

Program Budget

*City of Ames, Iowa
2022-2023*



DRAFT

The Importance of Parks!

Gardens, play areas, green space, trees, trails, and abundant opportunities for outdoor recreation top the list of why residents say they love their cities. Natural beauty and a connection to nature is important, and each plays a major role in why people feel good about where they live. The value of Ames' well-maintained and growing park system is endless, and continually cultivating outdoor space improves the quality of life for all residents.

The National Recreation and Park Association considers parks an essential public service on par with utilities and public safety. The group cites data showing that investing in outdoor space, natural areas, and playground equipment can increase property values, attract businesses, encourage economic development, improve the physical and mental health of residents, protect water and natural resources, and build community pride.

For more than 135 years, Ames residents have enjoyed an increasing number of public parks. Starting with Bandshell Park, gifted to the community in 1882, to Tahira and Labh Hira Park, formerly the site of Edwards Elementary School, the Ames park system now includes 38 parks and 1,215 acres of land. As Ames expands, so does its dedication to creating outdoor recreation opportunities. In the past year, Ames residents have enjoyed the addition of the Rotary Club of Ames Miracle Field and Barnes Family Inclusive Playground, Sunset Ridge Park, improvements to Franklin Park, a new fishing pier at Ada Hayden Heritage Park, and more. That's not all – additional parks, green space, and playground improvements are planned for the coming years.

People seek communities that preserve natural beauty and provide access for all ages and abilities to enjoy the outdoors. The Ames City Council and City of Ames staff have a long history of investing in Ames to develop a city where people can live, work, play, and have plenty of opportunities to be active in all seasons.

Program Budget

City of Ames, Iowa
2022-2023



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City of Ames, Iowa

2022/2023

Program Budget

Adopted by The City Council
March 08, 2022

Mayor

John Haila

Council Members

Bronwyn Beatty-Hansen

Gloria Betcher

Amber Corrieri

Timothy Gartin

Rachel Junck

Anita Rollins

City Manager

Steven L. Schainker



January 28, 2022

To: Mayor and Members of the Ames City Council:

I am attaching for your review and approval my recommended budget for FY 2022/23 which totals \$280,300,058 to fund the extensive list of services that we provide to the citizens of Ames.

As you know the City's budget is a very complex document that reflects: 1) the service plan for our citizens presented in a program format rather than by department, 2) the financing strategy to accomplish these services, and 3) the performance measures that allow us to benchmark our productivity against our prior year results as well as against other cities' efforts. What follows are what I consider to be the major highlights of this proposed service plan for FY 2022/23.

PROPERTY TAXES
4.4 CENTS DECREASE IN OVERALL CITY TAX RATE
FROM \$9.87 TO \$9.83

The FY 2022/23 budget requires an additional \$1,184,190, or a 3.65% increase in property tax revenue as compared to the previous year's adopted level to finance those programs funded by this revenue source. This additional tax revenue can be generated with an overall tax rate reduction of 4.4 cents from a \$9.87 per \$1,000 of taxable value to \$9.83 per \$1,000 of taxable value.

Of course, what our citizens want to know is how much more this budget will cost them in terms of property taxes. **While it is not possible to project this additional cost for each property owner, when analyzing each tax classification, on average, in FY 2022/23 residential property tax bills will decrease 1.22% or \$6.81 less per \$100,000 of assessed valuation, commercial property tax bills will increase by 5.81% or \$51.63 more per \$100,000 of assessed value, and industrial property tax bills will increase 3.09% or \$27.47 more per \$100,000 of assessed valuation as compared to the previous year.**

As is the case every year, we were confronted with a number of challenges that impacted the development of the budget, especially in the General Fund which is dependent on property tax revenues. These challenges included:

- The promised financial backfill from the State Legislature to compensate cities for rolling back the taxable values on commercial and industrial properties is being eliminated over the next five years resulting in a \$168,322 loss in State Replacement Tax revenue in FY 2022/23 alone. Approximately, \$99,000 of this total will be lost to the General Fund.
- The State mandated rollback on residential properties was reduced from 56.41% to 54.13%, resulting in \$83,902,749 less assessed valuation being subject to taxation which impacts all four levies that comprise our overall City tax rate.
- Along with our traditional annual amount of General Obligation Bond issuance for street, traffic, storm water, public safety, and park improvements; the FY 2022/23 budget reflects for the first time the issuance of \$6,192,512 in General Obligation bonds for the new Indoor Aquatics Center, with an additional \$13,971,664 of bonds planned for sale in FY 2023/24. As a result, over half of the \$1,184,190 in additional property tax funding being requested for FY 2022/23 is earmarked to cover the Debt Service Levy increase.

Fortunately, we received some good news that will positively impact the budget and help generate the additional revenue needed to fund the budget.

- We have been informed that the City's obligation for the State administered Police and Fire Retirement System will be approximately \$169,000 less in FY 2022/23 than the prior year.
- Throughout the pandemic, our residents appear to have continued to shop in person and through the internet resulting in a projected increase of approximately \$2,300,000 more in Local Option Sales Tax revenue than budgeted in FY 2021/22. An additional \$892,036 is projected for FY 2022/23 as compared to the FY 2021/22 adopted budget. It should be noted that for both these fiscal years, 60% of these totals will be used to reduce property taxes.
- In addition to the unexpected increase in Local Option Sales Tax revenues, an unusually high number of vacant positions were experienced in our General Fund supported departments which resulted in substantial savings. Some of the vacancies were the result of retirements, some were influenced by police officers deciding to leave the profession, and others were caused by our conservative approach not to fill the vacancies immediately in the face of the uncertainty as to whether or not the negative effects of the pandemic on our revenues would cause us to have to cut expenditures later in the fiscal year. These vacancies have resulted in approximately \$800,000 in savings in personnel costs in both FY 2020/21 and FY 2021/22.

In total, we are projecting \$3,504,556 in one-time net savings in the General Fund from FY 2020/21 and FY 2021/22. I would strongly advise the City Council to use these one-time savings for one-time expenditures. To apply these

savings to reduce ongoing operational expenditures will create a large increase in property taxes the following year when the balance has been depleted.

In response to this surplus, I have developed a list of uses that have been incorporated into the budget for one-time expenditures totaling \$877,624 for Fire Safety, Parks and Recreation, the Library, the Cemetery, Information Technology, and Facilities. Since these expenditures would likely show up in future budget requests, using a portion of the savings for these purposes will help reduce future costs. In addition, I have directed the additional one-time savings be earmarked as follows: \$200,000 for an initial pool for sustainability projects, \$500,000 to restore the Parking Reserve Fund balance, \$900,000 for the Debt Service Fund balance to mitigate the tax impact on the issuance of \$21,000,000 for the Indoor Aquatics Center, and \$1,000,000 to the City Council's Priority Fund for yet to be determined capital projects.

The General Fund ending balance in FY 2022/23 is projected to be \$10,282,146. This balance meets City Council's goal for a 25% unobligated reserve and leaves an additional \$991,061 to further respond to unplanned events.

LAW ENFORCEMENT

Two important initiatives will be accomplished in FY 2021/22. First, the results of the Police Department's first Traffic Stop study conducted by a third-party consultant will be shared with the City Council and the public. This study, which was initiated at the request of the Police Department, will stimulate ongoing dialogue among our officers about this important topic and help assure that everyone who deals with our officers during discretionary stops is treated fairly.

Second, in accordance with the internal report entitled "Policing In Ames, A Path Forward", the new Ames Resident Police Advisory Committee will be initiated to: 1) incorporate a citizen perspective into the evaluation of citizen complaints against the Ames Police Department, 2) provide thoughtful recommendations regarding the policies and practices of the department, 3) report concerns regarding complaint investigation outcomes, and 4) increase public confidence in the professionalism and accountability of the department.

Calls for mental health assistance have continued to increase substantially, from 963 in 2014 to 2,300 by the end of 2021. In response to this service demand, the budget includes two initiatives. First, our highly successful Mental Health Advocate position will increase from a three-quarter position to a full-time employee (FTE) in FY 2022/23, at an additional cost of \$27,843. This change will allow more time and flexibility for increasing the outreach and education for our citizens along with reacting to situations that currently dominate the Advocate's time. In addition, along with our current partnership with the Story County Mental Health Task Force and the Mobile Crisis Response Team, the department hopes to collaborate in a new project called Third Way. This group endeavors to send non-police personnel in response to mental health calls for service.

Protecting the chain of evidence is crucial to the successful prosecution of our cases. The department currently utilizes two part-time employees to handle evidence. In addition, these employees are responsible for criminal case research and determining which property can be returned to owners or destroyed in order to make room for additional evidence. The workload has increased to the point where one full-time Evidence Technician is warranted. With the addition of Body Worn Cameras, substantially more records than ever are being maintained by the part-time technicians. Therefore, one full-time Evidence Technician has been added to the department, with a net additional cost of \$63,501.

The Ames Community School District has decided to discontinue the School Resource Officer program along with the shared financial responsibility for the two officers. Rather than eliminating two of the current vacant officer positions, my budget recommendation calls for retaining one of the two positions. This will allow us to add an extra officer to our busiest shift, 3:00 p.m. until 11:00 p.m., to increase our service response with a net savings of \$9,986.

Two operational changes have resulted in service improvements and reduction in costs. First, through a partnership with Iowa State University, Story County, and the City of Ames, we created our own radio system, StoryComm, that has resulted in improved quality of service and lower costs than our previously contracted system. Second, the introduction of hybrid police cars has realized a 58% reduction in metric tons of CO2 per year per car, as well as recouping the higher initial purchase price for a hybrid through lower operational costs in less than a year. We hope to have all hybrid patrol vehicles by the end of FY 2022/23.

FIRE SAFETY

In January 2022, the Fire Department moved from an Emergency Medical Responder (EMR) level to an Emergency Medical Technician (EMT) level of emergency medical service. This new service level will allow our firefighters to perform more advanced lifesaving skills while on the scene prior to the arrival of an ambulance. This improvement was made possible because of the longstanding partnership we have with Mary Greeley Medical Center. As the entity responsible for the ambulance service, they are aware how our transition to an EMT status will help them and, therefore, have agreed to pay for the additional certification, training, and supply costs associated with the upgrade.

The Fire Department has taken the lead in preparing the City's Incident Command Center (ICC) Team to respond to disasters. Our Disaster Planning Manual is being updated and individuals from throughout the City organization are being educated as to their roles and responsibilities on the ICC Team.

The department hopes to switch from the larger apparatus used for medical assist calls to smaller, less costly pickup-style response vehicles. Savings realized from the transition will be used to purchase our first all-in-one technical rescue response vehicle which will house hazmat, confined space, and trench rescue equipment.

I have once again included an additional Firefighter position in the budget in keeping with my strategy to gradually increase the number of firefighter positions. These smaller incremental increases in personnel costs will cause less stress on the budget than having to appropriate one large amount for new fire fighters along with the building construction and apparatus costs when a fourth fire station is opened.

**BUILDING SAFETY – 3% Increase in Rental Housing Permit Fees
No Increase in Building Permit Fee**

We have not increased our Rental Housing fees since FY 2017/18. While our operating costs associated with the delivery of the rental inspection service continued to grow, so did our revenue. There was no need for a fee increase since the number of new apartments grew as well to generate the necessary revenue. Now the growth in new apartment units has plateaued. **Therefore, in order to adhere to our policy to cover the cost of our rental inspection service with revenue from fees, the rental permits costs are increased by 3% in the FY 2022/23 budget.**

In terms of building permits, we are projecting a resurgence of construction activity in FY 2022/23, so once again no increase in building permit fees has been included in the budget for this fiscal year.

In an effort to improve customer service, the Inspection staff will be exploring moving away from desktop computers to remote workstations. This change will allow our inspectors to have access to relevant data while in the field, providing our customers with more timely responses.

ELECTRIC UTILITY – NO RATE INCREASE

You will note that we continue to work to hold our electric rates as low as possible with an operating budget in FY 2022/23 that reflects only a 0.8% increase in expenditures. Included in these expenditures are improvements to our production and distribution systems in order to better assure service reliability to our customers. Future rate increases will be dependent on the magnitude of the projects that are pursued in our quest to meet the City Council’s sustainability goal.

In the short-term, we continue to emphasize the utility’s role in reducing our carbon footprint. Towards this end, four initiatives stand out in the FY 2021/22 and FY 2022/23 budgets. First, additional funding has been included in the Demand-Side Management program. Since the use of this incentive pool has diminished over time, the staff is working with the Electric Utility Review And Operations Board to introduce new incentives/rebates to help us hold down our system peak. Second, we are excited by our financial participation in the construction of geothermal systems in the Baker Subdivision. Through this pilot program, we will learn how to bring lower cost heating and cooling to affordable housing developments. Third, a consultant has been hired to recommend sites on land and rooftops throughout the community to expand our wind and solar energy portfolio. Fourth, an additional study will

recommend how we continue our commitment to converting our solid waste to electric energy and, at the same time, allow the Electric Utility to take advantage of attractive energy prices available on the open market.

WATER UTILITY – NO RATE INCREASE

The FY 2022/23 budget does not require a rate increase to our customers. However, assuming five-year projections remain true, we will need water rate increases in FY 2023/24 and FY 2025/26 during the life of our current five-year CIP.

A new Supervisory Control And Data Acquisition (SCADA) Technician position has been added in FY 2022/23 to serve both the Water and Water Pollution Control Utilities. Because the degree of automation and sophistication of the control systems at both facilities have increased significantly over time, the need for an individual with unique expertise to devote to managing these systems is warranted. In addition, with the ever-increasing threat of cyber-attacks, this position will provide on-site capabilities to monitor our systems and respond in the event of an intrusion.

In accordance with the updated Emergency Response Plan for the utility, Water Utility staff has been working with the Information Technology (IT) staff to isolate and protect the Plant control systems from the remainder of the City's IT infrastructure.

While the warranty periods for the major systems at the new Water Plant have expired, the staff has decided to enter into maintenance contracts for the following specialized systems: standby generator, fire sprinkler, elevator, and HVAC.

The WP&C and the Electric Utility staffs are working with Iowa State University to consider utilizing the new Wi-Fi network they are developing as a result of receiving a large federal grant. This system will offer the ability to read the meters in near real-time. The use of this network will allow staff to perform a demonstration project to determine the benefits of this new tool for our utilities.

An updated water leak detection assessment of the water distribution system is scheduled to be completed in FY 2021/22 to identify leaks that are not interrupting service to our customers but are resulting in lost water and revenue to the utility.

WATER POLLUTION CONTROL UTILITY – 5% INCREASE IN RATES

A 5% increase in sanitary sewer rates has been incorporated into the FY 2022/23 budget. Our current long-range financial analysis anticipates the need for additional rate increases in this utility in FY 2024/25 and FY 2026/27.

As described above, this utility will benefit from sharing the service provided by the new SCADA Technician.

In addition to the significant modifications that will be made to the Water Pollution Control Plant to meet the State's nutrient reduction goals, partnerships have been formed to

accomplish best practices in the watersheds surrounding Ames to accomplish nutrient reduction. One partnership involves Story County Conservation, the Iowa Department of Agriculture and Land Stewardship, and the Story County Soil and Water District to treat 25 field tile outlets with bioreactor systems to reduce nitrates by up to 50%. Another successful partnership includes the Iowa Soybean Association and the Soil and Water Outcomes Fund to provide financial incentives to farmers who implement conservation practices in the surrounding watersheds.

A neighboring business, Verbio, entered into a cooperative agreement with the utility to haul the anaerobically digested sludge from our Plant to their facility to serve as “biological seeds” to jump start their digesters. This agreement benefitted the company and saved the utility the cost of paying a contractor to land-apply the sludge.

**STORMWATER UTILITY - \$0.25 INCREASE IN MONTHLY ERU FEE
FROM \$4.95 TO \$5.20**

The budget before you includes a \$0.25 monthly Equivalent Residential Unit (ERU) increase from \$4.95 to \$5.20 to help cover the costs to maintain the existing stormwater system as well as the capital improvement projects to replace deteriorating infrastructure over the next five years. This fee was last increased in FY 2017/18.

The FY 2022/23 budget includes funds for the development of a master plan for the loway Creek watershed as required by the Iowa Department of Natural Resources. The plan will analyze existing conditions and identify future maintenance projects and capital improvements for this watershed.

An emphasis in this utility continues to be public education and outreach about best practices, watershed issues, and native plantings that support pollinator populations. Eco Chats will be held monthly in the Library featuring keynote presentations from local and national stormwater experts.

**RESOURCE RECOVERY UTILITY
NO INCREASE IN THE PER CAPITA SUBSIDY
\$3.75 INCREASE FOR THE PER TON TIPPING FEE
FROM \$58.75 TO \$62.50 PER TON**

The Resource Recovery operation is financed primarily from the per ton tipping fees charged to the private haulers who dispose of their solid waste at our Plant, revenues collected from our Electric Utility that purchase our Resource Derived Fuel as an alternative fuel source, and a per capita fee charged to all governmental entities in Story County who have partnered with us in this venture. **In FY 2022/23, the Per Capita subsidy for this utility is estimated to be \$912,450. The City’s portion of this obligation is \$592,484, or 65%, and is paid from property tax revenues generated by the General Levy.**

Our five-year projections indicate a need for additional revenue to cover our operating and capital improvement needs over this time period. Therefore, the budget includes

a \$3.75 increase in the per ton tipping fee at the Resource Recovery Plant from \$58.75 to \$62.50. This increase will no doubt be passed on to our residents. However, rather than increasing our per capita subsidy for this utility, increasing the tipping fee will send a pricing signal to our residents that, hopefully, will influence their behavior to reduce the amount of material that they deposit into the waste stream.

The staff currently is working with a consultant to explore options for the next generation of our waste-to-energy system. The frequency and magnitude of future property tax and tipping fee increases will be impacted by which option the City Council selects for our path forward.

Staff at this utility is exploring the possibility of utilizing the anaerobic digestors at the WPC Plant to process the food waste diversion collections from the Resource Recovery Plant to produce electricity for the WPC Plant. If this is successful, both utilities will benefit from this partnership.

The Rummage Rampage will continue in FY 2022/23. This has been a highly successful program diverting approximately 100,000 pounds of household goods from the landfill.

Staff also will be engaging in a study to consider a closed solid waste collection system to eliminate redundant trips by multiple garbage haulers throughout our residential neighborhoods.

Our contract with the Boone County Landfill for reject disposal expires in June 2022. Boone officials have expressed their concern about the amount of Story County waste being deposited at their facility. Because of this concern, staff is exploring other existing landfills in surrounding counties that could serve our needs should the contract not be renewed or modified. We also are evaluating an option to recycle mattresses, which are very difficult to landfill.

TRANSPORTATION

STREETS/TRAFFIC

A major source of revenue to cover our operational expenditures for street and traffic related activities are Road Use Tax proceeds collected by the State and distributed to the City on a per capita basis. Our projections indicate that this revenue source will remain strong since more fuels are being consumed with more people driving than traveling by plane. The recent census count established an increase in the City's population, which also has improved our revenue stream from this tax.

The use of the following new technology platforms will be utilized to help us improve our street and traffic systems.

- The Benchmark and Monumentation Modernization project will provide an updated system of survey points across the community that coordinate with the new federal geospatial network. This network will be required for our Geographic Information System (GIS) and will be used on our federal projects and flood maps.

- There will be updated street condition data collected and analyzed for use in the City's Pavement Management System. This data is essential for prioritizing street maintenance and capital improvement projects.
- A new software will be purchased that provides aggregated traffic counts and origin/destination data relevant for traffic studies and facility planning without having to devote the staff time to perform our own traffic counts. This multi-modal data will include bike, vehicle, and pedestrian information.

You will note that, for the first time, we have broken out our GIS group as a separate activity in order to highlight the exciting initiatives that are being accomplished. We can take pride in knowing that our GIS capabilities were developed in-house rather than through a very expensive outside consulting contract. Our GIS team creates geospatial information systems that integrate City data, external data, and real-time sensors that provide advanced visualization and analysis capabilities to our departments. Equally exciting is the fact that the GIS output also can be offered externally to help our residents better understand our services. For example, we recently released a real-time Snowplow Operations Dashboard which allows our residents to view the location of our plows during snow and ice events. In addition, our existing data and maps website will be upgraded to allow the public easier access to this important information.

CYRIDE

CyRide ridership declined in response to the impact of the pandemic when students were taking virtual classes and not required to travel to and from the ISU campus. An influx of one-time federal funding provided through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), and the American Rescue Plan Act (ARP) totaling \$14,490,000 was applied over a two-year period and helped us get through FY 2021/22 with no additional financial support from the three funders and FY2022/23 with a slight increase to the City of Ames and ISU administration. While ridership has gradually improved, we are not expecting ridership to return to pre-COVID levels in FY 2022/23. Staff will need to continue to evaluate what the new normal will be in a post-COVID environment and recommend the appropriate "right-sizing" of the service into the future.

The Transit Student Government Trust Fund is used to stabilize contributions from the ISU Student Government (SG) to CyRide's operating budget. The fund balance fluctuates based on ISU enrollment, SG approved fees, and service levels. Three straight years of significant enrollment declines prior to the pandemic, an activity fee suspension, and a zero percent increase in activity fees for the 2020/2021 academic year have combined to impact the SG Trust Fund balance significantly. The fund was originally projected by Transit to end FY 2021/22 with a budget shortfall of \$165,544. Operational savings from virtual classes and a timely reallocation of funds allowed the SG Trust Fund balance to remain positive. After a transfer to the Transit Operations fund, the SG Trust Fund is projected to be \$321,540, which

is lower than the \$500,000 goal for the fund but represents a significant first step toward rebuilding the balance.

The FY 2022/23 budget requests no additional funding from ISU student fees in order to help restore the SG Trust Fund balance to a sustainable level. In addition to this action, the Transit Board will work with the Student Government to identify the best option to achieve the long-term viability of this fund.

The budget does satisfy the Transit Board's request for property tax support for the CyRide operation from the City in the amount of \$2,034,090, which is a 2.62% increase over last year's commitment.

PUBLIC PARKING

Our Parking Fund has taken the greatest hit from the impacts of the pandemic. As a result, we previously recommended an increase in parking fines/fees in order to assure that sufficient revenue would be available to pay for the costs required to operate and maintain our public parking system and create a reserve fund to pay for the future reconstruction of the lots. In lieu of a substantial fee increase, a decision was made to inject \$600,542 from FY 2020/21 General Fund savings to help get us through another year.

Despite the efforts of the staff to reduce the expenditures by 0.2% in the Parking Fund for FY 2022/23 and the previous General Fund transfer, the Parking Fund continues to struggle barely generating enough funds to pay for the operating costs of the system. You will note that the balance in the fund has been drawn down by approximately \$200,000 in each of the last two years. We will need to transfer \$20,709 back from the Parking Capital Reserve fund in FY 2022/23 so that we can end the fiscal year meeting our 10% available fund balance goal. I have also included a transfer to the Parking Reserve fund of \$500,000 from projected savings in the General Fund in the FY 2022/23 budget. This will allow us to continue to build up a modest parking capital improvement reserve, which is projected to have a \$684,338 balance at the end of FY 2022/23.

It should be emphasized that the infusion of General Fund savings is not a long-term solution to achieving the economic viability of the fund. With a return to normalcy in FY 2022/23 Staff will be developing a long-range financial plan for the Parking Fund that outlines operational and capital improvement needs for the Parking System and an associated financial plan to produce the needed revenue.

AIRPORT

The Fixed Base Operator (FBO) at the airport performs a number of important services for our customers including flight training, airplane repair, charter, and fueling as well as mowing and snow removal at the airport grounds. The contract with our Fixed Based Operator (FBO) expires in June 30, 2022. Staff has been very happy with the services provided by the current FBO and hopes to negotiate a longer-term contract with this incumbent.

We were fortunate to receive a \$143,229 grant from the federal CARES Act in FY 2021/22. This unanticipated pandemic relief funding will be used for building repairs and other deferred maintenance items at the airport.

PARKS & RECREATION

For years the City has been known for the quality of our extensive park system. However, it is no secret that our facilities have been lacking as over the years we have inherited many outdated facilities to operate. Therefore, recently we have placed a greater emphasis on making improvements in this area. Towards this end, we are working to construct a new indoor aquatics center, community splash pad, downtown plaza, kayak launch, soccer pitch, and agility course. **Because of the expansion of our parks and facilities, it is time to expand our full-time workforce in the Parks and Recreation Department. Therefore, the FY 2022/23 budget includes an additional Maintenance Worker position, with an additional FTE planned in FY 2023/24.**

Most of our recreation programs have been staffed with part-time or temporary employees. Like other entities who are relying on the same labor pool, we are finding it difficult to maintain our staffing levels. Therefore, we will be focusing our efforts on building partnerships with other groups to help alleviate staffing as well as facility shortages.

Every year we challenge ourselves to introduce new recreational programs. Examples of new programs that will be introduced include an initiative that will bring children and their adults together in a neighborhood to participate in planned activities and a new program offering fly-fishing instructions. The FY 2022/23 budget calls for recreation program fee increases between 3% to 7%.

Our Learn to Swim classes will be impacted with the closing of the Municipal Pool in February 2022 to make way for the new high school. Until our new indoor aquatics center is opened, we will have to schedule more time at the Furman Aquatics Center during the summer months for these classes, thus interrupting some of our open swim hours.

Our long-term Emerald Ash Borer program to remove and replace this species continues in FY 2022/23 with \$120,260 earmarked for street trees and \$13,937 for park trees.

Our goal in operating Homewood Golf Course and the Ames/ISU Ice Arena is for user fees to cover, at least, the operating expenses of the facilities. To accomplish this goal a 5% increase in ice rental fees is incorporated into the Ice Arena budget and a 3% increase in season pass fees for Homewood Golf Course.

While the pandemic resulted in less user hours in both facilities in past years, we are seeing a gradual increase in usage. One of the primary users of the Ice Arena is Iowa State University, who rents ice time for numerous hockey club teams and intramural recreation programs. Apparently, there are some discussions underway to determine if ice time will be reduced in the future for the club teams and intramurals. Because of this uncertainty, I have included \$50,000 from our American Rescue Plan Act funding as revenue for the Ice Arena

to bolster the balance in this fund above the minimum goal in order to handle any decrease in rental revenue that might occur.

PLANNING SERVICES

In keeping with one of our Excellence Through People values, continuous improvement, we will be making three changes on July 1, 2022, that will involve the Planning & Housing Department in an effort to improve our customer service.

- The responsibility to serve as the Secretary for the Zoning Board of Adjustment (ZBA) will shift to the Administrative Services Division. This division provides clerical support to the Planning personnel that staff the ZBA. Currently, these duties are performed by the City Clerk’s Office. This change will integrate the ZBA application process with other planning application processes and streamline reviews by the Planning division.
- The Planning & Housing Director will become the designated Zoning Enforcement Officer for the City. Currently, this responsibility is given to the Building Official who has to consult with the Planning Director before making any decision regarding zoning issues. This change should help streamline decisions for our customers.
- The administration for the Neighborhood Grant Program will be assumed by the Neighborhood Planner who has already developed relationships with many of the applicants. Currently, this responsibility is handled by the City Clerk.

For the first time many years, the fees for some planning applications have been increased to generate an additional \$2,000, or 10%, to cover the additional cost for notification.

HOUSING OPPORTUNITIES

Along with our annual Community Development Block Grant funding which has been earmarked to develop our affordable housing subdivision, an influx of federal CARES and ARPA funds will provide a unique opportunity to offer even more to those who need housing assistance. Continued rental/utility and mortgage/utility assistance will be possible as a result of the approximately \$225,000 that remains under the CDBG/CARES rounds 1 and 3. Home/ARPA monies totaling \$1,269,248 will be available for housing, services for the homeless, and other vulnerable populations impacted by COVID-19. Finally, \$600,000 from IEDA/CARES funding distributed by the State will be available for yet to be determined projects.

LIBRARY SERVICES

The resurgence of the COVID-19 pandemic continues to impact the use of our library. In response to the community’s evolving preference and comfort level in how they attend events, the Library has adapted by offering programming in multiple formats including virtual, in-person, outdoor, live streaming, and home activities. An emphasis is being made on initiating training, facilitated dialogues, and data analyses in the areas of Equity and

Inclusion. In addition, staff is focusing attention on youth wellness programs such the Youth Mental Health First Aid, Teen Dating Violence, and Mindful Teen.

As always, I want to thank our Executive Leadership Team members who are dedicated to developing a budget that provides exceptional service to our residents and visitors to Ames at the best price even in the face of a continuing pandemic.

In addition, the budget review team composed of Duane Pitcher, Finance Director; Nancy Masteller, Budget Manager; Amy Crabbs, Budget Analyst; Amanda Calbert, Finance Secretary; Deb Schildroth, Assistant City Manager; and Brian Phillips, Assistant City Manager, deserve special recognition for helping me compose this service plan for the City.

Sincerely,

Steven L. Schainker
City Manager

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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**City of Ames
Iowa**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Ames, Iowa for its annual budget for the fiscal year beginning July 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

How to Use This Budget Document

The following notes and definitions have been prepared to assist the Mayor, Council, and citizens of Ames in more readily understanding the format and terminology which are used in this budget.

Program Budget Philosophy

Program budgeting provides a methodology and set of tools that are specifically designed to help provide policy makers and the citizens with clear information on what the City of Ames does and how much it costs, creating a more transparent budget. The program budget provides information for decision making on a **service** or **program-oriented** basis. **Policy makers** are thus given the means to make crucial budgetary decisions based upon specific and measurable **service levels**, as well as upon the total dollar cost of those services. At the same time, **citizens** should be able to see the service-level **results** of the elected representatives' decision. A program budget is meaningful to the governing board and the public because programs are directly relevant to how they experience public services. A program budget is organized into service areas rather than just departments, objects of expenditure, and line items.

Program Structure

Within this budget, City services are grouped in five "programs", each of which addresses a broad category of needs within the community. These programs are as follows:

- Public Safety
- Utilities
- Transportation
- Culture and Recreation
- Community Enrichment
- General Government

In addition to these five operating programs, two additional programs identify other "non-operating" types of expenditures:

- Debt Service
- Internal Services/Transfers

These programs have next been divided into "sub-programs" and "activities". Each of these levels reflects the City's efforts to address community needs at a progressively more specific level. To illustrate the pyramiding nature of this program structure, a portion of the transportation program is outlined below.

Program	Sub-Program	Activity
Transportation	Street System	Street Surface Maintenance
		Street Surface Cleaning
		Snow and Ice Control
	Public Parking	Parking Operation & Maintenance
		Parking Law Enforcement
		Parking Violation Collection

The activity sheet (or sub-activity, when necessary) is the basic building block of the program budget. Using the performance, personnel, cost, and funding information given on these sheets, budget decisions are made for each of the activities. The summary of activities into sub-programs and of sub-programs into programs then provides us with a comprehensive program of all of those services which are provided by the City.

Fund Accounting and Major Funds

To meet various reporting requirements and generally accepted accounting principles, the City of Ames has established a number of financial funds to record financial activity. These funds allow the

How to Use This Budget Document

City to segregate specific financial activity and meet requirements of various financial regulations, restrictions, and limitations on use of various revenue sources. The fund summary section of this document provides brief descriptions of the funds as well as revenues, expenses, and fund balances.

The major funds represent significant activities of the City of Ames and include the following funds or fund groups:

- General Fund
- Debt Service Fund
- Capital Project Fund Group
- Water Utility Fund
- Sewer Utility Fund
- Electric Utility Fund
- Transit Fund

Combined, these major funds represent approximately 80% of total City expenses. In the Fund Summary section, see the index for funds by type and the top of each fund sheet for its definition or usage.

Service Objectives

The standards for reporting performance measures in local government budgets have transitioned to reporting of service objectives and accomplishments. To meet these standards, the format of the performance measures in the budget has been changed.

The service objectives reported in the budget should:

- Support the goals of the organization and activity
- Describe what will be accomplished
- Reflect the planned benefit to customers
- Allow measurement of progress
- Define quantifiable future targets (if appropriate)

Service Accomplishments

Reporting of accomplishments of objectives will include the following types of service measures where appropriate:

- Input – unit of resources expended to produce services
- Output – quantity of products or units of service produced
- Efficiency – inputs used per unit of output or outputs per unit of input
- Service Quality – Measure of the extent to which customers are satisfied with a program or how timely or accurately the service is provided
- Outcome – qualitative results of service; ultimate benefit to customer

The objective of service measurement reporting is to provide more complete information about the City of Ames' performance than can be provided by financial statements and schedules. The service measures are designed to assist users in assessing the economy, efficiency, and effectiveness of services provided. The future budget year's projected measures are an estimate or target.

Highlights

For each operation's program activity, there is a highlight page. The top narrative portion of the page outlines highlights and significant changes for the current year and future budget year.

How to Use This Budget Document

Expenditures

The columns of financial information include:

- One historic year of actuals.
- The current year's adopted budget.
- The second amendment to the current year's budget which is prepared while budgeting for the future year. The City of Ames amends the current year's budget in October for project carryovers from the previous fiscal year and prepares a final amendment in May.
- The Manager's recommended budget after the PROBE (Productive Review of Budget Entries) and the City Manager have reviewed and approved the budget; or
- The adopted budget after the City Council approves and certifies the budget.

Types of Expenditures

Five types of expenditures are noted.

- Personal Services includes:
Full-time and part-time wages, overtime, various leaves, benefits for IPERS, health insurance, FICA, Medicare FICA, Utility Retirement, Police and Fire Retirement, Workers Comp, life insurance, and unemployment compensation.
- Contractual includes:
Internal service charges for legal, purchasing, finance, human resources, data, telephone, messenger, fleet, insurance, and printing; and external charges for training, conferences, dues, recruiting, utilities, repairs, maintenance, leases, and outside professional services.
- Commodities include:
Office supplies, food, minor equipment, structural materials, chemicals, equipment parts and supplies, meters and meter parts, fuel, and coal.
- Capital includes:
Library acquisitions of books and materials, furniture, computer equipment and software, equipment, vehicles, CIP improvements to land, building, utility systems, streets, and traffic systems. The City of Ames' capitalization threshold is \$5,000.
- Other Expenditures include:
Bond and interest payments, insurance claims, refunds, and transfers.

Funding Sources

Specific revenues which have been assigned to a program activity are listed. Not every revenue source can be assigned to just one program activity as explained below in Fund Support.

Fund Support

Wherever possible, efforts have been made to assign specific revenue sources to the various program activities. Both costs and revenues related to a given City service can thus be shown on the same page. Levels of "self-support" for the given activity can thus be made evident.

When specific revenues cannot be assigned to a given activity, then the funding source shown will be "fund support". This indicates that the funding will come from the respective fund as a whole, and not from any specific revenue sources within that fund.

It is not always possible to assign the revenues to the appropriate program activity. However, all major revenue sources for each fund are shown on the respective fund summary sheets.

How to Use This Budget Document

Percentage Change

The percentage change number on the financial pages indicates the percentage change between the column for the Manager Recommended or Adopted column and the Adopted column for the previous fiscal year.

Full-Time Equivalent (F.T.E.)

When referring to the number of people employed by the City and to the number of positions authorized in any given department, this budget uses the term “full-time equivalent” or “F.T.E.”. One F.T.E. is equivalent to 2,080 hours of work per year by full-time and permanent part-time employees (52 weeks times 40 hours per week equals 2,080 hours).

Beginning Balances

The beginning balances shown on the fund sheets reflect not only cash, but also other assets and liabilities. Exclusions to assets as shown in the audit are capital assets in the Enterprise and Internal Service Funds, and inventory in all of the funds. Excluded from liabilities are employee benefits which are not recorded on City books but are shown in the audited City financial statements as a liability.

Emphasis has been placed on the beginning balances for the current year adjusted, which are then carried forward based on the estimated revenues and expenditures to estimate a beginning balance for the beginning of the next fiscal budget.

In this budget presentation, the fund sheets reflect the excess or deficit of revenues over/under expenses and then add this excess or deficit to the beginning balance to establish a new ending balance.

The ending balance is then carried forward and becomes the beginning balance for the next budget year.

Budget & Fiscal Policies

The City's budget and fiscal policies are adopted by the Ames City Council each year as part of the budget process. A separate investment policy was adopted by City Council on July 31, 2018, and a separate debt policy on June 27, 2017. The budget follows and complies with all of the City's budget and fiscal policies.

Financial Plan Purpose and Organization

Financial Planning Objectives

Through its financial planning process, the City will link resources with results by:

- Identifying community needs for services.
- Establishing the programs required to provide these services.
- Establishing program policies and goals which define the nature and level of program services required.
- Identifying activities performed in delivering program services.
- Proposing objectives for improving the delivery of program services.
- Identifying and appropriating the resources required to perform program activities and accomplish program objectives.
- Setting standards to measure and evaluate the output of program activities, accomplishment of program objectives, and expenditure of program appropriations.

The City will use financial modeling tools to assist in the financial planning process and assess and forecast the effect of proposed service level changes on tax rate and fees.

Annual Budget

The City's annual budget emphasizes long-range planning and effective program management. The benefits expected from the annual budget include:

- Reinforcing the importance of long-range planning in managing the City's fiscal affairs.
- Concentrating on developing and budgeting for the accomplishment of significant objectives.
- Establishing realistic timeframes for achieving objectives.
- Creating a proactive budget that provides for stable operations and ensures the City's long-term fiscal health.
- Promoting orderly spending patterns.

The City will maintain Government Finance Officers Association (GFOA) standards for the "Distinguished Budget Presentation Award" and will submit the budget document annually for review under the GFOA program.

Measurable Objectives

The financial plan will establish measurable program objectives and allow reasonable time to accomplish those objectives.

Budget Amendments

The Council will formally review the City's fiscal condition, and amend the budget, if necessary, in accordance with the Code of Iowa and administrative rules for local governments.

Balanced Budget

The City will maintain a balanced budget. This means that:

- Operating revenues must fully cover operating expenditures, including debt service, over the long term.

Budget & Fiscal Policies

- Ending fund balance (or working capital in enterprise funds) must meet minimum policy levels. For the General Fund, this level has been established at 25% of operating revenues.

Under this policy, it is allowable for total expenditures to exceed revenues in a given year; however, in this situation, the beginning fund balance will be used primarily to fund capital improvement plan projects, or other one-time, non-recurring expenditures. Excess balances may also be utilized as part of a program to stabilize property tax levy rates over a planned number of years.

Financial Reporting

Annual Reporting

The City will prepare annual financial statements as follows:

- In accordance with various requirements, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditor's opinion.
- The City will use generally accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.
- The City will issue audited financial statements within 180 days after year-end.

General Revenue Management

Diversified and Stable Base

The City will seek to maintain a diversified and stable revenue base to reduce the effects of short-term fluctuations in any one revenue source.

Current Revenues for Current Uses

The City will fund current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

Interfund Transfers and Loans

In order to achieve important public policy goals, the City has established various special revenue, capital project, debt service and enterprise funds to account for revenues whose use should be restricted to certain activities. Accordingly, each fund exists as a separate financing entity from other funds, with its own revenue sources, expenditures and fund equity.

Any transfers between funds for operating purposes are clearly set forth in the annual budget. These operating transfers, under which financial resources are transferred from one fund to another, are distinctly different from interfund borrowings, which are usually made for temporary cash flow reasons, and are not intended to result in a transfer of financial resources by the end of the fiscal year. In summary, inter-fund transfers result in a change in fund equity; interfund borrowings do not, as the intent is to repay the loan in the near term.

User Fee Cost Recovery Goals

Ongoing Review

Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in service delivery costs, as well as changes in methods or levels of service delivery. In instances where State or other regulations limit the level of fees charged for City services, the user fee cost recovery principles may not apply. The budget document will identify where fee levels have been limited and clearly identify the subsidy required due to user fee limitations.

User Fee Cost Recovery Levels

In setting user fees and cost recovery levels, the following factors will be considered:

Budget & Fiscal Policies

- *Community-Wide Versus Special Benefit* – The level of user fee cost recovery should consider the *community-wide* versus *special service* nature of the program or activity. The use of general-purpose revenues is appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.
- *Service Recipient Versus Service Driver* – After considering community-wide versus special benefit of the service, the concept of *service recipient* versus *service driver* should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City's development review efforts; the community is the primary beneficiary. However, the applicant is the *driver* of development review costs, and as such, cost recovery from the applicant is appropriate.
- *Effect of Pricing on the Demand for Services* – The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not overly stimulated by artificially low prices. Conversely, high levels of cost recovery will negatively impact the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if the services are specifically targeted to low-income groups.
- *Feasibility of Collection and Recovery* – Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

Factors Favoring Low-Cost Recovery Levels

Very low-cost recovery levels are appropriate under the following circumstances:

- There is *no* intended relationship between the amount paid and the benefit received.
- Collecting fees is not cost-effective or will significantly impact the efficient delivery of the service.
- There is *no* intent to cover the cost of the service. Examples may include park shelter and auditorium rental.
- The service is non-recurring, generally delivered on a "peak demand or emergency basis, cannot reasonably be planned for on an individual basis, and is not readily available from a private sector source. Many public safety services fall into this category.

Factors Favoring Low-Cost Recovery Levels Continued

- Collecting fees would discourage compliance with regulatory requirements and adherence is primarily self-identified, and as such, failure to comply would not be readily detected by the City. Small-scale licenses and permits might fall into this category.

Factors Favoring High-Cost Recovery Levels

The use of service charges as a major source of funding service levels is especially appropriate under the following circumstances:

- The service is similar to services provided through the private sector and private or other public sector alternatives could or do exist for the delivery of the service.
- For requested service that requires added costs, it is intended that there be a direct relationship between the amount paid and the level and cost of the service received. An example is higher fees for utility hookup after normal working hours.

Budget & Fiscal Policies

- The service is regulatory in nature and voluntary compliance is not expected to be the primary method of detecting failure to meet regulatory requirements. Building permit, plan checks, and subdivision review fees for large projects would fall into this category.

General Concepts Regarding the Use of Service Charges

The following general concepts will be used in developing and implementing service charges:

- Revenues should not exceed the reasonable cost of providing the service.
- Cost recovery goals should be based on the total cost of delivering the service, including direct costs, departmental administration costs, and organization-wide support costs such as accounting, personnel, data processing, vehicle maintenance and insurance.
- The method of assessing and collecting fees should be as simple as possible in order to reduce the administrative cost of collection.
- Rate structures should be sensitive to the “market” for similar services as well as to smaller, infrequent users of the service.
- A unified approach should be used in determining cost recovery levels for various programs based on the factors discussed above.

Low-Cost Recovery Services

Based on the criteria discussed above, the following types of services should have very low cost recovery goals. In selected circumstances, there may be specific activities within the broad scope of services provided that should have user charges associated with them. However, the primary source of funding for the operation as a whole should be general-purpose revenues, not user fees.

- Delivering public safety emergency response services such as police patrol services and fire suppression.
- Maintaining and developing public facilities that are provided on a uniform, community-wide basis such as streets, parks, and general-purpose buildings.
- Providing social service programs and economic development activities.

Recreation Programs

The following cost recovery policies apply to the City’s recreation programs:

- Cost recovery for activities directed to adults should be relatively high.
- Cost recovery for activities directed to youth and seniors should be relatively low. Although ability to pay may not be a concern for all youth and senior participants, these are desired program activities, and the cost of determining need may be greater than the cost of providing a uniform service fee structure to all participants. Further, there is a community-wide benefit in encouraging high levels of participation in youth and senior recreation activities regardless of financial status.
- In those circumstances where services are similar to those provided in the private sector, cost recovery levels should be higher.

The City Parks and Recreation Department will work with the Parks and Recreation Commission to review recreation programs and establish specific cost recovery targets for broad program classifications.

Planning, Building Safety, and Public Works Engineering Services

The following cost recovery policies apply to Planning, Building Safety, and Engineering services:

- Services provided under this category include:

Budget & Fiscal Policies

1. Planning (planned development permits, tentative tract and parcel maps, rezonings, general plan amendments, variances, use permits).
 2. Building and safety (building permits, structural plan checks, inspections, rental inspections).
 3. Engineering (public improvement plan checks, inspections, subdivision requirements, encroachments).
- Cost recovery for these services should generally be very high. In most instances, the City's cost recovery goal should be 100%. Exceptions to this standard include long range planning activities, as this function is clearly intended to serve the broader community.

Comparability with Other Communities

In setting user fees, the City will consider fees charged by other agencies in accordance with the following criteria:

- Surveying other comparable communities provides useful information about the market for the fees being assessed.
- If prudently analyzed, they can serve as a benchmark for how cost-effectively the City provides its services.
- However, fee surveys should never be the sole or primary criteria in setting City fees as there are many factors that affect how and why other communities have set their fees at their levels. For example:
 1. What level of cost recovery is their fee intended to achieve compared with our cost recovery objectives?
 2. What costs have been considered in computing the fees?
 3. When was the last time that their fees were comprehensively evaluated?
 4. What level of service do they provide compared with our service or performance standards?
 5. Is their rate structure significantly different than ours and what is it intended to achieve?

These can be very difficult questions to address in fairly evaluating fees among different communities. As such, the comparability of our fees to other communities should be one factor among many that is considered in setting City fees.

Enterprise Fund Fees and Rates

Water, Sewer, Electric, and Resource Recovery

The City will set fees and rates at levels which fully cover the total direct and indirect costs, including operations, capital outlay, capital improvements, and debt service, of the following enterprise programs: water, sewer, electric, and resource recovery. For major City utilities including water, sewer, and electric, the City will model five years of projected revenues and expenses including capital improvements. These projections will be used to identify and notify the City Council of the timing and level of possible rate changes.

Homewood Golf

Golf program fees should fully cover direct operating costs. Because of the nine-hole nature of the golf course with its focus on youth and seniors, subsidies from other City funds (Local Option Tax, General, Hotel/Motel Tax) to finance capital improvements will be presented to the City Council as part of the financial planning process.

Transit (CyRide)

Costs for operating the CyRide transit system will be shared based on the agreement between the City of Ames, Iowa State University, and the ISU Student Government. The City support of CyRide will be limited to the transit property tax rate.

Budget & Fiscal Policies

Ice Arena

The Ames/ISU Ice Arena fees and rates are set to fully cover direct operating costs. Major capital improvement costs will be funded by the City of Ames and Iowa State University.

Storm Water Utility

Storm water utility rates are intended to fund operating costs of the Storm Sewer Utility. Major capital improvements will be funded by other funding sources including general obligation bonds.

Payment In-Lieu of Taxes

In accordance with long-standing practices, the City will treat the Electric Utility in the same manner as if it were privately owned and operated. In addition to setting rates at levels necessary to fully cover the cost of providing electric service, this means assessing reasonable property tax in-lieu of fees.

- For the Electric Utility, property tax in-lieu fees are established under the same methodology used in assessing property tax for the City of Ames.

Enterprise Fund Debt Service

The City will set enterprise fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration and capital improvement costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.

Grant Funding Policy

The City will actively seek grant funding to fund both operating and capital expenditures. Prior to acceptance of grant funding, an evaluation of the grant must determine the following:

- The grant purpose is compatible with City program objectives.
- The benefits provided by the grant exceed the cost of administration.
- The grant does not commit the City to long-term tax funded expenditures after the completion of the grant period. The City will evaluate the cost and funding source to determine whether to continue the service when the grant period ends. The decision to continue to fund or drop will be made prior to accepting the grant. Alternatively, the City could choose to continue the service with other funding.

Revenue Distribution

The Council recognizes that generally accepted accounting principles for state and local governments discourage the earmarking of General Fund revenues, and accordingly, the practice of designating General Fund revenues for specific programs should be minimized in the City's management of its fiscal operations. Approval of the following revenue distribution policies does not prevent the City Council from directing General Fund resources to other functions and programs as necessary.

Road Use Tax Revenue

All Road Use Tax revenues (which are restricted by the State for street-related purposes) will be recorded in the Road Use Tax fund and reports will be provided to the State of Iowa per Code of Iowa requirements. The City will utilize this fund primarily for eligible operations and maintenance activities; the available funds may be utilized for eligible capital improvement funding.

The City maintains several other special revenue funds. The policy for revenue allocation for these funds will be included in the City Fund Policy Document.

Budget & Fiscal Policies

Investments

Responsibility

Investments and cash management are the responsibility of the City Treasurer or designee.

Investment Objectives

The City's primary investment objective is to achieve a reasonable rate of return while minimizing the potential for capital losses arising from market changes or issuer default.

Accordingly, the following factors will be considered in priority order in determining individual investment placements:

- Safety
- Liquidity
- Yield

A formal investment policy has been adopted by the City Council; this policy requires regular reporting by the City Treasurer that demonstrates compliance with the policy.

Fund Balance Designations and Reserves

Minimum Fund Balance

The City will establish and maintain fund balances based on evaluation of each individual fund. The minimum balance will be set at a level that is considered the minimum necessary to maintain the City's creditworthiness and to adequately provide for:

- Economic uncertainties, local disasters, and other financial hardships or downturns in the local or national economy.
- Contingencies for unseen operating or capital needs.
- Cash flow requirements.

Other Designations and Reserves

In addition to the designations noted above, fund balance levels will be sufficient to meet funding requirements for projects approved in prior years which are carried forward into the new year; debt service reserve requirements; reserves for encumbrance; and other reserves or designations required by contractual obligations, state law, or generally accepted accounting principles.

Equipment Replacement

For certain assets, the City will establish and maintain equipment replacement funds to provide for the timely replacement of vehicles, technology, and other capital equipment. The City will maintain balances in the Fleet and Technology Replacement Funds adequate to allocate the cost of replacement over the lives of the assets.

The annual contribution to these funds will generally be based on the estimated life of the vehicle or equipment and its projected replacement cost. Sales of surplus equipment, as well as any related damage and insurance recovered, will be credited to the replacement funds. The City Information Technology and Fleet Services policies cover this subject in greater depth.

Future Capital Improvement Project (CIP) Designations

The Council may designate specific fund balance levels for future development of capital projects that it has determined to be in the best long-term interest of the City.

Budget & Fiscal Policies

Capital Improvement Management

CIP Projects - \$15,000 or More

Construction projects, equipment purchases, and certain studies that cost \$15,000 or more, and are infrequent in nature, will be included in the City's capital improvement plan (CIP) rather than a program operating budget. Routine operating and maintenance projects that exceed the \$15,000 threshold will not qualify as CIP projects and will be included in program operating budgets.

CIP Purpose

The purpose of the CIP is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is a five-year plan organized into the same functional groupings used for the operating programs. The CIP will reflect a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure, and capital projects that significantly expand or add to the City's existing capital asset system.

CIP Review

The City Manager, Assistant City Managers, Finance Department staff, and applicable department personnel will review project proposals, determine project phasing and funding, and review and evaluate the draft CIP budget document.

CIP Appropriation

The City's annual CIP appropriation is based on the projects designated by the City Council through adoption of the five-year capital improvements financial plan. Adoption of the CIP document does not automatically authorize funding for the entire five-year plan. The first year of the plan is included as part of the annual budget process and will be authorized by City Council with the budget authorization.

CIP Budget Carryover

Appropriations for CIP projects lapse at the end of each fiscal year. Projects that are not completed are reviewed and will be submitted to the City Council as part of a budget amendment.

Capital Improvement Financing and Debt Management

Capital Improvement Financing

The City will consider the use of debt financing for capital improvement projects only under the following circumstances:

- When the project's useful life will exceed the term of the financing.
- When project revenues or specific resources, including property taxes, will be sufficient to service the long-term debt.

Debt financing will not be considered appropriate for recurring purposes such as current operating and maintenance expenditures.

The additional cost of public capital improvements required to support specific developments will be financed primarily by the owners of the development and will be specified in development agreements.

Road Use Tax revenue is a major funding source in financing transportation system improvements and operations and maintenance. However, revenues from these fees are subject to fluctuation. Accordingly, the following guidelines will be followed in designing and building projects funded with Road Use Tax revenue:

- The availability of Road Use Tax for funding eligible projects will be analyzed as part of the five-year capital improvement plan.

Budget & Fiscal Policies

- If adequate funds are not available, the Council will make one of two determinations:
 1. Defer the project until funds are available.
 2. Based on the priority of the project, issue G.O. Bonds, or use other funding sources.

The City will use the following criteria to evaluate pay-as-you-go versus long-term financing in funding capital improvements.

Factors Favoring Pay-As-You-Go Financing

- Current revenues and adequate fund balances are available, or project phasing can be accomplished.
- Existing debt levels adversely affect the City's credit rating.
- Market conditions are unstable or present difficulties in marketing.

Factors Favoring Long-Term Financing

- Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings.
- The project securing the financing is of the type that will support an investment grade credit rating.
- Market conditions present favorable interest rates and demand for City financings.
- A project is mandated by state or federal requirements, and resources are insufficient or unavailable.
- The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
- The life of the project or asset to be financed is ten years or longer.
- The cost of the project should be spread to benefitted users over the life of the capital improvement.

Debt Management

An analysis will be prepared as part of the Capital Improvement Plan process to determine the impact of outstanding and planned debt issuances on current and future budgets for debt service and City operations. This analysis will also address the reliability of revenues to support debt service. The City has adopted a comprehensive debt policy that provides guidance for use of debt financing.

Excellence Through People (E.T.P.)

Ensuring that quality programs are provided in an "efficient and fiscally responsible manner" is one of the key concepts embodied in the City's Mission Statement. To this end, the City will monitor and review methods of operation to ensure that services continue to be delivered in the most cost-effective manner possible. This review process encompasses a wide range of productivity issues, including:

- Analyzing systems and procedures to ensure efficient delivery of services.
- Evaluating the ability of new technologies and related capital investments to improve productivity.
- Developing the skills and abilities of all City employees.
- Developing and implementing appropriate methods of recognizing and rewarding exceptional employee performance.
- Evaluating the ability of the private sector to perform the same level of service at a lower cost.

Budget Calendar

State statute requires a municipality to certify its budget by March 31. This general schedule is followed each fiscal year in order to ensure that the March 31 deadline is met. A goal during the entire process is to encourage citizen involvement in the annual budget decision making process through public hearings and informational meetings.

Spring

Resident Satisfaction Survey administered to 1,350 residents asking funding priorities, effectiveness of services, and preferred changes in emphasis/service levels. All results are reviewed with the City Council prior to the start of the budget process.

August
September

Departments prepare Capital Improvement Project (CIP) information for the 5-year plan and begin preparation of amended 2021/22 and proposed 2022/23 operational budgets. Resident Satisfaction Survey results are presented to the City Council.

November

November 4 – Public town budget meeting to receive input from residents for budget service levels and projects. The meeting is televised, and the public can call in and email questions.

December

December 14 – City Council budget meeting to review issues, priorities, and preferences in service levels for the 2022/23 budget. Staff drafts 5-year CIP. PROBE meetings (Productive Review of Budget Entries) are conducted with Assistant City Managers, Finance Director, Budget Manager, and City departments. All revenues, operational program costs, and current year CIP adjustments are reviewed.

January

The City Manager holds budget review meetings with departments. The City Manager’s recommended draft budget document is prepared. **January 18 – CIP workshop** with City Council. **January 28 – Public hearing** for resident input on CIP.

January
February

January 28 & February 1, 2, 3, and 8 – City Council reviews entire program budget with department heads in five **public meetings**. **February 22**-the City Council holds a **Maximum Levy Public Hearing**.

