames and to the surrounding central Iowa region	General aviation operations	39,300	39,690	40,100	40,500
		Based single engine aircraft*	52	52	52	52
		Based multi-engine aircraft	4	6	6	6
		Based jets	5	5	5	7
		Based gliders	5	5	5	5
		Gallons of aviation gas sold	55,300	54,900	56,500	57,000
		Gallons of jet fuel sold	219,500	200,400	205,000	210,000

\*City owned T-Hangar storage is full; max storage = 52 aircraft

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Airport's fuel farm is reaching the end of its operational life, leading to increased costs for both maintenance and repairs. Additionally, new inspection mandates from the Iowa Department of Natural Resources for underground storage have elevated the annual inspection expenses. These new costs are included in the budget to ensure uninterrupted and compliant fuel services.
- The Airport's T-Hangars are showing signs of structural wear, necessitating frequent repairs. The Airport Master Plan outlines the replacement of these facilities, but rebuilding will only proceed once capital funding becomes available. This long-term replacement is crucial for sustaining hangar rental revenue and providing safe, updated facilities for airport users.
- The adopted FY 2024/25 budget included an anticipated shift from cash rent to a custom farming agreement. However, adequate funding was not available to move forward with the custom farming model. Therefore, the adjusted FY 2024/25 and requested FY 2025/26 budgets reflect a return to cash rent, securing an estimated \$285 per acre in stable annual revenue. This reliable funding stream will support further airport improvement projects, directly enhancing airport infrastructure without dependency on fluctuating lease income.

## In-Progress Activities

- Efforts are underway to improve the visual appeal of the airport grounds, particularly around the entry terminal. Enhanced landscaping and targeted turf management will elevate the terminal's appearance, aligning it with the City's welcoming aesthetic for travelers and residents.
- A consultant has been retained to design the Airport Drive reconstruction project, which will improve accessibility and visual appeal in the terminal area. This project, when complete, is anticipated to reduce future maintenance costs by addressing existing infrastructure deficiencies.

## Upcoming Activities

- Staff is exploring potential public-private partnerships to realize specific elements of the Airport Master Plan, with a focus on adding aircraft hangars and enhancing support services. These investments would bolster service offerings while sharing financial responsibilities with private stakeholders.
- There is rising interest in private hangar construction, presenting opportunities for land lease agreements once suitable sites are identified and prepared. New leases could generate steady income while meeting the demands of private aviation stakeholders seeking facilities at the airport.

# Transportation CIP

## Description:

This is a summary of the Transportation program capital improvements which are detailed in the City of Ames five-year Capital Improvements Plan.

<i>Activities:</i>	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	% Change From Adopted
<b>Street Improvements:</b>					
Grand Avenue Extension	1,499,773	-	-	-	
South 16th Street Widening	145,304	3,555,000	3,734,696	-	-100%
Campustown Public Improvements	217,163	-	982,837	-	
Hyland Avenue Reconstruction	27,190	-	2,620,890	-	
Arterial Street Improvements	189,026	-	1,319,224	-	
Collector Street Improvements	86,397	750,000	2,114,868	1,200,000	60%
CyRide Route Improvements	1,340,639	-	1,644,016	-	
Downtown Street Improvements	-	-	-	250,000	
Asphalt Street Improvements	2,583,578	-	2,679,350	4,000,000	
Concrete Pavement Improvements	3,770,699	-	3,836,723	3,800,000	
Seal Coat Improvements	852,607	-	1,355,106	1,000,000	
Baker Subdivision	7,788	-	6,120	-	
Alley Improvements	788,805	-	8,215	400,000	
Right-of-Way Restoration	210,522	-	1,089,288	325,000	
Other Street Improvement Projects	-	-	481,281	-	
<b>Total Street Improvements CIP</b>	<b>11,719,491</b>	<b>4,305,000</b>	<b>21,872,614</b>	<b>10,975,000</b>	<b>155%</b>
<b>Shared Use Path System:</b>					
Bike/Pedestrian Master Plan	66,323	-	-	-	
Skunk River Trail	-	350,000	1,390,138	-	-100%
Shared Use Path Expansion	833,693	25,000	980,613	825,000	
Multi-Modal Improvements	-	125,000	848,872	360,000	188%
Shared Use Path Maintenance	60,857	300,000	249,384	375,000	25%
Bike Trail Signage	28,472	-	172,456	-	
Other Shared Use Path Projects	-	-	176,368	-	
<b>Total Shared Use Path System CIP</b>	<b>989,345</b>	<b>800,000</b>	<b>3,817,831</b>	<b>1,560,000</b>	<b>95%</b>
<b>Traffic Improvements:</b>					
Metropolitan Transportation Plan	-	150,000	650,000	-	-100%
MPO Safety Plan	-	-	125,000	-	
Intelligent Transportation System	1,526,863	2,556,000	8,375,245	2,795,000	9%
Traffic Signal Program	716,748	373,000	639,709	480,000	29%
Traffic Capacity Improvements	70,298	750,000	1,484,873	3,070,000	309%
Accessibility Enhancements	235,516	200,000	258,284	200,000	0%
Regional Transportation Counts	53,074	75,000	91,796	75,000	0%
Other Traffic Improvements	-	-	290,694	-	
<b>Total Traffic Improvements CIP</b>	<b>2,602,499</b>	<b>4,104,000</b>	<b>11,915,601</b>	<b>6,620,000</b>	<b>61%</b>

# Transportation CIP

<i>Activities:</i>	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	% Change From Adopted
<b>Street Rehabilitation:</b>					
Bridge Rehabilitation Program	-	-	1,185,000	150,000	
Pavement Restoration Program	302,851	300,000	513,367	350,000	17%
US Highway 69 Improvements	103,412	-	471,588	-	
Main Street Improvements	2,500	-	12,888	-	
Streetscape Enhancements	-	30,000	72,094	30,000	0%
Neighborhood Curb Program	408,352	300,000	523,560	-	-100%
Salt Storage Facility Improvements	-	-	115,000	-	
<b>Total Street Rehabilitation CIP</b>	<b>817,115</b>	<b>630,000</b>	<b>2,893,497</b>	<b>530,000</b>	<b>-16%</b>
<b>Transit System:</b>					
Vehicle Replacement	836,778	583,480	9,948,042	5,228,163	796%
Facility Improvements	961,107	80,000	2,008,034	830,000	938%
Technology Improvements	45,511	120,388	616,358	75,000	-38%
Shop/Office Equipment	93,729	291,400	316,400	267,400	-8%
Bus Stop Improvements	57,600	95,000	135,670	110,000	16%
<b>Total Transit System CIP</b>	<b>1,994,725</b>	<b>1,170,268</b>	<b>13,024,504</b>	<b>6,510,563</b>	<b>456%</b>
<b>Airport:</b>					
Taxiway A Lighting	-	-	-	-	
South Apron Rehabilitation	736,210	-	659,775	-	
Airport Wildlife Fencing	77,775	-	2,939,530	-	
Airport Entryway Improvements	-	680,000	680,000	120,000	-82%
Airport Drainage Improvements	-	250,000	250,000	-	-100%
Runway 1/19 Reconstruct	-	865,000	865,000	10,635,000	1129%
ASOS Relocation	-	-	-	165,000	
Airport Fuel Farm	-	-	-	725,000	
<b>Total Airport CIP</b>	<b>813,985</b>	<b>1,795,000</b>	<b>5,394,305</b>	<b>11,645,000</b>	<b>549%</b>
<b>Total Transportation CIP</b>	<b>18,937,160</b>	<b>12,804,268</b>	<b>58,918,352</b>	<b>37,840,563</b>	<b>196%</b>

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# CULTURE AND RECREATION



2024-2025  
**DROP OFF  
RECYCLING**

**1  
YEAR**





# Culture and Recreation Program

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# Culture and Recreation Summary

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## Description:

The City of Ames provides an array of services to enrich the lives of citizens and visitors to the community. These leisure time and informational services are intended to provide opportunities for expanding interests, increasing knowledge, participating in a variety of physical activities, and enjoying the quiet repose of the world around us.

Activities in this program include **Parks and Recreation**, **Library Services**, **Art Services**, and the **Cemetery** activity, which oversees the three cemeteries administered by the City. The program also includes capital improvements for these activities in the **Culture and Recreation CIP**.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Parks & Recreation	5,157,019	5,766,175	5,794,411	6,564,041	13.8%
Library Services	5,414,604	5,790,943	5,790,062	6,102,886	5.4%
Art Services	286,581	286,931	555,848	298,978	4.2%
Cemetery	248,617	256,846	252,805	258,096	0.5%
<b>Total Operations</b>	11,106,821	12,100,895	12,393,126	13,224,001	9.3%
Culture and Recreation CIP	7,017,624	22,352,108	24,461,516	6,710,079	-70.0%
<b>Total Expenditures</b>	18,124,445	34,453,003	36,854,642	19,934,080	-42.1%
<i>Authorized FTEs</i>	62.95	62.95	63.20	65.20	



# Culture and Recreation Summary

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	7,039,485	7,955,848	7,596,096	8,658,461	8.8%
Internal Services	813,902	810,006	866,059	891,429	10.1%
Contractual	1,499,224	1,611,920	1,658,136	1,779,799	10.4%
Commodities	1,395,710	1,447,690	1,746,636	1,617,834	11.8%
Capital	128,497	20,500	248,831	20,500	0.0%
Other Expenditures	230,003	254,931	277,368	255,978	0.4%
<b>Total Operations</b>	<b>11,106,821</b>	<b>12,100,895</b>	<b>12,393,126</b>	<b>13,224,001</b>	<b>9.3%</b>
Culture and Recreation CIP	7,017,624	22,352,108	24,461,516	6,710,079	-70.0%
<b>Total Expenditures</b>	<b>18,124,445</b>	<b>34,453,003</b>	<b>36,854,642</b>	<b>19,934,080</b>	<b>-42.1%</b>
<b>Funding Sources:</b>					
Program Revenue	2,052,618	2,135,969	2,106,039	2,720,321	27.4%
General Fund Support	7,400,193	8,117,361	8,102,458	8,515,477	4.9%
Local Option Sales Tax	318,263	322,015	404,982	334,994	4.0%
Donations/Grants	409,213	545,379	799,465	651,731	19.5%
Furman Aquatic Center Trust	28,889	-	16,000	-	
Ames/ISU Ice Arena	560,988	596,809	577,778	595,249	-0.3%
Homewood Golf Course	336,657	383,362	384,404	406,229	6.0%
Stormwater Utility Fund	-	-	2,000	-	
<b>Total Operations Funding</b>	<b>11,106,821</b>	<b>12,100,895</b>	<b>12,393,126</b>	<b>13,224,001</b>	<b>9.3%</b>
<b>CIP Funding:</b>					
G.O. Bond Funds	455,307	17,378,016	15,225,596	4,240,213	-75.6%
General Fund	938,401	-	1,888,437	-	
Local Option Sales Tax	607,204	927,840	3,472,744	1,055,500	13.8%
Hotel/Motel Tax	-	-	50,000	-	
American Rescue Plan	-	868,681	-	-	-100.0%
Library Friends Foundation	-	-	1,341	-	
Park Development Fund	946,484	-	135,909	-	
Geitel Winakor Donation Fund	128,726	-	-	139,366	
Indoor Aquatic Cntr Donations	2,201,036	2,652,571	3,413,085	800,000	
Council Priorities Fund	1,330,032	-	-	-	
Ice Arena Capital Reserve	207,268	25,000	155,768	-	-100.0%
Homewood Golf Course Fund	-	-	75,000	-	
P&R Donations/Grants	203,166	500,000	43,636	475,000	-5.0%
<b>Total CIP Funding</b>	<b>7,017,624</b>	<b>22,352,108</b>	<b>24,461,516</b>	<b>6,710,079</b>	<b>-70.0%</b>
<b>Total Funding Sources</b>	<b>18,124,445</b>	<b>34,453,003</b>	<b>36,854,642</b>	<b>19,934,080</b>	<b>-42.1%</b>

# Parks and Recreation

**Description:**

This activity provides a wide array of recreational opportunities to the community. The recreational preferences of many segments of the populace are provided for through both City-sponsored activities and activities sponsored in conjunction with other community groups. Many of these recreational activities are either partially or wholly self-supporting through user fees.

Several categories of recreational opportunities are provided to the community. The Recreational Programs include instructional activities designed to teach new skills, athletic activities which offer organized sporting competition, wellness programs for the overall health, education and welfare of citizens, social programs, and Community Center/Auditorium activities. The Aquatics Activity provides swimming opportunities at three City pools. The Homewood Golf Course Activity provides a highly used 9-hole golf course for citizens. The Ames/ISU Ice Arena provides an assortment of ice rink activities.

As in all Parks and Recreation activities, the challenge is to balance affordability, and the necessary amount of tax support needed to offer a well-rounded program. The department is placing a high premium upon program marketability and the idea that direct costs should be recovered fully through non-tax revenues if possible.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Administration	436,005	457,706	491,286	466,809	2.0%
Instructional Programs	210,764	239,769	234,222	252,284	5.2%
Athletic Programs	155,999	177,873	167,696	188,306	5.9%
Aquatics Programs	1,010,454	1,048,190	1,036,793	1,773,475	69.2%
Community Center/Auditorium	420,034	462,201	459,880	481,105	4.1%
Wellness Programs	354,794	347,436	345,499	373,337	7.5%
Homewood Golf Course	336,657	383,362	384,404	406,229	6.0%
Ames/ISU Ice Arena	560,988	596,809	577,778	595,249	-0.3%
Park Maintenance	1,671,324	2,052,829	2,096,853	2,027,247	-1.3%
<b>Total Expenditures</b>	<b>5,157,019</b>	<b>5,766,175</b>	<b>5,794,411</b>	<b>6,564,041</b>	<b>13.8%</b>

<i>Authorized FTEs</i>	23.05	23.05	23.30	25.30
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## Parks and Recreation

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	3,129,511	3,667,562	3,398,917	4,186,545	14.2%
Internal Services	609,306	596,714	658,539	686,523	15.1%
Contractual	880,338	945,578	951,874	1,065,933	12.7%
Commodities	521,172	545,321	769,081	625,040	14.6%
Capital	16,692	-	16,000	-	
Other Expenditures	-	11,000	-	-	-100.0%
<b>Total Expenditures</b>	<b>5,157,019</b>	<b>5,766,175</b>	<b>5,794,411</b>	<b>6,564,041</b>	<b>13.8%</b>

<i>Funding Sources:</i>					
Program Revenue	1,583,007	1,701,554	1,673,916	2,269,521	33.4%
Local Option Sales Tax	31,682	35,084	35,084	36,016	2.7%
Aquatic Center Trust Fund	28,889	-	16,000	-	
Homewood Golf Course	336,657	383,362	384,404	406,229	6.0%
Ames/ISU Ice Arena	560,988	596,809	577,778	595,249	-0.3%
Donations/Grants	36,621	173,500	360,991	179,900	3.7%
P&R Scholarship Fund	25	11,000	-	-	-100.0%
<b>Total Revenues</b>	<b>2,577,869</b>	<b>2,901,309</b>	<b>3,048,173</b>	<b>3,486,915</b>	<b>20.2%</b>
General Fund Support	2,579,150	2,864,866	2,746,238	3,077,126	7.4%
<b>Total Funding Sources</b>	<b>5,157,019</b>	<b>5,766,175</b>	<b>5,794,411</b>	<b>6,564,041</b>	<b>13.8%</b>

# Parks and Recreation Administration

## Description:

The Parks and Recreation Administration activity provides oversight to all the activities overseen by the Parks and Recreation Department. These include all recreation programs, greenspace maintenance in both the park system and along the street right-of-way, and the operation of such City facilities as the Furman Aquatic Center, the Ames/ISU Ice Arena, Homewood Golf Course, and the Ames Municipal Cemetery.

Responsibilities include strategic planning and operating budget preparation for each of the activities, as well as preparing and administering the Parks and Recreation and Cemetery Capital Improvements Plan (CIP). This activity also provides administration support to the Parks and Recreation Commission, as well as administering the Neighborhood Block Party Trailer program.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	313,933	326,688	329,647	344,238	5.4%
Internal Services	40,350	41,598	41,441	36,961	-11.2%
Contractual	73,781	76,370	109,070	82,900	8.6%
Commodities	7,941	2,050	11,128	2,710	32.2%
Capital	-	-	-	-	
Other Expenditures	-	11,000	-	-	-100.0%
<b>Total Expenditures</b>	<b>436,005</b>	<b>457,706</b>	<b>491,286</b>	<b>466,809</b>	<b>2.0%</b>

<i><b>Funding Sources:</b></i>					
Miscellaneous Revenue	-	2,500	-	2,500	0.0%
<b>Total Revenues</b>	<b>-</b>	<b>2,500</b>	<b>-</b>	<b>2,500</b>	<b>0.0%</b>

General Fund Support	434,272	444,206	483,986	464,309	4.5%
P&R Donations/Grants Fund	1,708	-	7,300	-	
P&R Scholarship Fund	25	11,000	-	-	-100.0%
<b>Total Funding Sources</b>	<b>436,005</b>	<b>457,706</b>	<b>491,286</b>	<b>466,809</b>	<b>2.0%</b>

<i>Authorized FTEs</i>	1.85	1.85	1.85	1.85
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# Parks and Recreation Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide quality City parks, facilities, and recreation programming at an efficient cost	Acres of parkland per 1,000 residents – Ames	18.4	19.2	19.2	19.2
		Acres of parkland per 1,000 residents – national avg.	10.8	10.6	10.6	10.6
		Residents per park – Ames	1,737	1,650	1,610	1,610
		Residents per park – national avg.	2,287	2,386	2,489	2,596
		Operating expenditures per capita – Ames (all budget activities)	\$79.57	\$78.14	\$87.14	\$99.37
		Operating expenditures per capita – national average	\$94.77	\$99.47	\$104.69	\$109.92
		Cost recovery – Ames	47.9%	50.1%	52.7%	53.1%
		Cost recovery – national avg.	24.6%	25.2%	25.8%	26.4%
		Recreation programs	195	191	200	205
		Recreation program registrations	10,233	10,160	10,400	10,660
A fun, vibrant community that attracts and retains people		Maintain a tax subsidy level of less than 60% for Parks and Recreation activities	Yes	Yes	Yes	Yes
		Maintain a user satisfaction rating of at least 95% Good/Very Good for Parks and Recreation services	95%	96%	96%	96%
		Complete 100% of CIP projects within budgeted fiscal year	15%	27%	80%	100%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Fitch Family Indoor Aquatic Center (FFIAC) is scheduled to begin operation in January 2026. Included in the FY 2025/26 budget is 65% of a full year of expenses and 55% of a full year of revenue. General fund support for the overall Parks and Recreation budget increased by \$212,260, or 7.4%, from the adopted FY 2024/25 budget to the FY 2025/26 budget. Of this increase, \$155,073 is due to the addition of FFIAC to the FY 2025/26 operating budget. If FFIAC wasn't included in the FY 2025/26 budget, the increase in General Fund support for Parks and Recreation would have been only 2%.
- The Sixty Forward Center, 205 South Walnut Avenue, which opened in September 2024, provides Parks and Recreation spaces for programming mainly geared towards individuals 60+.

## In-Progress Activities

- Planning continues for the construction of the Daley Park splashpad, Lloyd Kurtz Park mini pitch, and the Carr Park agility course. These projects are anticipated to be under construction in 2025.
- Construction on the Fitch Family Indoor Aquatic Center began in April 2024 with completion expected in late 2025. The construction project is anticipated to occupy a significant portion of staff's time in FY 2024/25 and FY 2025/26.
- Staff continues to make progress on completing capital improvement projects. By the end of FY 2024/25, 80% of the projects are estimated to be complete.

## Upcoming Activities

- The Sands-McDorman property, a 50-acre parcel located in west Ames on Ontario Street, was purchased in November 2023 to develop a community park. Staff will be holding public input sessions to gain feedback prior to working with a consultant to develop a master plan for the park. The plan is projected to be completed in early FY 2025/26.

# Instructional Programs

**Description:**

Instructional Programs and Activities provide residents with high quality instruction in various leisure time experiences. These include instruction in sports and athletics, arts and crafts, and nature appreciation, all with the purpose of building physically, socially, and emotionally fit individuals.

Fees for instructional programs are kept low to encourage participation and ensure inclusion of all socio-economic statuses. A General Fund subsidy is needed to achieve this goal. Scholarships are also available for participants to further promote inclusion and to ensure financial situations are not prohibitive to participation.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
<b>Expenditures by Category:</b>					<b>Adopted</b>
Personal Services	165,130	181,673	172,068	183,583	1.1%
Internal Services	9,432	9,638	9,628	8,563	-11.2%
Contractual	24,806	35,408	38,945	46,258	30.6%
Commodities	11,396	13,050	13,581	13,880	6.4%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>210,764</b>	<b>239,769</b>	<b>234,222</b>	<b>252,284</b>	<b>5.2%</b>

<b>Funding Sources:</b>					
Program Revenue	134,520	154,580	150,410	167,366	8.3%
Miscellaneous Revenue	4,005	5,200	5,200	5,200	0.0%
<b>Total Revenues</b>	<b>138,525</b>	<b>159,780</b>	<b>155,610</b>	<b>172,566</b>	<b>8.0%</b>

General Fund Support	72,239	79,989	78,612	79,718	-0.3%
<b>Total Funding Sources</b>	<b>210,764</b>	<b>239,769</b>	<b>234,222</b>	<b>252,284</b>	<b>5.2%</b>

Authorized FTEs	1.35	1.35	1.35	1.35
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# Instructional Programs

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>  <b>A fun, vibrant community that attracts and retains people</b>	Provide quality instructional programs for youth and adults	Programs	49	56	57	58
		New programs offered	2	7	1	1
		Program registrations	2,231	2,200	2,423	2,540
		Programs instructor/participant ratios adhered to	100%	100%	100%	100%
		Instructional programs operational subsidy	36%	34%	34%	34%
		Average total cost per registration	\$90.53	\$95.80	\$96.67	\$99.32
		Average subsidy per registration	\$31.98	\$32.83	\$32.44	\$31.39
		Youth sport sponsors	6	6	6	6
		Youth sport sponsor revenue	\$1,500	\$1,500	\$1,800	\$1,800

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Youth golf lessons were offered in FY 2024/25 following the hiring of a new youth golf instructor, after several years of not being able to provide the program due to a lack of instructor interest.
- New partnerships have been created to offer STEM camps, cooking classes, chess camps, and Challenger soccer camps. These partnerships are based on a revenue-split model where the organization provides the instructors and curriculum for the camp, and Parks and Recreation markets the event to the community, provides the facility to host the camp, and intakes registration. This gives Parks and Recreation the opportunity to offer a wider variety of programs and engage more community members in Parks and Recreation programming.
- The gymnastics and tumbling programs have been moved to the Activity Room at the Parks and Recreation Administrative Office due to the transition of the space on the second floor of City Hall to office space. The total number of classes were reduced to fit the Activity Room's available times, but class size maximums have increased with the extra space available in the Activity Room.
- There was a vacancy in the Recreation Coordinator position from April 2024 to November 2024, resulting in cost savings from salaries and benefits in FY 2024/25.

## In-Progress Activities

- Staff is exploring new programming opportunities in partnership with the Sixty Forward Center, as well as continually exploring new programming options.

## Upcoming Activities

- Staff plans to explore a partnership with Can Play to offer additional adaptive programming in FY 2025/26 to serve the recreation needs of individuals with physical and/or intellectual disabilities.

# Athletic Programs

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## Description:

The Athletic Programs activity is designed to offer adults and youth the opportunity to participate in team and/or individual competitive sports activities. These programs benefit the participants physically, emotionally, and socially. Examples include softball, basketball, volleyball, and soccer.

Fees and charges for athletic programs are intended to cover the direct cost of the individual program or activities.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	141,949	158,183	147,766	165,782	4.8%
Internal Services	1,479	1,965	2,127	2,699	37.4%
Contractual	4,493	8,385	10,314	11,025	31.5%
Commodities	8,078	9,340	7,489	8,800	-5.8%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>155,999</b>	<b>177,873</b>	<b>167,696</b>	<b>188,306</b>	<b>5.9%</b>

<i><b>Funding Sources:</b></i>					
Program Revenue	101,140	118,700	112,500	117,710	-0.8%
<b>Total Revenues</b>	<b>101,140</b>	<b>118,700</b>	<b>112,500</b>	<b>117,710</b>	<b>-0.8%</b>
General Fund Support	54,859	59,173	55,196	70,596	19.3%
<b>Total Funding Sources</b>	<b>155,999</b>	<b>177,873</b>	<b>167,696</b>	<b>188,306</b>	<b>5.9%</b>

<i>Authorized FTEs</i>	1.05	1.05	1.05	1.05
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# Athletic Programs

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>  <b>A fun, vibrant community that attracts and retains people</b>	Provide quality athletic programs for youth and adults	Programs	14	14	14	14
		Teams	331	359	362	375
		Program participants	2,738	2,615	2,633	2,737
		Direct program costs covered by fees	100%	100%	100%	100%
		Athletic programs tax subsidy	32%	35%	33%	37%
		Average total cost per participant	\$57.70	\$59.66	\$63.69	\$68.80
		Average subsidy per participant	\$18.22	\$20.98	\$20.96	\$25.79

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Adult volleyball and sand volleyball have remained steady in participation numbers and continue to be the largest adult team league programs.
- Participation in adult team softball continues to slowly decline. Staff will continue to look for new ways to market the existing program and/or make changes as needed.
- The Disc Golf Open was a newly added program in FY 2024/25, with sixteen teams and a total of 32 participants. Staff plans to continue this program in future years to continue to promote the Carroll Marty Disc Golf Course.
- There was a vacancy in the Recreation Coordinator position from April 2024 to November 2024, resulting in cost savings from salaries and benefits in FY 2024/25.

## In-Progress Activities

- New programming opportunities in partnership with the Sixty Forward Center are being explored by staff.
- Staff is exploring options for a youth pickleball league through a partnership with the Ames Pickleball Club.

## Upcoming Activities

- Staff is discussing how to market athletic programs to new individuals and introduce new programs of interest. This may include offering one-time events (e.g. tournaments) rather than leagues.

# Aquatics

## Description:

Aquatics is responsible for maintaining a safe, sanitary, and fun environment for swimming activities in the community. This includes public swimming, swimming instruction, and special events. Warm-weather swimming is available at the Donald and Ruth Furman Aquatic Center. The City partners with Iowa State University to offer lessons and certification classes during the fall, winter, and spring. The Fitch Family Indoor Aquatic Center is anticipated to open in January 2026 and will provide indoor aquatic opportunities.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
<b>Expenditures by Activity:</b>					<b>Adopted</b>
Furman Aquatic Center	818,834	816,677	833,492	852,306	4.4%
Temporary Aquatics Facilities	52,792	86,342	41,693	11,041	-87.2%
Fitch Family Indoor Aquatic Center	-	-	-	739,728	
Lessons Program	136,267	145,171	161,608	170,400	17.4%
Brookside Wading Pool	2,561	-	-	-	
<b>Total Expenditures</b>	<b>1,010,454</b>	<b>1,048,190</b>	<b>1,036,793</b>	<b>1,773,475</b>	<b>69.2%</b>
<b>Expenditures by Category:</b>					
Personal Services	662,827	729,739	703,549	1,254,852	72.0%
Internal Services	58,349	60,513	63,394	97,298	60.8%
Contractual	142,235	154,693	134,639	276,549	78.8%
Commodities	147,043	103,245	119,211	144,776	40.2%
Capital	-	-	16,000	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>1,010,454</b>	<b>1,048,190</b>	<b>1,036,793</b>	<b>1,773,475</b>	<b>69.2%</b>
<b>Funding Sources:</b>					
Furman Aquatic Center	649,294	662,312	649,528	671,680	1.4%
Temporary Aquatics Facilities	28,065	65,100	48,192	17,631	-72.9%
Fitch Family Indoor Aquatic Center	-	-	-	471,013	
Lessons Program	100,216	109,644	102,458	144,315	31.6%
Brookside Wading Pool	767	-	-	-	
Splash Pad	-	-	-	-	
<b>Total Revenues</b>	<b>778,342</b>	<b>837,056</b>	<b>800,178</b>	<b>1,304,639</b>	<b>55.9%</b>
<b>General Fund Support:</b>					
Furman Aquatic Center	140,651	154,365	167,964	180,626	17.0%
Temporary Aquatics Facilities	24,727	21,242	(6,499)	(6,590)	-131.0%
Fitch Family Indoor Aquatic Ctr	-	-	-	268,715	
Lessons Program	36,051	35,527	59,150	26,085	-26.6%
Brookside Wading Pool	1,794	-	-	-	
<b>Total General Fund Support</b>	<b>203,223</b>	<b>211,134</b>	<b>220,615</b>	<b>468,836</b>	<b>122.1%</b>
Aquatic Center Trust Fund	28,889	-	16,000	-	
<b>Total Funding Sources</b>	<b>1,010,454</b>	<b>1,048,190</b>	<b>1,036,793</b>	<b>1,773,475</b>	<b>69.2%</b>
Authorized FTEs	1.90	1.90	1.90	3.90	

# Aquatics

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide safe and sanitary swimming facilities for all users at an efficient cost	Visits to Furman Aquatic Center	81,060	91,201	93,000	95,000
		Average subsidy per Furman Aquatic Center user	\$2.93	\$1.54	\$1.81	\$1.90
		Aquatics programs tax subsidy	25%	20%	22%	26%
		Swim lesson registrations	1,418	1,601	1,100	2,000
		Private swim lesson registrations	171	25	20	30

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Staff has been working with Iowa State University's (ISU) State Gym Pool to offer aquatic programming in the fall, winter, and spring of FY 2024/25 and part of FY 2025/26 until the opening of the Fitch Family Indoor Aquatic Center. Limited time at the State Pool is available, resulting in swim lessons only being offered on Sundays. The rental fee for State Pool is 85% higher than at Forker Pool.
- More swim instructors are becoming certified as Water Safety Instructors, which increases the quality of the swim lesson program. Instructors who obtain this certification receive an 11% pay increase.
- Fitch Family Indoor Aquatic Center is scheduled to open in FY 2025/26.
- Ames Cyclone Aquatics Club (ACAC) has traditionally held their outdoor swim meet at Furman Aquatic Center. In FY 2025/26 they have decided to hold the meet at the Ames High School Pool. ACAC will continue to rent the Furman Aquatic Center throughout the summer for practices and will pay 40% of the total rental fee per basin in FY 2025/26.
- Funding of \$16,000 has been added to the FY 2024/25 adjusted budget to purchase a new wibit (inflatable obstacle course) for Furman Aquatic Center. This purchase will be made with funds available in the Furman Aquatic Center Trust Fund.

## In-Progress Activities

- Recruitment for 2025 Furman Aquatic Center jobs began in November 2024 by working with CyRide, Iowa State University, local and surrounding area high schools, and many other avenues to promote Furman summer job opportunities.
- Staff are exploring new programming opportunities in partnership with Sixty Forward.
- Staff are exploring scheduling options through surveying Furman Aquatic Center users to better serve the community for aquatic needs and staffing.

## Upcoming Activities

- Additional programming is planned at Furman Aquatic Center, including boat races, Christmas in July, lifeguard camp, and more.

# Community Center, Auditorium, and Bandshell

## Description:

This activity accounts for the operation and events at the Community Center, Auditorium, City Hall, and Bandshell. The Community Center includes a full-size gymnasium, weight room, cardio room, multi-purpose room, as well as locker rooms and office space for both the Community Center and Auditorium, and spaces for other Parks and Recreation activities.

The City Auditorium and Bandshell are utilized for community arts performances, civic meetings, touring performances, etc. The Bandshell is used for Municipal Band concerts during the summer. The Municipal Band is funded by Local Option Sales Tax.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Gymnasium	224,803	248,542	247,218	256,328	3.1%
Auditorium	159,551	171,126	171,923	180,967	5.8%
Bandshell Programming	3,998	7,449	5,238	7,794	4.6%
Municipal Band	31,682	35,084	35,501	36,016	2.7%
<b>Total Expenditures</b>	<b>420,034</b>	<b>462,201</b>	<b>459,880</b>	<b>481,105</b>	<b>4.1%</b>
<b>Expenditures by Category:</b>					
Personal Services	303,010	322,135	317,643	339,695	5.5%
Internal Services	28,782	32,142	33,967	36,662	14.1%
Contractual	81,068	103,129	91,704	97,249	-5.7%
Commodities	7,092	4,795	16,566	7,499	56.4%
Capital	82	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>420,034</b>	<b>462,201</b>	<b>459,880</b>	<b>481,105</b>	<b>4.1%</b>
<b>Funding Sources:</b>					
Gymnasium	46,775	39,776	44,381	47,509	19.4%
Auditorium	135,169	141,003	137,804	142,814	1.3%
Bandshell	6,291	6,000	6,480	6,675	11.3%
Miscellaneous	-	-	-	-	
<b>Total Revenues</b>	<b>188,235</b>	<b>186,779</b>	<b>188,665</b>	<b>196,998</b>	<b>5.5%</b>
<b>General Fund Support:</b>					
Gymnasium	178,028	208,766	191,737	208,819	0.0%
Auditorium	21,632	26,623	28,739	34,653	30.2%
Bandshell Programming	(2,293)	1,449	(1,242)	1,119	-22.8%
<b>Total General Fund Support</b>	<b>197,367</b>	<b>236,838</b>	<b>219,234</b>	<b>244,591</b>	<b>3.3%</b>
Local Option/Municipal Band	31,682	35,084	35,084	36,016	2.7%
Donations/Community Center	-	-	11,100	-	
Grant Funding/Auditorium	2,750	3,500	5,380	3,500	0.0%
Donations/Municipal Band	-	-	417	-	
<b>Total Funding Sources</b>	<b>420,034</b>	<b>462,201</b>	<b>459,880</b>	<b>481,105</b>	<b>4.1%</b>
<i>Authorized FTEs</i>	2.00	2.00	2.00	2.00	

# Community Center, Auditorium, and Bandshell

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide safe and clean facilities for community use in an efficient manner	Gymnasium drop-in visits	9,079	9,390	9,300	9,350
		Weight room drop-in visits	7,071	7,916	7,900	8,000
		Total Community Center visits	67,439	65,570	67,500	70,000
		Average tax subsidy per Community Center user visit	\$2.77	\$2.72	\$2.84	\$2.98
		Community Center tax subsidy	82%	79%	78%	81%
		Auditorium events	121	130	135	140
		Auditorium visits	46,371	52,709	51,000	53,000
		Days/year Auditorium in use	216	225	230	235
		Hours/year Auditorium in use	1,443	1,462	1,500	1,550
		Average tax subsidy per Auditorium user visit	\$0.32	\$0.41	\$0.56	\$0.65
<b>Strengthen Downtown and Campustown</b>	Provide Bandshell programming to promote Downtown Ames	Auditorium tax subsidy	11%	14%	17%	19%
		Bandshell rentals	30	31	32	34

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The reconfiguration of the gymnastics and multi-purpose rooms into office space could impact Auditorium rentals revenue in FY 2024/25, as groups currently use these rooms as changing rooms. The Community Center Gymnasium space may need to be used to accommodate rentals, which could impact gymnasium drop-in programs and weight room hours.
- In FY 2024/25 the Auditorium secured an Iowa Arts Council grant to cover the expense of artist fees for eight of the twelve scheduled performances within the “Fifth and Clark Concert Series.” Local sponsorships were also secured to assist in offsetting the concert series expenses.
- The Auditorium hosted its first Technical Theater Training Courses in August 2024. The courses were well attended, and the Auditorium plans to offer these courses in summer 2025.
- The Auditorium secured a concession vendor to sell beer, wine, snacks, and non-alcoholic beverages during events. The Auditorium receives 15% of all sales and is continuing to educate the public about this new offering with the goal of increasing attendance at events and bringing in additional revenue through concession sales.
- In FY 2025/26 a 3% service charge will be applied to all credit card payments for Auditorium rentals made by Iowa State University groups.

## In-Progress Activities

- Staff are working on attracting additional split-revenue events. These events are those where the Auditorium shares in the ticket sale revenue rather than receiving a flat rental fee.
- Staff are working on several strategies to attract larger concerts and events to the Auditorium. Staff have contacted several other venues and promoters to collect data that will be used to determine the feasibility of this type of event as a revenue generator.
- Staff are developing plans to update the security cameras within the Community Center and are exploring new programming opportunities in partnership with 60 Forward.

## Upcoming Activities

- Lutheran Church of Hope is a significant and steady rental user of the Auditorium and Gymnasium space. The church is exploring the construction of a permanent facility. In anticipation of this, staff will need to develop a plan to offset the loss of rental revenue in 3-5 years (approximately \$44,000).

# Wellness Programs

## Description:

The Wellness Programs activity provides a wide range of wellness activities for community members. These include such activities as fitness classes, aqua classes, dance classes, Tae Kwon Do, yoga, and social and educational workshops.

The Wellness Program activity is also responsible for the management of the City Hall weight room and related training/programs, including personal training.

Activities are held at the City of Ames Community Center, Parks and Recreation Administration Activity Room, the Sixty Forward Center, and with partner facilities like Reiman Gardens, Iowa State University, and Vintage Cooperative.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Wellness Administration	231,087	228,015	222,174	238,327	4.5%
Fitness Classes	74,070	84,769	62,442	75,333	-11.1%
Personal Training	44,421	32,616	45,306	46,656	43.1%
Weight Room	5,216	2,036	2,224	2,224	9.2%
Sixty Forward	-	-	13,353	10,797	
<b>Total Expenditures</b>	<b>354,794</b>	<b>347,436</b>	<b>345,499</b>	<b>373,337</b>	<b>7.5%</b>

<i>Expenditures by Category:</i>					
Personal Services	282,525	289,028	301,827	329,069	13.9%
Internal Services	9,344	10,039	9,993	11,408	13.6%
Contractual	35,099	43,194	25,059	25,790	-40.3%
Commodities	11,216	5,175	8,620	7,070	36.6%
Capital	16,610	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>354,794</b>	<b>347,436</b>	<b>345,499</b>	<b>373,337</b>	<b>7.5%</b>

<i>Funding Sources:</i>					
Fitness Classes	199,139	221,741	196,513	247,758	11.7%
Personal Training	58,564	43,973	60,000	61,800	40.5%
Weight Room	18,595	22,825	43,000	45,100	97.6%
Sixty Forward	-	-	22,300	20,300	
Merchandise Sales	375	650	650	650	0.0%
<b>Total Revenues</b>	<b>276,673</b>	<b>289,189</b>	<b>322,463</b>	<b>375,608</b>	<b>29.9%</b>

General Fund Support	77,871	58,247	23,021	(2,271)	-103.9%
P&R Donations/Grants Fund	250	-	15	-	
<b>Total Funding Sources</b>	<b>354,794</b>	<b>347,436</b>	<b>345,499</b>	<b>373,337</b>	<b>7.5%</b>

Authorized FTEs	1.45	1.45	1.45	1.45	
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# Wellness Programs

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide quality wellness programming in an efficient manner to operate at break even	Group fitness classes offered weekly	57	57	67	70
		Wellness programs	73	74	75	76
		Wellness registrations	6,494	6,876	8,566	8,503
		Average cost per registration	\$48.26	\$51.66	\$40.33	\$43.91
		New programs created	8	11	8	8
		Weight room visits per year	7,071	7,916	13,500	13,500
		Average Wellness Program tax subsidy per registrations	\$11.77	\$11.41	\$3.14	\$0.00

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Fitness class fees were increased by 25% for FY 2024/25. This was done to align fitness class and group fitness fees at the same rate of \$6.25. This results in a significant decrease in the tax subsidy for wellness programs.
- The Community Center Weight Room equipment was replaced in FY 2024/25.
- Due to the closure of Iowa State University's Forker Pool, Aqua classes are no longer offered.
- The Sixty Forward Center opened September 30, 2024. This facility provides another location to offer fitness classes. Staff are also overseeing the strength and weight room at this facility, which includes onboarding users on the EGYM weight equipment and selling punch cards.
- The Fitch Aquatic Center is projected to open FY 2025/26 which serve as a location to offer aqua classes. The multi-purpose space at Fitch will be used for fitness classes.

## In-Progress Activities

- Virtual fitness classes continue to be offered as an alternative option to in-person classes.
- In FY 2024/25 public/private partnerships with Vintage Cooperative and Reiman Gardens continue to be offered.
- New classes were incorporated into the fitness schedule in FY 2024/25, including Cycle Zone, Cycle Beats, Chair Yoga, Intro to Weight Training, Pilates Fusion, Xpress Upper Body Challenge, Xpress Cardio HIIT, Xpress Leg Challenge, Xpress Strength, Zumba Beginners, and Triple Threat.

## Upcoming Activities

- Staff will continue to offer new fitness programming at the Sixty Forward Center.
- The Aquatics Manager will be developing a schedule of Aqua Fitness classes to offer at the Fitch Family Indoor Aquatic Center.

# Homewood Golf Course

## Description:

Homewood Golf Course is a municipal 9-hole golf course which offers outdoor recreational enjoyment for all ages. The course also includes a clubhouse/concession facility, which hosts space for a community rental room and pro shop area.

Homewood Golf Course is operated as a City Enterprise Fund, meaning that its operations are funded by its generated revenues. Any profits or losses experienced by the golf course increases or decreases the fund's balance, instead of being funded through property taxes. Traditionally, capital improvements at Homewood Golf Course have been funded through Local Option Sales Tax revenue.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Expenditures by Category:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	175,002	215,199	210,179	227,395	5.7%
Internal Services	44,252	61,277	60,418	63,561	3.7%
Contractual	61,260	58,861	58,432	59,998	1.9%
Commodities	56,143	48,025	55,375	55,275	15.1%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>336,657</b>	<b>383,362</b>	<b>384,404</b>	<b>406,229</b>	<b>6.0%</b>

<b>Funding Sources:</b>					
Fees/Season Passes	332,641	304,388	339,156	350,186	15.1%
Equipment Rental	106,060	97,000	110,000	112,000	15.5%
Clubhouse Rental	17,108	19,740	19,740	20,370	3.2%
Merchandise Sales	4,510	3,400	4,500	4,500	32.4%
Concessions	44,818	44,000	46,000	47,000	6.8%
Cell Tower Lease	24,136	24,000	24,000	24,000	0.0%
Interest Revenue	31,038	10,000	19,000	20,000	100.0%
Miscellaneous Revenue	1,625	-	980	900	
<b>Total Program Revenues</b>	<b>561,936</b>	<b>502,528</b>	<b>563,376</b>	<b>578,956</b>	<b>15.2%</b>

Homewood Fund Support	(225,279)	(119,166)	(178,972)	(172,727)	45.0%
<b>Total Funding Sources</b>	<b>336,657</b>	<b>383,362</b>	<b>384,404</b>	<b>406,229</b>	<b>6.0%</b>

Authorized FTEs	1.35	1.35	1.38	1.38
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# Homewood Golf Course

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>  <b>A fun, vibrant community that attracts and retains people</b>	Provide a quality municipal golf course for the community in a fiscally responsible manner	Rounds of golf played	22,362	24,609	25,000	25,000
		Golf leagues/ tournaments	5	5	6	6
		User group meetings held	5	5	6	6
		Clubhouse private rental hours	199	169	188	194
		Program hours	155	158	184	184
		Respondents rating course conditions as “very good” or “good”	98%	97%	97%	97%
		Respondents rating courtesy of staff as “very good” or “good”	98%	96%	96%	96%
		Maintain fund balance of at least 25% of operating expenses	Yes	Yes	Yes	Yes

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The number of yearly golf rounds continues to increase, along with greens fee revenue, food and beverage sales, and golf cart rentals.
- Daily greens fees and season passes are planned to increase approximately 5% in spring 2025, which will affect the FY 2024/25 and FY 2025/26 budgets.
- A new junior rate (17 and under) was incorporated into the fee schedule for the 2024 season and was used 149 times. The junior rate will be offered for the 2025 season.
- The Youth Golf League doubled in participation in the summer 2024 season.
- Winter programming, such as special events like Painting with a Twist and Homewood for the Holidays, along with card leagues, continue to be developed to take advantage of the amenities in the new Homewood Golf Course Clubhouse.

## In-Progress Activities

- Staff is implementing a Sixty Forward Golf League for the 2025 season and will continue to explore other program opportunities.

## Upcoming Activities

- Hole #9 bridge renovations are anticipated within FY 2025/26 which will allow carts to travel across the bridge.
- Staff are exploring avenues to better communicate with customers and market all of Homewood’s offerings throughout the year.

# Ames/ISU Ice Arena

## Description:

The Ames/ISU Ice Arena is an ice rink jointly owned by the City of Ames and Iowa State University and operated by the City. The facility provides ice activities for Iowa State University, the public, and user groups.

The Ice Arena is operated as a City Enterprise Fund, meaning that its operations are funded by its own revenues. Any profits or losses experienced by the ice arena increase or decrease the operational fund balance instead of being funded through property taxes. Additionally, the City and Iowa State University each contribute annually to a capital reserve fund, which is used for major improvements at the facility.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	205,730	325,383	273,608	305,877	-6.0%
Internal Services	49,344	56,774	60,153	63,903	12.6%
Contractual	211,151	182,011	200,788	184,139	1.2%
Commodities	94,763	32,641	43,229	41,330	26.6%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>560,988</b>	<b>596,809</b>	<b>577,778</b>	<b>595,249</b>	<b>-0.3%</b>

<i><b>Funding Sources:</b></i>					
Admissions	61,009	64,953	69,005	70,455	8.5%
Facility Rentals	395,943	439,962	499,104	523,354	19.0%
Ice Arena Programming	5,313	23,120	7,760	7,880	-65.9%
Equipment Rental/Fees	24,081	26,158	26,492	27,015	3.3%
Dasher Board Advertising	6,800	14,200	16,400	24,400	71.8%
Merchandise Sales	1,156	1,200	1,000	375	-68.8%
Concessions	30,505	32,140	32,450	35,150	9.4%
Interest Revenue	9,071	5,000	5,000	5,000	0.0%
Grant Revenue	3,500	-	-	-	
Miscellaneous	910	-	407	966	
<b>Total Revenues</b>	<b>538,288</b>	<b>606,733</b>	<b>657,618</b>	<b>694,595</b>	<b>14.5%</b>
Ice Arena Fund Support	22,700	(9,924)	(79,840)	(99,346)	901.1%
<b>Total Funding Sources</b>	<b>560,988</b>	<b>596,809</b>	<b>577,778</b>	<b>595,249</b>	<b>-0.3%</b>

<i>Authorized FTEs</i>	2.50	2.50	2.72	2.72
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# Ames/ISU Ice Arena

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide a quality ice arena for the community in a fiscally responsible manner	Winter:				
		Prime-time ice hours rented	1,242	1,401	1,660	1,750
		Non-prime-time ice hours rented	83.0	137.5	162.0	170.0
		Prime-time public session hours	428.0	307.5	350.0	375.0
		Public skate session user visits	9,162	10,249	10,650	11,289
<b>A fun, vibrant community that attracts and retains people</b>		Utilized prime-time ice (winter)	60%	62%	70%	77%
		Summer:				
		Ice hours rented	194	179	211	220
		Public session hours	167	166	195	205
		Public skate session user visits	938	950	1,100	1,155
		Ice utilized	20%	19%	23%	24%
		Maintain fund balance of at least 15% of operating expenses	Yes	Yes	Yes	Yes

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Ames/ISU Ice Arena had a vacancy in the Manager position from February through June 30, 2024, which resulted in salary savings.
- The ¾ time Ice Arena Coordinator position was converted into a full-time Ice Arena Coordinator position. This position will offset hours of the Ice Arena Manager, therefore reducing the number of part-time shift leaders, and providing more consistent service to customers. This position was filled in October 2024.
- In FY 2024/25, ice rental fees will increase 5%, birthday party package fees will increase approximately 3%, and skate sharpening fees will increase on average 6%.
- In FY 2025/26, a 3% service charge will be applied to all credit card payment for ice rentals.
- In FY 2024/25, the Ames/ISU Ice Arena installed a third-party pro shop vending machine and live stream services. The facility will receive a commission off pro shop vending machine sales and will no longer incur costs for purchasing inventory. The facility will also receive a commission from each live stream subscription purchased.

## In-Progress Activities

- The radiant heat at the Ames/ISU Ice Arena is scheduled to be replaced in FY 2024/25.
- Staff is exploring new programming opportunities to fill vacant ice times as well as partnership programs with Sixty Forward.

## Upcoming Activities

- Staff is continuing to explore rental and program opportunities to fill vacant ice times.

# Park Maintenance

**Description:**

The Park Maintenance activity is responsible for the maintenance of 41 parks and woodland/open spaces in the City of Ames. These areas cover 1,268 acres of land and include facilities where residents may participate in a variety of active and passive pursuits in a safe, clean environment. These activities include picnicking, bicycling, walking, fishing, playing on play equipment, viewing wildlife, playing sports, and a variety of other leisure time activities.

The Parks and Recreation department maintenance workers who maintain the City parks and facilities are also responsible for the maintenance of the Ames Municipal Cemetery and the City's street right-of-way. Activities involved include tree maintenance, mowing, trail maintenance, and maintaining all park structures and amenities.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Parks Administration	313,971	398,446	351,926	408,939	2.6%
Turf Maintenance	240,082	287,695	269,851	284,215	-1.2%
Tree Maintenance	197,180	451,212	476,869	430,947	-4.5%
Structure/Playground Maint	884,946	849,546	950,332	835,926	-1.6%
Dog Park Operations	17,626	19,375	19,072	19,600	1.2%
Downtown Plaza Operations	5,145	27,825	14,450	27,825	0.0%
Mosquito Control	12,374	18,730	14,353	19,795	5.7%
<b>Total Expenditures</b>	<b>1,671,324</b>	<b>2,052,829</b>	<b>2,096,853</b>	<b>2,027,247</b>	<b>-1.3%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	879,405	1,119,534	942,630	1,036,054	-7.5%
Internal Services	367,974	322,768	377,418	365,468	13.2%
Contractual	246,445	283,527	282,923	282,025	-0.5%
Commodities	177,500	327,000	493,882	343,700	5.1%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>1,671,324</b>	<b>2,052,829</b>	<b>2,096,853</b>	<b>2,027,247</b>	<b>-1.3%</b>

<i><b>Funding Sources:</b></i>					
Shelter/Facility Rentals	52,168	65,400	55,000	59,000	-9.8%
Dog Park Fees	35,586	40,850	37,400	38,400	-6.0%
Concessions	-	100	100	100	0.0%
Miscellaneous	12,338	1,200	2,000	2,000	66.7%
<b>Total Revenues</b>	<b>100,092</b>	<b>107,550</b>	<b>94,500</b>	<b>99,500</b>	<b>-7.5%</b>
General Fund Support	1,539,319	1,775,279	1,665,574	1,751,347	-1.4%
P&R Donations/Grants Fund	31,913	170,000	336,779	176,400	3.8%
<b>Total Funding Sources</b>	<b>1,671,324</b>	<b>2,052,829</b>	<b>2,096,853</b>	<b>2,027,247</b>	<b>-1.3%</b>

<i>Authorized FTEs</i>	9.60	9.60	9.60	9.60
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# Park Maintenance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated	
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide a quality park system and facilities for use by the entire community	City parks	38	40	41	41	
		Acres in City parks	1,215	1,267	1,268	1,268	
		Developed acres	291	292	293	293	
		Undeveloped acres	924	975	975	975	
		Cost to maintain parks per acre	\$1,336	\$1,319	\$1,632	\$1,631	
		Frequency of mowing*	8 days	8 days	8 days	8 days	
		Trim-free parks	18	20	26	28	
		Citizens ratings for park maintenance as "very good" or "good":					
		Park appearance	96%	98%	98%	98%	
		Wooded areas	94%	96%	96%	96%	
<b>A fun, vibrant community that attracts and retains people</b>		Playground equipment	96%	93%	95%	95%	
		Park restrooms	80%	77%	80%	80%	
		Hard surface trails	95%	98%	98%	98%	
		Tennis courts	90%	90%	92%	92%	
		Shelters	94%	94%	95%	95%	
		Picnic areas	92%	94%	95%	95%	

\*The mowing frequency goal is 7 to 10 days

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Many key commodities have increased in price, including turf chemicals, playground parts, Engineered Wood Fiber, and structural materials.
- Funds were budgeted in FY 2024/25 and FY 2025/26 to update the current tree inventory, construct a gravel bed nursery, remove invasive vegetation in woodlands, tree planting, and temporary employee salaries as part of the U.S. Forest Service Grant the City received in FY 2023/24. Some of the grant funds will be used for work in the right-of-way. The \$810,000 in grant funding will be spread over a five-year period.
- Funding of \$27,000 has been added to the FY 2024/25 adjusted budget to purchase a utility task vehicle (UTV). The UTV will be used primarily at Ada Hayden Heritage Park and will allow staff to navigate the park without damaging the trails or natural areas. The funds are included in the internal services budget and will be transferred to Fleet Services to make the purchase.

## In-Progress Activities

- The Parks and Facilities Supervisor position was filled in December of 2024. The position had been vacant since November of 2023.
- Staff will be replacing the shingle roof on a park shelter at Inis Grove Parks with a metal roof in FY 2024/25.
- Two Maintenance Workers were hired in the fall of 2024 to fill a Sunday through Thursday and a Tuesday through Saturday work schedule to ensure weekend coverage.

## Upcoming Activities

- With the heavy activity taking place at the park playgrounds, the Engineered Wood Fiber will be refreshed in multiple playgrounds.
- The Hickory Park shelter at Brookside Park and the park shelter at Lloyd Kurtz Park will be replaced with metal roofs in FY 2025/26.

# Library Services

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## Description:

Ames Public Library’s mission statement is: We connect you to the world of ideas. The Library strives to provide facilities, technology, collections, and programs to meet the educational and recreational needs of all people in our community. The library serves the needs of the community through divisions that work directly with the public, such as Youth Services, Adult Services, and Customer Account Services, as well as back-of-house divisions, including Resource Services, which provides support and ensures that library operations run smoothly. Library Administration provides direction and oversight to all library operations. The library operates out of the main library building at 515 Douglas Avenue and offers mobile services through the Bookmobile.

The Library Strategic Plan identifies six priority areas of focus:

- **Equity:** Create an intentional plan to address barriers in library systems, and actively work to create equitable services and access.
- **Inclusion:** Create a welcoming and comfortable place for all community members. Develop best practices for collaborative partnerships in order to amplify a diversity of ideas, cultures and experiences and foster community understanding.
- **Civic Engagement:** Provide opportunities for community members to connect with accurate information, be involved in their community, and better understand and be prepared to participate in the institutions of representative democracy.
- **Access:** Connect community members to needed information and resources.
- **Wellness:** Foster a thriving community through promotion of physical, mental, and socio-emotional well-being.
- **Staff Development:** Ensure excellent customer service as our community needs evolve through proactive staff development and training.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Administration	1,469,849	1,595,027	1,639,221	1,732,207	8.6%
Resource Services	1,215,927	1,281,022	1,290,582	1,338,701	4.5%
Youth Services	912,474	965,100	933,364	979,834	1.5%
Adult Services	768,123	868,665	845,213	917,334	5.6%
Customer Account Services	1,048,231	1,081,129	1,081,682	1,134,810	5.0%
<b>Total Expenditures</b>	<b>5,414,604</b>	<b>5,790,943</b>	<b>5,790,062</b>	<b>6,102,886</b>	<b>5.4%</b>

<i>Authorized FTEs</i>	38.50	38.50	38.50	38.50
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# Library Services

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	3,793,103	4,142,760	4,065,068	4,328,787	4.5%
Internal Services	148,353	162,612	155,346	154,529	-5.0%
Contractual	541,442	593,052	608,343	636,676	7.4%
Commodities	209,421	224,524	271,810	279,213	24.4%
Collection Materials	650,166	664,995	686,495	700,681	5.4%
Capital	69,661	-	-	-	
Other Expenditures	2,458	3,000	3,000	3,000	0.0%
<b>Total Expenditures</b>	<b>5,414,604</b>	<b>5,790,943</b>	<b>5,790,062</b>	<b>6,102,886</b>	<b>5.4%</b>
<b>Funding Sources:</b>					
Charges for Services	20,430	17,520	17,750	18,500	5.6%
State of Iowa	42,167	50,000	40,000	42,000	-16.0%
Story County	149,565	149,565	157,043	150,000	0.3%
Library Friends Foundation	355,101	339,879	411,168	448,581	32.0%
Library Direct State Aid	16,983	17,000	16,706	16,500	-2.9%
Library Donations/Grants	483	4,000	6,650	6,750	68.8%
<b>Total Revenues</b>	<b>584,729</b>	<b>577,964</b>	<b>649,317</b>	<b>682,331</b>	<b>18.1%</b>
General Fund Support	4,829,875	5,212,979	5,140,745	5,420,555	4.0%
<b>Total Funding Sources</b>	<b>5,414,604</b>	<b>5,790,943</b>	<b>5,790,062</b>	<b>6,102,886</b>	<b>5.4%</b>





# Library Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated	
<b>We value communication and engagement with the public.</b>	Aligning with Strategic Plan priorities:	Library visits	317,020	332,355	330,000	340,000	
		Items available for circulation*	430,763	418,833	417,500	415,000	
		Checkouts	994,326	998,192	999,000	1,000,000	
		Visits per capita**	4.77	5.00	4.97	5.12	
<b>We value a diverse, equitable, and inclusive community.</b>	Equity	Circulation per capita**	14.97	15.03	15.04	15.05	
		Community partners	89	87	90	93	
	Inclusion	Public computer & iPad uses	40,361	46,695	47,500	50,000	
		Meeting room uses	8,332	9,927	9,000	9,500	
<b>We value environmental sustainability.</b>	Civic Engagement	People using meeting rooms	23,281	23,306	21,000	22,500	
		Staff Development	Library volunteers	314	344	345	325
			Volunteer hours	10,955	11,707	11,500	10,000

\* Physical and virtual materials

\*\* Per capita based on Ames' population of 66,427 (US Census: 2020)

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Library Administration budget reflects salary and benefit increases. Building and service contract costs have also increased. To offset these increases, reductions were made to other areas like conference attendance and professional services.
- The Library has received a \$25,000 grant through the Friends Foundation to offer additional checkouts of hotspots and tablets, as well as provide digital literacy programming. Another \$26,000 was received from the Friends Foundation to cover bus passes distributed to the public. These two items reflect the increase in both the adjusted FY 2024/25 and FY 2025/26 budgets.

## In-Progress Activities

- The Library has applied for additional funding with county and regional partners for a Federal Digital Equity grant to expand checkouts of hotspots and tablets and digital literacy programming. Award announcement may come December 2024 through March 2025.
- The Library is finalizing a new 5-year Strategic Plan after gathering extensive community input including nearly 600 survey responses; staff, volunteer and board input; and nine community focus group sessions. Activities will align with Council priorities like community engagement and sustainability.
- With over 330,000 visitors a year, building upkeep and maintenance is a priority. During the winter/spring of FY 2024/25, the Library replaced carpeting in heavily used public areas including the entryway, adult and youth areas, and study rooms. Staff found ways to creatively offer programs, collections, and services during the installation when access was limited.
- Collaborating with city and county partners continues through participation in shared community events, serving as a voting location, and hosting community and partner dialogs around issues such as homelessness.
- Staff development and support remains an ongoing priority. Staff-wide training focuses on customer service, de-escalation strategies, and best practices to create a welcoming and accessible space.
- Designated by the Library of Congress as the Iowa Center for the Book, the Library is promoting literacy and author visits that reflect our state.

## Upcoming Activities

- The Library will be looking at ways to adapt its landscaping and outdoor areas to foster a safe and welcoming environment.
- Library staff will continue to collaborate with the Ames Public Library Friends Foundation to highlight needs and services, and to promote community support and giving.



# Library Resource Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>We value communication and engagement with the public.</b>	Aligning with Strategic Plan priorities:	Physical items available for circulation*	238,066	217,703	215,000	215,000
		Electronic items available for circulation	192,697	201,130	202,500	200,000
		Retrievals from electronic databases	273,082	207,972	210,000	215,000
<b>We value a diverse, equitable, and inclusive community.</b>	Equity	New items processed	21,211	19,570	19,000	18,000
	Inclusion	Collection items repaired	14,559	12,619	12,500	12,250
		Social media followers	8,413	9,476	10,000	10,500
	Access	Website and catalog views	353,746	357,878	365,000	375,000
		Email subscribers**	1,036	1,145	1,150	1,175

\*Excludes newspapers, magazines, and uncatalogued paperbacks

\*\* Open rate for FY 2023/24 was 50.01% - well above the industry average

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The demand for downloadable electronic books and audio outpaces the increasing costs of providing these services. To keep expenses manageable, the Library eliminated some online databases, restricted access to downloadable platforms, and reduced funding for physical collections.
- The Resources Services team is reviewing current vendor options for cataloging records and interlibrary loan services to identify potential cost savings.

## In-Progress Activities

- The Resource Services workgroup continues to support the Library's strategic goal of access by working collaboratively with other Library workgroups to enhance cataloging and labeling of materials to support customers in easily locating materials like books in adult fiction series.
- Staff continues to improve the catalog interface, creating curated content in collaboration with other workgroups to visually highlight different themed booklists, collections, and programs with eye-catching book covers.
- The Community Relations Specialist will be working with an Iowa State University (ISU) intern in upcoming semesters. This will be the Library's fourth year participating in this internship collaboration which has proved to be mutually successful for the Library, the students, and the ISU program as the Library receives fresh insights and ideas and students obtain practical experience in graphic design and communications.

## Upcoming Activities

- In FY 2025/26, the Resource Services team will work with Customer Account Services on a new cardholder "email journey" to enhance awareness and engagement with Library services. These will be periodic emails to new patrons that highlight services and resources available.
- The marketing staff will work on design and promotion for the upcoming strategic plan.
- The Resource Services staff will research room booking and calendar software for potential cost savings.

# Library Youth Services

## Description:

Library Youth Services serves the community's youngest members and their caregivers by providing collections, programs, and a child-friendly environment designed to assist in the development of early literacy skills, so children enter school ready to read. The Youth Services activity supports school-age readers' growth by providing engaging and accurate collections, programs that encourage lifelong learning and personal enrichment, and a safe, stimulating environment that fosters reading to learn. Additionally, the Youth Services activity offers diverse young adult collections, robust programming, and a welcoming, inclusive space for teens. With the assistance of staff mentoring, teens are encouraged to engage in leadership and volunteer activities. This activity provides outreach to youth, teens, and families.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Youth Services	870,643	928,600	888,465	939,734	1.2%
Books for Babies	8,215	6,500	15,000	5,000	-23.1%
Project Smyles	33,616	30,000	29,899	35,100	17.0%
<b>Total Expenditures</b>	<b>912,474</b>	<b>965,100</b>	<b>933,364</b>	<b>979,834</b>	<b>1.5%</b>

<i>Expenditures by Category:</i>					
Personal Services	728,055	869,861	827,294	884,719	1.7%
Internal Services	3,670	5,420	3,670	2,220	-59.0%
Contractual	21,933	15,608	19,189	15,440	-1.1%
Commodities	89,155	74,211	83,211	77,455	4.4%
Capital	69,661	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>912,474</b>	<b>965,100</b>	<b>933,364</b>	<b>979,834</b>	<b>1.5%</b>

<i>Funding Sources:</i>					
Library Friends Foundation	191,919	132,522	132,421	141,303	6.6%
Library Direct State Aid	8,215	6,500	15,000	5,000	-23.1%
Library Donations/Grants	-	-	-	-	
<b>Total Revenues</b>	<b>200,134</b>	<b>139,022</b>	<b>147,421</b>	<b>146,303</b>	<b>5.2%</b>

General Fund Support	712,340	826,078	785,943	833,531	0.9%
<b>Total Funding Sources</b>	<b>912,474</b>	<b>965,100</b>	<b>933,364</b>	<b>979,834</b>	<b>1.5%</b>

Authorized FTEs

8.25

8.25

8.25

8.25



# Library Youth Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>We value communication and engagement with the public.</b>	Aligning with Strategic Plan priorities:	Youth/family programs	1,550	1,561	1,550	1,550
		Youth/family program attendance	39,967	39,377	39,000	39,000
		Teen programs	113	112	110	110
		Teen program attendance	1,892	1,489	1,250	1,250
<b>We value a diverse, equitable, and inclusive community.</b>	Equity	Physical youth collection items circulated	464,233	436,424	450,000	450,000
		Electronic youth collection items circulated	43,481	52,295	75,000	95,000
	Inclusion	Circulation per capita (youth population)	65.33	62.89	66.27	67.55
		Access	Books given away (reading incentives/promotions)	8,954	12,124	12,250
	Staff Development	Participants in reading incentive programs	2,614	2,839	2,900	3,000

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Youth Services personal service costs have a lower-than-expected increase in FY 2025/26 due to staff turnover and changes in selected insurance plans. Conference attendance was reduced to FY 2025/26 to help offset increases in areas of the budget.
- The Youth Services Manager works closely with the Ames Public Library Friends Foundation Development Director to identify grant opportunities to support youth initiatives such as STEM Programming and Summer Meals.

## In-Progress Activities

- The Youth Services workgroup focuses on partnering with organizations that can add value and expertise to programs and services.
- Partnerships with Youth and Shelter Services included a monthly programming series helping teens navigate mental health crises, social media safety, building resumes, career choices, and more.
- After hosting a first-annual county-wide Baby Fair and Summer Camp Fair with community partners, the Library will collaborate to offer these successful events in the spring of 2025.
- Staff are developing school-age deposit collections which will provide reading materials to over two hundred students at six different sites through a partnership with Ames Community Preschool Center's after-school care program.
- Library staff is working with the Ames Opera Guild to bring the Des Moines Metro Opera to the Library and the Story Theater Company to showcase student productions.
- Youth Service staff support the community's youngest learners with weekly story times in the Library and through the Project Smyles initiative that takes storytimes and curated book collections offsite to ninety-seven preschools and daycares every month.
- The Library's services for teens continue to develop, offering leadership opportunities to teens who plan and host events like themed escape rooms and a full line-up of summer events including special program presenters.
- The Youth Service workgroup collaborates with other City departments like Parks and Recreation for programming, including special story times at the Ice Arena and a permanent Storywalk at Moore Memorial Park.

## Upcoming Activities

- The Youth Services team will continue to collaborate with community partners and donors to maintain access to critical summer meal services. The team will be refreshing and re-branding some larger initiatives such as the 1,000 Books Before Kindergarten project and Parent Pack collections.

# Library Adult Services

## Description:

Library Adult Services is responsible for selecting and managing all physical and virtual materials for adults. Adult Services staff provides reference, referral, and technical services to assist patrons in accessing critical information and resources; reader advisory services to meet diverse interests; and public programs to encourage civic engagement, lifelong learning, and personal enrichment. Adult Services provides a safe and welcoming space for adults. In addition, this activity is responsible for outreach services, including the delivery of collection materials to homebound customers and seniors living in residential centers.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	739,671	830,682	805,459	882,651	6.3%
Internal Services	3,670	4,170	3,670	2,220	-46.8%
Contractual	13,247	11,143	11,914	10,728	-3.7%
Commodities	10,110	21,170	22,670	20,235	-4.4%
Capital	-	-	-	-	
Other Expenditures	1,425	1,500	1,500	1,500	0.0%
<b>Total Expenditures</b>	<b>768,123</b>	<b>868,665</b>	<b>845,213</b>	<b>917,334</b>	<b>5.6%</b>

<i>Funding Sources:</i>					
Library Friends Foundation	24,779	33,869	35,409	33,676	-0.6%
<b>Total Revenues</b>	<b>24,779</b>	<b>33,869</b>	<b>35,409</b>	<b>33,676</b>	<b>-0.6%</b>
General Fund Support	743,344	834,796	809,804	883,658	5.9%
<b>Total Funding Sources</b>	<b>768,123</b>	<b>868,665</b>	<b>845,213</b>	<b>917,334</b>	<b>5.6%</b>

<i>Authorized FTEs</i>	8.50	8.50	8.50	8.50
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# Library Adult Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>We value communication and engagement with the public.</b>	Aligning with Strategic Plan priorities:	Adult programs	522	493	460	440
		Adult program attendance	4,820	5,132	5,200	5,200
		Physical adult collection items circulated	312,684	300,293	290,000	280,000
<b>We value a diverse, equitable, and inclusive community.</b>	Equity Inclusion Access Wellness Civic Engagement	Electronic adult collection items circulated	186,392	209,180	220,000	230,000
		Quick Pick collection items circulated	5,972	4,985	5,000	5,200
		Virtual readers advisory/reference engagements	4,794	3,838	4,296	4,500
		Home delivery trips	708	723	700	700

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- In the FY 2025/26 budget, benefits increased due to staff turnover and insurance coverage selection. Conference attendance was reduced to help offset increases.
- Ames Public Library Friends Foundation funds will support a furniture refresh in the adult area.

## In-Progress Activities

- A primary focus of the Adult Services workgroup in FY 2024/25 has been programming that creates community. The Library has seen much higher interest in hands-on and interactive programs where participants have opportunities to meet other people and learn in the community. Programs such as International Community Meetup, Speed Friending, Ames Repair Café, and programs involving crafting and art have been popular. The Library will continue to focus on these interactive offerings and the traditional educational lectures.
- The Ames Seed Library opened in March 2024 and had a successful first season providing over five hundred packets of seeds to the Ames community. The initiative is offered in partnership with Story County Extension, who provide volunteers through the Master Gardener program and supports programming and seed donations.
- To support local writers, the Ames Public Library hosted its second Author Fair in October 2024. Over 25 Iowa authors participated. The events provided the opportunity for the community to meet with authors one on one. Publishers were also on hand to offer support and resources. This successful event will continue to be programmed in upcoming years.
- The 12 to Try Reading Challenge for Adults continues to be a popular program. This reading challenge focuses on encouraging reading books beyond a reader's usual selections. Library staff is hopeful that new reading themes will help the program expand even further in the future.

## Upcoming Activities

- In April 2024, the Ames Public Library became home to the Iowa Center for the Book, a Library of Congress program. During FY 2024/25, the Adult Services Workgroup will determine how to further integrate the Center for the Book into existing workloads, how to expand the reach of the Center across the state, and how to further relationships and partnership with local publishers.
- Staff will explore ways to promote the Inspire Design Explore Archive (IDEA) Center resources which offer special software and equipment to digitize photos, slides, and videos.





# Library Customer Account Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>We value communication and engagement with the public.</b>	Aligning with Strategic Plan priorities:	Registered Library users	45,192	47,068	48,000	49,000
		New users added	4,937	5,199	5,500	5,750
	Equity	Bookmobile visits	7,664	7,997	8,250	8,500
		Physical items circulated through Bookmobile	26,903	26,597	27,000	27,500
<b>We value a diverse, equitable, and inclusive community.</b>	Inclusion	Holds processed	119,535	128,304	135,000	138,000
		Interlibrary loans to other libraries	2,556	3,236	3,700	4,000
	Access	Interlibrary loan items borrowed for APL users	2,094	2,193	2,350	2,550
		Physical items checked-in/reshelved	677,654	704,976	710,000	715,000
Staff Development	Value of materials/fees recovered per dollar spent on recovery*	10:1	11:1	11:1	11:1	

\*Prior to FY 2019/20 (going fine free) the return on investment was 7:1.

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Customer Accounts Services budget reflects permanent staff salary and benefit increases as well as an increase in postage costs. To offset these increases, reductions were made to the temporary salary budget line and conference costs were reduced.

## In-Progress Activities

- Staff is focused on strategic planning. Several staff members joined teams to assist with gathering and synthesizing information during the strategic planning process.
- Staff has engaged in several training opportunities this year including an overview of Intellectual Freedom, customer service best practices, and providing trauma-informed service to Library customers.
- Staff are continuing successful partnerships with City colleagues and community organizations to bring the Bookmobile to events and programs. This has also included outreach to local parks, EcoFair, Juneteenth, and National Night Out. Successful summer outreach continues at Ames Community School District Summer Enrichment, Ames Parks and Recreation summer camp, and All Aboard for Kids camp.
- Staff has been reviewing communication processes for customers with billed Library materials. They have increased efficiency while maintaining positive interactions with customers and getting materials returned.
- Staff has reviewed the library card sign-up processes and how best to share information about Library services and programs with new users. Innovations include creative ideas to celebrate library card sign up with stickers and a giant library card for selfies.
- Library Aides, generally responsible for shelving, are working collaboratively with staff involved in collection development to improve access and browsability of the materials through shifting and the inventory process.

## Upcoming Activities

- Staff are preparing for the launch of the new strategic plan. Staff are also reviewing feedback received from the strategic plan survey and focus groups to look for opportunities for continuous improvement. Staff are beginning to think about desired features for a replacement bookmobile in the next five years.

# Art Services

## Description:

The Art Services activity supports art in the Ames community through the Public Art Program and through allocations to art agencies, and special art programs. Since 1991, the Public Art Commission (PAC) has administered the acquisition and maintenance of art installations on public properties. PAC maintains an active inventory of hundreds of works, including sculptures, paintings, photographs, collages, quilting, and glasswork.

The allocations to art agencies in the community are recommended through the Commission on the Arts (COTA). These community arts programs are non-profit in nature and primarily involve the performing arts. Mini grants are also available for special one-time projects.

	2023/24	2024/25	2024/25	2025/26	% Change
<b><i>Expenditures by Activity:</i></b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Public Art Program	59,036	46,000	279,480	46,000	0.0%
Small Art Grant Program	-	-	30,000	-	
Public Art Pollinator Gardens	-	-	2,000	-	
Art Agency Funding	227,545	240,931	244,368	252,978	5.0%
<b>Total Expenditures</b>	<b>286,581</b>	<b>286,931</b>	<b>555,848</b>	<b>298,978</b>	<b>4.2%</b>

<b><i>Expenditures by Category:</i></b>					
	2023/24	2024/25	2024/25	2025/26	% Change
Personal Services	1,535	-	-	-	
Internal Services	-	-	-	-	
Contractual	14,718	25,500	46,649	25,500	0.0%
Commodities	639	-	2,000	-	
Capital	42,144	20,500	232,831	20,500	0.0%
Other Expenditures	227,545	240,931	274,368	252,978	5.0%
<b>Total Expenditures</b>	<b>286,581</b>	<b>286,931</b>	<b>555,848</b>	<b>298,978</b>	<b>4.2%</b>

<b><i>Funding Sources:</i></b>					
	2023/24	2024/25	2024/25	2025/26	% Change
General Fund	-	-	180,000	-	
Local Option Sales Tax	286,581	286,931	369,898	298,978	4.2%
Public Art Donations	-	-	3,950	-	
Stormwater Utility Fund	-	-	2,000	-	
<b>Total Funding Sources</b>	<b>286,581</b>	<b>286,931</b>	<b>555,848</b>	<b>298,978</b>	<b>4.2%</b>

<i>Authorized FTEs</i>	0.00	0.00	0.00	0.00
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# Art Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Set goals and criteria for arts agency expenditures	COTA agencies receiving an annual grant	17	19	21	22
		Increase of COTA funds over prior year's funding	12.1%	6.0%	5.0%	5.0%
		COTA agencies requesting a Spring or Fall Special Project Grant	9	10	9	9
A fun, vibrant community that attracts and retains people	Expand public art awareness throughout the entire community	Requests for Neighborhood Art	4	1	2	4
		Entries submitted for the Ames Annual Outdoor Sculpture Exhibition	36	33	48	50
		Art acquisitions	9	3	3	3

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Commission on the Arts (COTA) was allocated \$252,978 by City Council for FY 2025/26. The majority of the funding is allocated to individual agencies. A small amount is also held in reserve to provide spring and fall special project grants. The FY 2025/26 allocation to COTA is a 5% increase over the amount allocated in FY 2024/25.
- The Public Art Commission (PAC) budget for FY 2025/24 is \$46,000, the same amount approved for FY 2024/25.
- At PAC's recommendation, the City Council approved the purchase of a sculpture entitled "Monarch on Milkweed" by the artist Alex Heveri. The sculpture has been installed in the University Boulevard roundabout at Oakwood/Airport Roads using FY 2024/25 adjusted budget funds. The sculpture cost \$26,000. Reiman Gardens staff prepared a design and installed additional pollinator plantings around the sculpture in the roundabout. These plantings were financed with Stormwater program funds.

## In-Progress Activities

- The Public Art Commission is preparing a call for artists to solicit proposals for a series of themed sculptures to be installed adjacent CyRide bus shelters. Initially, the project will involve installation of sculptures along the Red CyRide route at shelters outside of the ISU campus.

# Art Services

## Public Arts Agencies Receiving City Local Option Recommendations from COTA (Commission on the Arts)

<b>Agency:</b>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Mgr Rec</b>	<b>% Change From Adopted</b>
ACTORS	18,800	19,300	19,300	-	-100.0%
AIOFA	9,500	9,260	9,260	-	-100.0%
Ames Chamber Artists	6,000	6,000	6,000	-	-100.0%
Ames Youth Choir	14,786	15,200	15,200	-	-100.0%
Ames Choral Society	3,900	3,950	3,950	-	-100.0%
Ames Community Arts Council	12,300	12,900	12,900	-	-100.0%
Ames Desi Drama Association	-	4,800	4,800	-	-100.0%
Central Iowa Symphony	13,500	13,900	13,900	-	-100.0%
Creative Artists Studios	-	4,800	4,800	-	-100.0%
Dancercenter Dancer Co Foundation	3,000	3,650	3,650	-	-100.0%
Des Moines Metro Opera Guild	1,474	1,450	1,450	-	-100.0%
Friends of Ames Strings	4,400	3,950	3,950	-	-100.0%
Friends of Roosevelt Park	-	1,160	1,160	-	-100.0%
Good Company	2,200	2,850	2,850	-	-100.0%
India Cultural Association	9,700	9,600	9,600	-	-100.0%
Iowa Youth Ballet	-	4,200	4,200	-	-100.0%
KHOI Radio	8,924	7,800	7,800	-	-100.0%
Kids' Co-Motion	3,000	-	-	-	-
Octagon Center for the Arts	48,600	46,100	46,100	-	-100.0%
Senior Variety Show	4,900	4,900	4,900	-	-100.0%
Story Theater Company	31,940	39,516	39,516	-	-100.0%
The Buxton Initiative	4,563	-	3,437	-	-
Town & Gown Chamber Music	17,550	17,730	17,730	-	-100.0%
<b>Total Agency Allocations</b>	<b>219,037</b>	<b>233,016</b>	<b>236,453</b>	<b>-</b>	<b>-100.0%</b>
Spring/Fall Special Grants	8,508	7,915	7,915	-	-100.0%
<b>Total Allocations</b>	<b>227,545</b>	<b>240,931</b>	<b>244,368</b>	<b>252,978</b>	<b>5.0%</b>

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# Cemetery

## Description:

The Cemetery activity provides interment services and maintains quiet, attractive grounds and facilities at the Ames Municipal Cemetery (53 acres) and Ontario Cemetery (4 acres). City staff coordinates funerals and interments, lot sales, monument installations, and all grounds maintenance at the cemeteries. This activity also provides maintenance to the "Billy Sunday Cemetery" located in southeast Ames near the Ames Animal Shelter and Ames Dog Park facilities.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	115,336	145,526	132,111	143,129	-1.7%
Internal Services	56,243	50,680	52,174	50,377	-0.6%
Contractual	62,726	47,790	51,270	51,690	8.2%
Commodities	14,312	12,850	17,250	12,900	0.4%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>248,617</b>	<b>256,846</b>	<b>252,805</b>	<b>258,096</b>	<b>0.5%</b>

<i><b>Funding Sources:</b></i>					
Charges for Services	214,497	210,330	210,330	228,300	8.5%
Interest Revenue	42,952	7,000	7,000	12,000	71.4%
<b>Total Revenues</b>	<b>257,449</b>	<b>217,330</b>	<b>217,330</b>	<b>240,300</b>	<b>10.6%</b>
General Fund Support	(8,832)	39,516	35,475	17,796	-55.0%
<b>Total Funding Sources</b>	<b>248,617</b>	<b>256,846</b>	<b>252,805</b>	<b>258,096</b>	<b>0.5%</b>

<i>Authorized FTEs</i>	1.40	1.40	1.40	1.40
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# Cemetery

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide compassionate cemetery services and maintain the City's three cemeteries in an attractive, fiscally responsible, manner	Regular interments	59	53	53	53
		Cremains interments	79	69	75	75
		Infant interments	1	3	1	1
		Disinterment	0	2	0	0
		Cemetery lots sold	90	120	126	120
		Columbarium niches sold	9	11	9	9
		Markers/ monuments set	78	74	75	75
		Tax support (goal of 0%)	37%	0%	14%	7%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Cemetery contract mowing costs continue to be one of the largest expenditures that impact the budget. Due to the large amount of time required to mow and trim the cemeteries, contracting remains more cost-effective than mowing with City staff. In FY 2025/26, mowing costs are projected to be \$48,000.
- Cemetery fees were increased 7% for FY 2024/25 and FY 2025/26.
- Funds for motor pool costs have been removed for FY 2025/26, as staff took delivery of a new vehicle for use in the cemetery.
- Cemetery lot sales increased by 30 in FY 2023/24 compared to FY 2022/23. Staff is projecting a slight increase in FY 2024/25. Sales for FY 2025/26 are projected to be around the ten-year average of 120.

## In-Progress Activities

- The Cemetery received a \$10,000 donation to be used for purchasing and installing three granite benches adjacent to the columbarium.
- Staff will be renovating the landscaping in front of the Cemetery office in the spring of FY 2024/25. Landscape edging and new plantings will assist in beautifying the entrance to the office.

## Upcoming Activities

- Staff will be contracting with a firm to complete tuckpointing and cleaning of the limestone flower bed in the Garden of Memories section near the center of the cemetery.

# Culture and Recreation CIP

## Description:

This is a summary of the Culture and Recreation program capital improvements which are detailed in the City of Ames five-year Capital Improvements Plan.

<i>Activities:</i>	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	% Change From Adopted
<b>Parks &amp; Recreation:</b>					
Fitch Indoor Aquatic Center	2,753,875	20,699,268	17,126,775	4,879,579	-76.4%
Downtown Plaza	2,004,026	-	1,283,713	-	
Park/Facility Improvements	398,654	150,000	504,539	175,000	16.7%
Splash Pad	3,625	556,036	1,338,517	-	-100.0%
Furman Aquatic Center	138,505	-	100,000	231,500	
Municipal Pool Demolition	-	-	79,457	-	
Ice Arena Improvements	207,268	25,000	155,768	-	-100.0%
Homewood Improvements	-	-	162,520	250,000	
Park Maintenance Facility	-	-	692,964	-	
Playground/Park Equipment	208,907	74,500	385,879	224,000	
Park Agility Equipment	3,500	-	710,123	-	
ADA Transition Plan Improvements	-	100,000	224,496	100,000	0.0%
Ada Hayden Improvements	1,072	700,000	707,275	700,000	0.0%
Sunset Ridge Park Development	605	-	877	-	
Franklin Park Improvements	-	-	26,432	-	
Hira Park Development	1,489	-	14,004	-	
Soccer Mini-Pitch	1,710	-	349,480	-	
Ontario Park Development	1,146,484	-	100,000	-	
Rec Plex Study	-	-	100,000	-	
Moore Park Pedestrian Bridge	-	-	-	75,000	
<b>Total Parks and Rec. CIP</b>	<b>6,869,720</b>	<b>22,304,804</b>	<b>24,062,819</b>	<b>6,635,079</b>	<b>-70.3%</b>
<b>Library Services:</b>					
Library Carpet Replacement	-	47,304	304,341	-	-100.0%
<b>Total Library Services CIP</b>	<b>-</b>	<b>47,304</b>	<b>304,341</b>	<b>-</b>	<b>-100.0%</b>
<b>Art Services:</b>					
Arts Capital Grants Program	147,904	-	-	-	
<b>Total Art Services CIP</b>	<b>147,904</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Cemetery:</b>					
Cemetery Improvements	-	-	75,000	75,000	
Scattering Garden	-	-	19,356	-	
<b>Total Cemetery CIP</b>	<b>-</b>	<b>-</b>	<b>94,356</b>	<b>75,000</b>	
<b>Total Culture and Rec. CIP</b>	<b>7,017,624</b>	<b>22,352,108</b>	<b>24,461,516</b>	<b>6,710,079</b>	<b>-70.0%</b>



# COMMUNITY DEVELOPMENT



1989-2024

PERFECT  
PERMIT  
COMPLIANCE

**35**  
YEARS



CITY OF  
**Ames**™



# Community Development Program

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# Community Development Summary

## Description:

The Community Development program provides services that provide direction to the development of the Ames Community, as well as services to increase the quality of life for Ames residents. These services include **Planning Services**, **Economic Development**, and **Sustainability**. **Housing Services** administers the City's Community Development Block Grant (CDBG) and HOME programs, as well as additional funding received through other federal or state programs. The Community Development program also includes **Human Services**, which provides funding to non-profit agencies in the community that provide direct assistance to Ames citizens. Activities related to **Disaster Relief** through FEMA or other state or federal programs are also included in this program when they occur. Capital improvements related to this program are included in the **Community Development CIP** activity.

<b>Expenditures by Activity:</b>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Mgr Rec</b>	<b>% Change From Adopted</b>
Planning Services	952,431	1,030,469	980,720	1,178,104	14.3%
Economic Development	2,218,221	2,748,908	2,700,825	2,853,961	3.8%
Sustainability	7,573	27,444	1,125,179	24,927	-9.2%
Housing Services	399,345	1,536,189	5,550,240	1,600,998	4.2%
Human Services	1,790,481	1,957,016	1,968,128	2,053,976	5.0%
<b>Total Operations</b>	<b>5,368,051</b>	<b>7,300,026</b>	<b>12,325,092</b>	<b>7,711,966</b>	<b>5.6%</b>
Community Enrichment CIP	240	175,000	388,001	175,000	0.0%
<b>Total Expenditures</b>	<b>5,368,291</b>	<b>7,475,026</b>	<b>12,713,093</b>	<b>7,886,966</b>	<b>5.5%</b>

Authorized FTEs

8.43

8.43

8.43

8.43



# Community Development Summary

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	1,050,848	1,285,524	1,168,880	1,307,067	1.7%
Internal Services	149,670	184,479	174,860	171,636	-7.0%
Contractual	360,107	1,477,104	2,634,051	1,682,134	13.9%
Commodities	4,297	3,900	10,871	5,575	43.0%
Capital	65,928	-	1,023,290	-	
Other Expenditures	3,767,492	4,458,799	7,413,859	4,645,265	4.2%
Allocations	(30,291)	(109,780)	(100,719)	(99,711)	-9.2%
<b>Total Operations</b>	<b>5,368,051</b>	<b>7,300,026</b>	<b>12,325,092</b>	<b>7,711,966</b>	<b>5.6%</b>
Community Enrichment CIP	240	175,000	388,001	175,000	0.0%
<b>Total Expenditures</b>	<b>5,368,291</b>	<b>7,475,026</b>	<b>12,713,093</b>	<b>7,886,966</b>	<b>5.5%</b>
<b>Funding Sources:</b>					
Program Revenue	22,239	20,000	48,000	26,000	30.0%
General Fund Support	1,019,372	1,122,265	1,157,460	1,266,206	12.8%
Local Option Sales Tax	1,790,481	1,957,016	1,956,128	2,053,976	5.0%
Hotel/Motel Tax	1,703,716	2,233,492	2,184,800	2,158,722	-3.4%
Road Use Tax	28,031	28,032	28,032	28,032	0.0%
City-Wide Housing Fund	18,826	25,453	28,805	29,410	15.6%
CDBG Funds	317,531	557,990	1,950,954	684,122	22.6%
HOME Funds	9,419	321,764	2,939,498	256,483	-20.3%
CDBG/IEDA CARES Act Funds	53,569	-	-	-	
HOME American Rescue Plan	-	630,982	630,983	630,983	0.0%
Economic Development Fund	28,031	28,032	28,032	28,032	0.0%
TIF Funds	376,836	375,000	375,000	550,000	46.7%
Council Priorities Fund	-	-	997,400	-	
<b>Total Operations Funding</b>	<b>5,368,051</b>	<b>7,300,026</b>	<b>12,325,092</b>	<b>7,711,966</b>	<b>5.6%</b>
<b>CIP Funding:</b>					
Local Option Sales Tax	240	175,000	388,001	175,000	0.0%
<b>Total CIP Funding</b>	<b>240</b>	<b>175,000</b>	<b>388,001</b>	<b>175,000</b>	<b>0.0%</b>
<b>Total Funding Sources</b>	<b>5,368,291</b>	<b>7,475,026</b>	<b>12,713,093</b>	<b>7,886,966</b>	<b>5.5%</b>

# Planning Services

## Description:

Planning Services includes both long range and current planning activities for the community. Long range planning assists in the creation of policies related to the development, use, and conservation of land within the city. This includes such activities as the preparation, coordination, and presentation of planning studies, Comprehensive Plan amendments, and substantial text amendments to the Municipal Code. Current planning encompasses the review and analysis of development project site development plans, subdivision plans, flood plain permits, and variances and special use permits.