March

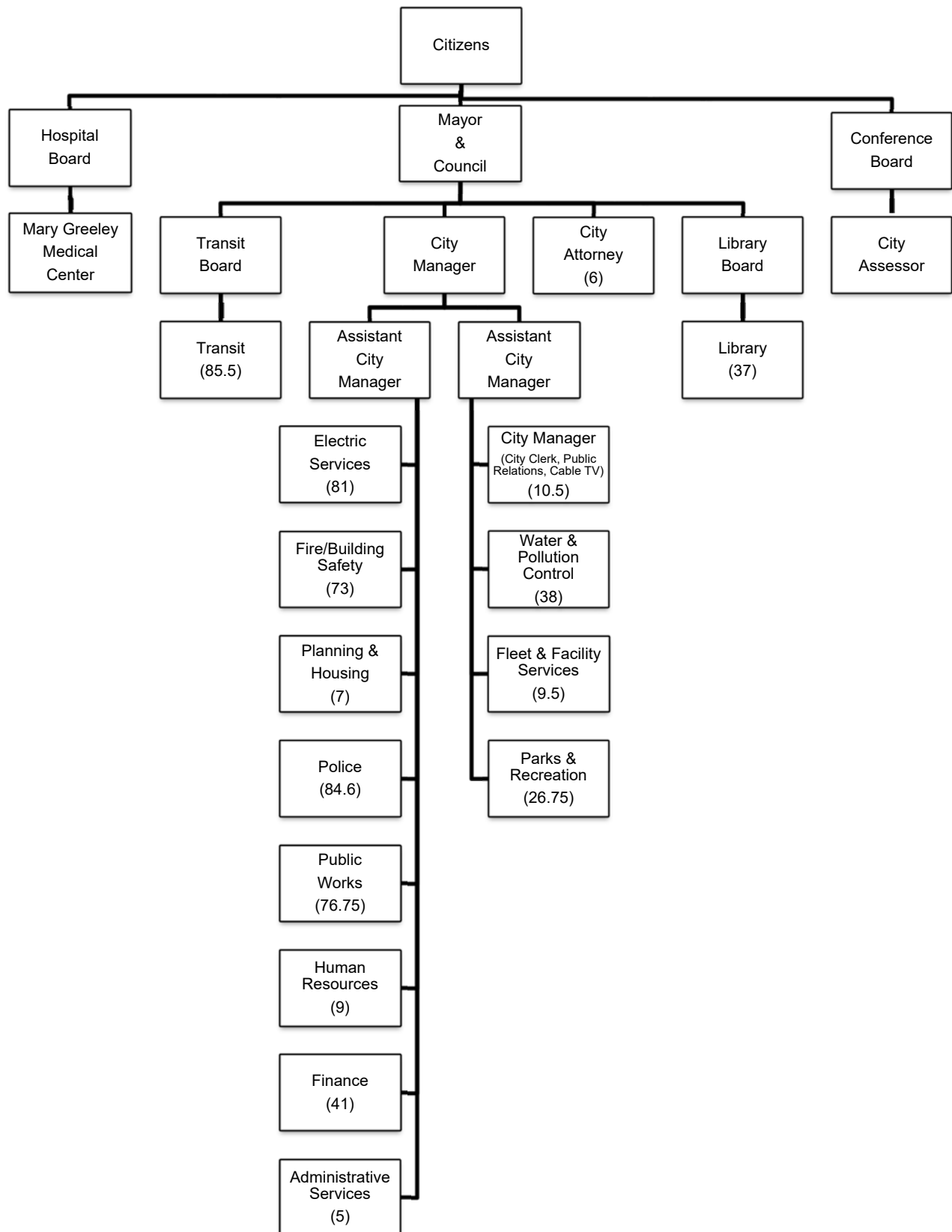
March 8 – Final budget hearing and adoption of amended 2021/22 budget and proposed 2022/23 budget. **State statute requires the budget be certified with the County Auditor by March 31.**

May

Departments review their budgeted revenues and expenses in May in order to make adjustments which will more accurately reflect the City’s anticipated revenues and expenses for the fiscal year ending June 30. **After City Council review and approval, the amendments are submitted to the County Auditor by the end of May as required by State statute.**

City of Ames Organizational Chart

(And Number of Full-Time Equivalent Employees)



Ames City Council Appointees

<i>Name</i>	<i>Title</i>	<i>Phone Number</i>
Steve Schainker	City Manager	515-239-5101
Mark Lambert	City Attorney	515-239-5146

City of Ames, Iowa, Department Heads

<i>Name</i>	<i>Department</i>	<i>Phone Number</i>
Donald Kom	Electric Services	515-239-5171
Duane Pitcher	Finance	515-239-5114
Rich Higgins	Fire	515-239-5414
Corey Mellies	Fleet Services/Facilities	515-239-5520
Bethany Jorgenson	Human Resources	515-239-5199
Sheila Schofer	Library	515-239-5630
Keith Abraham	Parks and Recreation	515-239-5350
Kelly Diekmann	Planning and Housing	515-239-5400
Geoff Huff	Police	515-239-5130
John Joiner	Public Works	515-239-5162
Barbara Neal	Transit (CyRide)	515-239-5565
John Dunn	Water and Pollution Control	515-239-5150

City of Ames, Iowa

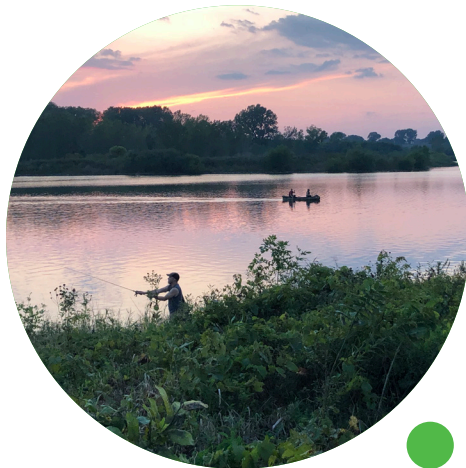
FY 2022/23 Property Tax Levy

Taxable Valuation \$3,399,701,391
 % Change From FY 2021/22 4.4%

Levy Required	Levy Per \$1,000 Valuation	Dollar Amount	Rate Change	%	Dollar Change	%
Total Requirement	7.36147	25,026,811	0.01726	0.24%	1,101,385	4.60%
Less:						
State Replacement Tax	0.11613	394,820	0.03536	(23.34%)	(98,705)	(20.00%)
Local Option Property Tax	1.73175	5,877,438	(0.08882)	5.41%	535,222	10.00%
Net General Levy	5.51359	18,744,553	(0.03620)	-0.65%	664,868	3.68%
Trust and Agency Levy (Partial Police/Fire Benefits)	0.64337	2,187,255	(0.07465)	(10.40%)	(151,865)	(6.49%)
Transit Levy	0.59831	2,034,090	(0.01016)	(1.67%)	51,850	2.62%
Total Before Debt Service	6.75527	22,965,898	(0.12101)	(1.76%)	564,853	2.52%
Debt Service Levy	3.07409	10,627,021	0.07674	2.56%	619,337	6.19%
Grand Total Tax Levy	9.82936	33,592,919	(0.04427)	(0.45%)	1,184,190	3.65%

Ag Levy – Valuation: \$3,678,561 x 3.00375 = \$11,049

TIF valuation available for Debt Service - \$57,260,674



Financial Summaries



Financial Summaries

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Revenue Summary

	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Property Taxes	33,755,813	34,359,534	34,359,534	34,960,013	1.8%
Other Taxes:					
State Replacement Tax	986,214	884,676	884,676	716,354	-19.0%
Local Option Sales Tax	10,351,681	8,920,360	11,231,754	9,812,396	10.0%
Hotel/Motel Tax	1,671,197	2,000,000	2,000,000	2,000,000	0.0%
Total Other Taxes	13,009,092	11,805,036	14,116,430	12,528,750	6.1%
Licenses & Permits	1,154,732	1,628,340	1,578,652	1,681,190	3.3%
Intergovernmental Revenue:					
State Road Use Tax	8,755,843	7,835,270	8,336,588	8,403,015	7.3%
Federal Grants	17,148,879	5,434,368	31,288,441	11,886,511	118.7%
State Grants	9,971,488	7,999,430	21,430,388	3,052,530	-61.8%
County Contributions	250,905	230,869	282,758	282,082	22.2%
Other Intergovernmental Revenue	8,681,803	9,381,855	9,371,044	9,611,195	2.4%
Total Intergovernmental Revenue	44,808,918	30,881,792	70,709,219	33,235,333	7.6%
Charges for Services:					
Utility Charges	89,619,048	90,102,950	91,944,835	88,912,780	-1.3%
Other Charges for Services	6,941,643	7,855,784	7,473,251	8,005,704	1.9%
Total Charges for Services	96,560,691	97,958,734	99,418,086	96,918,484	-1.1%
Fines, Forfeit, & Penalty	452,866	545,400	548,900	508,900	-6.7%
Use of Money & Property:					
Interest Revenue	923,233	2,207,900	2,150,646	2,047,730	-7.3%
Other Uses of Money/Property	922,397	1,052,045	1,551,712	1,572,785	49.5%
Total Use of Money & Property	1,845,630	3,259,945	3,702,358	3,620,515	11.1%
Miscellaneous Revenue:					
Proceeds from Bonds	19,976,039	13,755,400	22,261,351	18,359,410	33.5%
State Revolving Loan Program	2,079,501	3,922,000	17,261,276	12,327,000	
Other Miscellaneous Revenue	2,185,600	1,012,610	1,217,905	8,823,259	771.3%
Total Miscellaneous Revenue	24,241,140	18,690,010	40,740,532	39,509,669	111.4%
Internal Service Revenue	21,049,813	20,090,305	20,311,954	21,076,142	4.9%
Total Before Transfers	236,878,695	219,219,096	285,485,665	244,038,996	11.3%
Transfers	29,420,871	23,537,089	31,936,917	23,906,999	1.6%
Total Revenues	266,299,566	242,756,185	317,422,582	267,945,995	10.4%

Expenditures by Program

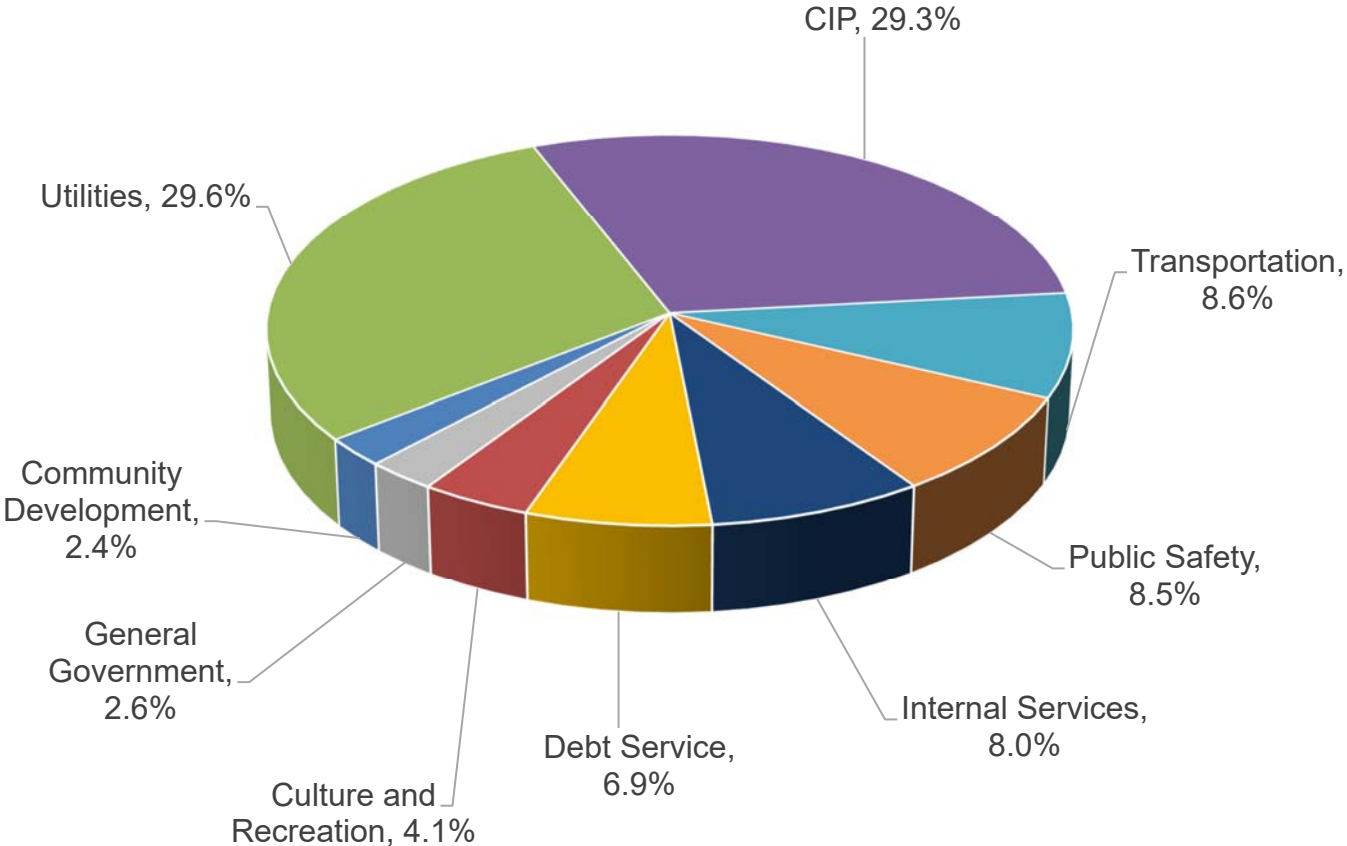
Operations:	2020/21	2021/22	2021/22	2022/23	% Change
Public Safety:	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Law Enforcement	9,578,041	10,937,377	10,179,375	11,013,098	0.7%
Fire Safety	7,546,197	8,037,128	7,926,169	8,295,077	3.2%
Building Safety	1,612,012	1,730,043	1,675,121	1,847,428	6.8%
Animal Control	633,282	588,432	587,234	601,900	2.3%
Storm Warning System	3,334	15,458	15,100	15,100	-2.3%
Total Public Safety	19,372,866	21,308,438	20,382,999	21,772,603	2.2%
Utilities:					
Electric Services	51,636,588	56,792,448	56,419,457	57,219,719	0.8%
Water and Pollution Control	7,694,125	8,690,806	8,512,032	9,111,237	4.8%
Water Distribution System	1,617,474	1,648,534	1,607,570	1,688,231	2.4%
Sanitary Sewer System	907,702	954,982	919,826	924,725	-3.2%
Stormwater Management	675,203	767,344	788,077	869,642	13.3%
Resource Recovery	3,669,462	4,215,431	4,007,327	4,204,169	-0.3%
Utility Customer Service	1,738,597	1,866,477	1,850,978	1,813,044	-2.9%
Total Utilities	67,939,151	74,936,022	74,105,267	75,830,767	1.2%
Transportation:					
Street/Traffic System	6,864,325	7,417,681	7,877,704	7,897,286	6.5%
Transit System	10,338,057	12,540,000	12,530,126	12,918,406	3.0%
Parking System	766,919	1,022,434	1,001,759	1,016,277	-0.6%
Airport Operations	158,279	157,971	334,657	176,610	11.8%
Total Transportation	18,127,580	21,138,086	21,744,246	22,008,579	4.1%
Community Enrichment:					
Parks and Recreation	3,978,271	4,651,329	4,909,956	4,779,207	2.8%
Library Services	4,506,798	5,147,226	5,209,792	5,322,080	3.4%
Art Services	195,050	279,733	368,501	262,470	-6.2%
Cemetery	185,687	202,870	246,328	216,802	6.9%
Total Community Enrichment	8,865,806	10,281,158	10,734,577	10,580,559	2.9%
Community Development:					
Planning Services	876,223	913,342	1,008,791	963,914	5.5%
Economic Development	2,153,339	2,356,451	2,467,589	2,483,267	5.4%
Housing Services	1,738,472	1,096,230	5,123,814	971,786	-11.4%
Human Services	1,365,247	1,628,056	1,797,493	1,757,204	7.9%
FEMA/Disaster Relief	1,401,368	-	35,558	-	
Total Community Development	7,534,649	5,994,079	10,433,245	6,176,171	3.0%

Expenditures by Program

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
General Government:					
City Council	454,893	564,776	1,045,994	619,255	9.7%
City Clerk	408,458	481,976	481,972	476,070	-1.2%
City Manager	675,126	814,715	730,530	844,869	3.7%
Public Relations	228,970	229,907	226,778	242,422	5.4%
Media Production Services	184,012	191,082	216,037	213,710	11.8%
Financial Services	1,929,551	2,090,573	2,067,444	2,211,760	5.8%
Legal Services	814,990	880,674	843,653	923,595	4.9%
Human Resources	509,335	741,389	766,343	779,183	5.1%
Facilities	413,596	470,655	731,240	475,659	1.1%
Total General Government	5,618,931	6,465,747	7,109,991	6,786,523	5.0%
Total Operations	127,458,983	140,123,530	144,510,325	143,155,202	2.2%
CIP:					
Public Safety CIP	1,501,812	-	1,363,816	1,089,338	
Utilities CIP	19,235,507	20,033,650	60,530,192	32,107,481	60.3%
Transportation CIP	21,625,360	21,357,411	61,081,167	23,165,211	8.5%
Culture and Recreation CIP	2,618,517	1,475,000	6,185,804	18,474,676	1152.5%
Community Development CIP	7,117	150,000	280,001	150,000	0.0%
General Government CIP	400,194	50,000	1,760,757	75,000	50.0%
Internal Services CIP	4,602	-	287,357	-	
Total CIP	45,393,109	43,066,061	131,489,094	75,061,706	74.3%
Debt Service:					
General Obligation Bonds	21,333,415	11,988,237	22,535,348	12,334,750	2.9%
Electric Revenue Bonds	969,306	966,306	966,306	966,556	0.0%
SRF Loan Payments	4,372,931	4,751,088	4,276,753	4,269,684	-10.1%
Bond Costs	115,068	-	30,502	-	
Total Debt Service	26,790,720	17,705,631	27,808,909	17,570,990	-0.8%
Internal Services:					
Fleet Services	4,537,369	3,153,808	4,868,943	3,233,578	2.5%
Information Technology	2,705,622	2,826,041	2,760,907	3,346,430	18.4%
Printing Services	102,038	-	116,138	122,538	
Messenger Services	101,504	-	103,671	108,732	
Risk Management	2,313,642	2,850,001	2,620,409	2,882,293	1.1%
Health Insurance	10,746,719	10,539,050	10,563,174	10,911,590	3.5%
Total Internal Services	20,506,894	19,368,900	21,033,242	20,605,161	6.4%
Total Expenditures Before Transfers	220,149,706	220,264,122	324,841,570	256,393,059	16.4%
Transfers:	29,420,871	23,537,089	31,936,917	23,906,999	1.6%
Total Expenditures	249,570,577	243,801,211	356,778,487	280,300,058	15.0%

Expenditures by Program

Where the Money is Spent...
2022/23 Recommended

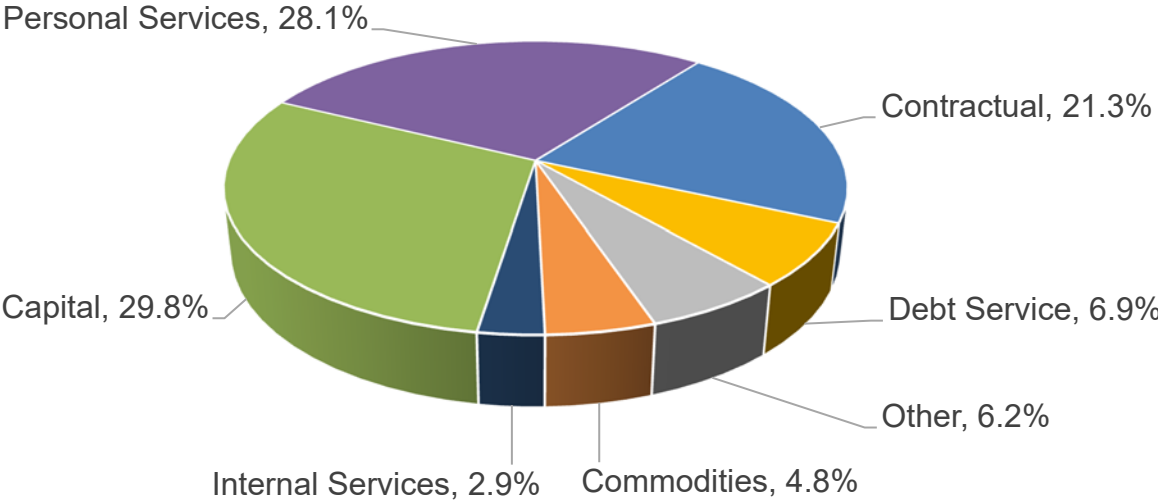


Excluding Transfers

Expenditures by Category

	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Personal Services	62,450,591	69,948,938	66,695,581	72,141,513	3.1%
Internal Services	8,671,970	7,198,572	7,564,556	7,520,992	4.5%
Contractual	54,129,239	54,223,404	57,903,026	54,582,798	0.7%
Commodities	9,910,394	11,595,011	12,566,816	12,230,937	5.5%
Capital	44,018,495	44,399,711	135,866,952	76,443,371	72.2%
Debt	26,790,720	17,705,631	27,808,909	17,570,990	-0.8%
Other (Refunds, Insurance Claims, etc.)	14,178,297	15,192,855	16,435,730	15,902,458	4.7%
Total Expenditures Before Transfers	220,149,706	220,264,122	324,841,570	256,393,059	16.4%
Transfers	29,420,871	23,537,089	31,936,917	23,906,999	1.6%
Total Expenditures	249,570,577	243,801,211	356,778,487	280,300,058	15.0%

**Breakdown by Major Expense Category
2022/23 Recommended**



Excluding Transfers

Expenditures by Fund

	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
General Fund *	39,077,770	40,112,482	46,920,067	41,242,813	2.8%
Special Revenue Funds:					
Local Option Sales Tax	10,168,887	9,612,831	15,474,349	10,465,881	8.9%
Hotel/Motel Tax	1,671,081	1,882,088	2,112,917	1,882,288	0.0%
Road Use Tax	7,680,821	8,144,377	11,643,013	9,314,461	14.4%
Other Special Revenue Funds	7,184,708	5,402,173	10,706,220	10,502,571	94.4%
Total Special Revenue Funds	26,705,497	25,041,469	39,936,499	32,165,201	28.5%
Capital Project Funds *	22,246,294	18,514,418	43,805,649	32,227,278	74.1%
Permanent Funds:					
Cemetery Perpetual Care	-	-	-	-	
Furman Aquatic Center Trust	-	-	65,000	-	
Total Permanent Funds	-	-	65,000	-	
Enterprise Funds:					
Water Utility *	16,178,710	19,827,944	26,158,952	26,500,043	33.7%
Sewer Utility *	11,902,631	11,983,380	19,969,005	16,186,384	35.1%
Electric Utility *	68,613,587	70,466,709	87,272,142	70,294,302	-0.2%
Parking	884,473	1,148,402	1,126,274	1,121,302	-2.4%
Transit	13,859,845	17,141,044	31,125,949	19,377,037	13.0%
Stormwater Utility	1,425,413	2,288,338	10,722,619	2,389,353	4.4%
Ames/ISU Ice Arena	633,590	533,177	463,817	592,070	11.1%
Homewood Golf Course	259,827	291,521	296,795	310,120	6.4%
Resource Recovery	4,254,055	5,095,190	5,029,270	4,954,244	-2.8%
Total Enterprise Funds	118,012,131	128,775,705	182,164,823	141,724,855	10.1%
Debt Service Fund	21,348,189	11,988,237	22,565,850	12,334,750	2.9%
Internal Service Funds:					
Fleet Services	5,460,761	3,153,808	5,156,300	3,233,578	2.5%
Information Technology	3,456,032	2,826,041	2,760,907	3,346,430	18.4%
Printing Services	102,038	-	116,138	122,538	
Messenger Services	101,504	-	103,671	108,732	
Risk Management	2,313,642	2,850,001	2,620,409	2,882,293	1.1%
Health Insurance	10,746,719	10,539,050	10,563,174	10,911,590	3.5%
Total Internal Services	22,180,696	19,368,900	21,320,599	20,605,161	6.4%
Total Expenditures	249,570,577	243,801,211	356,778,487	280,300,058	15.0%

*Indicates a major fund or fund group

Authorized Employment Levels (F.T.E.)

(Full-Time Equivalents)

	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec
Department				
City Manager/City Clerk	10.50	10.50	10.50	10.50
Legal Services	6.00	6.00	6.00	6.00
Human Resources	8.00	9.00	9.00	9.00
Planning & Housing	7.00	7.00	7.00	7.00
Administrative Services	5.00	5.00	5.00	5.00
Finance	41.00	41.00	41.00	41.00
Fleet Services/Facilities	9.50	9.50	9.50	9.50
Transit	85.50	85.50	85.50	85.50
Fire/Building Safety	73.00	73.00	73.00	74.00
Police/Animal Control	84.60	84.60	84.60	85.05
Library	37.00	37.00	37.00	37.00
Parks and Recreation	26.75	26.75	26.75	27.75
Water & Pollution Control	38.00	38.00	38.00	39.00
Electric Services	81.00	81.00	81.00	81.00
Public Works:				
Administration	2.00	2.00	2.00	2.00
Traffic	8.00	8.00	8.00	8.00
Streets	22.00	22.00	22.00	22.00
Engineering	14.75	14.75	14.75	14.75
Utility Maintenance	13.00	13.00	13.00	13.00
Resource Recovery	15.00	15.00	15.00	15.00
Parking	2.00	2.00	2.00	2.00
Public Works Total	76.75	76.75	76.75	76.75
Total	589.60	590.60	590.60	594.05

Changes in Employment Levels (F.T.E.)

(Full-Time Equivalents)

The staffing level changes for the City of Ames that are included in the 2021/22 Adjusted Budget and 2022/23 Manager Recommended Budget are as follows:

2021/22 Adjusted: 590.60 FTEs (no change)

2022/23 Manager Recommended: 594.05 FTEs (3.45 increase)

- + 1.00 FTE An additional Firefighter position has been added to help with staffing needs and to prepare for the possible addition of a fourth fire station in the future.
- 1.00 FTE Due to the cancellation of the Police Department's School Resource Officer (SRO) program, the two current officers serving as SROs will be reassigned to other duties, and one vacant Police Officer position will be eliminated.
- + 0.25 FTE The Police Department's Mental Health Advocate position is being increased from a .75 FTE to a full-time position due to the increased need for mental health assistance by the Police Department and to provide more community outreach.
- + 1.00 FTE An Evidence Technician position in the Police Department is being expanded from a part-time position to a full-time position to assist with the growing amount of digital evidence resulting from the use of body worn cameras and other electronic devices.
- + 0.20 FTE To assist with the daily operations of the Ames Animal Shelter, a .3 FTE Animal Control Attendant position is being increased to a .5 FTE.
- + 1.00 FTE An additional Park Maintenance Worker position is being added to the Parks and Recreation Department to help maintain the quality of the City's expanding park system. This position will also be partially used in the City's Right-of-Way Maintenance, Cemetery, and Homewood Golf Course activities.
- + 1.00 FTE A SCADA/Controls Technician position is being added to the Water and Pollution Control Department to increase the security and reliability of the control systems at both the Water Treatment Plant and the Water Pollution Control Facility.



PUBLIC SAFETY

Public Safety



Public Safety

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Public Safety

Description:

One of the primary functions of the Ames City government is to safeguard and protect the lives, health, and property of its citizens. Such protection extends across the following major areas in **Law Enforcement**: crime prevention activities, Safe Neighborhoods Team, patrol and emergency response, traffic enforcement, juvenile services, and specialized criminal investigations. **Fire Safety** includes the Fire Department’s administrative support and programs for the prevention of fires and related hazards, the education of citizens in preventing and reacting to such emergencies, and the actual suppression of those fires and responses to those emergencies which do occur. **Building Safety** entails the enforcement of structural, rental housing, electrical, plumbing, and mechanical codes which have been adopted for citizens’ safety. **Animal Control** operates the City’s animal shelter, which provides impoundment and shelter for domestic animals found within the City, as well as urban wildlife. **The Storm Warning System Activity** includes expenditures for electricity for City streetlights and the maintenance of the City’s storm warning system. Finally, **Capital Improvements** which affect the Community Protection Program are also presented. Taken as a whole, the Community Protection Program represents the City of Ames’ commitment to provide a safe and secure community for those who live and visit here.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Law Enforcement	9,578,041	10,937,377	10,179,375	11,013,098	0.7%
Fire Safety	7,546,197	8,037,128	7,926,169	8,295,077	3.2%
Building Safety	1,612,012	1,730,043	1,675,121	1,847,428	6.8%
Animal Control	633,282	588,432	587,234	601,900	2.3%
Storm Warning System	3,334	15,458	15,100	15,100	-2.3%
Total Operations	19,372,866	21,308,438	20,382,999	21,772,603	2.2%
Public Safety CIP	1,501,812	-	1,363,816	1,089,338	
Total Expenditures	20,874,678	21,308,438	21,746,815	22,861,941	7.3%
<i>Authorized FTEs</i>	156.10	156.10	156.20	157.65	

Public Safety

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	17,042,980	18,788,046	17,586,561	19,168,751	2.0%
Internal Services	1,384,984	1,502,517	1,508,827	1,577,616	5.0%
Contractual	603,672	732,837	790,251	726,272	-0.9%
Commodities	264,400	285,038	380,178	299,964	5.2%
Capital	69,580	-	117,182	-	
Other	7,250	-	-	-	
Total Operations	19,372,866	21,308,438	20,382,999	21,772,603	2.2%
Public Safety CIP	1,501,812	-	1,363,816	1,089,338	
Total Expenditures	20,874,678	21,308,438	21,746,815	22,861,941	7.3%
Funding Sources:					
Program Revenues	3,387,542	3,896,969	3,832,839	4,007,062	2.8%
General Fund	15,780,224	17,314,469	16,433,420	17,668,541	2.0%
Forfeiture/Donations/Grants	205,100	97,000	116,740	97,000	0.0%
Total Operations Funding	19,372,866	21,308,438	20,382,999	21,772,603	2.2%
Public Safety CIP Funding:					
G.O. Bonds	1,346,356	-	1,110,688	1,089,338	
General Fund	145,856	-	213,036	-	
Local Option Sales Tax	9,600	-	40,092	-	
Electric Utility Fund	-	-	-	-	
Water Utility Fund	-	-	-	-	
Sewer Utility Fund	-	-	-	-	
Total CIP Funding	1,501,812	-	1,363,816	1,089,338	
Total Funding Sources	20,874,678	21,308,438	21,746,815	22,861,941	7.3%

Law Enforcement

Description:

Law Enforcement activities comprise four areas: **Administration and Records** includes departmental supervision, finance, and records systems. **Crime Prevention and Police Services** includes the uniformed patrol sub-activity, which is responsible for emergency response, the Safe Neighborhoods Team, traffic enforcement, and the Mental Health Advocate. Crime Prevention and Police Services also includes Investigations, which is responsible for investigating crimes against persons and property, vice, narcotics, fraud, and the School Resource Officer and Juvenile Investigator. **Emergency Communications** is responsible for all emergency telephone communications, radio contact with emergency responders, implementation of the emergency medical dispatch program, and the initial documentation associated with fire, law enforcement, and emergency services. **Police Forfeiture** activities are the result of forfeited property and seized assets directly related to criminal activities as well as grants to the Police Department. (Animal Control reports to the Police Department, but is described in a separate Public Safety activity.)

	2020/21	2021/22	2021/22	2022/23	% Change From
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Administration/Records	993,499	1,031,935	1,034,463	1,039,923	0.8%
Police Services	7,257,479	8,482,266	7,819,519	8,508,666	0.3%
Emergency Communications	1,327,063	1,423,176	1,325,393	1,464,509	2.9%
Total Expenditures	9,578,041	10,937,377	10,179,375	11,013,098	0.7%

<i>Authorized FTEs</i>	78.25	78.25	78.35	78.60
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Law Enforcement

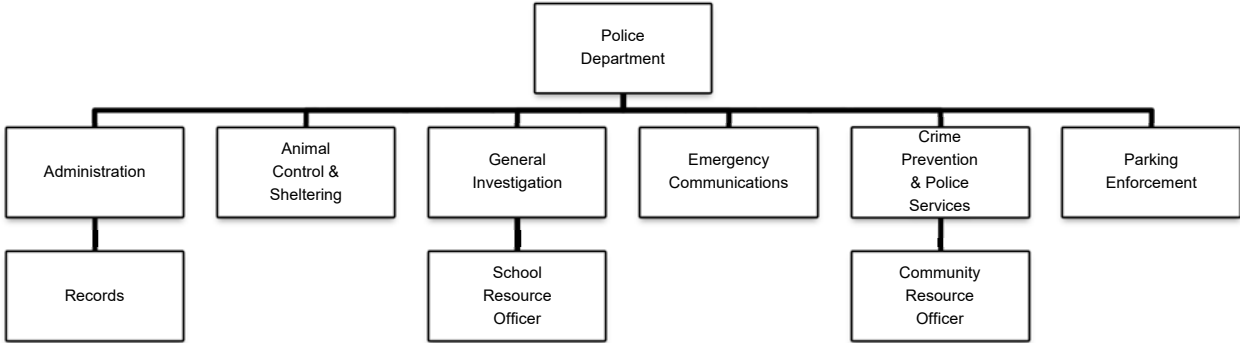
<i>Expenditures by Category:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Personal Services	8,400,145	9,565,654	8,608,581	9,593,806	0.3%
Internal Services	725,594	801,755	797,627	833,326	3.9%
Contractual	313,451	395,288	454,988	399,735	1.1%
Commodities	132,024	174,680	223,935	186,231	6.6%
Capital	-	-	94,244	-	
Other Expenditures	6,827	-	-	-	
Total Expenditures	9,578,041	10,937,377	10,179,375	11,013,098	0.7%

Funding Sources:

Police Revenues:

Ames Community Schools	88,144	92,260	56,014	0	-100.0%
Municipal Fines/Fees	29,083	30,000	30,000	30,000	0.0%
Charges for Services	45,188	90,226	90,226	89,500	-0.8%
Police Forfeiture	16,046	12,000	12,000	12,000	0.0%
Police Grants	63,010	48,000	59,450	48,000	
Police Donations	-	-	-	-	
Total Revenues	241,471	272,486	247,690	179,500	-34.1%

General Fund Support	9,336,570	10,664,891	9,931,685	10,833,598	1.6%
Total Funding Sources	9,578,041	10,937,377	10,179,375	11,013,098	0.7%



Police Administration & Records

Description

Police Administration provides leadership and direction for the Police Department through strategic planning, crime analysis, prioritization, and strategic budgeting. This activity serves as the supervisory and administrative backbone of the department. Police Administration also coordinates departmental improvement through policy development and review, leadership and supervisory development, employee professional development and education, and community relations activities.

Police Records is responsible for developing and maintaining records of criminal and civil activities including investigative reports, recordings, accident reports, and crime statistics. These records are used by departmental staff, as well as the court system, other law enforcement agencies, insurance companies, and the public.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	828,308	858,233	802,761	858,933	0.1%
Internal Services	91,248	93,968	93,884	96,256	2.4%
Contractual	67,993	70,409	75,909	75,409	7.1%
Commodities	5,950	9,325	23,480	9,325	0.0%
Capital	-	-	38,429	-	
Other Expenditures	-	-	-	-	
Total Expenditures	993,499	1,031,935	1,034,463	1,039,923	0.8%

<i>Funding Sources:</i>					
General Fund	993,499	1,031,935	1,034,463	1,039,923	0.8%
Total Funding Sources	993,499	1,031,935	1,034,463	1,039,923	0.8%

<i>Authorized FTEs</i>	7.25	7.25	7.30	7.30
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Police Administration & Records

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide a professional, community-focused, efficient and effective police force	Sworn officers	57	58	58	58
		Cases created	6,566	5,496	5,516	6,500
		Record checks processed	1,387	1,117	1,226	1,300
	Provide timely, accurate reports and public information	Attorney requests for information	1,679	1,096	1,355	1,600
		Public records requests	236	209	292	260
	Build trust within the community	% of citizens very or somewhat satisfied with police services	90%	88%	90%	90%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The most significant impact to the FY2021/22 and 2022/23 budgets is in personnel costs. Payroll amounts are down as a number of positions are open. The open positions are being filled with personnel starting out at the beginning of the pay scale, replacing past personnel who were higher on the pay scale.
- State pension contributions are projected to decrease from 26.18% to 23.90% in FY 2022/23, resulting in a cost savings of approximately \$110,000.

In-Progress Activities

- The city-wide project to replace the voice radio system is entering the final stages. In early 2020, the temporary radio tower system was made operational. The temporary system is now replaced with the permanent system. Radio coverage throughout Story County was immensely improved and final preparations are being made to complete the project. Notwithstanding the infrastructure costs, the department saw an annual savings of approximately \$45,000 in radio and tower fees in comparison to the previous system. The project is anticipated for final completion by the end of 2021.
- The Iowa Department of Public Health (IDPH) and the Department of Public Safety (DPS) received a \$10.1 million grant from the Leona M. and Harry B. Helmsley Charitable Trust. This grant will fund the purchase, training, and placement of Stryker CR2 automated external defibrillators (AEDs) with responding law enforcement officers across the State of Iowa. This grant will also fund the training, resupply of patient pads when used on a person experiencing a sudden cardiac arrest, and support from the manufacturer for 8 years. Ames Police Department was selected to participate in the program. The department recently received the AEDs and are working on installing them in all patrol vehicles. Three of the older AEDs will be placed in the Community Service Officers (CSO) vehicles and the remaining older AEDs will be given to other city departments.

Upcoming Activities

- With the completion of the radio project, the department will begin, in late FY 2021/22, looking into replacing the aging Records Management System (RMS), which is utilized by the Ames Police Department, Iowa State University Police and the Story County Sheriff's Office. It will be a coordinated effort to evaluate current and new systems to determine which one may be the best option.

Police Services

Description:

The Police Services activity is the core of the Law Enforcement program. This activity encompasses the Patrol division, which is the largest area of operations within the Police Department. Officers respond to calls for both routine and emergency services, assist neighborhood residents, and provide preventive patrol. The initial response and preliminary investigation of all incidents related to law enforcement, motor vehicle accident investigation, preventive patrol, and home and business security are performed within the Patrol division. This unit also includes the Mental Health Advocate and the Safe Neighborhood Team, which emphasizes problem-solving and relationship building in high demand areas.

The other component of the Police Services activity is General Investigations. This sub-activity is responsible for the development and implementation of the most current investigative techniques in an effort to apprehend, detain, and successfully prosecute persons engaged in criminal activity. This area is also responsible for the School Resource Officer, juvenile investigations, arson investigations, the Drug Task Force Officer, sexual assault response, forensic analysis, and evidence management.

Chapter 809 of the Code of Iowa provides court procedures for the forfeiture of assets which are directly related to criminal activities. The use of forfeit funds is also governed by State law. Authorized uses include law enforcement activities or items which are not currently budgeted. This activity also oversees grant programs and donations that support law enforcement activities.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Patrol	5,969,211	7,008,086	6,320,117	6,932,457	-1.1%
Investigations	1,288,268	1,474,180	1,499,402	1,576,209	6.9%
Total Expenditures	7,257,479	8,482,266	7,819,519	8,508,666	0.3%

<i>Expenditures by Category:</i>	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	6,427,777	7,484,238	6,681,732	7,501,086	0.2%
Internal Services	513,706	587,488	583,432	589,148	0.3%
Contractual	191,297	255,705	308,605	253,846	-0.7%
Commodities	117,872	154,835	189,935	164,586	6.3%
Capital	-	-	55,815	-	
Other Expenditures	6,827	-	-	-	
Total Expenditures	7,257,479	8,482,266	7,819,519	8,508,666	0.3%

<i>Funding Sources:</i>	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Ames Community Schools	88,144	92,260	56,014	-	-100.0%
Police Forfeiture Funds	16,046	12,000	12,000	12,000	0.0%
Police Grant Funds	63,010	48,000	59,450	48,000	0.0%
Police Donations	-	-	-	-	
Total Revenues	167,200	152,260	127,464	60,000	-60.6%

General Fund Support	7,090,279	8,330,006	7,692,055	8,448,666	1.4%
Total Funding Sources	7,257,479	8,482,266	7,819,519	8,508,666	0.3%

Authorized FTEs	58.00	58.00	58.05	58.30	
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Police Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide a highly competent on-street presence	Homicide cases	1	0	4	1
		Assault cases	412	375	376	400
		Theft cases	778	539	528	600
		Sexual Assaults	75	80	78	75
		Domestic calls for service	277	270	252	265
		OWI, public intox and other liquor arrests	420	246	381	400
		Noise complaints	895	969	685	900
	# of mental health contacts	1,734	2070	2300	2300	
	Incidents recorded	32,063	26,636	27,974	28,900	
	Enhance trust within the community by building relationships and communicating effectively	Incidents per sworn position	562	467	482	498
		Public Education Events	162	46	40	50
		Facebook Likes	27,182	27,400	27,000	27,000
		Facebook page engagements	429,142	1,300,000	500,000	500,000

*Forecasting based on historic trends and averages

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Several officer resignations in FY 2021/22 continue to be a challenge for the department. The department will be sending three or four officers to the Iowa Law Enforcement Academy in FY 2021/22. We are looking to send up to six officers in FY 22/23. This is more than any past year and will result in additional training costs. The uniform and equipment costs will also be higher to outfit the new officers. The overall impact on the budget will show increased costs in many areas and salary savings as new officers replace more senior outgoing officers.
- As the number of mental health calls for service has increased and it is anticipated this trend will continue, the Mental Health Advocate (MHA) position has been increased to full-time from ¾ time. At the City Council’s request, the MHA has also been increasingly utilized to provide training to the community.
- With the cancellation of the School Resource Officer program at the end of FY 2021/22 by the Ames Community School District, both of the officers currently serving as SROs will be reassigned to other duties. One of the current vacant Police Officer positions will be left unfilled, resulting in the net loss of one Police Officer position. The approximately \$90,000 in revenue normally received from the School District for the program has also been removed from the budget.
- Because of the large increase in digital evidence due to the use of body worn cameras, as well as other electronic evidence, a full-time Evidence Technician position is being added in FY 2022/23 to replace the two part-time positions currently used.

In-Progress Activities

- The comprehensive review of policing services report titled “Policing in Ames – A Path Forward,” was adopted by the City Council in November 2020. The report addresses the issues raised nationally concerning police training practices. The report addresses

Police Services

organizational culture, recruitment, training, policies, ordinances and states laws, transparency, accountability, communications, and funding. The report also provides several recommendations. Included in those recommendations are additional training on diversity and bias, the establishment of an administrative sergeant position to help gather, track, and respond to relevant data, periodic publication of that data for public review, and the establishment of an Ames Resident Police Advisory Committee (ARPAC). Of the 22 recommendations, 8 have been completed, 5 more will be completed in quarter 3, and the remaining 9 will be completed in quarter 4 or are ongoing.

In-Progress Activities (Continued)

- A traffic stop data study was originally completed in FY 2019/20 by a team of independent researchers. There was a desire to extend that study with a review of an additional year's data that required re-engaging the researchers to interpret the additional data. The final report was presented was presented to the City Council on February 10, 2022.
- Work to establish an Ames Resident Police Advisory Committee (ARPAC) has begun and is anticipated to be in place in March of 2022. The goals of ARPAC will be to incorporate residents' perspectives into the evaluation of complaints against the Police Department, provide thoughtful recommendations on policies and practices, report concerns about the outcomes of complaint investigations, and to build public confidence in the police department.
- The police hybrid vehicles exceeded expectations. Work continues to replace older units with hybrid vehicles to be completed by FY 2022/2023. It is anticipated there will be further savings in fuel and maintenance as the fleet is transitioned. A new vendor is currently being utilized to change out the police units to decrease the time the units are down during the change-over.

Upcoming Activities

- The department continues to be a strong partner with the mental health community, the Story County Mental Health Task Force, the Mobile Crisis Response Team and a possible new collaboration with a project called "Third Way". Third Way is an endeavor to send non-police personnel in response to mental health calls for service. The task force is a cooperative endeavor comprised of area mental health professionals, county service agencies, and other area law enforcement officers. The department's mental health advocate acts as a liaison between law enforcement, consumers, service organizations, and providers. The mental health advocate works to help educate and provides services and support for those struggling with a variety of mental health issues and their families.



Police Services



Emergency Communications

Description:

Emergency Communications is responsible for the operation of the 911 Center and the initial dispatch of emergency responders. This activity's staff also provides advance medical information through the emergency medical dispatch program, receives 911 calls and text messages, receives non-emergency calls, manages radio communication, coordinates with state and federal agencies, manages criminal information services, and provides assistance to Police Department walk-in customers. The Center handles all wireless and emergency medical dispatch 911 calls from anywhere in the City, including the ISU campus.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	1,144,060	1,223,183	1,124,088	1,233,787	0.9%
Internal Services	120,640	120,299	120,311	147,922	23.0%
Contractual	54,161	69,174	70,474	70,480	1.9%
Commodities	8,202	10,520	10,520	12,320	17.1%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,327,063	1,423,176	1,325,393	1,464,509	2.9%

Funding Sources:					
General Fund	1,327,063	1,423,176	1,325,393	1,464,509	2.9%
Total Funding Sources	1,327,063	1,423,176	1,325,393	1,464,509	2.9%

Authorized FTEs 13.00 13.00 13.00 13.00



Emergency Communications

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide prompt and accurate emergency communications services for police, fire, and emergency medical services	Emergency 911 calls	*16,247	17,328	18,771	17,450
		Non-emergency calls	105,916	104,867	104,540	105,100
		Emergency medical dispatch calls	4,251	4,166	3,792	4,070

*Data extrapolated based on historic trends and averages.

Issues and Factors Affecting the FY 2021/22 And 2022/23 Budgets

- In FY 21/22, two public safety dispatcher positions became open with a recent retirement and resignation. The positions were open for a substantial time, which created some salary savings. The open positions created an increase in overtime hours, which offset the salary savings.
- The recent personnel turnover is reflected in the budget (Personal Services) as those staff who left at the higher end of the salary range were being replaced with new employees at the lower starting range of the salary.
- Internal Services costs have increased from needed replacement of communications equipment and hardware under the county-wide Multi-Agency Public Safety Group (MAPSG).

In-Progress Activities

- Governor Reynolds recently signed a bill, which allows the Iowa Department of Homeland Security and Emergency Management to implement a virtual consolidation plan. The virtual consolidation plan includes merging the 9-1-1 networks and providing Public Safety Answering Points (PSAPs) with hosted shared services. The Ames Public Safety Communications Center is included in this project and provides updated 9-1-1 equipment to the department at a considerable cost saving, which is reflected in the county-wide budget. The project is scheduled to be underway in 2022.
- The county-wide radio replacement and improvement project, StoryComm continues. Radio improvements to the Communications Center will be the final stage of the project.

Upcoming Activities

- With the completion of the radio project in late FY 2021/22, the department will begin looking into replacing the aging public safety software and Computer Aided Dispatch (CAD) Mobile Data Terminal (MDT) and Records Management Systems (RMS), which are utilized by the Ames Police Department, Iowa State University Police, and the Story County Sheriff's Office. It will be a coordinated effort to evaluate current and new systems to determine which one may be the best option.

Fire Safety

Description:

The **Fire Administration** activity supports and directs seven activities. The Fire Safety sub-program is based upon the premise that citizens and property should be free from loss and damage due to fires and similar emergencies. In order to approach this goal, an impressive and highly effective array of services is provided to the community. Extensive efforts are made in the area of fire prevention, fire safety education, and fire inspection. These efforts are mainly recorded under the **Fire Prevention and Safety Education** activity. When a “preventive failure” takes place and a fire or other emergency actually occurs, the capabilities of the **Fire Suppression and Emergency Action** are pressed into action. These include minimizing loss of life and property from fire, controlling hazardous situations, performing rescue, and providing first-response medical assistance. Also included under this activity are various non-emergency services, such as maintaining apparatus and facilities, testing hydrants, testing water flow, and establishing pre-fire plans.

The success of the City’s Fire Safety/Admin sub-program is reflected in economic terms (e.g. insurance fire class rating), as well as in the more important areas of the safety of property, health, and life.

Activities:	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Administration/Support	1,194,732	1,240,833	1,258,947	1,263,887	1.9%
Suppression/Emergency Action	6,195,867	6,636,891	6,500,809	6,865,897	3.5%
Prevention/Safety Education	155,598	159,404	166,413	165,293	3.7%
Total Expenditures	7,546,197	8,037,128	7,926,169	8,295,077	3.2%

<i>Authorized FTEs</i>	60.70	60.70	60.70	61.70
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Fire Safety

<i>Expenditures by Category:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Personal Services	6,953,954	7,411,303	7,236,266	7,660,093	3.4%
Internal Services	330,736	358,967	373,542	375,405	4.6%
Contractual	164,831	189,950	191,529	178,696	-5.9%
Commodities	88,857	76,908	109,776	80,883	5.2%
Capital	7,819	-	15,056	-	
Other Expenditures	-	-	-	-	
Total Expenditures	7,546,197	8,037,128	7,926,169	8,295,077	3.2%

Funding Sources:					
<i>Fire Revenues:</i>					
Iowa State University	1,885,182	1,999,853	1,971,664	2,065,350	3.3%
MGMC	31,122	37,715	31,222	33,679	-10.7%
Donations/Grants	5,486	-	8,290	-	
Miscellaneous Revenue	22,237	-	-	-	
Total Revenues	1,944,027	2,037,568	2,011,176	2,099,029	3.0%
General Fund Support	5,602,170	5,999,560	5,914,993	6,196,048	3.3%
Total Funding Sources	7,546,197	8,037,128	7,926,169	8,295,077	3.2%



Fire Administration & Support

Description:

The major role of Fire administration and Support is to direct and reinforce the operations of all Fire Department activities (e.g. Fire Suppression, Emergency Action, Fire Prevention and Safety Education, Structural Code Enforcement, etc.). This includes maintaining necessary records and documentation and providing overall direction and oversight functions. This activity is also responsible for providing various training opportunities and programs for all firefighters.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	1,011,240	1,066,165	1,059,021	1,079,912	1.3%
Internal Services	102,273	107,683	103,571	113,177	5.1%
Contractual	64,498	63,285	80,665	64,598	2.1%
Commodities	11,235	3,700	10,634	6,200	67.6%
Capital	5,486	-	5,056	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,194,732	1,240,833	1,258,947	1,263,887	1.9%

<i>Funding Sources:</i>					
General Fund	873,472	930,625	937,993	947,915	1.9%
Iowa State University	293,537	310,208	312,664	315,972	1.9%
Donations/Grants	5,486	-	8,290	-	
Miscellaneous Revenue	22,237	-	-	-	
Total Funding Sources	1,194,732	1,240,833	1,258,947	1,263,887	1.9%

<i>Authorized FTEs</i>	6.70	6.70	6.70	6.70
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Fire Administration & Support

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide a professional, community-focused, efficient and effective fire department	Citizen Satisfaction Survey results (Very/Somewhat Satisfied)	98.3%	98.6%	98.6%	100%
		ISO rating	3	3	3	3
		# of followers on Fire's Facebook page	4,826	5,820	6,300	6,500
	Provide quality training opportunities for Fire Department supervisors	# of leadership training hours	1,026	882	900	1,100
		# of newly acquired state and/or national emergency services certifications	13	3	8	10
	Maintain all apparatus and equipment to a level of readiness in accordance with national standards	SCBA, hose, pumps, and equipment maintained/certified to national standards	100%	100%	100%	100%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- State pension contribution rates are projected to decrease from 26.18% to 23.90%, which results in a savings of \$68,107 for FY 2022/23, for all three fire divisions, decreasing overall personal services costs.
- Commodities are projected to be up by \$6,934 for Adjusted FY 2021/22, which is due to advancements into this years' adjusted budget, and a return to pre-COVID replacement schedules for office furniture and uniforms in FY 2022/23.

In Progress Activities

- In January of this year, the department moved from an Emergency Medical Responder (EMR) level to an Emergency Medical Technician (EMT) level Emergency Medical Service (EMS) provider. This increase in service level will allow firefighters to perform more advanced lifesaving EMS skills while on scene, prior to an ambulance arrival. This move will continue the partnership with Mary Greeley Medical Center (MGMC). The additional costs for this service level increase will be paid for by MGMC.
- Ames Fire continues to provide training and certification in fire extinguishers, First Aid, Stop the Bleed, AED, and CPR to hundreds of City employees. Additional training is scheduled for FY 2022/23, focused on Stop the Bleed training for City employees.

Upcoming Activities

- The Ames Fire department is playing an active role in helping prepare the City's Incident Command Center Team for an upcoming emergency disaster exercise in April 2023. The exercise received grant funding from the Iowa Department of Homeland Security and is being facilitated by Story County Emergency Management. The half day exercise will evaluate the effectiveness and efficiency of the City's Incident Command Center and the team's ability to request and secure additional County, State and Federal resources during a disaster.
- The department's current fire incident reporting software will no longer be supported come December 2022. In anticipation of this change and the continued State requirement for fire reporting, the department will begin the process of finding a new vendor.

Fire Suppression & Emergency Action

Description:

The goal of the suppression and emergency action team is to protect people and property from loss and danger due to fires or other life-threatening situations. In order to achieve this goal, extensive efforts are made in the areas of prevention, safety regulations, and through public safety education, which enables citizens to recognize hazards and unsafe practices. An important responsibility of the activity is the development and continual update of pre-fire action plans. The suppression and emergency action team responds to all incidents according to well-defined procedures. Various non-emergency services are also provided, such as performing maintenance of apparatus, testing hydrants, conducting water flow tests, and inspecting buildings.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	5,802,216	6,199,799	6,030,921	6,430,135	3.7%
Internal Services	220,216	243,730	262,604	254,567	4.5%
Contractual	97,045	122,579	104,767	107,612	-12.2%
Commodities	74,057	70,783	92,517	73,583	4.0%
Capital	2,333	-	10,000	-	
Other Expenditures	-	-	-	-	
Total Expenditures	6,195,867	6,636,891	6,500,809	6,865,897	3.5%

<i>Funding Sources:</i>					
General Fund	4,611,799	4,949,382	4,852,190	5,124,163	3.5%
Iowa State University	1,552,946	1,649,794	1,617,397	1,708,055	3.5%
MGMC	31,122	37,715	31,222	33,679	-10.7%
Total Funding Sources	6,195,867	6,636,891	6,500,809	6,865,897	3.5%

<i>Authorized FTEs</i>	53.00	53.00	53.00	54.00
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Fire Suppression & Emergency Action

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated	
Provide quality programs in an efficient and fiscally responsible manner	Provide a professional, community-focused, efficient and effective fire department	# of structure fires	43	55	45	45	
		# of emergency medical incidents	2,473	2,064	2,780	2,995	
		Emergency responses within 5 minutes "within city limits"	87.7%	85.3%	84.1%	83.4%	
		Turnout Time Non-Medical (Goal: 80 Sec)	84 Sec	84 Sec	82 Sec	80 Sec	
		Turnout Time Medical (Goal: 60 Sec)	75 Sec	68 Sec	65 Sec	60 Sec	
	Provide quality training opportunities for firefighters and support firefighters receiving/maintaining professional certifications	Firefighter Training Hours	4,738	7,698	8,157	8,500	
		Firefighters with hazardous materials technical status	53	48	51	53	
		Firefighters with Emergency Medical Responder vs./ Emergency Medical Technician	23/27	17/34	13/38	8/45	
		Work with businesses to perform inspections and prepare pre-plans to provide information to firefighters	# of business pre-plan inspections	145	1	200	270
			# of hours spent preparing business pre-plans	109	1	164	203

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- To prepare for the possible addition of a fourth fire station in the near future, and to assist with current staffing needs, an additional Firefighter position is added for FY 2022/23 at a cost of \$97,070.
- The ability to host our own in-house recruit academy for new firefighters has resulted in an increase in overall training hours. Additional training hours in FY 2022/23 are expected as more firefighters transition to Emergency Medical Technician (EMT).
- Funding to purchase a trench rescue trailer has been added to the FY 2021/22 adjusted budget. The expenditure is reflected in the higher internal services amount in the FY 2021/22 adjusted budget, as the funds will be transferred to the City's Fleet Services Department to make the actual purchase. The trailer will be used by both the Fire and Public Works Departments.
- Funding of \$10,000 has been added to the FY 2021/22 adjusted budget to upgrade the Fire Department's location system.
- Contractual Services in FY 2022/23 are projected to be down by \$14,967, and by \$17,812 in Adjusted FY 2021/22 because of realized savings from transitioning to a County-wide radio system that is owned and operated by StoryComm, which is a multijurisdictional agreement between the City of Ames, Iowa State University and Story County.
- Commodities are projected to be up by \$21,734 for Adjusted FY 2021/22, which includes carryover from last year for firefighting equipment, advancement of fire hose purchase, and replacement of failing station appliances.

Fire Suppression & Emergency Action

In- Progress Activities

- The City's new aerial apparatus is expected to arrive in early spring 2022. This will be the first of its kind for the City of Ames, providing firefighters with a large, stable platform at the end of a 100' ladder. The platform will provide a safer work area for multiple firefighters, and enhanced rescue capabilities.
- Over the next year, firefighters will continue to be in the classroom and logging clinical hours as they work with the department's Emergency Medical Services Team and Mary Greeley Medical Center Paramedics to receive EMT education, training and certification.
- The department has systematically begun the process of transitioning away from gas-powered extrication equipment to battery powered. This change will lower our carbon emissions and improve both the reach of the equipment as well as the service life.
- Due to COVID-19 concerns and Personal Protective Equipment (PPE) shortages, business inspections and pre-plans were temporarily suspended. However, inspections resumed in July 2021 and numbers are expected to return to pre-COVID levels by FY 2022/23.
- Emergency medical incidents were substantially lower due to COVID-19 and a change in response to certain types of calls for service. With a stable PPE supply chain and advances in COVID prevention and treatment, response restrictions have been lifted and medical incident responses have returned to normal.

Upcoming Activities

- The City's first ever Joint Police and Fire Training Site continues to expand and serve the training needs of both departments and be a host site for Iowa's Annual State Fire School. The multijurisdictional multi-year buildout continues to grow as funds become available and is preparing to add another training prop, using shipping containers, that will simulate a basement entry, one of the most dangerous fires firefighters encounter.
- By updating the department's response model through the strategic planning process, the larger style apparatus will be replaced by pickup style response vehicles, used primarily for medical responses, over the next three years. Savings from this transition will be used to purchase the department's first ever all-in-one technical rescue response vehicle, which will house equipment for hazmat, confined space, and trench rescue responses.

Fire Suppression & Emergency Action



Fire Prevention & Safety Education

Description:

The function of this activity is to assist with the administration and enforcement of city ordinances pertaining to the prevention of fires. This includes the use of explosives, flammable and toxic materials, and other hazardous materials. Staff reviews all new construction and remodeling plans for code compliance and conducts inspections on the installation, maintenance, and regulation of all fire escape exits for adequacy in the event of a fire to establish a reasonable level of safety and property protection from the hazards of fire, explosions, or other dangerous conditions. In coordination with other fire department personnel, this activity conducts public safety educational programs and events. This activity also assists in the investigation into the cause and origin of fires.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	140,498	145,339	146,324	150,046	3.2%
Internal Services	8,247	7,554	7,367	7,661	1.4%
Contractual	3,288	4,086	6,097	6,486	58.7%
Commodities	3,565	2,425	6,625	1,100	-54.6%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	155,598	159,404	166,413	165,293	3.7%

<i>Funding Sources:</i>					
General Fund	116,899	119,553	124,810	123,970	3.7%
Iowa State University	38,699	39,851	41,603	41,323	3.7%
Total Funding Sources	155,598	159,404	166,413	165,293	3.7%

<i>Authorized FTEs</i>	1.00	1.00	1.00	1.00
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Fire Prevention & Safety Education

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Ensure that fire protection systems are installed, updated, and maintained according to recognized code standards	# of commercial inspections	254	195	234	250
		# of residential inspections	167	103	51	100
		# of educational inspections	16	24	15	20
		# of plan reviews	162	163	165	165
		# of fire inspection deficiencies found	84	191	624	600
	Perform public outreach about fire safety and prevention	# of Ames elementary schools holding Fire Prevention Week presentations	8/8	8/8	8/8	8/8
		# of fire safety presentations	1,242	586	1,218	1,200
		# of adults attending presentations	9,846	2,281	10,497	10,000
		# of children attending presentations	6,695	821	2517	5,000
		# of people trained to use a fire extinguisher	651	180	642	650
		# of people trained how to do a fire drill	440	36	189	400

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Due to the COVID-19 pandemic and efforts to maintain an essential workforce, many in-person prevention and educational events were suspended. Fire continues to carefully evaluate in-person prevention and educational events, slowly returning to those with the ability to mitigate risks to the public and the workforce. The increase in commodities for FY 2022/23 reflects our efforts to return to in-person prevention and educational events.
- To provide consistent and coordinated fire investigations, Fire routinely calls on the experience of the Fire Inspector to oversee and investigate structure fires. There were thirteen such fires in FY2021/22, resulting in a slight increase in overtime cost for both the adjusted and projected budgets.

In-Progress Activities

- As more businesses re-open to the public, Fire has resumed “company level” Fire Safety Inspections at commercial properties, completed by on-duty fire response crews rather than the individual fire inspector.
- Fire continues to work with the elementary schools in Ames to provide Fire Safety Week presentations in a digital format rather than in-person to maintain outreach.

Upcoming Activities

- We anticipate review and adoption of the most recent version of the International Fire Code to stay in line with the State Fire Marshall and metro area codes.

Building Safety

Description:

Building Safety issues building permits, inspects building construction and renovations, and enforces building, electrical, mechanical, and plumbing codes. Construction plans are reviewed for code compliance prior to permits being issued, and inspections are conducted on-site to determine that codes are being followed during the construction process.

This activity also issues Letters of Compliance (LOC) for rental units, performs periodic inspections of all rental units, and investigates potential rental code violations.

Building permit revenue is collected to cover the cost of the building safety activity. Rental housing annual fees are set to offset the cost of the rental inspection activity based on the projected budget. The neighborhood liaison program is funded through the General Fund and not offset by user fees.

	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Expenditures by Activity:					
Structural Code Enforcement	1,019,212	1,092,713	1,043,458	1,159,592	6.1%
Rental Housing Program	448,949	476,622	470,197	511,138	7.2%
Community Codes Liaison	143,851	160,708	161,466	176,698	10.0%
Total Expenditures	1,612,012	1,730,043	1,675,121	1,847,428	6.8%

Expenditures by Category:					
	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Personal Services	1,270,415	1,348,688	1,304,942	1,442,985	7.0%
Internal Services	302,905	312,088	308,496	336,827	7.9%
Contractual	38,101	63,367	56,633	62,566	-1.3%
Commodities	591	5,900	5,050	5,050	-14.4%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,612,012	1,730,043	1,675,121	1,847,428	6.8%

Funding Sources:					
	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Inspections Revenue:					
Building Permits	471,108	774,875	774,875	875,155	12.9%
Electrical Permits	96,093	175,264	175,264	175,264	0.0%
Mechanical Permits	66,498	73,251	73,251	73,251	0.0%
Plumbing Permits	117,938	115,000	115,000	117,670	2.3%
Sign Permits	9,185	10,500	10,500	10,500	0.0%
Rental Housing Fees	493,233	474,025	479,342	511,138	7.8%
Miscellaneous Revenue	5,116	-	1,481	1,555	
Total Revenues	1,259,171	1,622,915	1,629,713	1,764,533	8.7%
General Fund Support	352,841	107,128	45,408	82,895	-22.6%
Total Funding Sources	1,612,012	1,730,043	1,675,121	1,847,428	6.8%

<i>Authorized FTEs</i>	12.30	12.30	12.30	12.30
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Building Safety

City Mission/ Council Goal	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Assist customers in completing code compliant projects by issuing permits and conducting inspections	# permits issued	3,546	3,723	3,600	3,600
		# of inspections performed	7,159	6,610	6,700	6,800
		# of inspections per inspector	1,432	1,322	1,300	1,300
	Assist customers in maintaining safe dwellings through periodic rental inspections	# of rental housing units registered	15,078	15,353	15,500	15,600
		# of rental housing units inspected	2,445	2,461	3,000	2,600
		# of neighborhood complaints	223	277	700	400
Promote safe and attractive neighborhoods	# of neighborhood inspections	191	267	411	230	
	Promote partnerships and encourage successful construction projects	New Construction Valuation Commercial	\$142M	\$14.5M	\$47M	\$42M
		New Construction Valuation Residential	\$27M	\$37.6M	\$28M	\$30M

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- COVID-19 has had a significant impact on the number and value of new building permits. We have seen a large decrease in commercial valuation and an increase in residential valuation. These numbers began trending upward in value in late FY 2020/21.
- There is a slight decrease in contractual costs as user fees for the EnerGov software platform that the City uses for requesting, entering and tracking permits, plans and inspections are being distributed amongst all City department users.
- An increase in health insurance costs and a salary step increase resulted in higher Personal Services cost for the Rental Housing Program in FY 2022/23. To cover the increase, rental housing fees will be increased by 3%. Rental housing fees haven't been raised since FY 2017/18.

In-Progress Activities

- Staff are working with IT to evaluate moving away from desktop computers towards remote workstations. This move will allow inspectors to have immediate access to resources while in the field, providing our customers with near real-time communications.
- Neighborhood complaints have increased. Staff believes the increase is a result of more citizens using the Ames on the Go App, coupled with conversations this Spring and Summer regarding the proposed property maintenance code, which raised awareness of existing code violations.
- Staff created a Fire Extinguisher Inspector training and certification process. Landlords can become certified to inspect their own extinguishers, eliminating some of the costs associated with annual testing requirements. The free certification is available to anyone through the Fire Department's website.

Upcoming Activities

- Staff continue to invest time at community events and meetings to learn from our customers and help explain the importance of the Building Safety division. This is helping to achieve the goal of being a resource for customers instead of being viewed as only an enforcement branch of local government.

Animal Sheltering & Control

Description:

The Animal Sheltering/Control activity provides impoundment and sheltering for domestic animals found within the City. Animals are also accepted from pet owners who wish to terminate their ownership without euthanasia or abandonment. Adoption services place shelter animals with people seeking pets. This activity is also responsible for enforcing municipal ordinances and state laws related to animals, logging and tracking animal bites, investigating suspected cases of animal neglect and rabies, and for dealing with urban wildlife conservation and relocation.

The Animal Sheltering/Control activity also provides programming and tours for adults and children. An active volunteer group provides supplemental staffing at the shelter, which is open to the public 30 hours/ week or by appointment. Donations received from the public provide additional funding for animal services, special programs, and projects at the shelter.

<i>Expenditures by Activity:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Personal Services	418,307	460,401	434,772	469,867	2.1%
Internal Services	25,477	29,349	29,162	32,058	9.2%
Contractual	86,462	76,132	79,001	77,175	1.4%
Commodities	40,852	22,550	36,417	22,800	1.1%
Capital	61,761	-	7,882	-	
Other Expenditures	423	-	-	-	
Total Expenditures	633,282	588,432	587,234	601,900	2.3%

<i>Funding Sources:</i>					
Charges for Services	27,415	24,000	24,000	24,000	0.0%
Animal Shelter Donations	120,558	37,000	37,000	37,000	0.0%
Total Revenues	147,973	61,000	61,000	61,000	0.0%
General Fund Support	485,309	527,432	526,234	540,900	2.6%
Total Funding Sources	633,282	588,432	587,234	601,900	2.3%

<i>Authorized FTEs</i>	4.85	4.85	4.85	5.05
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Animal Sheltering & Control

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide safe and humane sheltering facilities and adoption and re-home services	# of live animals through program	901	806	900	975
		Cat/dog live release rate (%)	97%	97.45%	98%	98%
		Calls for field activity services	2,229	1,954	2,100	2,200
	Assist citizens in responding to animal control issues	Rescue calls – animals left in vehicles	96	82	95	90
		Deceased animals picked up	426	367	400	425
	Promote quality of life improvements for animals in the community	Community outreach talks/tours	23	8	15	25
		# of volunteer services hours	1,306	174	1,000	1,400

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The shelter is dependent on the agreement of community veterinarians to provide discounted services. This includes routine surgeries such as spays and neuters, but also emergency services. These discounts are not guaranteed and at the discretion of the veterinarians.
- The shelter saw a 34.6% increase (537 to 723) in impounds of domestic animals.
- This requires additional staff time to continue to provide care in line with industry best practices and standards. This budget reflects an increase in hours of this position.
- The shelter has structural issues resulting in infestations of mice and insects, requiring a pest control contract with a local pest control business to manage the issues. The shelter also has condensation issues on purlins in the ceiling resulting in water collection and staining on ceiling tiles. The shelter recently had to replace a large capacity hot water heater. As the facility continues to age, additional expenses will be required for replacement and/or repairs of the multiple HVAC components in the facility.
- A less than ½ time Animal Control Officer (ACO) position has been increased to a ¾ time position for FY 2022/23. This position is expected to reduce overall overtime expenditures. Because the ¾ time ACO schedule now overlaps with the full-time ACO's hours, an additional computer workstation is needed for the ¾ time ACO to access records and perform basic job duties.

In-Progress Activities

- The shelter has partnered with Iowa State University (ISU) College of Veterinary Medicine to put on two microchip clinics for Ames citizens, implanting over 150 microchips. Identification tags and microchips are important tools for reuniting pets with their owners. This budget reflects additional microchip clinics with ISU, as well as a tag engraving machine so staff can assist owners with placing immediate identification tags on reclaimed pets.
- The shelter is working with an ISU veterinary student, Story County Emergency Management, and Story County Animal Shelter to develop an Emergency Preparedness Plan. This is to ensure timely, organized responses between organizations to community disaster

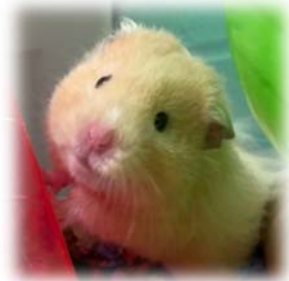
Animal Sheltering & Control

Upcoming Activities

- In 2019, a consultant completed a shelter feasibility study to determine the need for remodeling the existing shelter or building a new one. Based on the age and limitations of the current facility, the city's population growth, industry best practices and care standards, and to provide improved services to the community, the consultant recommended a new animal shelter be constructed.
- A capital campaign to generate community and local business support, both in services and financial contributions, will be necessary once a plan of action for a new facility is set in motion.
- All storage space in the shelter is completely depleted. Storage pods have been purchased in the past to increase the shelter's ability to store necessary supplies, and with those now full it is predicted there will be a future need for additional storage pods until a new facility is built.



Animal Sheltering & Control



Storm Warning System

Description:

The Storm Warning System activity accounts for the operation of the City’s storm warning system. This includes computer and software costs to operate the system, as well as maintenance performed by Electric Distribution crews on the City’s storm warning sirens.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	159	2,000	2,000	2,000	0.0%
Internal Services	272	358	-	-	-100.0%
Contractual	827	8,100	8,100	8,100	0.0%
Commodities	2,076	5,000	5,000	5,000	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	3,334	15,458	15,100	15,100	-2.3%

<i>Funding Sources:</i>					
General Fund	3,334	15,458	15,100	15,100	-2.3%
Total Funding Sources	3,334	15,458	15,100	15,100	-2.3%

<i>Authorized FTEs</i>	0.00	0.00	0.00	0.00
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Storm Warning System

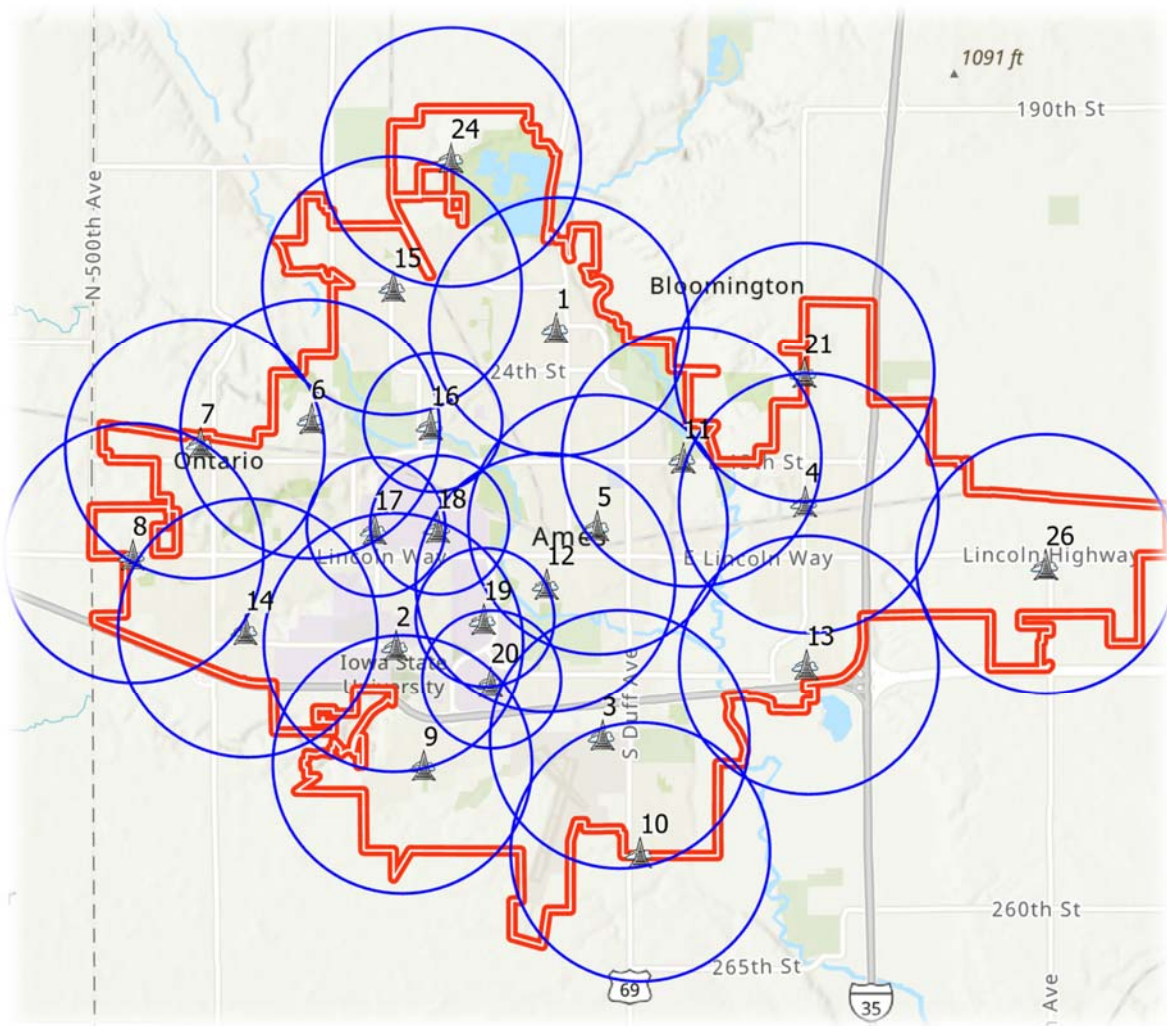
City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide a reliable storm warning system for public safety	# of City sirens	18	18	18	18
		# of Iowa State University sirens	5	5	5	5
		# of City siren tests per year	12	12	12	12

Issues and Factors Affecting the FY 2021/22 And 2022/23 Budgets

- No additional sirens are planned for FY 2022/23.

Upcoming Activities

- Now that the City's Comprehensive Plan is in place, staff will look at providing outdoor storm warning services to these areas in the years to come.



Public Safety CIP

Description:

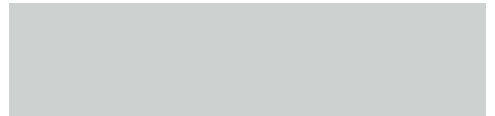
This is a summary of all the Public Safety related capital improvements. The major improvements are detailed in the five-year Capital Improvements Plan.

<i>Activities:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Law Enforcement:					
City-Wide Radio System	460,008	-	593,014	-	
Fire Safety:					
Fire Station Improvements	165,139	-	213,431	342,338	
Fire Apparatus Replacement	876,665	-	498,335	747,000	
<i>Total Fire Safety CIP</i>	1,041,804	-	711,766	1,089,338	
Storm Warning System:					
Outdoor Storm Warning System	-	-	59,036	-	
Total Public Safety CIP	1,501,812	-	1,363,816	1,089,338	



Utilities

UTILITIES



Utilities

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Utilities

Description:

The Utilities program provides the Ames community with dependable service for electricity, drinking water, sewage disposal, storm water management, and trash and garbage disposal. An effective rate structure is maintained to recover the cost of the utilities through customer charges. The utilities also work with Ames citizens and businesses to develop conservation methods and processes. **Electric Services** provides citizens with electric production, electric distribution, the metering of customer usage and the administration of the system. **Water and Pollution Control** provides the community with clean, fresh water in amounts that meet present and future needs. This activity also oversees the treatment of wastewater in compliance with federal and state regulations to ensure public health. The **Water Distribution System Maintenance** and **Sanitary Sewer System Maintenance** activities are responsible for the maintenance of water distribution and sanitary sewer collection lines throughout the community. **The Storm Water Permit Program** and **the Storm Water Maintenance** activity work to prevent infiltration of storm water into the sanitary sewer system and to resolve storm water issues throughout the community. **Resource Recovery** provides citizens with a safe and cost-effective method for disposing of trash and garbage. **Utility Customer Service** is responsible for the billing and collection of utility charges to utility customers.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Electric Services	51,636,588	56,792,448	56,419,457	57,219,719	0.8%
Water and Pollution Control	7,694,125	8,690,806	8,512,032	9,111,237	4.8%
Water Distribution System	1,617,474	1,648,534	1,607,570	1,688,231	2.4%
Sanitary Sewer System	907,702	954,982	919,826	924,725	-3.2%
Storm Water Management	675,203	767,344	788,077	869,642	13.3%
Resource Recovery	3,669,462	4,215,431	4,007,327	4,204,169	-0.3%
Utility Customer Service	1,738,597	1,866,477	1,850,978	1,813,044	-2.9%
Total Operations	67,939,151	74,936,022	74,105,267	75,830,767	1.2%
Utilities CIP	19,235,507	20,033,650	60,530,192	32,107,481	60.3%
Total Expenditures	87,174,658	94,969,672	134,635,459	107,938,248	13.7%
<i>Authorized FTEs</i>	161.71	161.71	161.71	162.71	

Utilities

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	17,573,100	20,175,067	18,509,179	20,689,845	2.6%
Internal Services	4,208,229	4,490,755	4,320,780	4,553,778	1.4%
Contractual	40,203,368	42,245,974	42,315,739	41,954,764	-0.7%
Commodities	4,865,335	6,457,304	7,021,929	6,907,778	7.0%
Capital	394,977	466,650	806,568	454,000	-2.7%
Other Expenditures	694,142	1,100,272	1,131,072	1,270,602	15.5%
Total Operations	67,939,151	74,936,022	74,105,267	75,830,767	1.2%
Utilities CIP	19,235,507	20,033,650	60,530,192	32,107,481	60.3%
Total Expenditures	87,174,658	94,969,672	134,635,459	107,938,248	13.7%

<i>Funding Sources:</i>					
Electric Utility Fund	52,357,284	57,525,395	57,138,902	57,924,412	0.7%
SunSmart Fund	124,487	181,000	181,000	181,000	0.0%
Water Utility Fund	6,242,548	6,792,624	6,779,386	7,091,347	4.4%
Sewer Utility Fund	4,840,032	5,431,968	5,188,315	5,537,937	2.0%
Storm Sewer Utility Fund	682,518	774,104	794,837	876,402	13.2%
Resource Recovery Fund	3,669,462	4,215,431	4,007,327	4,204,169	-0.3%
Project Share Donations	22,820	15,500	15,500	15,500	0.0%
Total Operations Funding	67,939,151	74,936,022	74,105,267	75,830,767	1.2%

<i>Utilities CIP Funding:</i>					
G.O. Bonds	780,504	2,700,000	1,641,985	-	-100.0%
Water SRF Loan Program	123,135	-	1,794,060	7,017,000	
Sewer SRF Loan Program	2,915,069	3,922,000	5,106,931	5,310,000	35.4%
American Rescue Plan	-	-	900,000	4,266,981	
Road Use Tax	-	25,000	25,000	-	-100.0%
Electric Utility Fund	10,627,266	6,951,000	24,173,315	6,270,000	-9.8%
Water Utility Fund	1,574,200	3,868,000	9,133,823	4,157,000	7.5%
Sewer Utility Fund	2,316,556	681,000	7,494,291	3,332,000	389.3%
Stormwater Utility Fund	444,151	1,050,000	4,996,733	1,050,000	0.0%
Stormwater Grant Funding	276,980	392,000	4,676,470	400,000	2.0%
Resource Recovery Fund	177,646	444,650	587,584	304,500	-31.5%
Total CIP Funding	19,235,507	20,033,650	60,530,192	32,107,481	60.3%
Total Funding Sources	87,174,658	94,969,672	134,635,459	107,938,248	13.7%

Electric Services

Description:

The Electric Utility provides the community with sufficient electric power for current and projected needs. Electric power is provided for industrial, commercial, and residential users, according to a rate structure adopted by ordinance. Through the City Council, the community exercises control over the Utility and its policies. **Electric Administration** is responsible for directing the daily operations of the Utility and for providing the Electric Utility Operations Review and Advisory Board (EUORAB) with information so it can make informed recommendations to the City Council. **Demand Side Management** includes programs, designed to reduce peak consumption and use energy more wisely. **Electric Production** is responsible for producing electrical energy and maintaining the associated equipment. Electrical energy is produced in the power plant by burning natural gas and Refuse-Derived Fuel (RDF) in the plant’s boilers, which generate steam for the steam-driven turbine generators. Peaking and emergency electric energy is produced by gas turbine generators (jet engines whose thrust drives the associated electrical generators). **Fuel and Purchased Power** provides funding for purchasing natural gas and RDF burned in the boilers, fuel oil burned in the gas turbines, and electrical energy purchased from neighboring utilities through the Midcontinent Independent System Operator (MISO) energy market. **Electric Distribution** is responsible for maintaining and extending the electric transmission and distribution systems which deliver electricity to the community, as well as street lighting installation/maintenance and emergency weather notification system maintenance. **Electric Technical Services** is responsible for installing and maintaining the electric meters used for billing the Utility’s customers, solving system power quality issues, and is responsible for all substation equipment. **Electric Engineering** is responsible for engineering and planning related to and for supervision of the operation of the Utility’s transmission and distribution system, substations, and street lighting.

	2020/21	2021/22	2021/22	2022/23	% Change
Expenditures by Activity:	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Electric Administration	1,181,417	1,259,974	1,433,556	1,398,615	11.0%
Demand-Side Management	706,814	1,020,119	1,183,136	1,081,719	6.0%
Electric Production	10,779,409	13,439,147	13,088,077	13,949,963	3.8%
Fuel/Purchased Power	32,652,540	32,731,895	32,325,170	32,344,052	-1.2%
Distribution/Operations	4,415,054	6,117,851	6,215,043	6,176,406	1.0%
Electric Technical Services	1,127,943	1,208,248	1,223,675	1,276,029	5.6%
Electric Engineering	773,411	1,015,214	950,800	992,935	-2.2%
Total Expenditures	51,636,588	56,792,448	56,419,457	57,219,719	0.8%

<i>Authorized FTEs</i>	81.00	81.00	81.00	81.00
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Electric Services

<i>Expenditures by Category:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Personal Services	9,450,041	11,133,038	9,972,529	11,355,403	2.0%
Internal Services	1,718,998	1,907,187	1,786,502	1,935,071	1.5%
Contractual	36,423,355	37,961,896	37,985,082	37,584,401	-1.0%
Commodities	3,234,752	4,415,089	4,960,889	4,779,806	8.3%
Capital	295,998	435,000	743,417	454,000	4.4%
Other Expenditures	513,444	940,238	971,038	1,111,038	18.2%
Total Expenditures	51,636,588	56,792,448	56,419,457	57,219,719	0.8%

<i>Funding Sources:</i>					
Electric Utility Fund	51,512,101	56,611,448	56,238,457	57,038,719	0.8%
SunSmart Fund	124,487	181,000	181,000	181,000	
Total Funding Sources	51,636,588	56,792,448	56,419,457	57,219,719	0.8%

Electric Administration

Description:

Electric Administration is responsible for coordinating the work of electric generation, transmission, distribution, engineering, and technical services to ensure that the City of Ames continues to meet the needs of its electric customers under all conditions. Other responsibilities of this activity include developing the Electric Utility capital improvement plan (CIP), overseeing the Utility’s relationship with State and Federal agencies, working with the Electric Utility Operations Review and Advisory Board (EUORAB) in long-range planning for the Utility, and ensuring the financial stability of the Electric Utility fund.

The Electric Administration activity also includes Energy Services, which develops, coordinates, and conducts programs promoting wise, sustainable, and efficient use of electrical resources.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Electric Administration	1,047,426	1,094,890	1,216,007	1,175,184	7.3%
Energy Services	133,991	165,084	217,549	223,431	35.3%
Total Expenditures	1,181,417	1,259,974	1,433,556	1,398,615	11.0%

<i>Expenditures by Category:</i>					
Personal Services	764,569	840,853	828,740	881,488	4.8%
Internal Services	44,611	42,233	43,158	42,860	1.5%
Contractual	347,918	336,750	521,020	434,129	28.9%
Commodities	8,811	20,600	21,100	20,600	0.0%
Capital	-	-	-	-	
Other Expenditures	15,508	19,538	19,538	19,538	0.0%
Total Expenditures	1,181,417	1,259,974	1,433,556	1,398,615	11.0%

<i>Funding Sources:</i>					
Electric Utility Fund	1,181,417	1,259,974	1,433,556	1,398,615	11.0%
Total Funding Sources	1,181,417	1,259,974	1,433,556	1,398,615	11.0%

<i>Authorized FTEs</i>	5.00	5.00	5.00	5.00
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Electric Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide reliable, low-cost energy for customers	% residential rates above (below) rates of other utilities in Ames	(20.5%)	(24%)	(24%)	(26%)
		% of commercial rates above (below) rates of other utilities in Ames	(12.1%)	(14%)	(14%)	(14%)
		% industrial rates above (below) rates of other utilities in Ames	(5.7%)	(2%)	(2%)	0
		% of customers very or somewhat satisfied with electric service	96%	95%	95%	95%
	Maintain peak demand below 130.7 MW	Peak Demand (in MW)	128.8	126.6	128.7	128.0
		Energy Usage (in MWh)	588,598	600,673	615,600	615,700
	Maintain a Contingency Reserve fund balance of at least \$10,100,000	Reserve fund balance maintained	Yes	Yes	Yes	Yes
Environmental sustainability	Implement a community solar program (11,428 Power Packs to be sold)	# of Power Pack reserved/purchased	5,700	8,231	8,314	8,400

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The system peak thus far for FY 2021/22 was 128.7 MW on August 24, 2021. The current historical peak is 130.7, which occurred on July 25, 2012.
- Expenditures for Electric Administration are up in the Contractual area from FY 2021/22 Adopted to FY 2022/23 Requested due to a first-year lease on radios, membership dues, and advertising.
- Money was added to hire a consultant to look at expanding and renovating the Electric Admin Building built in the early 1980's.

In-Progress Activities

- Power Plant Unit #8 completed an extensive boiler tube replacement project and a turbine generator overhaul. The new tubes were coated with Inconel to give them longer life against the corrosion from burning RDF.
- Electric Services, together with Water Pollution Control, Public Works, and other City offices, hosted a virtual Eco Fair in spring 2021 to showcase the City's dedication to the environment and sustainability. City staff hosted a series of public outreach and educational opportunities focused on conservation including virtual EcoChats, the Smart Business Challenge Recognition luncheon held online, a virtual EcoFair with KHOI Community Radio in connection with Earth Day, and other opportunities to bring sustainability materials directly to residents.
- Staff is reviewing plans to return the EcoFair to its traditional in-person format in 2022.

Upcoming Activities

- The Waste-to-Energy study began in 2020 with results expected in 2022.

Demand Side Management

Description:

The goal of Demand Side Management is to promote wise, sustainable, and efficient use of the City's electrical resources. This activity includes Load Management (LM) programs, such as Prime Time Power, which control energy consumption through the use of mechanical or electronic devices. Other ongoing programs include lighting, appliance, and high efficiency air conditioner rebates, solar installation rebates, and commercial and residential energy audits. Controlling the City's peak demand will delay the need for new generation capacity and keep electricity rates lower.

	2020/21	2021/22	2021/22	2022/23	% Change
Expenditures by Activity:	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
DSM Administration	26,423	70,119	20,919	20,919	-70.2%
Prime Time Power	249,905	290,000	280,800	275,800	-4.9%
Energy Audits	8,618	40,000	40,000	40,000	0.0%
Rebate Program	209,663	610,000	610,000	745,000	22.1%
Geothermal Pilot Program	212,188	10,000	231,417	-	-100.0%
Electric Charging Stations	17	-	-	-	-
Total Expenditures	706,814	1,020,119	1,183,136	1,081,719	6.0%

Expenditures by Category:					
Personal Services	13,941	14,171	14,171	14,171	0.0%
Internal Services	576	500	500	500	0.0%
Contractual	55,742	115,448	55,948	50,948	-55.9%
Commodities	577	-	300	300	-
Capital	177,030	10,000	231,417	-	-100.0%
Other Expenditures	458,948	880,000	880,800	1,015,800	15.4%
Total Expenditures	706,814	1,020,119	1,183,136	1,081,719	6.0%

Funding Sources:					
Electric Utility Fund	706,814	1,020,119	1,183,136	1,081,719	6.0%
Total Funding Sources	706,814	1,020,119	1,183,136	1,081,719	6.0%

Authorized FTEs 0.00 0.00 0.00 0.00

Demand Side Management

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Environmental sustainability	Renewable energy production	RDF Consumption (tons)		23,551	30,000	32,000
		Renewable Energy Credits		71,973	69,551	70,312
		Renewable Energy, % of Net system load		15.1%	14.8%	15.2%
	Retail Solar	Energy Purchased by AMES (MWh)		436	485	514
	Community Solar	Installed capacity (MWh)		1.096	1.219	1.292
		SunSmart Fund Balance		\$1,020k	\$1,000k	\$980k
		Generation (MWh)		1,617	1,680	1,700

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Staff has reviewed all rebate programs. Program changes and new programs to maintain the effectiveness of the Demand Side Management program will be discussed with EUORAB. Final recommendations will be brought to the City Council in 2022.
- The City received grant money from the Volkswagen Settlement Environmental Mitigation Trust to cover up to 90% of the cost of installing DC fast chargers and level 2 community chargers in Ames. Grants approved for fast chargers are for locations on Dayton Avenue just off Highway 30. Level 2 community chargers were approved at the Intermodal Facility and in the parking lot near HyVee West. The Prime Time Power program uses radio-controlled devices to control electric peak caused by air conditioners. This technology is somewhat dated and is being reviewed in FY 2022/23 to find a better solution.
- Construction of the Geothermal Pilot Project was completed in FY21/22 which is why the FY22/23 budget shows no additional funds.
- The Other Expenditures Category contains the budget used to support Electric’s Rebate programs. This is up for the FY22/23 year as staff has increased rebates on several programs.

In-Progress Activities

- In the 2022 proposed budget, Level 2 and DC Fast Charger electric vehicle charger installations were added to support and encourage the adoption of electric vehicles within the service territory.
- The Smart Business Challenge held the fourth annual recognition luncheon in 2021 and continues to support commercial energy efficiency and sustainability in the community.
- Demand Side Management programs used by customers reduced summer peak demand by nearly 2 megawatts.

Upcoming Activities

- Electric Services continues to evaluate methods to better support residential solar installations.
- Staff is encouraging the installation of geothermal heat pumps as a highly efficient alternative to traditional heating and cooling equipment. This includes a pilot for a neighborhood ground source heat pump project in the Baker subdivision as well as rebates.

Electric Production

Description:

Electric Production is responsible for the operation of the City's power plant, which includes the operation and maintenance of the boilers, turbines, fuel handling systems (natural gas and Refuse Derived Fuel), the remotely operated combustion turbines, and Supervisory Control and Data Acquisition (SCADA) control equipment in the power plant and substations. The generation production fleet consists of four units:

<u>Name</u>	<u>In-Service</u>	<u>Fuel</u>	<u>Capacity</u>
Unit #7	1967	Gas/RDF	38 MW
Unit #8	1982	Gas/RDF	70 MW
Gas Turbine #1	1972	Diesel	18 MW summer/22 MW winter
Gas Turbine #2	2005	Diesel	27 MW summer/29 MW winter

Electrical operations are continuous and monitored 24 hours per day. The Electric Production activity functions as the dispatch center outside of normal working hours to respond to transmission, distribution, and customer outages. When notified of an electrical outage, Power Plant personnel contact on-call distribution and substation crews to respond and restore power.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	5,169,648	6,016,115	5,155,475	6,095,555	1.3%
Internal Services	960,248	1,143,664	1,021,234	1,151,435	0.7%
Contractual	3,471,495	4,432,368	4,894,368	4,826,473	8.9%
Commodities	1,178,018	1,822,000	1,917,000	1,876,500	3.0%
Capital	-	25,000	100,000	-	-100.0%
Other Expenditures	-	-	-	-	
Total Expenditures	10,779,409	13,439,147	13,088,077	13,949,963	3.8%

<i>Funding Sources:</i>					
Electric Utility Fund	10,779,409	13,439,147	13,088,077	13,949,963	3.8%
Total Funding Sources	10,779,409	13,439,147	13,088,077	13,949,963	3.8%

<i>Authorized FTEs</i>	44.00	44.00	44.00	44.00
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Electric Production

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide reliable, low-cost energy for customers	Annual net system peak load (MW)	124.8	126.6	128.7	128.0
		Annual net system load (MWh)	604,678	600,667	615,500	615,600
		Annual gross generation (MWh)	203,098	265,868	330,700	357,900
		Number of reportable accidents	0	0	0	0
		Number of lost time accidents	0	1	0	0
		Unit 7 forced outages	2	6	2	2
		Unit 8 forced outages	10	3	7	4
		Unit 7 availability	47.2%	90.2%	93.0%	95.0%
Unit 8 availability	28.8%	34.1%	58.0%	93.0%		

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The FY 2022/23 budget provides an increased focus in three areas of contractual services, programming control logic, equipment cleaning, and rebuild/replacement of worn equipment such as sections of underground piping, damper controls, compressors, and circulating water pumps.
- The Power Plant staff has experienced turnover within the last six months with two new superintendents, a new plant engineer, a new Environmental Technician, two new Fireworkers, five new auxiliary operators, and two new Mechanics as a result of vacancies.

In-Progress Activities

- As of January 1, 2022, the Power Plant has operated for 316 days without a lost time accident. The previous record was 1419 days.
- Unit 8 boiler repairs were completed in August of 2021. The Unit successfully operated throughout September before it was taken offline to perform the scheduled turbine/generator overhaul.
- Unit 7 has operated successfully for two years with no forced outages due to tube failures. The tubes were tested last year for signs of thinning and results showed protective metal coating had no signs of corrosion. The same test will be performed late January 2022 to confirm this is still the case.

Upcoming Activities

- The department is currently in the process of performing (along with Public Works) a Waste-to-Energy Feasibility Study with a final report planned for early 2022. This study will help determine if there is a different way the department should create energy from the county’s waste.
- Plant staff is implementing improved procedures for tracking equipment conditions and inventory. This will help ensure equipment reliability and reduce the amount of downtime for maintenance.
- New, more detailed training materials for Power Plant personnel continue to be developed to provide detailed descriptions with pictures of all equipment in the plant.
- A project to replace the outer skin of the Refuse Derived Fuel bin is scheduled to go out for bid in 2022.

Fuel & Purchased Power

Description:

The Fuel and Purchased Power activity is the largest expense in the Electric Service's budget. The total cost of this program can vary greatly from year to year, as it is largely dependent on the amount of electricity being used by customers. When fuel and outside power purchases increase due to demand, revenues from electric customers will increase as well.

The principal types of fuel purchased are natural gas, Refuse-Derived Fuel (RDF) from the Resource Recovery Plant, and fuel oil. Power (energy) is also purchased from a NextEra-owned wind farm under a 20-year power purchase agreement, from a ForeFront-owned solar farm under a 25-years power purchase agreement, and from Midcontinent Independent System Operators group (MISO) when the cost of outside power is more economical than self-produced energy.

Energy purchased for Iowa State University is a pass-through expense, with offsetting revenue received from the University for the energy purchases.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Transmission/MISO	955,419	1,001,500	1,001,500	1,001,500	0.0%
Wind	5,766,925	5,600,000	5,000,000	5,000,000	-10.7%
Fuel	15,854,413	15,575,000	15,875,000	15,875,000	1.9%
Purchased Power	7,395,304	7,489,395	7,516,670	7,535,552	0.6%
Solar Energy	124,487	181,000	181,000	181,000	0.0%
ISU/Energy	1,254,501	1,500,000	1,500,000	1,500,000	0.0%
ISU/Wind	1,153,385	1,250,000	1,116,000	1,116,000	-10.7%
ISU/Transmission	148,106	135,000	135,000	135,000	0.0%
Total Expenditures	32,652,540	32,731,895	32,325,170	32,344,052	-1.2%

<i>Expenditures by Category:</i>					
Personal Services	219,231	229,601	227,876	239,682	4.4%
Internal Services	6,151	6,094	6,094	6,170	1.3%
Contractual	31,266,704	31,256,200	30,521,200	30,523,200	-2.4%
Commodities	1,121,466	1,200,000	1,500,000	1,500,000	25.0%
Capital	-	-	-	-	
Other Expenditures	38,988	40,000	70,000	75,000	87.5%
Total Expenditures	32,652,540	32,731,895	32,325,170	32,344,052	-1.2%

<i>Funding Sources:</i>					
Electric Utility Fund	32,528,053	32,550,895	32,144,170	32,163,052	-1.2%
SunSmart Fund	124,487	181,000	181,000	181,000	
Total Funding Sources	32,652,540	32,731,895	32,325,170	32,344,052	-1.2%

<i>Authorized FTEs</i>	2.00	2.00	2.00	2.00
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Fuel & Purchased Power

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide reliable, low-cost energy for customers	Natural gas consumed (in dekatherms)	1,950,737	2,794,290	3,492,000	3,760,000
		Market energy purchased (in MWh)	436,675	353,629	309,000	284,000
		Fuel cost per MWh of energy produced	\$36.14	\$34.60	\$35.00	\$35.00
		Average purchased power cost	\$20.52	\$26.69	\$27.49	\$28.32
Environmental sustainability	Maintain a diversified generation portfolio that contains renewable energy resources	Wind renewable energy (MWh)	97,499	71,973	69,511	70,312
		Retail solar energy purchased (MWh)	343	436	485	514
		RDF consumed (in tons)	15,754	23,551	30,000	32,000
		Percent of energy provided by Renewables	17.9%	15.1%	14.8%	15.2%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Stable, low-cost natural gas prices and an abundance of low-cost market energy continue to keep the City's electric costs low. The Energy Cost Adjustment has been negative, which means our customers are paying less than the Council-approved electric rates.
- A pricing structure for Refuse Derived Fuel to support the RRP budget has been adopted.
- Fuel and Purchased Power is the largest component of the Electric Services budget, with estimated total expenditures of \$32,296,552 for FY 2022/23. This is a \$500,000 decrease from the FY 2021/22 adopted budget resulting from a decrease in prices for natural gas, transportation, and purchased power. The major expenditures include fuel, market energy purchases, wind, transmission service, and Refuse-Derived Fuel (RDF) payments. Fuel (natural gas) accounts for nearly 50% of the Fuel and Purchased Power budget, market energy purchases make up for 28%, and wind measures at 19%.
- The City's natural gas delivery costs dropped by \$1,000,000 to half its current cost in the sixth year (2021) of the contract with Alliant (IPL). These cost savings are being passed along to the City's electric customers through the Electric Rate Adjustment.

In Progress Activities

- The Power Plant continues to burn RDF. This decreases the amount of the county's garbage taken to the landfill.
- In support of the City Council's goal to expand sustainability efforts, the utility purchases 36 megawatts of wind resources from NextEra. The wind farm produces Renewable Energy Credits (RECs) which are held by the City to reduce the utility's greenhouse gases.
- SunSmart Ames, the utility's first community solar farm went on-line December 2020 at 2.0 MW.

Upcoming Activities

- The City is currently in the seventh year of an 8-year natural gas contract (with extension). Natural gas prices will remain flat for the remainder of the contract term.

Electric Distribution

Description:

Electric Distribution is responsible for the construction and maintenance of the system that brings electric power to Electric Utility customer homes. The Electric Distribution division maintains both the overhead and underground systems, with voltages ranging from 120 volts to 161,000 volts. In addition to the distribution system, this activity is responsible for the maintenance of the transmission system which delivers reliable power to the substations. The transmission system makes up the backbone of the Ames power system and connects the City to the power grid.

Electric Distribution is also responsible for improvements to the distribution system, including overhead and underground line extensions, line relocations, lighting improvements, communication line improvements and storm siren maintenance.

	2020/21	2021/22	2021/22	2022/23	% Change From
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Distribution Operations	2,807,820	3,510,841	3,394,804	3,666,876	4.4%
Extensions/Improvements	1,607,234	2,607,010	2,820,239	2,509,530	-3.7%
Total Expenditures	4,415,054	6,117,851	6,215,043	6,176,406	1.0%
Expenditures by Category:					
Personal Services	1,814,942	2,483,872	2,335,238	2,630,424	5.9%
Internal Services	518,929	533,147	522,403	535,929	0.5%
Contractual	1,190,782	1,519,380	1,625,950	1,422,601	-6.4%
Commodities	771,433	1,180,752	1,330,752	1,186,752	0.5%
Capital	118,968	400,000	400,000	400,000	0.0%
Other Expenditures	-	700	700	700	0.0%
Total Expenditures	4,415,054	6,117,851	6,215,043	6,176,406	1.0%
Funding Sources:					
Electric Utility Fund	4,415,054	6,117,851	6,215,043	6,176,406	1.0%
Total Funding Sources	4,415,054	6,117,851	6,215,043	6,176,406	1.0%
<i>Authorized FTEs</i>	18.00	18.00	18.00	18.00	

Electric Distribution

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide reliable, low-cost energy delivery for our customers in a safe and efficient manner	# of new Electric Utility meters	156	88	155	214
		# of service interruptions per year	125	201	102	160
		Average minutes of system out/interruption (SAIDI*)	14.68	32.93	14.85	14.75
		# of wood poles installed/replaced	188	156	201	175
		# of streetlight Poles installed/replaced	105	90	112	115
		Miles of primary line installed/ replaced	11.5	10.0	12.0	10.0
		Miles of new/relocated transmission line	0.0	1.0	0	0
Environmental sustainability	Convert streetlights to LED	# of LED streetlights installed	512	743	700	500
		% of streetlights converted to LED	49%	64.8%	79%	84%

*SAIDI: the ratio of the annual duration of interruptions (sustained) to the number of consumers. Electric's SAIDI performance number does not take into account the derecho 2020 storm event. By the IUB standard, the derecho is considered a major event and is not typical of average performance. If we include the derecho into the FY 2020/21 calculation, the SAIDI value would be 2,115.68 minutes.

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Tree trimming continues to be one of the largest budget items for this activity. The FY 2022/23 contract for this activity is budgeted at \$357,799 (+3%)
- Mild weather has allowed staff to focus on system maintenance.
- Staff continues to work with FEMA, submitting documentation for reimbursement from the Derecho event of 2020.

In-Progress Activities

- Street lighting is being added to the South Grand and South Fifth street extensions.
- Work in and around the Baker subdivision will include electric service to the Geo-thermal project.
- Improvements are being made at the Mortenson Road Substation for added capacity and reliability.
- To better serve customers, text messaging is being integrated into the Outage Management system.

Upcoming Activities

- Staff will complete system inspections and perform maintenance per the Iowa Utilities Board inspection.
- Staff will be moving the overhead primary line in support off the loway Creek project.
- Electric service will be installed to support the Sunset Ridge expansion.

Electric Technical Services

Description:

Electric Technical Services is responsible for two sub activities: Substation Maintenance and Electric Meter Service. Substation Maintenance is responsible for maintaining all substation equipment used to distribute power throughout the City’s electric utility system. This includes testing, troubleshooting, performing maintenance, and tracking data on power transformers, circuit breakers, and switches on 4 kV through 161 kV class equipment.

Electric Meter Service is responsible for the measurement of energy consumed by the City’s Electric Utility customers. This includes the specification, installation, maintenance, and testing of all meters and monitors in the system. The staff in this activity is also responsible for the testing of all substation and plant relays.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Substation Maintenance	565,270	587,886	602,425	629,452	7.1%
Electric Meter Service	562,673	620,362	621,250	646,577	4.2%
Total Expenditures	1,127,943	1,208,248	1,223,675	1,276,029	5.6%

<i>Expenditures by Category:</i>					
Personal Services	844,568	823,093	763,990	813,921	-1.1%
Internal Services	88,162	90,043	89,227	90,279	0.3%
Contractual	41,239	108,650	183,996	144,450	33.0%
Commodities	153,974	186,462	186,462	190,379	2.1%
Capital	-	-	-	37,000	
Other Expenditures	-	-	-	-	
Total Expenditures	1,127,943	1,208,248	1,223,675	1,276,029	5.6%

<i>Funding Sources:</i>					
Electric Utility Fund	1,127,943	1,208,248	1,223,675	1,276,029	5.6%
Total Funding Sources	1,127,943	1,208,248	1,223,675	1,276,029	5.6%

<i>Authorized FTEs</i>	7.00	7.00	7.00	7.00
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Electric Technical Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide reliable, low-cost energy for customers	# of electric meters in service	27,613	27,701	27,768	28,137
		# of meters tested per year	4,311	3446	3590	3583
		% of meters tested (goal is 10% tested annually)	15.6%	12.4%	12.9%	12.7%
		Cost of Meter Operating Budget/meter (\$/meter)	\$18.62	\$19.42	\$21.39	\$22.06
		Substation Operating Budget /Replacement Asset Value (goal 2-5%)	2.28%	2.43%	2.37%	2.35%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Supply-chain delays continue to be the greatest issue affecting the budget this year and projected for next year. Because of delays and lead times (sometimes as great as 8 months) to receive replacement inventory, staff is having to increase inventory levels to have supplies for projects that have not been thought of yet. Costs on some of these inventory items have nearly doubled in price.
- Customers and Electricians are having similar problems getting materials required to complete jobs and projects. Staff has found creative and workable solutions to help alleviate some delays using materials they may have access to but using these materials will likely increase the cost to replace inventory levels after the supply-chain issues are resolved.
- The greatest increase in the division’s contractual expenditures is the result of rising costs for transportation and replacement transformer inhibitor oil costs from contractors in the oil reconditioning project of the substation transformers.
- Work was completed on oil reconditioning at Ames Plant Sub transformer at the beginning of FY 2021/22. While performing the oil reconditioning, other leaks detected required removal of the cooling fins and re-gasketing. Also needing repair was an oil migration leak between the Load-tap changer and transformer oil tank that required replacement of the barrier board and gaskets.

In-Progress Activities

- With the inability to receive meters, staff turned their attention to testing instrument transformer rated services. Testing was completed at 264 locations out of 671 total locations.
- The restoration and addition to the Substation building in the Coal Yard is moving forward. This work is to increase storage capacity for Substation inventory to be housed out of the elements in hopes of easing concerns about delays in getting parts and increasing reliability in lowering down times by having replacement parts on-hand.

Upcoming Activities

- Staff will be reconditioning oil in the Dayton Ave transformer in FY 2022/23, which will be the 3rd out of 17 transformers to be reconditioned.
- Staff will again turn their attention towards replacing hard to access meters with Automated Meters. Currently, 22% of all meters in service are Automated Meter Reading meters.

Electric Engineering

Description:

Electric Engineering is responsible for developing plans and construction packages for electric service to residential, commercial, and industrial customers, as well as the planning and design of electric system improvements to support load growth, maintain/improve reliability, and support maintenance and relocation work. Other support functions include the development of material specifications and construction standards, contract administration for inspection, design, construction, and testing services, and the review and approval of interconnection agreements for renewable energy generation.

Electric Engineering provides Geographic Information System (GIS) services and support and maintains the Outage Management System and other electronic data records for Electric Services. Electric Engineering also participates in a portion of the Public Works GIS system.

Administration and engineering activities must comply with Iowa Utility Board (IUB) safety requirements and North American Electric Reliability Corporation (NERC) standards in addition to good utility practices. Midwest Reliability Organization (MRO) and NERC standards have increasingly required additional engineering staff time to review and communicate NERC standards and facilitate the alignment of practices across the utility to comply with audit requirements.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	623,142	725,333	647,039	680,162	-6.2%
Internal Services	54,256	43,740	56,147	57,253	30.9%
Contractual	49,475	193,100	182,600	182,600	-5.4%
Commodities	473	5,275	5,275	5,275	0.0%
Capital	-	-	12,000	17,000	
Other Expenditures	-	-	-	-	
Expenditures Subtotal	727,346	967,448	903,061	942,290	-2.6%
<i>Plus: Expenditures allocated from another program/activity:</i>					
Public Works GIS	46,065	47,766	47,739	50,645	6.0%
Total Expenditures	773,411	1,015,214	950,800	992,935	-2.2%
Funding Sources:					
Electric Utility Fund	773,411	1,015,214	950,800	992,935	-2.2%
Total Funding Sources	773,411	1,015,214	950,800	992,935	-2.2%

Authorized FTEs	5.00	5.00	5.00	5.00
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Electric Engineering

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide reliable, low-cost energy for customers	Job orders prepared	137	128	155	150
		Line inspections (poles)	655	752	700	700
		Miles of new overhead distribution line	0.57	0.2	0.3	0.3
		Miles of overhead distribution line replaced	0.82	3.06	1.0	1.0
		Miles of new underground distribution line	3.39	3.2	3.5	3.5
		Miles of replaced underground line	0.5	0.89	0.8	0.8
		Miles of new, replace, or relocated overhead transmission line	0.25	1.13	0.5	1.0
		Interconnection Applicants (PV Solar Systems)	7	7	12	12

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The need for system improvements and maintenance activities remains high as much of the Ames electrical system is over 30 years old, with work in the following areas:
 - Replacement of failing underground cable and ducts in residential neighborhoods.
 - Replacement of deteriorated overhead facilities in older residential neighborhoods.

In-Progress Activities

The Engineering Division will be completing the following projects in FY 21/22:

- Auburn Trails (subdivision & lights), Hayden's Preserve (lights only)
- LED streetlighting is being added along South Grand Avenue, Scholl Road, S. Duff/16th.
- Relocation of portions of the 161kV line for IDOT I35 improvements north of Ankeny.
- UG feeder improvements are underway in Tripp/Arbor Sunset/Beach areas.
- Removal of xfmrs from the vault is currently taking place at the IDOT West Building.
- Completing Mortensen Rd Substation Feeder Upgrades.
- The EV charger addition is underway at West Hy-Vee.
- Texting features are being added to Outage Management System allowing text-reporting of outages, restoration verification.

Upcoming Activities

The Engineering Division will be completing the following projects in FY 2223:

- Complete OH portion of Mortensen Rd Substation Feeder Upgrades.
- CyRide Bus EV charger installation will be completed
- Ontario Road Substation improvements
- Alleman Subdivision (Lincoln Way & County Line Rd)
- UG feeder tie from S. Riverside to S. Duff Ave via Airport crossing.

Water & Pollution Control

Description and Purpose of Activity:

This activity involves all operations of the water and sewer utilities, except for the collection and distribution systems and customer services/billing functions. It includes the five functional divisions of the department.