Planning services provides staff support to the City Council, the Planning and Zoning Commission, the Zoning Board of Adjustment, and the Historic Preservation Commission. Planning staff is also the primary point of contact for preliminary development inquiries, citizen questions on use of property and zoning, and neighborhood inquiries on City activities or plans.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Planning Services	951,545	1,028,719	962,720	1,076,104	4.6%
Historic Preservation	860	1,750	6,000	2,000	14.3%
CLG Historic Preservation Grant	26	-	12,000	-	
Zoning Update	-	-	-	100,000	
<b>Total Expenditures</b>	<b>952,431</b>	<b>1,030,469</b>	<b>980,720</b>	<b>1,178,104</b>	<b>14.3%</b>

<i><b>Expenditures by Category:</b></i>					
	2023/24	2024/25	2024/25	2025/26	% Change
Personal Services	807,420	867,756	793,145	912,093	5.1%
Internal Services	121,772	139,143	136,147	136,241	-2.1%
Contractual	19,078	20,770	42,277	125,720	505.3%
Commodities	4,161	2,800	9,151	4,050	44.6%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>952,431</b>	<b>1,030,469</b>	<b>980,720</b>	<b>1,178,104</b>	<b>14.3%</b>

<i><b>Funding Sources:</b></i>					
	2023/24	2024/25	2024/25	2025/26	% Change
Charges for Services	22,239	20,000	24,000	26,000	30.0%
Historic Preservation Grant	-	-	12,000	-	
General Fund	930,192	1,010,469	944,720	1,152,104	14.0%
<b>Total Funding Sources</b>	<b>952,431</b>	<b>1,030,469</b>	<b>980,720</b>	<b>1,178,104</b>	<b>14.3%</b>

<i>Authorized FTEs</i>	6.00	6.00	6.00	6.00
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# Planning Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide reliable and high-quality current planning services	Preliminary plats completed*	5(57)	4(55)	5	4(55)
		Final plats completed*	11(21)	6(18)	8	8(20)
		Minor site development plans*	21(24)	23(24)	26	30(25)
		Major site development plans, including PUD/PRD*	4(30)	4(40)	6	5(60)
		ZBA cases*	9(19)	10(19)	12	15(25)
	Provide reliable and high-quality long-range planning services	Flood plain permits	12(8)	10(7)	10	0
		Plan 2040 map/text amendments completed	2	1	1	1
		Property rezonings completed	6	4	6	6
		Zoning text amendments completed	10	12	8	6
		City Council referral issues	16	18	14	15
<b>Diverse housing options for the community</b>	Implement the Council's Façade programs	Downtown façade grants awarded	2	2	6	3
		Campustown façade grants awarded	0	0	0	1
	Housing Development Approvals	Single-family attached and detached lots final platted	83	96	80	200
		Annual multi-family housing bedrooms completed**	6	245	87	100
		Acres annexed	108.14	0.00	126.70	440.00

\*The metric within parenthesis is the average number of calendar days to process an application from the date of submitting a complete application to the date of staff or Council's approval or first reading. This excludes calendar days while waiting for an applicant's response. Referrals are responses to Council requests typically as memorandums and staff reports and may include more than one follow up per issue.

\*\*Multi-family completions are measured on a calendar year basis to reflect typical completions occurring within the summer of each year.

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Development applications were steady with no significant changes in revenue or projected revenue.
- Commercial development and industrial development are projected to continue to be consistent with recent development trends of the past two years.
- Platting of new residential subdivisions is expected to increase in FY 2025/26 due to two years of slower growth and greater pent-up demand.
- City Council identified within the Planning Division Work Plan a major update of the Zoning Ordinance and the Subdivision Code. The update will primarily be completed by staff. However, the FY 2025/26 adjusted budget includes \$100,000 for consulting services for formatting and finalizing changes for the final ordinance. The comprehensive update is intended to address zoning and subdivision/public improvement standards.
- City Council adopted a citywide Urban Revitalization Area to encourage new ownership housing construction that includes a property tax abatement incentive. New development will receive a partial abatement for five years limiting the property tax benefits of this new development for started through 2027 and completed in 2028 or sooner.

# Planning Services

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Daniel Burnham Award for a Comprehensive Plan

## Ames Plan 2040

City of Ames,  
RDG Planning & Design, and HDR, Inc.



### Plan Highlights:

- Data driven decision-making- through land use scenario planning for expansion and infill
- Integration of contemporary planning issues into multi-faceted policies
- Highly transparent City Council led public process

**Jury says:** *Thorough and well executed plan with a solid foundation on growth scenarios that accounted for costs of supporting infrastructure.*



## In-Progress Activities

- City staff are supporting Downtown Ames Main Street with preparation of a Downtown Plan to be completed in the spring of 2025.
- The Linc mixed use project includes a development agreement for design, phasing, and public improvement along with use of Urban Renewal Area tax increment financing incentives. FY 2024/25 is expected to include approvals that facilitate the project, including the Site Development Plan for the first phase.
- City Council continues to address housing related development priorities with policy and ordinance changes. This includes issues identified by the AEDC Short Term Housing Taskforce. Policies regarding pioneer infrastructure and oversizing will be addressed in 2025.
- Planning staff will continue supporting the Climate Action Plan Technical Committee.
- Planning staff will work with the MPO on the upcoming transportation plan as it relates to Ames Plan 2040 growth and land use planning.
- City Council selected south of campus for the first redirection area neighborhood study that will begin in FY 2024/25 and be completed in FY 2025/26.
- Staff will complete updated development tracking mechanisms in coordination with other Departments.
- Final Downtown Facade Program updates for maintenance will be provided to City Council in the winter of 2025.
- Council previously initiated an update of the E. 13<sup>th</sup> Street Regional Commercial and NE Gateway Overlay zoning with expectations of changes to prior development agreement for the former “regional mall site.” Draft changes and consultation with the developer will occur this spring.



# Planning Services

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## Upcoming Activities

- Kick off of the Zoning Ordinance update, with related development issues, will occur as a first step with a City Council workshop to compare ordinance styles and define issues and priorities for the update process.
- Public outreach with workshops and online communication will occur throughout the Zoning Ordinance update process. City Council will approve an outreach approach for the process.
- Planned annexation of the North Ames land known as the Borgmeyer property will require working with a developer for master planning to address housing diversity and commercial development interests for the site defined by Plan 2040.



Creekside Townhomes Low Income Housing Development along Tripp Street



# Economic Development

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
		Number of TIF payments	2	2	1	2
<b>Promote economic development</b>	Support growth of tax base and high paying employment	Dollar value of TIF payments	\$711,857	\$376,836	\$375,000	\$550,000
		Ames MSA* unemployment rate	2.1%	2.3%	2.3%	2.5%
		Population census estimate	66,772	66,427	66,500	66,700

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The City continues to make TIF payments to to Barilla, in accordance with the development agreement. In addition, the FY 2025/26 requested budget includes the first payment to the developer for the infrastructure reimbursement related to the North Dayton Industrial Park.

### In-Progress Activities

- Staff continues to work alongside legal counsel and the developer to construct a development agreement in support of the LINC project.

### Upcoming Activities

- The pass through to Discover Ames was decreased in the FY 2024/25 adjusted budget and remained approximately level in the FY 2024/25 budget.

# Sustainability

## Description:

The Sustainability activity has been created to account for programs and projects that will be implemented to support the City Council value of Environmental Sustainability. This activity will coordinate sustainability efforts across all City departments, develop programs in support of the City's Climate Action Plan, and promote sustainability throughout the community.

The majority of the Sustainability activity is allocated to the Utilities, with 20% of the operational costs remaining in the General Fund.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Sustainability	37,864	137,224	125,898	124,638	-9.2%
City Facilities Study	-	-	102,600	-	
City Council Sustainability	-	-	997,400	-	
<b>Total Expenditures</b>	<b>37,864</b>	<b>137,224</b>	<b>1,225,898</b>	<b>124,638</b>	<b>-9.2%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	-	134,152	104,215	117,515	-12.4%
Internal Services	62	3,072	3,172	2,623	-14.6%
Contractual	37,802	-	1,118,311	4,300	
Commodities	-	-	200	200	
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>37,864</b>	<b>137,224</b>	<b>1,225,898</b>	<b>124,638</b>	<b>-9.2%</b>

Less: Expenditures Allocated to Other Programs/Activities	(30,291)	(109,780)	(100,719)	(99,711)	-9.2%
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<b>Total Unallocated Sustainability Expenditures</b>	<b>7,573</b>	<b>27,444</b>	<b>1,125,179</b>	<b>24,927</b>	<b>-9.2%</b>
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<i><b>Funding Sources for Unallocated Expenditures:</b></i>					
General Fund	7,573	27,444	127,779	24,927	-9.2%
Council Priorities Fund	-	-	997,400	-	
<b>Total Funding Sources</b>	<b>7,573</b>	<b>27,444</b>	<b>1,125,179</b>	<b>24,927</b>	<b>-9.2%</b>

<i>Authorized FTEs</i>	1.00	1.00	1.00	1.00	
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# Sustainability

City Mission/ Council Value	Department Goals and Core Services Indicators	2023/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
Value sustainability in the policies that guide the organization's decision making and through the services provided	Progress towards the adopted carbon emissions reduction target Prioritize and implement strategies	NA	NA	NA	NA

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The budget for personal services is lower by 12.4% than the adopted FY 2024/25 budget. The decrease is due to the filling of the Sustainability Coordinator position in FY 2024/25. The position was open when the budget was adopted for FY 2024/25. Open positions are normally budgeted at the salary mid-point for the position and with the most expensive family insurance plan offered by the City. The actual cost of the filled position is often lower, resulting in salary savings from the adopted budget.
- Funding of \$1,000,000 has been carried over from FY 2023/24 to the adjusted FY 2024/25 budget. This funding will be used for sustainability projects the City Council is interested in implementing to support the Climate Action Plan.
- The FY 2024/25 adjusted budget includes an additional \$100,000 in carryover funding for a study of City buildings and facilities to determine improvements that can be made in support of the Climate Action Plan.

## In-Progress Activities

- The City buildings and facilities study is ongoing and will conclude by June 2025. Results will inform long-term planning for implementing Climate Action Plan implementation step #5: retrofitting municipal buildings.
- Staff continues to identify federal funding (e.g., Inflation Reduction Act) and other grant opportunities to improve energy efficiency and greenhouse gas reduction. Two federal grants totaling \$15 million have been applied for thus far.
- Staff will continue to work with builders to roll out the net-zero enhanced tax abatement program for single family new construction. In addition, staff will collaborate with the Ames Home Builder Association on developing a high-performing home pilot project.
- The Sustainability Coordinator will also continue to engage in education and outreach activities at events and with various community organizations.

## Upcoming Activities

- Progress will continue towards the City Council's goal to reduce emissions by 70% over the 2018 levels by the year 2030 and to reach near-zero by 2050.
- A comprehensive update of the community-wide greenhouse gas emissions inventory will take place in 2025.
- The Sustainability Coordinator will work with City departments to coordinate sustainability programs and develop plans for additional programs and projects to support the goals of the Climate Action Plan. Priorities include a residential retrofit program, City-owned and private renewable energy, waste infrastructure and diversion, and fleet decarbonization.

# City-Wide Housing Programs

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## Description:

The goal of the City-Wide Housing Programs activity is to promote better housing and housing related educational opportunities for low- and moderate-income citizens in the Ames community. These housing related activities could include such things as emergency and disaster-related assistance, housing fairs, public educational workshops, etc. This activity also provides support for programs and projects funded through the Community Development Block Grant (CDBG) and HOME programs. A portion of the Housing Coordinator position is allocated to this activity along with salary and expenses for additional temporary staffing needs.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
<b>Expenditures:</b>					<b>Adopted</b>
Personal Services	3,381	7,865	11,231	11,668	48.4%
Internal Services	15,011	17,588	17,074	17,242	-2.0%
Contractual	434	-	400	400	
Commodities	-	-	100	100	
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>18,826</b>	<b>25,453</b>	<b>28,805</b>	<b>29,410</b>	<b>15.6%</b>
<b>Funding Sources:</b>					
City-Wide Housing Fund	18,826	25,453	28,805	29,410	15.6%
<b>Total Funding Sources</b>	<b>18,826</b>	<b>25,453</b>	<b>28,805</b>	<b>29,410</b>	<b>15.6%</b>
<i>Authorized FTEs</i>	0.05	0.05	0.05	0.05	

# City-Wide Housing Programs

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Encourage citizen participation by hosting educational events and community-wide meetings regarding housing and community development issues	Community forums or events to educate the public on various housing topics/ awareness, program policies, procedures, etc.	1	0	n/a	n/a
<b>Diverse housing options for the community</b>		Attendees at community housing programs, events, or presentations	30	0	n/a	n/a

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- This activity will only account for expenses incurred by the City's housing programs that are not eligible for reimbursement under the federal Community Development Block Grant (CDBG) and HOME programs that assist low- and moderate-income households. This includes assistance provided to other City departments and non-profit organizations and administration of non-CDBG federal, state, county, and/or local programs. Salary and benefits of temporary employees, if not reimbursed by the federal grant programs, are also charged to this activity.
- This activity includes five percent of the Housing Coordinator's salary and benefits.

# Community Development Block Grant

## Description:

This activity administers the City's federally funded Community Development Block Grant (CDBG) program. The CDBG program include a wide variety of housing, community and economic development activities directed toward affordable housing, neighborhood revitalization, economic development, and improved community facilities and services. The overall goals of the CDBG program are to ensure that at least one of the following three national objectives is met: 1) benefit persons of low and moderate income, 2) aid in the prevention of slums or blight, or 3) meet other community development needs of particular urgency. The majority of the Housing Coordinator position (80%) is allocated to this activity.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Expenditures by Activity:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
CDBG Administration	128,082	111,598	106,824	106,824	-4.3%
Acquisition Rehabilitation	184,966	-	316,402	-	
Renter Assistance Program	-	-	248,871	-	
321 State Avenue NRSA	4,483	-	4,500	-	
Baker Subdivision Park	-	-	130,000	-	
Single Family Rehabilitation	-	-	242,433	-	
Homebuyer Assistance NRSA	-	-	200,000	-	
Infrastructure Improvements	-	-	701,924	-	
CDBG Future Programs	-	446,392	-	577,298	29.3%
<b>Total Expenditures</b>	<b>317,531</b>	<b>557,990</b>	<b>1,950,954</b>	<b>684,122</b>	<b>22.6%</b>

<b>Expenditures:</b>					
Personal Services	123,113	94,325	80,023	88,996	-5.7%
Internal Services	9,614	10,223	9,181	10,413	1.9%
Contractual	118,740	452,842	480,034	583,988	29.0%
Commodities	136	600	920	725	20.8%
Capital	65,928	-	689,492	-	
Other Expenditures	-	-	691,304	-	
<b>Total Expenditures</b>	<b>317,531</b>	<b>557,990</b>	<b>1,950,954</b>	<b>684,122</b>	<b>22.6%</b>

<b>Funding Sources:</b>					
CDBG Fund	317,531	557,990	1,950,954	684,122	22.6%
<b>Total Funding Sources</b>	<b>317,531</b>	<b>557,990</b>	<b>1,950,954</b>	<b>684,122</b>	<b>22.6%</b>

<i>Authorized FTEs</i>	0.80	0.80	0.80	0.80
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# Community Development Block Grant

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Diverse housing options for the community</b>	Utilize and leverage CDBG funds for Low and Moderate-Income persons through private and public partnerships*	Program expenditures in LMI** households and/or neighborhoods (goal: 70% over 3-year period)	100%	70%	70%	100%
		Existing properties purchased for LMI housing to be rehabilitated and/or demolished	0	2	1	1
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Utilize and leverage CDBG funds for Non-Low and Moderate-Income Persons through private and public partnerships***	Houses/Land sold/leased to non-profits for rehabilitation or new construction	1	8	2	1
		Market Rate lots sold for new home construction in the Baker Subdivision	0	0	12	0
		Blighted properties acquired and demolished in non LMI Census Tract Areas for Code Enforcement	2	1	0	1
	Administer the CDBG program in compliance with federal regulations	Demonstrated compliance with HUD's monitoring of program reports, etc.	Yes	No	Yes	Yes
		Biannual program audit meets federal compliance standards	Yes	Yes	Yes	Yes

\*Achieved using the following steps: 1. Increase supply of single family or two-family housing for ownership in the Neighborhood Revitalization Strategy Area (NRSA). 2. Reduce the cost burden for low-income households to access or maintain rental housing citywide. 3. Increase the affordability, quality, and availability of owner housing for homeowners citywide.

\*\*Low and moderate Income

\*\*\*Achieved using the following steps: 1. Integrate affordable and market rate residential developments. 2. Remove blight and deteriorated housing to reuse into new housing. 3. Support and address code enforcement of deteriorated housing. 4. Remove blight and deteriorated housing in flood plain and other hazardous areas.

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- In FY 2024/25, the City anticipates receiving its 20th allocation of Community Development Block Grant (CDBG) funding of \$534,122. Of that amount, \$106,824 can be used for program administration and \$427,298 is available for programming.
- In FY 2024/25 CDBG funding of \$1,299,492 is anticipated to be carried over from FY 2023/24 and \$50,938 is anticipated in program income.
- The City's CDBG allocation for FY 2025/26 has not yet been announced. For budgeting purposes, the FY 2024/25 allocation of \$534,122 is being projected for FY 2025/26. The budget allocates 20% of the CDBG allocation for administrative expenses (\$106,824), with the remaining 80% to be used for programming.

## In-Progress Activities

- The City will be working with Public Works to prepare to solicit bids for the replacement of lead water lines along North Russell Avenue this spring.
- The City will be working with the Parks and Recreation Department to begin installing the neighborhood park improvements in the Baker Subdivision.
- City staff will begin soliciting applications to implement the Renter Affordability Program at the beginning of January 2025.
- The City will be preparing to sell the twelve market-rate single-family lots in the Baker Subdivision this coming spring to qualified developers. Program income from the sale of these lots is not reflected in the budget.

## Upcoming Activities

- After contracting with a modular home developer in FY 2024/25 to construct two homes in Baker subdivision, the four remaining affordable lots are anticipated to be sold to qualified LMI housing developers.

# HOME Investment Partnership Program

## Description:

This activity administers the City's federally funded HOME Investment Partnership Program (HOME). The HOME program is designed exclusively to create affordable housing for low-income households. The overall goals of the HOME program are to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people, often in partnership with local nonprofit groups. Cities receiving HOME funding are called Participating Jurisdictions (PJs). Up to 10% of the funding can be allocated for program administration. A portion of the Housing Coordinator position (15%) is being allocated to administer HOME program activities.

Some special conditions apply to the use of HOME funds. PJs must provide a 25% local dollar match of nonfederal funds (except for administration) on projects. PJs must reserve at least 15% of their allocations to fund housing to be owned, developed, or sponsored by experienced, community-driven nonprofit groups designated as Community Housing Development Organizations (CHDOs). PJs must also ensure that HOME-funded housing units remain affordable in the long term (20 years for new construction of rental housing and 5-15 years for construction of homeownership housing and housing rehabilitation, depending on the amount of the HOME subsidy).

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Expenditures by Activity:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
HOME Administration	9,419	32,176	208,137	25,648	-20.3%
CHDO Allocation	-	48,265	147,563	38,472	-20.3%
Single Family Housing	-	-	333,798	-	
LIHTC/Multi-Family	-	-	2,100,000	-	
Homebuyer Assistance	-	-	150,000	-	
HOME Future Programs	-	241,323	-	192,363	-20.3%
<b>Total Expenditures</b>	<b>9,419</b>	<b>321,764</b>	<b>2,939,498</b>	<b>256,483</b>	<b>-20.3%</b>

<b>Expenditures:</b>					
Personal Services	7,480	22,140	26,737	21,574	-2.6%
Internal Services	170	5,772	5,522	949	-83.6%
Contractual	1,769	245,087	175,378	194,988	-20.4%
Commodities	-	500	500	500	0.0%
Capital	-	-	333,798	-	
Other Expenditures	-	48,265	2,397,563	38,472	-20.3%
<b>Total Expenditures</b>	<b>9,419</b>	<b>321,764</b>	<b>2,939,498</b>	<b>256,483</b>	<b>-20.3%</b>

<b>Funding Sources:</b>					
HOME Fund	9,419	321,764	2,939,498	256,483	-20.3%
<b>Total Funding Sources</b>	<b>9,419</b>	<b>321,764</b>	<b>2,939,498</b>	<b>256,483</b>	<b>-20.3%</b>

<i>Authorized FTEs</i>	0.15	0.15	0.15	0.15
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# HOME Investment Partnership Program

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner to address housing needs in the community</b>	Build or partner to construct affordable housing units in the designated Neighborhood Revitalization Strategy Area (NRSA) of the Baker Housing Subdivision	Single-family units constructed*	0	0	1	1
		Provided down payment and closing assistance*	0	0	1	1
		Assisted for LIHTC units constructed*	0	0	38	0
	Implement the Tenant Based Rental Assistance Program (TBRA)	Qualified low-income household assisted with monthly rental assistance for up to 12-18 months through TBRA.	N/A	0	3	3
	Administer the HOME program in compliance with Federal regulations	Demonstrated compliance with HUD's monitoring of program reports, etc.	Yes	Yes	Yes	Yes
		Biannual program audit meets federal compliance standards	Yes	Yes	Yes	Yes

\*For low- and moderate-income families

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The City is anticipating receiving its seventh HOME funding allocation for FY 2024/25 of \$256,483. Under the HOME program, both administration and programming dollars can also be rolled over each year. Therefore, it is estimated that approximately \$2,683,015 in rollover funding is being carried over from FY 2023/24 for a total of \$2,939,498 in HOME funding for FY 2024/25. Of this amount, \$447,563 is set aside for a local Community Housing Development Organization (CHDO) (if designated by the City). Of that \$447,563, \$300,000 was reallocated to the LIHTC project, leaving a CHDO fund balance of \$147,563. Of the remaining FY 2024/25 funding, \$208,137 is available for administration, leaving \$2,583,798 available in FY 2024/25 for programming to support the City Council's goal of affordable housing. Of this total, \$2.1 million has been allocated to support the construction of 38 Low-Income Housing Tax Credit (LIHTC) multi-family housing units in Baker Subdivision.
- HOME also requires that Participating Jurisdictions (PJs) contribute or match \$0.25 for each dollar of HOME funds spent on affordable housing. The City has allocated \$307,339 of General Obligation (GO) Bond funds toward infrastructure improvements at 321 State Avenue (Baker Subdivision), and \$292,615 of Electric Funds towards the installation of geothermal units for the 26 single-family lots. This \$599,954 in local funding will count as the local match towards requirement for the HOME dollars through FY 2025/26. The City must identify funds in future years when this match is spent.
- The FY 2025/26 HOME allocation for the City has not yet been announced. For budgeting purposes, the FY 2024/25 funding allocation of \$256,483 is being projected for FY 2025/26.

## In-Progress Activities

- Construction of 38 LIHTC townhomes on Lot 27 in the Baker Subdivision will be completed in the summer of 2025.

## Upcoming Activities

- The City will work with HUD to finalize the approval of creating a Tenant-Based Rental Assistance Program (TBRA) to assist low-income households with rental payments for a 12-to-18-month period.

# Housing CARES/American Rescue Plan

## Description:

The Iowa Economic Development Authority (IEDA) Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was passed in 2020 in response to the growing effects of COVID-19. The grant funding is to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). On March 11, 2021, President Biden signed the American Rescue Plan (ARP) Act into law, which provides grant funding to address the continued impact of the COVID-19 pandemic. As of part of this Act, grant funds were allocated to local governments that qualified for HOME Investment Partnerships Program (PJs) allocations for fiscal year 2021. The funding is to provide housing, services, and shelter to individuals experiencing homeless and other vulnerable populations. All programs are to assist low and moderate-income households with incomes that are at 80% or below the Ames Metropolitan Statistical Area (AMSA).

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
IEDA/CARES Administration	19,836	-	-	-	
IEDA/ACPC Daycare	33,733	-	-	-	
HOME/ARP Administration	-	91,552	91,553	91,553	0.0%
HOME/ARP Programming	-	539,430	539,430	539,430	0.0%
<b>Total Expenditures</b>	<b>53,569</b>	<b>630,982</b>	<b>630,983</b>	<b>630,983</b>	<b>0.0%</b>

<i><b>Expenditures:</b></i>					
Personal Services	19,836	54,227	49,582	46,109	-15.0%
Internal Services	-	5,750	-	-	-100.0%
Contractual	-	571,005	581,401	584,874	2.4%
Commodities	-	-	-	-	
Capital	-	-	-	-	
Other Expenditures	33,733	-	-	-	
<b>Total Expenditures</b>	<b>53,569</b>	<b>630,982</b>	<b>630,983</b>	<b>630,983</b>	<b>0.0%</b>

<i><b>Funding Sources:</b></i>					
CDBG CARES Act Funds	-	-	-	-	
IEDA State Funds	53,569	-	-	-	
HOME Amer. Rescue Plan	-	630,982	630,983	630,983	0.0%
<b>Total Funding Sources</b>	<b>53,569</b>	<b>630,982</b>	<b>630,983</b>	<b>630,983</b>	<b>0.0%</b>

<i>Authorized FTEs</i>	0.00	0.00	0.00	0.00
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# Housing CARES/American Rescue Plan

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Diverse housing options for the community</b>	<b>IEDA/CARES:</b> Utilize IEDA/CARES (COVID-19) to assist Human Services and Daycares to:	Human service agencies assisted	1	0	0	0
	1. To prevent, prepare for, and respond to the coronavirus pandemic for housing/shelter/food needs for low and moderate-income households and individuals.	Daycares assisted	2	0	0	0
	2. To prevent, prepare for, and respond to the coronavirus pandemic for economic opportunities for local nonprofit organizations.	Acquisition of non-congregate shelter	n/a	n/a	TBD	TBD
	<b>HOME-ARP:</b> To address the continued impact of the COVID-19 pandemic through providing housing, services and shelter for homelessness and other vulnerable populations	Demonstrate compliance with HUD/State of Iowa monitoring of program	n/a	Yes	Yes	Yes
	<b>IEDA/CARES/HOME-ARP:</b> Administer the State CARES/HOME ARP programs in compliance with Federal regulations	Program audit meets federal and state compliance standards	n/a	Yes	Yes	Yes

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The IEDA/CARES (COVID-19) Program was completed and closed out in FY 2023/24.
- In FY 2024/25, HOME-ARP funding of \$1,261,966 is anticipated to carry over from FY 2023/24. The funding will be split over FY 2024/25 and FY 2025/26, with \$630,983 budgeted each year. Of each annual amount, \$91,553 will be used for administration and \$539,430 will be available for programming.

### In-Progress Activities

- In 2022 City Council elected to choose acquisition of non-congregate shelter housing with the HOME- ARP funding. The City is preparing program guidelines for City Council review and approval for spring of 2025.

### Upcoming Activities

- The City will seek to solicit applications for funding once the program guidelines are approved.

# Human Services

## Description:

The Human Services activity accounts for the allocations which are made by the City Council to human service providers in the Ames community. These allocations are made in collaboration with Story County, Iowa State University Student Government (SG), and United Way of Story County, through the Analysis of Social Services Evaluation Team (ASSET). The two main purposes of ASSET are to 1) recommend funding levels for each funder to purchase services from agencies, and 2) to coordinate the provision of human services in Story County.

The services provided by ASSET agencies are divided into the categories of Education, Financial Stability, and Health. Volunteers are appointed by each funder to analyze agency funding requests, conduct agency site visits, review agency outcomes reports, and make funding recommendations. The governing bodies of each funder (including the City Council) jointly set the administrative policies and direction used to coordinate the funding process. A portion of one of the Assistant City Manager positions is allocated to this activity (12%).

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Administration	14,555	32,438	31,550	33,169	2.3%
Homelessness Conversations	-	-	24,000	-	
Human Services Funding	1,775,926	1,924,578	1,912,578	2,020,807	5.0%
<b>Total Expenditures</b>	<b>1,790,481</b>	<b>1,957,016</b>	<b>1,968,128</b>	<b>2,053,976</b>	<b>5.0%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	10,991	23,541	22,653	23,957	1.8%
Internal Services	61	97	97	148	52.6%
Contractual	3,503	8,800	32,800	9,064	3.0%
Commodities	-	-	-	-	
Capital	-	-	-	-	
Other Expenditures	1,775,926	1,924,578	1,912,578	2,020,807	5.0%
<b>Total Expenditures</b>	<b>1,790,481</b>	<b>1,957,016</b>	<b>1,968,128</b>	<b>2,053,976</b>	<b>5.0%</b>

<i><b>Funding Sources:</b></i>					
Story County	-	-	12,000	-	
Local Option Sales Tax	1,790,481	1,957,016	1,956,128	2,053,976	5.0%
<b>Total Funding Sources</b>	<b>1,790,481</b>	<b>1,957,016</b>	<b>1,968,128</b>	<b>2,053,976</b>	<b>5.0%</b>

<i>Authorized FTEs</i>	0.12	0.12	0.12	0.12
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# Human Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Strengthen human services	Agencies receiving City funds	25	25	25	26
		Increase from prior year's approved funding	8%	5%	5%	5%
		Council-authorized funding recommended by volunteers	100%	100%	100%	100%
		Allocated funds drawn down by agencies	94%	96%	100%	100%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- For FY 2025/26, the City Council has authorized a 5% increase in ASSET funding for a total of \$2,020,807. The 5% increase (\$96,229), however, is designated towards coordinating and working with ASSET agencies to ensure efficiency of service delivery and focusing on preventing and assisting unsheltered individuals.
- For FY2025/26, the City Council also authorized a 3% increase for ASSET administrative costs for a total of \$9,064.
- The majority of the authorized funding is allocated to individual human service agencies that apply for funding through the ASSET process. Occasionally, an amount may be recommended by the ASSET volunteers to be held in reserve for additional needs that arise after the allocations have been made to the individual agencies.

## In-Progress Activities

- The ASSET volunteers met in January 2025 to make FY 2025/26 funding recommendations for ASSET agencies.

# Human Services

## Human Service Agencies Receiving City Local Option Tax Funding Through the Asset Process

<b>Agency:</b>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Mgr Rec</b>	<b>% Change From Adopted</b>
ACCESS	124,121	135,824	135,824	-	-100.0%
ACPC	155,499	166,482	166,482	-	-100.0%
All Aboard for Kids	11,239	11,891	11,891	-	-100.0%
American Red Cross	-	9,933	9,933	-	-100.0%
ARC of Story County	11,200	11,400	11,400	-	-100.0%
Boys & Girls Club	123,218	126,093	126,093	-	-100.0%
Bridge Home	117,851	-	-	-	-
Camp Fire	4,990	6,000	6,000	-	-100.0%
Center for Creative Justice	67,450	70,823	70,823	-	-100.0%
ChildServe	20,602	24,200	24,200	-	-100.0%
Community Academy	5,000	10,000	10,000	-	-100.0%
Good Neighbor	35,500	47,800	47,800	-	-100.0%
Heartland of Story County	207,193	222,368	222,368	-	-100.0%
HIRTA	47,921	49,359	49,359	-	-100.0%
Legal Aid Society	138,704	149,800	149,800	-	-100.0%
Lutheran Services in Iowa	-	2,000	2,000	-	-100.0%
MGMC Home Health Services	34,178	34,178	34,178	-	-100.0%
MICA	28,000	33,000	33,000	-	-100.0%
NAMI	22,037	27,550	27,550	-	-100.0%
Primary Health Care	80,000	88,382	88,382	-	-100.0%
Raising Readers	30,023	36,838	36,838	-	-100.0%
RSVP	35,500	37,150	37,150	-	-100.0%
The Salvation Army	106,998	80,200	180,200	-	-100.0%
University Community Childcare	94,772	104,250	104,250	-	-100.0%
Welch Avenue Apartments	25,000	-	-	-	-
YWCA	4,366	4,366	4,366	-	-100.0%
YSS	244,564	291,112	291,112	-	-100.0%
<b>Total Agency Allocations</b>	<b>1,775,926</b>	<b>1,780,999</b>	<b>1,880,999</b>	<b>-</b>	<b>-100.0%</b>
Unallocated Funding Reserve	-	143,579	31,579	-	-100.0%
<b>Total Allocations</b>	<b>1,775,926</b>	<b>1,924,578</b>	<b>1,912,578</b>	<b>2,020,807</b>	<b>5.0%</b>



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# Community Development CIP

**Description:**

This is a summary of the Community Development capital improvements which are detailed in the City of Ames five-year Capital Improvements Plan.

<i>Activities:</i>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Mgr Rec</b>	<b>% Change From Adopted</b>
<b><i>Community Development:</i></b>					
Downtown Façade Program	-	75,000	288,001	75,000	0.0%
Campustown Façade Program	-	50,000	50,000	50,000	0.0%
Neighborhood Improvement Program	240	50,000	50,000	50,000	0.0%
<i>Total Community Development CIP</i>	240	175,000	388,001	175,000	0.0%
<b><i>Total Community Development CIP</i></b>	240	175,000	388,001	175,000	0.0%

# GENERAL GOVERNMENT



2010-2025  
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**15**  
YEARS



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# General Government Program

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# General Government Summary

**Description:**

The General Government program is comprised of leadership, management, and support activities for all City of Ames departments. These activities give direction and necessary background assistance to the City’s “frontline” services.

The General Government program includes the following activities: City Council, which includes the legislative and policy-making leadership provided by the Mayor and City Council as well as special allocations made by Council and the oversight of a Council Contingency Fund, City Clerk who records and maintains the records of the City Council and various appointed commissions and committees; and City Manager who provides day-to-day administration and coordination of all the City’s service programs. The remainder of this program includes a wide array of support services, including Financial Services, Legal Services, and Human Resources. General Government CIP projects are also included in this program.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
City Council	654,973	577,611	771,116	594,033	2.8%
City Clerk	277,713	292,545	300,768	312,095	6.7%
City Manager	470,043	596,254	695,048	611,789	2.6%
Communications/Outreach	325,413	510,054	374,681	400,852	-21.4%
Financial Services	527,364	700,309	690,974	596,981	-14.8%
Legal Services	542,622	580,797	579,686	609,546	5.0%
Human Resources	352,252	413,535	492,240	493,804	19.4%
Facilities	440,573	386,107	553,334	410,591	6.3%
<b>Total Operations</b>	<b>3,590,953</b>	<b>4,057,212</b>	<b>4,457,847</b>	<b>4,029,691</b>	<b>-0.7%</b>
General Government CIP	179,868	75,000	2,141,597	75,000	0.0%
<b>Total Expenditures</b>	<b>3,770,821</b>	<b>4,132,212</b>	<b>6,599,444</b>	<b>4,104,691</b>	<b>-0.7%</b>
 <i>Authorized FTEs</i>	 47.37	 47.87	 48.87	 48.87	

# General Government Summary

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	5,379,687	6,279,456	6,205,879	6,669,854	6.2%
Internal Services	631,557	634,844	644,913	625,237	-1.5%
Contractual	931,755	977,384	1,432,523	1,038,911	6.3%
Commodities	197,275	127,915	143,765	138,141	8.0%
Capital	27,300	-	159,269	-	
Other Expenditures	420,725	380,535	510,520	382,487	0.5%
Allocations to Other Programs	(3,997,346)	(4,342,922)	(4,639,022)	(4,824,939)	11.1%
<b>Total Operations</b>	<b>3,590,953</b>	<b>4,057,212</b>	<b>4,457,847</b>	<b>4,029,691</b>	<b>-0.7%</b>
General Government CIP	179,868	75,000	2,141,597	75,000	0.0%
<b>Total Expenditures</b>	<b>3,770,821</b>	<b>4,132,212</b>	<b>6,599,444</b>	<b>4,104,691</b>	<b>-0.7%</b>
<b>Funding Sources:</b>					
Program Revenue	217,312	411,694	172,897	173,599	-57.8%
General Fund	2,916,576	3,309,365	3,877,001	3,516,602	6.3%
Local Option Sales Tax	291,830	312,035	316,485	329,907	5.7%
Hotel/Motel Tax	157,662	15,000	82,338	-	-100.0%
G.O. Bond Funds	7,573	9,118	9,126	9,583	5.1%
<b>Total Operations Funding</b>	<b>3,590,953</b>	<b>4,057,212</b>	<b>4,457,847</b>	<b>4,029,691</b>	<b>-0.7%</b>
<b>CIP Funding:</b>					
General Fund	118,767	-	1,320,528	-	
Local Option Sales Tax	61,101	75,000	288,988	75,000	0.0%
American Rescue Plan	-	-	200,000	-	
Council Priorities Fund	-	-	332,081	-	
<b>Total CIP Funding</b>	<b>179,868</b>	<b>75,000</b>	<b>2,141,597</b>	<b>75,000</b>	<b>0.0%</b>
<b>Total Funding Sources</b>	<b>3,770,821</b>	<b>4,132,212</b>	<b>6,599,444</b>	<b>4,104,691</b>	<b>-0.7%</b>

# City Council

## Description:

The City Council is the legislative and policymaking body of the City of Ames municipal government. The Mayor and two City Council members are elected at-large, while the four remaining Council members are elected from their respective wards. An Iowa State University student also serves as a non-voting ex officio member of the City Council to represent student interests in various City processes and projects. Major responsibilities of the City Council include enacting City ordinances and policies, setting property tax levels, approving City service levels with the related budgets needed to support those services, and directing community development efforts for the City of Ames. The Mayor, with the approval of the City Council, appoints members to serve on various policymaking and advisory boards and commissions. Regular City Council meetings are held on the second and fourth Tuesday of each month, with special meetings and work sessions scheduled as needed.

City Council Contingency is an annual appropriation to allow the City Council to respond to opportunities or special requests which occur after the budget has been approved. Funding of \$50,000 is allocated annually, with unspent amounts carried forward at the end of each fiscal year, as necessary. Additional funding can also be added at budget amendment time if needed.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
City Council	181,539	198,506	207,758	214,126	7.9%
Human Relations	3,490	2,070	7,450	5,420	161.8%
City Council Contingency	20,452	50,000	164,535	50,000	0.0%
<b>Total Expenditures</b>	<b>205,481</b>	<b>250,576</b>	<b>379,743</b>	<b>269,546</b>	<b>7.6%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	78,168	78,168	78,169	78,169	0.0%
Internal Services	30,251	33,240	35,326	40,119	20.7%
Contractual	67,449	56,648	79,463	65,463	15.6%
Commodities	20,825	28,520	30,300	27,795	-2.5%
Capital	-	-	-	-	
Other Expenditures	8,788	54,000	156,485	58,000	7.4%
<b>Total Expenditures</b>	<b>205,481</b>	<b>250,576</b>	<b>379,743</b>	<b>269,546</b>	<b>7.6%</b>

<i><b>Funding Sources:</b></i>					
General Fund	201,793	249,876	372,293	264,126	5.7%
Local Option Sales Tax	-	-	7,450	5,420	
Donations	2,000	700	-	-	-100.0%
Miscellaneous Revenue	1,688	-	-	-	
<b>Total Funding Sources</b>	<b>205,481</b>	<b>250,576</b>	<b>379,743</b>	<b>269,546</b>	<b>7.6%</b>

<i>Authorized FTEs</i>	0.00	0.00	0.00	0.00
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# City Council

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated		
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Enhance opportunities for everyone to thrive by fostering a culture that embraces creativity and innovation	Expenditures/capita*	\$3,516	\$3,604	\$5,809	\$4,678		
		Property tax rate/\$1,000 valuation	\$9.83	\$10.20	\$10.09	\$10.26		
		General levy rate/\$1,000 valuation	\$5.51	\$6.34	\$6.22	\$6.34		
		Total outstanding debt per capita	\$940	\$1,009	\$1,117	\$1,175		
		Ordinances adopted	32	31	31	31		
		Resolutions passed	680	643	643	645		
		City Council goal-setting tasks completed**	CY 2022: 60%	CY 2024: 47%	CY 2025: 80%	CY: 2026 100%		
		Mayoral Proclamations issued	24	22	22	23		
		<b>Communication and engagement with the public</b>	Increase public feedback	Number of individual speakers providing input at regular Council meetings	68	90	90	90

\*Before transfers  
\*\*By Calendar Year (CY)

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- For many years, the Ames Human Relations Commission (AHRC) has had funding for its operations in the City Council budget and funding for special events in the City Council Special Allocations budget. To make the budget easier for the AHRC to manage, the two budgets have been combined in the City Council budget for both the Adjusted FY 2024/25 Budget and the FY 2025/26 Budget. The funding source for the combined program will be Local Option Sales Tax.
- Recent state law changes regarding property tax collection have made preparing the budget more difficult.
- The City Council held a mid-point goal review session on January 11, 2025.
- Ames families hosted approximately 20 Japanese students from Oct. 13 – 18, 2024 as part of the Ames International Partner Cities Association youth exchange program. The students visited Ames City Hall, downtown Ames, Ames Public Library, Ames Fire Station No. 1, and Iowa State University campus as well as Center Grove Orchard.

## In-Progress Activities

- The City Council is providing direction regarding several major initiatives, including the Animal Control Shelter, indoor or outdoor recreational spaces, Climate Action Plan, the community-wide plan to address homelessness, and projects affecting the City’s utilities.
- The City Council continues to use nontraditional methods to engage with underrepresented community members.



# City Council Special Allocations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Promote and support activities that have a broad-based appeal to the Ames community	Outside Funding Request applications	8	10	9	11
		Applicants awarded grant funding	8	10	9	

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- For FY 2024/25, contracts totaling \$309,035 were awarded from Local Option Sales Tax funds. An additional \$10,000 was allocated in Hotel/Motel Tax funds to be available to reimburse the Parking Fund in instances where an organization wishes to hold an event where parking fees are waived district-wide. When approved by the City Council, the parking reimbursement funds are transferred internally to the Parking Fund to make up for the lost Parking Fund revenue.
- In addition to the outside funding requests financed from the Local Option Sales Tax Fund, \$15,000 was allocated in FY 2024/25 in the Hotel/Motel Tax Fund for workforce initiatives undertaken by the Ames Regional Economic Alliance.

## In-Progress Activities

- Contracts with each agency are prepared in the spring after the allocation amounts are established. Each contract describes the specific scope of services to be delivered by each agency receiving funds.

# City Clerk

## Description:

The City Clerk activity records and maintains proceedings of the City Council. This activity also prepares agendas, takes meeting minutes, publishes proceedings and claims, certifies legal assessments, issues cemetery deeds and fifteen types of permits and licenses, maintains the City's official documents, and provides public information and notification on various items. A portion of City Clerk expenditures are allocated to Electric Services (10%) and Water and Pollution Control (10%). The balance of City Clerk expenditures remains in the General Fund.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
City Clerk	337,045	365,681	375,960	380,117	4.0%
Elections	9,911	-	-	10,000	
<b>Total Expenditures</b>	<b>346,956</b>	<b>365,681</b>	<b>375,960</b>	<b>390,117</b>	<b>6.7%</b>

<i>Expenditures by Category:</i>					
Personal Services	274,027	290,260	290,968	307,348	5.9%
Internal Services	23,648	23,096	24,067	20,894	-9.5%
Contractual	47,822	50,825	59,425	60,375	18.8%
Commodities	1,459	1,500	1,500	1,500	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>346,956</b>	<b>365,681</b>	<b>375,960</b>	<b>390,117</b>	<b>6.7%</b>

Less: Expenditures Allocated to Other Programs/Activities	(69,243)	(73,136)	(75,192)	(78,022)	6.7%
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<b>Total Unallocated City Manager Expenditures</b>	<b>277,713</b>	<b>292,545</b>	<b>300,768</b>	<b>312,095</b>	<b>6.7%</b>
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<i>Funding Sources for Unallocated Expenditures:</i>					
Licenses and Permits	109,654	81,800	81,600	81,600	-0.2%
General Fund	168,059	210,745	219,168	230,495	9.4%
<b>Total Funding Sources</b>	<b>277,713</b>	<b>292,545</b>	<b>300,768</b>	<b>312,095</b>	<b>6.7%</b>

Authorized FTEs	3.50	3.00	3.00	3.00	
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# City Clerk

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide support for City Council and the City Manager's Office, and act as the official record keeper for all City documents and records in an accurate and fiscally responsible manner	City Council minutes published within timeframe prescribed by Code of Iowa	100%	100%	100%	100%
		Meetings reported	43	53	60	65
		Resolutions finalized	673	779	790	800
		Legal notices published	224	232	240	250
		Documents recorded	93	98	125	150
		Council action summaries	123	212	220	225
		Licenses/ permits processed	547	505	550	600
		Open records requests processed	63	65	90	100
		Cemetery deeds issued	64	94	85	90
		Notary services provided	N/A	N/A	N/A	200
		Election petitions accepted	8	0	0	6

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Clerk's Office is transitioning the records management software from File Management System (FMS) to Laserfiche, currently utilized by several City departments.
- Staff is evaluating the existing permits and fees for relevance and appropriateness.
- There are regular City Council elections in 2025, resulting in an increase in election expenses.

## In-Progress Activities

- City Council approved the updated Record Retention Manual in December 2024 with an effective date of January 1, 2025. The current schedule had not been updated since 2014. The City has adopted the schedule produced by the Iowa League of Cities, which considers requirements of the Code of Iowa, the Iowa Administrative Code and Federal Law.
- City Clerk staff continues to embrace the Excellence Through People value of employee involvement by assisting at events such as Rummage RAMPage and by having a representative on the Employee Council, Employee Care Fund, Wellness Committee and the Website Improvement Committee.