- **Administration** provides the overall management of the two utilities, as well as related engineering functions, the industrial pretreatment program, and the management of the flood warning system.
- **Water Treatment** includes the procurement of untreated groundwater water, treatment of that water to make it suitable for human consumption, pumping of the water into the distribution system, and the management of the residual solids generated by the treatment process. It also includes the Smart Water Conservation Program.
- **WPC Operations** includes the operation and maintenance of the Water Pollution Control Facility, including lift stations and management of the residual solids generated by the treatment process. It also includes the maintenance of the flood warning program.
- **Laboratory Services** provides the majority of the regulatory compliance monitoring for both the drinking water and wastewater utilities.
- **Metering and Cross-Connection Control** serves as the cash register for both utilities, providing the basis for billing the majority of all water and sewer services provided by the City.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
W & PC Administration	873,448	936,070	930,078	1,113,740	19.0%
Water Plant Operations	2,897,521	3,263,016	3,325,029	3,440,541	5.4%
WPC Facility Operations	2,243,732	2,627,657	2,428,717	2,657,596	1.1%
W & PC Laboratory	622,957	701,538	698,017	717,416	2.3%
W & PC Metering Services	1,056,467	1,162,525	1,130,191	1,181,944	1.7%
Total Expenditures	7,694,125	8,690,806	8,512,032	9,111,237	4.8%

<i>Authorized FTEs</i>	38.00	38.00	38.00	39.00
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Water & Pollution Control

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	4,150,586	4,544,007	4,305,381	4,757,302	4.7%
Internal Services	525,315	565,876	563,009	597,596	5.6%
Contractual	1,798,798	2,142,677	2,197,639	2,273,893	6.1%
Commodities	1,204,440	1,420,422	1,421,678	1,470,242	3.5%
Capital	-	5,650	12,151	-	-100.0%
Other Expenditures	14,986	12,174	12,174	12,204	0.3%
Total Expenditures	7,694,125	8,690,806	8,512,032	9,111,237	4.8%

<i>Funding Sources:</i>					
Water Utility Fund	4,180,965	4,665,340	4,694,054	4,937,443	5.8%
Sewer Utility Fund	3,513,160	4,025,466	3,817,978	4,173,794	3.7%
Total Funding Sources	7,694,125	8,690,806	8,512,032	9,111,237	4.8%

Water & Pollution Control Administration

Description:

This activity involves the overall management of the Water and Sewer Utilities (except for the distribution/collection systems and customer service/billing functions), including the development and implementation of all plans, policies, and procedures necessary for the efficient functioning of the utilities. Tasks undertaken as part of this activity include: budgeting and rate setting, legislative and regulatory coordination and compliance, in-house engineering design services and project management activities, managing the industrial pretreatment and Fats, Oils, and Grease (FOG) programs, and cross-departmental coordination with other City work groups.

The cost of Water and Pollution Control Administration is split evenly between the Water Utility Fund and the Sewer Utility Fund.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	751,039	788,631	783,424	944,903	19.8%
Internal Services	57,499	49,396	53,481	54,649	10.6%
Contractual	59,524	93,818	86,998	100,513	7.1%
Commodities	5,386	4,225	6,175	13,675	223.7%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	873,448	936,070	930,078	1,113,740	19.0%

<i>Funding Sources:</i>					
Water Utility Fund	436,724	468,035	465,039	556,870	19.0%
Sewer Utility Fund	436,724	468,035	465,039	556,870	19.0%
Total Funding Sources	873,448	936,070	930,078	1,113,740	19.0%

<i>Authorized FTEs</i>	6.00	6.00	6.00	7.00
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Water & Pollution Control Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide safe, good tasting water to Ames residents at a reasonable price	Typical Iowa residential monthly water/sewer bill (600 cf/month)	\$64.13	\$70.38	\$74.93	\$79.72
		Typical Ames residential monthly water/sewer bill	\$54.37	\$56.32	\$57.94	\$59.41
		Typical Iowa commercial monthly water/ sewer bill (10,000 cf/month)	\$801.96	\$856.70	\$911.31	\$969.40
		Typical Ames commercial monthly water/ sewer bill	\$604.01	\$625.20	\$643.78	\$659.16
		% of citizens very/ somewhat satisfied with water service	95%	95%	95%	95%
		% of citizens very/ somewhat satisfied with sewer service	97%	96%	95%	95%
	Meet Fund Balance designations and reserves	Water Utility Fund	Yes	Yes	Yes	Yes
		Sewer Utility Fund	Yes	Yes	Yes	Yes

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The addition of a new SCADA Tech position will result in an increase in personal services in FY2022/2023. The position will be utilized by both the Water Plant and Water Pollution Control Facility and will be tasked with increasing the security and reliability of the plant control systems. As with the rest of the Administration Division expenses, the expense for this new position will be shared equally by the Water Fund and Sewer Fund.



Control panel during construction

Water & Pollution Control Administration

- Allocations for the Geographic Information System (GIS) software are now budgeted in internal services, resulting in an increase in FY2022/2023 as compared to the FY 2021/22 Adopted budget.
- Increases in shared expenses between the Administration Division and the Water Plant for items such as HVAC maintenance/support, equipment repairs, and utility expenses have increased as a result of the warranty period for the new Water Plant expiring. This results in an increase in contractual expenses in FY 2022/23.

In-Progress Activities

Capital Improvement Projects

Staff is continuing to stay on track with the Capital Improvements Plan, with \$50.8 million planned over the next five years.

- Staff recently completed oversight of a significant project associated with the cogeneration system at WPC.
- Staff is working towards final design of substantial projects including the North River Valley Well Field and the Old Water Treatment Plant Demolition, which should both begin construction in 2022.
- Staff is continuing to research advanced wastewater treatment alternatives and performing plant site visits in anticipation of the Water Pollution Control Nutrient Modifications Project. A Request for Proposals for engineering services will be released in the spring of 2022. This is the first of three phases over a period of 20 years that will upgrade the treatment ability of the facility in order to achieve the goals of the Iowa Nutrient Reduction Strategy.

Watershed Partnerships

Through a partnership with Story County Conservation, the Iowa Department of Agriculture and Land Stewardship, and the Story County Soil & Water District, staff is working towards treating 25+ field tile outlets to reduce nutrients in the watershed north of Ames. These field tiles will be treated with Edge-Of-Field practices called saturated buffers and bioreactors, which can reduce nitrate by up to 50%. Following project completion, these practices will be entered into the Nutrient Reduction Exchange to receive nutrient reduction credit from the IDNR.

Staff is currently in Year Two of a partnership with the Iowa Soybean Association and the Soil and Water Outcomes Fund. This fund provides financial incentives to farmers to implement conservation practices such as cover crops and conservation tillage. Cover crops were placed on approximately 2,400 acres located in the loway Creek and South Skunk River watershed, resulting in reduction of 60,000 pounds of nitrogen and 4,000 pounds of phosphorus.



Cover crop emerging between rows of corn stalks

Water & Pollution Control Administration

Upcoming Activities

Watershed-Based Nutrient Reduction

Members of the Administration Division continue to seek opportunities and partners for watershed-based nutrient reduction projects.

- Staff actively participates in quarterly Watershed Management Authority meetings and is serving on the Technical Advisory Committee overseeing the Headwaters of the South Skunk WMA Watershed Plan that will be completed in October 2022.



Staff visiting a constructed wetland

- Staff recently joined the newly formed 'Iowa Nutrient Collaborative for Public Water Supplies' and is actively participating in the steering committee.

Security Improvements

- Continued focus on the security of the water system will result in upcoming improvements associated with both physical and cyber security. These improvements will include: additional security fencing at wells and the new High Service Pump Station; access control keypad modifications; and segregating the plant access control system from the SCADA network.
- Monitoring the pressure in the distribution system is critical to the safety of our water system. Administrative staff will oversee the implementation of 25 pressure monitor sensors that will be placed at critical locations in the distribution system. By installing and continuously monitoring a network of real time sensors, staff can improve the response time to isolate a main break and provide data to determine if a boil water advisory is needed and to what extent.

Water Treatment Plant Operations

Description:

This activity involves the pumping of untreated water from wells, treatment of the well water to potable standards for human consumption, and the pumping of the treated water from the plant site to the water distribution system. It also includes the management of booster pump stations and elevated tanks, and the recycling of softening residuals as an agricultural lime material.

The Smart Water Program, which uses various marketing approaches to encourage water conservation, is also included in this activity.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Water Plant Administration	328,299	352,774	360,373	371,175	5.2%
Water Conservation/Marketing	21,651	45,016	37,788	50,097	11.3%
Water Production	372,689	414,471	430,315	449,831	8.5%
Water Treatment	1,501,606	1,717,663	1,720,046	1,779,565	3.6%
Lime Sludge Disposal	344,127	391,017	391,717	391,107	0.0%
Water Pumping	329,149	342,075	384,790	398,766	16.6%
Total Expenditures	2,897,521	3,263,016	3,325,029	3,440,541	5.4%

<i>Expenditures by Category:</i>					
Personal Services	1,034,077	1,106,015	1,066,416	1,145,491	3.6%
Internal Services	153,556	173,062	179,154	186,067	7.5%
Contractual	1,071,298	1,235,047	1,328,296	1,354,066	9.6%
Commodities	632,592	740,022	741,792	751,667	1.6%
Capital	-	5,650	6,151	-	-100.0%
Other Expenditures	5,998	3,220	3,220	3,250	0.9%
Total Expenditures	2,897,521	3,263,016	3,325,029	3,440,541	5.4%

<i>Funding Sources:</i>					
Water Utility Fund	2,897,521	3,263,016	3,325,029	3,440,541	5.4%
Total Funding Sources	2,897,521	3,263,016	3,325,029	3,440,541	5.4%

<i>Authorized FTEs</i>	9.00	9.00	9.00	9.00
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Water Treatment Plant Operations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Maintain a treatment plant capacity capable of meeting the peak three-day average demand	Billions of gallons/year pumped from wells	2.10	2.22	2.20	2.20
		Average day pumpage to system, MGD (15MGD capacity)	6.17	6.45	6.4	6.4
		Peak day pumpage to system, MGD	8.67	9.47	9.09	9.28
		Cost per MG pumped	\$1,357	\$1,305	\$1,511	\$1,564
	Provide drinking water that meets all Federal and State standards	# of months in compliance with water quality standards	12	12	12	12
		# of months in compliance with reporting standards	12	12	12	12
	Rehabilitate wells on a regular schedule to maintain capacity	Number of wells rehabilitated / total number of wells	4/22	4/22	5/22	5/22
Environmental sustainability	Maximize energy efficiency throughout the operation	Overall energy efficiency (kW-hr/MG treated)	2,492	2,225	2,300	2,300
	Sustainably recycle lime solids	Wet tons/year recycled	37,720	25,156	28,000	28,000

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

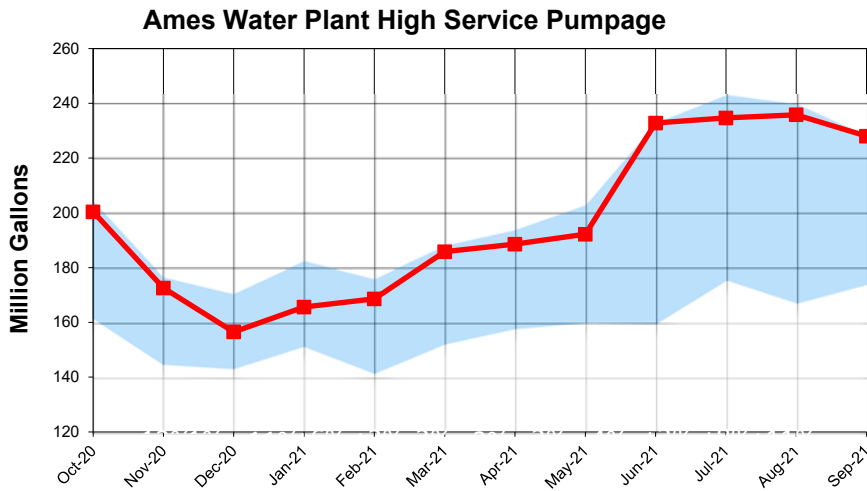
- The Water Plant warranty period has now ended, and funding levels continue to increase for repairs and spare parts. Maintenance contracts are being utilized for specialized systems such as the standby generator, fire sprinkler systems, the elevator, and the HVAC system. In particular, staff continues to work with an HVAC maintenance company to determine best procedures in operating the complex system at the new water plant. Electrical use at the plant was up slightly in FY 2020/21 while natural gas was down. Combined together, there is a slight trend down in energy costs in the Treatment activity since the new facility began operating.



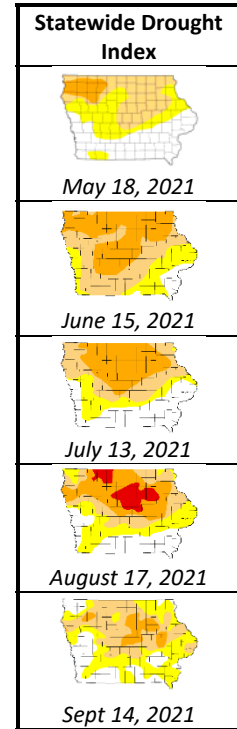
Boiler controls at the new Water Plant

Water Treatment Plant Operations

- Continued drought conditions have resulted in higher water demand. FY 2020/21 set an all-time high for water produced in a single year. The trend continued into FY 2021/22 with each of the first months being at or near records for the respective months. This increased demand resulted in higher electrical costs in the Production and Pumping activities, and higher chemical costs in the Treatment activity



Water demand by month: Oct 2020 through Sept 2021



In-Progress Activities

- A Water Plant “Risk and Resilience Assessment,” physical security assessment, and cyber security evaluation were all completed in late 2020, and an updated Emergency Response Plan was prepared during the spring of 2021. The assessments are based on an All Hazards Consequence Management Approach, including malevolent acts, natural hazards, and any other risk that may impact any operation of a utility. Staff from the Water Plant have been coordinating with the City’s Information Technology Division on a strategy to continuously isolate and protect the plant control systems from the rest of the City IT infrastructure. The addition of the SCADA Technician position included in the W&PC Administration operating budget is a critical step in that process.
- Water Plant staff maintains an inventory of machinery and parts in the new facility and all remote sites using a computerized maintenance management software program. This ensures predictive maintenance takes place as scheduled and generates a history of work done on all equipment.



Emily Engle, Water Plant Operator

Water Treatment Plant Operations

- The August 10, 2020, derecho illustrated the need to have dedicated standby power at key locations. Multiple projects are planned over the next few years to add or enhance the emergency power in the Youth Sports Complex Wellfield, which is the largest existing wellfield. Standby power is also included in the construction plans for the new North River Valley Wellfield. Standby power will be added to the State and Mortensen booster pump station as well. The direct-drive diesel engine that can power a single pump at the old High Service Pump Station will be replaced with a standby generator capable of powering the entire pump station. All future pump additions to the High Service Pump Station at the new Water Plant will be on standby power.



Diesel engine at Old High Service Pump Station

Upcoming Activities

- W&PC and Public Works are beginning a project which will provide real-time pressure monitoring throughout the water distribution system. This will help future capital improvement planning and assist in times of immediate need for water pressure data such as main breaks and fire events.



A mock-up of a pressure monitoring “dashboard” that will trend pressures in the distribution system and generate alarms for any unusual conditions.

- Funding for the new North River Valley Well Field project was shifted to a Drinking Water State Revolving Fund (SRF) loan. Along with very attractive interest rates, SRF loans also come with administrative requirements such as clearance by the State Historic Preservation Office. Changes in how SHPO prefers to have preservation activities incorporated into the bid specifications have slowed the project considerably. The project could potentially have new wells in operation by the end of FY 2022/23.

Water Pollution Control Facility Operations

Description:

This activity involves both the operation and maintenance of the Water Pollution Control (WPC) facility. The overall goal of this activity is to provide treatment of wastewater and solids to allow their return to the environment in a sound, sustainable fashion. A closely related goal is to meet all applicable State and Federal Clean Water Act standards. More than 90% of the conventional pollutants (i.e. biochemical oxygen demand, suspended solids, ammonia) are removed during treatment and nonconventional parameters (i.e. heavy metals, other toxins) are reduced at the source or treated to levels below any adverse effect.

The WPC Facility Operations activity also includes the operation of the WPC farm. The land is owned by the City and used for application of the treated biosolids. A long-standing farm management agreement is in place with a neighboring farmer whose ground is also used for biosolids application.

This activity also includes the maintenance of the early flood warning system.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
WPC Plant Administration	322,629	457,074	365,019	436,323	-4.5%
Flood Warning System	18,326	18,671	18,671	18,752	0.4%
Plant Maintenance	550,458	714,402	682,150	711,876	-0.4%
Plant Operations	1,301,981	1,390,806	1,316,173	1,443,941	3.8%
WPC Farm Operations	40,338	46,704	46,704	46,704	0.0%
Total Expenditures	2,233,732	2,627,657	2,428,717	2,657,596	1.1%

<i>Expenditures by Category:</i>					
Personal Services	1,199,393	1,432,500	1,279,387	1,437,329	0.3%
Internal Services	244,179	264,253	252,765	275,239	4.2%
Contractual	577,588	682,400	647,361	695,824	2.0%
Commodities	213,584	239,550	234,250	240,250	0.3%
Capital	-	-	6,000	-	
Other Expenditures	8,988	8,954	8,954	8,954	0.0%
Total Expenditures	2,243,732	2,627,657	2,428,717	2,657,596	1.1%

<i>Funding Sources:</i>					
Sewer Utility Fund	2,243,732	2,627,657	2,428,717	2,657,596	1.1%
Total Funding Sources	2,243,732	2,627,657	2,428,717	2,657,596	1.1%

<i>Authorized FTEs</i>	12.00	12.00	12.00	12.00
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Water Pollution Control Facility Operations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated		
Provide quality programs in an efficient and fiscally responsible manner	Protect the environment and public health by treating wastewater from the Ames community	Daily average flow (MGD)	6.27	5.07	6.0	6.5		
		% of design capacity (8.6 MGD)	73%	59%	70%	76%		
		Cost per MG treated	\$1,036	\$1,212	\$1,106	\$1,120		
	Meet the discharge limits set by the facility's National Pollutant Discharge Elimination System (NPDES) permit	% compliance (out of 2,346 numeric limits)	100%	100%	100%	100%		
		Consecutive years with 100% permit compliance	30	31	32	33		
		BOD ₅ % removal efficiency	95%	96%	>85%	>85%		
		TSS % removal efficiency	96%	96%	>85%	>85%		
		Environmental sustainability	Operate and maintain the plant and administer the land application program in an environmentally sustainable manner	Biosolids recycled (tons/year)	709	740	700	800
				Methane gas production (million cubic feet/year – estimated)	24.3	21.2	26	27
				On-site electricity production, as % of total plant demand	15.1%	7.3%	11%	20%
Energy efficiency – total (kW-hr/MG treated)	2,410			2,862	2,400	2,400		

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- A vacancy in the WPC Plant Superintendent position will result in a temporary reduction in Personal Services expenses. Additionally, some CIP projects may be delayed until a new superintendent is named.
- A year ago, Council authorized the conversion of a vacant Treatment Plant Maintenance Worker position and a vacant WPC Operator position into four part-time student operator positions. That is the reason the “Authorized FTE’s” is reduced by two in FY 2020/21. The program had a very successful first year, and the second round of students are now stepping into the positions. Students have come both from the Des Moines Area Community College’s Water Environmental Technology program and from the Iowa State University College of Engineering.



Eric Anderson, WPC Plant Operator

Water Pollution Control Facility Operations

- Council authorized work on the co-generation (the simultaneous generation of heat and electricity) system in late 2019 as a part of the Capital Improvements Plan. The work replaced one of the original generators with a new dual-fuel boiler. The project improves the flexibility and reliability of the system by allowing the digesters to be heated using either the methane produced on-site or natural gas.
- During construction, the co-generation system was inoperable for a period of several months. As a result, the on-site generation of electricity is lower than it would be when the system is fully functional. The performance measures anticipate a return to near-normal levels of roughly 20% of the total energy needed being generated on-site.



New dual-fuel boiler being delivered to WPC

- In July 2021, Verbio completed their hauling of 2.2 million gallons of anaerobically digested sludge from the Ames Water Pollution Control Facility to their facility. The sludge was used as a “biological seed” to jump-start Verbio’s own digesters. The cooperative agreement was not only incredibly beneficial to Verbio, it also saved the City nearly \$50,000 in FY 2020/21 by eliminating the expense of having a contractor apply sludge. This savings is reflected in the FY 2021/22 Contractual expenses. Staff is hopeful that a similar arrangement can be coordinated for FY 2022/23.

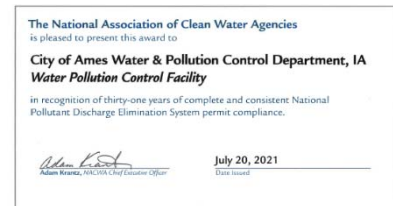


*Three 6,000-gallon tankers lined up at WPC to haul biosolids to Verbio.
June 28, 2021*

Water Pollution Control Facility Operations

In-Progress Activities

- The Ames Water Pollution Control Facility received a “Platinum 31 Peak Performance Award in August 2021, signifying perfect compliance with its National Pollutant Discharge Elimination System (NPDES) permit for 31 straight years. According to the National Association of Clean Water Agencies, this is the second-longest compliance record in the nation. The facility completed calendar year 2021 with another perfect record, and a Platinum 32 award will be presented next summer.
- Staff worked with the Iowa Department of Natural Resources on an NPDES permit renewal for the WPC Facility. The previous permit, issued in 2010, expired in 2015 but remained in effect until a new permit was issued. The new permit includes new limits for copper and cyanide, as well as more restrictive limits for ammonia-nitrogen. New and expanded monitoring requirements could lead to an increase in outside laboratory expenses.



Upcoming Activities

- An open house of the WPC Facility is budgeted to occur in spring 2023.
- Staff intends to initiate the design process for the Phase I Nutrient Reduction Project sometime in the spring of 2022, with the intention of having a consultant selected and ready to begin by July 1. Design would likely take 12-18 months, after which construction bids can be solicited.
- The WPC Facility Administration Building was constructed in 1988, and other than carpet replacement has had no interior renovation work. A project has been included in the Capital Improvements Plan that would convert the old laboratory space into a training room, and renovate floors, wall coverings, and ceilings throughout the building.

Water & Pollution Control Laboratory

Description:

This activity involves overall laboratory services for the Water Treatment Plant and Water Pollution Control Plant, including lime sludge recycling operations, all safe drinking water analysis required by state and federal regulatory agencies, the Industrial Pretreatment Program, and biosolids recycling activities. Analytical capabilities also allow for routine sampling to screen for the potential presence of unregulated constituents, developing trend information, and identifying constituents which may become regulated in the future.

Laboratory services for other departments (i.e. Public Works, Electric Services, and Parks and Recreation) are provided within the Laboratory's existing analytical capabilities and workload. The Laboratory expenses are split between the Water Utility Fund (35%) and the Sewer Utility Fund (65%), based on the proportionate workload.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	523,413	556,959	554,606	578,103	3.8%
Internal Services	24,301	28,481	27,793	28,354	-0.5%
Contractual	45,502	70,798	69,568	66,809	-5.6%
Commodities	29,741	45,300	46,050	44,150	-2.5%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	622,957	701,538	698,017	717,416	2.3%
<i>Funding Sources:</i>					
Water Utility Fund	218,035	245,538	244,306	251,096	2.3%
Sewer Utility Fund	404,922	456,000	453,711	466,320	2.3%
Total Funding Sources	622,957	701,538	698,017	717,416	2.3%
 <i>Authorized FTEs</i>	 5.00	 5.00	 5.00	 5.00	

Water & Pollution Control Laboratory

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Maintain Environmental Laboratory Certification	Consecutive years Lab Certified	23	24	25	26
		Drinking water quality samples collected	1,101	1,032	1,070	1,070
		River water quality samples collected	216	286	290	290
		Industrial pretreatment samples collected	57	78	90	80
	Perform sampling and analysis in support of City facilities/programs	WPC Plant samples collected	1,506	1,583	1,540	1,540
		Total samples processed	2,947	3,030	3,000	3,000
		Total analyses	10,551	10,598	10,500	10,500
		% of analyses completed in-house	94%	94%	94%	94%
		Average cost per analysis	\$62.09	\$58.78	\$66.48	\$68.33

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Maintenance of the Technical Services Complex (TSC) building is shared equally by the Water Meter and Laboratory Divisions. The original HVAC system is approaching the end of its useful life, and at times poses a challenge for the laboratory in maintaining consistent temperatures and humidity needed for precise analytical work. Decreases in other commodity expenses have been offset by increased maintenance on the HVAC system.
- Modest costs have been included in the FY 2022/23 budget for customer outreach that will be performed as a result of the upcoming triennial lead and copper monitoring in the drinking water.



Technical Services Complex

In-Progress Activities

- Laboratories reporting environmental data to the Iowa DNR must be certified. The objective of the certification program is to ensure that the results of testing performed are accurate and legally defensible. The W&PC Laboratory was the very first lab in Iowa to become certified. A recertification inspection is conducted every other year, with the most recent on-site inspection being completed in late 2021. Staff is pleased to report that the Laboratory was recertified for the 25th consecutive year.

Water & Pollution Control Laboratory

- Laboratory Services staff conduct most of the sampling and analysis required by the Industrial Pretreatment Program. Laboratory staff also assists the Administration Division staff when evaluating any existing commercial or industrial customer that may be discharging that are not appropriate in the sanitary sewer system or are in quantities that could negatively impact the treatment facility.

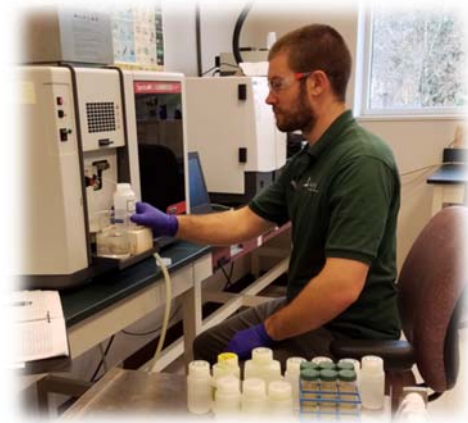


Industrial pretreatment sampling being performed by staff from the Laboratory Services and WPC Facility Divisions

- The Laboratory Services Division serves as a resource for multiple City departments, including Public Works, Parks and Recreation, and Electric Services.

Upcoming Activities

- Multiple federal regulations currently under consideration could result in increased workload for the Laboratory Services Division.
 - The Lead and Copper Rule Revisions were issued on January 15, 2021. As frequently happens, the incoming presidential administration placed the rule promulgated at the end of the preceding administration's tenure on hold so it could be reviewed prior to becoming effective. The rule was released and became effective at the very end of 2021. The rule will change the number and nature of locations that will need to be monitored, as well as significantly reduce the time limit for reporting lead and copper results back to the customer. (It should be noted that Ames' reporting practices already meet the new stringent requirements.)
 - Multiple rules have been proposed for the family of chemicals referred to as per-and poly-fluorinated alkyl substances (PFAS), but none have as of yet been finalized.



Lead and copper analysis

Water & Pollution Control Laboratory

Staff will be conducting sampling for the presence of PFAS in each of the wells, as well as in the finished drinking water.

- The Laboratory Services Division continues to be heavily involved with the ambient water sampling activities in Ames and throughout Story County. The Laboratory staff conducts “urban streams” monitoring around Ames that looks for unusual patterns in bacteria levels that could indicate a human sewage contamination. The Laboratory Services Division also assists with stormwater sampling and analysis as a part of the Story County Water Monitoring Planning Team. Additional work is anticipated in the coming year as new monitoring begins of the streams feeding into the five priority lakes of McFarland Park, Peterson Lake, Ada Hayden, Dakins Lake, and Hickory Grove Lake. These new locations would be in addition to 15 existing monitoring sites.



Collection of river water samples for bacterial analysis

Water & Pollution Control Metering Services

Description:

Because the water and wastewater utilities operate as self-sustaining enterprises, water usage by all customers must be metered as accurately as possible. For nearly all customers, both their water and wastewater bills are based on their water meter readings. Program activities include installing meters on new services/irrigation systems, replacing existing meters on a routine change schedule, and responding to a wide variety of service calls. Through the meter service and leak detection activities, the goal is to maintain unaccounted for water below 10% of total delivery to the mains. Expenses for metering are shared between the Water Utility Fund (55%) and the Sewer Utility Fund (45%) based on the proportionate number of utility accounts.

Beginning on January 1, 1996, state and federal mandates required the City to implement a Cross-Connection Control Program (i.e. backflow prevention) to further protect the water supply from potential contamination sources. Cross Connection Control expenses are paid for through the Water Utility Fund (90%) and the Sewer Utility Fund (10%).

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Meter Services	920,385	1,021,492	1,021,475	1,071,029	4.9%
Cross Connection Control	136,082	141,033	108,716	110,915	-21.4%
Total Expenditures	1,056,467	1,162,525	1,130,191	1,181,944	1.7%

<i>Expenditures by Category:</i>					
Personal Services	642,664	659,902	621,548	651,476	-1.3%
Internal Services	45,780	50,684	49,816	53,287	5.1%
Contractual	44,886	60,614	65,416	56,681	-6.5%
Commodities	323,137	391,325	393,411	420,500	7.5%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,056,467	1,162,525	1,130,191	1,181,944	1.7%

<i>Funding Sources:</i>					
Water Utility Fund	628,685	688,751	659,680	688,936	0.0%
Sewer Utility Fund	427,782	473,774	470,511	493,008	4.1%
Total Funding Sources	1,056,467	1,162,525	1,130,191	1,181,944	1.7%

<i>Authorized FTEs</i>	6.00	6.00	6.00	6.00
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Water & Pollution Control Metering Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated	
Provide quality programs in an efficient and fiscally responsible manner	Provide accurate metering for fiscal accountability at the best price	# of primary meters in service	18,907	19,068	19,182	19,342	
		# of deduct meters in service	1,417	1,430	1,450	1,470	
		% of meters converted to Automatic Meter Reading (AMR)	57.3%	66.4%	73.9%	81.1%	
		Average operating cost per meter in service	\$45.23	\$51.54	\$54.78	\$56.71	
		Meter installations from new construction	369	161	114	160	
		Non-routine meter changes	76	92	90	90	
		Maintain unaccounted for water below 10%	Water loss as a % of total water pumped to mains	5.0%	8.8%	5.0%	5.0%
		Reduce the potential for contamination of drinking water from cross-connections	# of backflow devices in service	2,967	3,103	3,162	3,241
			# of irrigation systems with backflow prevention	785	823	843	868

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The availability of water meters that include encoder/receiver/transmitters (or ERT's, the radio component) was significantly disrupted in FY 2021/22 due to the manufacturer's inability to procure circuit boards and semiconductors. Orders placed in March of 2021 were not received until January 2022, and then only a partial order was received. As a result, the Automatic Meter Reading (AMR) initiative was temporarily suspended. The dwindling meter inventory was reserved for new construction and emergency meter replacements.



A typical residential water meter installation

- The budget for the AMR initiative is split between the operating budget (1,600 meters per year) and the Capital Improvements Plan (500 additional meters per year). The reason for budgeting this way is for the operating budget to reflect expenses as they would have been without the AMR project, and the CIP to include the incremental costs for the AMR project.

Water & Pollution Control Metering Services

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets (Continued)

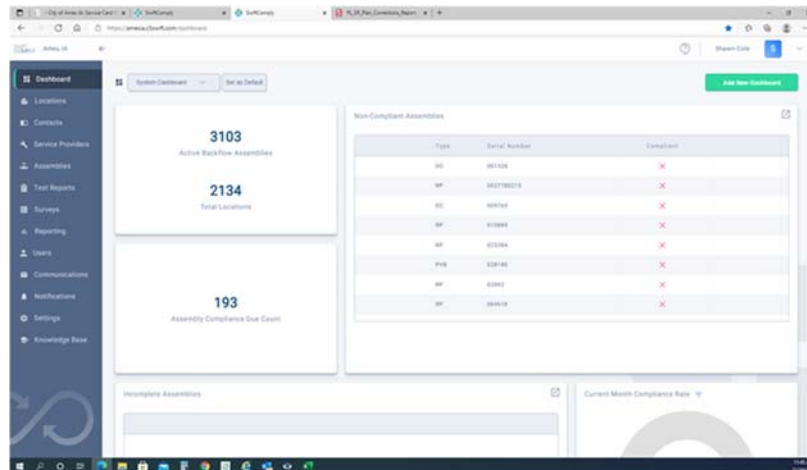
- The Adjusted FY 2021/22 budget for meter purchases in both the operating budget and in the CIP is unchanged from the Adopted budget. This is in anticipation of a return to near-normal equipment availability, and the need to immediately replenish the depleted inventory as quickly as possible. The Meter Division may carry a slightly larger inventory in the short term, until there is confidence that the supply chain has become more reliable.



A Badger water meter with an Itron ERT

In-Progress Activities

- The City of Ames has updated the backflow assembly testing program by partnering with Swift/Comply to allow backflow testers to submit their test reports online. By submitting test reports electronically directly into the system, there should be increasing accuracy of the reporting, more timely submission of the test results, and a streamlined and more efficient process for the testers. The program also allows the City to review all data collected in real-time to help better ensure the safety of the City's water supply. There is a "per test report" fee charged by Swift/Comply that is being paid by the utility; backflow device testers will not see any increased fees or charges for submitting test reports electronically.



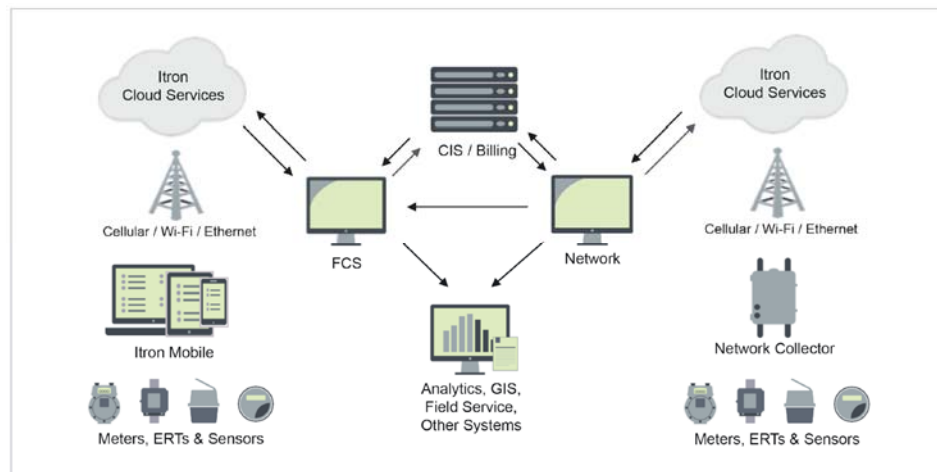
Screen shot of the Swift/Comply software dashboard

Water & Pollution Control Metering Services

- The Meter Repair Technicians have been temporarily re-assigned to other activities as a result of suspending the AMR project. Most notably, they have assisted with maintenance activities at the Water Treatment Plant and Water Pollution Control Facility.

Upcoming Activities

- Staff from the Water & Pollution Control and the Electric Services Departments have been discussing with Iowa State University representatives the possibility of utilizing the new ARA platform for a pilot of the next step in the meter reading conversion – Advanced Metering Infrastructure (AMI). The ARA platform is a demonstration project of an innovative wireless, high-speed data network that can reach beyond cities into agricultural and rural communities (this is where the ARA name comes from). The key difference between the AMR system currently being deployed and an AMI system is the ability to remotely read meters in near real-time. This would allow advances in customer services such as nearly immediate notification of a water leak within the home and the ability for customers to see their consumption from an on-line dashboard. It would also make feasible the ability to implement time-of-day rates for electrical usage. The proposed pilot would allow a field-scale demonstration of the ARA concept and give the City an opportunity to experiment with AMI and confirm that the anticipated benefits can be truly realized.



Schematic of how an Advanced Metering Infrastructure network might be configured.

Courtesy of Itron.

Water Distribution System Maintenance

Description:

The Water Distribution activity is responsible for the maintenance of the City's water distribution system. This includes repairing water main breaks as quickly and efficiently as possible, maintaining fire hydrants to ensure workability when needed for emergency purposes, and constructing minor improvements to the water distribution system as needed. Other responsibilities of the activity include the annual hydrant flushing program and utility locating for the Iowa One Call program.

Most of the expenses of this activity are incurred in the Utility Maintenance division of the Public Works department. Public Works administrative and engineering costs associated with the water distribution system are also allocated to this activity.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	894,804	948,480	890,090	964,412	1.7%
Internal Services	208,095	206,044	222,294	216,054	4.9%
Contractual	65,230	42,565	67,095	43,096	1.3%
Commodities	156,278	134,850	138,100	157,400	16.7%
Capital	-	-	-	-	
Other Expenditures	94	-	-	-	
Expenditure Subtotal	1,324,501	1,331,939	1,317,579	1,380,962	3.7%
<i>Plus: Expenditures allocated from another program/activity:</i>					
Public Works Administration	131,400	138,466	132,411	144,147	4.1%
Public Works Engineering	60,233	49,169	52,554	51,703	5.2%
Public Works GIS	101,340	128,960	105,026	111,419	-13.6%
Total Allocations	292,973	316,595	289,991	307,269	-3.0%
Total Expenditures	1,617,474	1,648,534	1,607,570	1,688,231	2.4%
Funding Sources:					
Water Utility Fund	1,617,474	1,648,534	1,607,570	1,688,231	2.4%
Total Funding Sources	1,617,474	1,648,534	1,607,570	1,688,231	2.4%
 <i>Authorized FTEs</i>	 9.39	 9.39	 9.39	 9.39	

Water Distribution System Maintenance

City Mission/ Council Goal	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Maintain and repair the water distribution system to ensure safe and continuous distribution of water	Miles of water main in system	250	250	251	252
		Cost per mile to Maintain	\$5,298	\$5,328	\$5,249	\$5,380
		# of water main breaks	19	29	32	32
		# of City water main breaks vs National Average (0.2 breaks/mile)	0.076	0.116	0.127	0.127
		# of rusty water complaints	18	15	15	15
		# of Ames on the Go issues reported	22	36	25	25
		Avg # Days to resolve Ames on the Go issues	0.9	2.1	2.0	2.0
	Maintain fire hydrants in good working order for emergency situations	# of fire hydrants in system	2,983	3,000	3,005	3,015
		# of valves in system	3,652	3,658	3,660	3,670
		# of valves tested	93	963	700	700
		# of hydrants repaired	10	19	10	10
	Perform utility locates to ensure safety	# of locates performed	7,935	14,152	7,200	7,200
		Cost per locate performed	\$21.11	\$8.00	\$21.98	\$23.70

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Commodity prices for distribution system parts, concrete, and asphalt have continued to increase resulting in higher repair costs leading to a budget increase of \$22,000 in FY 2022/23.
- Funds are budgeted in FY 2021/22 to upgrade a tractor backhoe loader to a larger size to be more consistent with other similar machines in the Public Works fleet. This upgrade will provide greater redundancy during emergency response events such as water main breaks. Half of the upgrade cost (\$15,000) is included in Water Distribution and the other half in Sanitary Sewer Maintenance.

In-Progress Activities

- Staff continues to seek out water valves that have bad bolts and repair them. This proactive maintenance allows staff to ensure valves work properly during planned shutdowns and emergency repairs. Over 330 valves have been repaired and an estimated 425 remain.
- A water leak survey is budgeted in FY 2021/22 at a cost of \$25,000. The survey is a best management practice to locate leaks that are not surfacing by using acoustic listening devices. The survey helps prevent non-revenue water loss and increases the integrity of the water distribution system by identifying leaks and allowing staff to repair them.

Upcoming Activities

- Staff is continuing to proactively exercise and test water valves. This maintenance activity aids in identifying weaknesses that can then be repaired, and it increases confidence in City staff's ability to control the water distribution system in emergency or planned shutdowns.
- Utility locating is expected to return to typical levels following the installation of MetroNet internet utility infrastructure in FY 2020/21.

Sanitary Sewer System Maintenance

Description:

The Sanitary Sewer System Maintenance activity is responsible for the cleaning and maintenance of the City's sanitary sewer collection system. This includes flushing the lines on a regular basis, as well as repairing damaged lines and manholes. Manhole covers are changed to prevent infiltration by storm water during heavy rains.

Most of the expenses of this activity are incurred in the Utility Maintenance division of the Public Works department. Public Works administrative and engineering costs associated with the sanitary sewer system are also allocated to this activity.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	278,347	377,392	350,835	377,575	0.1%
Internal Services	166,227	127,992	145,296	141,068	10.2%
Contractual	34,917	44,665	48,795	52,546	17.6%
Commodities	30,669	32,650	37,650	37,650	15.3%
Capital	98,979	26,000	38,500	-	-100.0%
Other Expenditures	-	-	-	-	
Expenditure Subtotal	609,139	608,699	621,076	608,839	0.0%
<i>Plus: Expenditures allocated from another program/activity:</i>					
Public Works Administration	131,400	138,466	132,411	144,147	4.1%
Public Works Engineering	65,823	57,363	61,313	60,320	5.2%
Public Works GIS	101,340	150,454	105,026	111,419	-25.9%
Total Allocations	298,563	346,283	298,750	315,886	-8.8%
Total Expenditures	907,702	954,982	919,826	924,725	-3.2%
Funding Sources:					
Sewer Utility Fund	907,702	954,982	919,826	924,725	-3.2%
Total Funding Sources	907,702	954,982	919,826	924,725	-3.2%
 <i>Authorized FTEs</i>	3.38	3.38	3.38	3.38	

Sanitary Sewer System Maintenance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Maintain and repair the sanitary sewer collection system	Miles of sanitary sewer in collection system	212	212	214	214
		# of manholes in collection system	4,278	4,302	4,320	4,330
		Lineal feet of sewer cleaned	186,328	135,421	250,000	250,000
		% of sanitary sewer collection system cleaned	17%	12%	22%	22%
		# of Ames on the Go reports	14	7	10	10
	Perform utility locates to ensure safety	Avg # days to resolve Ames on the Go reports	2.9	0.9	1.0	1.0
		# of locates performed	7,935	14,152	7,200	7,200
		Cost per locate performed	\$21.11	\$8.00	\$21.98	\$23.70

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Funds are budgeted in FY 2021/22 to upgrade a tractor backhoe loader to a larger size to be more consistent with other similar machines in the Public Works fleet. This upgrade will provide greater redundancy during emergency response events such as water main breaks. Half of the upgrade cost (\$15,000) is included in Water Distribution and the other half in Sanitary Sewer Maintenance.
- Funds are budgeted in FY 2021/22 to purchase software to catalog, organize, and query video files from inspections performed by Staff and outside contractors. Over 1 terabyte of video inspection data exists, and the data needs to be accessible to make engineering and maintenance decisions and to provide historical maintenance record. Half of the upgrade cost (\$12,500) is included in Sanitary Sewer Maintenance and the other half in Storm Sewer Maintenance as this software will be beneficial for storm sewer video files as well.
- On-going maintenance fees for the IT Pipe Software (split between Storm Sewer System Maintenance and Sanitary Sewer System Maintenance) are also included under contractual expenses for FY 2022/23.

In-Progress Activities

- Staff continues to provide preventative sanitary sewer maintenance through cleaning, jetting, and televising where necessary to minimize and eliminate potential sewer blockages. Staff will continue to work with the lining and other improvements to maintain the effectiveness of the system.

Upcoming Activities

- With new and recently promoted staff an increase in training and continued education is reflected in FY 2021/22 and FY 2022/23 budgets.
- Utility locating is expected to return to more normal levels following the installation of MetroNet internet utility infrastructure in FY 2020/21.
- Procurement and delivery of a trailer mounted jetting and vacuuming machine that was approved in the FY 2020/21 budget is expected in the spring of 2022 to assist in sewer cleaning activities.

Stormwater Permit Program

Description:

The Stormwater Permit Program is the activity responsible for the management of the City's National Pollutant Discharge Elimination System (NPDES)/Municipal Separate Storm Sewer System (MS4) permit. This activity, which is managed by Public Works Engineering, reviews and enforces stormwater management plans and stormwater pollution prevention plans and ordinances including Illicit Discharge, Construction Site Erosion and Sediment Control, and Post-Construction Stormwater Management. Another important component of this activity is public outreach and education on stormwater issues.

The Stormwater specialists working in this activity also assist the Engineering division with capital improvement projects. Expenses related to those projects are charged directly to the CIP projects.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	227,088	262,724	260,360	272,196	3.6%
Internal Services	14,552	11,559	13,460	14,686	27.1%
Contractual	51,505	65,410	68,660	118,660	81.4%
Commodities	2,932	18,300	23,072	30,050	64.2%
Capital	-	-	-	-	
Other Expenditures	9,948	12,500	12,500	10,000	-20.0%
Expenditure Subtotal	306,025	370,493	378,052	445,592	20.3%
<i>Less: Expenditures allocated to other programs/activities:</i>					
CIP Projects	(44,706)	(40,000)	(40,000)	(40,000)	0.0%
Total Expenditures	261,319	330,493	338,052	405,592	22.7%
Funding Sources:					
Stormwater Utility Fund	261,319	330,493	338,052	405,592	22.7%
Total Funding Sources	261,319	330,493	338,052	405,592	22.7%

<i>Authorized FTEs</i>	1.90	1.90	1.90	1.90
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Stormwater Permit Program

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and responsible manner	Review and monitor stormwater management plans and ordinances	# of construction site erosion and sediment control site inspections	425	160	200	225
		# of stormwater management (SWM) plans approved	8	11	7	9
		# of SWM as-built records completed	10	6	10	12
		# of Sustainability events	5	8	12	12
Environmental sustainability	Public Education and Outreach for Community Stormwater Initiatives	# rain barrel rebates	20	24	15	20
		# composter rebates	25	24	20	25
		# rain garden rebates	1	1	1	1
		# native landscape rebates	3	5	7	6
		# soil quality restoration rebates	5	4	6	6
		# native tree rebates	13	47	70	75

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- FY 2022/23 contractual services includes \$50,000 for an Ioway Creek Watershed Master Plan required by the Iowa Department of Natural Resources. This plan will analyze existing conditions in the watershed and recommend upcoming maintenance and capital improvement activities.
- Maintenance of green infrastructure is an increased area of focus as reflected in additional equipment and tools being included in the budgets to support staff in doing this work. (\$12,700)
- For FY 2022/23, the rate for the monthly stormwater utility fee will increase from \$4.95 to \$5.20 per Equivalent Residential Unit (ERU) to cover projected operating and capital improvement expenditures for the next five years.

In-Progress Activities

- Smart Watersheds Education and Outreach continues to be high priority within the Ames community and the two watershed districts (Ioway Creek Watershed and Headwaters of the South Skunk River Watershed).
- Engineering staff submitted water quality grant applications with Iowa Department of Natural Resources (SRF sponsored projects) and Iowa Department of Agriculture and Land Stewardship (IDALS) for the Stormwater Erosion Control project (Ioway Creek between Sixth Street and 13th Street). The requested funds total \$436,609. Public input is continuing through the design phase of this project.
- The Ioway Creek Restoration and Flood Mitigation project is under construction at S. Duff Avenue. Vegetation establishment continues on Homewood Slope and S 5th St. Wetlands.
- Engineering staff are working in collaboration with several city departments and the Ames Public Library to develop and host 2022 EcoChats and Sustainable Events.

Upcoming Activities

- Professional services will continue from Prairie Rivers of Iowa to complete watershed projects including implementation of the 10-year water quality monitoring plan, overseeing two volunteer water quality monitoring snapshots (spring and fall), water quality educational campaign and articles, supporting the City in seeking grant funding and philanthropy opportunities, site analysis for restoration planting plans, and working toward the city being a pollinator-friendly community.

Stormwater System Maintenance

Description:

The Stormwater System Maintenance activity is responsible for the inspection and repair of storm sewer outlets, manholes, and outfalls to provide uninterrupted storm water drainage. This activity is performed by Street crews, along with Street Maintenance, Street Cleaning, and Snow and Ice Control activities. As such, actual expenditures in each activity may vary greatly from year to year depending on the weather and where Street resources need to be allocated.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	137,900	202,772	202,308	213,136	5.1%
Internal Services	114,839	81,415	81,979	85,474	5.0%
Contractual	28,390	28,300	29,600	33,250	17.5%
Commodities	31,807	35,300	35,300	40,500	14.7%
Capital	-	-	12,500	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	312,936	347,787	361,687	372,360	7.1%
<i>Plus: Expenditures allocated from another program/activity:</i>					
Public Works Engineering	41,065	24,584	26,277	25,851	5.2%
Public Works GIS	59,883	64,480	62,061	65,839	2.1%
Total Allocations	100,948	89,064	88,338	91,690	3.0%
Total Expenditures	413,884	436,851	450,025	464,050	6.2%
Funding Sources:					
Stormwater Utility Fund	413,884	436,851	450,025	464,050	6.2%
Total Funding Sources	413,884	436,851	450,025	464,050	6.2%
Authorized FTEs	2.09	2.09	2.09	2.09	

Stormwater System Maintenance

City Mission/ Council Goal	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide uninterrupted storm water drainage	Miles of storm sewer in system	278	280	281	281
		Cost per mile to maintain	\$1,126	\$1,242	\$1,287	\$1,325
		Lineal footage cleaned and/or televised	27,041	22,000	35,000	35,000
		% of system televised	1.8%	1.5%	2.4%	2.4%
		System blockages cleaned	90	40	100	100
		Intakes inspected and cleaned	710	310	500	500
		Intakes/manholes repaired by City crews	55	36	40	40
		Avg # of Ames on the Go issues reported	25	27	30	30
		Avg # Days to resolve Ames on the Go issues	6.7	2.8	2.8	2.8

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Funds are budgeted in FY 2021/22 to purchase IT Pipe software to catalog, organize, and query video files from inspections performed by Staff and outside contractors. Over 1 terabyte of video inspection data exists, and the data needs to be accessible to make engineering and maintenance decisions and to provide historical maintenance records. Half of the upgrade cost (\$12,500) is included in Sanitary Sewer Maintenance and the other half in Storm Sewer Maintenance as this software will be beneficial for storm sewer video files as well.
- On-going maintenance fees for the IT Pipe Software (split between Storm Sewer System Maintenance and Sanitary Sewer System Maintenance) are also included under contractual expenses for FY 2022/23.
- For FY 2022/23, the rate for the monthly stormwater utility fee will increase from \$4.95 to \$5.20 per Equivalent Residential Unit (ERU) to cover projected operating and capital improvement expenditures for the next five years.

In-Progress Activities

- Staff will be investigating and cleaning selected storm water easement areas in the winter of 2021/22 that have heavy tree canopy and were impacted by the Derecho in 2020 to ensure proper storm water flow.

Upcoming Activities

- Staff continues to inspect and repair storm sewer intakes and pipes to ensure storm water flows as efficiently as possible during rain events.

Resource Recovery

Description:

Resource Recovery is the program responsible for the operation of the Arnold O. Chantland Resource Recovery Plant. The plant, which started operation in 1975, was the first municipally operated waste-to-energy facility in the nation. Municipal Solid Waste (MSW) is delivered to the facility by private haulers or citizens from participating Story County communities and is disposed through responsible, sustainable, and local solutions. Glass is collected at recycling bins throughout the county. During processing, ferrous and non-ferrous metals are removed for recycling. The MSW is shredded and separated into two categories. The burnable portion of the MSW becomes Refuse Derived Fuel (RDF) and is conveyed to the City's power plant for use as a supplemental fuel with natural gas for generating electricity. The non-burnable MSW is transported to an area landfill. Since it has been shredded during processing, it takes up significantly less volume in the landfill than if it was sent there directly.

The Resource Recovery program also provides for the safe and proper disposal of household hazardous materials (HHM) (batteries, fireworks, propane tanks, oil, antifreeze, lawn chemicals, and fluorescent bulbs), tires, American flags, sharps, and appliances, coordinates the yard waste program, and is a founding sponsor in the annual Rummage Rampage.

Partners in the program include Ames, Iowa State University, unincorporated Story County, and the communities of Cambridge, Gilbert, Huxley, Kelley, Maxwell, McCallsburg, Nevada, Roland, Slater, Story City, and Zearing.

	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Expenditures by Activity:					
Resource Recovery Operations	2,505,267	2,931,665	2,918,416	3,109,422	6.1%
Reject Disposal	987,715	1,080,000	900,000	900,000	-16.7%
Yard Waste Management	36,266	40,000	41,700	41,700	4.3%
Landfill Monitoring	8,814	25,300	14,800	8,900	-64.8%
Total Expenditures	3,538,062	4,076,965	3,874,916	4,060,022	-0.4%

Expenditures by Category:					
Personal Services	1,494,937	1,626,973	1,525,080	1,714,279	5.4%
Internal Services	306,819	359,938	361,525	366,732	1.9%
Contractual	1,541,538	1,711,154	1,607,411	1,599,011	-6.6%
Commodities	194,768	378,900	380,900	380,000	0.3%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	3,538,062	4,076,965	3,874,916	4,060,022	-0.4%

Plus: Expenditures allocated from another program/activity:

Public Works Administration	131,400	138,466	132,411	144,147	4.1%
Total Expenditures	3,669,462	4,215,431	4,007,327	4,204,169	-0.3%

Funding Sources:					
Resource Recovery Fund	3,669,462	4,215,431	4,007,327	4,204,169	-0.3%
Total Funding Sources	3,669,462	4,215,431	4,007,327	4,204,169	-0.3%

Authorized FTEs	15.00	15.00	15.00	15.00	
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Resource Recovery

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide a reliable and efficient means to dispose of municipal solid waste (MSW)	Available system tonnage	51,749	50,154	51,500	52,000
		Tons of MSW processed	33,511	38,967	41,000	43,000
		% of MSW processed	53.84%	77.69%	79.61%	82.69%
		Tons of MSW to landfill	17,970	11,053	10,500	9,000
		Landfill disposal cost/ton	\$61.66	\$66.63	\$67.15	\$69.68
		Tons of construction debris to landfill	16,533	19,568	21,000	22,000
Environmental sustainability	Provide responsible, sustainable, local solutions for solid waste disposal	Tons RDF sold to Electric Utility	17,217	22,525	25,000	30,000
		Pounds of glass recycled	379,818	511,160	550,000	575,000
		Pounds of metal recycled	2,180,000	2,614,000	2,800,000	3,300,000
		Pounds of household hazardous materials collected	27,000	25,716	26,000	26,500
		Pounds diverted by Rummage RAMP	116,400	92,126	95,000	100,000
		Pounds collected in Food Diversion Program	12,027	33,676	93,250	125,000

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Revenue has not met budgeted levels due to the Electric Utility not having the larger Unit 8 operational. The plan is for Electric Services to have Unit 8 operational for the last six months of the 2021/22 budget year.
- There is no increase planned for the per capital rate, however, a tipping fee increase of \$3.75 per ton (From \$58.75/tn to \$62.50/tn) scheduled to begin July 1, 2022, through the next 5 years.

In-Progress Activities

- Conversation with Boone County regarding Municipal Solid Waste, and construction and demolition debris are on-going for 2022/23. A change in services from Boone County may have an impact on reject disposal cost.
- A study to evaluate optimizing the Waste-to-Energy process is scheduled to be completed and presented to the City Council in spring of 2022. The cost of the study was split by Resource Recovery and Electric Services.
- Resource Recovery plans to host Rummage RAMP in FY 2022/23 in conjunction with the ISU Office of Sustainability. On average, nearly 100,000 pounds of material is diverted from the landfill and more than \$40,000 is raised for the participating non-profit agencies.
- There has been an increase in participation in the Food Waste Diversion (FWD) and glass recycling programs. This has resulted in higher rates of material being diverted from the landfill and being put to beneficial reuse. This increase in use of the programs has been a result of outreach on social media, radio, presentations to civic/social groups, and tours of the Resource Recovery facility.

Upcoming Activities

- Staff will commence planning and implementation of recommendations approved by the City Council regarding the Waste to Energy Options Study.
- Resource Recovery will continue to work with Water Pollution Control to add organics from the Food Waste Diversion (FWD) program to the anaerobic digester (AD) at the wastewater treatment facility. Two successful trials of adding FWD to the AD were done in 2021. This will reduce the number of miles the FWD organics will have to be transported and create valuable heat and energy at WPC.
- The amount of rejects is expected to decrease in FY 2022/23 due to the Power Plant returning to more normal operations.

Utility Customer Service

Description:

The purpose of the Utility Customer Service activity is to provide customer service assistance, meter reading, utility billing, and collection services for the Electric, Water, Sewer, and Storm Water utilities. Additional responsibilities include the maintenance of customer accounts and usage records, as well as assisting with the Park Violation Collection activity which also takes place in the Customer Service office area, and the selling of CyRide passes.

Utility Customer Service also administers Electric Service's Project Share program, which collects donations from utility customers that are then applied to the utility bills of customers needing assistance with their accounts.

The Utility Customer Service activity is allocated to the Electric, Water, Sewer, and Storm Water Utility funds based on the percentage of customers and meter readings attributed to each utility.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Utility Customer Service	1,314,030	1,427,720	1,417,428	1,369,602	-4.1%
Meter Reading	384,078	418,328	413,080	423,560	1.3%
Project Share	27,473	20,429	20,470	19,882	-2.7%
Utility Deposit Interest	13,016	-	-	-	-
Total Expenditures	1,738,597	1,866,477	1,850,978	1,813,044	-2.9%

<i>Expenditures by Category:</i>					
	2020/21	2021/22	2021/22	2022/23	% Change
Personal Services	939,397	1,079,681	1,002,596	1,035,542	-4.1%
Internal Services	374,206	380,336	377,225	378,105	-0.6%
Contractual	259,635	249,307	311,457	249,907	0.2%
Commodities	9,689	21,793	24,340	12,130	-44.3%
Capital	-	-	-	-	-
Other Expenditures	155,670	135,360	135,360	137,360	1.5%
Total Expenditures	1,738,597	1,866,477	1,850,978	1,813,044	-2.9%

<i>Funding Sources:</i>					
	2020/21	2021/22	2021/22	2022/23	% Change
Electric Utility Fund	845,183	913,947	900,445	885,693	-3.1%
Water Utility Fund	444,109	478,750	477,762	465,673	-2.7%
Sewer Utility Fund	419,170	451,520	450,511	439,418	-2.7%
Stormwater Utility Fund	7,315	6,760	6,760	6,760	0.0%
Project Share Donations	22,820	15,500	15,500	15,500	0.0%
Total Funding Sources	1,738,597	1,866,477	1,850,978	1,813,044	-2.9%

<i>Authorized FTEs</i>	10.95	10.95	10.95	10.95
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Utility Customer Service

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated	
Provide quality programs in an efficient and fiscally responsible manner	Provide timely, accurate and efficient utility billing customer service to support utility services	# of customer service requests received over the internet	8,477	9,716	9,000	9,000	
		Average # of payments processed per day	1,303	1,350	1,355	1,355	
		% of utility payments received electronically	58.1%	60.0%	60.0%	60.0%	
		Maintain an accuracy rate of no more than 1 billing error per 1,000 bills generated	Yes	Yes	Yes	Yes	
		Average cost per bill generated	\$4.68	\$4.70	\$4.99	\$4.83	
		Maintain the # of days accounts are receivable to less than 21 days	17.6	18.22	19.0	18.5	
		Average # of meter readings per day	2,258	2,322	2,345	2,365	
		% of accounts with billing periods equal to or less than 34 days	99.5%	99.5%	99.5%	99.5%	
		Maintain accuracy rate of no more than 5 misread meters per 1,000 reads	Yes	Yes	Yes	Yes	
		Provide accurate and efficient customer meter reading services	Average cost per meter reading	\$0.65	\$0.67	\$0.71	\$0.72
			# of customer service requests received over the internet	8,477	9,716	9,000	9,000

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The number of customers having trouble paying their bills was trending up prior to the pandemic. The fiscal impact of COVID-19 has exacerbated this problem. Bad Debt expenses for FY 2020/21 are projected to increase by least 30% over the amounts adopted and are projected to remain elevated through FY 2021/22.
- In FY 2020/21, \$4,800 was budgeted under minor office equipment for the replacement of three Utility Customer Service clerk workstations. The replacement of the workstations is being postponed until FY 2021/22. An additional \$3,000 is being budgeted in FY 2021/22 for the replacement of two workstations and a two-drawer file cabinet in the Utility Accounts supervisor's office.
- During FY2021/2022 the Utility Customer Service Department was without a supervisor for two months and short staffed due to other vacancies. These vacancies may contribute to higher than regular A/R days, phone answer times, and processing times.

In-Progress Activities

- The cashier positions were reclassified to Utility Customer Service clerk positions. Cashiers are expected to be able to perform the duties of a Utility Customer Service clerk and vice versa. The reclassification clarifies this expectation. The pay grades are the same, so this change is cost neutral.
- Promotion of a Utility Customer Service Clerk to Utility Account Tech was completed to fill a vacant position was completed in December 2021.
- Hiring of two, full-time Utility Customer Service Clerks to fill vacant positions should be completed by the end of January 2022.

Upcoming Activities

- Maintenance on the ITRON FC300 handheld data devices used by the meter readers will end on December 31, 2021. The handhelds will be replaced prior to that date using funds accumulated through the computer replacement plan. Supply chain issues have delayed this process until March 2022.
- Construction of the SunSmart Community Solar Farm began in July 2020 with production expected to begin by January 2021. Utility Customer Service and Information Technology staff are working with our utility billing software company to modify the system so it can apply the solar energy credits on participating customer accounts. It is estimated it will cost \$16,500 to modify the billing system.

Utilities Program Capital Improvements

Description:

This is a summary of all utility related capital improvements which are detailed in the five-year Capital Improvements Plan.

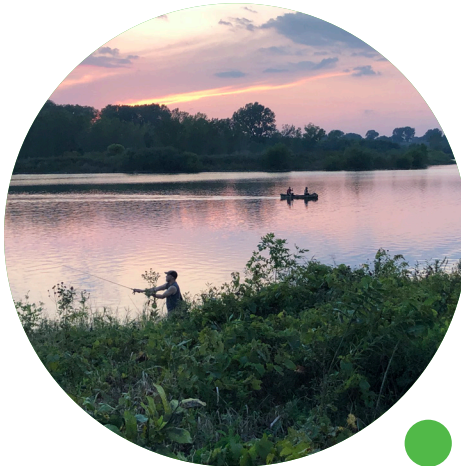
<i>Activities:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Electric Services:					
Waste to Energy Study	22,250	-	227,750	-	
Electric Vehicle Charging Stations	90,395	-	87,961	-	
Electric Vehicle Infrastructure	-	-	-	200,000	
Administration Building HVAC	-	-	180,000	-	
Top-O-Hollow Substation	24,898	-	1,621	-	
69kV Transmission Reconstruction	-	520,000	829,500	-	
161 kV Line Relocation	-	-	2,154,000	250,000	
Mortensen Road Underground	61,478	-	456,823	-	
Ontario Substation	-	75,000	275,000	1,300,000	
Dayton Avenue Substation	-	-	-	250,000	
Electric Services Storage Building	-	-	54,978	-	
Street Light LED Retrofits	74,319	150,000	299,032	-	
Line/Street Light Relocations	196,359	125,000	1,184,045	150,000	
Electric Distribution Parking Lot	230,300	-	94,307	-	
Electric Distribution Locker Room	-	-	-	10,000	
Electric Equipment Storage Expansion	-	86,000	86,000	-	
Advanced Metering Infrastructure	-	-	-	100,000	
Unit 7 Boiler Tubes	-	-	329,945	-	
Unit 7 Generator/Turbine Overhaul	-	-	166,754	-	
Unit 7 Condenser Tubes	-	400,000	1,181,500	-	
Unit 7 Exciter/Cooling Water System	-	500,000	500,000	450,000	
Unit 7 Precipitator Enclosure	-	110,000	110,000	-	
Unit 7 Air Heater Basket	-	-	-	350,000	
Unit 7 Main Steam Line	-	-	-	210,000	
Unit 8 Superheat Replacement	7,256,058	-	143,397	-	
Unit 8 Generator/Turbine Overhaul	1,508,486	-	1,452,337	-	
Unit 8 Precipitator Reconstruction	8,552	-	974,853	-	
Unit 8 Crane Repair	10,185	-	389,815	-	
Unit 8 Precipitator Insulation/Siding	-	-	-	1,000,000	
CT Generation Improvements	-	750,000	750,000	-	
CT 1 Inspection/Overhaul	370	-	51,502	-	
CT 1 Foundation Replacement	-	-	150,000	-	
Units 5 and 6 Boiler Removal	-	-	-	750,000	
Power Plant Roof Replacement	414,562	-	68,241	-	
Power Plant Fire Protection	123,883	235,000	521,843	250,000	
Power Plant Access Control	102,566	-	316,288	-	
Power Plant Locker Rooms	17,666	400,000	382,334	-	
Power Plant Inventory Building	-	-	200,000	-	
Power Plant Relay Room HVAC	-	-	-	300,000	
69 kV Switchyard Control	-	-	9,053	-	

Utilities Program Capital Improvements, continued

<i>Activities:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Electric Services continued:					
DCS Hardware Upgrade	216,293	-	424,131	-	
RDF Bin Renovation	20,337	1,300,000	3,574,839	-	
Ash Pond Modifications	248,309	2,000,000	5,880,466	-	
Waste Water Treatment	-	300,000	500,000	-	
Fuel Oil Piping Replacement	-	-	150,000	-	
Underground Storage Tank Removal	-	-	15,000	-	
Load Centers/Breakers	-	-	-	500,000	
Critical Generators	-	-	-	200,000	
Total Electric Services CIP	10,627,266	6,951,000	24,173,315	6,270,000	-9.8%
Water Production/Treatment:					
New Water Treatment Plant	71,380	-	68,615	-	
Water Supply Expansion	36,222	-	1,076,440	6,200,000	
North River Valley Low Head Dam	453,054	-	-	-	
AMR/AMI Meter Conversion	118,114	99,000	99,000	103,000	
Water Plant Facility Improvements	299,984	200,000	723,145	593,000	
Wellhead Rehabilitation	33,778	-	63,666	-	
Old Water Plant Demolition	113,456	-	1,288,560	1,233,000	
Lime Lagoon Improvements	18	-	124,982	-	
Distribution System Monitoring Network	-	985,000	450,000	-	
Wellfield Standby Power	-	984,000	984,000	-	
Remote Sites Fiber Installation	-	-	25,000	659,000	
SAM Pump Station Improvements	-	-	-	145,000	
Security Improvements	-	-	-	285,000	
Technical Services Complex	-	-	5,500	206,000	
Total Water Production/Treatment CIP	1,126,006	2,268,000	4,908,908	9,424,000	315.5%
Water Pollution Control:					
Plant Facility Improvements	10,100	81,000	90,747	1,010,000	
Electrical System Improvements	-	-	-	97,000	
Cogeneration System	1,423,355	-	340,726	1,525,000	
Lift Station Improvements	48,927	-	-	-	
Digester Improvements	269,989	-	440,000	-	
Nutrient Reduction Modifications	-	-	-	1,260,000	
Watershed Nutrient Reduction	-	200,000	480,000	200,000	
Total Water Pollution Control CIP	1,752,371	281,000	1,351,473	4,092,000	1356.2%
Water Distribution:					
Water System Improvements	415,405	1,600,000	4,405,228	1,750,000	
Prairie View Utility Extension	-	-	1,248,944	-	
Campustown Public Improvements	155,924	-	64,803	-	
Cherry Avenue Water Main	-	-	550,000	-	
Ames 2040 Utility Extensions	-	-	-	320,000	
Total Water Distribution CIP	571,329	1,600,000	6,268,975	2,070,000	29.4%

Utilities Program Capital Improvements, continued

<i>Activities:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2021/22 Mgr Rec	% Change From Adopted
Sanitary Sewer System:					
Sanitary Sewer Improvements	3,076,656	4,272,000	6,019,145	4,500,000	
Prairie View Utility Extension	84,003	-	5,723,986	-	
Campustown Public Improvements	214,475	-	45,661	-	
Ames 2040 Utility Extensions	-	2,700,000	-	3,946,981	
Clear Water Diversion	104,120	50,000	110,957	50,000	
<i>Total Sanitary Sewer System CIP</i>	3,479,254	7,022,000	11,899,749	8,496,981	21.0%
Stormwater:					
Ioway Creek Restoration	446,522	-	5,945,243	-	
Homewood Slope Stabilization	492,123	-	66,671	-	
Teagarden Area Improvements	25,674	-	464,902	-	
Stormwater Erosion Control	27,954	642,000	2,414,046	750,000	
Low Point Drainage Improvements	77,012	300,000	868,598	200,000	
Stormwater Improvement Program	114,558	250,000	468,835	400,000	
Stormwater Detention/Retention Maint	190,395	150,000	154,371	-	
Gateway Hotel Pond Rehabilitation	467	-	124,698	-	
Stormwater Quality Improvements	27	100,000	150,008	100,000	
Campustown Improvements	100,000	-	-	-	
Stormwater System Analysis	26,903	-	657,816	-	
South Skunk River Improvements	-	25,000	25,000	-	
<i>Total Stormwater CIP</i>	1,501,635	1,467,000	11,340,188	1,450,000	-1.2%
Resource Recovery:					
System Improvements	172,083	444,650	513,147	304,500	
Waste Diversion Enhancements	-	-	30,000	-	
Waste to Energy Study	5,563	-	44,437	-	
<i>Total Resource Recovery CIP</i>	177,646	444,650	587,584	304,500	-31.5%
Total Utilities CIP	19,235,507	20,033,650	60,530,192	32,107,481	60.3%



Transportation

TRANSPORTATION



CITY OF
Ames™

Transportation

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Transportation

Description:

The Transportation Program serves the community by providing facilities to enhance the movement of people within the City. The system aids residential, commercial, and industrial users through the orderly flow of vehicles and passengers for both business and leisure activities. The **Street System** activity includes Public Works Administration, Public Works Engineering, Traffic Engineering and Operations, and Street Maintenance. This activity is responsible for all street, shared use path, and traffic system maintenance throughout the community, including snow and ice control, street cleaning, and maintenance of the right-of-way. The **Transit System** provides efficient and economical transportation to the community. A fixed route service is available on a daily basis, and Dial-a-Ride service is available as a contracted service for elderly or disabled residents. Transit system operations are overseen by a joint City of Ames/Iowa State University student board. The **Public Parking** activity maintains City parking lots and enforces parking regulations for both parking lots and on-street parking throughout the community. Meter revenue and fines are used to maintain and operate the parking system. **Airport Operations** provides general aviation services at the Ames Municipal Airport, which includes two hard surface runways. **Transportation CIP** includes capital improvement projects related to the Transportation Program.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Public Works Administration	131,401	138,466	132,410	144,148	4.1%
Public Works Engineering	47,796	32,779	35,035	34,468	5.2%
Public Works GIS	165,518	85,973	157,541	167,128	94.4%
Traffic Engineering	253,210	269,547	340,693	357,060	32.5%
Traffic Operations	1,025,625	1,112,624	1,197,523	1,166,511	4.8%
Streetlight System	870,686	900,000	900,000	900,000	0.0%
Street Maintenance	4,370,089	4,878,292	5,114,502	5,127,971	5.1%
Transit System	10,338,057	12,540,000	12,530,126	12,918,406	3.0%
Parking System	766,919	1,022,434	1,001,759	1,016,277	-0.6%
Airport Operations	158,279	157,971	334,657	176,610	11.8%
Total Operations	18,127,580	21,138,086	21,744,246	22,008,579	4.1%
Transportation CIP	21,625,360	21,357,411	61,081,167	23,165,211	8.5%
Total Expenditures	39,752,940	42,495,497	82,825,413	45,173,790	6.3%
<i>Authorized FTEs</i>	136.78	136.78	136.68	136.96	

Transportation

<i>Expenditures by Category:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Personal Services	13,536,430	15,247,545	15,248,540	15,886,133	4.2%
Internal Services	302,307	312,610	209,841	278,163	-11.0%
Contractual	2,433,689	3,046,681	3,446,036	3,249,633	6.7%
Commodities	1,840,288	2,510,650	2,537,800	2,594,050	3.3%
Capital	14,861	20,000	301,429	-	-100.0%
Other Expenditures	5	600	600	600	0.0%
Total Operations	18,127,580	21,138,086	21,744,246	22,008,579	4.1%
Transportation CIP	21,625,360	21,357,411	61,081,167	23,165,211	8.5%
Total Expenditures	39,752,940	42,495,497	82,825,413	45,173,790	6.3%

<i>Funding Sources:</i>					
General Fund	1,129,956	1,171,108	1,416,932	1,272,275	8.6%
Road Use Tax Fund	5,892,648	6,404,544	6,795,429	6,801,621	6.2%
Transit Fund	10,338,057	12,540,000	12,530,126	12,918,406	3.0%
Parking Fund	766,919	1,022,434	1,001,759	1,016,277	-0.6%
Total Operations Funding	18,127,580	21,138,086	21,744,246	22,008,579	4.1%

<i>Transportation CIP Funding:</i>					
G.O. Bonds	8,266,263	10,355,400	27,520,375	10,377,560	0.2%
General Fund	-	-	250,000	-	
Local Option Sales Tax	470,690	1,036,800	3,421,393	875,000	-15.6%
Road Use Tax	1,636,771	1,531,600	4,575,184	2,292,740	49.7%
Bike License Fund	-	-	10,026	-	
Street Construction Fund	8,200,353	4,090,900	10,751,032	3,241,280	-20.8%
Airport Construction Fund	553,635	341,667	450,432	1,120,000	227.8%
Water Utility Fund	5,108	75,000	322,950	75,000	0.0%
Sewer Utility Fund	16,230	75,000	251,700	75,000	0.0%
Stormwater Utility Fund	11,715	50,000	232,252	50,000	0.0%
Transit Capital Reserve	2,464,595	3,801,044	13,295,823	5,058,631	33.1%
Total CIP Funding	21,625,360	21,357,411	61,081,167	23,165,211	8.5%
Total Funding Sources	39,752,940	42,495,497	82,825,413	45,173,790	6.3%



Public Works Administration

Description:

The Public Works Administration activity is responsible for the overall coordination and support of all Public Works operational activities and capital improvement projects. These responsibilities include oversight of the operating budgets for all Public Works activities, preparation of Public Works' portion of the City's 5-year capital improvement (CIP) plan, responding to City Council directives, and project outreach.

Many of the activities overseen by Public Works Administration are included in the Transportation Program. These include Public Works Engineering, Traffic Engineering, Traffic Maintenance, Street Maintenance, Street Cleaning, Snow and Ice Control, Parking Maintenance, and Airport Operations. Public Works is also, however, responsible for activities included in the Utilities Program, including Water Distribution System Maintenance, Sanitary Sewer System Maintenance, the Stormwater Permit Program, Storm Sewer Maintenance, and Resource Recovery. Accordingly, a portion of the Public Works Administration activity is allocated to the utility activities and paid for by the utility funds.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	311,481	324,527	321,028	337,609	4.0%
Internal Services	183,021	194,304	180,712	211,891	9.1%
Contractual	29,628	32,033	24,903	24,989	-22.0%
Commodities	1,471	3,000	3,000	2,100	-30.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	525,601	553,864	529,643	576,589	4.1%
<i>Less: Expenditures allocated to Utilities Program:</i>					
Water Distribution System	(131,400)	(138,466)	(132,411)	(144,147)	4.1%
Sanitary Sewer System	(131,400)	(138,466)	(132,411)	(144,147)	4.1%
Resource Recovery	(131,400)	(138,466)	(132,411)	(144,147)	4.1%
Total Allocation	(394,200)	(415,398)	(397,233)	(432,441)	4.1%
Total Transportation Program Expenditures	131,401	138,466	132,410	144,148	4.1%
Funding Sources:					
Road Use Tax	131,401	138,466	132,410	144,148	4.1%
Total Funding Sources	131,401	138,466	132,410	144,148	4.1%
Authorized FTEs	2.00	2.00	2.00	2.00	

Public Works Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Oversee and coordinate Public Works activities	# of Public Works employees	74.75	74.75	74.75	74.75
	Develop and manage Public Works capital improvement projects	CIP projects budget	\$25,561,850	\$24,890,629	\$47,334,912	\$32,870,524
		Outside funding	\$11,360,462	\$14,053,498	\$22,765,702	\$15,558,464
	Coordinate outreach efforts and act as a centralized point of contact for customer service	Ames on the Go service requests resolved	875	1,593	1,600	1,650
		Average time to acknowledge requests (days)	0.5	0.3	0.2	0.2
		Average time to resolve requests (days)	1.7	2.6	1.7	1.5

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The Ames on the Go mobile and website application continues to expand with other department users requiring new licenses. Participating departments will now be charged an annual fee for the system.
- The Public Works Administration budget has budget allocations to fund the shared support team of Administrative Services. The vacant Administrative Services Coordinator Position is anticipated to be filled in FY 2021/22 which is reflected in the increase in Personal Services.

In-Progress Activities

- Public Works Administration is providing participation and coordination on the Waste to Energy Alternatives study, Waste Disposal Contract Extension with Boone County, Ames 2040 Comprehensive Plan, Ames Chamber of Commerce development prospects, Xenia service territory agreement, Ames Airport Fixed Based Operator agreement renewal, Airport Master Plan, Climate Action Plan, and federal/state grant administration, audit, and closure.
- Ames on the Go was a tool for communication and service requests during the Derecho of 2020. The major event did affect the Ames on the Go team acknowledgement and closure rate, however, staff will continue to work towards a 1.5 day closure for future requests.
- The FY 2021/22 adjusted CIP budget includes loway Creek Restoration and Flood Mitigation (\$3.3 mil), Iowa State Research Park IV (\$2.8 mil), Grand Ave Extension (\$9.3 mil), E. Lincoln Way (\$6.1 mil)

Upcoming Activities

- Public Works Administration will be working to rebuild the dynamic construction map for outreach in FY 2021/22 as the current version is no longer supported. GIS and Administrative Services work collaboratively on this project. This map allows residents to click on capital improvement projects shown on an interactive map and get updated project information.
- Public Works Administration will be working with Finance to development process improvements to the grant administration processes and closure.

Public Works Engineering

Description:

The Public Works Engineering activity has primary responsibility for the design and construction of all roadways, shared use path, water main, sanitary sewer, flood mitigation, drainage, and storm water capital improvement projects. This includes the long-range planning of projects to ensure that the development of the street and shared use path system, water distribution system, sanitary sewer collection system, and stormwater system meet current and future needs of the community. Public Works Engineering staff provides technical designs and construction inspection services to ensure reliability and quality control for these projects. Engineering also provides design review/inspection services for site and subdivision public infrastructure construction, and is responsible for maintaining public infrastructure records, including an electronic Geographic Information System (GIS) of the City's infrastructure.

A large portion of Public Works Engineering expenditures are allocated directly to CIP projects to which the expenditures are related. A portion of the remaining Engineering expenditures are allocated to utility operating activities that require engineering support. The portion of Engineering activities reimbursed by public fees is charged to the General Fund. The remainder of this activity is funded through state road use tax revenue.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	1,086,916	1,251,631	1,223,325	1,287,869	2.9%
Internal Services	108,929	130,403	137,051	143,036	9.7%
Contractual	70,040	88,274	189,208	115,793	31.2%
Commodities	15,537	19,650	19,750	20,050	2.0%
Capital	-	-	23,200	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	1,281,422	1,489,958	1,592,534	1,566,748	5.2%
<i>Less: Expenditures allocated to Utilities Program and CIP:</i>					
CIP Projects	(1,066,505)	(1,326,063)	(1,417,355)	(1,394,406)	5.2%
Water Distribution System	(60,233)	(49,169)	(52,554)	(51,703)	5.2%
Sanitary Sewer System	(65,823)	(57,363)	(61,313)	(60,320)	5.2%
Stormwater System	(41,065)	(24,584)	(26,277)	(25,851)	5.2%
Total Allocation	(1,233,626)	(1,457,179)	(1,557,499)	(1,532,280)	5.2%
Total Transportation Program Expenditures	47,796	32,779	35,035	34,468	5.2%
Funding Sources:					
General Fund	24,900	28,000	28,000	28,000	0.0%
Road Use Tax	22,896	4,779	7,035	6,468	35.3%
Total Funding Sources	47,796	32,779	35,035	34,468	5.2%
<i>Authorized FTEs</i>	9.80	9.80	9.80	9.80	

Public Works Engineering

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Plan, design, and implement public infrastructure projects	# of CIP projects inspected/ administered	22	21	22	20
		# of plans and specifications finalized for CIP projects	16	19	18	17
		Projects bid under engineer's estimate	44%	68%	75%	85%
		Projects bid over 10% of engineer's estimate	44%	16%	15%	15%
		Projects completed within 10% of original bid	78%	75%	85%	85%
		Projects completed on time	90%	85%	90%	95%
		# of development public infrastructure projects inspected	39	29	30	35
		# of construction site erosion and sediment control inspections	450	468	400	450
		% of as-built records completed	100%	95%	100%	100%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The FY 2021/22 budget includes a Benchmark and Monumentation Modernization project (\$95,745). This project will update the current National Geodetic Survey This will improve global measurements and shift to a time-based positioning system. One example of the impact is that the City of Ames Flood FIRM maps exist on the NAVD 88 datum. This will convert and establish additional benchmarks throughout the growing Ames community.
- The FY 2022/23 budget includes Pavement Management System data system collection which identifies the condition of all public roads. (\$25,000). Typically, this service is performed every other year.

In-Progress Activities

- Public Works Engineering assignments for staff members include work on Capital Improvement Plan infrastructure projects, Development Review Committee reviews, public utility growth analysis, stormwater management plan reviews, stormwater permit compliance, right-of-way permit reviews and approvals, City Council referrals, and customer inquiries and requests.

Upcoming Activities

- Construction is anticipated in 2022 for E. 13th Street (Duff Ave. to Meadowlane Ave.), 24th Street, Stange Road, North Dakota Avenue (north of Ontario), Hoover Avenue, Top O Hollow Rd, N. 2nd Street, S 16th Street (each way from S. Duff Ave.).
- Additional permanent flow meters for the Sanitary Sewer system are budgeted in FY 2022/23. These meters will assist with the monitoring and modeling of sanitary sewer flows.

Public Works GIS

Description: The Geographic Information System (GIS) group works within the Public Works Engineering Division. The work group is tasked with providing a geospatial information systems and services to all City departments. This includes providing GIS infrastructure, databases, software, web applications, mobile applications, and technical expertise to support the business needs of City Departments.

The GIS is used extensively to manage City assets, perform inspections and maintenance, analyze policies/services and plan for future growth with geospatial models that provide data to decisionmakers. The power of the system is its ability to integrate departmental data, external data, real-time sensors to provide advanced visualizations and analysis. (i.e. SCADA, Automated Vehicle Location (AVL) feeds)

GIS also plays a key role in the City's emergency response operations including providing services for disaster response, maintaining information for the e911 Computer Aided Dispatch (CAD) System, and performing analysis on emergency response coverage.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	421,375	406,092	408,019	427,951	5.4%
Internal Services	24,701	24,840	24,840	25,965	4.5%
Contractual	66,400	46,001	100,769	108,769	136.5%
Commodities	2,309	700	1,000	1,000	42.9%
Capital	14,861	-	-	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	529,646	477,633	534,628	563,685	18.0%
<i>Less: Expenditures allocated to Utilities Program and CIP:</i>					
Departmental Charges	(55,500)	-	(57,235)	(57,235)	
Water Distribution System	(101,340)	(128,960)	(105,026)	(111,419)	-13.6%
Sanitary Sewer System	(101,340)	(150,454)	(105,026)	(111,419)	-25.9%
Stormwater System	(59,883)	(64,480)	(62,061)	(65,839)	2.1%
Electric Services	(46,065)	(47,766)	(47,739)	(50,645)	6.0%
Total Allocation	(364,128)	(391,660)	(377,087)	(396,557)	1.3%
Total Transportation Program Expenditures	165,518	85,973	157,541	167,128	94.4%
Funding Sources:					
City Assessor	3,500	-	3,815	3,815	
Road Use Tax	162,018	85,973	153,726	163,313	90.0%
Total Funding Sources	165,518	85,973	157,541	167,128	94.4%
<i>Authorized FTEs</i>	3.05	3.05	3.05	3.05	

Public Works GIS

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide Geospatial tools, data and technical expertise to support internal and external customers.	# of GIS Users Supported	188	236	286	310
		# of Utility Data Requests	N/A	131	131	150
		# of Contractors registered for online utility information access	133	166	166	188
		Field/Mobile GIS Users Supported	N/A	73	79	90
		Web Mapping Applications Supported	N/A	44	46	50

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Annual EagleView Aerial Imagery License costs are shared with the City Assessor's office through 2023. (\$12,000)
- ESRI license fees for the organization are now reflected in the GIS Budget and allocated throughout the organization based on number of licenses. (\$60,500).

In-Progress Activities

- **Storm Sewer Network Survey** - GIS Staff and interns are working to complete a gps survey of the storm sewer network to create an accurate inventory that will be used for operational and maintenance tasks. Additionally, the inventory will be a critical information source for modeling to determine capacity and future growth.
- **Real-time Snowplow Operations Dashboard** – GIS Staff received and implemented a \$5,000 grant from MidAmerica GIS Consortium for the integrated Automated Vehicle Location (AVL) and snow removal project. The system has been completed and GIS, Parks and Recreation, and Public Works will be incorporating additional vehicles into the system to provide an outreach and information tool to the public during snow events beginning in 2022.
- **Communications and Telecom data model** - GIS and IT staff implemented a Communications and Telecom data model which is being used by Information Services and others to map and inventory City owned fiber and communication lines both inside buildings and out. This helps staff better understand what infrastructure is in place and better plan for future needs.
- **Online Planned Burn Permit Application** – Fire staff and GIS staff are working to finalize an online permit application and administration system to allow customers to file Planned Burn Permit applications through the City website. This automates the process by notifying Fire officials and providing GIS layers of burn permits which can be used by the Fire Department as well as 911 Dispatchers.

Upcoming Activities

- **PW Construction and Outreach Tool** - GIS and public works staff will be working to redevelop a public outreach tool to better convey current and upcoming construction activity and progress.
- **Unmanned Aerial Vehicle (UAV) Program implementation** – Staff is investigating implementing an Unmanned Aerial Vehicle (UAV) Program for rapid data collection including LiDar, topography and high-definition aerial orthographic images. Other uses being explored are pavement assessment and parking studies.
- **Upgraded GIS Maps and Data Portal** – The existing GIS data and maps website will be upgraded in Spring of 2022 to provide easier access to City data, maps and applications by city staff and public. The new system will allow users a better platform to search and access data.
- **City Initiative and Citizen Engagement Tool** – staff will be developing and implementing tools to help departments to better engage the public and promote City initiatives. The tools are built upon the existing GIS framework and provide tools for user registration, controlled access, event scheduling and status reporting.

Traffic Engineering

Description:

Traffic Engineering aims to provide a safe and efficient transportation system within the City of Ames. This activity provides traffic engineering analysis for the development of the City's multi-modal transportation system. This includes long and short-range transportation planning, facility planning and operations, construction and inspection of Long Range Transportation Plan projects, and the design of traffic signal coordination systems.

A total of 80% of the Transportation Planning sub-activity is reimbursed by the Metropolitan Planning Organization (MPO). Traffic engineering expenses that relate directly to Capital Improvement Plan (CIP) projects are charged directly to the projects.

	2020/21	2021/22	2021/22	2022/23	% Change From
Expenditures by Activity:	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Traffic Engineering	275,452	259,126	268,813	282,443	9.0%
Transportation Planning	73,758	106,421	167,880	174,617	64.1%
Total Expenditures	349,210	365,547	436,693	457,060	25.0%

Expenditures by Category:					
Personal Services	280,406	294,150	293,117	308,214	4.8%
Internal Services	34,449	27,507	31,748	32,320	17.5%
Contractual	32,836	42,290	109,228	113,926	169.4%
Commodities	1,519	1,600	2,600	2,600	62.5%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	349,210	365,547	436,693	457,060	25.0%

Less: Expenditures reflected directly in another activity or CIP project	(96,000)	(96,000)	(96,000)	(100,000)	4.2%
Total Expenditures	253,210	269,547	340,693	357,060	32.5%

Funding Sources:					
MPO Reimbursement	59,009	85,137	130,384	143,774	68.9%
Road Use Tax Fund	194,201	184,410	210,309	213,286	15.7%
Total Funding Sources	253,210	269,547	340,693	357,060	32.5%

<i>Authorized FTEs</i>	2.45	2.45	2.45	2.45
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Traffic Engineering

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Design a safe and efficient transportation system to meet the needs of all users of the Ames community	Traffic CIP projects completed	\$1,180,00	\$1,935,300	\$2,489,900	\$2,955,580
		Crash rate per million VMT (5-year average)	384.2 (420.1)	426.7 (416.8)	417.5 (416.8)	419.2 (419.0)
		Bike/pedestrian crash rate per million VMT (5-year average)	12.6 (10.7)	10.5 (11.1)	7.5 (10.0)	6.6 (9.1)
		Mean travel time to work in minutes (5-year average)	17.5 (17.9)	17.5 (17.8)	17.5 (17.6)	17.4 (17.6)
Environmental sustainability	Build energy efficiency strategies into transportation planning	% mode share of non-vehicle trips (5-year average)	23.1% (22.2%)	23.5% (22.6%)	23.9% (22.9%)	24.0% (23.0%)
A fun, vibrant community that attracts and retains people	Implement the Complete Streets plan, including expansion of a greenbelt trail system	Bike facility CIP projects completed (on and off street)	\$2,611,500	\$1,545,000	\$1,468,800	\$1,872,500
		Miles of bike/ped infrastructure	78.3	82.3	83.5	85.0
		City Council Referrals & Studies	45	25	55	50
		DRC Cases Reviewed	53	44	53	48

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- City Council approved the purchase of a transportation analytical platform called, StreetLight Data. The license has been included in this activity. The AAMPO will reimburse a majority of the expense. Staff will implement StreetLight Data to conduct traffic studies, aid in facility planning and design, and other data-driven decisions regarding vehicle, bicycle, and pedestrian movements. (\$66,400)
- ICAAP grant funds have partially funded Intelligent Transportation System (ITS) Traffic Network improvements, and a third grant application and fee have been budgeted.

In-Progress Activities

- In FY 2021/22 it is anticipated Staff will complete 50 pedestrian safety/crossing studies, traffic calming, development, and traffic signal warrant studies, originating from citizen requests or City Council referrals.
- Phases 1 & 2 of the Intelligent Transportation System (ITS) Traffic Network projects are in progress.
- Staff is working to identify a consultant for the upcoming Bike and Pedestrian Master Plan process.

Upcoming Activities

- ICAAP grant application is currently waiting for review for the third phase of the ITS Traffic Network Project.
- Staff will continue the development of performance measures and tracking to meet transportation system safety, efficiency, and sustainability goals of the City.

Traffic Operations

Description:

The Traffic Operations activity is responsible for the installation and maintenance of traffic signals, signage, and pavement markings throughout the traffic network. Traffic Operations provides system updates to keep pace with technology, citizen requests, and alternative transportation demands, including pedestrian. Temporary, part-time employees supplement City crews in this activity.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Traffic Signal Maintenance	587,634	526,859	579,381	547,229	3.9%
Traffic Sign Maintenance	252,177	353,499	360,595	357,727	1.2%
Pavement Markings	185,560	232,266	237,471	241,479	4.0%
Outside Traffic Control	254	-	20,076	20,076	
Total Expenditures	1,025,625	1,112,624	1,197,523	1,166,511	4.8%

<i>Expenditures by Category:</i>					
Personal Services	688,060	650,226	685,364	709,337	9.1%
Internal Services	142,631	175,171	178,500	176,740	0.9%
Contractual	84,087	131,827	123,759	139,534	5.9%
Commodities	110,847	135,400	149,900	140,900	4.1%
Capital	-	20,000	60,000	-	-100.0%
Other Expenditures	-	-	-	-	
Total Expenditures	1,025,625	1,112,624	1,197,523	1,166,511	4.8%

<i>Funding Sources:</i>					
General Fund	254	-	20,076	20,076	
Road Use Tax Fund	1,025,371	1,112,624	1,177,447	1,146,435	3.0%
Total Funding Sources	1,025,625	1,112,624	1,197,523	1,166,511	4.8%

<i>Authorized FTEs</i>	5.40	5.40	5.40	5.40	
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Traffic Operations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Install and maintain traffic signals and signs to provide safe and efficient transportation movement consistent with community goals and national standards	# of signalized intersections	72	74	76	78
		Average # of service calls per signalized intersection (year)	5.0	4.0	5.0	5.0
		# of City signs	10,700	10,900	10,922	11,000
		# of signs installed (new & replacement)	450	480	500	550
		# of signs serviced	2,500	2,420	2,500	2,500
	Enhance roadway markings on pavement with an emphasis on bike lane, detection, and shared use markings	Average # of sign repairs/week	48	47	48	48
		# of lane miles painted	81	78	84	90
		# of crosswalks painted	760	760	770	780
		Gallons of traffic paint used	2,500	2,720	2,970	3,000
		Pounds of reflective beads used	13,000	14,000	14,250	15,000

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Seasonal salaries have a proposed increase to recruit and retain additional painting staff.
- Seasonal salaries for traffic signal maintenance will increase due to the growth of the signal network.
- Traffic Operations staff has resumed support of the Iowa State Football game day traffic control which has resulted in a return to normal budgeting for personal services. (\$20,076)
- The cost of painting supplies has increased due to supply chain challenges.

In-Progress Activities

- The Intelligent Transportation System (ITS) Project is in the design phase, Staff continues to work with consultant to design a fiber network that will enable us to incorporate traffic adaptive and responsive signal technologies.
- Work continues for replacement of failed LED signal lights, updating signage, and transitioning painted pavement markings to permanent markings.
- Traffic staff continues installing durable symbols and grooving more of our longitudinal pavement markings which will reduce the amount of labor and materials required each year in maintenance.
- Staff is beginning to collect pavement marking data using features available in the new paint truck to improve efficiency and performance of the citywide pavement marking activity.

Upcoming Activities

- The ADA Accessibility Enhancement program continues to update signals and radar systems to current standards to serve citizens with disabilities and alternative modes of transportation.

Streetlight System

Description:

This activity accounts for the electricity used to operate the City’s street lights (electricity for traffic signals is accounted for in the Traffic Operations activity).

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	-	-	-	-	
Internal Services	-	-	-	-	
Contractual	870,686	900,000	900,000	900,000	0.0%
Commodities	-	-	-	-	
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	870,686	900,000	900,000	900,000	0.0%

<i>Funding Sources:</i>					
General Fund	870,686	900,000	900,000	900,000	0.0%
Total Funding Sources	870,686	900,000	900,000	900,000	0.0%

Authorized FTEs 0.00 0.00 0.00 0.00

Streetlight System

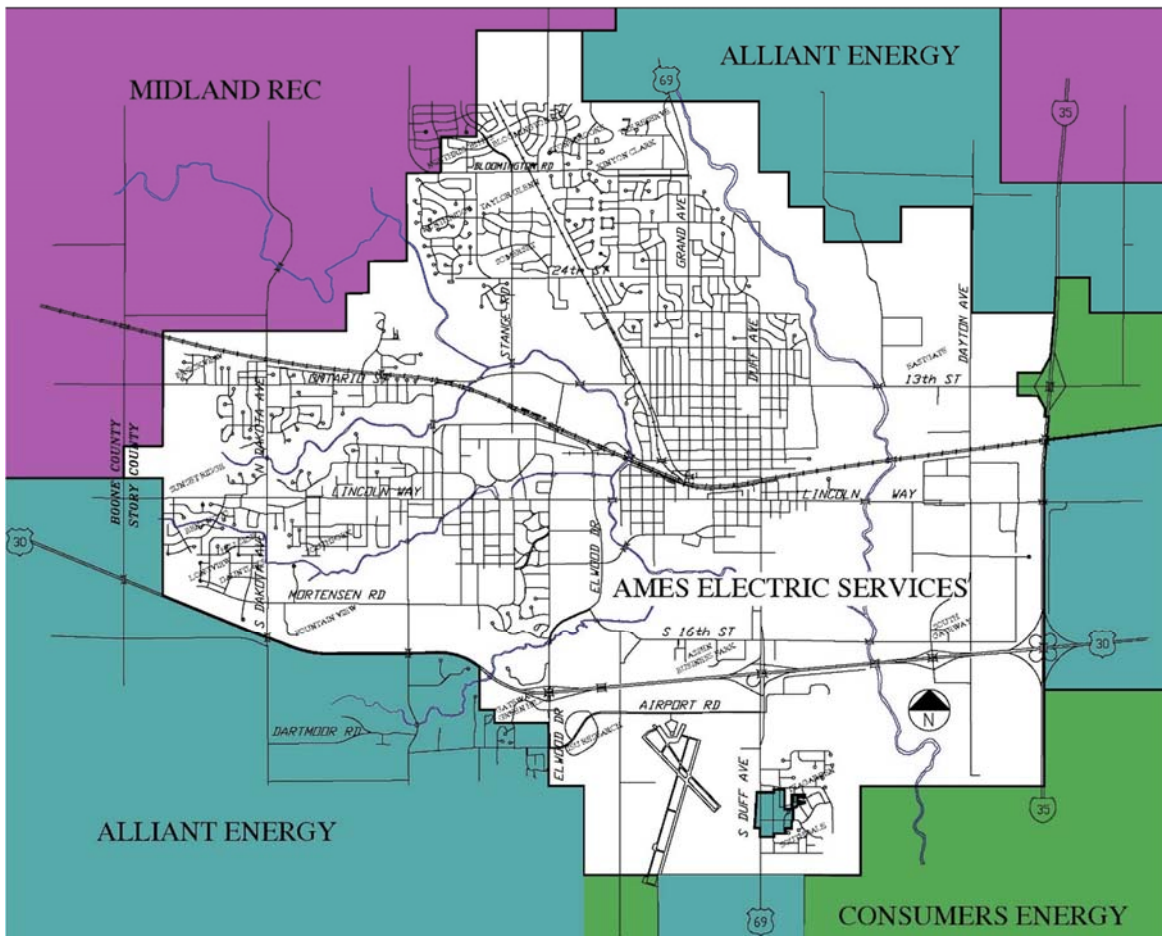
City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide streetlights for public safety at the most efficient cost	# of City-owned streetlights	8,069	8,112	8,150	8,175
		% of streetlights converted to LED	49%	65%	79%	84%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The number of streetlights converted to LED in FY 2021/22 was slightly below expectations.
- The streetlight crew was re-dispatched part of the year to locating duties in order to support the buildout of MetroNet fiber installations.
- The cost for LED streetlights continues to drop.

In-Progress Activities

- A capital improvement project that began in FY 2016/17 to replace high pressure sodium lights with LED lights will be completed in FY 2021/22. LED lights use 10% less energy and have a longer life than high pressure sodium. When the capital improvement project is complete, future LED light installations will be covered as part of ongoing maintenance.



Street System Maintenance

Description:

The City's streets are composed of several different materials which require different techniques to repair the cracked, broken, or distorted surfaces or bases. It is the responsibility of the Street Maintenance activity to provide smooth and safe streets which are stable, and which drain precipitation to the storm water system without allowing the moisture to penetrate the surface and saturate the street base. This maintenance includes patching, resurfacing, seal coating, slurry seal, and grading of gravel streets as needed. In addition to regular maintenance, shared use paths are also repaired as needed.

There are occasional charges to the General Fund for this activity when an outside reimbursement is involved. The balance of the activity is funded through state road use tax revenue.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	1,068,409	1,233,050	1,229,047	1,296,412	5.1%
Internal Services	441,976	576,090	581,201	593,171	3.0%
Contractual	69,730	141,075	141,085	132,285	-6.2%
Commodities	384,438	364,550	375,750	380,750	4.4%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,964,553	2,314,765	2,327,083	2,402,618	3.8%

<i>Funding Sources:</i>					
General Fund	8,328	-	-	-	
Road Use Tax Fund	1,956,225	2,314,765	2,327,083	2,402,618	3.8%
Total Funding Sources	1,964,553	2,314,765	2,327,083	2,402,618	3.8%

<i>Authorized FTEs</i>	12.90	12.90	12.90	12.90
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Street System Maintenance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Maintain the city's network of streets, alleys, and shared used paths in a safe and useable condition	Lane miles of streets maintained	517	520	523	524
		Cost per lane mile street maintenance	\$4,087	\$3,778	\$4,448	\$4,575
		% of citizens rating major street surfaces as good or very good	85%	85%	85%	85%
		% of citizens rating neighborhood streets as good or very good	83%	81%	81%	81%
		Miles of off-street bike paths maintained	39.2	40.3	41	41.5
		% of citizens rating bike path maintenance as good or very good	92%	88%	90%	90%
		# of sidewalk repair letters issued	34	52	70	70
		# of Ames on the Go issues reported	140	184	200	200
		Avg # Days to resolve Ames on the Go issues	1.8	1.8	1.8	1.8

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Funds are budgeted in FY 2022/23 (\$20,000) for a hot plate upgrade on one of the City's single axle dump trucks. This upgrade will help keep asphalt at optimum working temperatures during spring and fall to ensure high quality pavement repairs.
- An increase in concrete, asphalt, and steel prices is reflected in commodities in both FY 2021/22 (\$11,000) and FY 2022/23 (\$5,000).
- Personal and Internal Services expenses are expected to return to typical levels in FY 2021/22 and 2022/23 after decreasing in FY 2020/21 due to the Derecho Response and FEMA Reimbursements of operation expenses.

In-Progress Activities

- Ames on the Go citizen reports continue to increase, however staff's response time to close reports continues to be near the top of users of this software nationwide.
- Biennial bridge inspection activities are budgeted in FY 2021/22 in the amount of \$11,000. These inspections are crucial to keeping the City's bridge inventory in safe condition and help plan for future capital improvement work necessary for these structures.

Upcoming Activities

- The continued use of mastic repair material on streets and shared use paths has provided good results in keeping pavements and paths in safe and useable condition.

Street Surface Cleaning

Description:

Streets in the business districts, arterial and collector streets, and some residential streets are regularly cleaned by City crews. In addition, City crews respond to clean-up activities that arise from emergency situations (accidents, spills, floods, etc.) and clean-up of mud and debris that is tracked onto the streets at City construction sites. Crews also clean streets affected by maintenance activities of other City crews. Timely response is essential to these types of incidents.

Under this activity, arterial and collector streets are cleaned 16 times per year by City crews. Residential streets are swept an average of 11 times per year by both City crews and outside contractors. Business district streets are cleaned 32 times per year by City crews.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	122,594	179,984	179,666	189,419	5.2%
Internal Services	121,430	123,097	123,650	128,466	4.4%
Contractual	37,004	40,000	40,000	40,000	0.0%
Commodities	1,144	200	400	400	100.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	282,172	343,281	343,716	358,285	4.4%

<i>Funding Sources:</i>					
Road Use Tax Fund	282,172	343,281	343,716	358,285	4.4%
Total Funding Sources	282,172	343,281	343,716	358,285	4.4%

<i>Authorized FTEs</i>	1.91	1.91	1.91	1.91
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Street Surface Cleaning

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Clean arterial/ collector (16/year), residential (11/year), and business district streets (32/year) to enhance the cleanliness and appearance of the community	Miles of arterial/ collector streets cleaned	1,456	1,464	1,450	1,450
		Miles of residential streets cleaned	5,421	5,034	5,000	5,000
		Miles of Business District streets cleaned	360	366	360	360
		% of street miles cleaned by City crews	85%	76%	75%	75%
		% of citizens rating Business District street cleaning as good or very good	94%	95%	95%	95%
		% of citizens rating neighborhood street cleaning as good or very good	80%	85%	85%	85%
		# of Ames on the Go issues reported	30	50	50	50
		Avg # days resolve Ames on the Go issues	0.8	0.8	0.8	0.8

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- FY 2021/22 and FY 2022/23 budgets reflect a sustained amount for contracted street sweeping. Work crews have significant cleaning to do with the increase of construction and special events in the City.

In-Progress Activities

- Leaf pickup continues to be a major activity in the Street Surface Cleaning work activity. City crews spend 6 to 8 weeks per year with leaf-vacuums in the curb and gutter sections of streets.
- Staff continues to remain responsive to Citizen requests through the Ames on the Go reporting application with the average resolution happening within one day of request.

Upcoming Activities

- The City uses contracted sweeping activities to supplement the City's operations in residential areas. This work is focused primarily in the spring and fall to maximize the amount of debris and leaves picked up by contracted sweepers.

Snow & Ice Control

Description:

The Snow and Ice Control activity provides passable streets for moving vehicles during and after snow events, following snow removal standards established by the City Council. The snow ordinance typically becomes effective after 2" of snowfall, with arterial and collector streets being plowed. Residential streets are typically plowed after 3" of snow have fallen. Following typical snowstorms, all City streets are cleared within 16 hours. Under slippery road conditions, sand and/or de-icing materials are spread on curves, hills, and intersections of highways and thoroughfares.

Snow removal in the City is performed by both City crews and private contractors. Snow and ice storms are citywide emergencies that require the cooperation of many City departments to provide the quality of services desired for Ames citizens. Parks and Recreation maintenance workers clear designated winter bike paths, and employees from many departments are added to snow and ice operations activities.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	569,444	544,781	553,559	580,440	6.6%
Internal Services	429,023	446,359	449,101	436,515	-2.2%
Contractual	148,561	149,200	194,450	205,250	37.6%
Commodities	199,227	232,700	234,200	239,100	2.8%
Capital	-	-	75,000	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,346,255	1,373,040	1,506,310	1,461,305	6.4%

<i>Funding Sources:</i>					
Snowplow GIS Magic Grant	5,000	-	-	-	
Road Use Tax Fund	1,341,255	1,373,040	1,506,310	1,461,305	6.4%
Total Funding Sources	1,346,255	1,373,040	1,506,310	1,461,305	6.4%

<i>Authorized FTEs</i>	5.08	5.08	5.08	5.08
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Snow & Ice Control

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20	2020/21	2021/22	2022/23
			Actual	Actual	Adjusted	Estimated
Provide quality programs in an efficient and fiscally responsible manner	Remove snow and provide ice control according to standards established by City Council	Annual inches of snowfall	28.0	54.5	36.0	36.0
		Lane miles of streets maintained	517	520	523	524
		# of snow/ice control operations	19	19	20	20
		Cost of snow/ice removal per inch of accumulation per lane mile of street	\$76.05	\$47.48	\$80.00	\$77.28
		Gallons of salt brine used	20,200	5,400	30,000	30,000
		Tons of sodium chloride applied	1,911	2,736	2,500	2,500
		Gallons of calcium chloride applied	1,650	5,300	2,000	2,000
		% of citizens rating snow plowing on major city streets as good or very good	80%	88%	85%	85%
		% of citizens rating snow plowing in neighborhoods as good or very good	62%	70%	70%	70%
		% of citizens rating ice control at intersections as good or very good	66%	77%	75%	75%
	3" of snow to clear residential streets					
	4" of snow to clear alleys					
	# of Ames on the Go issues reported	142	272	250	250	
	Avg # Days to Close Ames on the Go issues	1.7	1.1	1.2	1.2	
Sidewalk snow notices	274	349	300	300		

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Public Works leases a motor grader and wheel loader during the winter to provide snow and ice control. Increases in lease rates for these pieces of equipment are reflected in FY 2021/22 (\$26,500) and 2022/23 (\$31,000).
- Rates will increase for contractor snowplows from \$150 per hour to \$175 per hour with an impact of \$20,000 increase in the FY 2021/22 and FY 2022/23 budgets. This increase reflects escalation costs in fuel, insurance, and labor for contractors. The last rate increase occurred in 2016.
- An increase of \$2 per ton is expected in road salt in FY 2022/23 resulting in a budget increase of \$5,000.

In-Progress Activities

- Staff will work proactively with residents to keep sidewalks clear after snow events.
- The salt storage facilities (budget carryover of \$75,000 from FY 2020/21) will be upgraded in the winter of 2021/22 by moving an existing hoop building and erecting it in the Public Works materials yard. This storage will decrease reliance on just in time salt deliveries and help protect against large material cost changes.

Upcoming Activities

- In FY 2022/23, City crews will utilize 25 units (pickups, trucks, road graders, skid steers, backhoes, etc.) for Snow and Ice control activities. In addition, \$115,465 is budgeted for contractors that includes 8 tractors with plows and 4 skid steer loaders/pickups to supplement City crews in snow and ice removal activities.

Right of Way Maintenance

Description:

The Right-of-Way Maintenance activity is responsible for the maintenance of all turf, trees, and bio-swales on City-owned property and right-of-way along the City's roadways and parking lots. Turf maintenance includes mowing, trimming, seeding, and chemical applications to prevent weeds and pests. Tree maintenance includes trimming, disease diagnosis, tree removal, and the planting of new trees. Bio-swale management includes mowing, trimming, and removing sediment from the bio-swales. All of these activities may be performed by either City crews or private contractors under the supervision of City staff.

Right-of-Way Maintenance is the responsibility of the Parks Maintenance division of the Parks and Recreation department. Many turf and tree maintenance activities are coordinated with and performed in conjunction with turf and tree maintenance in the City's park system.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Turf Maintenance	216,866	261,919	256,971	289,005	10.3%
Tree Maintenance	391,570	399,836	396,687	440,780	10.2%
ROW Snow Removal	48,758	55,750	54,231	55,718	-0.1%
EAB Program	119,915	129,701	229,504	120,260	-7.3%
Total Expenditures	777,109	847,206	937,393	905,763	6.9%
<i>Expenditures by Category:</i>					
Personal Services	341,071	396,229	390,946	444,608	12.2%
Internal Services	154,467	158,912	151,938	167,734	5.6%
Contractual	247,278	248,565	349,359	245,921	-1.1%
Commodities	34,293	43,500	45,150	47,500	9.2%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	777,109	847,206	937,393	905,763	6.9%
<i>Funding Sources:</i>					
Road Use Tax Fund	777,109	847,206	937,393	905,763	6.9%
Total Funding Sources	777,109	847,206	937,393	905,763	6.9%

<i>Authorized FTEs</i>	3.74	3.74	3.74	4.02
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Right of Way Maintenance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide attractive rights-of-way along the city's roadways	# of acres of right-of-way maintained	780	782	784	784
		# of acres of right-of-way mowed	116	118	120	120
		# of days between ROW mowing (goal is every 7 to 10 days)	8	8	8	8
		# of trees planted	165	289	165	100
		# of trees removed under EAB program	130	68	50	50
		# of trees planted under EAB program	130	68	50	50
		% of citizens rating appearance of medians and parkways as good/very good	90%	91%	91%	92%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- In FY 2022/23, \$129,449 is budgeted for removing 50 ash trees and planting approximately 150 replacement trees. Tree plantings for both fiscal years include the Ames Foundation plantings.
- The FY 2021/22 EAB budget reflects a \$100,038 carryover from FY 2020/21. The funding is used for unscheduled ash tree removals and tree replacements.
- In FY 2022/23, there is an increase of \$27,319 to add .28 FTE for a Maintenance Worker Position. This individual will assist with the continued growth of ROW due to City expansion.
- Commodities in FY 2022/23 increased by 9.2% due to recent price increases in Ag-Hort supplies (fertilizer, herbicides, etc.), Parts & Supplies, and Minor Equipment and Tools (chainsaws, trimmers, etc.)

In-Progress Activities

- Over the last three fiscal years, staff have pruned approximately 3,000 trees per year. Staff will continue this effort in FY 2021/22 and FY 2022/23 as they evaluate and correct tree issues. Every ROW will be evaluated and pruned every five years.
- In FY 2021/22, staff, volunteers, and contractors planted approximately 215 trees in the ROW.

Upcoming Activities

- In FY 2022/23, \$19,000 is budgeted to conduct spring and fall tree plantings in selected areas of the City utilizing community volunteers. Since 2015, the City has partnered with the Ames Foundation to plant over 1,000 trees through this program.

Transit System

Description:

The Ames Transit system provides those who live in and visit the City with a safe, economical, and energy saving mass transit system.

Transit **Administration** oversees the operations of the total transit system. Statistical data and record keeping functions are also performed. Transit system administration reports to federal, state, university, and local authorities, and derives its funds from the same.