## Upcoming Activities

- The Clerk's Office will be focusing on finding an alternative solution for Docuware, an outdated computer system that currently stores documents from 1963–2010. Most documents housed in the system are Zoning Board of Adjustments documents. Docuware is currently housed on one computer in IT, and staff is investigating the scope and cost of this significant project.

# City Manager

## Description:

It is the responsibility of the City Manager's Office to provide the overall administrative direction for the City organization in accordance with policies established by the City Council. Other responsibilities of this activity are ensuring that City operations are conducted economically, efficiently, and effectively, and that City Council and citizen concerns are addressed. The City Manager champions "Excellence Through People", the mindset and values that guide employee service throughout the organization. The City Manager's Office also develops recommendations to the City Council for changes in programs, operations, and policies. In addition, this activity presents, reviews, and monitors the annual operating budget and Capital Improvements Plan (CIP) program for the City. A portion of overall City Manager expenditures is allocated to Electric Services (22%) and Water and Pollution Control (22.8%). A portion of the City Manager's position (10%) is also charged directly to the Economic Development activity and a portion of one of the Assistant City Manager positions (12%) is allocated directly to Human Services.

The City Manager's Office also oversees the Engagement activity for the City. This activity, which provides services to all City departments, is allocated to various programs and activities based on the number of full-time equivalents (FTEs) in each activity.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
City Manager	713,115	910,814	883,625	947,590	4.0%
Employee Council	8,645	9,000	9,500	9,500	5.6%
Community Engagement	123,773	126,876	132,331	139,342	9.8%
Engagement Training	-	25,000	50,000	-	-100.0%
Community Engagement Plan	-	-	100,000	-	
<b>Total Expenditures</b>	<b>845,533</b>	<b>1,071,690</b>	<b>1,175,456</b>	<b>1,096,432</b>	<b>2.3%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	740,039	962,514	928,528	1,010,750	5.0%
Internal Services	41,948	43,416	44,857	44,151	1.7%
Contractual	52,812	54,460	190,071	29,531	-45.8%
Commodities	10,734	11,300	12,000	12,000	6.2%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>845,533</b>	<b>1,071,690</b>	<b>1,175,456</b>	<b>1,096,432</b>	<b>2.3%</b>

Less: Expenditures Allocated to Other Programs/Activities	(375,490)	(475,436)	(480,408)	(484,643)	1.9%
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<b>Total Unallocated City Manager Expenditures</b>	<b>470,043</b>	<b>596,254</b>	<b>695,048</b>	<b>611,789</b>	<b>2.6%</b>
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<i><b>Funding Sources for Unallocated Expenditures:</b></i>					
City Assessor	1,584	1,762	2,115	1,616	-8.3%
General Fund	468,459	594,492	692,933	610,173	2.6%
<b>Total Funding Sources</b>	<b>470,043</b>	<b>596,254</b>	<b>695,048</b>	<b>611,789</b>	<b>2.6%</b>

Authorized FTEs	5.53	5.53	5.53	5.53	
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# City Manager

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide overall leadership and direction for the city organization so that the community needs, and desires are met, City Council policies are implemented, and City Council goals are accomplished	Respondents rating quality of City services as “very good” or “good”	97%	98%	98%	98%
		Council referrals to City staff	123	147	147	148
		Referrals to City Manager’s Office	11%	22%	22%	22%
		Referrals to Planning & Housing	50%	28%	28%	29%
		Referrals to Public Works	17%	22%	22%	22%
		Referrals to other City departments	22%	27%	28%	27%
		Union contracts negotiated	1	1	3	0
<b>We value a diverse, equitable, and inclusive community</b>	Create a community where everyone has opportunities to discover and thrive	Respondents who agree with “I am knowledgeable about the issues facing my community”	50%	79%	79%	80%
		Respondents who agree with “I feel I belong at this town”	71%	92%	80%	82%
		Respondents who agree with “I feel valued as an individual in the Ames community”	61%	86%	70%	87%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Sustainability Coordinator position was filled in July 2024 and work has begun to regularly track and report the progress of the Climate Action Plan and other sustainable activities. Staff have applied for several federal grants to assist with sustainable efforts in FY 2024/25.
- Funding from the FY 2023/24 adjusted budget (\$100,000) has been carried over into FY 2024/25 for the community-wide engagement. Staff continue to focus on building relationships with historically underrepresented communities to ensure greater community participation in civic engagement.
- The Management Analyst position is anticipated to be filled in FY 2024/25. The vacancy has resulted in savings in personal services expenses in the adjusted budget. The Management Analyst, once hired, will focus on projects in various departments and seeking grants and other outside funding opportunities for City activities.

## In-Progress Activities

- Following the FY 2023/24 initiative to utilize an Assistant City Manager as a dedicated facilitator for the Development Review Committee (DRC) process, staff will be transitioning to a rotation of department heads to assist in DRC facilitation. These facilitators assist development customers with the steps necessary to make their project occur successfully. Additionally, the facilitators will identify opportunities for process improvements and will emphasize the mission and purpose of the DRC.
- The City Manager’s Office continues to work with the Linc project developer to accomplish a successful development. Additionally, staff is coordinating responses to industrial prospects for the Prairie View Industrial Center regarding utilities and other infrastructure.
- City Manager’s Office staff is coordinating with Resource Recovery (Public Works) to develop options for converting the Resource Recovery System to a transfer station model. This includes discussions with potential landfill and recycling partners, evaluating sites, and reviewing regulations and financing.

# Communications and Outreach

## Description:

The purpose of the Communications and Outreach activity is to promote a positive identity for the City of Ames, provide information about local government to citizens, and promote City programs and services. Information is channeled through the City of Ames website, social media, City Side (the utility bill insert), email, and press releases to radio, television, newspapers, and other media outlets. The Communications and Outreach activity also includes Media Production Services, which provides live coverage on the Government Access Channel (12) of Ames City Council and other select boards and commissions meetings, as well as developing original programming to promote the City of Ames government in an enlightening and engaging manner. Printing and Graphics Services designs and prints publications, flyers, signs, and brochures which are used to educate the public. A portion of Communication and Outreach expenses are allocated to other programs and activities using the services.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Communications/Outreach	232,584	358,492	318,400	350,394	-2.3%
Media Production Services	208,185	225,109	230,401	242,174	7.6%
Printing/Graphics Services	128,733	123,623	130,749	139,877	13.2%
<b>Total Expenditures</b>	<b>569,502</b>	<b>707,224</b>	<b>679,550</b>	<b>732,445</b>	<b>3.6%</b>

<i>Expenditures by Category:</i>					
Personal Services	420,917	555,892	514,471	550,016	-1.1%
Internal Services	63,528	60,690	61,353	68,695	13.2%
Contractual	59,508	75,202	81,326	90,934	20.9%
Commodities	25,549	15,440	22,400	22,800	47.7%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Expenditure Subtotal</b>	<b>569,502</b>	<b>707,224</b>	<b>679,550</b>	<b>732,445</b>	<b>3.6%</b>

Less: Expenditures Allocated to Other Programs/Activities	(244,089)	(197,170)	(304,869)	(331,593)	68.2%
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<b>Total Unallocated Comm/ Outreach Expenditures</b>	<b>325,413</b>	<b>510,054</b>	<b>374,681</b>	<b>400,852</b>	<b>-21.4%</b>
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<i>Funding Sources for Unallocated Expenditures:</i>					
Departmental Charges	-	123,623	-	-	-100.0%
Outside Printing Revenue	936	-	1,000	1,000	
Miscellaneous Revenue	358	-	-	-	
General Fund	324,119	386,431	373,681	399,852	3.5%
<b>Total Funding Sources</b>	<b>325,413</b>	<b>510,054</b>	<b>374,681</b>	<b>400,852</b>	<b>-21.4%</b>

Authorized FTEs	3.25	4.25	4.25	4.25	
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# Communications and Outreach

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated		
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide relevant, accurate, and timely information in multiple formats about City programs, services, policies, and projects that educate citizens and encourage participation.	Press releases distributed	235	238	240	245		
		City events/recognitions	8	8	6	8		
		Facebook followers	14,303	15,355	16,468	16,750		
		Facebook posts views from main City of Ames page	466,531	876,050	900,000	925,000		
		Twitter followers	11,616	11,322	11,283	11,500		
		Instagram followers	3,244	3,686	4,284	4,500		
		Instagram posts views from main City of Ames page	19,379	51,592	60,000	65,000		
		Threads	N/A	438	792	900		
		Rating of website as a news source*	2.5	2.5	2.4	2.4		
		Rating of Facebook as a news source*	N/A	N/A	2.6	2.5		
		Rating of Instagram as a news source*	N/A	N/A	2.3	2.4		
		Rating of the CitySide utility bill insert as a news source*	2.3	2.4	2.4	2.4		
		<b>Communication and engagement with the public</b>	Promote City programs and services in a compelling and engaging manner.	Divisions/Departments assisted with printing and graphics	N/A	21	21	21
				Logos created	N/A	8	8	10
Social media graphics created	N/A			72	72	80		
Construction notices printed	N/A			14	14	14		
Postcards/direct mail distributed	N/A			9	9	10		
Live meetings broadcast	113			99	120	120		
Original media production services videos	204			374	385	400		
Live/archive meeting online views (Granicus total page views)	156			1,969	2,000	2,000		
Original program YouTube views	154,562			396,225	425,000	500,000		

\*Data per the most recent Resident Satisfaction Survey (SCALE: 3 = very useful; 2 = somewhat useful; 1 = not useful)

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- On July 1, 2024, Public Relations, Media Production Services, and Printing and Graphics Services were combined into the new Communications and Outreach division. The cost of Communications and Printing and Graphics Services is allocated to the programs and activities using the services, while Media Production Services will continue to be funded by the General Fund. Since Printing and Graphics Services was classified as an internal service in the Adopted FY 2024/25 budget, the funding source was shown as departmental revenue instead of as an expense allocation to other departments. The change has been made to an allocation in the Adjusted FY 2024/25 and FY 2025/26 budgets.
- A new Communications Specialist position was created and filled in July 2024. This new FTE supports the merged Communication and Outreach division and focuses specifically on social media and the City website. This FTE was added in the FY 2024/25 Adopted Budget, using an estimated salary and insurance costs. The actual cost of the filled position is lower, resulting in a 1.1% decrease in personal service costs for FY 2025/26.
- Closed captioning services are being researched for all videos on all platforms (including live meetings). These actions are required by the Federal Communications Commission for all broadcast stations beginning Sept. 16, 2024. Stations have until August 17, 2026, to become compliant. Additionally, the American with Disabilities Act (ADA) requires government digital communications to compliant by April of 2026.

# Communications and Outreach

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets, continued

- Additional software packages for design/editing will be purchased to comply with software subscription policies. Media Production staff members (including part-time videographers) and the new Communication Specialist require licenses.
- Printing services will no longer be tracked and billed, which could create some fluctuations in expenses as a service for all departments and divisions.

## In-Progress Activities

- The Website Improvement Team, led by Communications and Outreach in partnership with Information Technology, continues to work with vendor Granicus on a new backend content management system (CMS) and redesigned website. The new site is expected to launch in spring 2025, and 70 web administrators will be trained to use it. The website will integrate the City Clerk's new PEAK agenda system, as well as feature a new e-notification system, forms capability, mobile-friendly design, and intuitive navigation. The new CMS will be WCAG (Website Content and Accessibility Guidelines) compliant at the required Website A level.
- New video programs, shorts, and reels are being developed specifically for posting to social media. Staff is currently producing The Ames Minute, Belonging in Ames, Jobs at COA, Animals in Ames, and Twelve to Try. Staff is in the early stages of developing materials for Meet City Staff, The More You Know Ames, How May I Assist?, and Public Safety Ames.
- Podcasting equipment has been purchased and assembled. Four different work groups have met to begin working on podcasts. Those include Community Engagement, Police Mental Health Advocate, Human Resources, and a general City of Ames podcast.
- The Communications & Outreach team provides organization-wide oversight of City departments to ensure compliance with the Visual Standards Guide, maintaining a professional reputation, and ensuring compliance with ADA guidelines.



Examples of social media graphics placed on City platforms.

# Communications and Outreach

## Upcoming Activities

- The expanded Communications and Outreach team is now better prepared for emergency communications. Previous emergency events have required several days of emergency outreach. Having more City staff trained in these emergency outreach roles provides a better community response. Additionally, a larger team allows a more strategic approach to both future communications as well as day-to-day organizational needs.
- The division will continue working with departments to strategically message and use a variety of communications tools. There will be increased emphasis on visual communication and videos through social media posts on Threads, Facebook, Instagram, X, NextDoor, LinkedIn, and YouTube.
- Staff is working with Fleet & Facilities to improve the Council Chambers to promote a better live meeting experience and ease-of-use equipment for broadcasting live meetings.
- Staff will be going into the video archives to create closed captions for previously released videos that are still in circulation. This project will be time-consuming but will be a benefit to viewers of those programs still available on Ames Television and YouTube.
- Printing and Graphics Services continues to analyze hard copy printing requests to look for more sustainable ways to provide services. Options include exploring digital options, outsourcing, and web-based solutions.
- Communications and Outreach continues to explore ways to connect with hard-to-reach and diverse audiences.



Examples of waste reduction messaging.

# Administrative Support Services

## Description:

The Administrative Support Services activity provides administrative support for the Fire Administration, Building Safety, Public Works Administration, City-Wide Housing, and Planning Services activities. This support includes being the first point of contact for customers, processing building permit applications, providing support for various board and commission meetings, distributing plans and specifications for City projects, and scheduling building and rental housing inspections.

The cost of the Administrative Support Services activity is allocated to the various activities it supports on a percentage basis determined by the workload associated with each activity.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	387,989	498,823	467,525	502,406	0.7%
Internal Services	17,843	18,809	18,917	18,061	-4.0%
Contractual	2,901	3,500	5,083	1,500	-57.1%
Commodities	7,931	1,400	1,800	1,550	10.7%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>416,664</b>	<b>522,532</b>	<b>493,325</b>	<b>523,517</b>	<b>0.2%</b>

Less: Expenditures Allocated to Other Programs/Activities

Fire Administration	(34,583)	(43,370)	(40,945)	(43,452)	0.2%
Building Safety	(79,166)	(99,281)	(93,732)	(99,468)	0.2%
Rental Housing	(66,666)	(83,605)	(78,932)	(83,763)	0.2%
Public Works Administration	(152,916)	(191,769)	(181,050)	(192,131)	0.2%
City-Wide Housing	(75,000)	(94,056)	(88,799)	(94,233)	0.2%
Planning Services	(8,333)	(10,451)	(9,867)	(10,470)	0.2%

<b>Total Allocations</b>	<b>(416,664)</b>	<b>(522,532)</b>	<b>(493,325)</b>	<b>(523,517)</b>	<b>0.2%</b>
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<b>Total Unallocated Admin Services Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
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Authorized FTEs	5.00	5.00	5.00	5.00	
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# Administrative Support Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Building Safety support	Building and trade permits processed	4,066	3,822	3,750	3,800
		Permit expiration emails sent	565	757	675	700
		Building and trade inspections scheduled	6,826	6,405	5,500	5,750
		Code cases processed	639	972	2,100	2,000
		Rental inspections scheduled	3,588	3,484	3,888	3,600
		Rental advance billing notices	1,300	1,325	1,400	1,450
		New rental registrations	80	111	116	100
	Public Works support	Ames issues being acknowledged by division via mobile application	1,995	1,560	2,184	2,100
		Driveway/curb cut applications processed	64	97	175	150
		Parking waivers processed	89	55	64	60
		Parking permits issued	495	208	3,500	200
		Late permit payment notices distributed	60	54	48	50
		Meter hood rentals processed	45	69	280	175
Bid letting projects entered		20	17	20	18	
Construction website updates			316	336	325	
Public notices mailed out		3,940	1,990	2,200	2,000	
Planning support		Development Review Committee (DRC) cases distributed	131	135	168	150
	Other Planning cases distributed*	95	89	160	125	
	Board/commission meetings staffed**	51	37	40	45	

\*Final plats, flood plain permits, ZBA, etc.

\*\*Zoning Board of Adjustment (ZBA), Planning and Zoning (P&Z), and Historic Preservation Commission (HPC)

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The budget for personal services has an increase of only .7% in FY 2025/26 due to the filling of a vacancy in the division. The position was open when the budget was adopted for FY 2024/25. Open positions are normally budgeted at the salary mid-point for the position and with the most expensive family insurance plan offered by the City. The actual cost of the filled position often comes in lower, resulting in salary savings from the adopted budget.
- Contractual services has been reduced by 57.1% due to \$2,000 in training normally budgeted in Administrative Services being transferred to the Building Safety budget. The training planned for FY 2025/26 is specific to the building permit process and not something that benefits the other activities that provide funding to Administrative Services.

## In-Progress Activities

- The City's permitting and inspection software, EnerGov, requires daily system maintenance and updates for the systems and processes to function efficiently. Administrative Services has been tasked with auditing and tracking EnerGov efficiencies, along with charting all necessary workarounds users must perform.
- The City's reporting app, See Click Fix, is available for citizens to report a variety of issues within the city that needs addressed. See Click Fix has recently been updated and requires all City employee users to be migrated over to the new platform. Administrative Services is assisting with the ongoing transition.
- Administrative Services is contributing to category updates and security measures for items being reported on the Ames on the Go app. Many categories have had a dramatic increase with the new Property Maintenance updates, resulting in Administrative Services entering a significantly higher amount of code cases.

## Upcoming Activities

- Administrative Services will play a pivotal role in website migration and the rebuilding of multiple web pages for the Planning, Public Works, and Fire Departments.
- Administrative Services will participate in an efficiency meeting with local contractors and department heads to further explore process improvements for Access and Paving permits.
- All employee parking permits for City Hall will expire in 2025. Administrative Services will be cataloging and issuing all new parking permits to City employees at that time.

# Finance Administration and Budget

**Description:**

The Finance Administration and Budget activity is responsible for the overall financial management of the City. This includes budget preparation, debt issuance, and financial analysis as required by City Council, the City Manager's Office, other City departments, or outside agencies. This activity also provides direct oversight for the Utility Customer Service, Parking Violation Collection, Accounting and Reporting, Purchasing Services, Debt Service, and Information Technology activities.

Finance Administration expenditures are allocated to Electric Services (42%), Water and Pollution Control (30%), Resource Recovery (4%), Fleet Services (2%), and Parking Enforcement (1%). the Fleet Services activity. Another 1% of Finance Administration expenditures are charged to G.O. Bond funds. A portion (16%) of the Finance Director position is also allocated directly to the Economic Development activity.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Finance Administration	478,730	620,423	616,721	656,938	5.9%
Budgeting/Reporting System	-	-	105,320	-	
<b>Total Expenditures</b>	478,730	620,423	722,041	656,938	5.9%

<i><b>Expenditures by Category:</b></i>					
Personal Services	390,990	560,640	554,505	593,288	5.8%
Internal Services	38,141	37,471	38,992	39,720	6.0%
Contractual	48,934	21,487	126,793	23,105	7.5%
Commodities	665	825	1,751	825	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Expenditure Subtotal</b>	478,730	620,423	722,041	656,938	5.9%

Less: Expenditures Allocated to Other Programs/Activities	(378,781)	(490,133)	(487,209)	(518,981)	5.9%
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<b>Total Unallocated Finance Administration Expenditures</b>	99,949	130,290	234,832	137,957	5.9%
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<i><b>Funding Sources for Unallocated Expenditures:</b></i>					
General Fund	95,154	124,086	228,665	131,388	5.9%
G.O. Bond Funds	4,795	6,204	6,167	6,569	5.9%
<b>Total Funding Sources</b>	99,949	130,290	234,832	137,957	5.9%

Authorized FTEs	3.84	3.84	3.84	3.84	
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# Finance Administration and Budget

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide fiscal oversight for all City departments and initiatives	Annual expenditures*	\$263.50	\$271.70	\$412.77	\$332.33
		General Fund balance at fiscal year-end*	\$16.3	\$17.0	\$10.7	\$10.7
		General Fund balance meets Council-approved minimum fund balance requirement	Yes	Yes	Yes	Yes
		General Obligation (G.O.) Bond indebtedness*	\$63.1	\$67.0	\$74.2	\$78.0
	Develop financial strategies and identify the necessary resources to successfully achieve the City's missions.	Bond rating (Moody's)	Aa1	Aa1	Aa1	Aa1
		Utility revenue bond indebtedness*	\$64.4	\$69.5	\$137.3	\$137.4
		GFOA Distinguished Budget Awards	36	37	38	39
		Budget document rated as outstanding or proficient by GFOA reviewers	Yes	Yes	Yes	Yes
		Available Fund balance ratio (Available Fund Balance + Net Current Assets / Revenue)	6/6	6/6	6/6	6/6

\*In millions

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Personnel costs for the FY 2025/26 budget are projected to rise by approximately 5.8% compared to the FY 2024/25 adopted budget. While this increase is expected due to wage and insurance cost escalations, it is noteworthy that the budget division is fully staffed for the first time in several years.
- With the addition of a new team member, the FY 2025/26 requested budget eliminates the historical \$5,000 funding for conferences and reallocates these resources to increase the training budget to \$7,000. This adjustment will enable staff to participate in the Government Finance Officers Association (GFOA) budget development and analysis training, which will provide industry best practices and support the department in identifying enhancements to the budget presentation and process.

## In-Progress Activities

- Staff continues to collaborate with the Accounting Division and various departments to identify process improvements aimed at enhancing efficiency. The Department intends to have the City's accounts payable process fully electronic by the end of FY 2024/25. This transition will streamline payment issuance, improve invoice tracking, bolster internal controls, and facilitate electronic storage of invoices for all users.
- Staff is actively reviewing financial policies, many of which have not been updated in several years. The limits, requirements, and authorizations outlined in these policies are often outdated, leading to delays and unnecessary administrative steps.

## Upcoming Activities

- Staff anticipates further modifications to the state's property tax system, including changes to tax caps and use restrictions. In response, it is likely that staff will need to begin the process of identifying alternative revenue sources to mitigate the impact of restrictive legislation.

# Accounting Services

## Description:

The purpose of the Accounting Services activity is to manage the processing and reporting of all financial transactions for the City of Ames. This activity includes three sub-activities. The Accounting sub-activity is responsible for all financial reporting, including the preparation of the City's Annual Comprehensive Financial Report (ACFR). It also encompasses accounts payable, accounts receivable, and cash receipt functions. The Payroll sub-activity handles the payment of all City employees, as well as the preparation of required quarterly and annual tax reports and the issuance of employee W-2 forms. The Treasury sub-activity provides investment and cash management services within the parameters set by the City of Ames Investment Policy. Accounting Services is allocated on a percentage basis to other City programs and activities that utilize the services.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Accounting Services	932,975	971,396	998,960	1,004,683	3.4%
Payroll Services	119,853	133,002	112,155	126,558	-4.9%
Treasury Service	168,578	166,577	174,801	179,075	7.5%
Accounting Allocation	(832,520)	(868,386)	(874,594)	(898,195)	3.4%
<b>Total Expenditures</b>	<b>388,886</b>	<b>402,589</b>	<b>411,322</b>	<b>412,121</b>	<b>2.4%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	820,359	903,663	864,614	934,458	3.4%
Internal Services	246,576	244,685	243,995	214,545	-12.3%
Contractual	150,630	117,927	171,631	157,200	33.3%
Commodities	3,734	4,700	5,676	4,113	-12.5%
Capital	-	-	-	-	
Other Expenditures	107	-	-	-	
<b>Total Expenditures</b>	<b>1,221,406</b>	<b>1,270,975</b>	<b>1,285,916</b>	<b>1,310,316</b>	<b>3.1%</b>

Less: Expenditures Allocated to Other Programs/Activities	(832,520)	(868,386)	(874,594)	(898,195)	3.4%
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<b>Total Unallocated Accounting Services Expenditures</b>	<b>388,886</b>	<b>402,589</b>	<b>411,322</b>	<b>412,121</b>	<b>2.4%</b>
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<i><b>Funding Sources for Unallocated Expenditures:</b></i>					
City Assessor	3,384	3,525	2,972	3,354	-4.9%
General Fund	382,724	396,150	405,391	405,753	2.4%
G.O. Bond Funds	2,778	2,914	2,959	3,014	3.4%
<b>Total Funding Sources</b>	<b>388,886</b>	<b>402,589</b>	<b>411,322</b>	<b>412,121</b>	<b>2.4%</b>

Authorized FTEs	8.00	8.00	8.00	8.00	
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# Accounting Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Peer-reviewed Financial Report that meets standard	Unqualified audit opinion received	Yes	Yes	Yes	Yes
		Years GFOA award received for Excellence in Financial Reporting	44	45	46	47
	Process financial transactions in a timely, efficient, and accurate manner	Days after year end audit is finalized (Goal ≤ 180)	331	215	180	180
		Average monthly checks issued to vendors	1,000	1,040	1,040	900
		Average monthly electronic payments to vendors	125	115	115	255
		Payments to vendors issued within 7 days of appropriate internal approval	100%	100%	100%	100%
		W-2 forms issued	1,290	1,270	1,270	1,270
		Accurate payroll reports filed on a timely basis	100%	100%	100%	100%
		Average rate of return on investments	3.10%	2.75%	3.90%	3.30%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Staff is implementing an electronic invoice approval routing system to replace the existing paper and mail processes. This transition aims to enhance efficiency and communication across all departments by facilitating paperless invoice handling whenever feasible. As a result, implementation costs included in the FY 2024/25 Adjusted budget are expected to decline in FY 2025/26.
- Associated with the electronic invoice approval process, licensing costs have increased in the FY 2024/25 Adjusted budget to reflect the increased user licensing costs. These costs are projected to remain elevated in subsequent years as the City continues to use the routing software.
- Staff members are planning to pursue further certifications and training. This includes funding for one staff member to enroll in the Certified Public Finance Officer (CPFO) program and for another staff member to attend a Government Finance Officers Association (GFOA) conference or training session.

## In-Progress Activities

- The federal government's recent grant capital asset threshold increasing from \$5,000 to \$10,000, staff will review the City's internal threshold for capital assets, inventory, and purchase order requirements and will propose adjustments to streamline City processes.
- Staff is working with the City's selected vendor to identify ways to reduce the use of paper processes and limit manual processes. This will allow for more efficient electronic storage of invoices/payments and an improved process for entering invoice data into the City's financial system.

## Upcoming Activities

- Staff will focus on analyzing and documenting procedures. This initiative aims to centralize information, enhance training efforts, and provide support for backup coverage during planned or unexpected absences.
- Staff intends to evaluate opportunities to improve the searchability of the City's electronic document retention software, focusing on invoices paid by EFT (Electronic Funds Transfer) or ACH (Automated Clearing House). The purpose of this initiative is to increase the number of vendors utilizing these less costly alternate payment methods.

# Purchasing Services

## Description:

The Purchasing Services activity is responsible for the procurement of goods and services necessary for City services to be delivered to the citizens of Ames. This involves obtaining the goods and services in the most cost-effective manner while maintaining compliance with all applicable laws, regulations, policies, and professional standards. Purchasing services are allocated on a predetermined percentage basis based on relative use of service. Messenger Services and Shared Copier Services are allocated to City departments based on usage, with the goal of recovering the cost of the services provided.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Purchasing Services	607,084	652,950	645,704	675,527	3.5%
Messenger Service	112,306	119,689	118,803	124,854	4.3%
Shared Copier Service	3,325	5,300	3,910	3,910	-26.2%
<b>Total Expenditures</b>	<b>722,715</b>	<b>777,939</b>	<b>768,417</b>	<b>804,291</b>	<b>3.4%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	642,904	680,566	677,314	717,365	5.4%
Internal Services	38,891	38,942	39,671	35,464	-8.9%
Contractual	32,190	51,701	44,185	45,504	-12.0%
Commodities	8,730	6,730	7,247	5,958	-11.5%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>722,715</b>	<b>777,939</b>	<b>768,417</b>	<b>804,291</b>	<b>3.4%</b>

Less: Expenditures Allocated to Other Programs/Activities	(684,186)	(610,509)	(723,597)	(757,388)	24.1%
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<b>Total Unallocated Purchasing Services Expenditures</b>	<b>38,529</b>	<b>167,430</b>	<b>44,820</b>	<b>46,903</b>	<b>-72.0%</b>
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<i><b>Funding Sources for Unallocated Expenditures:</b></i>					
Departmental Charges	-	122,119	-	-	-100.0%
Outside Messenger Service	2,754	2,870	2,849	2,994	4.3%
Miscellaneous Revenue	1,000	-	-	-	
General Fund	34,775	42,441	41,971	43,909	3.5%
<b>Total Funding Sources</b>	<b>38,529</b>	<b>167,430</b>	<b>44,820</b>	<b>46,903</b>	<b>-72.0%</b>

Authorized FTEs	6.00	6.00	6.00	6.00	
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# Purchasing Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide timely and cost-effective procurement of goods and services meeting the needs of City programs in compliance with applicable laws, regulations, policies and professional standards	Annual/term contracts awarded	144	146	146	146
		Value of awarded bids*	\$28.1	\$36.1	\$80.3	\$23.3
	Provide reliable, timely, and cost-effective distribution of US mail, internal mail and parcels	Savings realized through bidding process (difference between high bid and low bid)	41%	48%	30%	30%
		Competitive bids	228	218	210	215
		Value of purchase orders*	\$84.82	\$85.55	\$61.00	\$61.00
		Vendors registered in AmesBids (City's electronic bidding system)	1,004	1,219	1,350	1,450
		Value of p-card transactions*	\$1.56	\$1.36	\$1.10	\$1.11
		Outgoing US mail sent via discount	84.10%	82.20%	81.00%	81.00%
		Total US Mail pieces	84,619	82,454	86,095	85,090
		Library parcels	1,929	2,014	1,900	1,900

\* In millions

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- On July 1, 2024, the responsibility for overseeing Printing Services was transferred from the Purchasing division of the Finance Department to the new Communications and Outreach division of the City Manager's Office. As part of the transition, both Printing Services and Messenger Services were shifted from Internal Services to the General Government Program, with Messenger Services now included in the Purchasing Services budget. Shared Copier Services, formerly a responsibility of Printing Services, is now also an activity included in Purchasing Services. Since Messenger Services and Shared Copier Services were internal services in the Adopted FY 2024/25 budget, the funding source was shown as departmental revenue instead of an expense allocation to other departments. The change has been made to an allocation in the Adjusted FY 2024/25 and FY 2025/26 budgets.

## In-Progress Activities

- Staff continues to provide training sessions to City staff. These sessions cover essential topics, including procurement policies and procedures, requisition processing, procurement thresholds, conflict of interest reporting, and training for procurement cardholders.
- The Purchasing Division utilizes "AmesBids" to issue bids and Requests for Proposals (RFPs) for goods and services. This electronic bidding and vendor management tool enhances communication, transparency, and record-keeping, significantly reducing the risks of non-compliant, incomplete, or unsigned bids. Staff is currently in the final implementation phase, focusing on extending this system to public improvement bids.
- Due to increasing repair costs, the Messenger van is anticipated to be replaced in FY 2024/25. Staff is exploring options for an electric vehicle; however, some models have proven to be cost-prohibitive.

## Upcoming Activities

- The Purchasing Division is set to implement automated routing of purchase orders to vendors and departments. This initiative will eliminate the need for printing and mailing purchase orders, with all documents being automatically filed in the electronic document management system (Laserfiche).

# Legal Services

## Description:

The mission of the Legal Services activity is to provide sound and objective legal advice and representation to City officials and departments. This responsibility includes advising City Council, staff, and boards and commissions on legal and policy matters, drafting ordinances and amendments to the City's Municipal Code, drafting and reviewing contracts, real estate agreements, and other legal documents, litigating claims by and against the City in District and Appellate Court, prosecuting criminal complaints, traffic tickets, code enforcement violations, and other municipal infractions as necessary, and representing the City in all labor and unemployment, housing, licensing, and other arbitration and administrative claims, Legal Services also provides legal support to Mary Greeley Medical Center (MGMC) and the Ames City Assessor.

A portion of Legal Services expenditures are allocated to Electric Services (15.1%), Water and Pollution Control (19%), Parking Enforcement (4.6%), Resource Recovery (2.5%), and Transit (1.45%). A portion (5%) of the City Attorney position is also allocated directly to the Economic Development activity.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
<b>Expenditures by Category:</b>					
Personal Services	856,476	902,161	899,192	951,109	5.4%
Internal Services	33,631	33,386	34,240	32,864	-1.6%
Contractual	53,714	74,974	75,154	76,679	2.3%
Commodities	2,338	2,200	2,200	2,200	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>946,159</b>	<b>1,012,721</b>	<b>1,010,786</b>	<b>1,062,852</b>	<b>5.0%</b>

Less: Expenditures Allocated to Other Programs/Activities	(403,537)	(431,924)	(431,100)	(453,306)	5.0%
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<b>Total Unallocated Legal Services Expenditures</b>	<b>542,622</b>	<b>580,797</b>	<b>579,686</b>	<b>609,546</b>	<b>5.0%</b>
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<b>Funding Sources for Unallocated Expenditures:</b>					
Charges for Services	66,124	46,250	51,250	51,250	10.8%
General Fund	476,498	534,547	528,436	558,296	4.4%
<b>Total Funding Sources</b>	<b>542,622</b>	<b>580,797</b>	<b>579,686</b>	<b>609,546</b>	<b>5.0%</b>

Authorized FTEs	5.95	5.95	5.95	5.95	
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# Legal Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide reliable, high quality legal services to both internal and external customers	New Legal matters:	616	541	532	532
		Electric	39	31	12	12
		HR	8	8	4	4
		Parks and Rec	18	22	12	12
		Planning	45	46	44	44
		Police	18	14	20	20
		Public Works	38	46	16	16
		WPC	13	13	8	8
		Other (includes trials)	437	361	416	416

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Revenue for municipal infractions has been increased in the FY 2024/25 adjusted and FY 2025/26 budgets to better reflect the actual amount of revenue being received in the last few fiscal years.

### In-Progress Activities

- Legal staff assists with a variety of property matters including the review of new subdivisions and the drafting of various easements and sidewalk deferral agreements.
- Work continues to reach an acceptable agreement with the developer of the Linc project. Legal staff will continue to be involved in drafting documents as necessary.
- Legal staff, with help from outside counsel, continues to assist City Council with reaching an agreeable solution to the issues with the Schainker Plaza ice ribbon surface.
- With the adoption of the property maintenance standards, legal staff continues to assist the Inspections Division on alternatives for distressed properties, including issuing a Declaration of a Dangerous Building, monitoring board meetings, and taking legal action.

### Upcoming Activities

- Advice and review of documentation from Legal staff will be necessary as the City explores potentially purchasing and rehabbing an existing building for the future Animal Shelter.
- Legal staff will continue to provide staffing for various City boards and commissions, as well as represent the City at the Board of Review for property assessment appeals
- Legal staff will continue to be responsible for drafting ordinances, reviewing City contracts, coordinating with outside council on litigation matters, and consulting with the Police Department to prosecute municipal infractions.

# Human Resources

## Description:

The Human Resources activity is responsible for the hiring and retaining qualified employees using progressive recruitment techniques and competitive compensation and benefit programs. Other responsibilities of Human Resources include monitoring and preparing reports to demonstrate compliance with federal and state regulations, providing training opportunities and resources for employee development, updating and ensuring compliance with City personnel policies, negotiating union contracts, and assuming a leadership role for the City's Excellence Through People (ETP) program.

Human Resources expenditures are allocated to other programs or activities based on the number of full-time equivalents (FTEs) in each of those activities. Human Resources staff is also responsible for the Risk Insurance and Health Insurance activities.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Expenditures by Activity:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Human Resources	703,567	805,382	932,770	987,509	22.6%
Employee Development	61,145	55,650	54,072	54,122	-2.8%
Employee Assistance	11,171	12,500	11,242	12,500	0.0%
ETP Program	11,703	48,225	94,000	43,000	-10.8%
<b>Total Expenditures</b>	<b>787,586</b>	<b>921,757</b>	<b>1,092,084</b>	<b>1,097,131</b>	<b>19.0%</b>

<b>Expenditures by Category:</b>					
Personal Services	590,189	664,157	749,271	835,368	25.8%
Internal Services	43,535	43,090	44,383	38,916	-9.7%
Contractual	132,594	189,710	271,339	197,247	4.0%
Commodities	21,268	24,800	27,091	25,600	3.2%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>787,586</b>	<b>921,757</b>	<b>1,092,084</b>	<b>1,097,131</b>	<b>19.0%</b>

Less: Expenditures Allocated to Other Programs/Activities	(435,334)	(508,222)	(599,844)	(603,327)	18.7%
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<b>Total Unallocated Human Resources Expenditures</b>	<b>352,252</b>	<b>413,535</b>	<b>492,240</b>	<b>493,804</b>	<b>19.4%</b>
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<b>Funding Sources for Unallocated Expenditures:</b>					
City Assessor	10,344	10,291	12,251	12,288	19.4%
General Fund	341,908	403,244	479,989	481,516	19.4%
<b>Total Funding Sources</b>	<b>352,252</b>	<b>413,535</b>	<b>492,240</b>	<b>493,804</b>	<b>19.4%</b>

Authorized FTEs	5.05	5.05	6.05	6.05	
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# Human Resources

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	To enhance our culture of excellence by maximizing human potential through caring people, quality programs, and exceptional services	Recruitments*	193	165	165	175
		Applications*	2,345	1949	1949	2,000
		External hires**	73	121	121	120
		Internal promotions	22	22	22	20
		Racially diverse applicants	19%	17%	17%	20%
		Female applicants	40%	38%	38%	40%
		Hours leadership development training offered	30	120	120	120
		Employees attending training through Employee Development Center (EDC)	711	762	762	765
		Average employee rating of EDC courses	92%	92%	92%	93%

\*Open or promotional

\*\*Full and part-time

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- City Council authorized the addition of a Human Resources Specialist in the 2024/25 budget year. The position was filled in October and will have a significant impact on the current year budget with additions to salary, benefits, and required training for the new employee. Costs will be maintained in future budget requests.

## In-Progress Activities

- Human Resources staff continues to work with departments to conduct a large number of recruitments annually. Recruitment processes have been evaluated and improvements are being implemented. These process improvements will increase efficiency and create better alignment of staff and activities.
- The addition of a Human Resources Specialist creates the opportunity to reorganize the work in Human Resources. The redistribution of duties among staff allows for a more strategic approach to recruitment, learning and development, and leave management. This means that programs are becoming more efficient and effective while making a more significant impact on the organization.

## Upcoming Activities

- Human Resources staff will work with City leadership to select and implement a Human Resources Information System.

# Facilities

**Description:**

The Facilities activity is responsible for the maintenance of City Hall, the City Hall grounds and parking lots, and the Veteran’s Memorial adjacent to City Hall. City Hall includes office space for City departments, the City Council Chambers, the Ames City Assessor’s office, and offices and a court room for Story County, as well as meeting rooms available to the public, the City Auditorium, and the Community Center, which includes a gymnasium, weight room, exercise space and locker rooms. Facility consultation services and project support are also provided for City facilities that are the direct responsibility of other City departments.

A portion of Facilities expenditures is allocated to other City programs and activities and to the City Assessor's Office.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
City Hall/Veterans Memorial	525,194	551,581	562,949	586,558	6.3%
City Hall Special Projects	72,881	-	159,269	-	
<b>Total Expenditures</b>	<b>598,075</b>	<b>551,581</b>	<b>722,218</b>	<b>586,558</b>	<b>6.3%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	177,629	182,612	181,322	189,577	3.8%
Internal Services	53,565	58,019	59,112	71,808	23.8%
Contractual	245,539	280,450	290,715	291,373	3.9%
Commodities	94,042	30,500	31,800	33,800	10.8%
Capital	27,300	-	159,269	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>598,075</b>	<b>551,581</b>	<b>722,218</b>	<b>586,558</b>	<b>6.3%</b>

Less: Expenditures Allocated to Other Programs/Activities	(157,502)	(165,474)	(168,884)	(175,967)	6.3%
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<b>Total Unallocated Facilities Expenditures</b>	<b>440,573</b>	<b>386,107</b>	<b>553,334</b>	<b>410,591</b>	<b>6.3%</b>
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<i><b>Funding Sources for Unallocated Expenditures:</b></i>					
City Assessor	17,486	18,754	18,860	19,497	4.0%
General Fund	423,087	367,353	534,474	391,094	6.5%
<b>Total Funding Sources</b>	<b>440,573</b>	<b>386,107</b>	<b>553,334</b>	<b>410,591</b>	<b>6.3%</b>

Authorized FTEs	1.25	1.25	1.25	1.25	
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# Facilities

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Maintain an attractive City Hall and Veteran's Memorial	Maintenance cost per square foot (excluding Community Center and Auditorium)	\$6.88	\$6.91	\$7.40	\$7.72
<b>A fun, vibrant, and healthy community that attracts and retains people</b>	Help maintain the Ames Annual Outdoor Sculpture Exhibition and neighborhood art	Public Art pieces installed by Facilities staff	11	13	13	14

### Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Funding of \$159,269 has been carried over into the adjusted FY 2024/25 budget for City Hall space needs projects. The funding will be used to create additional office space to accommodate additional employees, to reconfigure existing office spaces to maximize space usage, and to add or expand conference rooms for both City and public usage.
- An increase of 18.6% was seen in internal services due to increased property insurance and computer services.

### In-Progress Activities

- The carpet and base updates at City Hall have been completed in the conference rooms and hallways. The next phase of updates will be in the office spaces and is anticipated to take place in early 2025. This will require coordination for customer service activities during the project.
- Additional funding has been identified to complete the heating, ventilation, and air conditioning (HVAC) replacement in the Municipal Auditorium. Staff has worked with the consultant on a design that does not use natural gas and meets the Climate Action Plan goals for municipal buildings.
- Facilities staff continue to assist and support other City facilities and programs including the Ames Municipal Airport, three fire stations, the Ames Public Library, the Ames Animal Shelter and the Public Art Program.

### Upcoming Activities

- Facility staff is working with the ADA Coordinator on the Transition Plan committee. Staff will also be working to update all the signage in City Hall to current standards.

# General Government CIP

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## Description:

This is a summary of the General Government program capital improvements which are detailed in the City of Ames five-year Capital Improvements Plan.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	% Change From Adopted
<b>Activities:</b>					
<b>Facilities:</b>					
City Hall Improvements	179,868	75,000	656,914	75,000	0.0%
Auditorium HVAC System	-	-	1,459,683	-	
Police Parking Area	-	-	25,000	-	
<b>Total Facilities CIP</b>	179,868	75,000	2,141,597	75,000	0.0%
<b>Total General Government CIP</b>	179,868	75,000	2,141,597	75,000	0.0%

# DEBT SERVICE





## Debt Service

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## Debt Service Summary

This program accounts for the payment of principal and interest on bonds issued by the City of Ames. There are two types of bonds that Debt Service covers: 1) **General Obligation Bonds** which are accounted for in the Debt Service Fund and which are full face and an obligation of the City; and 2) **Revenue Bonds** which are accounted for from the earnings of the enterprise funds.

The City of Ames' debt is managed in accordance with the Capital Improvement Financing and Debt Management policies adopted by the City Council. The City expects to remain well under debt limits set by the **Code of Iowa** and the further reserve limits set by the City Council. The City's General Obligation bonds currently have the Aa1 rating from Moody's Investor Services.

All outstanding debt is fully amortized with approximately equal principal and interest payments each year during the term of the bonds.