The system operates **Fixed Route Service** (CyRide) every day of the year except Thanksgiving, Christmas, New Year's Day, Memorial Day, July 4th, and Labor Day.

The Transit System further serves the community by contracting for **Dial-A-Ride** service. This service benefits the community by making transit service available to the disabled and other citizens with special needs.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Administration/Support	1,899,993	2,357,775	2,372,009	2,424,824	2.8%
Fixed Route Service	8,308,847	9,997,911	9,973,724	10,308,808	3.1%
Dial-a-Ride Service	129,217	184,314	184,393	184,774	0.3%
Transit Operations	10,338,057	12,540,000	12,530,126	12,918,406	3.0%
<i>Authorized FTEs</i>	85.50	85.50	85.50	85.50	

Transit System

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	8,046,188	9,128,498	9,136,881	9,458,924	3.6%
Internal Services	597,823	686,572	647,609	693,072	1.0%
Contractual	632,380	1,059,530	1,079,586	1,046,760	-1.2%
Commodities	1,061,661	1,664,800	1,665,450	1,719,050	3.3%
Capital	-	-	-	-	
Other Expenditures	5	600	600	600	0.0%
Total Expenditures	10,338,057	12,540,000	12,530,126	12,918,406	3.0%

<i>Funding Sources:</i>					
Transit Fund	10,338,057	12,540,000	12,530,126	12,918,406	3.0%
Total Funding Sources	10,338,057	12,540,000	12,530,126	12,918,406	3.0%



Transit Administration & Support

Description:

The Transit Administration and Support activity is responsible for the management of CyRide through a governance structure as an agency of City; thereby, providing transit services within the city, as well as service to Iowa State University. This activity is responsible for the financial operation of the system, including the preparation of the budget, applying for and monitoring grant funding, and preparing reports for various oversight agencies and the Transit Board of Trustees. CyRide receives significant funds from federal and state sources to support its operations and capital needs. Other responsibilities of this activity include all marketing efforts, maintenance of transit facilities, and the training and development of employees who will operate transit vehicles in a safe, responsible, and courteous manner.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Transit Administration	1,086,921	1,427,489	1,350,429	1,412,244	-1.1%
Transit Safety/Training	444,303	482,105	565,138	550,684	14.2%
Transit Promotion	-	8,400	8,400	8,400	0.0%
Transit Building/Grounds	368,769	439,781	448,042	453,496	3.1%
Total Expenditures	1,899,993	2,357,775	2,372,009	2,424,824	2.8%

<i>Expenditures by Category:</i>					
Personal Services	1,180,117	1,495,099	1,496,378	1,520,274	1.7%
Internal Services	361,183	424,871	425,120	450,090	5.9%
Contractual	288,039	354,830	366,886	367,860	3.7%
Commodities	70,654	82,975	83,625	86,600	4.4%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,899,993	2,357,775	2,372,009	2,424,824	2.8%

<i>Funding Sources:</i>					
Transit Fund	1,899,993	2,357,775	2,372,009	2,424,824	2.8%
Total Funding Sources	1,899,993	2,357,775	2,372,009	2,424,824	2.8%

<i>Authorized FTEs</i>	10.80	10.80	10.80	10.80
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Transit Administration & Support

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Connecting people to their community with safe and efficient transit service that exceeds expectations	CyRide annual ridership	4,577,482	1,862,274	3,500,000	4,500,000
		Passenger trips per capita	68.9	27.9	56.5	65.5
		Passenger trips per revenue hour	37.3	14.9	25.3	35.2
		Operating expenses per passenger	\$1.82	\$4.43	\$3.63	\$1.93
		Average fleet age in years	11.8	11.8	12.5	13.6
		% of citizens rating CyRide service as good or very good	93.9%	94.4%	90.0%	90.0%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Increased infrastructure spending at the federal level may provide additional capital and operating dollars to the CyRide budget. Some of this funding could come in guaranteed form, while other funding would require competitive grant applications. CyRide staff will identify options for bringing additional funding opportunities to the Transit Board and City Council.
- The Chief Safety Officer was hired to oversee CyRide's safety program and help meet Federal Transit Administration regulations.
- The FY 2022 and FY 2023 operating budgets will use the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and the American Rescue Plan Act (ARP) funding appropriated to CyRide to combat the COVID-19 pandemic. This funding will help offset operating expenses as the impacts of the pandemic continue to affect transit. These dollars were provided at 100% federal share and required no local match.

In-Progress Activities

- CyRide received two federal grants to deploy Automatic Passenger Counters (APCs) across the large bus fleet. These two grants funded about 90% of the cost of the project.
- CyRide received a State of Iowa Bus and Bus Facilities grant to replace six minibuses. These new minibuses will lower operating costs, provide a more comfortable ride for customers, and help keep our fleet in a state of good repair.
- CyRide received a State of Iowa Clean Air Attainment Program grant to fund up to 80% of operating expenses for expanded services under CyRide 2.0.
- CyRide received a grant award to replace outdated facility heating, ventilation, and air conditioning equipment in the tire, paint, and body bays, which will keep the facility in a state of good repair as mandated by the Federal Transit Administration.

Upcoming Activities

- CyRide received funding through both discretionary and formula grants for eight new 40' buses. This \$4.1 million project only required a 3% local match from the funding partners. These vehicles have cleaner emissions and cost less to operate.
- CyRide was awarded nearly \$1.66 million in federal funding from the Federal Transit Administration in a Low or No Emission (Lo-No) Grants Program to purchase two battery electric buses. These vehicles are expected to be in service fall of 2022.
- Based on the Transit Board of Trustees' direction, CyRide will continue to submit state and federal grant applications to support operations, fleet, and facility needs.

Fixed Route Service

Description:

The Fixed Route activity provides regularly scheduled public transit service seven days a week to the City of Ames, including Iowa State University, with a workforce of approximately 190 employees.

This activity also includes the maintenance of the bus fleet and CyRide facility to ensure a smooth and efficient operation of services on a daily basis.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Fixed Route	6,186,972	7,155,896	7,124,684	7,353,077	2.8%
Fixed Route Maintenance	2,121,875	2,842,015	2,849,040	2,955,731	4.0%
Total Expenditures	8,308,847	9,997,911	9,973,724	10,308,808	3.1%

<i>Expenditures by Category:</i>					
Personal Services	6,856,828	7,624,295	7,631,320	7,929,086	4.0%
Internal Services	236,640	261,591	222,379	242,872	-7.2%
Contractual	224,367	529,600	537,600	503,800	-4.9%
Commodities	991,007	1,581,825	1,581,825	1,632,450	3.2%
Capital	-	-	-	-	
Other Expenditures	5	600	600	600	0.0%
Total Expenditures	8,308,847	9,997,911	9,973,724	10,308,808	3.1%

<i>Funding Sources:</i>					
Transit Fund	8,308,847	9,997,911	9,973,724	10,308,808	3.1%
Total Funding Sources	8,308,847	9,997,911	9,973,724	10,308,808	3.1%

<i>Authorized FTEs</i>	74.60	74.60	74.60	74.60
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Fixed Route Service

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Connecting people to their community with safe and efficient transit service that exceeds expectations	Passengers per complaint	99,541	56,433	85,000	85,000
		Miles per preventable accident	48,130	43,422	42,000	42,000
		Average # of drivers employed per month	124.6	120.6	125.0	130.0
		# of passengers transferring buses	24,158	18,655	25,000	25,000
		# of major mechanical failures	28	42	30	30
		Miles per shop road call	37,998	35,823	40,000	40,000

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- CyRide experienced significant ridership volatility during the pandemic. The fluctuations in ridership are not unique to CyRide but are a trend seen nationwide by transit systems. CyRide will continue to adjust to the new normal and work to recapture our ridership base steadily. As the post-pandemic future becomes clearer, CyRide intends to continue evaluating the services offered to “right-size” the organization to the community’s needs.
- Enrollment at Iowa State University continues to trend downward, putting pressure on the Student Government Trust Fund. CyRide staff has been actively coordinating with the funding partners to identify the best options for addressing this situation.
- Hiring and training sufficient part-time drivers has been an ongoing challenge, leading to higher overtime and training costs. The community’s job market is highly competitive, and CyRide has been working to attract more applicants through a combination of advertising, community outreach, and increasing the hiring wage incentive. Staff foresees the hiring shortfall to continue into the 2022/23 budget year.

In-Progress Activities

- Automatic passenger counters (APCs) have recently been installed in all fixed-route buses. This equipment provides high-resolution data on ridership patterns and will be valuable for tailoring services to meet passenger needs. APCs allow passengers to view capacity information in real-time, giving passengers options when choosing a bus to ride.
- CyRide received grant funding to equip our vehicles with interior LED signage. These signs display information about upcoming bus stops, improve access, and help passengers better orient themselves within the transit system. This signage supplements the audible announcements already deployed throughout CyRide’s fleet.
- Grant funding was secured to purchase three new 40’ buses with cleaner emissions and a lower operational cost per mile. This \$1.44 million project only required a 3% match from local funding partners.

Upcoming Activities

- A design contract was awarded for the exterior look of the battery electric buses. Following review by the Transit Board, a final design will be selected with input from the public. This design will be used for the two battery electric buses on order and future electric buses.
- A request for proposals was issued, and a vendor was selected for battery electric bus chargers. This equipment will be installed as part of an upcoming construction project to prepare the facility for battery electric bus operations.
- CyRide is working to increase the articulated bus fleet from seven to ten buses between 2021 and 2023. Federal grant funding approved by the Ames Area MPO has allowed CyRide to upgrade one 40’ bus purchase to a 60’ bus purchase each year over the next two years.

Dial-A-Ride

Description:

CyRide is required under the Americans with Disabilities Act (ADA) to provide complementary paratransit service for persons unable to use fixed route services. If this service is contracted to another agency, Federal funding is available through a grant with the State of Iowa to fund up to 80% of the program's operating expenses. This funding is not available if CyRide directly operates the service. As a result, CyRide typically contracts with another agency to provide Dial-a-Ride service.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	9,243	9,104	9,183	9,564	5.1%
Internal Services	-	110	110	110	0.0%
Contractual	119,974	175,100	175,100	175,100	0.0%
Commodities	-	-	-	-	
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	129,217	184,314	184,393	184,774	0.3%

<i>Funding Sources:</i>					
Transit Fund	129,217	184,314	184,393	184,774	0.3%
Total Funding Sources	129,217	184,314	184,393	184,774	0.3%

<i>Authorized FTEs</i>	0.10	0.10	0.10	0.10
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Dial-A-Ride

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Connecting people to their community with safe and efficient transit service that exceeds expectations	Dial-A-Ride ridership	7,818	6,348	12,350	12,000
		Passengers per revenue hour	2.3	1.9	3.0	3.0
		Farebox revenue as percentage of program expenses	7.6%	3.9%	8.8%	8.5%
		Program cost per passenger	\$19.72	\$20.36	\$16.89	\$17.00
		# of rides before/after 10 min. pickup window	464	464	350	350
		Passengers per comment	7,818	7,818	6,000	6,000
		On-time performance	94.2%	94.2%	95.0%	95.0%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- CyRide contracts Dial-A-Ride (DAR) services with the Heart of Iowa Regional Transit Agency (HIRTA) through June 2021. HIRTA increased its contract renewal rate for FY 2022 by 3% for weekday trips.
- DAR is essential to individuals needing specialized services, complements CyRide’s regular fixed route operations, and is required by federal law. The cost of DAR is extremely high compared to fixed routes due to the low number of passengers per hour that a small vehicle can accommodate. In 2020/21, DAR carried 1.9 passengers per hour versus 27.1 passengers per hour on fixed routes.

In-Progress Activities

- CyRide has worked in coordination with HIRTA to raise awareness and shift eligible users to DAR services. This shift has increased ridership on DAR and helps ensure the most economical cost to the customer, the Ames community, and Story County.

Upcoming Activities

- Non-DAR operations are an area where CyRide plans to continue working in coordination
- CyRide has contracted with HIRTA for over ten years to provide Dial-A-Ride services. Operating DAR this way has proven to be a cost-effective approach for serving Ames residents needing specialized transportation. with HIRTA. It is crucial to avoid duplication of services to maximize transportation investments from federal, state, and local funding partners. CyRide and HIRTA will cooperate to find the best approach that keeps costs low while maintaining the community relied upon services.

Parking Operations

Description:

The Parking Operations activity provides safe, available, and well-maintained parking opportunities for the public in metered spaces and City parking lots. The parking system includes parking activities in Downtown, Campustown, and residential neighborhoods. These areas all contain metered and non-metered spaces. Staff utilizes an expansive database to manage parking meter locations, equipment and review parking lot data in the Downtown and Campustown areas. Secure daily money collection from meters is provided as part of this activity.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
Expenditures by Activity:					Adopted
Parking Administration	71,162	73,948	80,438	77,180	4.4%
Residential Parking	5,042	36,241	36,203	37,835	4.4%
Meter Maintenance	159,416	216,553	211,147	219,720	1.5%
Parking Lot Maintenance	5,089	5,000	5,000	5,000	0.0%
Total Expenditures	240,709	331,742	332,788	339,735	2.4%
Expenditures by Category:					
Personal Services	158,909	244,394	244,116	254,563	4.2%
Internal Services	28,200	16,920	23,244	18,822	11.2%
Contractual	32,796	36,078	36,078	37,000	2.6%
Commodities	20,804	34,350	29,350	29,350	-14.6%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	240,709	331,742	332,788	339,735	2.4%
Funding Sources:					
Parking Fund	240,709	331,742	332,788	339,735	2.4%
Total Funding Sources	240,709	331,742	332,788	339,735	2.4%
<i>Authorized FTEs</i>	2.15	2.15	2.15	2.15	

Parking Operations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20	2020/21	2021/22	2022/23
			Actual	Actual	Adjusted	Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide safe, available, and well-maintained parking opportunities for the public	# of parking stalls	2,929	2,929	2,929	2,970
		# of parking stalls painted	2,929	2,929	2,929	2,970
		% of reserved parking stalls rented	95%	96%	95%	95%
		# of electronic parking meters in use	942	942	942	960
		# of SmartCard parking meters in use	942	942	942	960
		% meter system receiving preventative maintenance checks	100%	100%	100%	100%
		# of parking meter operational complaints	160	140	150	160

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Restrictions placed on businesses during the COVID-19 pandemic have significantly reduced anticipated parking meter revenues. Overall parking revenues have been impacted and are continuing to rebound but are currently only estimated to be 87% of the pre-covid revenue. Staff will need to utilize FY 2022/23 revenue to analyze revenue trends for the impact on operations and capital improvement planning.
- Supply chain challenges have caused delays and minor cost increases to meter mechanisms.

In-Progress Activities

- The Ames on the Go app has made it easier for the public to report issues, allowing staff to perform targeted maintenance and increase response times to resident complaints.
- The Downtown Plaza is expected to displace all parking in Municipal Lot N, east of City of Hall. These spaces will be rebuilt in a new parking lot, north of City Hall on 6th Street.
- Staff is evaluating the cost to replace old signage in CBD Lots adjacent to Main Street.

Upcoming Activities

- In conjunction with the Downtown Plaza project, Staff will implement a trial of interconnected smart meters that can take credit cards, smart cards, and other payment methods.
- During the next two years, staff will collect data and analyze the infrastructure and capital needs of the parking lot system.

Parking Law Enforcement

Description:

The Parking Law Enforcement activity has the responsibility of enforcing parking regulations in the Downtown and Campustown business areas, as well as other locations around the community. Citations are issued for both overtime and illegal parking, with the goal of supporting compliance with all parking system regulations. Community Safety Officers (CSO) duties include enforcing illegal and overtime parking regulations and managing parking response during snow emergencies (83.7% of their effort this year). They also assist the Patrol Division with funeral escorts, motorist assistance, special events (parades, Iowa State University football games, etc.), prisoner transports, delivering and picking up the community's block party trailer, and transporting evidence (16.3% of their effort this year). Parking law enforcement is also performed by police officers and is included in the Police Services activity in the Public Safety Program.

Expenditures by Category:	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	322,553	460,906	454,162	451,511	-2.0%
Internal Services	37,170	42,094	41,822	43,734	3.9%
Contractual	10,109	22,293	22,293	22,293	0.0%
Commodities	4,469	3,300	3,300	3,300	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	374,301	528,593	521,577	520,838	-1.5%

Funding Sources:					
Parking Fund	374,301	528,593	521,577	520,838	-1.5%
Total Funding Sources	374,301	528,593	521,577	520,838	-1.5%

<i>Authorized FTEs</i>	1.50	1.50	1.40	1.40
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Parking Law Enforcement

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Promote compliance with parking regulations and address parking issues proactively	# of illegal parking citations issued	17,469	16,355	16,316	17,000
		# of overtime parking citations issued	9,809	8,543	10,805	10,000
		Total # of parking citations issued	27,278	24,898	27,121	27,000
		Cost per citation	\$22.51	\$22.46	\$26.49	\$27.26

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- COVID-19 continues to have an impact on parking enforcement into FY 2021/22. Proactive enforcement resumed to normal levels; however, community activity levels are still reduced, and parking citations remain low.
- A special CSO shift, focused on meter enforcement during the day, continued to increase consistent meter enforcement.
- Football game day increased parking fines have not dramatically decreased the number of violations issued. 684 tickets were issued during the Iowa/ISU football game, 553 of those tickets were the gameday-increased fines.
- Community Service Officer staffing continued to be a challenge with turnover, hiring, and training.

In-Progress Activities

- The Parking Division purchased the software that provided the ability to look up and connect license plates to their owners, improving efficiency with identifying owners to accurately issue parking tickets.
- Recently, the city has obtained a new collections vendor. The vendor is charged with collecting all past due parking tickets. There are approximately 26,000 unpaid parking tickets, totaling almost \$400,000, currently in the system.

Upcoming Activities

- The parking enforcement coordinator participates regularly with the downtown parking committee to address concerns and dialog with the downtown district.
- The Parking Division is exploring the option of utilizing digital parking permits for city employee parking lots. The current parking software has the capability to issue digital parking permits.

Parking Violation Collection

Description:

The purpose of the Parking Violation Collection activity is to accept and record payments for parking violations. Responsibilities of this activity include collecting and recording payments received through the mail, electronically, or at the Customer Service counter or drop box in City Hall, maintaining payment records, responding to citizens' questions, mailing reminder notices on unpaid tickets, and working with other collection processes, including collection agencies and City of Ames Legal Services. The Parking Violation Collection activity is located in the Finance Customer Service division in City Hall, so staff also assists with processing utility payments and selling CyRide passes as needed.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	74,373	95,371	80,693	88,329	-7.4%
Internal Services	24,770	24,863	24,836	25,510	2.6%
Contractual	52,325	41,165	41,165	41,165	0.0%
Commodities	441	700	700	700	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	151,909	162,099	147,394	155,704	-4.0%

<i>Funding Sources:</i>					
Parking Fund	151,909	162,099	147,394	155,704	-4.0%
Total Funding Sources	151,909	162,099	147,394	155,704	-4.0%

<i>Authorized FTEs</i>	1.05	1.05	1.05	1.05
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Parking Violation Collection

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Accurately record parking ticket payments and maintain payment records	# of parking violation payments processed	22,304	20,664	20,000	20,500
		# of overpayments processed	139	58	75	75
		% of payments made by credit card	74.0%	70.0%	72.9%	73.5%
		Maintain an accuracy rate of no more than 1 misapplied payment per 1,000 processed	Yes	Yes	Yes	Yes
		Average cost per payment processed	\$6.99	\$7.35	\$7.37	\$7.60
		# of reminder notices mailed	9,849	9,880	9800	9800
		% of tickets outstanding for 40 to 60 days referred to collection agency	100%	100%	100%	100%
		% of payments reported to collection agency within a week of receipt	100%	100%	100%	100%
		% of customer inquiries responded to within one working day	100%	100%	100%	100%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The number of parking tickets being issued has been decreasing since FY 2015/16. There were 25,795 tickets issued in FY 2019/20 compared to 47,754 tickets issued in FY2015/16. The decline in the number of tickets appears to be leveling off based on tickets issued through the first six months of the fiscal year.
- The City of Ames entered into an agreement with United Public Safety to print and mail reminder letters. The cost for this service is \$0.70 per letter. It is expected this agreement will be cost neutral with expenses shifting from postage, printing, and office supplies to non-City services.

In-Progress Activities

- On August 10, 2020, the City of Ames went live on United Public Safety’s cloud-based parking enforcement and permit management system. The new system offers enhanced features for both enforcement and payment processing. The software maintenance costs are covered by a \$3 fee added to every ticket processed through United Public Safety’s payment portal. Software maintenance costs were \$11,983 in FY 2019/20.

Upcoming Activities

- The collection agency the City uses for parking tickets has been unresponsive to the City’s and United Public Safety’s attempts to contact them regarding the development of a ticket referral transfer program. The City has suspended sending unpaid parking tickets to the collection agency and is issuing a request for proposal to select a new collection agency. It is anticipated the City will enter into a contract with a new collection agency by February 2021.

Airport Operations

Description:

The Ames Municipal Airport is the second busiest non-controlled General Aviation airport in the state, with over 45,000 operations occurring annually. Approximately 95 aircraft can be housed in public and private hangars at the airport, and an additional 54 aircraft can be temporarily located in designated tie-down areas. A fixed base operator (FBO) is under contract to provide for daily airport operations. The FBO is responsible for routine summer and winter maintenance services at the airport. Major maintenance, such as repairs to infrastructure, is administered by the Public Works Department through outside contracts or using City staff.

City-owned land adjacent to the airport surfaces is utilized for agricultural purposes. The profit from the farmland is transferred to the Airport Construction Fund each year and is used as the local match for airport capital improvement projects funded by Federal Grants through the FAA.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
Expenditures by Activity:					Adopted
Airport Operations	151,007	152,971	329,657	171,610	12.2%
Airport Farm	7,272	5,000	5,000	5,000	0.0%
Total Expenditures	158,279	157,971	334,657	176,610	11.8%
Expenditures by Category:					
Personal Services	44,651	37,706	48,617	50,947	35.1%
Internal Services	61,671	45,715	41,408	42,465	-7.1%
Contractual	49,829	68,350	94,153	75,948	11.1%
Commodities	2,128	6,200	7,250	7,250	16.9%
Capital	-	-	143,229	-	
Other Expenditures	-	-	-	-	
Total Expenditures	158,279	157,971	334,657	176,610	11.8%
Funding Sources:					
<i>Airport Revenues:</i>					
Charges for Services	151,148	179,489	180,879	171,708	-4.3%
CARES Act Funding	7,771	-	143,229	-	
Airport Farm	79,357	72,024	72,024	82,011	13.9%
Total Revenues	238,276	251,513	396,132	253,719	0.9%
General Fund Support	(79,997)	(93,542)	(61,475)	(77,109)	-17.6%
Total Funding Sources	158,279	157,971	334,657	176,610	11.8%
<i>Authorized FTEs</i>	0.25	0.25	0.25	0.25	

Airport Operations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide reliable aviation services to Ames and to the surrounding central Iowa region	# of general aviation operations	49,300	36,100	53,100	54,300
		# of based single engine aircraft	59	51	59	59
		# of based multi-engine aircraft	4	4	4	4
		# of based jets	4	3	4	5
		# of based gliders	5	5	5	5
		# of based ultra-light aircraft	0	0	0	0
		Gallons of av. gas	56,800	49,900	57,100	61,700
		Gallons of jet fuel	189,000	130,800	208,300	210,000

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- COVID-19 and other related factors continues to affect revenues at the airport both in reduced activity and increased cost.
- Pandemic Relief funds have been allocated to the Ames Municipal Airport in three rounds of funding that has been used for building repairs and other deferred maintenance. The funds were dispersed in FY 2021/22 with a total amount of \$143,229.
- As part of the FBO contract, maintenance activities, such as mowing and snow removal, will be performed by FBO staff rather than by private contractors paid for by the City. To support this effort, the City has committed to supplying maintenance equipment, such as mowers and snow removal equipment, to the FBO. The costs to provide this equipment are included in the Airport budget.
- Personal Services has increased in FY 2021/2 and FY 2022/23 due to accounting for city staff time spent on building maintenance activities.

In-Progress Activities

- Electrical Vault project is nearing completion. This project will modernize the airfield lighting regulators that are currently located in the old terminal building.
- A long-term FBO Contract is currently in negotiations and expected to be approved prior to July 1, 2022.

Upcoming Activities

- There are several high priority projects programmed in the Airport CIP to address aging infrastructure, such as airfield lighting, which is critical to the safety of airport operations.

Transportation CIP

Description:

This is a summary of all capital improvements in the Transportation Program. Details in each area are presented in the Five-Year Capital Improvements Plan for the City of Ames.

<i>Activities:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Street Improvements:					
Grand Avenue Extension	8,864,720	-	5,541,969	-	
ISU Research Park Phase IV	1,875,712	-	90,820	-	
Campustown Public Improvements	1,312,656	-	-	-	
Cherry Street Extension	32,578	-	2,667,422	-	
Arterial Street Improvements	815,806	1,700,000	4,969,939	-	
Collector Street Improvements	493,179	2,400,000	3,797,988	-	
CyRide Route Improvements	113,985	-	486,015	2,911,000	
Downtown Street Improvements	1,245	245,000	243,755	250,000	
Asphalt Street Improvements	1,045,990	2,500,000	3,788,148	3,000,000	
Concrete Pavement Improvements	184,892	5,100,000	9,430,334	3,600,000	
Seal Coat Improvements	860,899	750,000	947,751	750,000	
Baker Subdivision	33,139	-	216,666	-	
Alley Improvements	-	-	-	400,000	
Other Street Improvement Projects	-	-	618,124	-	
Right-of-Way Restoration	71,967	325,000	1,106,321	325,000	
<i>Total Street Improvements CIP</i>	15,706,768	13,020,000	33,905,252	11,236,000	-13.7%
Shared Use Path System:					
Skunk River Trail	578	-	1,465,353	-	
Shared Use Path Expansion	606,940	970,800	1,870,537	650,000	
Multi-Modal Improvements	365,911	138,000	556,983	130,000	
Shared Use Path Maintenance	16,368	125,000	486,698	125,000	
Shared Use Path Signage	-	-	263,223	-	
<i>Total Shared Use Path System CIP</i>	989,797	1,233,800	4,642,794	905,000	-26.6%
Traffic Improvements:					
Long Range Transportation Plan	164,473	-	-	-	
Intelligent Transportation System	51,310	1,789,900	3,291,569	2,410,580	
Traffic Signal Program	211,991	400,000	892,136	305,000	
US 69 Improvements	571,258	-	820,210	-	
South Dayton Improvements	86,100	-	1,013,900	-	
Accessibility Enhancements	19,901	200,000	600,478	200,000	
Traffic Capacity Improvements	-	85,000	85,000	190,000	
Regional Transportation Counts	94,900	15,000	96,740	50,000	
Developer Traffic Studies	9,525	-	69,534	-	
<i>Total Traffic Improvements CIP</i>	1,209,458	2,489,900	6,869,567	3,155,580	26.7%

Transportation CIP

<i>Activities:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Street Rehabilitation:					
Bridge Rehabilitation Program	-	-	495,000	760,000	
Pavement Restoration Program	236,310	250,000	380,978	250,000	
Main Street Paver Replacement	337,457	191,000	359,041	350,000	
Right-of-Way Enhancements	3,173	30,000	25,880	30,000	
Neighborhood Curb Program	124,167	-	656,400	300,000	
<i>Total Street Rehabilitation CIP</i>	701,107	471,000	1,917,299	1,690,000	258.8%
Transit System:					
Vehicle Replacement	1,598,535	2,755,024	11,160,499	4,199,477	
Facility Improvements	281,852	708,920	915,932	554,435	
Technology Improvements	552,416	241,700	1,079,267	240,319	
Bus Stop Improvements	-	25,000	25,000	-	
Shop/Office Equipment	31,792	70,400	115,125	64,400	
<i>Total Transit System CIP</i>	2,464,595	3,801,044	13,295,823	5,058,631	33.1%
Airport:					
Airport Master Plan Update	7,659	-	-	-	
Airport Improvements	545,976	341,667	450,432	1,120,000	
<i>Total Airport CIP</i>	553,635	341,667	450,432	1,120,000	227.8%
Total Transportation CIP	21,625,360	21,357,411	61,081,167	23,165,211	8.5%



Culture & Recreation



Culture and Recreation

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Culture and Recreation

Description:

The City of Ames provides an array of services to enrich the lives of citizens and visitors to the community. These leisure time and informational services are intended to provide opportunities to expand interests, to increase knowledge, to participate in a wide variety of physical activities, and to enjoy the quiet repose of the world around us.

Activities in this program include **Parks and Recreation**, **Library Services**, **Art Services**, and the **Cemetery Activity**, which oversees the three cemeteries administered by the City.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Parks & Recreation	3,978,271	4,651,329	4,909,956	4,779,207	2.8%
Library Services	4,506,798	5,147,226	5,209,792	5,322,080	3.4%
Art Services	195,050	279,733	368,501	262,470	-6.2%
Cemetery	185,687	202,870	246,328	216,802	6.9%
Total Operations	8,865,806	10,281,158	10,734,577	10,580,559	2.9%
Culture and Recreation CIP	2,618,517	1,475,000	6,185,804	18,474,676	1152.5%
Total Expenditures	11,484,323	11,756,158	16,920,381	29,055,235	147.2%
<i>Authorized FTEs</i>	60.01	60.01	60.01	60.73	

Culture and Recreation

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	5,700,938	6,732,127	6,479,547	6,943,788	3.1%
Internal Services	625,144	695,835	859,281	724,738	4.2%
Contractual	1,257,957	1,423,894	1,604,354	1,481,118	4.0%
Commodities	1,105,291	1,141,869	1,385,047	1,186,730	3.9%
Capital	13,506	53,000	151,915	26,965	-49.1%
Other Expenditures	162,970	234,433	254,433	217,220	-7.3%
Total Operations	8,865,806	10,281,158	10,734,577	10,580,559	2.9%
Culture and Recreation CIP	2,618,517	1,475,000	6,185,804	18,474,676	1152.5%
Total Expenditures	11,484,323	11,756,158	16,920,381	29,055,235	147.2%
Funding Sources:					
Program Revenue	1,339,894	1,672,157	1,712,097	1,718,533	2.8%
General Fund Support	6,368,745	7,154,510	7,301,624	7,425,973	3.8%
Local Option Sales Tax	202,737	301,508	371,776	295,080	-2.1%
American Rescue Plan	-	-	50,000	-	
Donations/Grants	266,779	318,285	544,514	313,783	-1.4%
Furman Aquatic Center Trust	-	-	20,000	-	
Ames/ISU Ice Arena	437,824	533,177	427,771	517,070	-3.0%
Homewood Golf Course	249,827	291,521	296,795	310,120	6.4%
Stormwater Utility Fund	-	10,000	10,000	-	
Total Operations Funding	8,865,806	10,281,158	10,734,577	10,580,559	2.9%
CIP Funding:					
G.O. Bond Funds	-	700,000	700,000	6,023,831	760.6%
General Fund	347,768	-	2,398,628	-	
Local Option Sales Tax	1,486,968	740,000	2,038,936	1,005,500	35.9%
Hotel/Motel Tax	41,671	-	50,329	-	
American Rescue Plan	-	-	-	1,319,178	
Park Development Fund	582,649	-	164,187	-	
Geitel Winakor Donation Fund	-	-	655,500	1,294,500	
Indoor Aquatic Center Donations	-	-	-	7,751,667	
Council Priorities Fund	-	-	-	1,000,000	
Ice Arena Capital Reserve	109,210	-	36,046	75,000	
Homewood Golf Course	10,000	-	-	-	
Furman Aquatic Center Trust	-	-	45,000	-	
Parks & Rec	40,251	35,000	97,178	5,000	-85.7%
Donations/Grants	-	-	-	-	
Total CIP Funding	2,618,517	1,475,000	6,185,804	18,474,676	1152.5%
Total Funding Sources	11,484,323	11,756,158	16,920,381	29,055,235	147.2%

Parks & Recreation

Description:

This activity provides a wide array of recreational opportunities to the community. The recreational preferences of many segments of the populace are provided for through both City-sponsored activities and activities sponsored in conjunction with other community groups. Many of these recreational activities are either partially or wholly self-supporting through user fees.

Several categories of recreational opportunities are provided to the community. The Recreational Programs include instructional activities designed to teach new skills, athletic activities which offer organized sporting competition, wellness programs for the overall health, education and welfare of citizens, social programs, and Community Center/Auditorium activities. The Aquatics Activity provides swimming opportunities at three City pools. The Homewood Golf Course Activity provides a highly used 9-hole golf course for citizens. The Ames/ISU Ice Arena provides an assortment of ice rink activities.

As in all Parks and Recreation activities, the challenge is to balance affordability and the necessary amount of tax support needed to offer a well-rounded program. The department is placing a high premium upon program marketability and the idea that direct costs should be recovered through non-tax revenues to the fullest extent possible.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Administration	351,824	372,315	399,604	400,414	7.6%
Instructional Programs	141,563	248,121	212,709	217,590	-12.3%
Athletic Programs	118,291	181,444	153,333	182,267	0.5%
Aquatics Programs	617,475	796,586	845,952	767,795	-3.6%
Community Center/Auditorium	313,231	382,914	403,018	404,989	5.8%
Wellness Programs	224,782	300,240	294,828	308,922	2.9%
Homewood Golf Course	249,827	291,521	296,795	310,120	6.4%
Ames/ISU Ice Arena	437,824	533,177	477,771	517,070	-3.0%
Park Maintenance	1,523,454	1,545,011	1,825,946	1,670,040	8.1%
Total Expenditures	3,978,271	4,651,329	4,909,956	4,779,207	2.8%

<i>Authorized FTEs</i>	21.77	21.77	21.77	22.41
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Parks & Recreation

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	2,481,170	3,040,570	2,867,328	3,129,896	2.9%
Internal Services	476,530	509,578	631,198	522,908	2.6%
Contractual	749,764	798,291	873,646	813,037	1.9%
Commodities	270,807	295,890	498,588	306,901	3.7%
Capital	-	7,000	39,196	6,465	-7.6%
Other Expenditures	-	-	-	-	
Total Expenditures	3,978,271	4,651,329	4,909,956	4,779,207	2.8%

<i>Funding Sources:</i>					
Program Revenue	963,112	1,272,802	1,297,656	1,310,733	3.0%
Local Option Sales Tax	7,687	31,775	33,275	32,610	2.6%
Aquatic Center Trust Fund	-	-	20,000	-	
Homewood Golf Course	249,827	291,521	296,795	310,120	6.4%
Ames/ISU Ice Arena	437,824	533,177	477,771	517,070	-3.0%
Donations/Grants	39,453	15,150	155,031	22,500	48.5%
Total Revenues	1,697,903	2,144,425	2,280,528	2,193,033	2.3%
General Fund Support	2,280,368	2,506,904	2,629,428	2,586,174	3.2%
Total Funding Sources	3,978,271	4,651,329	4,909,956	4,779,207	2.8%

Parks & Recreation Administration

Description:

The Parks and Recreation Administration activity provides oversight to all of the activities overseen by the Parks and Recreation Department. These include all recreation programs, greenspace maintenance in both the park system and along the street right-of-way, and the operation of such City facilities as the Furman Aquatic Center, the Ames/ISU Ice Arena, Homewood Golf Course, and the Ames Municipal Cemetery.

Responsibilities include strategic planning and operating budget preparation for each of the activities, as well as preparing and administering the Parks and Recreation and Cemetery Capital Improvements Plan (CIP). This activity also provides administration support to the Parks and Recreation Commission, as well as administering the Neighborhood Block Party Trailer program.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Parks & Rec Administration	350,560	368,918	371,650	396,534	7.5%
Block Party Trailer Program	1,264	1,797	1,765	1,380	-23.2%
P&R Donations	-	1,600	26,189	2,500	56.3%
Total Expenditures	351,824	372,315	399,604	400,414	7.6%

<i>Expenditures by Category:</i>					
	2020/21	2021/22	2021/22	2022/23	% Change
Personal Services	267,024	277,753	268,529	293,061	5.5%
Internal Services	34,529	35,559	35,340	35,997	1.2%
Contractual	48,572	55,103	67,674	67,406	22.3%
Commodities	1,699	3,900	28,061	3,950	1.3%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	351,824	372,315	399,604	400,414	7.6%

<i>Funding Sources:</i>					
	2020/21	2021/22	2021/22	2022/23	% Change
Donations	-	1,600	26,189	2,500	56.3%
Miscellaneous Revenue	518	4,000	4,000	4,000	0.0%
Total Revenues	518	5,600	30,189	6,500	16.1%

General Fund Support	351,306	366,715	369,415	393,914	7.4%
Total Funding Sources	351,824	372,315	399,604	400,414	7.6%

Authorized FTEs	1.85	1.85	1.85	1.85
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Parks & Recreation Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide quality City parks, facilities, and recreation programming at an efficient cost	# of City parks	38	38	38	38
		# of acres of City parks	1,215	1,215	1,215	1,215
		# of recreation programs	178	190	198	203
		# of recreation program registrations	6,772	12,614	10,000	10,200
		Maintain a tax subsidy level for Parks and Recreation activities at less than 60%	76%	57%	52%	54%
		Maintain at least 95% user satisfaction rating with Parks and Recreation services	97%	96%	96%	97%
		Dollar value of CIP Projects	\$735,158	\$2,599,754	\$5,570,139	\$20,074,307
A fun, vibrant community that attracts and retains people		Complete 100% of authorized CIP projects within authorized fiscal year	10%	46%	50%	73%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Fee increases of 0-7% are incorporated into the budget for various programs.
- Contractual is increasing due to implementing the process of terminating temporary employees which will increase the number of background checks done annually. Additionally, Public Works has been incurring the entire expense for the Ames on the Go app, but a portion of the expense will now be charged to this account.

In-Progress Activities

- A group, Access Ada Hayden has fundraised \$35,000, in addition to the City's \$50,000, for an accessible canoe/kayak launch which is expected to be finished in spring of 2022.
- Staff continue to work on securing facility space for Parks and Recreation programs by contacting private and public entities to determine if partnerships can be developed.
- Staff continue to explore new methods for recruiting temporary employees as many businesses offer wages higher than what is offered for Parks and Recreation positions. Partnering with other entities to provide staff and share revenue is one way being explored.
- Design for the Downtown Plaza is being finalized with construction anticipated to begin late FY 21/22 to early FY 22/23.

Upcoming Activities

- Design for a new Indoor Aquatic Center to be built in the downtown area at 122 N. Oak will get underway as soon as a purchase agreement is finalized with the IDOT.
- Staff will be starting several projects which include converting two tennis courts to six pickleball courts; renovate the Parks and Recreation Administration building; repaint the basins and replace the water heaters at the Furman Aquatic Center; install security cameras in the Homewood Clubhouse; and construct a women's locker room in the Ames/ISU Ice Arena.

Instructional Programs

Description:

Instructional Programs and Activities provide residents with high quality instruction in various leisure time experiences. These include instruction in sports and athletics, arts and crafts, and nature appreciation, all with the purpose of building physically, socially, and emotionally fit individuals and the community.

Fees are charges for instructional programs are kept on the lower end to encourage participation and inclusion of all socio-economic statuses. General Fund subsidy is needed to achieve this goal. Scholarships are also available for participants to further promote inclusion and to ensure financial situations are not prohibitive to participation and provide the ability to cover fees.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
Expenditures by Category:					Adopted
Personal Services	110,041	195,142	163,236	168,555	-13.6%
Internal Services	9,415	8,555	8,620	9,308	8.8%
Contractual	16,556	34,034	30,247	29,912	-12.1%
Commodities	5,551	10,390	10,606	9,815	-5.5%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	141,563	248,121	212,709	217,590	-12.3%
Funding Sources:					
Program Revenue	91,512	147,208	132,854	119,106	-19.1%
Miscellaneous Revenue	2,125	4,000	4,120	2,000	-50.0%
Total Revenues	93,637	151,208	136,974	121,106	-19.9%
General Fund Support	47,926	96,913	75,735	96,484	-0.4%
Total Funding Sources	141,563	248,121	212,709	217,590	-12.3%
<i>Authorized FTEs</i>	1.35	1.35	1.35	1.35	

Instructional Programs

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide quality instructional programs for youth and adults	# of programs	59	61	61	61
		# of new programs offered	1	2	1	2
		# of program registrations	1,601	1,416	1,689	1,636
		% of programs instructor/ participant ratios adhered to	100%	100%	100%	100%
		Instructional Programs operational subsidy	48%	34%	36%	44%
A fun, vibrant community that attracts and retains people		Total cost per registration	\$134.78	\$129.45	\$125.66	\$132.64
		Subsidy per registration	\$65.25	\$46.95	\$44.53	\$59.59
		# of youth sport sponsors	-	-	-	4
		Youth sport sponsor revenue	-	-	-	\$800.00

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The FY 2021/22 budget shows a slow return to participating in some programs.
- Staff shortages and availability have resulted in the inability to offer or cancel some offerings.
- FY 2021/22 Summer Camps exceeded projections for participants. Camps averaged 55 kids per week, which was an increase from 2019 pre-pandemic numbers.
- Youth Tennis participation has increased at a rapid rate, bringing in \$22,840 in revenue in FY 2021/22 versus the \$12,536 pre-pandemic total in FY 2018/19.

In-Progress Activities

- This spring the first Miracle League of Ames was offered for youth and adult athletes with disabilities. The league had 55 total registrations in the first full year.

Upcoming Activities

- Staff will be developing new and diverse programming opportunities, which may include partnering with outside agencies.
- Re-introduce program surveys to generate feedback from residents regarding the quality of programs.
- Staff is exploring alternate revenue opportunities through sponsorships.

Athletic Programs

Description:

The Athletic Program activity is designed to offer adults and youth the opportunity to participate in team and/or individual competitive sports activities. These programs benefit the participants physically, emotionally, and socially. Examples include softball, basketball, volleyball, and soccer.

Fees and charges for athletic programs are intended to cover the direct cost of the individual program or activities.

	2020/21	2021/22	2021/22	2022/23	% Change From
Expenditures by Category:	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Personal Services	104,843	159,556	136,168	164,047	2.8%
Internal Services	836	450	336	375	-16.7%
Contractual	7,622	8,713	9,115	9,070	4.1%
Commodities	4,990	12,725	7,714	8,775	-31.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	118,291	181,444	153,333	182,267	0.5%

Funding Sources:					
Program Revenue	94,784	118,265	111,426	118,164	-0.1%
Concessions	1,175	7,000	764	-	-100.0%
Total Revenues	95,959	125,265	112,190	118,164	-5.7%
General Fund Support	22,332	56,179	41,143	64,103	14.1%
Total Funding Sources	118,291	181,444	153,333	182,267	0.5%

<i>Authorized FTEs</i>	1.05	1.05	1.05	1.05
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Athletic Programs

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide quality athletic programs for youth and adults	# of programs	10	11	11	12
		# of teams	267	207	265	274
		# of program registrations	2,619	2,282	2,562	2,650
		% of direct program costs covered by fees	100%	100%	100%	100%
A fun, vibrant community that attracts and retains people		Athletic Programs tax subsidy	22%	19%	27%	33%
		Total cost per registration	\$39.64	\$45.17	\$67.72.	\$66.99
		Subsidy per registration	\$8.77	\$3.12	\$23.93	\$22.40

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budget

- Gradually rebuilding program participation back to pre-pandemic levels, however, some programs have already achieved this level.
- After thorough review of Concessions at North River Valley that staff has determined is not viable to continue for adult softball leagues. However, for large tournaments or events (i.e.. Iowa Games), staff will continue to provide concessions.

In-Progress Activities

- Implementation of new Outdoor Pickleball League Fall League for FY 2021/22..
- Registration shows an increased interest in fall sand and indoor volleyball in FY 2021/22.
- Staff is exploring new and diverse program offerings.

Upcoming Activities

- Focus for staff to generate program surveys for participate feedback on program quality.

Aquatics

Description:

Aquatics is responsible for maintaining a safe, sanitary, and fun environment for swimming activities in the community. Public swimming, swimming instruction, and special events are included in this activity. The City partners with the Ames Community School District to offer year-round swimming at the Municipal Pool at the Ames High School, while warm weather swimming is available at the Donald and Ruth Furman Aquatic Center and Brookside Wading Pool. The City partners with Green Hills Retirement Community to offer additional swim lessons.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Furman Aquatic Center	378,265	611,394	656,019	667,403	9.2%
Municipal Pool	152,046	110,082	99,237	-	-100.0%
Brookside Wading Pool	6,140	7,461	9,167	-	-100.0%
Splash Pad	-	-	-	8,210	
Lessons Program	81,024	67,649	81,529	92,182	36.3%
Total Expenditures	617,475	796,586	845,952	767,795	-3.6%

<i>Expenditures by Category:</i>					
Personal Services	394,695	544,989	549,257	530,879	-2.6%
Internal Services	38,245	41,313	39,599	43,905	6.3%
Contractual	114,288	146,589	167,831	114,936	-21.6%
Commodities	70,247	63,695	89,265	78,075	22.6%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	617,475	796,586	845,952	767,795	-3.6%

<i>Funding Sources:</i>					
Furman Aquatic Center	337,694	451,772	517,068	525,325	16.3%
Municipal Pool	51,767	35,950	31,084	-	-100.0%
Brookside Wading Pool	1,355	1,800	1,800	-	-100.0%
Splash Pad	-	-	-	-	
Lessons Program	87,768	72,917	68,637	67,552	-7.4%
Total Revenues	478,584	562,439	618,589	592,877	5.4%

<i>General Fund Support:</i>					
Furman Aquatic Center	40,571	159,622	118,951	142,078	-11.0%
Municipal Pool	100,279	74,132	68,153	-	-100.0%
Brookside Wading Pool	4,785	5,661	7,367	-	-100.0%
Splash Pad	-	-	-	8,210	
Lessons Program	(6,744)	(5,268)	12,892	24,630	-567.5%
Total General Fund Support	138,891	234,147	207,363	174,918	-25.3%

Aquatic Center Trust Fund	-	-	20,000	-	
Total Funding Sources	617,475	796,586	845,952	767,795	-3.6%

Authorized FTEs	1.95	1.95	1.95	1.95	
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Aquatics

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actuals	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide safe and sanitary swimming facilities for all users at an efficient cost	# of visits to Furman Aquatic Center	51,750	28,143	86,390	87,000
		Subsidy per Aquatic Center visit	\$4.97	\$1.44	\$1.79	\$1.58
		# of visits to Municipal Pool	33,254	34,647	22,331	N/A
		Subsidy per Municipal Pool visit	\$2.73	\$2.89	\$3.05	N/A
		# of visits to Brookside Wading Pool	1,011	610	1,345	0
		Subsidy per Brookside Wading Pool visit	\$3.93	\$7.84	\$5.48	0
		% of Aquatics program funded by tax support	56%	23%	27%	23%
		# of swim lesson registrations	1,071	918	1,000	1,000
		# of private swim lessons	227	155	427	300

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Closure of Municipal Pool at the end of February 2022 has impacted overall aquatics budget.
- Staff shortages and availability have resulted in the inability to offer or cancel some offerings.
- The leak discovered in Lazy River in FY 2021/22, will be replaced prior to the 2022 season, and will be funded from the Furman Aquatic Center Trust.

In-Progress Activities

- Staff is exploring the use of non-City aquatic facilities to offer indoor aquatic programs after the closure of the Municipal Pool.

Upcoming Activities

- A splash pad is being developed for Daley Park with an anticipated opening in the summer of 2022. The Brookside Wading Pool will be closing once the new splash pad is operational.

Community Center, Auditorium, & Bandshell

Description:

This activity accounts for the operation and events at the Community Center, Auditorium, City Hall, and the Bandshell. The Community Center includes a full-size gymnasium, weight room, cardio room, and gymnastic/multi-purpose room, as well as locker rooms and office space for both the Community Center and Auditorium, and spaces for other Parks and Recreation activities.

The City Auditorium and Bandshell are utilized for community arts performances, civic meetings, touring performances, etc. The Bandshell is used for Municipal Band concerts during the summer. The Municipal Band is funded by Local Option Sales Tax.

	2020/21	2021/22	2021/22	2022/23	% Change From
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Gymnasium	185,419	214,472	217,624	222,430	3.7%
Auditorium	119,099	133,906	146,399	145,146	8.4%
Bandshell Programming	1,026	2,761	4,225	4,803	74.0%
Municipal Band	7,687	31,775	34,770	32,610	2.6%
Total Expenditures	313,231	382,914	403,018	404,989	5.8%

<i>Expenditures by Category:</i>					
Personal Services	228,905	275,818	265,530	289,126	4.8%
Internal Services	24,179	22,523	22,130	26,011	15.5%
Contractual	50,477	79,298	93,888	85,077	7.3%
Commodities	9,670	5,275	11,470	4,775	-9.5%
Capital	-	-	10,000	-	
Other Expenditures	-	-	-	-	
Total Expenditures	313,231	382,914	403,018	404,989	5.8%

<i>Funding Sources:</i>					
Gymnasium	16,803	36,200	32,000	36,000	-0.6%
Auditorium	70,262	81,267	96,136	99,386	22.3%
Bandshell	1,841	7,500	7,500	7,500	0.0%
Miscellaneous	160	600	600	600	0.0%
Total Revenues	89,066	125,567	136,236	143,486	14.3%

<i>General Fund Support:</i>					
Gymnasium	168,456	177,672	185,024	185,830	4.6%
Auditorium	48,837	52,639	50,263	45,760	-13.1%
Bandshell Programming	(815)	(4,739)	(3,275)	(2,697)	-43.1%
Total General Fund Support	216,478	225,572	232,012	228,893	1.5%

Local Option/Municipal Band	7,687	31,775	33,275	32,610	2.6%
Donations/Municipal Band	-	-	1,495	-	
Total Funding Sources	313,231	382,914	403,018	404,989	5.8%

<i>Authorized FTEs</i>	2.00	2.00	2.00	2.00	
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Community Center, Auditorium, & Bandshell

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide safe and clean facilities for community use in an efficient manner	# of gymnasium drop-in visits	9,645	2,902	9,000	11,000
		# of weight room drop-in visits	7,822	3,776	5,000	6,000
		# of total Community Center visits	57,188	39,677	75,000	83,000
		Tax subsidy per CC user visit	\$2.57	\$4.25	\$2.51	\$2.80
		Total CC tax subsidy	\$147,049	\$168,457	\$175,624	\$196,430
		% of Community Center funded by tax support	81%	87%	85%	85%
		# of Auditorium events	71	76	100	115
		# of Auditorium visits	20,132	15,753	35,000	40,000
		# of days/year Auditorium in use	122	120	180	200
		# of hours/year Auditorium in use	722	756	1,000	1,200
		Tax subsidy per AUD user visit	\$2.57	\$3.42	\$1.61	\$1.17
		Total AUD tax subsidy	\$51,674	\$53,837	\$56,263	\$52,760
		% of Auditorium funded by tax support	45%	45%	40%	35%
Strengthen Downtown and Campustown	Provide Bandshell programming to promote Downtown Ames	# of Bandshell rentals	22	15	30	25

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- FY 2022/23 event and patron attendance at the Auditorium and Bandshell is trending closer to pre-pandemic FY 2018/19 totals.
- Grants (\$6,000) were awarded through Arts Midwest and Iowa Art Council to fund FY 2021/22 Hip Hop Concert and workshops.

In-Progress Activities

- Staff are actively working on self-produced Auditorium programming for spring 2022.

Upcoming Activities

- Staff are expanding concerts to hybrid models of in-person and livestreamed options.

Wellness Program

Description:

The Wellness Program activity provides a wide range of wellness activities for community members. These include such activities as fitness classes, aqua classes, dance classes, Tae Kwon Do, yoga, and social and educational workshops.

The Wellness Program activity is also responsible for the management of the City Hall weight room and related training/programs, including personal training.

Activities are held at the City of Ames Community Center, and with partner facilities like the Ames Community School District, Green Hills Retirement Community, Reiman Gardens, and Iowa State University.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Wellness Administration	178,038	199,064	198,590	214,484	7.8%
Fitness Classes	41,584	78,582	77,065	72,234	-8.1%
Personal Training	4,636	19,515	13,089	19,389	-0.7%
Weight Room	524	3,079	6,084	2,815	-8.6%
Total Expenditures	224,782	300,240	294,828	308,922	2.9%

<i>Expenditures by Category:</i>					
	2020/21	2021/22	2021/22	2022/23	% Change
Personal Services	197,954	259,101	241,472	259,607	0.2%
Internal Services	6,880	6,072	6,302	7,492	23.4%
Contractual	17,753	30,137	29,840	30,968	2.8%
Commodities	2,195	4,930	10,018	4,390	-11.0%
Capital	-	-	7,196	6,465	
Other Expenditures	-	-	-	-	
Total Expenditures	224,782	300,240	294,828	308,922	2.9%

<i>Funding Sources:</i>					
	2020/21	2021/22	2021/22	2022/23	% Change
Fitness Classes	107,097	179,121	182,287	200,250	11.8%
Personal Training	8,658	32,652	15,000	32,500	-0.5%
Weight Room	8,899	16,200	10,480	15,600	-3.7%
Merchandise Sales	666	250	250	500	100.0%
Wellmark 3-Point Play Funds	-	-	1,679	-	
Total Revenues	125,320	228,223	209,696	248,850	9.0%

General Fund Support	99,462	72,017	85,132	60,072	-16.6%
Total Funding Sources	224,782	300,240	294,828	308,922	2.9%

<i>Authorized FTEs</i>	1.45	1.45	1.45	1.45
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Wellness Program

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide quality wellness programming in an efficient manner	# of group fitness classes offered weekly	67	49	50	50
		# of wellness programs	74	63	68	68
		# of wellness registrations	3,360	4,112	6,552	6,733
		Total cost per registration	\$23.13	\$27.75	\$24.24	\$21.05
	To operate Wellness at break even	# of new programs created	7	3	3	3
		% of ISU Forker Aqua Program revenues exceeding direct expenses	23%	35%	29%	28%
		# of weight room visits per year	7,822	3,776	5,000	6,000
		Total Wellness Program tax subsidy	\$96,278	\$99,462	\$85,132	\$60,072

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Carryover equipment for the cardio/weight room will be purchased in FY 2021/22. One Elliptical from capital for \$7,196 and an Upright Cycle from commodities for \$3,119.
- In FY 2022/23, a capital purchase of a LifeFitness Power Mill is planned for \$6,465.
- In-person class attendance and personal training are increasing from FY 2020/21 and resulting close to pre-pandemic FY 2018/19 levels, while some classes are seeing a slower return of participation or have not been offered with some instructors yet to return.

In-Progress Activities

- Virtual participation continues to be provided as an alternative option for those not ready to join in-person class options.
- Staff is exploring options to increase and attract new class, weight room, and personal training participation.
- Public/private partnerships with Green Hills Retirement Community for aqua classes, and ISU Reiman Gardens for mind-body classes continue.

Upcoming Activities

- Staff will be exploring alternate scheduling options with Furman Aquatic Center and other community aquatic facilities to offer Aqua classes after Municipal Pool closes.

Ames/ISU Ice Arena

Description:

The Ames/ISU Ice Arena is an ice rink jointly owned by the City of Ames and Iowa State University and operated by the City. The facility provides ice activities for both the university, the public, and user groups.

The Ice Arena is operated as a City Enterprise Fund, meaning that its operations are funded by its own revenues. Any profits or losses experienced by the ice arena increase or decrease the operational fund balance instead of being funded through property taxes. Additionally, the City and Iowa State University each contribute annually funds to a capital reserve fund, which is used for major improvements at the facility.

	2020/21	2021/22	2021/22	2022/23	% Change
Expenditures by Category:	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	205,230	288,769	236,943	279,803	-3.1%
Internal Services	38,102	49,286	48,022	50,305	2.1%
Contractual	174,871	165,222	166,796	168,952	2.3%
Commodities	19,621	22,900	19,010	18,010	-21.4%
Capital	-	7,000	7,000	-	
Other Expenditures	-	-	-	-	
Total Expenditures	437,824	533,177	477,771	517,070	-3.0%

Funding Sources:					
Admissions	46,487	56,600	50,500	56,600	0.0%
Facility Rentals	328,045	379,719	404,000	394,099	3.8%
Equipment Rental/Fees	8,385	27,950	16,650	26,650	-4.7%
Merchandise Sales	1,198	1,500	1,500	1,500	0.0%
Concessions	11,879	30,400	15,400	30,400	0.0%
Dasher Board Advertising	6,043	5,614	5,614	5,782	3.0%
ISU (Ice Arena Study)	7,000	-	-	-	
Interest Revenue	283	2,000	2,000	2,000	0.0%
Miscellaneous	1,670	2,000	2,000	3,000	50.0%
Total Revenues	410,990	505,783	497,664	520,031	2.8%

American Rescue Plan	-	-	50,000	-	
Ice Arena Fund Support	26,834	27,394	(69,893)	(2,961)	-110.8%
Total Funding Sources	437,824	533,177	477,771	517,070	-3.0%

<i>Authorized FTEs</i>	2.50	2.50	2.50	2.50	
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Ames/ISU Ice Arena

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide a quality ice arena for the community in a fiscally responsible manner	# prime-time ice hours rented (winter)	1,291	1,063	1,421	1,461
		# non-prime-time ice hours rented (winter)	273	167	187	198
		# prime-time public session hours (winter)	376	339	251	275
		# winter public skate session user visits	8,931	3,501	4,265	7,000
		% of utilized prime-time ice (winter)	34%	51%	56%	58%
		# ice hours rented (summer)	289	240	250	250
		# public session hours (summer)	277	191	200	200
		# summer public skate session user visits	2,351	256	1,230	1,500
		% of ice utilized (summer)	51%	36%	38%	38%
		Maintain fund balance of at least 15% of operating expenses	33%	32%	49%	43%
A fun, vibrant community that attracts and retains people						

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The FY 2021/22 admission revenues reflect lower child admissions, and higher adult and figure freestyle admissions.
- The FY 2021/22 non-taxable revenue was reduced due to a decrease in ISU Intramural rentals.
- The FY 2022/23 budget reflects a 5% increase in ice rental rates.

In-Progress Activities

- In FY 2021/22, the facility received a new Olympia which made noticeable positive impacts in cuts and ice maintenance. A REALice system will continue to be used which eliminates the need for hot water to resurface the ice, thus reducing energy costs.
- In FY 2021/22 the Arena began to gradually regain traction in rentals with some user groups returning to full scheduled use and some with only partial or reduced schedules.
- Staff are exploring new and diverse programs to fill available ice times.

Upcoming Activities

- Adaptive Sports Iowa is developing plans to continue to rent ice for Sled Hockey.
- During the derecho, the sheet of ice experienced some melting which caused the sand base to shift. This shift resulted in inconsistencies in ice thickness. To correct this, in the Summer 2022, the ice will be removed, the sand base will be leveled, and a new ice surface will be established.
- USA Hockey Bantam Select Camp and Planet Hockey Camp will continue in June of 2022.
- Ames Minor Hockey Association will host the eight (8) and under Mite Jamboree, with anticipated 20+ teams in February 2022.
- ISU Men's Hockey will host the CSCHL Tournament at the arena in spring of 2022.

Homewood Golf Course

Description:

Homewood Golf Course is a municipal 9-hole golf course which offers outdoor recreational enjoyment for all ages. The course also includes a clubhouse/concession facility, which hosts space for a community rental room and pro shop area.

Homewood Golf Course is operated as a City Enterprise Fund, meaning that its operations are funded by its generated revenues. Any profits or losses experienced by the golf course increase or decrease the fund's balance, instead of being funded through property taxes. Traditionally, capital improvements at Homewood Golf Course have been funded through Local Option Sales Tax revenue.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	144,302	171,626	165,968	180,485	5.2%
Internal Services	39,697	54,515	51,453	52,276	-4.1%
Contractual	38,187	35,755	45,635	43,634	22.0%
Commodities	27,641	29,625	33,739	33,725	13.8%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	249,827	291,521	296,795	310,120	6.4%

<i>Funding Sources:</i>					
Fees/Season Passes	189,910	165,500	194,140	202,800	22.5%
Equipment Rental	38,867	35,000	50,000	45,000	28.6%
Clubhouse Rental	4,050	11,250	10,000	15,000	33.3%
Merchandise Sales	446	1,900	2,200	2,400	26.3%
Concessions	15,580	21,000	23,800	29,500	40.5%
Cell Tower Lease	41,096	42,000	26,213	21,000	-50.0%
Interest Revenue	1,775	3,000	3,000	3,000	0.0%
Miscellaneous Revenue	54	850	850	-	-100.0%
Total Program Revenues	291,778	280,500	310,203	318,700	13.6%

Homewood Fund Support	(41,951)	11,021	(13,408)	(8,580)	-177.9%
Total Funding Sources	249,827	291,521	296,795	310,120	6.4%

Authorized FTEs	1.24	1.24	1.24	1.27	
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Homewood Golf Course

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner A fun, vibrant community that attracts and retains people	Provide a quality municipal golf course for the community in a fiscally responsible manner	# of rounds of golf played	12,012	17,790	18,000	18,000
		# of golf leagues	5	4	5	5
		# of user group meetings held	3	5	6	6
		# of Clubhouse Private Rental Hours	-	-	100	137
		# of Program Hours	104	146	188	199
		% of respondents rating course conditions as "very good" or "good"	96%	97%	97%	98%
		% of respondents rating courtesy of staff as "very good" or "good"	96%	98%	98%	99%
Maintain fund balance of at least 25% of operating expenses	103%	95%	88%	89%		

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Projected FY 2022/23 revenues include a fee increase of approximately 3% for season passes. Currently, there are seven different price levels for season passes.
- A new Park Maintenance Worker position added for FY 2022/23 will be partially allocated to Homewood Golf Course.
- The cell tower located at Homewood recently lost a lease, which will result in lost revenue from \$41,000 to \$26,213 in FY 2021/22.

In-Progress Activities

- The Homewood Clubhouse has been hosting several City meetings and gatherings and continues to draw interest in private rentals.
- The Clubhouse has added two new programs this winter in Cribbage and Euchre Leagues. Based on interest and feedback from participants, evening leagues have been implemented along with a midday league.
- An Acoustic Study for the Clubhouse Community Room and Pro Shop space will be conducted in 2022 to correct noise reverberation within the space.

Upcoming Activities

- Staff are exploring options for the implementation of new programs, new golf outings, and tournaments to be hosted at Homewood.
- Staff is continuing to promote and secure the Clubhouse space for rentals.

Park Maintenance

Description:

The Park Maintenance activity is responsible for the maintenance of 38 parks and woodland/open spaces in the City of Ames. These areas cover 1,215 acres of land and include facilities where residents may participate in a variety of active and passive pursuits in a safe, clean environment. These activities include picnicking, bicycling, walking, fishing, playing on play equipment, viewing wildlife, playing sports, and a variety of other leisure time activities.

The Parks and Recreation department maintenance workers who maintain the City parks and facilities are also responsible for the maintenance of the Ames Municipal Cemetery and the City's street right-of-way. Activities involved include tree maintenance, mowing, trail maintenance, and maintaining all park structures and amenities.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Parks Administration	349,747	339,045	351,738	366,035	8.0%
Turf Maintenance	240,957	241,472	231,471	250,915	3.9%
Tree Maintenance	233,641	225,035	331,652	263,171	17.0%
EAB Program	15,995	17,000	17,000	13,937	-18.0%
Structural Maintenance	617,465	677,008	725,108	723,567	6.9%
Dog Park Operations	10,083	12,100	26,600	11,975	-1.0%
Mosquito Control	16,113	19,801	16,709	20,440	3.2%
Donation Improvements	39,453	13,550	125,668	20,000	47.6%
Total Expenditures	1,523,454	1,545,011	1,825,946	1,670,040	8.1%

<i>Expenditures by Category:</i>					
Personal Services	828,176	867,816	840,225	964,333	11.1%
Internal Services	284,647	291,305	419,396	297,239	2.0%
Contractual	281,438	243,440	262,620	263,082	8.1%
Commodities	129,193	142,450	288,705	145,386	2.1%
Capital	-	-	15,000	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,523,454	1,545,011	1,825,946	1,670,040	8.1%

<i>Funding Sources:</i>					
Shelter/Facility Rentals	50,188	42,500	50,900	51,500	21.2%
Dog Park Fees	28,707	30,600	29,250	29,250	-4.4%
Concessions	699	1,000	1,000	1,000	0.0%
Donations	39,453	13,550	125,668	20,000	47.6%
Miscellaneous	434	2,000	500	500	-75.0%
Total Revenues	119,481	89,650	207,318	102,250	14.1%

General Fund Support	1,403,973	1,455,361	1,618,628	1,567,790	7.7%
Total Funding Sources	1,523,454	1,545,011	1,825,946	1,670,040	8.1%

<i>Authorized FTEs</i>	8.38	8.38	8.38	8.99	
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Park Maintenance

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated		
Provide quality programs in an efficient and fiscally responsible manner	Provide a quality park system and facilities for use by the entire community	# of City parks	38	38	38	38		
		# of acres in City parks	1,215	1,215	1,215	1,215		
		# of developed acres	291	291	291	291		
		# of undeveloped acres	924	924	924	924		
		Park acres per 1,000 population (66K residents)	18.4	18.4	18.4	18.4		
		Cost to maintain parks per acre	\$1,163	\$1,254	\$1,356	\$1,318		
		Frequency of mowing (Goal: 7 to 10 days)	8 days	8 days	8 days	8 days		
		# of trim free parks	13	13	18	21		
		A fun, vibrant community that attracts and retains people		% of respondents rating as "very good" or "good":				
				Park appearance	99%	98%	99%	99%
Wooded areas	96%			95%	96%	96%		
Playground equipment	97%			97%	98%	98%		
Park restrooms	88%			82%	89%	90%		
Hard surface trails	97%			96%	97%	98%		
Tennis courts	95%			92%	96%	97%		
Shelters	96%	96%	97%	98%				
Picnic areas	95%	91%	96%	97%				

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- FY 2022/23 Contractual Services includes an increase for tree trimming and removal in the Tree Maintenance activity. Additionally, the Structural Maintenance activity includes an increase to convert shelter lighting to LED fixtures as well as an increase in portable toilet services.
- An additional Park Maintenance Worker is added in FY 2022/23 at a cost of \$59,516. Authorized FTE's for the Park Maintenance program will increase by 0.61, as the position will also be allocated to Right-of-Way Maintenance, the Cemetery, and Homewood Golf Course. This position will assist with current maintenance activities as well as the new amenities that will be added to the Community like the Daley Park Splash Pad, Carr Park Agility Course, and Downtown Plaza.
- Funds have been added to the FY 2021/22 adjusted budget for transfers to Fleet Services to allow for the purchase of a bucket truck to use for tree trimming (\$110,000) and to upgrade a pickup so it can be used for snowplowing and other activities in the park system (\$35,000).

In-Progress Activities

- Staff completed renovations at Franklin Park and Tahira and Labh Hira Park, the former site of Edwards School. Both projects included work completed by contractors and staff.
- With the dry weather in the fall of FY 2021/22, staff used the opportunity to complete some prairie burning which invigorates new prairie growth and reduces invasive vegetation.
- The City will again contract with ISU Department of Entomology for Mosquito Surveillance in FY 2021/22 and FY 2022/23. Staff will continue to larvicide and fog for mosquitoes in the parks.
- In FY 2021/22, Staff added Engineered Wood Fibers (EWF) to multiple playgrounds to sustain the appropriate safety surface required by the Consumer Product Safety Commission (CPSC).

Upcoming Activities

- In FY 2022/23 funds are budgeted to continue to make the parks trim free. The funds will be used to place grills, trash receptacles, and other items on concrete pads so they can be easily mowed around instead of having an individual trim around those items.

Library Services

Description:

Ames Public Library’s mission statement is: We connect you to the world of ideas. The Library strives to provide facilities, technology, collections, and programs to meet the educational and recreational needs of all people of our community. The library serves the needs of the community through divisions that work directly with the public, such as Youth Services, Adult Services, and Customer Account Services, as well as back-of-house divisions, including Resource Services, which provides support and ensures that library operations run smoothly. Library Administration provides direction and oversight to all library operations. The library operates out of the main library building at 515 Douglas and offers mobile services through the Bookmobile.

The Library Strategic Plan identifies six priority areas of focus:

- Equity: Create an intentional plan to address barriers in library systems, and actively work to create equitable services and access.
- Inclusion: Create a welcoming and comfortable place for all community members. Develop best practices for collaborative partnerships in order to amplify a diversity of ideas, cultures and experiences and foster community understanding.
- Civic Engagement: Provide opportunities for community members to connect with accurate information, be involved in their community, and better understand and be prepared to participate in the institutions of representative democracy.
- Access: Connect community members to needed information and resources.
- Wellness: Foster a thriving community through promotion of physical, mental and socio-emotional well-being.
- Staff Development: Ensure excellent customer service as our community needs evolve through proactive staff development and training

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Administration	1,281,866	1,446,642	1,538,379	1,501,922	3.8%
Resource Services	1,162,552	1,164,376	1,213,975	1,254,069	7.7%
Youth Services	727,661	904,388	879,952	891,986	-1.4%
Adult Services	464,751	630,660	617,167	656,942	4.2%
Customer Account Services	869,968	1,001,160	960,319	1,017,161	1.6%
Total Expenditures	4,506,798	5,147,226	5,209,792	5,322,080	3.4%

<i>Authorized FTEs</i>	37.00	37.00	37.00	37.00
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Library Services

<i>Expenditures by Category:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Personal Services	3,102,890	3,579,530	3,501,806	3,685,832	3.0%
Internal Services	106,939	141,169	140,148	157,168	11.3%
Contractual	466,847	589,048	630,801	609,051	3.4%
Commodities	162,449	204,095	198,725	186,745	-8.5%
Collection Materials	666,581	632,684	678,184	682,534	7.9%
Capital	-	-	59,428	-	
Other Expenditures	1,092	700	700	750	7.1%
Total Expenditures	4,506,798	5,147,226	5,209,792	5,322,080	3.4%

<i>Funding Sources:</i>					
Charges for Services	11,967	22,000	18,000	20,000	-9.1%
State of Iowa	47,952	55,500	48,000	50,000	-9.9%
Story County	162,829	160,000	176,241	170,000	6.3%
Library Friends Foundation	200,327	281,489	353,507	268,283	-4.7%
Direct State Aid	15,412	15,500	16,555	16,000	3.2%
Donations/Grants	11,587	6,146	19,421	7,000	13.9%
Total Revenues	450,074	540,635	631,724	531,283	-1.7%

General Fund Support	4,056,724	4,606,591	4,578,068	4,790,797	4.0%
Total Funding Sources	4,506,798	5,147,226	5,209,792	5,322,080	3.4%



Library Administration

Description:

Library Administration provides leadership to the Ames Public Library. Library Administration plans, directs, and coordinates all Library fiscal, operational and personnel activities to achieve the Library mission, goals and objectives within the context of community need. The primary areas of responsibility include ensuring a values-driven department (Excellence Through People), visioning and strategic planning, implementation of the operating budget, and administration of the Capital Improvements Plan (CIP). Library Administration is also responsible for coordinating volunteer involvement in the Library, overseeing the maintenance of the Library facilities, and all technology and automated services included in Library operations.

Library Administration works under the direction of the Ames Public Library Board of Trustees and is responsible for carrying out its policies and directives. Library Administration also serves as a liaison to the Library's auxiliary organization, the Ames Public Library Friends Foundation.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	723,726	776,318	752,199	786,439	1.3%
Internal Services	92,554	125,431	123,785	140,805	12.3%
Contractual	403,022	478,288	528,862	495,948	3.7%
Commodities	62,564	66,605	74,105	78,730	18.2%
Capital	-	-	59,428	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,281,866	1,446,642	1,538,379	1,501,922	3.8%

<i>Funding Sources:</i>					
Library Friends Foundation	40,012	68,975	97,225	73,250	6.2%
Library Donations/Grants	4,806	-	10,800	4,000	
Total Revenues	44,818	68,975	108,025	77,250	12.0%

General Fund Support	1,237,048	1,377,667	1,430,354	1,424,672	3.4%
Total Funding Sources	1,281,866	1,446,642	1,538,379	1,501,922	3.8%

Authorized FTEs 6.75 6.75 6.75 6.75



Library Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
We value communication and engagement with the public.	Aligning with Strategic Plan priorities:	# of Library visits	336,272	134,406	175,000	200,000
		# of items available for circulation*	408,207	1,365,425	1,400,000	1,500,000
		# of items circulated	961,602	854,397	1,000,000	1,250,000
		Visits per capita**	5.7	2.3	3.0	3.3
		Circulation per capita	16.31	14.5	17.0	20.8
We value a diverse, equitable, and inclusive community.	Equity	# of Community Partners	121	82	100	125
	Inclusion	# of public computer & iPad sessions	42,695	6,186	12,000	20,000
		# of people attending programs	50,341	15,261	20,000	30,000
We value environmental sustainability.	Civic Engagement	# of meeting room uses	8,171	3	3,000	5,000
		# of people using meeting rooms	25,440	70	10,000	15,000
	Staff Development	# of Library volunteers	326	154	200	300
		# of volunteer hours	10,867	1,819	4,000	7,000

* Physical and virtual materials

**Per capita based on Ames' population of 58,965 (US Census: 2010)

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Filling a position after the retirement of a long-term employee resulted in a lower percent increase of only 1.3% in personal services.
- The technology replacement budget had been reduced in FY2021/22 from \$50,000 to \$38,000 to help offset the loss of revenue from going fine free. This line item was reinstated to the previous level of \$50,000 creating a 12.3% increase in internal services.
- Conference budgets were reduced in FY 2021/22 due to COVID adaptations but are being increased in FY 2022/23 as in-person events resume. Technology maintenance and support contracts are have increased in cost. These items create a 3.7% increase in contractual.
- Food was reduced in FY 2021/22 due to COVID adaptations but is increased in FY 2022/23 as in-person events like the volunteer appreciation lunch resume and a second all staff training day was added as part of the staff development strategic plan initiative.
- Funding of \$48,000 has been added to the FY 2021/22 adjusted budget to repair window flashings in the Library building.

In-Progress Activities

- Updating equipment in the auditorium to better support audio-visual needs and ongoing virtual and hybrid programming.
- Collaborating with other city departments and county partners to add content to the Civics Center page on the library website to highlight information on elections, community resources, taxes, and other opportunities for community engagement.
- Translation of Library Welcome materials into Chinese, Arabic and Spanish.
- Continue to develop Library's volunteer program working on a review of recruitment process with a diversity and inclusion lens.
- Entry-door replacement was completed in December 2021 to improve accessibility and safety.
- Continue to assess building for maximum heating and cooling efficiencies

Upcoming Activities

- Evaluating library Diversity, Equity, and Inclusion assessment to identify areas for improvement.
- Offer inclusive programming that fosters community understanding and dialog.
- Assessment of physical spaces and programming to ensure a welcoming environment for community members of all abilities and backgrounds.
- Work with Library Friends Foundation to highlight needs and services to promote community support and giving.

Library Resource Services

Description:

Library Resource Services is responsible for the acquisition, cataloguing, processing, and management of all items in the Library's collection. This includes administration of the Integrated Library System (ILS), management of all electronic resources, and the Library's online presence. Collection inventory management, and the repair or removal of outdated, damaged, or infrequently used materials are also managed by this activity.

Library Resource Services is also responsible for the Library's public relations, including the Library's website, external communications and promotional items, displays, and internal signage. Library Resources ensures consistent branding and messaging within the Library, as well as coordination with the City of Ames.

Expenditures by Category:	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Personal Services	426,218	445,594	446,550	476,852	7.0%
Internal Services	2,426	2,474	2,949	2,949	19.2%
Contractual	35,583	43,294	39,157	45,054	4.1%
Commodities	30,652	39,630	46,435	45,930	15.9%
Collection Materials	666,581	632,684	678,184	682,534	7.9%
Capital	-	-	-	-	
Other Expenditures	1,092	700	700	750	7.1%
Total Expenditures	1,162,552	1,164,376	1,213,975	1,254,069	7.7%

Funding Sources:					
Library Friends Foundation	93,979	65,000	114,000	101,000	55.4%
Library Direct State Aid	8,340	11,000	12,055	11,500	
Library Donations/Grants	1,775	-	2,500	3,000	
Total Revenues	104,094	76,000	128,555	115,500	52.0%

General Fund Support	1,058,458	1,088,376	1,085,420	1,138,569	4.6%
Total Funding Sources	1,162,552	1,164,376	1,213,975	1,254,069	7.7%

<i>Authorized FTEs</i>	5.25	5.25	5.25	5.25
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Live online tutoring
Writing lab
Test preparation
Language lab

Britannica® Library
Age-appropriate
articles, videos, and
biographies for
children and teens

E-books for kids
Read-alongs
Puzzles & games

Read-aloud stories,
nonfiction, and
learning games for
young children

*...and
many
more!*

Did you know Ames students get an Ames Public Library account through their school?
Learn more at www.amespubliclibrary.org/StudentLibraryCard

Library Resource Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
We value communication and engagement with the public.	Aligning with Strategic Plan priorities:	# of physical items available for circulation*	224,294	195,798	215,000	215,000
		# of virtual items available for circulation	1,000,000	1,124,255	1,150,000	1,200,200
We value a diverse, equitable, and inclusive community.	Equity Inclusion Access	# Retrievals from Electronic Databases	135,281	178,976	200,000	250,000
		# of new items processed	21,735	22,683	22,000	22,000
		% of new items processed within 24 hours	65%	99%	99%	99%
		Items processed per FTE	4,575	5,670	5,500	5,500
		# of collection items repaired	18,468	14,611	15,000	15,000
		# of social media followers	6,100	7,079	7,100	7,200

* Excludes newspapers, magazines, and uncatalogued paperbacks

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- An intern position was shifted from the Ames Public Library Friends Foundation (APLFF) funding in Administration Services to the general fund in Resource Services for FY 2022/23 creating a 7% increase in personal services.
- Print shop services was increased from \$25 to \$500 for outreach publicity resulting in a 19.2% increase in internal services for FY 2022/23.
- Conference budgets were reduced in FY 2021/22 due to COVID adaptations but are being increased in FY 2022/23 as in-person events resume creating a 4.1% increase in contractual.
- Direct State Aid funding will be used for a collection audit as part of the strategic plan diversity, equity, and inclusion efforts creating a 15.9% increase in commodities in FY 2022/23.
- FY22/23 includes a 3% increase to collections in the general fund. APLFF funding for e-resources and hot spots was increased in both FY 2021/22 and FY2022/23 to further meet community interest and needs. These changes result in a 7.9% increase in collections. Use of these resources was up 33% for FY21.

In-Progress Activities

- Support non-traditional collection offerings like Science, Technology, Engineering, and Mathematics (STEM) kits, Park Packs and Role-Playing Game kits.
- Manage back-end support for strategic projects like the data sharing partnership with Ames Community School District Pre-K-12 library card initiative.
- Work with vendors to enhance functionality and ease of access to library catalog, and cardholder database. Implementing a project that will improve search experience on public catalog.
- Support technology and access for library online database resources. Continue to assess and develop content on library website pages adding regular updates to the Civic Center page, library news blog, and calendar of events.

Upcoming Activities

- Use analytics to assess, improve and expand social media opportunities to engage community and promote library resources and programs.
- Develop plan for targeted marketing opportunities both print and electronic to reach niche users and underserved communities.
- Work with Customer Account Service on new cardholder “email journey” to enhance awareness and engagement with library services. These are periodic emails to new patrons that highlight services and resources available.

Library Youth Services

Description:

Library Youth Services serves the community's youngest members and their caregivers by providing collections, programs, and a child-friendly environment designed to assist in the development of early literacy skills, so children enter school ready to read. The Youth Services activity supports school-age readers' growth by providing collections that are engaging and accurate, programs that encourage lifelong learning and personal enrichment, and a safe stimulating environment that fosters reading to learn. The Youth Services activity provides diverse young adult collections, robust programming, and a welcoming and inclusive teen friendly space. Teens are encouraged, with the assistance of staff mentoring, to engage in leadership and volunteer activities. This activity provides outreach to youth, teens, and families.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Youth Services	717,818	858,469	835,753	852,453	-0.7%
Books for Babies	-	4,525	4,500	4,500	-0.6%
Project Smyles	4,837	35,273	33,578	35,033	-0.7%
H. Barnes Reading Academy	5,006	6,121	6,121	-	-100.0%
Total Expenditures	727,661	904,388	879,952	891,986	-1.4%

<i>Expenditures by Category:</i>					
	2020/21	2021/22	2021/22	2022/23	% Change
Personal Services	667,125	791,110	781,853	810,699	2.5%
Internal Services	3,798	4,811	4,961	4,961	3.1%
Contractual	7,711	23,467	29,263	29,851	27.2%
Commodities	49,027	85,000	63,875	46,475	-45.3%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	727,661	904,388	879,952	891,986	-1.4%

<i>Funding Sources:</i>					
	2020/21	2021/22	2021/22	2022/23	% Change
Library Friends Foundation	53,642	123,944	119,141	75,533	-39.1%
Direct State Aid	-	4,500	4,500	4,500	0.0%
Library Donations/Grants	5,006	6,146	6,121	-	-100.0%
Total Revenues	58,648	134,590	129,762	80,033	-40.5%
General Fund Support	669,013	769,798	750,190	811,953	5.5%
Total Funding Sources	727,661	904,388	879,952	891,986	-1.4%

Authorized FTEs	8.25	8.25	8.25	8.25
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Library Youth Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
We value communication and Engagement with the public.	Aligning with Strategic Plan priorities:	# of youth/family programs	1,594	344	750	1,000
		Youth/family program attendance	35,418	5,923	12,500	15,000
	Equity	# of teen programs	64	409	450	500
		Teen program attendance	1,349	4,364	4,500	5,000
We value a diverse, equitable, and inclusive community.	Inclusion	# of physical youth collection items circulated	435,033	330,391	350,000	400,000
		# of virtual items circulated	54,663	62,729	65,000	70,000
	Access	Circulation per capita (youth population)	62.00	49.77	55.00	60.00
		# of books given away (prize books, summer meals, etc.)	11,144	2,385	3,000	3,500
	Staff Development	# participants in reading incentive programs	1,525	2,077	2,250	2,500

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- General fund conference expenses and Ames Public Library Friends Foundation (APLFF) programing expenses were reduced in FY 2021/22 due to COVID adaptations but are being increased in FY 2022/23 as in-person events resume creating a 27.2% increase in contractual.
- The Library will be adapting the furniture and layout in the teen area for better use of space with APLFF funding in FY 2021/22. Additional funding is not needed in FY2022/23 creating a 45.3% decrease in commodities

In-Progress Activities

- Continue to assess community needs for access to programs and services to include options like live streaming, hybrid and outdoor programs. Explore ways to sustain popular services like grab and go bags and @Home Activity kits. The Library provided 9139 @Home Activity kits last year!
- Received two Iowa STEM council grants to provide science and robotics programs at the library and partner locations like the Boys and Girls Club and Ames Community Preschool Center.
- Work with community partners to offer diverse and inclusive programs like braille and sensory story times and multilingual story times.
- Support student success through:
 - promotion of online resources like BrainFuse and BookFlix to support homework help and reading
 - STEM kits and science programming,
 - partnerships with ISU Extension, and Women in Science and Engineering,
 - reading tutoring programs, and book club and meetups for homeschool families.
- Incorporate early childhood research into play spaces and programs like Small Talk.
- Support youth wellness through staff training opportunities like Youth Mental Health First Aid and through partnerships on programs like Teen Dating Violence, and Mindful Teen.

Upcoming Activities

- Work with community partners to maintain access to critical summer meals service.
- Build on successful outreach and promotion of resources to daycares, preschools, and schools.
- Build on past diverse and inclusive programming like English Language Learners Family Night.
- Support access to childcare by collaborating with agencies like Iowa Child Care Resource Referral Center to offer programs to help those running or interested in opening home daycares.
- Replicate and build on past preschool fair success, exploring possibilities for other resource fairs with community and social service agencies.

Library Adult Services

Description:

Library Adult Services is responsible for selecting and managing all physical and virtual materials for adults. Adult Services staff provides reference, referral, and technical services to assist patrons in accessing critical information and resources; reader advisory services to meet diverse interests; and public programs to encourage civic engagement, lifelong learning, and personal enrichment. Adult Services provides a safe and welcoming space for adults. In addition, this activity is responsible for outreach services to adults and coordinates the delivery of collection materials to homebound customers and to seniors living in residential centers.

<i>Expenditures by Category:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Personal Services	438,422	595,787	586,736	622,392	4.5%
Internal Services	3,781	3,986	3,986	3,986	0.0%
Contractual	12,283	23,627	17,685	20,579	-12.9%
Commodities	10,265	7,260	8,760	9,985	37.5%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	464,751	630,660	617,167	656,942	4.2%

<i>Funding Sources:</i>					
Library Friends Foundation	12,694	23,570	23,141	18,500	-21.5%
Total Revenues	12,694	23,570	23,141	18,500	-21.5%
General Fund Support	452,057	607,090	594,026	638,442	5.2%
Total Funding Sources	464,751	630,660	617,167	656,942	4.2%

Authorized FTEs 7.00 7.00 7.00 7.00



Library Adult Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
We value communication and engagement with the public.	Aligning with Strategic Plan priorities:	# of adult programs	482	202	225	230
		Adult program attendance	7,174	2,062	2,250	2,500
		# of physical adult collection items circulated	354,982	182,650	300,000	350,000
We value a diverse, equitable, and inclusive community.	Equity	# of virtual collection items circulated	116,925	134,180	180,000	200,000
	Inclusion	# of Quick Pick collection items circulated	118	6,620	7,000	7,500
	Access	# virtual readers advisory/reference engagements	4,844	5,011	6,000	7,500
	Wellness	# of home delivery patrons served	597	528	550	600
	Civic Engagement					

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- An intern position that was shifted to the Ames Public Library Friends Foundation (APLFF) funding in FY 2021/22 was shifted back to the general fund for FY 2022/23 accounting for part of the 4.5% increase in personal services.
- General fund conference expenses were reduced in FY 2021/22 due to COVID adaptations but are being increased in FY 2022/23 as in-person events resume. Ames Public Library Friends Foundation (APLFF) funding for non-city services was shifted to special project supplies. These changes created an overall 12.9% decrease in contractual services.
- Shifting of the APLFF funds to special project supplies increased commodities from \$7260 to \$9985 creating a 37.5% increase.

In-Progress Activities

- The library has adapted to offer programming in multiple formats including virtual, in-person and hybrid, in response to the community's evolving preference and comfort level.
- Building on World Language collections providing print materials in eight languages.
- Re-cataloging the Foreign Film collection as World Language Films to improve inclusivity, access and browsing.
- Collaborating with community partners to support resume writing and workforce development.
- Continuing to provide diverse and inclusive programming by building on successful programs like Black Lives, Black Stories, Ames Pridefest, Facing Our Truth: Ten Minute Plays on Trayvon, Race and Privilege, and More Than Monoliths series.
- Increasing connections to Iowa State students, faculty and staff through outreach events and specific collaborations to support international students, scholars and spouses.
- Supporting the concept of broader community wellness through resources, programming and policy engagement opportunities related to climate and environmental topics.

Upcoming Activities

- Develop deposit collection services to expand access to library materials offsite at additional community partners locations.
- Evaluate partnership with The Bridge Home that provides accessibility to support services. Identify additional service agencies to partner with and host at the library in similar ways.
- Partner with ISU departments and Stephens Auditorium to offer diverse and inclusive programming like the Russian String Quartet.
- Develop partnerships that better meet the needs of Indigenous and LatinX communities.
- After collaborating with City of Ames Neighborhoods Liaison to promote neighborhood associations this past year, explore additional opportunities to promote civic engagement.

Library Customer Account Services

Description:

Library Customer Account Services activity is responsible for managing customer accounts and for the circulation of all physical Library collection items. This includes the check-in and check-out of materials, collection of fees and fines, processing items on hold for customers, and re-shelving returned items. Customer Accounts Services manages the interlibrary loan process for materials loaned to and borrowed from other libraries. Customer Account Services is also responsible for staffing the Welcome Desk at the Library and the Bookmobile. Customer Account Services staff work closely with community members to assist them in being successful and responsible Library users.

	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Expenditures by Category:					
Personal Services	847,399	970,721	934,468	989,450	1.9%
Internal Services	4,380	4,467	4,467	4,467	0.0%
Contractual	8,248	20,372	15,834	17,619	-13.5%
Commodities	9,941	5,600	5,550	5,625	0.5%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	869,968	1,001,160	960,319	1,017,161	1.6%

Funding Sources:					
Direct State Aid	7,072	-	-	-	
Total Revenues	7,072	-	-	-	

General Fund Support	862,896	1,001,160	960,319	1,017,161	1.6%
Total Funding Sources	869,968	1,001,160	960,319	1,017,161	1.6%

<i>Authorized FTEs</i>	9.75	9.75	9.75	9.75
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Library Customer Account Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
We value communication and engagement with the public.	Aligning with Strategic Plan priorities:	# of registered Library borrowers	46,552	42,757	47,000	52,500
		New borrowers added	3,754	7,680	5,000	5,500
	Equity	# of Bookmobile visitors	8,403	447	7,000	8,500
We value a diverse, equitable, and inclusive community.	Inclusion	# of physical items circulated through Bookmobile	31,648	5,187	24,000	33,000
		# of holds processed	121,78	254,30	140,000	150,000
	Access	# of interlibrary loans to other libraries	4,085	2,039	3,000	4,200
		Staff Development	# of interlibrary loan items borrowed for APL customers	1,659	1,210	2,000
			# of physical items checked-in / re-shelved	653,57	560,74	600,000

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Staff turnover and vacancies result in a 1.9% increase in personal services.
- While going fine free resulted in a loss of revenue, costs associated with overdue fines, including credit card processing charges and collections charges, have decreased resulting in a 13.5% decrease in contractual.
- We anticipate additional cost savings with the State Library’s Iowa Shares program for delivery of interlibrary loan materials between public libraries in Iowa which were previously mailed.

In-Progress Activities

- Library continued to collaborate with Ames Community School District (ACSD) to connect educators and students with library accounts as part of their school registration. Over 5,000 students and 300 educators were issued library accounts through a data sharing agreement between the library and ACSD. Staff promoted educational resources to this audience during the fall and will continue to do so throughout the year.
- Library continues to coordinate with Ames Public Library Friends Foundation and other local partners to increase the number of available hotspots and promote information on other resources for internet access in the community, like emergency broadband programs.
- Staff are reaching out to community members who are experiencing difficulties using the library and assisting them to get materials returned, charges addressed, and stay connected with vital services and resources.
- Due to the continued high number of holds on library materials (up 110%) staff engage in continuous improvement to review and adapt this process.
- New library user communication has been updated and streamlined to highlight services and resources and provide consistent comprehensive information.

Upcoming Activities

- Building on experiences learned while assisting customers during the pandemic, staff are reviewing internal practices for assisting customers experiencing situations like hospitalization, eviction, etc. to determine best practices that address potential bias, employ an equity lens, are fiscally responsible, and empathetic.
- Evaluate, update, and streamline library onboarding and training processes.
- Researching and identifying best practices to provide a welcoming and inclusive space and service for all community members.

Art Services

Description:

The Art Services activity supports art in the Ames community through the Public Art Program and through allocations to art agencies. Since 1991, the Public Art Commission (PAC) has administered the acquisition and maintenance of art installations on public properties. PAC maintains an active inventory of hundreds of works, including sculptures, paintings, photographs, collages, quilting, and glasswork.

The allocations to art agencies in the community are recommended through the Commission on the Arts (COTA). These community arts programs are non-profit in nature and primarily involve the performing arts. Mini-grants are also available for special one-time projects.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Expenditures by Activity:					
Public Art Program	33,172	46,000	114,768	46,000	0.0%
Small Art Grant Program	-	-	10,000	-	
Downtown Transformer Painting	-	-	10,000	-	
Storm Drain Painting Program	-	10,000	10,000	-	-100.0%
Art Agency Funding	161,878	223,733	223,733	216,470	-3.3%
Total Expenditures	195,050	279,733	368,501	262,470	-6.2%
Expenditures by Category:					
Personal Services	3,859	-	-	-	
Internal Services	-	-	-	-	
Contractual	15,746	-	61,477	25,500	
Commodities	61	-	-	-	
Capital	13,506	46,000	53,291	20,500	-55.4%
Other Expenditures	161,878	233,733	253,733	216,470	-7.4%
Total Expenditures	195,050	279,733	368,501	262,470	-6.2%
Funding Sources:					
General Fund	-	-	20,000	-	
Local Option Sales Tax	195,050	269,733	338,501	262,470	-2.7%
Stormwater Utility Fund	-	10,000	10,000	-	-100.0%
Total Funding Sources	195,050	279,733	368,501	262,470	-6.2%

<i>Authorized FTEs</i>	0.00	0.00	0.00	0.00
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Art Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible Manner	Set goals and criteria for performing arts expenditures	# of COTA agencies receiving an annual grant	16	18	16	18
		% increase of COTA funds over prior year's funding	3%	8.9%	5%	12.1%
		# of COTA agencies requesting a Spring or Fall Special Project Grant	8	7	8	7
A fun, vibrant community that attracts and retains people	Expand public art awareness throughout the entire community	# of requests for Neighborhood Art	8	18	12	15
		# of entries submitted in for the Ames Annual Outdoor Sculpture Exhibition	40	51	41	45
		# of art acquisitions	4	3	4	4

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The Commission on the Arts (COTA) was allocated \$193,093 by the City Council in FY 2021/22, an increase of 5% over the FY 2020/21 allocation. The FY 2021/22 allocation included separate, one-time funding totaling \$30,640 to assist agencies with pandemic-related hardships.
- The Public Art Commission (PAC) budget for FY 2022/23 is \$46,000, the same level approved for FY 2021/22.
- Funds for an electric transformer painting project in the downtown area (\$10,000) were included in the FY 2020/21 adjusted budget. Installation will occur in summer 2022.

In-Progress Activities

- A total of 18 organizations submitted applications for COTA funding for FY 2022/23 compared to 16 in FY 2021/22.
- The Public Art Commission held its 25th Ames Annual Outdoor Sculpture Exhibition (AAOSE) in 2021. Due to the significance of this anniversary, the Commission selected 14 sculptures to exhibit downtown, nearly double the typical number exhibited.
- The Public Art Commission is administering the \$10,000 allocated in the Storm Sewer Fund for an educational storm drain intake painting project. Locations have been identified and painting will take place in summer 2022.
- Seven projects were recommended to receive funding for arts capital projects, totaling \$200,000 in awards. Eleven applications were received and were reviewed by a joint committee of Public Art Commission and Commission on the Arts members. Recipients have until June 2023 to complete their projects.

Art Services

Public Arts Agencies Receiving City Local Option Recommendations from COTA- Commission on the Arts

Agency:	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
ACTORS	16,330	20,000	19,576	-	-100.0%
AIOFA	9,900	10,000	10,000	-	-100.0%
Ames Chamber Artists	4,742	5,500	5,500	-	-100.0%
Ames Children's Choirs	12,800	14,000	14,000	-	-100.0%
Ames Choral Society	1,030	4,000	4,000	-	-100.0%
Ames Community Arts Council	11,288	12,000	12,000	-	-100.0%
Central Iowa Symphony	5,864	15,000	14,105	-	-100.0%
Central Iowa Touring Ensemble	255	-	-	-	-
Dancercenter Dancer Co Foundation	-	5,000	4,694	-	-100.0%
Friends of Ames Strings	-	5,000	4,648	-	-
Good Company	1,032	1,950	1,950	-	-100.0%
India Cultural Association	8,951	15,000	11,793	-	-100.0%
KHOI Radio	5,130	7,000	6,611	-	-100.0%
Kids Co'Motion	-	3,000	3,000	-	-100.0%
Octagon Center for the Arts	47,583	49,500	49,500	-	-100.0%
Story Theater Company	13,530	32,925	27,715	-	-100.0%
Town & Gown Chamber Music	18,039	18,300	18,300	-	-100.0%
Total Agency Allocations	156,474	218,175	207,392	-	-100.0%
Spring/Fall Special Grants	5,404	5,558	16,341	-	-100.0%
Total Allocations	161,878	223,733	223,733	216,470	-3.3%

Cemetery

Description:

The Cemetery activity provides interment services and maintains quiet, attractive grounds and facilities at the Ames Municipal Cemetery (53 acres) and Ontario Cemetery (4 acres). City staff coordinates funerals and interments, lot sales, monument installations, and all grounds maintenance at the cemeteries. This activity also provides maintenance to the "Billy Sunday Cemetery" located in southeast Ames near the Ames Animal Shelter and Ames Dog Park facilities.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	113,019	112,027	110,413	128,060	14.3%
Internal Services	41,675	45,088	87,935	44,662	-0.9%
Contractual	25,600	36,555	38,430	33,530	-8.3%
Commodities	5,393	9,200	9,550	10,550	14.7%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	185,687	202,870	246,328	216,802	6.9%

<i>Funding Sources:</i>					
Charges for Services	159,137	152,855	166,700	162,300	6.2%
Interest Revenue	(5,103)	9,000	5,500	5,500	-38.9%
Total Revenues	154,034	161,855	172,200	167,800	3.7%
General Fund Support	31,653	41,015	74,128	49,002	19.5%
Total Funding Sources	185,687	202,870	246,328	216,802	6.9%

<i>Authorized FTEs</i>	1.24	1.24	1.24	1.32
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Cemetery

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide compassionate cemetery services and maintain the City's three cemeteries in an attractive, fiscally responsible, manner	# of regular interments	35	55	54	54
		# of cremains interments	50	64	57	57
		# of infant interments	2	2	1	1
		# of disinterments	1	0	1	0
		# of cemetery lots sold	130	139	135	135
		# of columbarium niches sold	5	0	20	8
		# of markers/monuments set	54	74	64	64
		% of tax support (goal of 0%)	25%	17%	14%	20%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Fees will increase 7% in FY 2022/23.
- FY 2021/22 includes an increase in columbarium revenue as two new columbarium units were installed in November 2021. Fourteen niches were sold in FY 2021/22.
- FY 2022/23 reflects a \$3,000 decrease in Contractual mowing and stonework repair.
- In FY 2022/23, there is an increase of \$7,805 to add .08 FTE for a Maintenance Worker position. This individual will assist with Cemetery maintenance as well as Right of Way and Park Maintenance activities.

In-Progress Activities

- Iowa State University Forestry students and Ames Community Preschool students assisted with planting 110 trees in the Ames Municipal Cemetery and Ontario Cemetery.

Upcoming Activities

- Staff will put the finishing touches on the scatter garden located on the east side of the cemetery.
- Staff will be erecting a shelter pavilion, constructing cement walkways, and adding landscaping in the greenspace east of the Cemetery office to complete the Cemetery Columbarium and Funeral Pavilion Project.

Culture and Recreation CIP

Description:

This is a summary of all the Culture and Recreation related capital improvements which are detailed in the five-year Capital Improvements Plan.

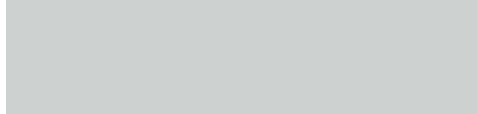
<i>Activities:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
<i>Parks & Recreation:</i>					
Downtown Plaza	19,671	700,000	2,184,953	2,350,497	
Park/Facility Improvements	820,397	155,000	536,824	313,000	
Splash Pad	2,175	-	561,740	-	
Furman Aquatic Center	60,374	75,000	120,000	225,000	
Municipal Pool Improvements	2,589	25,000	219,791	-	
Indoor Aquatic Center	22,000	-	705,500	15,238,679	
Ice Arena Improvements	109,210	-	36,046	75,000	
Homewood Golf Course	1,470,356	-	162,280	57,500	
Playground/Park Equipment	-	150,000	557,750	100,000	
ADA Transition Plan Improvements	-	25,000	50,000	25,000	
Ada Hayden Improvements	8,606	270,000	487,958	15,000	
Sunset Ridge Park Development	40,986	-	11,573	-	
Franklin Park Improvements	15,661	-	64,139	-	
Hira Park Development	27,729	-	106,209	-	
<i>Total Parks and Recreation CIP</i>	2,599,754	1,400,000	5,804,763	18,399,676	1214.3%
<i>Library Services:</i>					
Main Entrance Improvements	-	-	46,504	-	
<i>Total Library Services CIP</i>	-	-	46,504	-	
<i>Art Services:</i>					
Arts Capital Grants Program	-	-	200,000	-	
<i>Total Art Services CIP</i>	-	-	200,000	-	
<i>Cemetery:</i>					
Cemetery Improvements	1,263	-	17,037	75,000	
Columbarium Expansion	17,500	-	42,500	-	
Funeral Pavilion	-	75,000	75,000	-	
<i>Total Cemetery CIP</i>	18,763	75,000	134,537	75,000	
<i>Total Culture and Recreation CIP</i>	2,618,517	1,475,000	6,185,804	18,474,676	1152.5%



A large decorative graphic consisting of several thick, parallel lines in shades of green and grey that radiate from the left side towards the right. Interspersed among these lines are various sized circles in green and grey. The graphic is set against a white background.



Community Development



Community Development

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Community Development

Description:

The Community Development Program provides services that provide direction to the development of the Ames Community, as well as services to increase the quality of life for Ames residents. These services include **Planning Services**, and **Economic Development** as well as **Housing Services**, which administers the City's Community Development Block Grant (CDBG) and HOME programs, as well as additional funding received from the federal or state governments. This program also includes **Human Services**, which provides funding to non-profit agencies in the community that provide direct assistance to Ames citizens. Activities related to **Disaster Relief** through FEMA or other state or federal programs are also included in this program when they occur.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Planning Services	876,223	913,342	1,008,791	963,914	5.5%
Economic Development	2,153,339	2,356,451	2,467,589	2,483,267	5.4%
Housing Services	1,738,472	1,096,230	5,123,814	971,786	-11.4%
Human Services	1,365,247	1,628,056	1,797,493	1,757,204	7.9%
FEMA/Disaster Relief	1,401,368	-	35,558	-	
Total Operations	7,534,649	5,994,079	10,433,245	6,176,171	3.0%
Community Enrichment CIP	7,117	150,000	280,001	150,000	0.0%
Total Expenditures	7,541,766	6,144,079	10,713,246	6,326,171	3.0%
<i>Authorized FTEs</i>	7.43	7.43	7.43	7.43	

Community Development

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	1,320,084	999,835	1,259,747	1,051,170	5.1%
Internal Services	210,760	136,778	244,362	154,883	13.2%
Contractual	1,501,838	1,055,328	2,825,958	934,245	-11.5%
Commodities	231,947	3,850	8,403	3,400	-11.7%
Capital	1,038,266	-	1,448,682	-	
Other Expenditures	3,231,754	3,798,288	4,646,093	4,032,473	6.2%
Total Operations	7,534,649	5,994,079	10,433,245	6,176,171	3.0%
Community Enrichment CIP	7,117	150,000	280,001	150,000	0.0%
Total Expenditures	7,541,766	6,144,079	10,713,246	6,326,171	3.0%
Funding Sources:					
Program Revenue	19,328	21,000	21,000	23,000	9.5%
General Fund Support	933,534	969,114	1,064,137	1,020,469	5.3%
Local Option Sales Tax	1,363,747	1,628,056	1,797,493	1,757,204	7.9%
Hotel/Motel Tax	1,375,429	1,581,371	1,636,871	1,581,571	0.0%
Road Use Tax	-	-	28,032	28,032	
City-Wide Housing Fund	47,409	24,909	24,249	22,066	-11.4%
CDBG Funds	1,194,612	602,550	984,324	599,177	-0.6%
HOME Funds	20,738	468,771	2,010,737	350,543	-25.2%
CDBG/IEDA CARES Act Funds	475,713	-	835,256	-	
HOME Amercian Rescue Plan	-	-	1,269,248	-	
FEMA Disaster Relief Funds	1,401,368	-	35,558	-	
Economic Development Fund	-	-	28,032	28,032	
TIF Funds	702,771	698,308	698,308	766,077	9.7%
Total Operations Funding	7,534,649	5,994,079	10,433,245	6,176,171	3.0%
CIP Funding:					
Local Option Sales Tax	7,117	150,000	280,001	150,000	
Total CIP Funding	7,117	150,000	280,001	150,000	0.0%
Total Funding Sources	7,541,766	6,144,079	10,713,246	6,326,171	3.0%

Planning Services

Description:

Planning Services includes both long range and current planning activities for the community. Long range planning assists in the creation of policies related to the development, use, and conservation of land within the city. This includes such activities as the preparation, coordination, and presentation of planning studies, Land Use Policy Plan amendments, and substantial text amendments to the Municipal Code. Current planning encompasses the review and analysis of development project site development plans, subdivision plans, flood plain permits, and variances and special use permits

Planning services provides staff support to the City Council, the Planning and Zoning Commission, the Zoning Board of Adjustment, and the Historic Preservation Commission. Planning staff is also the primary point of contact for preliminary development inquiries, citizen questions on use of property and zoning, and neighborhood inquiries on City activities or plans.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Planning Services	861,036	911,342	990,741	961,914	5.6%
Historic Preservation	287	2,000	2,000	2,000	0.0%
Comprehensive Plan Update	14,900	-	16,050	-	
Total Expenditures	876,223	913,342	1,008,791	963,914	5.5%

<i>Expenditures by Category:</i>					
Personal Services	732,380	764,666	767,527	807,173	5.6%
Internal Services	116,678	115,861	117,955	133,595	15.3%
Contractual	25,510	29,215	116,215	19,746	-32.4%
Commodities	1,655	3,600	7,094	3,400	-5.6%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	876,223	913,342	1,008,791	963,914	5.5%

<i>Funding Sources:</i>					
Charges for Services	19,328	21,000	21,000	23,000	9.5%
General Fund	856,895	892,342	987,791	940,914	5.4%
Total Funding Sources	876,223	913,342	1,008,791	963,914	5.5%

<i>Authorized FTEs</i>	6.00	6.00	6.00	6.00
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Planning Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide reliable and high-quality current planning services	# preliminary plats completed (avg. days)	5(42)	2(41)	5	2
		# final plats completed (avg. days)	11(18)	4(20)	9	5
		# minor site dev. plans (avg. days)	32(27)	34 (27)	35	35
		# major site dev. plans and PRDs (avg. days)	5 (43)	4(42)	4	6
		#ZBA Cases (avg. days)	33(29)	12(17)	15	20
		#Flood Plain Permits	18	11	18	15
	Provide reliable and high-quality long-range planning services	# of LUPP Map/Text amendments completed	2	2	2	2
		# of property rezonings completed	5	3	6	4
		# of zoning text amendments completed	8	7	7	7
		# of City Council referral issues	21	18	8	15
		# of City Council referrals completed	21	16	8	10
		# of Council Priorities	5	3	5	5
Implement the Council's Façade programs	# of Downtown façade grants awarded	4	1	6	3	
	# of Campustown façade grants awarded	1	0	1	1	
	Workshops/ Meetings for studies and planning reports	12	2	5	4	
Diverse housing options for the community	Housing Development Approvals	FY-Single-family lots final platted	92	48	110	85
		*Annual- Multi-Family Housing bedrooms completed	419	110	296	75
		FY- Acres Annexed Growth Area lands	156	122	160	40

*Multi-family completions are measured on an annual basis (i.e., 2018, 2019) to reflect typical completions occurring in the summer of each year, including senior housing.

Indicators:
The indicated processing time is the average number of calendar days to process a citizen-initiated proposal from the date of submitting a complete application to the date of staff or Council's approval or first reading. This excludes calendar days while waiting for an applicant's response.

Referrals are Council directives and may include memorandums, staff reports, text amendments, and workshops. Most referrals are not itemized as Council priorities set for the Planning Workplan.

Planning Services

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The Ames Plan 2040 Comprehensive Plan was adopted, and the contract completed for final draw down FY 2021/22
- The FY 2021/22 adjusted budget includes \$80,735 of carryover funding to be used for outside consulting and professional assistance on projects involving Council priorities.
- Commercial development is projected to continue at a level consistent with recent activity for small retail and office developments.
- New residential development lands are needed to continue with single-family development at its current pace. Three large residential development sites are in process for preliminary plat approval in FY 2022/23. Additional land is pending annexation to meet development needs.
- Planning application fees are projected to increase by 10%, fees have not been increased since 2015.
- Internal Services are projected as higher in FY 2022/23 because of a vacancy in the Administrative Services division, of which Planning pays a portion as an internal service charge. The vacant position is budgeted as mid-point of the salary range for that position and with the most expensive health insurance plan. The cost is often lower than projected when the position is actually filled.

In-Progress Activities

- The Downtown Reinvestment District Application includes the review of the Downtown Gateway Lincoln Way Mixed-Use project in FY 2021/22, design of a Downtown Plaza, and planning for an indoor Aquatics Center.
- The Lincoln Way Mixed Use Project includes a development agreement for design, phasing, and public improvement along with use of Urban Renewal Area tax increment financing incentives for future increases in property tax value of the project.
- Support for Climate Action Plan Technical Committee
- Ames Urban Fringe Plan Update with Story County
- Preliminary concept review of ISU mixed use district at Iowa State Center (Cy-Town)

Planning Services

Upcoming Activities

- Implementation of Ames Plan 2040 will require updates to the Subdivision Code and Zoning Ordinance. The Planning Division workplan includes these priorities along with others as set by City Council.
- Address the Ames Urban Fringe Plan Update with Story County and approach Boone County for consideration of Fringe Plan policies related to West Growth Tiers of Ames Plan 2040.
- Begin assessment of City Beautification Plan tasks outlined as a City Council Goal.
- Institute online submittals for planning applications.
- Complete Sign Code updates in coordination with the Inspections Division
- Modify Zoning Enforcement Officer Duties and Assignments with Chapter 29 of the Ames Municipal Code.
- Administration of Neighborhood Improvement Grant Program.
- Support of Zoning Board of adjustment by Administrative Services.



Lincoln Way Mixed Use Concept

Economic Development

Description:

The Economic Development activity supports both existing and new businesses in their efforts to provide opportunities for quality employment in the Ames community. This activity provides local support for federal, and state sponsored economic development programs, and administers and oversees all economic development programs.

This activity also records the pass-through of five sevenths of the seven cent per dollar Hotel/Motel tax to the Ames Convention and Visitors Bureau (ACVB) This activity also includes the distribution of Tax Increment Financing (TIF) tax revenue as required by various economic development agreements.

A portion of the City Manager (10%), City Attorney (5%), and Finance Director (16%) positions are allocated to Economic Development activity.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
ACVB Pass-through	1,193,235	1,428,571	1,428,571	1,428,571	0.0%
Econ Development/City Staff	75,139	76,772	76,346	79,555	3.6%
Econ Development/AEDC	150,000	150,000	150,000	150,000	0.0%
Chamber of Commerce Dues	2,969	2,800	2,800	3,000	7.1%
Kingland Tax Rebate	320,925	321,727	321,727	386,632	20.2%
Barilla Tax Rebate	381,846	376,581	376,581	379,445	0.8%
Reinvestment District Study	29,225	-	20,500	-	
ACVB COVID Relief Payment	-	-	35,000	-	
RISE Grant Repayment	-	-	56,064	56,064	
Total Expenditures	2,153,339	2,356,451	2,467,589	2,483,267	5.4%

<i>Expenditures by Category:</i>					
Personal Services	72,835	75,067	74,626	77,698	3.5%
Internal Services	2,211	1,705	1,720	1,857	8.9%
Contractual	184,072	152,800	173,300	153,000	0.1%
Commodities	-	-	-	-	
Capital	-	-	-	-	
Other Expenditures	1,894,221	2,126,879	2,217,943	2,250,712	5.8%
Total Expenditures	2,153,339	2,356,451	2,467,589	2,483,267	5.4%

<i>Funding Sources:</i>					
Hotel/Motel Tax	1,375,429	1,581,371	1,636,871	1,581,571	0.0%
General Fund	75,139	76,772	76,346	79,555	3.6%
Road Use Tax	-	-	28,032	28,032	
ISU Research Park Reimb	-	-	28,032	28,032	
TIF/Kingland Systems	320,925	321,727	321,727	386,632	20.2%
TIF/Barilla	381,846	376,581	376,581	379,445	0.8%
Total Funding Sources	2,153,339	2,356,451	2,467,589	2,483,267	5.4%

<i>Authorized FTEs</i>	0.31	0.31	0.31	0.31
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Economic Development

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Promote economic development	Support growth of tax base and high paying employment	State programs sponsored	1	0	1	1
		City revolving loans originated	1	0	1	1
		Community Investment Fund loans originated	1	0	1	1
		Ames MSA Unemployment Rate	5.2%	3.7%	2.0%	1.8%
		Population Census Estimate	66,258	66,772	66,772	66,772

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The Campustown Tax Increment Financing (TIF) district has grown in property valuation which will result in additional TIF property tax revenue and corresponding rebate per the economic development agreement. The large increase in the FY 2022/23 budget reflects the increase in the Kingland TIF Rebate.