	2021/22	2022/23	2022/23	2023/24	% Change
<i>Use of Funds:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
General Obligation Bonds	22,785,348	12,334,750	12,358,322	12,979,018	5.2%
Electric Revenue Bonds	966,306	966,556	966,556	964,807	-0.2%
SRF Loan Payments	4,276,753	4,269,684	4,269,684	4,260,562	-0.2%
Bond Costs	143,531	-	67,000	-	
<b>Total Expenditures</b>	<b>28,171,938</b>	<b>17,570,990</b>	<b>17,661,562</b>	<b>18,204,387</b>	<b>3.6%</b>
<b>Funding Sources:</b>					
Debt Service Fund	22,815,850	12,334,750	12,358,322	12,979,018	5.2%
G.O. Bond Funds	113,029	-	67,000	-	
Electric Sinking Fund	966,306	966,556	966,556	964,807	-0.2%
Water Sinking Fund	3,736,260	3,728,540	3,728,540	3,721,880	-0.2%
Sewer Sinking Fund	540,493	541,144	541,144	538,682	-0.5%
<b>Total Funding Sources</b>	<b>28,171,938</b>	<b>17,570,990</b>	<b>17,661,562</b>	<b>18,204,387</b>	<b>3.6%</b>
<b>Debt Service Principal and Interest Breakdown:</b>					
<b>G.O. Bonds</b>					
Principal	20,305,000	9,809,848	9,835,000	9,892,831	0.9%
Interest	2,480,348	2,524,902	2,523,322	3,086,187	22.2%
Issuance Costs	143,531	-	67,000	-	
<b>Total G.O. Bonds</b>	<b>22,928,879</b>	<b>12,334,750</b>	<b>12,425,322</b>	<b>12,979,018</b>	<b>5.2%</b>
<b>Electric Revenue Bonds</b>					
Principal	795,000	835,000	835,000	875,000	4.8%
Interest	171,306	131,556	131,556	89,807	-31.7%
<b>Total G.O. Bonds</b>	<b>966,306</b>	<b>966,556</b>	<b>966,556</b>	<b>964,807</b>	<b>-0.2%</b>
<b>State Revolving Fund Loans</b>					
Principal	3,170,000	3,224,000	3,224,000	3,277,000	1.6%
Interest	1,106,753	1,045,684	1,045,684	983,562	-5.9%
<b>Total SRF Loans</b>	<b>4,276,753</b>	<b>4,269,684</b>	<b>4,269,684</b>	<b>4,260,562</b>	<b>-0.2%</b>
<b>Total Debt Service</b>	<b>28,171,938</b>	<b>17,570,990</b>	<b>17,661,562</b>	<b>18,204,387</b>	<b>3.6%</b>

# Debt Service Cost Allocation

## Debt Service Cost Allocation for 2025/26 Budget

Taxable Valuation for Debt Service: \$3,679,642,646

Use of Bond Proceeds	Allocated Debt Service	Debt Service Abatements	Property Tax Support	Rate Per \$1,000 Valuation
Airport	212,219	70,976	141,243	0.03838
Fire Department Apparatus	198,408	49,602	148,806	0.04044
Fire Facilities	49,061	-	49,061	0.01333
Indoor Aquatic Center	1,373,966	-	1,373,966	0.37340
Library	1,088,488	-	1,088,488	0.29581
Park Projects	257,025	-	257,025	0.06985
Public Safety Radio	251,035	29,500	221,535	0.06021
Resource Recovery	-	-	-	0.00000
Sewer	406,496	406,496	-	0.00000
Storm Sewer	50,972	-	50,972	0.01385
Streets	8,225,257	-	8,225,257	2.23534
TIF	332,550	332,550	-	0.00000
Water	103,554	103,554	-	0.00000
2025/2026 CIP G. O.	1,543,962	93,766	1,450,196	0.39411
<b>TOTAL G. O. DEBT</b>	<b>14,092,993</b>	<b>1,086,444</b>	<b>13,006,549</b>	<b>3.53472</b>
<b>Less: State Replacement Tax</b>			198,757	0.05402
<b>Use of Fund Balance</b>			600,000	0.16306
<b>TOTAL DEBT SERVICE COST</b>	<b>\$ 14,092,993</b>	<b>\$ 1,086,444</b>	<b>\$ 12,207,792</b>	<b>3.31764</b>
<b>FY 2024/2025 Debt Service Levy</b>			<b>\$ 12,207,792</b>	<b>3.31764</b>

### 2025/2026 CIP G.O. ISSUE

Fire Station Alerting System	211,905
Asphalt Sreet Pavement Improvements	4,000,000
Concrete Pavement Improvements	3,800,000
Seal Coat Street Pavement Improvements	1,000,000
Collector Street Pavement Improvements	500,000
Alley Pavement Improvements	400,000
Downtown Street Pavement Improvements	250,000
Traffic System Capacity Improvements	1,520,000
Intelligent Transportation System	367,540
Airport Airside Improvements	531,750
Airport Facility Improvements	329,000
Ada Hayden Heritage Park	700,000
Resource Recovery	880,000
<b>Total G.O. Bonds</b>	<b>\$ 14,490,195</b>

# Projection of Debt Capacity

## City of Ames, Iowa Projection of Debt Capacity

	2023/24 Actual	2024/25 Budgeted	2025/26 Projected	2026/27 Projected	2027/28 Projected	2028/29 Projected	2029/30 Projected
1. Total Actual Valuation	5,541,171,438	6,561,140,157	6,631,161,731	6,830,096,583	7,034,999,480	7,246,049,464	7,463,430,948
2. State Mandated Debt Limit	277,058,572	328,057,008	331,558,087	341,504,829	351,749,974	362,302,473	373,171,547
3. City Reserve (25% of Limit)	69,264,643	82,014,252	82,889,522	85,376,207	87,937,494	90,575,618	93,292,887
Un-Reserved Debt Capacity	207,793,929	246,042,756	248,668,565	256,128,622	263,812,480	271,726,855	279,878,660
4. Outstanding Debt	67,035,000	74,205,000	64,545,000	55,275,000	46,920,000	39,145,000	31,760,000
5. Proposed Issues	-	-	14,490,195	21,331,756	13,084,302	12,041,544	14,896,996
6. Balance of Proposed Issues	-	-	(964,354)	11,103,238	29,044,699	37,801,702	44,351,428
Total Debt Subject to Limit	67,035,000	74,205,000	78,070,841	87,709,994	89,049,001	88,988,246	91,008,424
7. Available Un-Reserved Debt Capacity (\$)	140,758,929	171,837,756	170,597,724	168,418,628	174,763,479	182,738,609	188,870,236
8. Available Un-Reserved Debt Capacity (%)	67.74%	69.84%	68.60%	65.76%	66.25%	67.25%	67.48%
9. Total Debt Capacity (\$)	210,023,572	253,852,008	253,487,246	253,794,835	262,700,973	273,314,227	282,163,123
10. Total Debt Capacity (%)	75.80%	77.38%	76.45%	74.32%	74.68%	75.44%	75.61%

**Notes:**

1. Total assessed valuation plus utility valuation growth assumption is 3.0% per year.
2. State of Iowa statutory debt limit is 5% of total actual valuation.
3. City Policy reserves 25% percent of available debt capacity.
4. Current outstanding debt subject to limit at Fiscal Year End includes all debt in which property taxes are pledged.
5. Debt issues subject to limit proposed are part of Capital Improvement Plan.
6. Debt Balance on Issues in Capital Improvement Plan.
7. Debt capacity available after deducting the reserved capacity.
8. Percentage of debt capacity available after deducting the reserved capacity.
9. Debt capacity available prior to deducting the reserved capacity.
10. Percentage of debt capacity available prior to deducting the reserved capacity.



# INTERNAL SERVICE AND TRANSFERS



2006-2026  
PROJECT SMYLES

20  
YEARS



CITY OF  
Ames™



# Internal Services

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# Internal Services Summary

**Description:**

Internal Services are operations which support other City programs. In contrast to the support services in the General Government program, these operations are entirely funded by charges made to other City programs. As these activities represent expenses that are already reflected in other City programs, they are budgeted for accountability and decision making but are not reported to the State. Fleet Services involves the maintenance and operating costs for City vehicles and other pieces of equipment as well as the acquisition and disposal of that equipment. Information Technology provides support to other City programs for both data processing and communications. Printing Services accounts for the activity of the City’s Print Shop and related design services. Messenger Services provides internal messenger service and outside mail service to all City departments. Risk Management is responsible for safety-related work practices and securing the most economical risk insurance coverage for the City. The Health Insurance activity includes the administration of the City’s self-insured health insurance plan, as well as the Health Promotion program available to City employees. Capital improvements for Internal Services activities are included in Internal Services CIP.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Fleet Services	4,915,968	3,614,837	5,741,966	5,775,956	59.8%
Information Technology	2,912,357	2,880,388	3,165,107	2,760,052	-4.2%
Risk Management	3,292,924	3,928,442	3,258,643	3,650,429	-7.1%
Health Insurance	12,274,128	12,294,406	12,291,748	12,175,481	-1.0%
Health Promotion	271,444	327,557	352,812	373,131	13.9%
<b>Total Operations</b>	23,666,821	23,045,630	24,810,276	24,735,049	7.3%
Internal Services CIP	-	-	-	-	
<b>Total Expenditures</b>	23,666,821	23,045,630	24,810,276	24,735,049	7.3%
<i>Authorized FTEs</i>	21.20	20.90	19.90	19.90	

# Internal Services Summary

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	2,324,709	2,612,841	2,465,075	2,598,415	-0.6%
Internal Services	1,074,973	665,270	995,835	615,336	-7.5%
Contractual	5,450,019	6,489,988	5,816,345	6,251,933	-3.7%
Commodities	1,305,985	1,341,443	1,411,995	1,406,350	4.8%
Capital	2,052,293	833,200	2,893,138	2,849,300	242.0%
Other Expenditures	11,458,842	11,102,888	11,227,888	11,013,715	-0.8%
<b>Total Operations</b>	<b>23,666,821</b>	<b>23,045,630</b>	<b>24,810,276</b>	<b>24,735,049</b>	<b>7.3%</b>
Internal Services CIP	-	-	-	-	
<b>Total Expenditures</b>	<b>23,666,821</b>	<b>23,045,630</b>	<b>24,810,276</b>	<b>24,735,049</b>	<b>7.3%</b>
<b>Funding Sources:</b>					
Fleet Services Fund	2,719,819	2,735,637	2,734,432	2,840,656	3.8%
Fleet Reserve Funds	2,196,149	879,200	3,007,534	2,935,300	233.9%
Information Technology Fund	2,199,904	2,280,288	2,278,585	1,979,252	-13.2%
Technology Reserve Funds	396,373	270,100	497,954	380,800	41.0%
Shared Communications Fund	316,080	330,000	388,568	400,000	21.2%
Risk Insurance Fund	3,292,924	3,928,442	3,258,643	3,650,429	-7.1%
Health Insurance Fund	12,545,572	12,621,963	12,644,560	12,548,612	-0.6%
<b>Total Operations Funding</b>	<b>23,666,821</b>	<b>23,045,630</b>	<b>24,810,276</b>	<b>24,735,049</b>	<b>7.3%</b>
<b>CIP Funding:</b>					
	-	-	-	-	
<b>Total CIP Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Funding Sources</b>	<b>23,666,821</b>	<b>23,045,630</b>	<b>24,810,276</b>	<b>24,735,049</b>	<b>7.3%</b>

# Fleet Services

**Description:**

The Fleet Services activity provides centralized management and maintenance of the City's fleet. Vehicles and equipment are purchased for City departments to match adopted public service tasks and programs. The useful life of each unit is analyzed, and funds are collected from the using departments over that life for the replacement of the equipment when it becomes obsolete. Each vehicle and piece of equipment is replaced as economically as possible without sacrificing quality and reliability. Utilization of equipment between operating departments is encouraged to maximize the value received from each unit. "Green" vehicles and equipment are purchased whenever feasible.

Fleet maintenance and repairs are planned, scheduled, and completed using the most efficient and cost-effective methods available. Maintenance, repairs, insurance, fuel, and overhead costs are allocated to the departments and programs utilizing the equipment. Fleet Services also operates a motor pool with vehicles available to all City departments as needed.

The Fleet Services maintenance facility is shared by several Public Works divisions: Engineering, Street Maintenance, and Utility Maintenance. The costs associated with the facility are paid by Fleet Services and allocated to the Public Work activities on a percentage basis.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Fleet Administration	534,285	592,161	592,865	614,792	3.8%
Fleet Maintenance	2,002,062	1,949,208	1,948,433	2,022,958	3.8%
Motor Pool Services	48,102	38,000	38,000	38,000	0.0%
Fleet Maintenance Facility	135,370	156,268	155,134	164,906	5.5%
Fleet Acquisitions	2,196,149	879,200	3,007,534	2,935,300	233.9%
<b>Total Expenditures</b>	<b>4,915,968</b>	<b>3,614,837</b>	<b>5,741,966</b>	<b>5,775,956</b>	<b>59.8%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	1,003,283	1,079,858	1,075,253	1,128,836	4.5%
Internal Services	395,701	303,264	406,669	414,610	36.7%
Contractual	558,113	349,765	349,610	377,110	7.8%
Commodities	957,017	1,048,750	1,087,800	1,076,100	2.6%
Capital	1,986,720	833,200	2,822,634	2,779,300	233.6%
Other Expenditures	15,134	-	-	-	
<b>Total Expenditures</b>	<b>4,915,968</b>	<b>3,614,837</b>	<b>5,741,966</b>	<b>5,775,956</b>	<b>59.8%</b>

<i><b>Funding Sources:</b></i>					
Fleet Services Fund	2,719,819	2,735,637	2,734,432	2,840,656	3.8%
Fleet Reserve Funds	2,196,149	879,200	3,007,534	2,935,300	233.9%
<b>Total Funding Sources</b>	<b>4,915,968</b>	<b>3,614,837</b>	<b>5,741,966</b>	<b>5,775,956</b>	<b>59.8%</b>

<i>Authorized FTEs</i>	8.25	7.95	7.95	7.95
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# Fleet Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide and maintain the City's fleet to support all City activities in a high quality and cost-effective manner	City shop rate compared to private sector shop rate	51%	51%	50%	50%
		Billable hours	6,200	6,132	6,600	6,500
		Number of vehicles & equipment that received service	540	556	575	580
		Percentage of preventative maintenance work completed	99%	82%	95%	100%
<b>Environmental sustainability</b>	Maintain a fleet with green vehicles to reduce carbon footprint	All Electric Vehicles	2	6	10	15
		Hybrid Vehicles	20	17	26	26
		Alternative Fuel Vehicles*	60	62	64	66
		Gallons of fuel purchased	177,342	178,365	195,000	190,000

\* Includes 11 Snowplow Trucks using B100

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The City's shop rate will increase from \$90.51/hour which generates \$615,46 to \$98.63/hour which generates \$641,095. The rate is designed to recover the cost of the Fleet Services technicians' salaries and benefits. This is based on the new reduced estimate of 6,500 billable hours. Based on actual historical hours based and the longevity of the work force.
- Administrative fees will increase from \$735,286 to \$757,387 in the FY 2024/25 Adjusted Budget and increase to \$771,577 in FY 2025/26 (4.9% increase). Historically Fleet Services has budgeted to have revenues and expenditures be equal. In the last three fiscal years, expenses have exceeded revenues, requiring the drawdown of available balance. The increased administrative fee will replenish the Fleet Fund.
- Average fuel costs are projected to remain flat at \$3.15/gallon in FY 2025/26. Fuel remains the largest component of the Fleet Maintenance operating budget, with \$614,250 budgeted for FY 2024/25. The number of gallons used is estimated to decrease, due to green initiatives, from 195,000 gallons to 190,000 gallons in FY 2025/26, which is budgeted at \$598,500.
- Due to an increase in the cost of parts and the delay in receiving new vehicles, the budget for parts was increased by \$25,000 in FY 2025/26.

## In-Progress Activities

- Fleet Services has budgeted \$50,000 in the Fleet Services Reserve Fund in FY 2024/25 to help departments purchase all-electric or hybrid vehicles. Funding is again being programmed for this purpose in FY 2025/26. Also, due to the age of the motor pool, \$50,000 is being programmed in both FY 2024/25 and FY 2025/26 for additional purchases of used vehicles.
- The first all-electric pickups have been put into service in the fleet, along with two all-electric SUVs. It is anticipated that four more all-electric trucks will be in service in FY 2024/25.

## Upcoming Activities

- Fleet Services will continue to work towards identifying more sustainable vehicle and equipment alternatives.

# Information Technology

**Description:**

The purpose of the Information Technology activity is to provide electronic information and communication systems for internal City of Ames activities to assist in the delivery of programs and services to the citizens of Ames. The services provided by Information Technology include network infrastructure support, desktop computer support, and planning, analysis, and implementation of information systems. This activity also provides voice network infrastructure support, Wi-Fi infrastructure support, and cellular and phone system planning, analysis, and maintenance.

Computer Services and Phone System Operations costs are allocated to other City programs based on system use and the number of users and devices supported. Information Technology also assists City departments with planning for future technology needs and collects funds into a reserve, so funding is available when equipment needs to be replaced or updated.

The shared public safety system used by the City of Ames, Iowa State University, Story County, and the E-911 system is also reflected in this activity.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Activity:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Computer Services	1,921,991	2,001,841	2,001,258	1,810,800	-9.5%
Phone System Operations	277,913	278,447	277,327	168,452	-39.5%
Technology Replacement	396,373	270,100	477,954	380,800	41.0%
Finance/HRIS Software Study	-	-	20,000	-	
Shared Communications	316,080	330,000	388,568	400,000	21.2%
<b>Total Expenditures</b>	<b>2,912,357</b>	<b>2,880,388</b>	<b>3,165,107</b>	<b>2,760,052</b>	<b>-4.2%</b>

<i><b>Expenditures by Category:</b></i>					
Personal Services	985,068	1,176,767	1,034,718	1,094,522	-7.0%
Internal Services	660,840	342,120	568,095	177,417	-48.1%
Contractual	855,765	1,075,101	1,173,890	1,094,513	1.8%
Commodities	344,005	286,400	317,900	323,600	13.0%
Capital	57,807	-	70,504	70,000	
Other Expenditures	8,872	-	-	-	
<b>Total Expenditures</b>	<b>2,912,357</b>	<b>2,880,388</b>	<b>3,165,107</b>	<b>2,760,052</b>	<b>-4.2%</b>

<i><b>Funding Sources:</b></i>					
Information Technology Fund	2,199,904	2,280,288	2,278,585	1,979,252	-13.2%
Technology Reserve Funds	396,373	270,100	497,954	380,800	41.0%
Shared Communications Fund	316,080	330,000	388,568	400,000	21.2%
<b>Total Funding Sources</b>	<b>2,912,357</b>	<b>2,880,388</b>	<b>3,165,107</b>	<b>2,760,052</b>	<b>-4.2%</b>

<i>Authorized FTEs</i>	10.00	10.00	9.00	9.00
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# Information Technology

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Establish and maintain secure and reliable IT infrastructure and technology equipment and tools to support service delivery to our citizens	Server downtime	5 min	5 min	4 hr	4 hr
		Core network downtime	5 min	5 min	4 hr	4 hr
		Primary internet downtime: all services	NA	13 hr	4 hr	4 hr
		Internet downtime: full client services, limited server services	NA	20 min	1 hr	1 hr
		Phone service downtime	NA	3 day 5hr	4 hr	4 hr
		CyberSecurity weekly status: average weekly high or critical vulnerabilities, CISA reports	0.54	0.00	0.10	0.10
		Client computer patch status	NA	NA	95%	95%
		Service desk: percent of tickets with a same-day ongoing response	NA	NA	92%	95%

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- In Fall 2020, the City IT department had 10 full time equivalency (FTE) members and two part-time employees who worked less than 20 hours per week. December 2021 marked the last instance of a ten-member full-time team. Over the past three years, the nine-member team has implemented many automations to improve productivity. The FY 2024/25 Adjusted and FY 2025/26 budget reflects a reduction of one FTE.
- In FY 2023/24, IT implemented a new methodology for allocating computer costs to better reflect the actual usage of IT services by departments. This change caused varied impacts on departmental charges. To ease this transition, adjustments are being phased in over five years, with FY 2025/26 as the third year of implementation.
- Staff vacancies and other efficiencies resulted in revenues to the IT reserve fund outpacing required expenditures. Given the City’s IT reserve fund balance, no funding is budgeted for technology replacement in FY 2025/26.
- The above table is a new product of the IT Division for this budget year. Given this transition, some historical and present numbers are unavailable.

## In-Progress Activities

- IT is implementing multi-factor authentication for Windows logins. This security improvement was suggested at the City’s Spring 2024 Iowa Communities Assurance Pool (ICAP) cyber-insurance review.
- The IT team is transitioning to Iowa Communication Network (ICN) as the City’s primary internet service provider. ICN offers superior service-level agreement (SLA) terms for fiber cuts and significant cost savings to the City compared to other providers.
- IT is leading a re-examination of voice communications in the City. This examination will involve traditional telephone services along with associated services such as fax and text messages.
- In partnership with the Intelligent Traffic System (ITS) project, IT is establishing new fiber-optic pathways across Ames, enhancing communication with City buildings and increasing network redundancy.

## Upcoming Activities

- IT will replace aging, on-site backup servers. Additionally, IT will perform a full review of its backup processes to ensure efficient execution of both on-site and off-site backups.
- IT will adopt security suggestions resulting from the City’s cyber security review.



# Risk Management

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Ensure that the City's risk insurance program protects the City in a cost-effective manner	Value of City's insured buildings/ property*	\$737	\$767	\$618	\$674
		Percent increase in actual property insurance paid over the prior year	12%	33%	-19%	22%
		Worker's Compensation claims	34	35	33	35
		Police/Fire injury claims	25	20	24	25
	Cultivate a safety culture to promote a safe work environment and minimize claims	Safety training classes held	128	130	129	130
		Lost time injuries	5	4	6	5
	Maintain a fund balance of at least \$1,000,000 for deductibles and retained risk	Risk Insurance fund balance*	\$3.6	\$3.9	\$4.0	\$4.1

\*In millions of dollars

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- Through property appraisals, the City was able to lower total insured property values in FY 2024/25, resulting in reduced premium costs which are reflected in the FY 2024/25 adjusted budget. This reduction primarily benefits the Electric Utility's allocation of property insurance costs. City staff proposes additional property appraisals in FY 2025/26 to ensure properties are appropriately insured.
- While the insurance market remains tumultuous, City staff expect rate increases for FY 2025/26. Staff expects rates to rise by 15%. Property values are budgeted to increase by 5% in FY 2025/26. The FY 2025/26 Budget also includes property insurance costs for the new Fitch Family Indoor Aquatic Center.

## In-Progress Activities and Upcoming Activities

- City staff anticipate the issuance of a request-for-proposal (RFP) for the City's Excess Workers' Compensation insurance for FY 2025/26. This will ensure that the City receives the best rates possible.
- City staff will also issue an RFP for our workers' compensation third-party administrator (TPA). The City has been with the incumbent TPA for several years. While the current TPA provides excellent service, an RFP will ensure that the City receives the best service at the best value.

# Health Insurance

## Description:

The Health Insurance Management activity is responsible for the administration of the City's health insurance plan, which involves the accumulation of departmental, employee, and retiree contributions, and the payment of all medical, dental, and prescription drug claims. This activity is also responsible for the selection of third-party administrators for the payment of claims, the preparation of all required financial and regulatory reporting, and the determination of appropriate contribution rates to maintain an adequate Health Insurance fund balance.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Expenditures by Activity:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Health Administration	199,358	172,160	169,502	176,612	2.6%
Medical Claims	7,498,677	7,152,791	7,152,791	6,301,788	-11.9%
Dental Claims	426,688	469,818	469,818	443,657	-5.6%
Pharmacy Claims	2,782,497	2,730,279	2,730,279	3,393,270	24.3%
Excess Insurance	990,974	1,322,704	1,322,704	1,418,261	7.2%
Other Health Insurance	375,934	446,654	446,654	441,893	-1.1%
<b>Total Expenditures</b>	<b>12,274,128</b>	<b>12,294,406</b>	<b>12,291,748</b>	<b>12,175,481</b>	<b>-1.0%</b>

<b>Expenditures by Category:</b>					
Personal Services	76,252	80,688	80,608	85,397	5.8%
Internal Services	4,601	5,357	5,979	6,290	17.4%
Contractual	1,480,140	1,855,098	1,851,898	1,944,704	4.8%
Commodities	315	375	375	375	0.0%
Capital	-	-	-	-	
Other Expenditures	10,712,820	10,352,888	10,352,888	10,138,715	-2.1%
<b>Total Expenditures</b>	<b>12,274,128</b>	<b>12,294,406</b>	<b>12,291,748</b>	<b>12,175,481</b>	<b>-1.0%</b>

<b>Funding Sources:</b>					
Health Insurance Fund	12,274,128	12,294,406	12,291,748	12,175,481	-1.0%
<b>Total Funding Sources</b>	<b>12,274,128</b>	<b>12,294,406</b>	<b>12,291,748</b>	<b>12,175,481</b>	<b>-1.0%</b>

<i>Authorized FTEs</i>	0.70	0.70	0.70	0.70
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# Health Insurance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Enhance opportunities for everyone to thrive by fostering a culture that embraces creativity and innovation	Total medical claims paid*	\$7.2	\$7.5	\$7.2	\$6.3
		Total dental claims paid^	\$446	\$427	\$470	\$444
	Improve the health status of all City employees	Total pharmacy claims paid*	\$2.6	\$2.8	\$2.7	\$3.4
		Maintain an adequate fund balance to cover reserves*	\$7.2	\$7.7	\$7.2	\$7.9

\*In millions of dollars  
^In thousands of dollars

## Issues and Factors Affecting the FY 2025/26 Budget

- Based on consultant assistance, the budgeting of claims for FY 2025/26 includes only net claims. This is due to the recovery of funds for each individual whose claims exceeded the specific excess insurance limit (\$125,000) being an unknown amount each year. The same applies for rebates from the Pharmacy Benefit Manager (PBM).
- In FY 2024/25 the City carved out the PBM service from Wellmark to save on drug pricing and transparent rebate methodology (based on the City’s specific experience rather than the company’s entire book of business). While this change brought the anticipated savings, the new vendor’s (CarelonRx) service levels did not meet expectations. The City terminated the contract with CarelonRx in spring 2025, and re-engaged Wellmark BCBS for PBM services beginning April 2025. Wellmark BCBS has a strong service history with the City and has provided a pricing and rebate structure that is competitive. Using actual claims information from a fixed 6-month period, projections indicate a potential savings of approximately 22% (\$1.3M) from Wellmark BCBS over the next three years compared to the same period with the current PBM.
- Stop-loss insurance rates have increased over the last five years due to the claims experience. The City has incurred increases of at least 25% or higher each of these years, and staff are projecting a 20% increase for FY 2025/26, with a total cost of \$1,401,365. Staff anticipates enlisting the City’s benefits consultant to re-evaluate specific excess insurance coverage or individual stop-loss insurance. The purpose of the evaluation is to determine if the City can lower the total net insurance costs by increasing the individual stop loss deductible from \$125k to \$150k.
- The FY 2025/26 budget includes an 8% increase in health insurance rates for all departments and employees. This increase takes a conservative approach to managing the fluctuations in anticipated claims costs.

## In-Progress Activities

- Staff is planning a second Benefits Fair for employees to meet with representatives of all benefit vendors. This initiative started in November 2023 and will continue with the support of the Benefit Advisory Team (BAT).

## Upcoming Activities

- Staff plans to create educational sessions for employees, participating retirees, and COBRA recipients on benefit-related topics. Discussed methods of communication include podcasts (to allow all members access outside the organization), videos, and classes.

# Health Promotion

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## Description:

The City's Health Promotion activity offers programs and services to employees and family members included on the City's insurance plan to promote wellness, preventative screenings, and healthy lifestyles.

	2023/24	2024/25	2024/25	2025/26	% Change
<i><b>Expenditures by Category:</b></i>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Mgr Rec</b>	<b>From Adopted</b>
Personal Services	102,954	109,552	110,058	115,898	5.8%
Internal Services	5,590	5,754	5,597	7,609	32.2%
Contractual	150,486	206,483	231,387	243,499	17.9%
Commodities	4,648	5,768	5,770	6,125	6.2%
Capital	7,766	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>271,444</b>	<b>327,557</b>	<b>352,812</b>	<b>373,131</b>	<b>13.9%</b>

<i><b>Funding Sources:</b></i>					
Health Insurance Fund	271,444	327,557	352,812	373,131	13.9%
<b>Total Funding Sources</b>	<b>271,444</b>	<b>327,557</b>	<b>352,812</b>	<b>373,131</b>	<b>13.9%</b>

<i>Authorized FTEs</i>	1.00	1.00	1.00	1.00
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# Health Promotion

City Mission/ Council Value	Department Goals and Core Services	Indicators	2022/23 Actual	2023/24 Actual	2024/25 Adjusted	2025/26 Estimated
<b>Provide quality programs in an efficient and fiscally responsible manner</b>	Provide City employees with the resources and programs to maintain or improve their wellbeing	Employees that participated in <b>any</b> wellness program activity (not including vaccine clinics)	343 (59%)	366 (62%)	390 (66%)	400 (68%)
		Healthy4Life program participants that met <b>all</b> participation criteria*	160 (80%)	159 (80%)	171 (85%)	175 (87%)
		Employees, insured family members, and insured retirees that received influenza vaccination through the City	444 (27%)	358 (21%)	365 (23%)	380 (24%)
	Empower our workforce to share responsibility for the health and wellbeing of our organization	Employees that completed year-end Health Promotion survey that indicated they feel the City of Ames cares about their wellbeing	85%	87%	89%	90%
		Healthy4Life participants that completed year-end survey that indicated the Healthy4Life program helped them improve or maintain their wellbeing	88%	80%	90%	92%
	Average number of sick leave hours used per person, <b>Healthy4Life members</b> vs. non-Healthy4Life members		<b>69.49</b> (64.74)	<b>50.65</b> (56.69)	<b>50.5</b> (60.5)	<b>48.5</b> (58.5)

\*In FY 2022/23, there were 5 criteria. From FY 2023/24 onward, there are 4 criteria.

## Issues and Factors Affecting the FY 2024/25 and 2025/26 Budgets

- The Health Promotion Program is anticipating increased usage in the employee fitness subsidy for Parks and Recreation programs and is therefore increasing the budget to \$24,000 in FY 2024/25 and \$30,000 in FY 2025/26.
- COVID-19 vaccinations are now privatized, and cost has dramatically increased (formerly \$40, now \$140). It is anticipated costs will stay that high for the foreseeable future. Despite this, utilizing onsite vaccine services rather than encouraging employees to only go through health insurance still saves the Health Insurance Fund money, because the City only pays for the vaccines themselves and no administration fee (which would be charged at a health care facility). Therefore, the Health Promotion Program is increasing the budget for flu and COVID-19 vaccines to \$45,000 in both FY 2024/25 and FY 2025/26.

## In-Progress and Upcoming Activities

- In FY 2024/25 and 2025/26, a new emphasis on employee wellbeing is being integrated into the City's new leadership training program, Leadership Fundamentals. A section of the program is dedicated to teaching supervisors about the eight different areas of wellbeing (physical, emotional, intellectual, occupational, environmental, financial, spiritual, and social), and how they overlap with the employee experience. The Health Promotion Coordinator will teach supervisors a variety of techniques to support their employees' wellbeing.
- Throughout FY 2024/25 and 2025/26, the Health Promotion Coordinator will be conducting injury prevention workshops at various City department meetings. Muscular strains and sprains are a common and preventable injury seen in positions that include manual labor. It is the hope that by teaching injury prevention exercises that can be performed each day, the number of muscular strains and sprains will decrease over the coming years.
- The Health Promotion Program will collaborate with the Human Resources Department and the Benefits Advisory Team in FY 2025/26 to host the City's 2nd Benefits Fair. The plan is to host this event every other year.

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# Transfers

## Description:

This program accounts for the transfer of money between the various City funds. Transfers are shown both as an expense and as a revenue in the respective funds.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Mgr Rec	% Change From Adopted
<b>Expenditures:</b>					
Transfers	34,958,302	25,597,427	31,171,106	25,030,918	-2.2%
<b>Total Expenditures</b>	34,958,302	25,597,427	31,171,106	25,030,918	-2.2%

<b>Funding Sources:</b>					
General Fund	8,561,424	6,427,723	8,740,528	5,592,854	-13.0%
Local Option Sales Tax	7,359,970	7,340,000	7,580,000	7,580,000	3.3%
Hotel/Motel Tax	400,496	421,554	406,825	406,539	-3.6%
Police/Fire Retirement	55,000	-	17,893	-	
Parks & Rec Donations/Grants	27,620	-	175,000	-	
FEMA Derecho 2020	415,483	-	-	-	
American Rescue Plan	1,000,000	-	-	-	
TIF/ISU Research Park	302,400	300,650	300,650	302,400	0.6%
TIF/ISU Research Park Dist 2	32,650	31,400	31,400	30,150	-4.0%
Special Assessments	322,627	43,450	45,450	49,400	13.7%
Street Construction Fund	172,167	-	-	-	
G.O. Bond Funds	396,339	-	1,249,446	-	
Airport Operations	138,189	163,435	153,114	157,666	-3.5%
Airport Sigler Reserve	64,043	65,956	65,956	67,945	3.0%
Water Utility Fund	4,472,275	4,631,861	4,550,191	4,707,694	1.6%
Sewer Utility Fund	1,670,566	1,799,184	1,742,294	1,752,254	-2.6%
Sewer Improvements	-	-	300,000	-	
Electric Utility Fund	5,685,615	3,459,051	3,459,051	3,490,250	0.9%
Transit Operations	3,010,923	800,000	2,240,145	800,000	0.0%
Stormwater Improvements	676,913	-	-	-	
Resource Recovery	147,403	113,163	113,163	93,766	-17.1%
Fleet Replacement Fund	46,199	-	-	-	
<b>Total Funding Sources</b>	34,958,302	25,597,427	31,171,106	25,030,918	-2.2%

# Transfers

## FY 2024/25 Adjusted Budget Transfer Detail

<i>Funding Sources:</i>	<b>Amount of Transfer</b>	<i>Reason for Transfer</i>
<b>General Fund:</b>		
- to Hotel/Motel Tax Fund	2,775,000	<i>Hotel/Motel Tax receipts</i>
- to Parks & Recreation Scholarship Fund	200,000	<i>Transfer to increase amount available for scholarships</i>
- to Council Priorities Fund	3,000,000	<i>Funding for future projects prioritized by City Council</i>
- to Transit Operations Fund	2,173,044	<i>Transit Levy receipts</i>
- to Resource Recovery Fund	592,484	<i>City of Ames per capita payment</i>
<b>Total General Fund Transfers</b>	<u>8,740,528</u>	
<b>Local Option Sales Tax:</b>		
- to General Fund	7,440,000	<i>Property tax relief</i>
- to Park Development Fund	100,000	<i>Park development annual funding</i>
- to Ice Arena Capital Reserve Fund	40,000	<i>City's annual contribution to capital reserve</i>
<b>Total Local Option Sales Tax Transfers</b>	<u>7,580,000</u>	
<b>Hotel/Motel Tax:</b>		
- to General Fund	238,095	<i>Hotel/Motel share of property tax relief</i>
- to Local Option Sales Tax Fund	158,730	<i>Hotel/Motel share of community betterment</i>
- to Parking Operations Fund	10,000	<i>Reimbursement for special event parking waivers</i>
<b>Total Hotel/Motel Tax Transfers</b>	<u>406,825</u>	
<b>Police/Fire Retirement:</b>		
- to General Fund	<u>17,893</u>	<i>Transfer to General Fund to close fund</i>
<b>Parks &amp; Recreation Grants:</b>		
- to General Park Development Fund	<u>175,000</u>	<i>Grant proceeds for land purchased in Park Dev Fund</i>
<b>TIF/ISU Research Park:</b>		
- to Debt Service Fund	<u>300,650</u>	<i>Debt service for ISU Research Park TIF project</i>
<b>TIF/ISU Research Park District 2</b>		
- to Debt Service Fund	<u>31,400</u>	<i>Debt service for ISU Research Park TIF project</i>
<b>Special Assessments:</b>		
- to Debt Service Fund	38,450	<i>Debt service on projects with special assessments</i>
- to General Fund	7,000	<i>Assessments collected on General Fund expenses</i>
<b>Total Special Assessments</b>	<u>45,450</u>	

# Transfers

## FY 2024/25 Adjusted Budget Transfer Detail, continued

<b>Funding Sources:</b>	<b>Amount of Transfer</b>	<b>Reason for Transfer</b>
<b>Airport Operations:</b>		
- to Debt Service	70,984	Debt service for Airport terminal building
- to Airport Improvements	<u>82,130</u>	Airport operations farm revenue
<b>Total Airport Operations Transfers</b>	<u>153,114</u>	
<b>Airport Sigler Reserve:</b>		
- to Airport Operations	<u>65,956</u>	Amount equal to Sigler annual lease payment
<b>G.O. Bond Funds:</b>		
- to Street Construction Fund	270,279	Bond funds to cover unreimbursed grant expenses
- to Debt Service Fund	<u>979,167</u>	Transfer to Debt Service to close 2019/20 G.O. Bonds
<b>Total G.O. Bond Funds</b>	<u>1,249,446</u>	
<b>Water Utility Fund:</b>		
- to Water Sinking Fund	4,483,873	Water Utility SRF loan debt service
- to Debt Service Fund	<u>66,318</u>	Water Utility G.O. bond debt service
<b>Total Water Utility Fund Transfers</b>	<u>4,550,191</u>	
<b>Sewer Utility Fund:</b>		
- to Sewer Sinking Fund	1,419,542	Sewer Utility SRF loan debt service
- to Debt Service Fund	<u>322,752</u>	Sewer Utility G.O. bond debt service
<b>Total Sewer Utility Fund Transfers</b>	<u>1,742,294</u>	
<b>Sewer Improvements Fund:</b>		
- to Stormwater Improvements	<u>300,000</u>	SRF proceeds for stormwater CIP projects
<b>Electric Utility Fund:</b>		
- to General Fund	2,420,784	In-Lieu-of-Property Tax payment
- to Electric Sinking Fund	966,202	Electric Utility revenue bond debt service
- to SunSmart Fund	53,000	Electric Utility share of solar power purchases
- to Debt Service Fund	<u>19,065</u>	Electric Utility G.O. bond debt service
<b>Total Electric Utility Fund Transfers</b>	<u>3,459,051</u>	
<b>Transit Operations:</b>		
- to Transit Student Govt Trust Fund	440,145	Excess student fees paid in FY 2023/24
- to Transit Capital Reserve Fund	<u>1,800,000</u>	Annual Transit Operations capital funding
<b>Total Transit Operations Transfers</b>	<u>2,240,145</u>	
<b>Resource Recovery:</b>		
- to Debt Service Fund	<u>113,163</u>	Resource Recovery G.O. bond debt service
<b>Total Transfers</b>	<b>31,171,106</b>	

# Transfers

## FY 2025/26 Manager Requested Budget Transfer Detail

<i>Funding Sources:</i>	<b>Amount of Transfer</b>	<i>Reason for Transfer</i>
<b>General Fund:</b>		
- to Hotel/Motel Tax Fund	2,773,000	<i>Hotel/Motel Tax receipts</i>
- to Transit Operations Fund	2,227,370	<i>Transit Levy receipts</i>
- to Resource Recovery Fund	592,484	<i>City of Ames per capita payment</i>
- to Debt Service Fund	-	<i>Transfer to help offset future debt service costs</i>
<b>Total General Fund Transfers</b>	<u>5,592,854</u>	
<b>Local Option Sales Tax:</b>		
- to General Fund	7,440,000	<i>Property tax relief</i>
- to Park Development Fund	100,000	<i>Park development annual funding</i>
- to Ice Arena Capital Reserve Fund	40,000	<i>City's annual contribution to capital reserve</i>
<b>Total Local Option Sales Tax Transfers</b>	<u>7,580,000</u>	
<b>Hotel/Motel Tax:</b>		
- to General Fund	237,923	<i>Hotel/Motel share of property tax relief</i>
- to Local Option Sales Tax Fund	158,616	<i>Hotel/Motel share of community betterment</i>
- to Parking Operations Fund	10,000	<i>Reimbursement for special event parking waivers</i>
<b>Total Hotel/Motel Tax Transfers</b>	<u>406,539</u>	
<b>TIF/ISU Research Park:</b>		
- to Debt Service Fund	<u>302,400</u>	<i>Debt service for ISU Research Park TIF project</i>
<b>TIF/ISU Research Park District 2</b>		
- to Debt Service Fund	<u>30,150</u>	<i>Debt service for ISU Research Park TIF project</i>
<b>Special Assessments:</b>		
- to Debt Service Fund	42,400	<i>Debt service on projects with special assessments</i>
- to General Fund	7,000	<i>Assessments collected on General Fund expenses</i>
<b>Total Special Assessment Transfers</b>	<u>49,400</u>	

# Transfers

## FY 2025/26 Manager Requested Budget Transfer Detail, continued

<i>Funding Sources:</i>	<b>Amount of Transfer</b>	<i>Reason for Transfer</i>
<b>Airport Operations:</b>		
- to Debt Service Fund	70,975	<i>Debt service for Airport terminal building</i>
- to Airport Improvements Fund	<u>86,691</u>	<i>Airport operations farm revenue</i>
<b>Total Airport Operations Transfers</b>	<u>157,666</u>	
<b>Airport Sigler Reserve:</b>		
- to Airport Operations	<u>67,945</u>	<i>Amount equal to Sigler annual lease payment</i>
<b>Water Utility Fund:</b>		
- to Water Sinking Fund	4,640,852	<i>Water Utility SRF loan debt service</i>
- to Debt Service Fund	<u>66,842</u>	<i>Water Utility G.O. bond debt service</i>
<b>Total Water Utility Fund Transfers</b>	<u>4,707,694</u>	
<b>Sewer Utility Fund:</b>		
- to Sewer Sinking Fund	1,428,532	<i>Sewer Utility SRF loan debt service</i>
- to Debt Service Fund	<u>323,722</u>	<i>Sewer Utility G.O. bond debt service</i>
<b>Total Sewer Utility Fund Transfers</b>	<u>1,752,254</u>	
<b>Electric Utility Fund:</b>		
- to General Fund	2,452,707	<i>In-Lieu-of-Property Tax payment</i>
- to Electric Sinking Fund	966,253	<i>Electric Utility revenue bond debt service</i>
- to SunSmart Fund	53,000	<i>Electric Utility share of solar power purchases</i>
- to Debt Service Fund	<u>18,290</u>	<i>Electric Utility G.O. bond debt service</i>
<b>Total Electric Utility Fund Transfers</b>	<u>3,490,250</u>	
<b>Transit Operations:</b>		
- to Transit Capital Reserve Fund	<u>800,000</u>	<i>Annual Transit Operations capital funding</i>
<b>Resource Recovery:</b>		
- to Debt Service Fund	<u>93,766</u>	<i>Resource Recovery G.O. bond debt service</i>
<b>Total Transfers</b>	<b>25,030,918</b>	

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# FUND SUMMARIES



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# Fund Summaries

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## General Fund ..... 281

The General Fund is the primary governmental fund and is used to account for all financial resources except those required to be accounted for in another fund.

## Special Revenue Funds

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## Permanent Funds

Permanent Funds are used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for government programs.

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# Fund Summaries

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## Enterprise Funds

Enterprise funds account for operations that are financed and operated in a manner like private business enterprises where the cost of providing goods and services is financed or recovered through user charges.

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## Internal Service Funds

Internal Service funds account for the financing of goods or services provided by one department to another in the government unit on a cost reimbursement basis.

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All the funds for the City are listed above and all are appropriated.

A fund balance reserve for minimum fund balances is established for certain funds, based on an evaluation of each fund using the Budget and Fiscal Policies adopted by the City Council. Enterprise Fund balances, and other funds used for capital projects, may significantly exceed the unreserved fund balance due to the balances for future pay-as-you-go capital projects.

# General Fund

This fund accounts for programs such as Law Enforcement, Fire Safety, Building Safety, Parks and Recreation, and Library Services, as well as many general government activities such as City Council, Financial Services, and Legal Services. The minimum fund balance reserve is based on the credit rating agency guideline for an Aaa-rated City.

<b>Revenues:</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2024/25</b>	<b>2025/26</b>	<b>% Change</b>
<b>Property Taxes:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Requested</b>	<b>from Adopted</b>
General Levy	21,408,093	22,108,355	22,108,355	23,125,978	4.6%
Utility Excise Tax	129,802	50,264	50,264	51,325	2.1%
Other Taxes	40,184	34,452	34,452	37,088	7.7%
State Replacement Tax	630,829	494,750	494,750	374,803	-24.2%
Transit Levy	2,046,879	2,119,714	2,119,714	2,185,766	3.1%
Transit Excise Tax	12,394	4,811	4,811	4,848	0.8%
Transit State Replacement Tax	60,217	48,519	48,519	36,756	-24.2%
<b>Total Property Taxes</b>	<b>24,328,398</b>	<b>24,860,865</b>	<b>24,860,865</b>	<b>25,816,564</b>	<b>3.8%</b>
<b>Other Revenues:</b>					
Hotel/Motel Tax	2,762,285	2,878,000	2,775,000	2,773,000	-3.6%
Metropolitan Planning Organization	108,745	148,091	168,018	223,330	50.8%
Other Governmental Revenue	116,008	78,975	84,461	84,461	6.9%
Cable TV Franchise	228,822	250,000	200,000	200,000	-20.0%
Cell Tower Lease	20,329	24,850	20,329	20,329	-18.2%
City Clerk Licenses/Permits	109,654	81,800	81,600	81,600	-0.2%
Planning Services	22,239	20,000	36,000	26,000	30.0%
Legal Services	66,124	46,250	51,250	51,250	10.8%
Fire Services	2,153,762	2,253,527	2,257,925	2,353,513	4.4%
Building Permits	1,155,553	1,269,566	1,269,566	1,269,662	0.0%
Rental Housing Fees	533,686	548,167	533,461	537,083	-2.0%
Police Services	123,165	127,000	127,000	127,000	0.0%
Animal Control	33,086	31,500	31,500	31,500	0.0%
Library Services	212,162	217,085	214,793	210,500	-3.0%
Facilities	18,568	18,754	19,140	19,943	6.3%
Parks and Recreation	1,583,007	1,701,554	1,673,916	2,269,521	33.4%
Cemetery	258,071	217,330	217,330	228,300	5.0%
Human Services	-	-	12,000	-	
Public Works	103,280	58,455	49,906	52,799	-9.7%
Interest Revenue	1,267,569	1,000,000	1,000,000	750,000	-25.0%
Unrealized Investment Gain	995,807	-	-	-	
Miscellaneous Revenue	24,754	16,272	21,187	21,252	30.6%
<b>Total Other Revenues</b>	<b>11,896,676</b>	<b>10,987,176</b>	<b>10,844,382</b>	<b>11,331,043</b>	<b>3.1%</b>
<b>Total Before Transfers</b>	<b>36,225,074</b>	<b>35,848,041</b>	<b>35,705,247</b>	<b>37,147,607</b>	<b>3.6%</b>
<b>Transfers:</b>					
Local Option Sales Tax	7,219,970	7,200,000	7,440,000	7,440,000	3.3%
Hotel/Motel Tax	237,004	246,932	238,095	237,923	-3.6%
Electric Utility (In Lieu of Taxes)	2,292,262	2,420,784	2,420,784	2,452,707	1.3%
Police/Fire Retirement	55,000	-	17,893	-	
Special Assessments	5,074	5,000	7,000	7,000	40.0%
FEMA/Derecho 2020	415,483	-	-	-	
<b>Total Transfers</b>	<b>10,224,793</b>	<b>9,872,716</b>	<b>10,123,772</b>	<b>10,137,630</b>	<b>2.7%</b>
<b>Total Revenues</b>	<b>46,449,867</b>	<b>45,720,757</b>	<b>45,829,019</b>	<b>47,285,237</b>	<b>3.4%</b>

# General Fund

Continued from previous page.

<i>Operations Expenses:</i>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Requested</b>	<b>% Change from Adopted</b>
Law Enforcement	10,409,121	11,789,108	11,351,668	12,209,884	3.6%
Fire Safety	8,377,101	8,894,108	8,899,921	9,250,301	4.0%
Building Safety	1,793,038	1,972,225	1,913,631	1,994,042	1.1%
Animal Control	655,669	646,507	734,308	828,263	28.1%
Emergency Management	2,448	3,448	13,448	2,481	-28.0%
Storm Warning System	10,074	13,050	12,972	13,078	0.2%
Public Works Engineering	25,669	31,815	28,000	28,000	-12.0%
Traffic Engineering	172,834	148,091	168,018	223,330	50.8%
Traffic Operations	25,624	26,640	21,256	24,799	-6.9%
Streetlight System	887,613	900,000	900,000	900,000	0.0%
Street Maintenance	65,791	-	-	-	
P & R Administration	434,254	446,706	483,986	466,809	4.5%
Instructional Programs	210,764	239,769	234,222	252,284	5.2%
Athletic Programs	155,999	177,873	167,696	188,306	5.9%
Aquatics	981,565	1,048,190	1,020,793	1,773,475	69.2%
Community Center/Auditorium	385,602	423,617	407,899	441,589	4.2%
Public Wellness Programs	354,544	347,436	345,484	373,337	7.5%
Park Maintenance	1,639,411	1,882,829	1,760,074	1,850,847	-1.7%
Library Services	5,042,037	5,430,064	5,355,538	5,631,055	3.7%
Art Services	147,904	-	180,000	-	
Cemetery	248,635	256,846	252,805	258,096	0.5%
Planning Services	952,431	1,030,469	980,720	1,178,104	14.3%
Economic Development	81,607	84,352	84,961	89,175	5.7%
Sustainability	7,573	27,444	25,179	24,927	-9.2%
Sustainability/City Facilities	-	-	100,000	-	
Human Services Administration	-	-	12,000	-	
City Council	185,029	200,576	207,758	214,126	6.8%
City Council Contingency	20,452	50,000	164,535	50,000	0.0%
City Clerk	277,713	292,545	300,768	312,095	6.7%
City Manager	412,847	526,133	510,867	547,455	4.1%
Community Engagement	57,196	45,121	34,181	64,334	42.6%
City Engagement Training	-	25,000	50,000	-	-100.0%
Community Engagement Plan	-	-	100,000	-	
Communications and Outreach	325,413	386,431	374,681	400,852	3.7%
Finance Administration	95,154	124,086	123,345	131,388	5.9%
Budgeting/Reporting System	-	-	105,320	-	
Accounting Services	386,108	399,675	408,363	409,107	2.4%
Purchasing Services	38,529	42,441	44,820	46,903	10.5%
Legal Services	542,622	580,797	579,686	609,546	4.9%
Human Resources	352,252	413,535	492,240	493,804	19.4%
Facilities	367,692	386,107	394,065	410,591	6.3%
City Hall Space Needs	72,881	-	159,269	-	
<b>Total Operations</b>	<b>36,201,196</b>	<b>39,293,034</b>	<b>39,504,477</b>	<b>41,692,383</b>	<b>6.1%</b>

# General Fund

Continued from previous page.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>CIP:</i>	Actual	Adopted	Adjusted	Requested	from Adopted
Fire Engine 1 Replacement	-	-	16,017	-	
Fire Station 2 Relocation	-	-	40,000	-	
Fire Station Alerting System	-	-	80,000	-	
Fire Station Improvements	15,684	-	159,380	-	
New Animal Shelter Study	-	-	100,000	-	
Outdoor Storm Warning System	-	-	59,036	-	
Bike Trail Signage	28,472	-	159,233	-	
Downtown Plaza	642,800	-	721,807	-	
Splash Pad	-	-	231,172	-	
Aerobics Room Flooring	2,646	-	-	-	
Park Maintenance Facility	-	-	142,964	-	
Park Agility Course	4,750	-	238,636	-	
Bandshell Sound System	2,697	-	-	-	
Inis Grove Restroom Repairs	135,894	-	-	-	
Soccer Pitch	1,710	-	148,290	-	
Ontario Park Development Plan	-	-	100,000	-	
Comm Center Security Cameras	-	-	30,000	-	
Bandshell Door Reconfiguration	-	-	20,000	-	
Rec Center Conceptual Plan	-	-	100,000	-	
Library Carpet Replacement	-	-	155,568	-	
City Hall Improvements	118,767	-	646,066	-	
Auditorium HVAC System	-	-	649,462	-	
Police Parking Area	-	-	25,000	-	
<b>Total CIP</b>	953,420	-	3,822,631	-	
<b>Total Before Transfers</b>	37,154,616	39,293,034	43,327,108	41,692,383	6.1%
<b>Transfers:</b>					
Hotel/Motel Tax	2,762,285	2,878,000	2,775,000	2,773,000	-3.6%
P&R Scholarship Fund	250,000	-	200,000	-	
Transit Operations (Transit levy)	2,097,005	2,173,044	2,173,044	2,227,370	2.5%
Resource Recovery	592,484	592,484	592,484	592,484	0.0%
Council Priorities (Sustainability)	500,000	-	-	-	
Council Priorities (Capital Projects)	2,317,340	-	3,000,000	-	
Parking Operations Fund	374	-	-	-	
FEMA/COVID-19 Fund	41,936	-	-	-	
Debt Service Fund	-	784,195	-	-	-100.0%
<b>Total Transfers</b>	8,561,424	6,427,723	8,740,528	5,592,854	-13.0%
<b>Total Expenses</b>	45,716,040	45,720,757	52,067,636	47,285,237	3.4%
<b>Fund Balance:</b>					
Net Change in Fund	733,827	-	(6,238,617)	-	
Beginning Balance	16,229,557	10,229,903	16,963,384	10,724,767	4.8%
<b>Ending Balance</b>	16,963,384	10,229,903	10,724,767	10,724,767	4.8%
<i>Minimum fund balance target:</i>					
25% of revenues less pass-throughs				10,571,217	
<i>Unreserved fund balance</i>				<u>153,550</u>	

## Special Revenue – Local Option Sales Tax

This fund accounts for the collection of 1% local option tax as approved by the voters on November 4, 1986. Revenue is allocated 60% for property tax relief and 40% for community betterment, including human service and arts agency funding. The fund balance is reserved at 25% of budgeted expenditures less the 60% tax relief transfer. Reserves are for cash flow and revenue fluctuations.

	2023/24	2024/25	2024/25	2025/26	% Change from
	Actual	Adopted	Adjusted	Requested	Adopted
<b>Revenues:</b>					
Property Tax Relief (60%)	7,219,970	7,200,000	7,440,000	7,440,000	3.3%
Community Betterment (40%)	4,813,313	4,800,000	4,960,000	4,960,000	3.3%
<b>Total Before Transfers</b>	12,033,283	12,000,000	12,400,000	12,400,000	3.3%
<b>Transfers:</b>					
Hotel/Motel Tax	158,003	164,622	158,730	158,616	-3.6%
<b>Total Revenues</b>	12,191,286	12,164,622	12,558,730	12,558,616	3.2%
<b>Expenses:</b>					
<b>Operations:</b>					
Municipal Band	31,682	35,084	35,084	36,016	2.7%
Public Art	59,036	46,000	31,550	33,169	-27.9%
Art Agency Funding	227,545	240,931	1,924,578	2,020,807	738.7%
Human Services Administration	14,555	32,438	125,530	46,000	41.8%
Human Service Agency Funding	1,775,926	1,924,578	244,368	252,978	-86.9%
City Council Allocations	288,830	309,035	309,035	324,487	5.0%
AHRC Special Events	3,000	3,000	7,450	5,420	80.7%
<b>Total Operations</b>	2,400,574	2,591,066	2,677,595	2,718,877	4.9%
<b>CIP:</b>					
Street Improvements	68,117	-	244,900	-	
Shared Use Path System	544,351	675,000	2,796,503	810,000	20.0%
Traffic Improvements	235,516	100,000	433,284	100,000	0.0%
Parks and Recreation	607,204	880,536	3,230,956	980,500	11.4%
Library Services	-	47,304	147,432	-	-100.0%
Cemetery Improvements	-	-	94,356	75,000	
Downtown Façade Program	-	75,000	288,001	75,000	0.0%
Campustown Façade Program	-	50,000	50,000	50,000	0.0%
Neighborhood Imp. Program	240	50,000	50,000	50,000	0.0%
Facilities Improvements	61,101	75,000	288,988	75,000	0.0%
<b>Total CIP</b>	1,516,529	1,952,840	7,624,420	2,215,500	13.5%
<b>Total Before Transfers</b>	3,917,103	4,543,906	10,302,015	4,934,377	8.6%

# Special Revenue – Local Option Sales Tax

Continued from previous page.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<i>Transfers:</i>					Adopted
General Fund	7,219,970	7,200,000	7,440,000	7,440,000	3.3%
Park Development Fund	100,000	100,000	100,000	100,000	0.0%
Ames/ISU Ice Arena	40,000	40,000	40,000	40,000	0.0%
Parking Operations	-	-	-	-	
<b>Total Transfers</b>	<b>7,359,970</b>	<b>7,340,000</b>	<b>7,580,000</b>	<b>7,580,000</b>	<b>3.3%</b>
<b>Total Expenses</b>	<b>11,277,073</b>	<b>11,883,906</b>	<b>17,882,015</b>	<b>12,514,377</b>	<b>5.3%</b>
<b>Fund Balance:</b>					
Net Change in Fund	914,213	280,716	(5,323,285)	44,239	-84.2%
Beginning Balance	9,779,016	4,625,702	10,693,229	5,369,944	16.1%
<b>Ending Balance</b>	<b>10,693,229</b>	<b>4,906,418</b>	<b>5,369,944</b>	<b>5,414,183</b>	<b>10.3%</b>

*Minimum fund balance target:*  
 25% of expenses less 60% pass-through      1,268,594  
  
*Unreserved fund balance*                                      4,145,589

## Special Revenue – Hotel/Motel Tax

Hotel/Motel tax revenues are collected in the General Fund and transferred to the Hotel/Motel Tax Fund. Of the 7¢ per dollar tax, 5¢ is provided to the Ames Convention & Visitors Bureau for community attractions, 1¢ replaces the local option tax and is split 60% for tax reduction and 40% for community betterment projects. The remaining 1¢ remains in this fund for economic development activities.

	2023/24	2024/25	2024/25	2025/26	% Change from Adopted
<b>Revenues:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Requested</b>	
Hotel/Motel Tax	2,762,285	2,878,000	2,775,000	2,773,000	-3.6%
<b>Total Revenues</b>	<b>2,762,285</b>	<b>2,878,000</b>	<b>2,775,000</b>	<b>2,773,000</b>	<b>-3.6%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Discover Ames Pass Through	1,524,935	2,054,892	1,981,350	1,979,922	-3.6%
Economic Development	175,000	175,000	175,000	175,000	0.0%
Chamber of Commerce Dues	3,781	3,600	3,800	3,800	5.6%
AREA/Council Grant Program	15,000	15,000	15,000	-	-100.0%
City Website Update	37,662	-	37,338	-	
Reinvestment District Study	-	-	24,650	-	
Ames History Museum Allocation	105,000	-	30,000	-	
<b>Total Operations</b>	<b>1,861,378</b>	<b>2,248,492</b>	<b>2,267,138</b>	<b>2,158,722</b>	<b>-4.0%</b>
<b>CIP:</b>					
Main Street Improvements	2,500	-	12,888	-	
Downtown Plaza	-	-	50,000	-	
<b>Total CIP</b>	<b>2,500</b>	<b>-</b>	<b>62,888</b>	<b>-</b>	
<b>Total Before Transfers</b>	<b>1,863,878</b>	<b>2,248,492</b>	<b>2,330,026</b>	<b>2,158,722</b>	<b>-4.0%</b>
<b>Transfers:</b>					
General Fund	237,004	246,932	238,095	237,923	-3.6%
Local Option Sales Tax	158,003	164,622	158,730	158,616	-3.6%
Parking Operations	5,489	10,000	10,000	10,000	0.0%
<b>Total Transfers</b>	<b>400,496</b>	<b>421,554</b>	<b>406,825</b>	<b>406,539</b>	<b>-3.6%</b>
<b>Total Expenses</b>	<b>2,264,374</b>	<b>2,670,046</b>	<b>2,736,851</b>	<b>2,565,261</b>	<b>-3.9%</b>
<b>Fund Balance:</b>					
Net Change in Fund	497,911	207,954	38,149	207,739	-0.1%
Beginning Balance	1,434,691	1,421,767	1,932,602	1,970,751	38.6%
<b>Ending Balance</b>	<b>1,932,602</b>	<b>1,629,721</b>	<b>1,970,751</b>	<b>2,178,490</b>	<b>33.7%</b>



## Special Revenue – Road Use Tax

This fund accounts for activity of the state allocated motor vehicle fuel tax. The fund balance policy is to retain 10% of budgeted expenses as an operating reserve.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Road Use Tax	9,392,282	9,300,000	9,400,000	9,500,000	2.2%
Public Works Fees/Charges	22,945	-	4,055	4,055	
<b>Total Revenues</b>	<b>9,415,227</b>	<b>9,300,000</b>	<b>9,404,055</b>	<b>9,504,055</b>	<b>2.2%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Public Works Administration	326,446	359,197	375,375	385,167	7.2%
Public Works Engineering	17,187	9,581	8,954	11,017	15.0%
Public Works GIS	126,218	173,785	161,715	180,092	3.6%
Traffic Engineering	221,349	257,135	264,622	257,590	0.2%
Traffic Operations	1,189,089	1,379,177	1,393,215	1,450,723	5.2%
Street Maintenance	2,442,645	2,599,875	2,591,330	2,803,455	7.8%
Street Cleaning	335,650	405,791	401,473	415,687	2.4%
Snow and Ice Control	1,347,479	1,601,586	1,603,399	1,770,739	10.6%
Right-of-Way Maintenance	855,443	992,748	1,080,228	971,817	-2.1%
Econ Dev (RISE Repayment)	28,031	28,032	28,032	28,032	0.0%
<b>Total Operations</b>	<b>6,889,537</b>	<b>7,806,907</b>	<b>7,908,343</b>	<b>8,274,319</b>	<b>6.0%</b>
<b>CIP:</b>					
Street Improvements	187,607	-	75,000	125,000	
Shared Use Path System	-	125,000	852,069	360,000	188.0%
Traffic Improvements	1,086,957	1,886,900	3,921,755	1,936,460	2.6%
Street Rehabilitation	789,615	630,000	1,995,609	530,000	-15.9%
<b>Total CIP</b>	<b>2,064,179</b>	<b>2,641,900</b>	<b>6,844,433</b>	<b>2,951,460</b>	<b>11.7%</b>
<b>Total Expenses</b>	<b>8,953,716</b>	<b>10,448,807</b>	<b>14,752,776</b>	<b>11,225,779</b>	<b>7.4%</b>
<b>Fund Balance:</b>					
Net Change in Fund	461,511	(1,148,807)	(5,348,721)	(1,721,724)	49.9%
Beginning Balance	8,962,817	4,443,386	9,424,328	4,075,607	-8.3%
<b>Ending Balance</b>	<b>9,424,328</b>	<b>3,294,579</b>	<b>4,075,607</b>	<b>2,353,883</b>	<b>-28.6%</b>
<i>Minimum fund balance target:</i>					
10% of operating expenses				<u>827,432</u>	
<i>Unreserved fund balance</i>				<u><u>1,526,451</u></u>	

## Special Revenue – Police Forfeiture

This fund accounts for funds received through investigations when seized property is forfeited or when evidence can be sold, and a portion of the proceeds retained by the Police Department. The funds are limited to being used for law enforcement activities or expenses outside of the normal Law Enforcement operating budget.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Revenues:</b>					<b>Adopted</b>
Police Forfeiture	59,902	10,000	10,000	10,000	0.0%
Evidence Proceeds	1,153	-	-	-	
<b>Total Revenues</b>	<b>61,055</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>0.0%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Law Enforcement	65,443	12,000	26,000	12,000	0.0%
<b>Total Expenses</b>	<b>65,443</b>	<b>12,000</b>	<b>26,000</b>	<b>12,000</b>	<b>0.0%</b>
<b>Fund Balance:</b>					
Net Change in Fund	(4,388)	(2,000)	(16,000)	(2,000)	0.0%
Beginning Balance	177,045	172,047	172,657	156,657	-8.9%
<b>Ending Balance</b>	<b>172,657</b>	<b>170,047</b>	<b>156,657</b>	<b>154,657</b>	<b>-9.1%</b>

*Minimum fund balance target:*

Reserved for vehicle replacement 30,000

*Unreserved fund balance* 124,657

## Special Revenue – Public Safety Donation/Grants

This fund accounts for the revenues and expenses associated with Public Safety grants and donations received by the Police and Fire Departments.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Police Grants/Donations	49,435	48,000	50,825	48,000	0.0%
Fire Grants/Donations	37,061	-	236,834	-	
<b>Total Before Transfers</b>	<b>86,496</b>	<b>48,000</b>	<b>287,659</b>	<b>48,000</b>	<b>0.0%</b>
<b>Transfers:</b>					
Police Donations	-	-	-	-	
<b>Total Revenues</b>	<b>86,496</b>	<b>48,000</b>	<b>287,659</b>	<b>48,000</b>	<b>0.0%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Law Enforcement	69,104	48,000	48,000	48,000	0.0%
Fire Safety	36,961	-	237,834	-	
<b>Total Before Transfers</b>	<b>106,065</b>	<b>48,000</b>	<b>285,834</b>	<b>48,000</b>	<b>0.0%</b>
<b>Transfers:</b>					
Fire Donations	-	-	-	-	
<b>Total Expenses</b>	<b>106,065</b>	<b>48,000</b>	<b>285,834</b>	<b>48,000</b>	<b>0.0%</b>
<b>Fund Balance:</b>					
Net Change in Fund	(19,569)	-	1,825	-	
Beginning Balance	25,238	8,697	5,669	7,494	-13.8%
<b>Ending Balance</b>	<b>5,669</b>	<b>8,697</b>	<b>7,494</b>	<b>7,494</b>	<b>-13.8%</b>

## Special Revenue – Animal Shelter Donations

This fund is used to account for donations received by the Ames Animal Shelter and the expenditures funded by the donations.

	2023/24	2024/25	2024/25	2025/26	% Change from
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	Adopted
Animal Shelter Donations	94,756	50,000	75,000	75,000	50.0%
Interest Revenue	5,876	5,000	5,000	4,000	-20.0%
Unrealized Investment Gain	4,678	-	-	-	
<b>Total Revenues</b>	105,310	55,000	80,000	79,000	43.6%
<b>Expenses:</b>					
<b>Operations:</b>					
Animal Shelter	165,764	87,567	70,500	80,500	-8.1%
<b>Total Expenses</b>	165,764	87,567	70,500	80,500	-8.1%
<b>Fund Balance:</b>					
Net Change in Fund	(60,454)	(32,567)	9,500	(1,500)	-95.4%
Beginning Balance	203,469	192,669	143,015	152,515	-20.8%
<b>Ending Balance</b>	143,015	160,102	152,515	151,015	-5.7%

## Special Revenue – New Animal Shelter Donations

This fund is used to account for donations received for the relocation or construction of a new Animal Shelter and the expenditures funded by the donations.

	2023/24	2024/25	2024/25	2025/26	% Change from
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	Adopted
Animal Shelter Donations	-	-	-	1,500,000	
<b>Total Revenues</b>	-	-	-	1,500,000	
<b>Expenses:</b>					
<b>CIP:</b>					
Animal Shelter Relocation	-	-	-	1,500,000	
<b>Total Expenses</b>	-	-	-	1,500,000	
<b>Fund Balance:</b>					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
<b>Ending Balance</b>	-	-	-	-	

## Special Revenue – City-Wide Housing Programs

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This fund accounts for miscellaneous housing program activity including housing grant program repayments and proceeds from the sale of housing properties.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Donations	-	-	500	500	
Mortgage Reimbursement	16,360	-	-	-	
<b>Total Revenues</b>	16,360	-	500	500	
<b>Expenses:</b>					
Housing Programs	18,826	25,453	28,805	29,410	15.5%
<b>Total Expenses</b>	18,826	25,453	28,805	29,410	15.5%
<b>Fund Balance:</b>					
Net Change in Fund	(2,466)	(25,453)	(28,305)	(28,910)	13.6%
Beginning Balance	419,334	395,785	416,868	388,563	-1.8%
<b>Ending Balance</b>	416,868	370,332	388,563	359,653	-2.9%

## Special Revenue – Community Development Block Grant

This fund reflects the activity of the City's Community Development Block Grant (CDBG). The fund balance reflects the balance of loans outstanding, in addition to cash and investments held by the fund.

	2023/24	2024/25	2024/25	2025/26	% Change from Adopted
<b>Revenues:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Requested</b>	
CDBG Funding	282,241	557,990	534,122	534,122	-4.3%
CDBG Rollover	-	-	1,299,492	-	
Program Repayments	-	-	938	-	
Sale of Homes	93,034	-	50,000	150,000	
Miscellaneous Revenue	938	-	-	-	
<b>Total Revenues</b>	<b>376,213</b>	<b>557,990</b>	<b>1,884,552</b>	<b>684,122</b>	<b>22.6%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
CDBG Administration	128,082	111,598	106,824	106,824	-4.3%
CDBG Programs	189,449	446,392	1,844,130	577,298	29.3%
<b>Total Expenses</b>	<b>317,531</b>	<b>557,990</b>	<b>1,950,954</b>	<b>684,122</b>	<b>22.6%</b>
<b>Fund Balance:</b>					
Net Change in Fund	58,682	-	(66,402)	-	
Beginning Balance	7,720	-	66,402	-	
<b>Ending Balance</b>	<b>66,402</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## Special Revenue – HOME Program

This fund is used to account for the revenue and expenditures associated with funding received by the City through the federally funded Home Investment Partnership (HOME) program. This funding is designated to create affordable housing for low-income households.

	2023/24	2024/25	2024/25	2025/26	% Change from
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	Adopted
HOME Funding	9,419	321,764	256,483	256,483	-20.3%
HOME Rollover	-	-	2,683,015	-	
<b>Total Revenues</b>	9,419	321,764	2,939,498	256,483	-20.3%
<b>Expenses:</b>					
<b>Operations:</b>					
HOME Administration	9,419	32,176	208,137	25,648	-20.3%
CHDO Allocation	-	48,265	147,563	38,472	-20.3%
HOME Programs	-	241,323	2,583,798	192,363	-20.3%
<b>Total Expenses</b>	9,419	321,764	2,939,498	256,483	-20.3%
<b>Fund Balance:</b>					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
<b>Ending Balance</b>	-	-	-	-	

## Special Revenue – IEDA/COVID-19 CARES Act

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This fund is used to account for CARES Act funding received from the State of Iowa. The funding is designated for COVID-19 relief programs developed and administered by Planning and Housing.

	2023/24	2024/25	2024/25	2025/26	% Change from
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	Adopted
IEDA COVID-19 Funding	292,651	-	-	-	
<b>Total Revenues</b>	292,651	-	-	-	
<b>Expenses:</b>					
<b>Operations:</b>					
IEDA CARES Administration	19,836	-	-	-	
IEDA CARES Programming	33,733	-	-	-	
<b>Total Expenses</b>	53,569	-	-	-	
<b>Fund Balance:</b>					
Net Change in Fund	239,082	-	-	-	
Beginning Balance	(239,082)	-	-	-	
<b>Ending Balance</b>	-	-	-	-	



## Special Revenue – HOME American Rescue Plan

This fund is used to account for funding awarded to the City of Ames through the HOME American Rescue Plan Program (ARP). Programs to utilize the funding will be developed and administered by Planning and Housing.

	2023/24	2024/25	2024/25	2025/26	% Change from
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	Adopted
HOME ARP Funding	-	630,982	630,983	630,983	0.0%
<b>Total Revenues</b>	-	630,982	630,983	630,983	0.0%
<b>Expenses:</b>					
<b>Operations:</b>					
HOME/ARP Administration	-	91,552	91,553	91,553	0.0%
HOME/ARP Programming	-	539,430	539,430	539,430	0.0%
<b>Total Expenses</b>	-	630,982	630,983	630,983	0.0%
<b>Fund Balance:</b>					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
<b>Ending Balance</b>	-	-	-	-	

## Special Revenue – Fire/Police Pension

This fund accounts for the funds remaining from the transition to the Municipal Fire and Police Retirement System of Iowa (MFPRSI). Funds may only be used to offset City contributions to MFPRSI.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Revenues:</b>					<b>Adopted</b>
Interest Revenue	1,838	2,000	2,000	-	-100.0%
Unrealized Investment Gain	1,604	-	-	-	
<b>Total Revenues</b>	<b>3,442</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>-100.0%</b>
<b>Expenses:</b>					
<b>Transfers:</b>					
General Fund	55,000	-	17,893	-	
<b>Total Expenses</b>	<b>55,000</b>	<b>-</b>	<b>17,893</b>	<b>-</b>	
<b>Fund Balance:</b>					
Net Change in Fund	(51,558)	2,000	(15,893)	-	-100.0%
Beginning Balance	67,451	14,451	15,893	-	-100.0%
<b>Ending Balance</b>	<b>15,893</b>	<b>16,451</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>

## Special Revenue – Parks and Recreation Donation and Grants

This fund is used to account for revenues to be used for specific park improvements or recreation programs.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Donations	43,354	10,100	32,925	87,100	762.4%
Grant Revenue	17,562	663,500	601,291	572,712	-13.7%
Interest Revenue	2,738	4,000	4,000	2,000	-50.0%
Unrealized Investment Gain	2,422	-	-	-	
<b>Total Before Transfers</b>	66,076	677,600	638,216	661,812	-2.3%
<b>Transfers:</b>					
Parks & Recreation Donations	6,231	-	-	-	
<b>Total Revenues</b>	72,307	677,600	638,216	661,812	-2.3%
<b>Expenses:</b>					
<b>Operations:</b>					
Parks & Rec Donations	1,708	-	6,545	-	
Block Party Trailer	-	-	755	-	
Community Center	-	-	11,100	-	
Auditorium	2,750	3,500	5,380	3,500	0.0%
Municipal Band	-	-	417	-	
Public Wellness	250	-	15	-	
Park System Improvements	21,913	10,000	114,449	12,000	20.0%
Tree Planting Grants	10,000	160,000	222,330	164,400	2.8%
<b>Total Operations</b>	36,621	173,500	360,991	179,900	3.7%
<b>CIP:</b>					
Disc Golf Course	-	-	4,500	-	
EML Park Shelter	-	-	16,825	-	
AHHP Accessible Launch	1,072	-	2,275	-	
AHHP Wetland Overlook	-	-	5,000	-	
Brookside Park Play Equipment	-	-	-	75,000	
Sunset Ridge Park	605	-	877	-	
Hira Park	1,489	-	14,004	-	
Carr Park	-	-	155	-	
Ontario Park	200,000	-	-	-	
Fitch Indoor Aquatic Center	-	500,000	-	400,000	-20.0%
<b>Total CIP</b>	203,166	500,000	43,636	475,000	-5.0%
<b>Total Before Transfers</b>	239,787	673,500	404,627	654,900	-2.8%
<b>Transfers:</b>					
P&R Grants Fund	6,231	-	-	-	
P&R Scholarship Fund	21,389	-	-	-	
Park Development Fund	-	-	175,000	-	
<b>Total Transfers</b>	27,620	-	175,000	-	
<b>Total Expenses</b>	267,407	673,500	579,627	654,900	-2.8%
<b>Fund Balance:</b>					
Net Change in Fund	(195,100)	4,100	58,589	6,912	68.6%
Beginning Balance	143,423	2,600	(51,677)	6,912	165.8%
<b>Ending Balance</b>	(51,677)	6,700	6,912	13,824	106.3%

## Special Revenue – Parks and Recreation Scholarships

The Parks and Recreation Scholarship Fund will provide reimbursement to the General Fund for recreation program participants receiving scholarships. The Fund, which was established in FY 2023/24 with \$250,000 from the General Fund, will make Parks and Recreation programming more accessible to all Ames residents.

	2023/24	2024/25	2024/25	2025/26	% Change from
	Actual	Adopted	Adjusted	Requested	Adopted
<b>Revenues:</b>					
Donations	7,124	5,000	5,000	-	-100.0%
Interest Revenue	1,848	11,000	11,000	11,000	0.0%
Unrealized Investment Gain	723	-	-	-	
<b>Total Before Transfers</b>	9,695	16,000	16,000	11,000	-31.3%
<b>Transfers:</b>					
General Fund	250,000	-	200,000	-	
P&R Donations/Grants	21,389	-	-	-	
<b>Total Transfers</b>	271,389	-	200,000	-	
<b>Total Revenues</b>	281,084	16,000	216,000	11,000	-31.3%
<b>Expenses:</b>					
<b>Operations:</b>					
Parks & Rec Scholarships	25	11,000	-	-	-100.0%
<b>Total Expenses</b>	25	11,000	-	-	-100.0%
<b>Fund Balance:</b>					
Net Change in Fund	281,059	5,000	216,000	11,000	120.0%
Beginning Balance	-	276,389	281,059	497,059	79.8%
<b>Ending Balance</b>	281,059	281,389	497,059	508,059	80.6%

## Special Revenue – FEMA/COVID-19

This fund accounts for Federal Emergency Management Agency (FEMA) Public Assistance disaster award grant for the City Response to the COVID-19 pandemic. Expenses eligible for grant reimbursement are moved to the fund then submitted to FEMA for reimbursement.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Requested	% Change from Adopted
<b>Revenues:</b>					
FEMA Disaster Relief	-	-	-	-	
<b>Transfers:</b>					
General Fund	41,936	-	-	-	
<b>Total Revenues</b>	41,936	-	-	-	
<b>Expenses:</b>					
<b>Operations:</b>					
<b>Total Expenses</b>	-	-	-	-	
<b>Fund Balance:</b>					
Net Change in Fund	41,936	-	-	-	
Beginning Balance	(41,936)	-	-	-	
<b>Ending Balance</b>	-	-	-	-	

## Special Revenue – FEMA/Derecho 2020

This fund accounts for Federal Emergency Management Agency (FEMA) Public Assistance disaster award grant for the City Response to the August 10, 2020, Midwest Derecho Storm. Expenses eligible for grant reimbursement are moved to the fund then submitted to FEMA for reimbursement.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Requested	% Change from Adopted
<b>Revenues:</b>					
FEMA Disaster Relief	-	-	-	-	
<b>Total Revenues</b>	-	-	-	-	
<b>Expenses:</b>					
<b>Transfers:</b>					
General Fund	415,483	-	-	-	
<b>Total Expenses</b>	415,483	-	-	-	
<b>Fund Balance:</b>					
Net Change in Fund	(415,483)	-	-	-	
Beginning Balance	415,483	-	-	-	
<b>Ending Balance</b>	-	-	-	-	

## Special Revenue – American Rescue Plan

This fund accounts for all activities related to City of Ames allocation of federal funding from the American Rescue Plan Act of 2021.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Requested	% Change from Adopted
<b>Revenues:</b>					
American Rescue Plan	1,260,420	-	-	-	
<b>Total Revenues</b>	1,260,420	-	-	-	
<b>Expenses:</b>					
<b>CIP:</b>					
Ames 2040 Utility Extensions	2,555,020	-	3,202,557	-	
Auditorium HVAC System	-	-	200,000	-	
Fitch Indoor Aquatic Center	-	868,681	-	-	-100.0%
<b>Total Before Transfers</b>	2,555,020	868,681	3,402,557	-	-100.0%
<b>Transfers:</b>					
Ice Arena Operations	-	-	-	-	
Council Priorities Fund	1,000,000	-	-	-	
<b>Total Transfers</b>	1,000,000	-	-	-	
<b>Total Expenses</b>	3,555,020	868,681	3,402,557	-	-100.0%
<b>Fund Balance:</b>					
Net Change in Fund	(2,294,600)	(868,681)	(3,402,557)	-	-100.0%
Beginning Balance	8,445,907	1,017,953	6,151,307	2,748,750	170.0%
<b>Ending Balance</b>	6,151,307	149,272	2,748,750	2,748,750	1741.4%

## Special Revenue – Library Donations and Grants

This fund accounts for general donations and grants to the Library designated for specific purposes.

	2023/24	2024/25	2024/25	2025/26	% Change from
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	Adopted
Library Friends Foundation	431,011	363,633	412,559	448,631	23.4%
Library Direct State Aid	16,836	17,000	16,706	16,500	-2.9%
Library Donations/Grants	992	2,000	6,650	6,750	237.5%
Interest Revenue	12,796	9,000	8,899	13,250	47.2%
Unrealized Investment Gain	10,116	-	-	-	
<b>Total Revenues</b>	<b>471,751</b>	<b>391,633</b>	<b>444,814</b>	<b>485,131</b>	<b>23.9%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Administration	63,065	80,619	126,969	131,926	63.6%
Resource Services	76,271	104,369	123,019	153,426	47.0%
Youth Services	200,134	139,022	147,421	146,303	5.2%
Adult Services	24,779	33,869	35,409	33,676	-0.6%
Customer Account Services	8,318	3,000	1,706	6,500	116.7%
<b>Total Operations</b>	<b>372,567</b>	<b>360,879</b>	<b>434,524</b>	<b>471,831</b>	<b>30.7%</b>
<b>CIP:</b>					
Library Carpet Replacement	-	-	1,341	-	
<b>Total Expenses</b>	<b>372,567</b>	<b>360,879</b>	<b>435,865</b>	<b>471,831</b>	<b>30.7%</b>
<b>Fund Balance:</b>					
Net Change in Fund	99,184	30,754	8,949	13,300	-56.8%
Beginning Balance	411,667	379,817	510,851	519,800	36.9%
<b>Ending Balance</b>	<b>510,851</b>	<b>410,571</b>	<b>519,800</b>	<b>533,100</b>	<b>29.8%</b>

## Special Revenue – Utility Assistance

This fund accounts for donations received through Utility Customer Service that are designated for utility payment assistance.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Requested	% Change from Adopted
<b>Revenues:</b>					
Alternative Energy Donations	624	-	-	-	
Project Share Donations	22,485	15,500	15,500	15,500	0.0%
<b>Total Revenues</b>	<b>23,109</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>	<b>0.0%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Utility Assistance	21,956	15,500	15,500	15,500	0.0%
<b>Total Expenses</b>	<b>21,956</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>	<b>0.0%</b>
<b>Fund Balance:</b>					
Net Change in Fund	1,153	-	-	-	
Beginning Balance	16,857	16,856	18,010	18,010	6.8%
<b>Ending Balance</b>	<b>18,010</b>	<b>16,856</b>	<b>18,010</b>	<b>18,010</b>	<b>6.8%</b>

## Special Revenue – Miscellaneous Donations

This fund accounts for donations and revenues received that are designated for specific projects.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Requested	% Change from Adopted
<b>Revenues:</b>					
Donations	-	-	-	-	
Miscellaneous Revenue	-	-	-	-	
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Expenses:</b>					
<b>Operations:</b>					
Public Art	-	-	3,950	-	
<b>CIP:</b>					
Shared Use Path CIP	-	-	10,026	-	
<b>Total Expenses</b>	<b>-</b>	<b>-</b>	<b>13,976</b>	<b>-</b>	
<b>Fund Balance:</b>					
Net Change in Fund	-	-	(13,976)	-	
Beginning Balance	14,008	3,982	14,008	32	-99.2%
<b>Ending Balance</b>	<b>14,008</b>	<b>3,982</b>	<b>32</b>	<b>32</b>	<b>-99.2%</b>



## Special Revenue – Developer Projects

This fund accounts for funds received from developers to be used for City infrastructure.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Revenues:</b>					Adopted
Sidewalk Agreements	16,128	-	-	-	
Interest Revenue	1,456	2,000	2,000	1,500	-25.0%
Unrealized Investment Gain	1,149	-	-	-	
<b>Total Revenues</b>	<b>18,733</b>	<b>2,000</b>	<b>2,000</b>	<b>1,500</b>	<b>-25.0%</b>
<b>Expenses:</b>					
<b>CIP:</b>					
Developer Projects	-	-	-	-	
<b>Total Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Fund Balance:</b>					
Net Change in Fund	18,733	2,000	2,000	1,500	-25.0%
Beginning Balance	227,525	229,526	246,258	248,258	8.2%
<b>Ending Balance</b>	<b>246,258</b>	<b>231,526</b>	<b>248,258</b>	<b>249,758</b>	<b>7.9%</b>

## Special Revenue – Economic Development

This fund accounts for revolving loan, community investment, and pass-through State loan activity. Approved loans are shown as expenses. The fund balance reflects the balance of loans outstanding, in addition to cash and investments held by the fund.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Revenues:</b>					Adopted
ISU Research Park	28,031	28,032	28,032	28,032	0.0%
<b>Total Revenues</b>	<b>28,031</b>	<b>28,032</b>	<b>28,032</b>	<b>28,032</b>	<b>0.0%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
RISE Grant Repayment	28,031	28,032	28,032	28,032	0.0%
<b>Total Expenses</b>	<b>28,031</b>	<b>28,032</b>	<b>28,032</b>	<b>28,032</b>	<b>0.0%</b>
<b>Fund Balance:</b>					
Net Change in Fund	-	-	-	-	
Beginning Balance	547,166	547,166	547,166	547,166	0.0%
<b>Ending Balance</b>	<b>547,166</b>	<b>547,166</b>	<b>547,166</b>	<b>547,166</b>	<b>0.0%</b>

## Special Revenue – Tax Increment Financing (TIF)

This fund has been established for the receipt of tax revenues from TIF districts. The TIF fund records TIF project expenditures and collects revenue for repayment of debt issued to fund TIF projects.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	from Adopted
Property Taxes	378,041	375,000	375,000	550,000	46.7%
Interest Revenue	47,392	43,000	43,000	45,000	4.7%
Unrealized Investment Gain	37,948	-	-	-	
<b>Total Revenues</b>	<b>463,381</b>	<b>418,000</b>	<b>418,000</b>	<b>595,000</b>	<b>42.3%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Kingland Systems	25,510	-	-	-	
Barilla	351,326	375,000	375,000	375,000	0.0%
North Dayton Road	-	-	-	175,000	
<b>Total Before Transfers</b>	<b>376,836</b>	<b>375,000</b>	<b>375,000</b>	<b>550,000</b>	<b>46.7%</b>
<b>Transfers:</b>					
Debt Service	335,050	332,050	332,050	332,550	0.2%
TIF/ISU Research Park Dist. 2	-	-	-	-	
<b>Total Transfers</b>	<b>335,050</b>	<b>332,050</b>	<b>332,050</b>	<b>332,550</b>	<b>0.2%</b>
<b>Total Expenses</b>	<b>711,886</b>	<b>707,050</b>	<b>707,050</b>	<b>882,550</b>	<b>24.8%</b>
<b>Fund Balance:</b>					
Net Change in Fund	(248,505)	(289,050)	(289,050)	(287,550)	-0.5%
Beginning Balance	1,765,464	1,482,413	1,516,959	1,227,909	-17.2%
<b>Ending Balance</b>	<b>1,516,959</b>	<b>1,193,363</b>	<b>1,227,909</b>	<b>940,359</b>	<b>-21.2%</b>

## Capital Projects – Special Assessments

This fund accounts for collection of special assessments and payment of principal of abated G.O. bonds, and the construction of streets and sanitary sewers for benefited property special assessment districts.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Revenues:</b>					<b>Adopted</b>
Assessments	241,098	227,104	227,104	209,414	-7.8%
<b>Total Revenues</b>	241,098	227,104	227,104	209,414	-7.8%
<b>Expenses:</b>					
<b>Transfers:</b>					
General Fund	5,074	5,000	7,000	7,000	40.0%
Debt Service	317,553	38,450	38,450	42,400	10.3%
<b>Total Expenses</b>	322,627	43,450	45,450	49,400	13.7%
<b>Fund Balance:</b>					
Net Change in Fund	(81,529)	183,654	181,654	160,014	-12.9%
Beginning Balance	(760,065)	(851,449)	(841,594)	(659,940)	-22.5%
<b>Ending Balance</b>	(841,594)	(667,795)	(659,940)	(499,926)	-25.1%

## Capital Projects – Street Construction

This fund accounts for street construction projects including, but not limited to, bus route reconstruction, signal construction, and associated street construction projects. Projects which have multiple funding sources are budgeted in this fund.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Traffic MPO/Grant Funding	918,317	1,641,000	6,046,172	2,696,000	64.3%
Street MPO/Grant Funding	767,660	2,814,000	6,774,757	700,000	-75.1%
Bike Trail MPO/Grant Funding	887,000	-	-	390,000	
Iowa State University	-	-	240,000	-	
Story County	750	-	750	-	
<b>Total Before Transfers</b>	<b>2,573,727</b>	<b>4,455,000</b>	<b>13,061,679</b>	<b>3,786,000</b>	<b>-15.0%</b>
<b>Transfers:</b>					
Street Construction Fund	-	-	270,279	-	
<b>Total Revenues</b>	<b>2,573,727</b>	<b>4,455,000</b>	<b>13,331,958</b>	<b>3,786,000</b>	<b>-15.0%</b>
<b>Expenses:</b>					
<b>CIP:</b>					
Street Improvements	1,455,622	2,814,000	5,716,491	700,000	-75.1%
Shared Use Path System	416,522	-	-	390,000	
Traffic Improvements	1,016,223	1,641,000	5,495,597	2,696,000	64.3%
Street Rehabilitation	-	-	60,000	-	
<b>Total Before Transfers</b>	<b>2,888,367</b>	<b>4,455,000</b>	<b>11,272,088</b>	<b>3,786,000</b>	<b>-15.0%</b>
<b>Transfers:</b>					
Debt Service Fund	172,167	-	-	-	
<b>Total Expenses</b>	<b>3,060,534</b>	<b>4,455,000</b>	<b>11,272,088</b>	<b>3,786,000</b>	<b>-15.0%</b>
<b>Fund Balance:</b>					
Net Change in Fund	(486,807)	-	2,059,870	-	
Beginning Balance	(1,278,738)	294,330	(1,765,545)	294,325	0.0%
<b>Ending Balance</b>	<b>(1,765,545)</b>	<b>294,330</b>	<b>294,325</b>	<b>294,325</b>	<b>0.0%</b>

## Capital Projects – Park Development

This fund accounts for the development of new City parks or new amenities added to existing City parks. Donations and grants for park development will be accounted for in this fund, as well as a \$100,000 annual transfer from the Local Option Sales Tax Fund.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Interest Revenue	19,029	31,000	31,000	15,000	-51.6%
Unrealized Investment Gain	17,244	-	-	-	
<b>Total Before Transfers</b>	<b>36,273</b>	<b>31,000</b>	<b>31,000</b>	<b>15,000</b>	<b>-51.6%</b>
<b>Transfers:</b>					
Local Option Sales Tax	100,000	100,000	100,000	100,000	0.0%
P&R Donations/Grants	-	-	175,000	-	
<b>Total Transfers</b>	<b>100,000</b>	<b>100,000</b>	<b>275,000</b>	<b>100,000</b>	<b>0.0%</b>
<b>Total Revenues</b>	<b>136,273</b>	<b>131,000</b>	<b>306,000</b>	<b>115,000</b>	<b>-12.2%</b>
<b>Expenses:</b>					
<b>CIP:</b>					
Parks and Recreation	946,484	-	135,909	-	
<b>Total Expenses</b>	<b>946,484</b>	<b>-</b>	<b>135,909</b>	<b>-</b>	
<b>Fund Balance:</b>					
Net Change in Fund	(810,211)	131,000	170,091	115,000	-12.2%
Beginning Balance	1,361,589	495,653	551,378	721,469	45.6%
<b>Ending Balance</b>	<b>551,378</b>	<b>626,653</b>	<b>721,469</b>	<b>836,469</b>	<b>33.5%</b>

## Capital Projects – Winakor Donation

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This fund accounts for a bequest received from Geitel Winakor to be used for a future Parks and Recreation capital project.

	2023/24	2024/25	2024/25	2025/26	% Change from
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	Adopted
Interest Revenue	58,113	48,000	48,000	45,000	-6.3%
Unrealized Investment Gain	45,910	-	-	-	
<b>Total Revenues</b>	104,023	48,000	48,000	45,000	-6.3%
<b>Expenses:</b>					
<b>CIP:</b>					
Indoor Aquatic Center	128,726	-	-	139,366	
<b>Total Expenses</b>	128,726	-	-	139,366	
<b>Fund Balance:</b>					
Net Change in Fund	(24,703)	48,000	48,000	(94,366)	-296.6%
Beginning Balance	1,973,368	82,367	1,948,665	1,996,665	2324.1%
<b>Ending Balance</b>	1,948,665	130,367	1,996,665	1,902,299	1359.2%

## Capital Projects – Indoor Aquatic Center Donations

This fund will be used to account for donations that are received to support the construction of the new Indoor Aquatic Center.

	2023/24	2024/25	2024/25	2025/26	% Change from
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	Adopted
Donations	126,600	1,403,036	3,451,962	800,000	-43.0%
Story County	500,000	-	-	-	
Interest Revenue	25,423	-	-	-	
Unrealized Investment Gain	21,702	-	-	-	
<b>Total Revenues</b>	673,725	1,403,036	3,451,962	800,000	-43.0%
<b>Expenses:</b>					
<b>CIP:</b>					
Indoor Aquatic Center	2,201,036	2,652,571	3,413,085	800,000	-69.8%
<b>Total Expenses</b>	2,201,036	2,652,571	3,413,085	800,000	-69.8%
<b>Fund Balance:</b>					
Net Change in Fund	(1,527,311)	(1,249,535)	38,877	-	-100.0%
Beginning Balance	1,543,247	1,287,224	15,936	54,813	-95.7%
<b>Ending Balance</b>	15,936	37,689	54,813	54,813	45.4%

## Capital Projects – Council Priorities Capital Fund

This fund accounts for funding that has been reserved to pay for capital projects that City Council has determined are of high priority or to cover funding shortfalls for high priority capital projects.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Workiva Penalty	-	-	1,424,800	-	
Interest Revenue	57,956	52,000	52,000	60,000	15.4%
Unrealized Investment Gain	38,504	-	-	-	
<b>Total Before Transfers</b>	96,460	52,000	1,476,800	60,000	15.4%
<b>Transfers:</b>					
General Fund	2,817,340	-	3,000,000	-	
American Rescue Plan Fund	1,000,000	-	-	-	
<b>Total Transfers</b>	3,817,340	-	3,000,000	-	
<b>Total Revenues</b>	3,913,800	52,000	4,476,800	60,000	15.4%
<b>Expenses:</b>					
<b>Operations:</b>					
City Facilities Study	-	-	2,600	-	
Sustainability	-	-	997,400	-	
<b>Total Operations</b>	-	-	1,000,000	-	
<b>CIP:</b>					
Animal Shelter	-	-	1,105,000	1,750,000	
Downtown Plaza	1,330,032	-	-	-	
Auditorium HVAC	-	-	332,081	-	
<b>Total CIP</b>	1,330,032	-	1,437,081	1,750,000	
<b>Total Expenses</b>	1,330,032	-	2,437,081	1,750,000	
<b>Fund Balance:</b>					
Net Change in Fund	2,583,768	52,000	2,039,719	(1,690,000)	-3350.0%
Beginning Balance	2,141,912	3,667,220	4,725,680	6,765,399	84.5%
<b>Ending Balance</b>	4,725,680	3,719,220	6,765,399	5,075,399	36.5%



## Capital Projects – Bond Proceeds

This fund accounts for proceeds of general obligation bond issues. G.O. bond sales are planned each year to finance CIP projects. Any undesignated fund balances may be used for certain projects or transferred to the Debt Service fund.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	from
					Adopted
Bond Proceeds	12,791,309	18,815,000	18,815,000	14,700,000	-21.9%
Interest Revenue	503,350	933,000	933,000	570,000	-38.9%
Unrealized Investment Gain	744,658	-	-	-	
<b>Total Revenues</b>	<b>14,039,317</b>	<b>19,748,000</b>	<b>19,748,000</b>	<b>15,270,000</b>	<b>-22.7%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Bond Issuance Costs	131,847	279,450	302,450	200,222	-28.4%
Financial Services	7,573	9,118	9,126	9,583	5.1%
<b>Total Operations</b>	<b>139,420</b>	<b>288,568</b>	<b>311,576</b>	<b>209,805</b>	<b>-27.3%</b>
<b>CIP:</b>					
Fire Safety	-	-	368,541	211,905	
Stormwater Improvements	44,277	-	-	-	
Resource Recovery	-	-	-	880,000	
Street Improvements	9,940,914	1,491,000	14,967,829	-	-100.0%
Traffic Improvements	263,803	476,100	1,844,071	1,887,540	296.5%
Street Rehabilitation	25,000	-	825,000	9,950,000	
Airport Improvements	-	680,000	680,000	860,750	26.6%
Parks and Recreation	455,307	17,378,016	15,225,596	4,240,213	-75.6%
<b>Total CIP</b>	<b>10,729,301</b>	<b>20,025,116</b>	<b>33,911,037</b>	<b>18,030,408</b>	<b>-10.0%</b>
<b>Total Before Transfers</b>	<b>10,868,721</b>	<b>20,313,684</b>	<b>34,222,613</b>	<b>18,240,213</b>	<b>-10.2%</b>
<b>Transfers:</b>					
Street Construction Fund	-	-	270,279	-	
Debt Service Fund	396,339	-	979,167	-	
<b>Total Transfers</b>	<b>396,339</b>	<b>-</b>	<b>1,249,446</b>	<b>-</b>	
<b>Total Expenses</b>	<b>11,265,060</b>	<b>20,313,684</b>	<b>35,472,059</b>	<b>18,240,213</b>	<b>-10.2%</b>
<b>Fund Balance:</b>					
Net Change in Fund	2,774,257	(565,684)	(15,724,059)	(2,970,213)	425.1%
Beginning Balance	19,157,249	4,571,674	21,931,506	6,207,447	35.8%
<b>Ending Balance</b>	<b>21,931,506</b>	<b>4,005,990</b>	<b>6,207,447</b>	<b>3,237,234</b>	<b>-19.2%</b>

## Permanent Fund - Cemetery

This fund accounts for the 20% portion of cemetery lot sales designated for perpetual care. Interest earnings are transferred to the General Fund for cemetery operations. The fund balance will be retained to provide cemetery maintenance.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Revenues:</b>					Adopted
Sale of Cemetery Lots	24,451	25,570	25,570	26,250	2.7%
<b>Total Revenues</b>	24,451	25,570	25,570	26,250	2.7%
<b>Expenses:</b>					
Perpetual Care	-	-	-	-	
<b>Total Expenses</b>	-	-	-	-	
<b>Fund Balance:</b>					
Net Change in Fund	24,451	25,570	25,570	26,250	2.7%
Beginning Balance	1,084,809	1,108,459	1,109,260	1,134,830	2.4%
<b>Ending Balance</b>	1,109,260	1,134,029	1,134,830	1,161,080	2.4%

## Permanent Fund – Donald and Ruth Furman Aquatic Center Trust

This fund accounts for the one-million-dollar gift from Donald and Ruth Furman to establish an endowment to subsidize the City's ongoing operational costs, to fund future repairs and enhancements, and to replace equipment at the Aquatic Center.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Revenues:</b>					Adopted
Interest Revenue	31,860	27,000	27,000	35,000	29.6%
Unrealized Investment Gain	25,191	-	-	-	
<b>Total Revenues</b>	57,051	27,000	27,000	35,000	29.6%
<b>Expenses:</b>					
<b>Operations:</b>					
Aquatic Center Operations	28,889	-	16,000	-	
<b>CIP:</b>					
Aquatic Center Improvements	-	-	-	-	
<b>Total Expenses</b>	28,889	-	16,000	-	
<b>Fund Balance:</b>					
Net Change in Fund	28,162	27,000	11,000	35,000	29.6%
Beginning Balance	1,095,769	1,090,420	1,123,931	1,134,931	4.1%
<b>Ending Balance</b>	1,123,931	1,117,420	1,134,931	1,169,931	4.7%

# Enterprise – Airport Operations

This fund accounts for the operation of the James Herman Banning Airport, a municipally owned airport which provides services to residents of the City of Ames and contiguous areas.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Charges for Services	140,354	116,436	120,401	123,999	6.5%
Airport Farm	181,820	191,928	88,130	92,691	-51.7%
Iowa State University	37,247	43,432	44,501	41,832	-3.7%
Miscellaneous Revenue	7,400	-	-	-	
<b>Total Before Transfers</b>	<b>366,821</b>	<b>351,796</b>	<b>253,032</b>	<b>258,522</b>	<b>-26.5%</b>
<b>Transfers:</b>					
Airport Sigler Reserve	64,043	65,956	65,956	67,945	3.0%
<b>Total Revenues</b>	<b>430,864</b>	<b>417,752</b>	<b>318,988</b>	<b>326,467</b>	<b>-21.9%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Airport Operations	146,865	154,840	159,874	162,801	5.1%
Airport Farm Operations	107,750	99,477	6,000	6,000	-94.0%
<b>Total Before Transfers</b>	<b>254,615</b>	<b>254,317</b>	<b>165,874</b>	<b>168,801</b>	<b>-33.6%</b>
<b>Transfers:</b>					
Debt Service	64,119	70,984	70,984	70,975	0.0%
Airport Improvements	74,070	92,451	82,130	86,691	-6.2%
<b>Total Transfers</b>	<b>138,189</b>	<b>163,435</b>	<b>153,114</b>	<b>157,666</b>	<b>-3.5%</b>
<b>Total Expenses</b>	<b>392,804</b>	<b>417,752</b>	<b>318,988</b>	<b>326,467</b>	<b>-21.9%</b>
<b>Fund Balance:</b>					
Net Change in Fund	38,060	-	-	-	
Beginning Balance	43,907	75,818	81,967	81,967	8.1%
<b>Ending Balance</b>	<b>81,967</b>	<b>75,818</b>	<b>81,967</b>	<b>81,967</b>	<b>8.1%</b>

# Enterprise – Airport Improvements

This fund is used to account for grants and other outside funding received for capital improvements at the City’s James Herman Banning Airport. Profits from the farmland owned by the Airport are also transferred to this fund to serve as the local match for the capital improvement projects. Expenditures for the Capital Improvements are also reflected in this fund.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Federal/State Grants	732,588	960,000	4,156,694	10,664,250	1010.9%
Interest Revenue	18,318	20,000	20,000	20,000	0.0%
Unrealized Investment Gain	14,992	-	-	-	
<b>Total Before Transfers</b>	<b>765,898</b>	<b>980,000</b>	<b>4,176,694</b>	<b>10,684,250</b>	<b>990.2%</b>
<b>Transfers:</b>					
Airport Operations	74,070	92,451	82,130	86,691	-6.2%
<b>Total Revenues</b>	<b>839,968</b>	<b>1,072,451</b>	<b>4,258,824</b>	<b>10,770,941</b>	<b>904.3%</b>
<b>Expenses:</b>					
<b>CIP:</b>					
Airport Improvements	813,985	1,115,000	4,714,305	10,784,250	867.2%
<b>Transfers:</b>					
Airport Sigler Reserve	-	-	-	-	
<b>Total Expenses</b>	<b>813,985</b>	<b>1,115,000</b>	<b>4,714,305</b>	<b>10,784,250</b>	<b>867.2%</b>
<b>Fund Balance:</b>					
Net Change in Fund	25,983	(42,549)	(455,481)	(13,309)	-68.7%
Beginning Balance	767,747	448,143	793,730	338,249	-24.5%
<b>Ending Balance</b>	<b>793,730</b>	<b>405,594</b>	<b>338,249</b>	<b>324,940</b>	<b>-19.9%</b>

# Enterprise – Airport Sigler Reserve

This fund accounts for the proceeds received from the sale of the Sigler hangar in the spring of 2022. The sale amount was calculated to match the projected lease payments over the life of the lease. These funds are being held in a reserve fund and will be transferred to the Airport Operations Fund over time to replace the long term lease revenue that would have been generated by the rental of the hangar.

	2023/24	2024/25	2024/25	2025/26	% Change from
	Actual	Adopted	Adjusted	Requested	Adopted
<b>Revenues:</b>					
Interest Revenue	79,039	75,000	75,000	75,000	0.0%
Unrealized Investment Gain	62,556	-	-	-	
<b>Total Before Transfers</b>	141,595	75,000	75,000	75,000	0.0%
<b>Transfers:</b>					
Airport Improvements	-	-	-	-	
<b>Total Revenues</b>	141,595	75,000	75,000	75,000	0.0%
<b>Expenses:</b>					
<b>Transfers:</b>					
Airport Operations	64,043	65,956	65,956	67,945	3.0%
<b>Total Expenses</b>	64,043	65,956	65,956	67,945	3.0%
<b>Fund Balance:</b>					
Net Change in Fund	77,552	9,044	9,044	7,055	-22.0%
Beginning Balance	2,775,472	2,796,429	2,853,024	2,862,068	2.3%
<b>Ending Balance</b>	2,853,024	2,805,473	2,862,068	2,869,123	2.3%

## Enterprise – Water Utility

This fund accounts for the operation of a municipality owned water utility which provides services to residents of the City and some contiguous areas. Major capital improvements have been financed from the current revenues and the Water Fund balance.

	2023/24	2024/25	2024/25	2025/26	% Change from Adopted
<b>Revenues:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Requested</b>	
Metered Sales	12,757,392	13,063,880	12,756,200	13,506,700	3.4%
Contract Sales	584,683	897,000	1,012,000	1,118,000	24.6%
Fees/Service Charges	198,428	173,800	257,114	169,200	-2.6%
Cell Tower Lease	21,705	24,136	24,136	24,136	0.0%
Farmland Rental	15,760	15,761	15,761	15,761	0.0%
Sprint PCS Land Rental	16,686	21,901	21,901	26,835	22.5%
Grant Funding	-	-	-	984,000	
ISU Capital Repayment	677,583	514,045	514,045	524,326	2.0%
PFAS Settlement	-	-	5,500,000	-	
Interest Revenue	767,704	650,927	725,927	796,646	22.4%
Unrealized Investment Gain	470,920	-	-	-	
Miscellaneous Revenue	51,305	15,000	23,831	16,000	6.7%
<b>Total Revenues</b>	<b>15,562,166</b>	<b>15,376,450</b>	<b>20,850,915</b>	<b>17,181,604</b>	<b>11.7%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
W & PC Administration	694,676	952,924	871,196	997,616	4.7%
Water Plant Operations	3,409,164	4,554,637	4,695,861	4,705,904	3.3%
W & PC Meter Services	611,782	717,817	766,921	738,700	2.9%
W & PC Laboratory	236,695	263,840	239,819	259,657	-1.6%
Public Works Administration	142,415	155,990	156,398	164,198	5.3%
Public Works Engineering	59,576	56,372	55,432	58,526	3.8%
Public Works GIS	77,969	118,399	107,809	120,062	1.4%
Distribution System Maintenance	1,411,034	1,525,485	1,533,684	1,632,912	7.0%
Customer Service	457,428	489,546	495,890	494,364	1.0%
<b>Total Operations</b>	<b>7,100,739</b>	<b>8,835,010</b>	<b>8,923,010</b>	<b>9,171,939</b>	<b>3.8%</b>

# Enterprise – Water Utility

Continued from previous page.

	2023/24	2024/25	2024/25	2025/26	
<b>CIP:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Requested</b>	
Water Production/Treatment	527,429	586,000	2,531,968	3,967,000	577.0%
Water Distribution	2,532,116	2,050,000	4,937,018	2,050,000	0.0%
Right-of-Way Restoration	59,256	-	385,667	75,000	
<b>Total CIP</b>	<b>3,118,801</b>	<b>2,636,000</b>	<b>7,854,653</b>	<b>6,092,000</b>	<b>131.1%</b>
<b>Total Before Transfers</b>	<b>10,219,540</b>	<b>11,471,010</b>	<b>16,777,663</b>	<b>15,263,939</b>	<b>33.1%</b>
<b>Transfers:</b>					
Debt Service	127,624	66,318	66,318	66,842	0.8%
Water Sinking	4,344,651	4,565,543	4,483,873	4,640,852	1.6%
<b>Total Transfers</b>	<b>4,472,275</b>	<b>4,631,861</b>	<b>4,550,191</b>	<b>4,707,694</b>	<b>1.6%</b>
<b>Total Expenses</b>	<b>14,691,815</b>	<b>16,102,871</b>	<b>21,327,854</b>	<b>19,971,633</b>	<b>24.0%</b>
<b>Fund Balance:</b>					
Net Change in Fund	870,351	(726,421)	(476,939)	(2,790,029)	284.1%
Beginning Balance	19,566,061	14,771,074	20,436,412	19,959,473	35.1%
<b>Ending Balance</b>	<b>20,436,412</b>	<b>14,044,653</b>	<b>19,959,473</b>	<b>17,169,444</b>	<b>22.2%</b>
<i>Minimum fund balance target:</i>					
10% of operating expenses				<u>917,194</u>	
Unreserved fund balance				<u>16,252,250</u>	

# Enterprise – Water Construction

This fund accounts for revenue and expenditures for certain major projects of the water utility.

	2023/24	2024/25	2024/25	2025/26	% Change from Adopted
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	
State Revolving Loan Fund	7,478,732	160,000	5,342,620	-	-100.0%
<b>Total Revenues</b>	7,478,732	160,000	5,342,620	-	-100.0%
<b>Expenses:</b>					
<b>CIP:</b>					
N River Valley Well Field	6,518,941	-	5,556,059	-	
Old Water Plant Demolition	385,621	-	75,449	-	
Technical Services Addition	-	160,000	-	-	-100.0%
<b>Total Expenses</b>	6,904,562	160,000	5,631,508	-	-100.0%
<b>Fund Balance:</b>					
Net Change in Fund	574,170	-	(288,888)	-	
Beginning Balance	(99,749)	299,031	474,421	185,533	-0.38
<b>Ending Balance</b>	474,421	299,031	185,533	185,533	-38.0%

# Enterprise – Water Sinking

This fund is used to account for State Revolving Fund (SRF) loan payments for water utility projects financed with SRF funding.

	2023/24	2024/25	2024/25	2025/26	% Change from Adopted
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	
<b>Transfers:</b>					
Water Utility Fund	4,344,651	4,565,543	4,483,873	4,640,852	1.6%
<b>Total Revenues</b>	4,344,651	4,565,543	4,483,873	4,640,852	1.6%
<b>Expenses:</b>					
<b>Debt Service:</b>					
SRF Loan Payments	4,317,916	4,554,866	4,469,543	4,641,500	1.9%
<b>Total Expenses</b>	4,317,916	4,554,866	4,469,543	4,641,500	1.9%
<b>Fund Balance:</b>					
Net Change in Fund	26,735	10,677	14,330	(648)	-106.1%
Beginning Balance	148,540	93,207	175,275	189,605	103.4%
<b>Ending Balance</b>	175,275	103,884	189,605	188,957	81.9%



# Enterprise – Sewer Utility

This fund accounts for the operation of a municipally owned sewer utility, which provides services to residents of the City and some contiguous areas.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Metered Charges	8,443,435	8,865,000	9,011,000	9,497,000	7.1%
Contract Charges	1,293,141	2,588,881	2,601,581	2,874,300	11.0%
Fees/Service Charges	403,809	120,500	314,100	123,900	2.8%
Flood Warning System	12,346	10,900	9,900	9,900	-9.2%
Farmland Income	107,075	142,100	140,700	140,700	-1.0%
Grant Revenue	140,415	325,000	-	258,000	-20.6%
Connection District Fee	-	-	298,000	-	
Interest Revenue	559,409	500,000	500,000	650,000	30.0%
Unrealized Investment Gain	448,065	-	-	-	
Miscellaneous Revenue	1,200	-	-	-	
<b>Total Revenues</b>	<b>11,408,895</b>	<b>12,552,381</b>	<b>12,875,281</b>	<b>13,553,800</b>	<b>8.0%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
W & PC Administration	694,676	952,925	871,197	997,617	4.7%
WPC Plant Operations	2,685,044	3,105,591	3,152,048	3,253,851	4.8%
W & PC Meter Services	423,063	504,752	547,767	520,713	3.2%
W & PC Laboratory	439,575	489,988	445,379	482,221	-1.6%
Public Works Administration	142,415	155,990	156,398	164,198	5.3%
Public Works Engineering	68,148	65,767	64,671	68,280	3.8%
Public Works GIS	77,969	118,399	107,809	120,062	1.4%
Collection System Maintenance	729,576	684,816	688,914	685,471	0.1%
Customer Service	431,721	462,638	468,507	466,215	0.8%
<b>Total Operations</b>	<b>5,692,187</b>	<b>6,540,866</b>	<b>6,502,690</b>	<b>6,758,628</b>	<b>3.3%</b>
<b>CIP:</b>					
Water Pollution Control	348,837	705,000	2,270,776	1,687,000	139.3%
Sanitary Sewer System	1,132,869	400,000	1,822,467	400,000	0.0%
Right-of-Way Restoration	2,374	-	392,826	75,000	
<b>Total CIP</b>	<b>1,484,080</b>	<b>1,105,000</b>	<b>4,486,069</b>	<b>2,162,000</b>	<b>95.7%</b>
<b>Total Before Transfers</b>	<b>7,176,267</b>	<b>7,645,866</b>	<b>10,988,759</b>	<b>8,920,628</b>	<b>16.7%</b>

# Enterprise – Sewer Utility

Continued from previous page.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Transfers:</b>					<b>Adopted</b>
Debt Service	383,888	322,752	322,752	323,722	0.3%
Sewer Sinking	1,286,678	1,476,432	1,419,542	1,428,532	-3.2%
<b>Total Transfers</b>	1,670,566	1,799,184	1,742,294	1,752,254	-2.6%
<b>Total Expenses</b>	8,846,833	9,445,050	12,731,053	10,672,882	13.0%
<b>Fund Balance:</b>					
Net Change in Fund	2,562,062	3,107,331	144,228	2,880,918	-7.3%
Beginning Balance	20,373,478	20,715,288	22,935,540	23,079,768	11.4%
<b>Ending Balance</b>	22,935,540	23,822,619	23,079,768	25,960,686	9.0%

*Minimum fund balance target:*

10% of operating expenses

675,863

Unreserved fund balance

25,284,823

# Enterprise – Sewer Improvements

This fund accounts for revenue and expenditures for certain major projects of the sanitary sewer utility.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Requested	% Change from Adopted
<b>Revenues:</b>					
State Revolving Loan Fund	2,799,493	25,920,000	41,264,009	26,240,000	1.2%
Stormwater Loan Proceeds	-	-	300,000	-	
<b>Total Revenues</b>	2,799,493	25,920,000	41,564,009	26,240,000	1.2%
<b>Expenses:</b>					
<b>CIP:</b>					
Water Pollution Control	1,438,643	25,920,000	26,585,884	26,240,000	1.2%
Sanitary Sewer System	4,772,233	-	9,424,888	-	
<b>Total Before Transfers</b>	6,210,876	25,920,000	36,010,772	26,240,000	1.2%
<b>Transfers:</b>					
Stormwater Improvements	-	-	300,000	-	
<b>Total Expenses</b>	6,210,876	25,920,000	36,310,772	26,240,000	1.2%
<b>Fund Balance:</b>					
Net Change in Fund	(3,411,383)	-	5,253,237	-	
Beginning Balance	(1,841,854)	-	(5,253,237)	-	
<b>Ending Balance</b>	(5,253,237)	-	-	-	

# Enterprise – Sewer Sinking

This fund is used to account for State Revolving Fund (SRF) loan payments for sewer utility projects financed with SRF funding.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Requested	% Change from Adopted
<b>Revenues:</b>					
Sewer Utility Fund	1,286,678	1,476,432	1,419,542	1,428,532	-3.2%
<b>Total Revenues</b>	1,286,678	1,476,432	1,419,542	1,428,532	-3.2%
<b>Expenses:</b>					
<b>Debt Service:</b>					
SRF Loan Payments	1,279,269	1,476,580	1,418,720	1,428,582	-3.3%
<b>Total Expenses</b>	1,279,269	1,476,580	1,418,720	1,428,582	-3.3%
<b>Fund Balance:</b>					
Net Change in Fund	7,409	(148)	822	(50)	-66.2%
Beginning Balance	4,451	4,575	11,860	12,682	177.2%
<b>Ending Balance</b>	11,860	4,427	12,682	12,632	185.3%

# Enterprise – Electric Utility

This fund accounts for the operation of a municipally owned electric utility, which generates and distributes electrical power to customers within the city and some contiguous areas. The fund balance is available for operations and improvements. The transfer to the General Fund constitutes a payment in lieu of taxes.

	2023/24	2024/25	2024/25	2025/26	% Change
<i>Revenues:</i>	Actual	Adopted	Adjusted	Requested	from Adopted
Metered Sales	58,101,857	66,000,000	60,000,000	62,930,000	-4.7%
Iowa State University	3,124,120	4,106,750	3,450,348	4,037,500	-1.7%
MEC Zonal Transmission	1,516,569	1,400,000	1,400,000	1,500,000	7.1%
Gas Trading Revenue	650,566	1,000,000	250,000	250,000	-75.0%
Streetlights	886,178	900,000	900,000	900,000	0.0%
Security Lighting Rental	139,873	155,000	155,000	155,000	0.0%
Subdivision Construction	-	30,000	60,000	40,000	33.3%
Fees/Service Charges	440,600	341,800	339,021	283,000	-17.2%
Bond Proceeds	-	-	-	5,527,500	
Iowa Dept. of Transportation	-	-	2,200,000	50,000	
Grant Revenue	-	50,000	690,000	50,000	0.0%
Interest Revenue	1,657,781	1,770,000	1,770,000	1,350,000	-23.7%
Unrealized Investment Gain	1,495,793	-	-	-	
Miscellaneous Revenue	250,330	25,000	829,228	25,000	0.0%
<b>Total Revenues</b>	<b>68,263,667</b>	<b>75,778,550</b>	<b>72,043,597</b>	<b>77,098,000</b>	<b>1.7%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Electric Administration	2,757,156	3,090,777	3,185,700	3,173,497	2.7%
Demand-Side Management	591,798	1,367,378	896,212	907,079	-33.7%
Electric Production	13,258,026	14,488,962	13,960,571	14,420,090	-0.5%
Fuel/Purchased Power	30,800,266	37,558,686	36,532,591	36,636,931	-2.5%
Distribution/Operations	3,748,217	3,901,725	3,833,437	3,924,358	0.6%
Distribution/Improvements	2,145,179	2,854,984	2,447,112	2,440,601	-14.5%
Electric Technical Services	1,325,352	1,455,280	1,659,056	1,675,585	15.1%
Electric Engineering	825,219	947,636	909,586	989,696	4.4%
Customer Service	833,532	901,917	908,953	909,270	0.8%
Public Works GIS	35,440	53,818	49,004	54,574	1.4%
Utility Deposit Interest	46,266	-	-	-	
<b>Total Operations</b>	<b>56,366,451</b>	<b>66,621,163</b>	<b>64,382,222</b>	<b>65,131,681</b>	<b>-2.2%</b>

# Enterprise – Electric Utility

Continued from previous page.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Requested	% Change from Adopted
<b>CIP:</b>					
Electric Services	6,673,011	4,240,000	19,595,236	11,790,000	178.1%
<b>Total Before Transfers</b>	63,039,462	70,861,163	83,977,458	76,921,681	8.6%
<b>Transfers:</b>					
General Fund (In Lieu of Taxes)	2,292,262	2,420,784	2,420,784	2,452,707	1.3%
Electric Sinking	964,923	966,202	966,202	966,253	0.0%
SunSmart	45,340	53,000	53,000	53,000	0.0%
Electric Sustainability Reserve	2,366,505	-	-	-	
Debt Service	16,585	19,065	19,065	18,290	-4.1%
<b>Total Transfers</b>	5,685,615	3,459,051	3,459,051	3,490,250	0.9%
<b>Total Expenses</b>	68,725,077	74,320,214	87,436,509	80,411,931	8.2%
<b>Fund Balance:</b>					
Net Change in Fund	(461,410)	1,458,336	(15,392,912)	(3,313,931)	-327.2%
Beginning Balance	57,638,997	38,614,999	57,177,587	41,784,675	8.2%
<b>Ending Balance</b>	57,177,587	40,073,335	41,784,675	38,470,744	-4.0%

*Minimum fund balance target:*

Consultant recommended  
minimum fund balance

20,300,000

Unreserved fund balance

18,170,744

## Enterprise – Electric Sinking

This fund is used to account for principal and interest payments for Electric Revenue Bonds.

<b>Revenues: Transfers:</b>	<b>2023/24 Actual</b>	<b>2024/25 Adopted</b>	<b>2024/25 Adjusted</b>	<b>2025/26 Requested</b>	<b>% Change from Adopted</b>
Electric Utility Fund	964,923	966,202	966,202	966,253	0.0%
<b>Total Revenues</b>	964,923	966,202	966,202	966,253	0.0%
<b>Expenses:</b>					
<b>Debt Service:</b>					
Bond Principal and Interest	964,806	966,213	966,213	966,075	0.0%
<b>Total Expenses</b>	964,806	966,213	966,213	966,075	0.0%
<b>Fund Balance:</b>					
Net Change in Fund	117	(11)	(11)	178	-1718.2%
Beginning Balance	80,401	80,518	80,518	80,507	0.0%
<b>Ending Balance</b>	80,518	80,507	80,507	80,685	0.2%

# Enterprise – SunSmart Community Solar

This fund is used to account for contributions to the SunSmart Community Solar program. The revenue is primarily contributions for a share of the energy production from the solar farm. Expenses are primarily to pay the developer of the solar farm for the energy produced. The Ames Electric Service activity related to the solar farm is accounted for in the Electric Utility Fund.

	2023/24	2024/25	2024/25	2025/26	% Change from
	Actual	Adopted	Adjusted	Requested	Adopted
<b>Revenues:</b>					
SunSmart Power Packs	6,402	5,000	5,000	5,000	0.0%
ISU/Solar Energy	77,607	80,000	80,000	80,000	0.0%
Interest Revenue	(519)	14,000	14,000	40,000	185.7%
Unrealized Investment Gain	53,348	-	-	-	
<b>Total Before Transfers</b>	136,838	99,000	99,000	125,000	26.3%
<b>Transfers:</b>					
Electric Utility Fund	45,340	53,000	53,000	53,000	0.0%
<b>Total Revenues</b>	182,178	152,000	152,000	178,000	17.1%
<b>Expenses:</b>					
Solar Energy	194,377	185,587	185,587	185,602	0.0%
<b>Total Expenses</b>	194,377	185,587	185,587	185,602	0.0%
<b>Fund Balance:</b>					
Net Change in Fund	(12,199)	(33,587)	(33,587)	(7,602)	-77.4%
Beginning Balance	1,012,920	981,734	1,000,721	967,134	-1.5%
<b>Ending Balance</b>	1,000,721	948,147	967,134	959,532	1.2%

## Enterprise – Electric Sustainability Reserve

This fund is accounts for the proceeds received from a litigation settlement involving the Electric Utility’s service area. The funds are being held in reserve for Electric Utility sustainability projects.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Interest Revenue	37,302	-	70,000	70,000	
Unrealized Investment Gain	26,300	-	-	-	
<b>Total Before Transfers</b>	63,602	-	70,000	70,000	
<b>Transfers:</b>					
Electric Utility Fund	2,366,505	-	-	-	
<b>Total Revenues</b>	2,430,107	-	70,000	70,000	
<b>Expenses:</b>					
	-	-	-	-	
<b>Total Expenses</b>	-	-	-	-	
<b>Fund Balance:</b>					
Net Change in Fund	2,430,107	-	70,000	70,000	
Beginning Balance	-	-	2,430,107	2,500,107	
<b>Ending Balance</b>	2,430,107	-	2,500,107	2,570,107	



# Enterprise – Parking Operations

This fund accounts for the operation of the City parking system including maintenance of meters and lots, collection of meter coin, parking enforcement, and collection of parking fines. Parking rates are set at a level to cover operations and contribute to funding of capital improvements for the parking system. Revenues in excess of operations and the operating fund balance are transferred to the Parking Capital Reserve Fund to fund capital improvements.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Illegal Parking	276,357	400,000	300,000	400,000	0.0%
Overtime Parking	95,027	80,000	95,000	85,000	6.3%
East District - Downtown	305,669	313,500	313,500	315,700	0.7%
West District - Campustown	185,674	213,000	213,000	215,100	1.0%
Interest Revenue	6,067	16,000	16,000	5,000	-68.8%
Unrealized Investment Gain	6,093	-	-	-	
Miscellaneous Revenue	1,442	-	-	-	
<b>Total Before Transfers</b>	<b>876,329</b>	<b>1,022,500</b>	<b>937,500</b>	<b>1,020,800</b>	<b>-0.2%</b>
<b>Transfers:</b>					
General Fund (Contingency)	374	-	-	-	
Hotel/Motel Tax	5,489	10,000	10,000	10,000	0.0%
<b>Total Transfers</b>	<b>5,863</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>0.0%</b>
<b>Total Revenues</b>	<b>882,192</b>	<b>1,032,500</b>	<b>947,500</b>	<b>1,030,800</b>	<b>-0.2%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Parking Enforcement	485,216	625,868	546,215	626,418	0.1%
Parking Operations	249,916	254,813	254,760	262,977	3.2%
Customer Service	154,339	160,999	152,402	142,212	-11.7%
<b>Total Operations</b>	<b>889,471</b>	<b>1,041,680</b>	<b>953,377</b>	<b>1,031,607</b>	<b>-1.0%</b>
<b>Transfers:</b>					
Parking Capital Reserve	-	-	-	-	
<b>Total Expenses</b>	<b>889,471</b>	<b>1,041,680</b>	<b>953,377</b>	<b>1,031,607</b>	<b>-1.0%</b>
<b>Fund Balance:</b>					
Net Change in Fund	(7,279)	(9,180)	(5,877)	(807)	-91.2%
Beginning Balance	143,141	133,881	135,862	129,985	-2.9%
<b>Ending Balance</b>	<b>135,862</b>	<b>124,701</b>	<b>129,985</b>	<b>129,178</b>	<b>3.6%</b>

Minimum fund balance target:

10% of operating expenses 103,161

Unreserved fund balance 26,017

# Enterprise – Parking Capital Reserve

This fund accounts for accumulated Parking Fund revenue being held for capital improvement projects. Funds in excess of Parking Operation’s minimum fund balance requirement are transferred to the Parking Capital Reserve Fund to fund future Parking capital projects.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Interest Revenue	32,977	25,000	25,000	30,000	20.0%
Unrealized Investment Gain	24,741	-	-	-	
<b>Total Before Transfers</b>	57,718	25,000	25,000	30,000	0.2
<b>Transfers:</b>					
Parking Operations	-	-	-	-	
<b>Total Revenues</b>	57,718	25,000	25,000	30,000	20.0%
<b>Expenses:</b>					
<b>CIP:</b>					
Parking CIP	-	-	-	-	
<b>Total Expenses</b>	-	-	-	-	
<b>Fund Balance:</b>					
Net Change in Fund	57,718	25,000	25,000	30,000	20.0%
Beginning Balance	1,169,860	1,280,370	1,227,578	1,252,578	-2.2%
<b>Ending Balance</b>	1,227,578	1,305,370	1,252,578	1,282,578	-1.7%

# Enterprise – Transit Operations

This fund accounts for the operation of the City’s transit bus system. The Transit Board consists of representatives from Iowa State University (ISU), the ISU Student, and the City of Ames. Funding is provided through student fees, a property tax levy, ISU, passenger fares, and grants received through the Iowa Department of Transportation and the Federal Government. The Transit Board has adopted a minimum ending fund balance policy of 7.5% of total expenditures less transfers, with a goal to maintain a balance between 7.5% and 10%.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Federal/State Funding	5,389,423	5,367,821	5,367,821	5,370,821	0.1%
ISU Administration	929,723	952,966	952,966	976,790	2.5%
ISU Student Fees	6,296,461	6,002,724	6,002,724	6,152,792	2.5%
Fees/Service Charges	700,596	654,705	654,705	675,296	3.1%
Metro Planning Organization	40,248	30,000	30,000	30,000	0.0%
Interest Revenue	256,565	225,000	225,000	225,000	0.0%
Unrealized Investment Gain	206,622	-	-	-	
Miscellaneous Revenue	116,688	28,000	28,000	28,000	0.0%
<b>Total Before Transfers</b>	<b>13,936,326</b>	<b>13,261,216</b>	<b>13,261,216</b>	<b>13,458,699</b>	<b>1.5%</b>
<b>Transfers:</b>					
General Fund (Transit Levy)	2,097,005	2,173,044	2,173,044	2,227,370	2.5%
<b>Total Revenues</b>	<b>16,033,331</b>	<b>15,434,260</b>	<b>15,434,260</b>	<b>15,686,069</b>	<b>1.6%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Transit Administration	2,631,094	2,699,548	2,723,268	2,814,082	4.2%
Fixed Route Service	10,793,553	12,500,598	12,544,337	12,585,715	0.7%
Dial-A-Ride Service	281,698	285,728	285,618	292,333	2.3%
<b>Total Operations</b>	<b>13,706,345</b>	<b>15,485,874</b>	<b>15,553,223</b>	<b>15,692,130</b>	<b>1.3%</b>
<b>Transfers:</b>					
Transit Capital Reserve	3,010,923	800,000	1,800,000	800,000	0.0%
Student Government Trust	-	-	440,145	-	
<b>Total Transfers</b>	<b>3,010,923</b>	<b>800,000</b>	<b>2,240,145</b>	<b>800,000</b>	<b>0.0%</b>
<b>Total Expenses</b>	<b>16,717,268</b>	<b>16,285,874</b>	<b>17,793,368</b>	<b>16,492,130</b>	<b>1.3%</b>
<b>Fund Balance:</b>					
Net Change in Fund	(683,937)	(851,614)	(2,359,108)	(806,061)	-5.3%
Beginning Balance	10,520,629	7,342,186	9,836,692	7,477,584	1.8%
<b>Ending Balance</b>	<b>9,836,692</b>	<b>6,490,572</b>	<b>7,477,584</b>	<b>6,671,523</b>	<b>2.8%</b>
<i>Minimum fund balance target:</i>					
Reserve for cash flow				2,000,000	
10% of operating expenses				<u>1,569,213</u>	
Unreserved fund balance				<u><u>3,102,310</u></u>	

# Enterprise – Transit Student Government Trust

This fund is used for the stabilization of the contributions from the ISU Student Government at Iowa State University to the Transit operating budget. The fund balance fluctuates based on fee approval, enrollment, and service levels.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Interest Revenue	24,391	19,000	19,000	19,000	0.0%
Unrealized Investment Gain	18,689	-	-	-	
<b>Total Before Transfers</b>	43,080	19,000	19,000	19,000	0.0%
<b>Transfers:</b>					
Transit Operations	210,923	-	440,145	-	
<b>Total Revenues</b>	254,003	19,000	459,145	19,000	0.0%
<b>Expenses:</b>					
<b>Transfers:</b>					
Transit Operations	-	-	-	-	
<b>Total Expenses</b>	-	-	-	-	
<b>Fund Balance:</b>					
Net Change in Fund	254,003	19,000	459,145	19,000	0.0%
Beginning Balance	776,327	1,010,250	1,030,330	1,489,475	47.4%
<b>Ending Balance</b>	1,030,330	1,029,250	1,489,475	1,508,475	46.6%
<i>Minimum fund balance target:</i>					
10% of ISU Student Fees				<u>615,279</u>	
Unreserved fund balance				<u>893,196</u>	

# Enterprise – Transit Capital Reserve

This fund accounts for CyRide grant and capital activities.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Federal/State Funding	1,161,276	574,268	9,017,100	4,337,056	655.2%
ISU Parking	17,000	17,000	17,000	17,000	0.0%
Interest Revenue	316,144	255,000	255,000	255,000	0.0%
Unrealized Investment Gain	241,817	-	-	-	
Miscellaneous Revenue	5,000	-	-	-	
<b>Total Before Transfers</b>	<b>1,741,237</b>	<b>846,268</b>	<b>9,289,100</b>	<b>4,609,056</b>	<b>444.6%</b>
<b>Transfers:</b>					
Transit Operations	2,800,000	800,000	1,800,000	800,000	0.0%
<b>Total Transfers</b>	<b>2,800,000</b>	<b>800,000</b>	<b>1,800,000</b>	<b>800,000</b>	<b>0.0%</b>
<b>Total Revenues</b>	<b>4,541,237</b>	<b>1,646,268</b>	<b>11,089,100</b>	<b>5,409,056</b>	<b>228.6%</b>
<b>Expenses:</b>					
<b>CIP:</b>					
Transit	1,994,725	1,170,268	13,024,504	6,510,563	456.3%
<b>Total Expenses</b>	<b>1,994,725</b>	<b>1,170,268</b>	<b>13,024,504</b>	<b>6,510,563</b>	<b>456.3%</b>
<b>Fund Balance:</b>					
Net Change in Fund	2,546,512	476,000	(1,935,404)	(1,101,507)	-331.4%
Beginning Balance	10,889,941	10,577,440	13,436,453	11,501,049	8.7%
<b>Ending Balance</b>	<b>13,436,453</b>	<b>11,053,440</b>	<b>11,501,049</b>	<b>10,399,542</b>	<b>-5.9%</b>
<i>Minimum fund balance target:</i>					
Facility Expansion Local Match Reserve				3,715,166	
Electric Bus Local Match Reserve				1,382,960	
40' Bus Local Match Reserve				3,398,692	
Accessibility Technology Reserve				750,000	
Unreserved fund balance				<u>1,152,724</u>	

# Enterprise – Stormwater Utility

The Stormwater Utility Fund accounts for receipt of stormwater fees and grants and expenditure of funds for maintenance and capital improvements in the stormwater system.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Stormwater Fees	1,959,741	1,958,548	1,960,000	1,960,000	0.1%
Permits and Plan Reviews	20,700	22,750	23,500	23,500	3.3%
Fees/Service Charges	9,569	8,000	10,000	10,000	25.0%
Interest Revenue	228,650	210,000	210,000	225,000	7.1%
Unrealized Investment Gain	179,198	-	-	-	
Miscellaneous Revenue	80,000	-	-	-	
<b>Total Revenues</b>	<b>2,477,858</b>	<b>2,199,298</b>	<b>2,203,500</b>	<b>2,218,500</b>	<b>0.9%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Storm Sewer Maintenance	349,381	403,502	408,632	433,085	7.3%
Stormwater Permit Program	377,569	446,463	432,193	446,961	0.1%
Public Works Engineering	33,163	28,186	27,716	29,263	3.8%
Public Works GIS	46,072	69,963	63,706	70,946	1.4%
Customer Service	3,293	7,000	7,000	7,000	0.0%
Art Services	-	-	2,000	-	
<b>Total Operations</b>	<b>809,478</b>	<b>955,114</b>	<b>941,247</b>	<b>987,255</b>	<b>3.4%</b>
<b>CIP:</b>					
Stormwater	739,510	1,450,000	6,264,414	2,100,000	44.8%
Right-of-Way Restoration	5,601	-	310,795	50,000	
<b>Total CIP</b>	<b>745,111</b>	<b>1,450,000</b>	<b>6,575,209</b>	<b>2,150,000</b>	<b>48.3%</b>
<b>Total Expenses</b>	<b>1,554,589</b>	<b>2,405,114</b>	<b>7,516,456</b>	<b>3,137,255</b>	<b>30.4%</b>
<b>Fund Balance:</b>					
Net Change in Fund	923,269	(205,816)	(5,312,956)	(918,755)	346.4%
Beginning Balance	7,000,809	2,574,577	7,924,078	2,611,122	1.4%
<b>Ending Balance</b>	<b>7,924,078</b>	<b>2,368,761</b>	<b>2,611,122</b>	<b>1,692,367</b>	<b>-28.6%</b>

Minimum fund balance target:

10% of operating expenses 98,726

Unreserved fund balance 1,593,641

## Enterprise – Stormwater Improvements

This fund is used to account for grant and developer funding related to stormwater capital improvement projects.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Federal/State Grants	-	400,000	1,000,000	400,000	0.0%
SRF Grant Program	-	-	-	-	
<b>Total Before Transfers</b>	-	400,000	1,000,000	400,000	
<b>Transfers:</b>					
Sewer Improvements	-	-	300,000	-	
<b>Total Revenues</b>	-	400,000	1,300,000	400,000	0.0%
<b>Expenses:</b>					
<b>CIP:</b>					
Stormwater Improvements	-	400,000	1,300,000	400,000	0.0%
<b>Transfers:</b>					
Debt Service	676,913	-	-	-	
<b>Total Expenses</b>	676,913	400,000	1,300,000	400,000	0.0%
<b>Fund Balance:</b>					
Net Change in Fund	(676,913)	-	-	-	
Beginning Balance	676,913	-	-	-	
<b>Ending Balance</b>	-	-	-	-	

# Enterprise – Ames/ISU Ice Arena

This fund accounts for the operation of the Ice Arena.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Revenues:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Requested</b>	<b>from</b>
					<b>Adopted</b>
Admissions	61,009	64,953	69,005	70,455	8.5%
Ice Rink Rental	395,943	439,962	499,104	523,354	19.0%
Ice Arena Programming	5,313	23,120	7,760	7,880	-65.9%
Equipment Rental/Fees	24,081	26,158	26,492	27,015	3.3%
Dasher Board Advertising	6,800	14,200	16,400	24,400	71.8%
Pro Shop Sales	1,156	1,200	1,000	375	-68.8%
Concessions	30,505	32,140	32,450	35,150	9.4%
Interest Revenue	4,951	5,000	5,000	5,000	0.0%
Unrealized Investment Gain	4,112	-	-	-	
Miscellaneous Revenue	4,418	-	407	966	
<b>Total Revenues</b>	<b>538,288</b>	<b>606,733</b>	<b>657,618</b>	<b>694,595</b>	<b>14.5%</b>

<b>Expenses:</b>					
<b>Operations:</b>					
Ice Arena Operations	560,988	596,809	577,778	595,249	-0.3%
<b>Total Expenses</b>	<b>560,988</b>	<b>596,809</b>	<b>577,778</b>	<b>595,249</b>	<b>-0.3%</b>

<b>Fund Balance:</b>					
Net Change in Fund	(22,700)	9,924	79,840	99,346	901.1%
Beginning Balance	302,707	292,795	280,007	359,847	22.9%
<b>Ending Balance</b>	<b>280,007</b>	<b>302,719</b>	<b>359,847</b>	<b>459,193</b>	<b>51.7%</b>

*Minimum fund balance target:*

15% of operating expenses 89,287

Unreserved fund balance 369,906



# Enterprise – Ice Arena Capital Reserve

This fund accounts for capital replacement contributions from the City of Ames and Iowa State University (ISU). Both the City of Ames and ISU contribute \$20,000 annually. Funds may only be spent on approved capital improvements at the Ice Arena. Interest earned by the reserve is credited to the Ice Arena Operations Fund to improve the fund balance and reduce rate increases required to fund operations.

	2023/24	2024/25	2024/25	2025/26	% Change from
	Actual	Adopted	Adjusted	Requested	Adopted
<b>Revenues:</b>					
Iowa State University	40,000	40,000	40,000	40,000	0.0%
Interest Revenue	6,036	4,000	4,000	3,000	-25.0%
Unrealized Investment Gain	4,963	-	-	-	
<b>Total Before Transfers</b>	50,999	44,000	44,000	43,000	-2.3%
<b>Transfers:</b>					
Local Option Sales Tax	40,000	40,000	40,000	40,000	0.0%
<b>Total Revenues</b>	90,999	84,000	84,000	83,000	-1.2%
<b>Expenses:</b>					
<b>CIP:</b>					
Ice Arena Improvements	207,268	25,000	155,768	-	-100.0%
<b>Total Expenses</b>	207,268	25,000	155,768	-	-100.0%
<b>Fund Balance:</b>					
Net Change in Fund	(116,269)	59,000	(71,768)	83,000	40.7%
Beginning Balance	240,354	46,042	124,085	52,317	13.6%
<b>Ending Balance</b>	124,085	105,042	52,317	135,317	28.8%

# Enterprise – Homewood Golf Course

This fund accounts for the operation of a 9-hole municipal golf course.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Green Fees	226,629	206,000	233,428	240,431	16.7%
Season Passes/Punch Cards	96,946	90,288	98,248	101,045	11.9%
League Entry Fees	3,446	2,880	3,240	3,510	21.9%
Program Fees	5,620	5,220	4,240	5,200	-0.4%
Equipment Rental	106,060	97,000	110,000	112,000	15.5%
Clubhouse Rental	17,108	19,740	19,740	20,370	3.2%
Pro Shop Sales	4,510	3,400	4,500	4,500	32.4%
Concessions	44,818	44,000	46,000	47,000	6.8%
Cell Tower Lease	24,136	24,000	24,000	24,000	0.0%
Interest Revenue	17,579	10,000	19,000	20,000	100.0%
Unrealized Investment Gain	13,459	-	-	-	
Miscellaneous Revenue	1,625	-	980	900	
<b>Total Revenues</b>	<b>561,936</b>	<b>502,528</b>	<b>563,376</b>	<b>578,956</b>	<b>15.2%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Administration/Concessions	207,983	247,770	245,469	267,042	7.8%
Golf Course Maintenance	128,674	135,592	138,935	139,187	2.7%
<b>Total Operations</b>	<b>336,657</b>	<b>383,362</b>	<b>384,404</b>	<b>406,229</b>	<b>6.0%</b>
<b>CIP:</b>					
Homewood Improvements	-	-	75,000	-	
<b>Total Expenses</b>	<b>336,657</b>	<b>383,362</b>	<b>459,404</b>	<b>406,229</b>	<b>6.0%</b>
<b>Fund Balance:</b>					
Net Change in Fund	225,279	119,166	103,972	172,727	44.9%
Beginning Balance	483,075	526,494	708,354	812,326	54.3%
<b>Ending Balance</b>	<b>708,354</b>	<b>645,660</b>	<b>812,326</b>	<b>985,053</b>	<b>52.6%</b>

Minimum fund balance target:

25% of operating expenses

101,557

Unreserved fund balance

883,496

# Enterprise – Resource Recovery

This fund accounts for the operation of a municipally owned Resource Recovery Plant that provides service to 12 communities and several governmental organizations on a contractual basis. The member organizations contribute a per capita fee. The transfer from the General Fund is the Ames share of the per capita.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Commercial Accounts	2,483,615	2,625,000	3,000,000	3,000,000	14.3%
Iowa State University	273,379	250,000	275,000	275,000	10.0%
Other Contracts	8,342	6,540	7,040	7,040	7.6%
Public Fees	113,270	124,000	188,000	188,000	51.6%
FDW Pilot Program	320	500	250	250	-50.0%
Per Capita Revenue	319,970	319,966	319,966	319,966	0.0%
Electric RDF Revenue	896,942	901,688	901,688	901,688	0.0%
Sale of Metals	254,482	125,000	177,900	180,400	44.3%
Sale of Recyclables	3,861	-	20,000	25,000	
Interest Revenue	20,723	19,000	19,000	25,000	31.6%
Unrealized Investment Gain	16,129	-	-	-	
Miscellaneous Revenue	2,282	-	3,000	3,000	
<b>Total Before Transfers</b>	<b>4,393,315</b>	<b>4,371,694</b>	<b>4,911,844</b>	<b>4,925,344</b>	<b>12.7%</b>
<b>Transfers:</b>					
General Fund (Ames Per Capita)	592,484	592,484	592,484	592,484	0.0%
<b>Total Revenues</b>	<b>4,985,799</b>	<b>4,964,178</b>	<b>5,504,328</b>	<b>5,517,828</b>	<b>11.2%</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Public Works Administration	142,415	155,990	156,398	164,198	5.3%
Resource Recovery Operations	3,303,783	3,653,645	3,476,395	3,658,539	0.1%
Reject Disposal	1,064,874	712,663	1,090,363	1,144,630	60.6%
Yard Waste Management	42,965	48,010	48,000	52,000	8.3%
Landfill Monitoring	5,139	7,800	5,700	5,500	-29.5%
<b>Total Operations</b>	<b>4,559,176</b>	<b>4,578,108</b>	<b>4,776,856</b>	<b>5,024,867</b>	<b>9.8%</b>

# Enterprise – Resource Recovery

Continued from previous page.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Requested	% Change from Adopted
<b>CIP:</b>					
Resource Recovery	269,057	650,000	927,919	459,000	-29.4%
<b>Total Before Transfers</b>	4,828,233	5,228,108	5,704,775	5,483,867	4.9%
<b>Transfers:</b>					
Debt Service	147,403	113,163	113,163	93,766	-17.1%
<b>Total Expenses</b>	4,975,636	5,341,271	5,817,938	5,577,633	4.4%
<b>Fund Balance:</b>					
Net Change in Fund	10,163	(377,093)	(313,610)	(59,805)	-84.1%
Beginning Balance	1,438,962	754,663	1,449,125	1,135,515	50.5%
<b>Ending Balance</b>	1,449,125	377,570	1,135,515	1,075,710	184.9%

*Minimum fund balance target:*

10% of operating expenses 502,487

Unreserved fund balance 573,223

# Debt Service

This fund accounts for payment of principal and interest on general obligation bonds. Iowa State University participates in the repayment of bonds issued to fund Fire capital acquisitions. The available fund balance will be used to reduce future debt service.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Revenues:</b>					<b>Adopted</b>
Property Taxes	11,057,459	11,722,642	11,722,642	12,180,953	3.9%
Excise Tax	66,608	26,515	26,515	26,839	1.2%
State Replacement Tax	324,572	262,365	262,365	198,757	-24.2%
Iowa State University	49,347	51,132	51,132	49,602	-3.0%
Interest Revenue	192,945	75,000	75,000	75,000	0.0%
Unrealized Investment Gain	168,856	-	-	-	
<b>Total Before Transfers</b>	<b>11,859,787</b>	<b>12,137,654</b>	<b>12,137,654</b>	<b>12,531,151</b>	<b>3.2%</b>
<b>Transfers:</b>					
General Fund	-	784,195	-	-	-100.0%
TIF/ISU Research Park	302,400	300,650	300,650	302,400	0.6%
TIF/ISU RP Phase 2	32,650	31,400	31,400	30,150	-4.0%
Special Assessments	317,553	38,450	38,450	42,400	10.3%
G.O. Bonds	396,339	-	979,167	-	
Street Construction Fund	172,167	-	-	-	
Airport Operations Fund	64,119	70,984	70,984	70,975	0.0%
Water Utility Fund	127,624	66,318	66,318	66,842	0.8%
Sewer Utility Fund	383,888	322,752	322,752	323,722	0.3%
Electric Utility Fund	16,585	19,065	19,065	18,290	-4.1%
Stormwater Improvements	676,913	-	-	-	
Resource Recovery	147,403	113,163	113,163	93,766	-17.1%
<b>Total Transfers</b>	<b>2,637,641</b>	<b>1,746,977</b>	<b>1,941,949</b>	<b>948,545</b>	<b>-45.7%</b>
<b>Total Revenues</b>	<b>14,497,428</b>	<b>13,884,631</b>	<b>14,079,603</b>	<b>13,479,696</b>	<b>-2.9%</b>
<b>Expenses:</b>					
<b>Debt Service:</b>					
G.O. Bond Principal	10,250,000	10,220,497	10,325,000	10,624,354	4.0%
G.O. Bond Interest	2,729,460	3,204,938	3,096,870	3,468,640	8.2%
G.O. Bond Costs	-	-	-	-	
<b>Total Expenses</b>	<b>12,979,460</b>	<b>13,425,435</b>	<b>13,421,870</b>	<b>14,092,994</b>	<b>5.0%</b>
<b>Fund Balance:</b>					
Net Change in Fund	1,517,968	459,196	657,733	(613,298)	-233.6%
Beginning Balance	2,352,741	3,646,381	3,870,709	4,528,442	24.2%
<b>Ending Balance</b>	<b>3,870,709</b>	<b>4,105,577</b>	<b>4,528,442</b>	<b>3,915,144</b>	<b>-4.6%</b>

## Internal Services – Fleet Services

This fund accounts for the operations of the City's Fleet Services activity, which provides maintenance and support for vehicles and equipment used by all City departments, apart from Transit (CyRide).

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Revenues:</b>					<b>Adopted</b>
Fleet Maintenance Charges	2,593,071	2,632,503	2,631,864	2,733,203	3.8%
Maintenance Facility Charges	67,685	78,134	77,568	82,453	5.5%
Motor Pool Charges	52,330	65,000	65,000	65,000	0.0%
Miscellaneous Revenue	4,106	-	-	-	
<b>Total Revenues</b>	<b>2,717,192</b>	<b>2,775,637</b>	<b>2,774,432</b>	<b>2,880,656</b>	<b>3.8%</b>
<b>Expenses:</b>					
<b>Internal Services:</b>					
Fleet Administration	534,285	592,161	592,865	614,792	3.8%
Fleet Maintenance	2,002,062	1,949,208	1,948,433	2,022,958	3.8%
Fleet Maintenance Facility	135,370	156,268	155,134	164,906	5.5%
Motor Pool Operations	48,102	38,000	38,000	38,000	0.0%
<b>Total Expenses</b>	<b>2,719,819</b>	<b>2,735,637</b>	<b>2,734,432</b>	<b>2,840,656</b>	<b>3.8%</b>
<b>Fund Balance:</b>					
Net Change in Fund	(2,627)	40,000	40,000	40,000	0.0%
Beginning Balance	106,138	155,384	103,511	143,511	-7.6%
<b>Ending Balance</b>	<b>103,511</b>	<b>195,384</b>	<b>143,511</b>	<b>183,511</b>	<b>-6.1%</b>

# Internal Services – Fleet Replacement Reserve

This fund accounts for the accumulation of funds for the replacement of City fleet vehicles and equipment. Having a replacement reserve fund allows City departments to accumulate funds through their operating budgets over the useful lives of the equipment. These funds are then available to replace the equipment at the end of its useful life.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Fleet Replacement Funds	2,179,254	2,031,001	2,316,147	2,458,721	21.1%
Sale of Equipment	9,792	-	-	-	
Miscellaneous Revenue	379	-	-	-	
<b>Total Revenues</b>	<b>2,189,425</b>	<b>2,031,001</b>	<b>2,316,147</b>	<b>2,458,721</b>	<b>21.1%</b>
<b>Expenses:</b>					
<b>Internal Services:</b>					
Fleet Acquisitions	2,017,499	879,200	2,847,534	2,835,300	222.5%
Fleet Disposal	783	-	-	-	
<b>Total Before Transfers</b>	<b>2,018,282</b>	<b>879,200</b>	<b>2,847,534</b>	<b>2,835,300</b>	<b>222.5%</b>
<b>Transfers:</b>					
Technology Replacement	46,199	-	-	-	
<b>Total Transfers</b>	<b>46,199</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenses</b>	<b>2,064,481</b>	<b>879,200</b>	<b>2,847,534</b>	<b>2,835,300</b>	<b>222.5%</b>
<b>Fund Balance:</b>					
Net Change in Fund	124,944	1,151,801	(531,387)	(376,579)	-132.7%
Beginning Balance	13,227,011	11,220,842	13,351,955	12,820,568	14.3%
<b>Ending Balance</b>	<b>13,351,955</b>	<b>12,372,643</b>	<b>12,820,568</b>	<b>12,443,989</b>	<b>0.6%</b>

## Internal Services – Fleet Services Reserve

This fund accounts for the accumulation of interest earned by funds held in the Fleet Replacement Reserve fund. Revenues in excess of expenses in the Fleet Services operations fund are also transferred to this fund at the end of each fiscal year. These funds are used for equipment upgrades and capital improvements for Fleet Services.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
<b>Revenues:</b>					<b>Adopted</b>
Interest Revenue	403,301	340,000	340,000	400,000	17.6%
Unrealized Investment Gain	318,041	-	-	-	
<b>Total Revenues</b>	<b>721,342</b>	<b>340,000</b>	<b>340,000</b>	<b>400,000</b>	<b>17.6%</b>
<b>Expenses:</b>					
<b>Internal Services:</b>					
Fleet Acquisitions	100,000	-	100,000	100,000	
Fleet Services	77,867	-	60,000	-	
<b>Total Expenses</b>	<b>177,867</b>	<b>-</b>	<b>160,000</b>	<b>100,000</b>	
<b>Fund Balance:</b>					
Net Change in Fund	543,475	340,000	180,000	300,000	-11.8%
Beginning Balance	616,228	803,618	1,159,703	1,339,703	66.7%
<b>Ending Balance</b>	<b>1,159,703</b>	<b>1,143,618</b>	<b>1,339,703</b>	<b>1,639,703</b>	<b>43.4%</b>



## Internal Services – Information Technology

Information Technology accounts for all information technology and communication services provided to City departments.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Computer Charges	1,918,803	2,001,841	2,001,258	1,810,800	-9.5%
Phone System Charges	277,913	278,447	277,327	168,452	-39.5%
Miscellaneous Revenue	3,188	-	-	-	
<b>Total Revenues</b>	<b>2,199,904</b>	<b>2,280,288</b>	<b>2,278,585</b>	<b>1,979,252</b>	<b>-13.2%</b>
<b>Expenses:</b>					
<b>Internal Services:</b>					
Computer Services	1,849,119	1,895,270	1,922,298	1,714,853	-9.5%
Network Services	72,872	106,571	78,960	95,947	-10.0%
Phone Operations	277,913	278,447	277,327	168,452	-39.5%
<b>Total Expenses</b>	<b>2,199,904</b>	<b>2,280,288</b>	<b>2,278,585</b>	<b>1,979,252</b>	<b>-13.2%</b>
<b>Fund Balance:</b>					
Net Change in Fund	-	-	-	-	
Beginning Balance	120,000	120,000	120,000	120,000	0.0%
<b>Ending Balance</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>	<b>0.0%</b>

# Internal Services – Technology Replacement Reserve

This fund accounts for the accumulation of funds to use for the replacement of City departmental computers and other technology equipment. Having a replacement reserve fund allows City departments to accumulate funds through their operating budgets over the useful lives of the equipment. These funds are then available to replace the equipment at the end of its useful life.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Departmental Replacement	409,221	309,707	344,913	326,676	5.5%
<b>Total Before Transfers</b>	409,221	309,707	344,913	326,676	5.5%
<b>Transfers:</b>					
Fleet Replacement Fund	46,199	-	-	-	
<b>Total Transfers</b>	46,199	-	-	-	
<b>Total Revenues</b>	455,420	309,707	344,913	326,676	5.5%
<b>Expenses:</b>					
<b>Internal Services:</b>					
Technology Replacement	321,256	205,100	388,279	250,800	22.3%
<b>Total Expenses</b>	321,256	205,100	388,279	250,800	22.3%
<b>Fund Balance:</b>					
Net Change in Fund	134,164	104,607	(43,366)	75,876	-27.5%
Beginning Balance	2,158,333	2,101,482	2,292,497	2,249,131	7.0%
<b>Ending Balance</b>	2,292,497	2,206,089	2,249,131	2,325,007	5.4%

## Internal Services – Technology Reserve Fund

This fund accounts for the accumulation of interest earned by funds held in the Technology Replacement Reserve fund. Revenues in excess of expenses in the Information Technology operations fund are also transferred to this fund at the end of each fiscal year. These funds are used for the replacement of network and computer equipment for Information Technology.

	2023/24	2024/25	2024/25	2025/26	% Change from
	Actual	Adopted	Adjusted	Requested	Adopted
<b>Revenues:</b>					
IT Technology Replacement	491,743	100,000	100,000	-	-100.0%
Interest Revenue	79,174	63,000	63,000	70,000	11.1%
Unrealized Investment Gain	63,088	-	-	-	
<b>Total Revenues</b>	<b>634,005</b>	<b>163,000</b>	<b>163,000</b>	<b>70,000</b>	<b>-57.1%</b>
<b>Expenses:</b>					
<b>Internal Services:</b>					
IT Technology Replacement	75,117	65,000	109,675	130,000	100.0%
Finance/HRIS Software Study	-	-	-	-	
Phone System	-	-	-	-	
<b>Total Expenses</b>	<b>75,117</b>	<b>65,000</b>	<b>109,675</b>	<b>130,000</b>	<b>100.0%</b>
<b>Fund Balance:</b>					
Net Change in Fund	558,888	98,000	53,325	(60,000)	-161.2%
Beginning Balance	899,856	903,847	1,458,744	1,512,069	67.3%
<b>Ending Balance</b>	<b>1,458,744</b>	<b>1,001,847</b>	<b>1,512,069</b>	<b>1,452,069</b>	<b>44.9%</b>

# Internal Services – Shared Communications System

This fund accounts for the communication system that the City shares with Iowa State University, Story County, the E911 system, and several other neighboring communities.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Iowa State University	79,772	84,278	99,400	102,324	21.4%
Story County	81,176	85,430	100,595	103,554	21.2%
E911 System	56,910	60,424	73,138	75,290	24.6%
MGMC	4,082	2,765	2,843	2,927	5.9%
Ames Police Department	85,160	88,192	103,431	106,474	20.7%
Ames Fire Department	5,168	5,502	5,654	5,821	5.8%
City of Story City	2,151	1,642	1,690	1,740	6.0%
City of Huxley	1,661	1,767	1,817	1,870	5.8%
<b>Total Revenues</b>	<b>316,080</b>	<b>330,000</b>	<b>388,568</b>	<b>400,000</b>	<b>21.2%</b>
<b>Expenses:</b>					
<b>Internal Services:</b>					
Shared Communications System	316,080	330,000	388,568	400,000	21.2%
<b>Total Expenses</b>	<b>316,080</b>	<b>330,000</b>	<b>388,568</b>	<b>400,000</b>	<b>21.2%</b>
<b>Fund Balance:</b>					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
<b>Ending Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## Internal Services – Printing Services

This fund is used to account for the revenues and expenses of the City's Printing Services activity. In FY 2024/25, the Printing Services fund was absorbed into the General Fund.

	2023/24 Actual	2024/25 Adopted	2024/25 Adjusted	2025/26 Requested	% Change from Adopted
<b>Revenues:</b>					
Department Printing Services	-	115,739	-	-	-100.0%
Department Copier Services	-	10,184	-	-	-100.0%
Outside Printing Services	-	3,000	-	-	-100.0%
Miscellaneous Revenue	-	-	-	-	
<b>Total Revenues</b>	-	128,923	-	-	-100.0%
<b>Expenses:</b>					
<b>Internal Services:</b>					
Printing Services	-	123,623	-	-	-100.0%
Copier Services	-	5,300	-	-	-100.0%
<b>Total Expenses</b>	-	128,923	-	-	-100.0%
<b>Fund Balance:</b>					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
<b>Ending Balance</b>	-	-	-	-	

# Internal Services – Messenger Services

This fund is used to account for the revenues and expenses of the City’s Messenger Services activity. In FY 2024/25, the Messenger Services fund was absorbed into the General Fund.

	2023/24	2024/25	2024/25	2025/26	% Change
	Actual	Adopted	Adjusted	Requested	from
					Adopted
<b>Revenues:</b>					
Department Messenger Services	-	116,819	-	-	-100.0%
Outside Messenger Services	-	2,870	-	-	-100.0%
<b>Total Revenues</b>	-	119,689	-	-	-100.0%
<b>Expenses:</b>					
<b>Internal Services:</b>					
Messenger Services	-	119,689	-	-	-100.0%
<b>Total Expenses</b>	-	119,689	-	-	-100.0%
<b>Fund Balance:</b>					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
<b>Ending Balance</b>	-	-	-	-	

# Internal Services – Risk Management

This fund accounts for payment of insurance premiums for Workers’ Compensation, comprehensive liability and other insurance covered by the Risk Management Program. Loss prevention is also included in the program. The fund balance includes the required reserves plus an accrual calculation for unreported claims.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Revenues:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Requested</b>	<b>from</b>
					<b>Adopted</b>
Departmental Charges	3,522,231	4,075,519	3,319,931	3,705,829	-9.1%
Interest Revenue	66,921	30,000	30,000	40,000	33.3%
Unrealized Investment Gain	54,039	-	-	-	
Miscellaneous Revenue	2,000	-	-	-	
<b>Total Revenues</b>	<b>3,645,191</b>	<b>4,105,519</b>	<b>3,349,931</b>	<b>3,745,829</b>	<b>-8.8%</b>

<b>Expenses:</b>					
<b>Internal Services:</b>					
Risk Administration	170,575	181,361	179,893	189,772	4.6%
Liability Insurance	342,980	390,727	355,142	405,213	3.7%
Liability Claims	80,071	200,000	200,000	200,000	0.0%
Automobile Insurance	76,566	84,223	80,307	88,338	4.9%
Transit Insurance	239,858	268,641	250,403	287,963	7.2%
Property Insurance	1,302,332	1,766,733	1,051,452	1,281,304	-27.5%
Professional Liability Ins.	72,280	79,508	85,344	98,146	23.4%
Police Professional Ins.	54,341	59,775	58,636	64,500	7.9%
Internal Safety Training	143,310	148,460	148,452	152,533	2.7%
Workers Compensation	810,611	749,014	849,014	882,660	17.8%
<b>Total Expenses</b>	<b>3,292,924</b>	<b>3,928,442</b>	<b>3,258,643</b>	<b>3,650,429</b>	<b>-7.1%</b>

<b>Fund Balance:</b>					
Net Change in Fund	352,267	177,077	91,288	95,400	-46.1%
Beginning Balance	3,603,725	3,761,068	3,955,992	4,047,280	7.6%
<b>Ending Balance</b>	<b>3,955,992</b>	<b>3,938,145</b>	<b>4,047,280</b>	<b>4,142,680</b>	<b>5.2%</b>

*Minimum fund balance target:*

Reserved for deductibles and retained risk 1,000,000

Unreserved fund balance 3,142,680

# Internal Services – Health Insurance

This fund accounts for City and employee contributions for the City's health benefits plan. The City began self-insurance in July 2000. The reserve for post-employment health care benefits reflects the City's liability for funding post-employment health care benefits.

	2023/24	2024/25	2024/25	2025/26	% Change
<b>Revenues:</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adjusted</b>	<b>Requested</b>	<b>from</b>
					<b>Adopted</b>
Department Contributions	10,085,781	10,905,420	10,858,096	11,695,567	7.2%
Employee Contributions	820,886	905,271	882,301	949,437	4.9%
Retiree Contributions	246,645	375,988	266,377	287,687	-23.5%
COBRA Contributions	18,407	53,267	19,880	21,470	-59.7%
Stop Loss Recoveries	336,057	-	-	-	
Pharmacy Refunds	1,343,907	-	-	-	
Interest Revenue	222,239	191,000	191,000	200,000	4.7%
Unrealized Investment Gain	175,991	-	-	-	
Miscellaneous Revenue	225	-	-	-	
<b>Total Revenues</b>	<b>13,250,138</b>	<b>12,430,946</b>	<b>12,217,654</b>	<b>13,154,161</b>	<b>5.8%</b>
<b>Expenses:</b>					
<b>Internal Services:</b>					
Health Insurance Admin.	199,358	172,160	169,502	176,612	2.6%
Medical Claims	7,498,677	7,152,791	7,152,791	6,301,788	-11.9%
Dental Claims	426,688	469,818	469,818	443,657	-5.6%
Pharmacy Claims	2,782,497	2,730,279	2,730,279	3,393,270	24.3%
Other Insurance/Fees	1,366,908	1,769,358	1,769,358	1,860,154	5.1%
Health Promotion Program	271,444	327,557	352,812	373,131	13.9%
<b>Total Expenses</b>	<b>12,545,572</b>	<b>12,621,963</b>	<b>12,644,560</b>	<b>12,548,612</b>	<b>-0.6%</b>
<b>Fund Balance:</b>					
Net Change in Fund	704,566	(191,017)	(426,906)	605,549	-417.0%
Beginning Balance	6,967,491	7,137,282	7,672,057	7,245,151	1.5%
<b>Ending Balance</b>	<b>7,672,057</b>	<b>6,946,265</b>	<b>7,245,151</b>	<b>7,850,700</b>	<b>13.0%</b>

Minimum fund balance target:

Claims reserve 4,630,830

Unreserved fund balance 3,219,870



# SUPPLEMENTARY INFORMATION



2014-2024  
AMES PUBLIC  
LIBRARY  
ADDITION  
**10**  
YEARS





## Supplementary Information

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# Glossary

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**Accounting System:** Records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

**Accrual Basis of Accounting:** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Activity:** A specific type of work or group of tasks performed by one or more organized units of the government. An example would be Crime Prevention and Patrol.

**Ad Valorem Taxes:** See Property Tax

**Amortization:** The gradual elimination of an asset or liability, such as a bond premium, over a specified period of time.

**Appropriation:** A legal authorization to incur obligations and to make expenditures for specific purposes.

**A.S.S.E.T.:** The Analysis of Social Services Evaluation Team makes recommendations to the Ames City Council for the distribution of contributions to the Human Services providers in the Ames Community. The team has representatives from several funders who have pooled their contributions.

**Assets:** Resources owned or held by the City which have a monetary value.

**Balanced Budget:** A budget for which expenses are equal to revenues.

**Bond:** A long-term commitment to pay a sum of money (the face amount of the bond) on a specific date(s) (the bond maturity date) at a specified interest rate.

**Bonding Capacity (Debt Capacity):** The State limit for general obligation debt is 5% of assessed valuation. The Ames City Council imposes a further limit which reserves 25% of that capacity.

**Budget:** A plan of financial operation and estimated expenditures for a specific period of time, and the monies to be used to finance the expenditures. The City of Ames Operating Budget is a plan for the period from July 1 through June 30.

**Capital:** Purchases of buildings, improvements other than buildings, machinery, and equipment with a value over \$5,000 and an estimated, useful life in excess of one year.

**Capital Improvements Plan (CIP):** A long-range plan for providing the capital outlays necessary to ensure that adequate services are provided the residents of the City. The plan includes improvements to, or the acquisition of, structural improvements and major equipment purchases.

**Commodities:** Commodities include various materials, parts, and supplies used for continuing operations of the City with a short life expectancy and a unit cost of under \$5,000.

**Contingency Funds:** A reserve of monies set aside within the General Fund for emergency or unexpected expenditures. This is also called the Emergency Reserve.

**Contractual Services:** Contractual Services include all work and services performed for the City by outside individuals, businesses, or organizations.

**COVID-19:** Coronavirus disease, an infectious disease caused by a newly discovered coronavirus.

# Glossary

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**Debt Service:** The fund which accounts for the payment of interest and principal on all general obligation debt other than that payable from special assessments and revenue debt issued for a governmental enterprise.

**Department:** A major organizational unit of the City with responsibility for managing one or more City activities.

**Depreciation:** A method of allocating the cost of an asset over its useful life.

**Derecho:** a line of intense, widespread, and fast-moving windstorms and sometimes thunderstorms that moves across a great distance and is characterized by damaging winds.

**Division:** A component of a department.

**Expenditures:** Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

**Enterprise Fund:** Funds established to finance and account for the acquisition, operation and maintenance of governmental operations which are predominantly self-supporting by user charges. Such operations must be run in a manner similar to a private business. Examples are the Electric Utility, Sewer Utility, and Parking Funds.

**Fiscal Year (FY):** The 12-month period to which the operating budget applies, and the period of time at the end of which the government determines its financial condition. For the City of Ames, this is July 1 through June 30.

**Full-Time Equivalent (FTE):** A measure of authorized personnel calculated by equating 2,080 hours of work per year with the F.T.E. of one position.

**Fund:** An accounting term referring to a group of accounts recording all financial resources together with corresponding liabilities, which has a distinct balance and is used to segregate specific activities and functions from those of other groups of accounts.

**Fund Balance:** Describes the net assets of funds calculated on a budgetary basis with intent to serve as a measure of financial resources available.

**General Fund:** The General Fund is one of five governmental fund types and typically serves as the chief operating fund of a government. The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

**General Obligation Bonds:** Bonds backed by the full faith and credit of the issuing government. Repayment of these bonds is based on the government's ability to tax its residents for such purposes.

**Governmental Funds:** Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

**Interfund Transfers:** A transfer from a fund receiving the revenue, to a fund through which the authorized expenditure is to be made. An example would be a transfer of revenue from the Road Use Tax Fund to the Street Construction Fund.

**Internal Services:** Goods or services provided by one department to others within the same government or to other governments, on a user fee basis, with full costs to be recovered. An example of this would be the City's Fleet Services Department.

# Glossary

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**Levy:** The amount of taxes, assessments or service charges imposed by a government. The maximum General Fund property tax levy allowed in Iowa is \$8.10 per \$1,000 of assessed valuation. Other levies may be imposed in addition to this.

**Local Option Sales Tax:** A tax approved by a majority of the City's registered voters, which collects revenue according to a percentage of the value of goods and services delivered within the corporate limits. In Ames, the local option sales tax applies to those goods and services to which the State of Iowa sales tax applies.

**Major Fund:** Governmental fund or enterprise fund reported as a separate column in a governmental entity's basic fund financial statements and subject to a separate opinion in the independent auditor's report.

**Modified Accrual Accounting:** The accrual basis of accounting modified to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period". Expenditures are recognized when the related fund liability is incurred except for: (1) prepaid insurance and similar items; (2) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; and (3) principal and interest on long-term debt which are generally recognized when due.

**Operating Expenses:** Those expenses from a fund which are directly related to accomplishing the fund's primary functions. Payroll would be one example of an operating expense.

**Operating Revenue:** Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**P-Card:** The City's procurement card program of credit cards for individual City employees.

**Performance Measures:** Accomplishments of a particular activity in relation to desired standards workload, effectiveness, and efficiency. These measures must be meaningful to the tasks of the activity involved, and verifiable.

**P.R.O.B.E.:** The Productive Revue Of Budget Entries meetings are the departmental budget review meetings held with the Assistant City Managers, the Finance Director, and the Budget Officer.

**Program:** A grouping of related work tasks or activities into a large organizational unit. An example of a program is the Public Safety Program.

**Program Performance Budget:** Expenditures within the budget are based upon programs of work and performance of these programs. The City of Ames' budget is a Program Performance Budget.

**Property Tax:** An ad valorem tax levied on both real and personal property according to the property's valuation and the tax rate.

**Proprietary Funds:** Funds that focus on the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. There are two types of proprietary funds: enterprise funds and internal service funds.

# Glossary

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**Reserves:** Accounts used to hold certain portions of a fund or types of assets as unappropriated for expenditures, or as legally set aside for a specific purpose.

**Revenue:** Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, share revenues, and interest income.

**Revenue Bonds:** Bonds which are repaid in both principal and interest from the earnings of an enterprise fund operation. An example is Electric Utility Revenue bonds.

**Rollback:** The State of Iowa annually adjusts the rollback percentage which is the percentage of the residential assessed valuation which is taxable.

**Special Assessment:** A levy against a property to pay for all or part of the cost of an improvement benefitting that property.

**Special Revenue Funds:** Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for particular purposes.

**Sub-Program:** A portion of a program comprised of several activities. Law Enforcement is a sub-program of Public Safety.

**Tax Rate:** The amount of tax stated in terms of a unit of the tax base; for example, dollars per \$1,000 of assessed valuation.

**Transfers:** Involves the movement of money between City funds.

**Trust and Agency Funds:** Funds used to account for assets held by the government in a trustee capacity, for individuals or other groups associated with the government. Agency monies or assets are held by a government acting as an agent for others, i.e., economic development state loans.

**Unamortized Premium and Discount:** When bonds are sold, the difference in the price above par or face value (premium) or below par (discount) is recognized over the life of the bonds. The amount of the premium or discount not yet recognized is called the unamortized premium or discount.

**Valuation:** The official value established for various properties, within set State guidelines, for taxation purposes. The assessed valuation of property is that portion of the property's value upon which taxes are levied.

**Working Capital:** Current assets minus current liabilities.

# Acronyms

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<b>AAMPO</b>	Ames Area Metropolitan Planning Organization
<b>ACA</b>	Affordable Care Act
<b>ACFR</b>	Annual Comprehensive Financial Report
<b>ACAC</b>	Ames Community Arts Council
<b>ACSD</b>	Ames Community School District
<b>ACVB</b>	Ames Convention & Visitors Bureau
<b>ADA</b>	Americans With Disabilities Act
<b>AEDC</b>	Ames Economic Development Commission
<b>AHHP</b>	Ada Hayden Heritage Park
<b>AHS</b>	Ames High School
<b>AIPCA</b>	Ames International Partner Cities Association
<b>ALA</b>	American Library Association
<b>A.M.E.S.</b>	Ames Municipal Electric System
<b>AMR/AMI</b>	Automated Meter Reading/Advanced Metering Infrastructure
<b>AMS</b>	Ames Middle School
<b>APC</b>	Automatic Passenger Counts
<b>APL</b>	Ames Public Library
<b>APLFF</b>	Ames Public Library Friends Foundation
<b>ARP</b>	American Rescue Plan
<b>A.S.S.E.T.</b>	Analysis of Social Services Evaluation Team
<b>BGY</b>	Billion Gallons Per Year
<b>BOD</b>	Biochemical Oxygen Demand
<b>BRET</b>	Bloomington Road Elevated Tank
<b>BTU</b>	British Thermal Unit
<b>BWC</b>	Body Worn Cameras
<b>CAA</b>	Campustown Action Association
<b>CAD</b>	Computer Aided Design
<b>CAP</b>	Climate Action Plan
<b>CARES</b>	Coronavirus Aid Relief and Economic Security
<b>CBD</b>	Central Business District
<b>CCC</b>	Campus & Community Commission
<b>CDBG</b>	Community Development Block Grant
<b>CHDO</b>	Community Housing Development Organization
<b>CIP</b>	Capital Improvements Plan
<b>CMA</b>	Comprehensive Management Award
<b>CMMS</b>	Computerized Maintenance Management System
<b>COTA</b>	Commission on the Arts
<b>CRO</b>	Community Resource Officer
<b>CRRSAA</b>	Coronavirus Response and Relief Supplemental Appropriations Act
<b>CSO</b>	Community Safety Officer
<b>CT</b>	Combustion Turbine
<b>CYRIDE</b>	City of Ames Transit Service
<b>DAR</b>	Dial-A-Ride Bus System
<b>DMACC</b>	Des Moines Area Community College
<b>DNR</b>	Department of Natural Resources
<b>DRC</b>	Development Review Committee
<b>DSA</b>	Direct State Aid
<b>DSM</b>	Demand Side Management
<b>EAB</b>	Emerald Ash Borer
<b>ECA</b>	Energy Cost Adjustment
<b>EDA</b>	Economic Development Administration
<b>EMD</b>	Emergency Medical Dispatching
<b>EMS</b>	Emergency Medical Services
<b>EOC</b>	Emergency Operations Center
<b>EPA</b>	Environmental Protection Agency
<b>ERT</b>	Emergency Response Team



# Acronyms

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<b>ERU</b>	Equivalent Residential Unit
<b>ETP</b>	Excellence Through People
<b>EUORAB</b>	Electric Utility Operation Review & Advisory Board
<b>FAA</b>	Federal Aviation Administration
<b>FACES</b>	Families of Ames Celebrate Ethnicities
<b>FACT</b>	Fair and Accurate Credit Transactions
<b>FBO</b>	Fixed Base Operator-Airport
<b>FD</b>	Fire Department
<b>FEMA</b>	Federal Emergency Management Agency
<b>FHWA</b>	Federal Highway Agency
<b>FMS</b>	File Management System
<b>FOG</b>	Food, Oil, Grease
<b>FTA</b>	Federal Transit Administration
<b>FTE</b>	Full-Time Equivalent
<b>FY</b>	Fiscal Year (July 1 – June 30)
<b>GFOA</b>	Government Finance Officers Association
<b>GHG</b>	Greenhouse Gas
<b>GIS</b>	Geographic Information System
<b>GO</b>	General Obligation Bonds
<b>GT</b>	Gas Turbine
<b>GTSB</b>	Governor's Traffic Safety Bureau
<b>HAZMAT</b>	Hazardous Materials
<b>HHM</b>	Household Hazardous Materials
<b>HIAC</b>	Health Insurance Advisory Committee
<b>HIRTA</b>	Heart of Iowa Regional Transit Agency
<b>HMGP</b>	Hazard Mitigation Grant Program
<b>HOME</b>	Home Investment Partnership
<b>HPC</b>	Historic Preservation Commission
<b>HPS</b>	High Pressure Sodium
<b>HR</b>	Human Resources
<b>HSS</b>	Heartland Senior Services
<b>HUD</b>	Housing and Urban Development
<b>HVAC</b>	Heating, Ventilation & Air Conditioning
<b>HYSC</b>	Hunziker Youth Sports Complex
<b>IBEW</b>	International Brotherhood of Electrical Workers
<b>IAC</b>	Indoor Aquatic Center
<b>ICAAP</b>	Iowa Clean Air Attainment Program
<b>IDNR</b>	Iowa Department of Natural Resources
<b>IDOT</b>	Iowa Department of Transportation
<b>ISO</b>	Insurance Services Office
<b>ISU</b>	Iowa State University
<b>IT</b>	Information Technology
<b>ITS</b>	Intelligent Transportation System
<b>kV</b>	Kilovolts
<b>KWH</b>	Kilowatt Hour
<b>LED</b>	Light Emitting Diode
<b>LEED</b>	Leadership in Energy & Environmental Design
<b>LM</b>	Load Management
<b>LMI</b>	Low and Moderate Income
<b>LOC</b>	Letters of Compliance
<b>LOT</b>	Local Option Sales Tax
<b>LRTP</b>	Long Range Transportation Plan
<b>LUPP</b>	Land Use Policy Plan
<b>MAPSG</b>	Multi-Agency Public Safety Group
<b>MEC</b>	Mid-American Energy Company
<b>MFPRSI</b>	Municipal Fire and Police Retirement System of Iowa
<b>MGD</b>	Million Gallons Per Day

# Acronyms

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<b>MGMC</b>	Mary Greeley Medical Center
<b>MHZ</b>	Megahertz
<b>MISO</b>	Midwest Independent System Operator
<b>MPO</b>	Metropolitan Planning Organization
<b>MRO</b>	Midwest Reliability Corporation
<b>MS4</b>	Municipal Separate Storm Sewer System
<b>MSCD</b>	Main Street Cultural District
<b>MSRP</b>	Manufacturer's Suggested Retail Price
<b>MSW</b>	Municipal Solid Waste
<b>MV</b>	Mercury Vapor
<b>MW</b>	Megawatt
<b>NADC</b>	National Animal Disease Center
<b>NERC</b>	North American Electric Reliability Corporation
<b>NPDES</b>	National Pollutant Discharge Elimination System
<b>NRSA</b>	Neighborhood Revitalization Strategy Area
<b>OMB</b>	Office of Management and Budget
<b>OSHA</b>	Occupational Safety & Health Administration
<b>OWI</b>	Operating While Intoxicated
<b>P &amp; R</b>	Parks and Recreation
<b>P &amp; Z</b>	Planning and Zoning
<b>PAC</b>	Public Arts Commission
<b>PD</b>	Police Department
<b>PRO</b>	Public Relations Officer
<b>PROBE</b>	Productive Review of Budget Entries
<b>RDF</b>	Refuse Derived Fuel
<b>RFID</b>	Radio Frequency Identification
<b>RFP</b>	Request for Proposal
<b>RISE</b>	Revitalizing Iowa's Sound Economy
<b>ROW</b>	Right-of-Way
<b>RRP</b>	Resource Recovery Plant
<b>RSS</b>	Resident Satisfaction Survey
<b>RUT</b>	Road Use Tax
<b>SAM</b>	State and Mortensen Water Tank
<b>SCADA</b>	Supervisory Control & Data Acquisition
<b>SCBA</b>	Self-Contained Breathing Apparatus
<b>SG</b>	Student Government (Iowa State University)
<b>SRF</b>	State Revolving Fund
<b>SRO</b>	School Resource Officer
<b>SSSE</b>	Sanitary Sewer System Evaluation
<b>STEM</b>	Science, Technology, Engineering, and Math
<b>STP</b>	Surface Transportation Program
<b>SWM</b>	Storm Water Management
<b>SWPPP</b>	Storm Water Pollution Prevention Plan
<b>TIF</b>	Tax Increment Financing
<b>TIS</b>	Traffic Impact Studies
<b>TSC</b>	Technical Services Complex
<b>UPPCC</b>	Universal Public Procurement Certification Council
<b>UPRR</b>	Union Pacific Railroad
<b>VMT</b>	Vehicle Miles Traveled
<b>W &amp; PC</b>	Water and Pollution Control
<b>WPC</b>	Water Pollution Control
<b>WTP</b>	Water Treatment Plant
<b>YSS</b>	Youth & Shelter Services
<b>ZBA</b>	Zoning Board of Adjustment

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