In-Progress Activities

- Staff finalized the establishment of an additional TIF district with the Downtown Reinvestment Act Urban Renewal Area to facilitate funding of redevelopment along Lincoln Way and a new Aquatics Center.

Upcoming Activities

- Development of property east of I-35 will require economic development assistance.
- The Lincoln Way downtown improvements will require development agreements with the City.

City-Wide Housing Programs

Description:

The goal of the City-Wide Housing Programs activity is to promote better housing and housing related educational opportunities for low- and moderate-income citizens in the Ames community. These housing related activities could include such things as emergency and disaster-related assistance, housing fairs, public educational workshops, etc. This activity also provides support for programs and projects funded through the Community Development Block Grant (CDBG) and HOME programs. A portion of the Housing Coordinator position is allocated to this activity along with salary and expenses for additional temporary staffing needs.

	2020/21	2021/22	2021/22	2022/23	% Change
Expenditures:	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	10,377	7,006	6,909	7,263	3.7%
Internal Services	14,055	14,493	13,830	14,803	2.1%
Contractual	14,477	3,210	3,310	-	-100.0%
Commodities	762	200	200	-	-100.0%
Capital	7,738	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	47,409	24,909	24,249	22,066	-11.4%

Funding Sources:					
City-Wide Housing Fund	47,409	24,909	24,249	22,066	-11.4%
Total Funding Sources	47,409	24,909	24,249	22,066	-11.4%

<i>Authorized FTEs</i>	0.05	0.05	0.05	0.05
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City-Wide Housing Programs

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Encourage citizen participation by hosting educational events and community-wide meetings regarding housing and community development issues	# of community forums/events to educate the public on various housing topics/ awareness, program policies, procedures, etc.	2	0	1	2
		# of attendees at community housing programs/events/ presentations	125	0	100	200

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- This activity continues to account for expenses incurred by the City's housing programs that are not eligible for reimbursement under the federal Community Development Block Grant (CDBG) and HOME programs that assist low and moderate-income households. This includes assistance provided to other City departments and non-profit organizations, and administration of non-CDBG federal, state, county and/or local programs.
- Temporary staff salaries normally charged to this program will be charged instead in FY 2021/22 and FY 2022/23 to the HOME Homebuyer Assistance Program and the CARES (COVID-19) Programs.

In-Progress Activities

- Community education programs were held in FY 2021/22 during Hunger and Homelessness Awareness Week and through other public awareness events.
- Staff collaborated with The Homelessness Prevention Team in FY 2021/22 to create a centralized intake process and network to streamline the application process for households needing assistance with rent and utilities.

Upcoming Activities

- In FY 2022/23, staff will seek to continue hosting community forums and events to train, educate, and engage the public regarding various housing topics and other issues such as fair housing, homelessness, hunger, housing data, feedback surveys, etc. Housing staff will also partner with other City departments and organizations to promote housing education through events, seminars, and other programs.

Community Development Block Grant

Description:

This activity administers the City's federally funded Community Development Block Grant (CDBG) program. The CDBG program include a wide variety of housing, community and economic development activities directed toward affordable housing, neighborhood revitalization, economic development, and improved community facilities and services. The overall goals of the CDBG program are to ensure that at least one of the following three national objectives is met: 1) benefit persons of low and moderate income, 2) aid in the prevention of slums or blight, or 3) meet other community development needs of particular urgency. The majority of the Housing Coordinator position (80%) is allocated to this activity.

Expenditures by Activity:	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
CDBG Administration	121,508	120,510	119,835	119,835	-0.6%
Acquisition Rehabilitation	37,608	-	490,342	-	
321 State Avenue NRSA	1,035,496	-	374,147	-	
CDBG Future Programs	-	482,040	-	479,342	-0.6%
Total Expenditures	1,194,612	602,550	984,324	599,177	-0.6%

Expenditures:					
Personal Services	107,176	112,112	110,550	116,207	3.7%
Internal Services	5,123	4,719	109,857	3,628	-23.1%
Contractual	51,478	485,669	128,443	479,342	-1.3%
Commodities	307	50	109	-	-100.0%
Capital	1,030,528	-	635,365	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,194,612	602,550	984,324	599,177	-0.6%

Funding Sources:					
CDBG Fund	1,194,612	602,550	984,324	599,177	-0.6%
Total Funding Sources	1,194,612	602,550	984,324	599,177	-0.6%

<i>Authorized FTEs</i>	0.80	0.80	0.80	0.80
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Community Development Block Grant

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Diverse housing options for the community	Goal 1: Utilize and leverage CDBG funds for Low and Moderate-Income persons through private and public partnerships as follows: 1. Increase supply of single family or two-family housing for ownership in the Neighborhood Revitalization Strategy Area (NRSA);	% of program expenditures in LMI* households and/or neighborhoods (goal: 70% or 3-year period)	100%	100%	100%	100%
	2. Reduce the cost burden for low-income households to access or maintain rental housing citywide.	# of LMI owner-occupied units rehabilitated	1	-	-	-
	3. Increase the affordability, quality, and availability of owner housing for homeowners citywide.	# of existing properties purchased for LMI housing to be rehabilitated and/or demolished	1	-	1	-
	Goal 2: Utilize and leverage CDBG funds for Non-Low and Moderate-Income Persons through private and public partnerships as follows: 1. Integrate affordable and market rate residential developments.	# of houses/Land sold/leased to non-profits for rehabilitation or new construction	1	-	1	1
Provide quality programs in an efficient and fiscally responsible manner	2. Remove blight and deteriorated housing to reuse into new housing.	# of Market Rate Lots Sold for new Home Construction in the Baker Subdivision	-	-	6	6
	3. Support and address code enforcement of deteriorated housing.	# of blighted properties acquired and demolished in non on Census Tract Areas for Code Enforcement	-	-	1	1
	4. Remove blight and deteriorated housing in flood plain and other hazardous areas.	Demonstrated compliance with HUD's monitoring of program reports, etc.	Yes	-	Yes	Yes
	Administer the CDBG program in compliance with Federal regulations	Biannual program audit meets Federal compliance standards	Yes	-	Yes	Yes

*Low and Moderate Income

Community Development Block Grant

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The City of Ames received its 17th allocation of Community Development Block Grant (CDBG) funding in the amount of \$599,177 for FY 2021/22. Additionally, \$425,584 in CDBG funding was carried over from FY 2019/20 and \$938 is anticipated to be realized from program income. In addition to CDBG funding, \$250,000 is available as the HOME local match funds from General Obligation (GO) Bonds.
- The CDBG allocation for the City of Ames for FY 2022/23 has not yet been announced. For budgeting purposes, the FY 2022/23 allocation of \$599,177 is being projected for FY 2022/23. The budget allocates 20% of the CDBG allocation be used for administrative expenses, with the remaining 80% to be used for programming.

In-Progress Activities

- Phase 2 for the development of the Baker Housing Subdivision (321 State Avenue) to install the public infrastructure improvements (water, sewer, general utilities) for the NRSA of Baker Subdivision mixed-income housing development is 90% complete and the reminder amount of alley and subdivision improvements will be completed in the spring of 2022.
- In FY 2021/22, the City will be submitting its FY 2022/23 Annual Action Plans for both CDBG and HOME as part of the 2019-2023 Five-Year Consolidated Plan. The Action Plan incorporates the program goals and priority projects outlined in the Five-Year Consolidated Plan.
- In FY 2021/22, the City will be required to submit a substantial amendment to its FY 2021-22 Annual Action Plan in order to receive its HOME-American Rescue Plan (ARP) allocation funding from HUD.

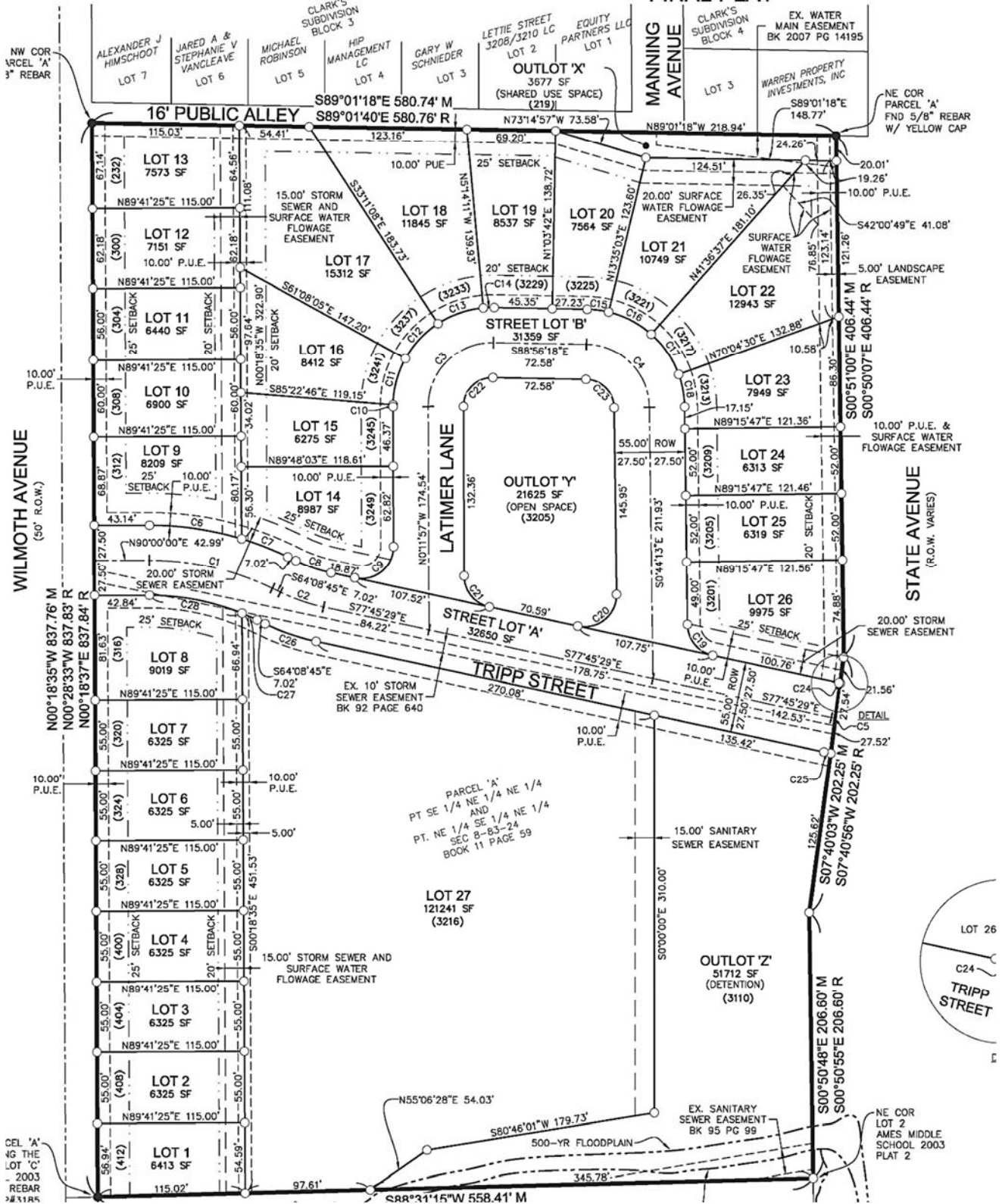
Upcoming Activities

- In FY 2022/23, the City will submit its FY 2021/22 Consolidated Annual Performance Report (CAPER) to HUD.

Community Development Block Grant

BAKER SUBDIVISION

FINAL PLAT



HOME Investment Partnership Program

Description:

This activity administers the City's federally funded Home Investment Partnership (HOME) program. The HOME program is designed exclusively to create affordable housing for low-income households. The overall goals of the HOME program are to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people, often in partnership with local nonprofit groups. Cities receiving HOME funding are called Participating Jurisdictions (PJs). Up to 10% of the funding can be allocated for program administration. A portion of the Housing Coordinator position is being allocated to administer HOME program activities.

Some special conditions apply to the use of HOME funds. PJs must provide a 25% local dollar match of nonfederal funds (except for administration) on projects. PJs must reserve at least 15% of their allocations to fund housing to be owned, developed, or sponsored by experienced, community-driven nonprofit groups designated as Community Housing Development Organizations (CHDOs). PJs must also ensure that HOME-funded housing units remain affordable in the long term (20 years for new construction of rental housing and 5-15 years for construction of homeownership housing and housing rehabilitation, depending on the amount of the HOME subsidy).

	2020/21	2021/22	2021/22	2022/23	% Change
Expenditures by Activity:	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
HOME Administration	20,738	46,877	164,758	35,054	-25.2%
CHDO Allocation	-	70,316	307,662	52,581	-25.2%
Single Family Housing	-	-	788,317	-	
LIHTC/Multi-Family	-	-	350,000	-	
Homebuyer Assistance	-	-	400,000	-	
HOME Future Programs	-	351,578	-	262,908	-25.2%
Total Expenditures	20,738	468,771	2,010,737	350,543	-25.2%

Expenditures:					
Personal Services	20,090	21,021	20,728	21,790	3.7%
Internal Services	-	-	1,000	1,000	
Contractual	648	377,434	542,030	275,172	-27.1%
Commodities	-	-	1,000	-	
Capital	-	0	788,317	-	
Other Expenditures	-	70,316	657,662	52,581	-25.2%
Total Expenditures	20,738	468,771	2,010,737	350,543	-25.2%

Funding Sources:					
CDBG Fund	20,738	468,771	2,010,737	350,543	-25.2%
Total Funding Sources	20,738	468,771	2,010,737	350,543	-25.2%

Authorized FTEs 0.15 0.15 0.15 0.15

HOME Investment Partnership Program

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner to address housing needs in the community	Build or partner to construct affordable housing units in the designated Neighborhood Revitalization Strategy Area (NRSA) of the Baker Housing Subdivision	% of program expenditures in LMI* households and/or neighborhoods (goal: 70% or 3-year period)	86%	81%	95%	95%
		# of LMI single-family units constructed	0	0	3	6
		# of LMI Families provided Down Payment and Closing Assistance	0	0	3	6
		# of LMI Families assisted for LIHTC units constructed	0	0	0	0
	Administer the HOME program in compliance with Federal regulations	Demonstrated compliance with HUD’s monitoring of program reports, etc.	Yes	Yes	Yes	Yes
		Biannual program audit meets Federal compliance standards	Yes	Yes	Yes	Yes

*Low and Moderate Income

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The City of Ames received its fourth allocation of HOME funding in the amount of \$350,543 for FY 2021/22. In addition, \$1,660,194 in rollover funding has been carried over from FY 2020/21 for a total of \$2,010,737 Of HOME funding for FY 2021/22. Of this amount, \$164,758 is designated for program administration and \$307,662 must be set aside for a local Community Housing Development Organization (CHDO), if designated by the city. This leaves \$1,538,317 available for programming to support the City Council’s goal to address various housing/development needs in the community.
- HOME also requires that Participating Jurisdictions (PJs) must contribute or match \$.25 cents for each dollar of HOME funds spent on affordable housing. The City has allocated \$250,000 of General Obligation (GO) Bond funds toward the infrastructure improvements at 321 State Avenue (Baker Subdivision), that will count as the local match requirement for the HOME dollars at least for the first three years, after housing construction begins. The City will need to identify funds in future years when this match is spent.
- The fifth HOME allocation for the City of Ames for FY 2022/23 has not yet been announced. For budgeting purposes, the fourth-year funding allocation of \$350,053 is being projected for FY 2022/23.

In-Progress Activities

- In FY 2021/22, applications have begun to be accepted for the Homebuyer Assistance Program, which will provide down payment and closing cost assistance to qualified applicants.
- In FY 2021/22, staff has contracted with a HUD certified Homebuyer Education and Counseling Agency to provide education and counseling to qualified applicants for the Homebuyer Assistance Program.
- In FY 2021/22, staff has solicited lenders to provide the first mortgage financing for qualified applicants through the Homebuyer Assistance Program.
- In FY 2021/22, staff will be preparing a Request for Proposals (RFP) to solicit Modular Home Manufactures to partner with for the construct the anticipated three (3) single-family homes for the qualified homebuyers in the Baker Subdivision for the summer of 2022.

Upcoming Activities:

- For FY 2022/23, it is anticipated that HOME funds will be used to provide down payment and closing cost assistance to assist LMI* first-time home buyers with gap financing to purchase these newly constructed single-family homes.
- For local match funding for the HOME Block Grant Program in future years, staff will investigate the possible partnerships with the Story County Housing Trust Fund, investments from state or local governments, or the private sector and other eligible sources.

Housing CARES/American Rescue Plan

Description:

The Community Development Block Grant (CDBG) and Iowa Economic Development Authority (IEDA) Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (Public Law 116-136) was signed into law by President Trump on March 27, 2020, in response to the growing effects of COVID-19, an historic global pandemic public health crisis. The grant funding is to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). On March 11, 2021, President Biden signed the American Rescue Plan (ARP) Act into law, which provides grant funding in relief to address the continued impact of the COVID-19 pandemic. As of part of this Act, grant funds were allocated to local governments that qualified for HOME Investment Partnerships Program (PJs) allocations for fiscal year 2021. The funding is to provide housing, services, and shelter to individuals experiencing homeless and other vulnerable populations. All programs are to assist low and moderate-income households with incomes that are at 80% or below the Ames Metropolitan Statistical Area (AMSA).

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Expenditures by Activity:					
CARES Administration	32,489	-	69,900	-	
CARES Programming	443,224	-	765,356	-	
HOME/ARP Administration	-	-	190,387	-	
HOME/ARP Programming	-	-	1,078,861	-	
Total Expenditures	475,713	-	2,104,504	-	
Expenditures:					
Personal Services	30,689	-	259,387	-	
Internal Services	-	-	-	-	
Contractual	445,024	-	1,845,117	-	
Commodities	-	-	-	-	
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	475,713	-	2,104,504	-	
Funding Sources:					
CDBG CARES Act Funds	475,713	-	235,256	-	
IEDA State Funds	-	-	600,000	-	
HOME American Rescue Plan	-	-	1,269,248	-	
Total Funding Sources	475,713	-	2,104,504	-	
Authorized FTEs	0.00	0.00	0.00	0.00	

CDBG/IEDA CARES / HOME American Rescue Plan

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Diverse housing options for the community	Goal: To utilize and leverage CDBG/IEDA CARES (COVID-19) and HOME-ARP funding to Low- and Moderate-Income Households, or to Human Service Agencies or to Small Businesses as follows: 1. To Prevent, Prepare for, and Respond to the coronavirus pandemic for housing/shelter/ food needs for low- and moderate-income households and individuals. 2. To Prevent, Prepare for, and Respond to the coronavirus pandemic for economic opportunities for local nonprofit organizations. 3. To address the continued impact of the COVID-19 pandemic through providing housing, services and shelter for homelessness and other vulnerable populations	# of LMI households receiving Rent Relief Assistance		72	5	0
		# of LMI households receiving Mortgage Relief Assistance		6	0	0
		# of LMI households receiving Utility-Rent Relief Assistance		58	5	0
		# of LMI households receiving Utility-Mortgage Relief Assistance		5	0	0
		# of Human Service Agencies Assisted	n/a	n/a	n/a	TBA
		#Production or Preservation of affordable housing	n/a	n/a	n/a	TBA
		#Tenant-based Rental Assistance	n/a	n/a	n/a	TBA
		#Supportive services	n/a	n/a	n/a	TBA
		#Prevention Services/housing counseling services	n/a	n/a	n/a	TBA
		#Acquisition of non-congregate shelter	n/a	n/a	n/a	TBA
Provide quality programs in an efficient and fiscally responsible manner	Administer the CDBG program in compliance with Federal regulations	Demonstrated compliance with HUD's/State of Iowa's monitoring of program reports, etc.	n/a	n/a	Yes	Yes
		Program audit meets Federal/State compliance standards	n/a	n/a	Yes	Yes

*Low and Moderate Income

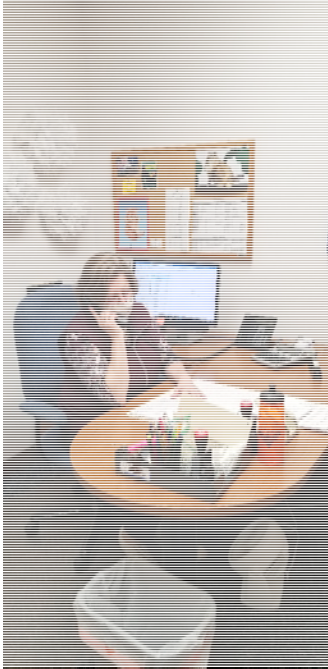
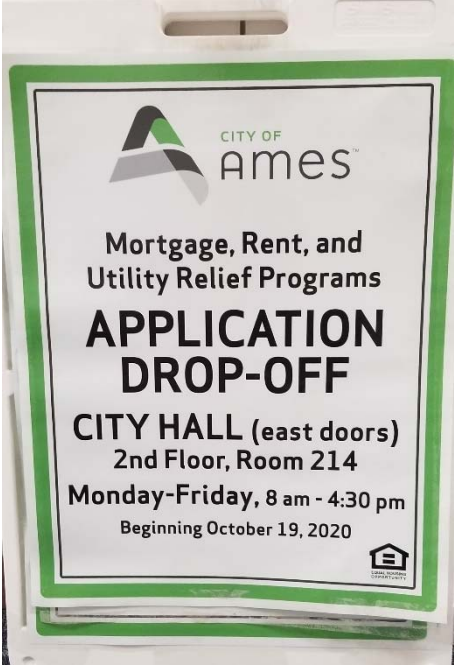
Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- In response to the COVID-19 pandemic, the City of Ames received a total of \$710,969 in CDBG CARES funding through HUD. Of this amount, up to 10% (\$71,097) can be allocated for program administration. The deadline for expenditures of all funds is June 30, 2026 (80% of funds must be expensed by June 30, 2023). For FY 2021/22, \$9,900 of this funding has been allocated for program administrations and \$225,356 for programming.
- Through the State of Iowa Economic Development Authority (IEDA) CARES funding, \$600,000 has been reserved for the City of Ames to address needs in the community resulting from COVID-19. Of this amount, 10% (\$60,000) is available for program administration. The deadline to expend the funding is June 30, 2026 (80% of funds must be expensed by June 30, 2023).
- In 2021/22 the city was awarded \$1,269,248 in HOME American Rescue Program (ARP) funds. Of this amount 15% (\$190,387) is available for program administration. The deadline for the expenditure of funds is September 20, 2030.

CDBG/IEDA CARES / HOME American Rescue Plan

In-Progress Activities

- The city has successfully expended over 70% of its CDBG CARES (COVID-19) funding during the first year of implementation. Staff have received numerous calls from across the country wanting information about our Mortgage and Utility Assistance Programs.
- Staff will be working on eligible project ideas to utilize the IEDA CARES funding.
- Staff will be working on creating the required HOME-ARP Allocation Plan and submitting an amendment to the 2021-22 Annual Action Plan after March 2022.



Human Services

Description:

The Human Services activity accounts for the allocations which are made by the City Council to human service providers in the Ames community. These allocations are made in collaboration with Story County, Iowa State University Student Government (SG), and United Way of Story County, through the Analysis of Social Services Evaluation Team (ASSET). The two main purposes of ASSET are to 1) recommend funding levels for each funder to purchase services from agencies, and 2) to coordinate the provision of human services in Story County.

The services provided by ASSET agencies are divided into the categories of Education, Financial Stability, and Health. Volunteers are appointed by each funder to analyze agency funding requests, conduct agency site visits, review agency outcomes reports, and make funding recommendations. The governing bodies of each funder (including the City Council) jointly set the administrative policies and direction used to coordinate the funding process. A portion of one of the Assistant City Manager positions is allocated to this activity (12%).

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Administration	27,714	26,963	27,005	28,024	3.9%
Human Services Funding	1,337,533	1,601,093	1,770,488	1,729,180	8.0%
Total Expenditures	1,365,247	1,628,056	1,797,493	1,757,204	7.9%

<i>Expenditures by Category:</i>					
	2020/21	2021/22	2021/22	2022/23	% Change
Personal Services	19,070	19,963	20,020	21,039	5.4%
Internal Services	-	-	-	-	-
Contractual	8,644	7,000	6,985	6,985	-0.2%
Commodities	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	1,337,533	1,601,093	1,770,488	1,729,180	8.0%
Total Expenditures	1,365,247	1,628,056	1,797,493	1,757,204	7.9%

<i>Funding Sources:</i>					
	2020/21	2021/22	2021/22	2022/23	% Change
General Fund	1,500	-	-	-	-
Local Option Sales Tax	1,363,747	1,628,056	1,797,493	1,757,204	7.9%
Total Funding Sources	1,365,247	1,628,056	1,797,493	1,757,204	7.9%

<i>Authorized FTEs</i>	0.12	0.12	0.12	0.12
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Human Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Strengthen human services	# of agencies receiving City funds	24	24	25	25
		% increase over prior year's approved funding	3%	4%	5%	8%
		% of Council-authorized funding recommended by volunteers	100%	100%	100%	100%
		% of allocated funds drawn down by agencies	97%	84%	95%	95%

Issues and Factors Affecting the FY 2021/22 And 2022/23 Budgets

- For FY 2022/23, the City Council has authorized an 8% increase in ASSET funds for a total of \$1,729,180. City ASSET funds requested by agencies total \$2,056,939 up \$455,846 or 28.48% over the current FY 2021/22 budgeted amount of \$1,601,093.

In Progress Activities

- City Council revised their FY 2022/23 ASSET priorities to align with the results of the 2020 Community Needs Assessment. The service categories in prioritized order are mental health and substance use disorder services, basic needs, and youth development services.
- Following a pilot project conducted last year, the outcome reports from Clear Impact Scorecard are now integrated into the FY 2022/23 ASSET budget requests. This is a good example of ASSET's efforts to streamline the budgeting and reporting processes as much as possible. High level outcome data was shared with Council during the Budget Issues discussion and more detailed data will be used during the ASSET Panel Work Sessions in January 2022. The outcome measurements and trend lines are intended to identify where funds may make the most improvement in the lives of individuals served and overall community impact.
- The ASSET volunteers meet in January 2022 to make FY 2022/23 funding recommendations for ASSET agencies.
- A Council Workshop is scheduled for May 17, 2022 to discuss ASSET priorities in conjunction with a social justice perspective.

Human Services

Human Service Agencies Receiving City Local Option Tax Funding Through the Asset Process

<i>Agency:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
ACCESS	101,563	106,451	106,451	0	-100.0%
All Aboard for Kids	2,660	2,714	2,714	0	-100.0%
American Red Cross	9,933	9,933	9,933	0	-100.0%
Ames Community Preschool	112,128	123,721	123,721	0	-100.0%
ARC of Story County	10,431	10,750	10,750	0	-100.0%
Boys & Girls Club	116,716	116,724	116,724	0	-100.0%
Bridge Home	90,792	114,311	131,363	0	-100.0%
Camp Fire USA	2,406	5,150	5,150	0	-100.0%
Center for Creative Justice	61,211	62,971	62,971	0	-100.0%
ChildServe	20,981	21,000	21,000	0	-100.0%
Good Neighbor	25,849	27,620	27,620	0	-100.0%
Heartland Senior Services	93,199	195,913	297,845	0	-100.0%
HIRTA	40,993	42,665	42,665	0	-100.0%
Legal Aid Society	101,432	111,179	111,179	0	-100.0%
Lutheran Services in Iowa	1,532	5,700	5,700	0	-100.0%
MGMC Home Health Services	17,687	34,178	34,178	0	-100.0%
Mid-Iowa Community Action	16,612	24,594	30,822	0	-100.0%
National Alliance for Mentally Ill	7,200	7,250	7,250	0	-100.0%
Primary Health Care	95,000	97,475	95,000	0	-100.0%
Raising Readers	25,603	27,780	27,780	0	-100.0%
RSVP	31,664	32,800	32,800	0	-100.0%
The Salvation Army	49,542	50,406	50,406	0	-100.0%
University Community Childcare	61,146	75,829	91,187	0	-100.0%
Volunteer Center of Story County	7,650	3,285	-	0	-100.0%
Youth & Shelter Services	233,603	272,975	304,275	0	-100.0%
YWCA	-	2,917	2,917	0	-100.0%
Unallocated Funding Reserve	-	14,802	18,087	0	-100.0%
Total Allocations	1,337,533	1,601,093	1,770,488	1,729,180	8.0%

FEMA/Disaster Relief

Description:

The FEMA/Disaster Relief activity reflects expenditures and revenue related to Federal Emergency Management Agency (FEMA) Public Assistance disaster assistance grant awards. The Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) provides for a public assistance grant program designed to bring an orderly and systematic means of federal natural disaster assistance for state and local governments in carrying out their responsibilities to aid residents. To be eligible for these grants the City maintains comprehensive disaster preparedness plans.

	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Expenditures by Activity:					
COVID-19	36,324	-	-	-	
Summer 2020 Windstorm	1,365,044	-	35,558	-	
Total Expenditures	1,401,368	-	35,558	-	
Expenditures by Category:					
Personal Services	327,467	-	-	-	
Internal Services	72,693	-	-	-	
Contractual	771,985	-	10,558	-	
Commodities	229,223	-	-	-	
Capital	-	-	25,000	-	
Other Expenditures	-	-	-	-	
Total Expenditures	1,401,368	-	35,558	-	
Funding Sources:					
FEMA/COVID-19	36,324	-	-	-	
FEMA/Windstorm 2020	1,365,044	-	35,558	-	
Total Funding Sources	1,401,368	-	35,558	-	
Authorized FTEs	0.00	0.00	0.00	0.00	

FEMA/Disaster Relief

City Mission/ Council Goal	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide Quality programs in an efficient and fiscally responsible manner	Administer Public Assistance Grant Program	Number of grant programs administered	0	2	2	2

Issues And Factors Affecting The FY 2021/22 And 2022/23 Budgets

- The COVID-19 Pandemic and Midwest derecho were both declared disasters in the calendar year 2020. Financial activity related to the City response to these disasters will be reflected in the budget and actual results will not be known until the grant programs are closed.

In-Progress Activities

- Staff submitted claims for the COVID-19 pandemic and continued work on compiling extensive information related to the derecho storm response claims.

Upcoming Activities

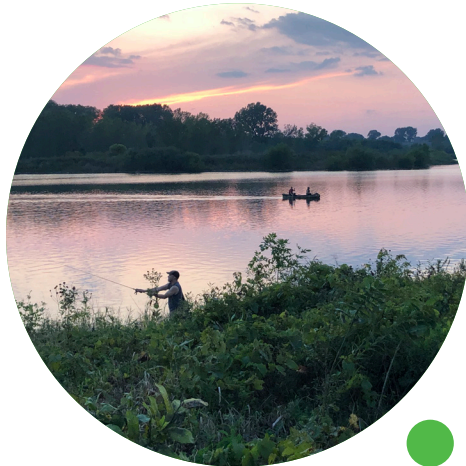
- FEMA continues to be an open grant program for the COVID-19 pandemic though eligible costs have slowed considerably. Most of the costs for the derecho disaster have been incurred and the activity will primarily be related to making claims and receiving reimbursement.

Community Development CIP

Description:

This is a summary of all the Community Development related capital improvements which are detailed in the five-year Capital Improvements Plan.

<i>Activities:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Community Development:					
Downtown Façade Program	-	50,000	180,001	50,000	
Campustown Façade Program	-	50,000	50,000	50,000	
Neighborhood Improvement Program	7,117	50,000	50,000	50,000	
<i>Total Community Development CIP</i>	7,117	150,000	280,001	150,000	0.0%
Total Community Development CIP	7,117	150,000	280,001	150,000	0.0%



General Government

GENERAL GOVERNMENT



General Government

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General Government

Description:

The General Government program is comprised of leadership, management, and support activities for all City of Ames departments. These activities give direction and needed background assistance to the City’s “frontline” services.

The General Government program includes the following activities: **City Council**, which includes the legislative and policy-making leadership provided by the Mayor and City Council as well as special allocations made by Council and the oversight of a Council Contingency Fund, **City Clerk** who records and maintains the records of the City Council and various appointed commissions and committees; and **City Manager** who provides day-to-day administration and coordination of all the City’s service programs. The remainder of this program includes a wide array of support services, including **Financial Services**, **Legal Services**, and **Human Resources**.

Expenditures by Activity:	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
City Council	454,893	564,776	1,045,994	619,255	9.7%
City Clerk	408,458	481,976	481,972	476,070	-1.2%
City Manager	675,126	814,715	730,530	844,869	3.7%
Public Relations	228,970	229,907	226,778	242,422	5.4%
Media Production Services	184,012	191,082	216,037	213,710	11.8%
Financial Services	1,929,551	2,090,573	2,067,444	2,211,760	5.8%
Legal Services	814,990	880,674	843,653	923,595	4.9%
Human Resources	509,335	741,389	766,343	779,183	5.1%
Facilities	413,596	470,655	731,240	475,659	1.1%
Total Operations	5,618,931	6,465,747	7,109,991	6,786,523	5.0%
General Government CIP	400,194	50,000	1,760,757	75,000	50.0%
Total Expenditures	6,019,125	6,515,747	8,870,748	6,861,523	5.3%

<i>Authorized FTEs</i>	44.42	47.42	45.42	45.42
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General Government

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	4,803,500	5,552,460	5,120,410	5,724,524	3.1%
Internal Services	(221,167)	(516,230)	(227,609)	(353,192)	-31.6%
Contractual	731,225	1,011,327	1,477,361	967,242	-4.4%
Commodities	71,274	125,928	121,707	105,654	-16.1%
Capital	2,626	-	281,089	-	
Other Expenditures	231,473	292,262	337,033	342,295	17.1%
Total Operations	5,618,931	6,465,747	7,109,991	6,786,523	5.0%
General Government CIP	400,194	50,000	1,760,757	75,000	50.0%
Total Expenditures	6,019,125	6,515,747	8,870,748	6,861,523	5.3%
Funding Sources:					
Program Revenue	98,581	132,329	125,920	125,792	-4.9%
General Fund	2,587,327	3,027,599	3,413,030	3,162,169	4.4%
Metro Coalition Funds	45,000	60,000	60,000	60,000	
Local Option Sales Tax	216,666	228,762	228,762	275,170	20.3%
Hotel/Motel Tax	15,000	15,000	140,000	15,000	0.0%
Road Use Tax	151,402	183,233	183,878	192,068	4.8%
Council Priorities Fund	-	-	200,000	-	
G.O. Bond Funds	7,637	8,138	8,137	8,630	6.1%
Water Utility Fund	449,481	509,296	496,832	532,727	4.6%
Sewer Utility Fund	393,280	443,958	428,499	459,930	3.6%
Electric Utility Fund	1,325,956	1,491,608	1,461,219	1,566,117	5.0%
Parking Fund	71,992	79,968	78,515	84,316	5.4%
Storm Water Utility Fund	10,049	12,234	12,327	12,951	5.9%
Resource Recovery	246,560	273,622	272,872	291,653	6.6%
Total Operations Funding	5,618,931	6,465,747	7,109,991	6,786,523	5.0%
CIP Funding:					
General Fund	325,322	-	1,349,193	-	
Local Option Sales Tax	74,872	50,000	211,564	75,000	50.0%
American Rescue Plan	-	-	200,000	-	
Total CIP Funding	400,194	50,000	1,760,757	75,000	50.0%
Total Funding Sources	6,019,125	6,515,747	8,870,748	6,861,523	5.3%

City Council

Description:

The City Council is the legislative and policymaking body of the City of Ames municipal government. The Mayor and two City Council members are elected at-large, while the four remaining Council members are elected from their respective wards. An Iowa State University student also serves as a non-voting *ex officio* member of the City Council to represent student interests in various City processes and projects. Major responsibilities of the City Council include enacting City ordinances and policies, setting property tax levels, approving City service levels with the related budgets needed to support those services, and directing community development efforts for the City of Ames. The Mayor, with the approval of the City Council, appoints members to serve on various policymaking and advisory boards and commissions. Regular City Council meetings are held on the second and fourth Tuesday of each month, with special meetings and work sessions scheduled as needed.

City Council Contingency is an annual appropriation to allow the City Council to respond to opportunities or special requests which occur after the budget has been approved. Funding of \$50,000 is allocated annually, with unspent amounts carried forward at the end of each fiscal year as necessary. Additional funding can also be added at budget amendment time if needed.

	2020/21	2021/22	2021/22	2022/23	% Change From
Expenditures by Activity:	Actual	Adopted	Adjusted	Mgr Rec	Adopted
City Council	130,028	175,644	165,779	182,990	4.2%
Metro Coalition	45,000	60,000	60,000	60,000	0.0%
Human Relations	1,197	1,370	2,445	2,095	52.9%
City Council Contingency	5,104	50,000	91,146	50,000	0.0%
Total Expenditures	181,329	287,014	319,370	295,085	2.8%

Expenditures by Category:					
Personal Services	77,844	77,846	78,007	78,169	0.4%
Internal Services	19,217	20,464	20,425	22,089	7.9%
Contractual	75,863	111,559	97,897	112,432	0.8%
Commodities	5,779	25,645	26,770	27,270	6.3%
Capital	2,626	-	-	-	
Other Expenditures	-	51,500	96,271	55,125	7.0%
Total Expenditures	181,329	287,014	319,370	295,085	2.8%

Funding Sources:					
General Fund	136,329	227,014	259,370	235,085	3.6%
Metro Coalition Funds	45,000	60,000	60,000	60,000	
Total Funding Sources	181,329	287,014	319,370	295,085	2.8%

<i>Authorized FTEs</i>	0.00	0.00	0.00	0.00
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City Council

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20	2020/21	2021/22	2022/23
			Actual	Actual	Adjusted	Estimated
Provide quality programs in an efficient and fiscally responsible manner	Enhance opportunities for everyone to thrive by fostering a culture that embraces creativity and innovation	Expenditures/capita (before Transfers)	\$3,234	\$5,593	\$3,316	
		Property tax rate/\$1,000 valuation	\$10.03	\$10.15	\$9.87	
		General levy rate/\$1,000 valuation	\$5.50	\$5.66	\$5.55	
		Total outstanding debt per capita	\$1,157	\$1,159	\$1,030	\$1,100
		# of ordinances adopted	28	26	20	25
		# of resolutions passed	672	683	480	500
		% of City Council goal-setting tasks completed	CY 2019: 90%	CY 2020: 60%	CY 2021: 60%	CY 2022: 95%
		# of Mayoral Proclamations issued	31	20	18	20

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- COVID-19 continued to impact conferences in FY 2021/22, with some cancelled and others converting to online, resulting in savings in the FY 2021/22 Adjusted budget.
- Funding for the annual Symposium on Building Inclusive Organizations has been shifted from the Council Contingency account to the Council's operating budget, since the sponsorship has become a recurring activity.
- Expenses for food have returned to pre-pandemic levels as meetings are again being held in-person. Food is provided at some Council meetings where an early starting time is required.

In-Progress Activities

- The City Council continues to provide direction regarding the Climate Action Plan. This plan is expected to be complete in FY 2022/23.
- With the adoption of Ames Plan 2040, the action items identified in the plan are being evaluated by staff and brought to the City Council as they are completed.
- Staff is overseeing construction of the downtown plaza in accordance with the Council's approved vision for the space. This area contains amenities for all seasons and a variety of ages.

City Council Special Allocations

Description:

City Council Special Allocations includes the Outside Funding Request Program, which allocates funding to various community groups. Applications are made to a committee which includes City staff and residents, who then make funding recommendations to City Council as part of the budget process.

Also included in this activity is funding provided to the Ames Human Relations Commission for special projects or events, and the funding for the City's share of the Sustainability Coordinator, a position shared with Iowa State University. The City's share of this position is funded through four of the City's utility funds.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
Expenditures by Activity:					Adopted
Council Grant Program:					
Ames Partner City Association	1,099	5,800	5,800	-	-100.0%
Ames Historical Society	46,927	46,927	46,927	-	-100.0%
Main Street Cultural District	54,535	50,035	50,035	-	-100.0%
Hunziker Youth Sports Complex	31,876	45,000	45,000	-	-100.0%
Campustown Action Association	46,168	36,000	36,000	-	-100.0%
Story County Housing Trust	35,843	35,000	35,000	-	-100.0%
Ames Downtown Farmers Market	-	7,000	7,000	-	
Council Grant Program Total	216,448	225,762	225,762	272,170	20.6%
Sustainability Coordinator	34,000	34,000	34,000	34,000	0.0%
Greenhouse Gas Inventory	1,760	-	-	-	
Climate Action Plan	6,138	-	123,862	-	
Council Sustainability Projects	-	-	200,000	-	
Internet Improvements Study	-	-	125,000	-	
Ames Econ Dev Commission	15,000	15,000	15,000	15,000	0.0%
AHRC Special Events	218	3,000	3,000	3,000	0.0%
Total Expenditures	273,564	277,762	726,624	324,170	16.7%
Expenditures by Category:					
Personal Services	-	-	-	-	
Internal Services	-	-	-	-	
Contractual	41,898	34,000	482,862	34,000	0.0%
Commodities	218	3,000	3,000	3,000	0.0%
Capital	-	-	-	-	
Other Expenditures	231,448	240,762	240,762	287,170	19.3%
Total Expenditures	273,564	277,762	726,624	324,170	16.7%
Funding Sources:					
General Fund	7,898	-	123,862	-	
Local Option Sales Tax	216,666	228,762	228,762	275,170	20.3%
Hotel/Motel Tax	15,000	15,000	140,000	15,000	0.0%
Council Priorities Fund	-	-	200,000	-	
Water Utility Fund	8,500	8,500	8,500	8,500	0.0%
Sewer Utility Fund	8,500	8,500	8,500	8,500	0.0%
Electric Utility Fund	8,500	8,500	8,500	8,500	0.0%
Resource Recovery	8,500	8,500	8,500	8,500	0.0%
Total Funding Sources	273,564	277,762	726,624	324,170	16.7%
<i>Authorized FTEs</i>	0.00	0.00	0.00	0.00	

City Council Special Allocations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Adjusted	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Promote and support activities that have a broad-based appeal to the Ames community	# of Outside Funding Request applications	8	7	8	8
		# of applicants awarded grant funding	8	7	8	8

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- In FY 2021/22, the City Council allocated \$231,251 from the Local Option Sales Tax Fund to seven community groups. Funds were allocated to the Ames Historical Society (\$46,927), Ames International Partner Cities Association (\$5,800), Campustown Action Association (\$36,000), Hunziker Youth Sports Complex (\$45,000), Ames Main Street (\$50,035, plus \$5,489 for parking waivers), the Story County Housing Trust Fund (\$35,000), and Ames Main Street Farmer’s Market (\$7,000).
- Campustown Action Association has undergone a change in leadership; the Ames Chamber of Commerce has proposed a program of work similar to previous years and has committed to completing it whether CAA continues to exist, or the Chamber coordinates the activities directly.

In-Progress Activities

- The Ames International Partner Cities Association has been exploring a potential new partnership with the City of Haouaria, Tunisia. The organization has allocated funds from its City Council Special Allocation to organize a potential exploratory visit.

City Clerk

Description:

The City Clerk activity records and maintains proceedings of the City Council, Zoning Board of Adjustment, and Civil Service Commission. This activity also prepares agendas, takes meeting minutes, publishes proceedings and claims, certifies legal assessments, issues cemetery deeds and 15 types of permits and licenses, maintains the City's official documents, and provides public information and notification on various items.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
City Clerk	366,518	452,541	405,051	467,735	3.4%
Elections	-	20,000	20,000	-	-100.0%
Files Management System	41,701	8,585	56,071	7,485	-12.8%
Zoning Board of Adjustment	239	850	850	850	0.0%
Total Expenditures	408,458	481,976	481,972	476,070	-1.2%

<i>Expenditures by Category:</i>					
Personal Services	301,396	390,449	339,374	401,954	3.0%
Internal Services	22,537	22,035	22,698	22,691	3.0%
Contractual	82,807	67,442	117,350	49,375	-26.8%
Commodities	1,693	2,050	2,550	2,050	0.0%
Capital	-	-	-	-	
Other Expenditures	25	-	-	-	
Total Expenditures	408,458	481,976	481,972	476,070	-1.2%

<i>Funding Sources:</i>					
Licenses and Permits	31,487	84,000	83,122	82,800	-1.4%
General Fund	295,279	301,580	302,455	298,055	-1.2%
Water Utility Fund	20,423	24,099	24,099	23,804	-1.2%
Sewer Utility Fund	20,423	24,099	24,099	23,804	-1.2%
Electric Utility Fund	40,846	48,198	48,197	47,607	-1.2%
Total Funding Sources	408,458	481,976	481,972	476,070	-1.2%

<i>Authorized FTEs</i>	3.50	3.50	3.50	3.50
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City Clerk

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide support for City Council and the City Manager's Office, and act as the official record keeper for all City documents and records in an accurate and fiscally responsible manner	% of City Council minutes published within timeframe prescribed by Code of Iowa	100%	100%	100%	100%
		# of meetings reported	74	72	73	73
		# of resolutions finalized	691	695	693	693
		# of legal notices published	200	199	200	200
		# of documents recorded	129	91	110	100
		# of insurance certificates tracked	308	287	300	300
		# of Letters of Credit tracked	113	106	110	110
		# of licenses/ permits processed	561	598	580	580
		# of open records requests processed	78	88	80	80
		# of cemetery deeds issued	87	85	86	85
# of election petitions accepted	9	0	8	0		

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The FY 2022/23 proposed budget shows a decrease of 1.2%, which is mainly due to no amount being budgeted for an election.
- A part-time Principal Clerk position remains unfilled and has not been budgeted in FY 2021/22. The position has been budgeted again in FY 2022/23.

In-Progress Activities

- Staff created and distributed agenda materials, recorded minutes, and handled the follow-up documents for 44 City Council meetings, 12 Civil Service meetings, and 16 Zoning Board of Adjustment meetings during FY 2020/21.

Upcoming Activities

- There are now over 148,000 official master documents in the Files Management System that have been scanned, indexed, and linked. With the attachments to each of the master documents, there are over 850,000 files that will be extracted and converted as part of the system upgrade.
- Currently, 56 staff members from multiple departments are authorized to electronically access the records. Five additional staff members will be added in the near future.

City Manager

Description:

It is the responsibility of the City Manager's Office to provide the overall administrative direction for the City organization in accordance with policies established by the City Council. Other responsibilities of this activity are ensuring that City operations are conducted economically, efficiently, and effectively, and that City Council and citizen concerns are addressed. The City Manager champions "Excellence Through People", the mindset and values that guide employee service throughout the organization. The City Manager's Office also develops recommendations to the City Council for changes in programs, operations, and policies. In addition, this activity presents, reviews, and monitors the annual operating budget and Capital Improvements Plan (CIP) program for the City. City Manager personnel staff a number of boards and commissions ranging from external public advisory bodies to internal employee committees and represent the City as a member of the collective bargaining agreement negotiating teams. The City Manager's Office also works with the City Council on community development issues and with Iowa State University on joint concerns.

Staffing in this activity includes the City Manager, two Assistant City Managers, a Management Analyst, and support staff that is shared with the City Clerk, Public Information, and Media Production Services activities. A portion of the City Manager position (10%) is charged to the Economic Development activity. As one of the Assistant City Managers is responsible for overseeing the process of allocating funding to community human service agencies, a portion (12%) of that position is allocated to the Human Services activity.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	625,926	745,614	665,149	773,285	3.7%
Internal Services	33,555	34,174	34,801	36,785	7.6%
Contractual	6,085	23,227	13,830	22,999	-1.0%
Commodities	9,560	11,700	16,750	11,800	0.9%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	675,126	814,715	730,530	844,869	3.7%

<i>Funding Sources:</i>	2020/21	2021/22	2021/22	2022/23	% Change
General Fund	386,172	466,018	417,863	483,266	3.7%
Water Utility Fund	70,213	84,730	75,975	87,866	3.7%
Sewer Utility Fund	70,213	84,730	75,975	87,866	3.7%
Electric Utility Fund	148,528	179,237	160,717	185,871	3.7%
Total Funding Sources	675,126	814,715	730,530	844,869	3.7%

<i>Authorized FTEs</i>	4.53	4.53	4.53	4.53
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City Manager

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide overall leadership and direction for the city organization so that the community needs and desires are met, City Council policies are implemented, and City Council goals are accomplished	% of respondents rating quality of City services as "very good" or "good"	98%	96%	97%	98%
		# of Council referrals to City staff	164	205	120	150
		% of referrals to City Manager's Office	28%	27%	22%	25%
		% of referrals to Planning & Housing	32%	25%	44%	30%
		% of referrals to Public Works	14%	10%	21%	15%
		% of referrals to other City departments	26%	38%	13%	30%
		# of union contracts negotiated	2	0	3	2

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The Management Analyst position is expected to be filled in spring 2022. The vacancy for the majority of the 2021/22 fiscal year results in substantial salary savings.
- Expenses in the FY 2021/22 adjusted budget have been reduced as a result of reducing in-person conference attendance.

In-Progress Activities

- Staff is coordinating several City departments, outside stakeholders, and a consultant (SSG) in the development of the Climate Action Plan. The plan is expected to be completed in September 2022. This plan will identify a roadmap to reduce the City's carbon emissions through a variety of community actions.
- The Waste-to-Energy Options Study, coordinated by the City Manager's Office, Public Works, and Electric Services Department, is expected to be completed in early 2022. The study, being developed by RRT, will provide cost estimates for several potential paths the City could pursue to develop the next generation of waste-to-energy systems.

Upcoming Activities

- Staff will become increasingly involved in the development of the Lincoln Way mixed-use redevelopment project, finalizing development agreements and coordinating impacts to City services.
- The indoor aquatic facility and the downtown plaza are expected to commence construction in 2022. Staff will be involved in reviewing design components, administering the construction contracts, and preparing the operational plans for these facilities to open to the public.
- As the installation of utilities in the Prairie View Industrial Center progresses, staff will be involved in reviewing the plans and impacts of potential industrial users seeking to locate facilities in this area.

Public Relations

Description:

The purpose of the Public Relations activity is to promote a positive identity for the City of Ames, to provide information about local government to citizens and for media use, and to promote City programs and services. Information is channeled through Cable TV 12, City Side (the utility bill insert), the City of Ames website, social media, email, and through press releases to radio, television, newspapers, and other media outlets. In addition, publications, flyers, signs, events, and presentations are used to educate the public. Within the City organization, the Public Relations Officer serves as a liaison for departments and City Council by assisting with the coordination of Mayor/Council events and special City-wide and departmental events. The City's cross-departmental Public Relations Team is comprised of several sub-teams: Branding, Website, GIS/Public Notification, Channel 12, and Social Media. Working together, these sub-teams ensure the City of Ames is recognized as a premier provider of municipal services in a vibrant, innovative, and progressive university community.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
Expenditures by Activity:					Adopted
Public Relations	209,605	229,907	226,778	242,422	5.4%
Cyclones Cares Campaign	19,365	-	-	-	
Total Expenditures	228,970	229,907	226,778	242,422	5.4%

Expenditures by Category:					
Personal Services	163,995	178,763	175,634	189,683	6.1%
Internal Services	17,075	17,819	17,819	18,664	4.7%
Contractual	46,779	32,475	32,475	33,225	2.3%
Commodities	1,121	850	850	850	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	228,970	229,907	226,778	242,422	5.4%

Funding Sources:					
Cyclones Cares Donations	19,365	-	-	-	
General Fund	104,804	114,953	113,388	121,212	5.4%
Water Utility Fund	20,960	22,991	22,678	24,242	5.4%
Sewer Utility Fund	20,960	22,991	22,678	24,242	5.4%
Electric Utility Fund	41,921	45,981	45,356	48,484	5.4%
Resource Recovery	20,960	22,991	22,678	24,242	5.4%
Total Funding Sources	228,970	229,907	226,778	242,422	5.4%

<i>Authorized FTEs</i>	1.15	1.15	1.15	1.15	1.15
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Public Relations

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible Manner Communication and engagement with the public	Provide relevant, accurate, and timely information in multiple formats about City programs, services, policies, and projects that educates citizens and encourages participation	# of press releases distributed	186	200	225	220
		# of City-assisted public events	6	6	8	8
		# of marketing campaigns developed	4	4	5	5
		# of City ribbon cuttings/recognition events	5	3	8	8
		# of City of Ames Facebook followers	7,520	12,869	13,583	14,000
		# of City of Ames Twitter followers	8,981	11,000	11,400	12,000
		# of City of Ames Instagram followers	1,640	2,577	2,993	3,400
		# of survey participants who subscribe to Mediacom*	41%	24%	25%	25%
		Usefulness of Ames website as a news source*	2.4	2.5	2.5	2.5
		Usefulness of the City Side utility bill insert as a news source*	2.3	2.3	2.3	2.3

*Data per the most recent Resident Satisfaction Survey (SCALE: 3 = very useful; 2 = somewhat useful; 1 = not useful)

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- After the City, Iowa State University (ISU), Story County, Mary Greeley Medical Center, Ames Chamber of Commerce and others came together for COVID-19 public health messaging surrounding the “Cyclones Care” campaign, the organizations continued to meet but pursued individual plans and protocols through 2021. The shared Cyclones Care campaign was discontinued to avoid confusion on expectations.
- The Census 2020 campaign wrapped up with an acceptable population count for Ames. Many of the campaign activities, marketing, and outreach options were abandoned due to the pandemic. Some traditional advertising (print ads, bus boards, etc.) did happen, but impact is hard to evaluate for any outreach.

In-Progress Activities

- Climate Action Planning remains a core focus for outreach and education, as well as utility conservation. Other areas include promoting City programs and services, facility improvements, and carbon footprint reduction efforts for the organization and the community will continue.
- The past year included a focus on smaller recognition events, outside ribbon-cuttings, online forums, education, and outreach. Staff did try to participate in more events and looked for events that followed local health guidelines.

Upcoming Activities

- Staff continues to explore partnering with other organizations for sustainability-related workshops, educational opportunities, virtual events, and programs to encourage conservation as we move forward on the Ames Climate Action Plan.

Media Production Services

Description:

The Media Production Services activity provides live coverage on the Government Access Channel (12) of Ames City Council and other select boards and commissions meetings, as well as developing original programming to promote the City of Ames government in an enlightening and engaging manner. In addition to Channel 12 programming, playback support is also provided for the Public Access Channel (16). All Channel 16 programming is produced independently and submitted for broadcast. Programming consists of local church services and local/non-local professionally produced series.

Media Production Services also provides video for the City's social media platforms and website, works with City staff to develop programs for internal training, facilities presentations for City departments, and serves as an emergency notification system.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Government Access	183,983	191,082	216,037	213,710	11.8%
Public Access	29	-	-	-	
Total Expenditures	184,012	191,082	216,037	213,710	11.8%

<i>Expenditures by Category:</i>					
Personal Services	132,278	135,014	139,218	156,632	16.0%
Internal Services	34,398	34,431	34,382	34,726	0.9%
Contractual	12,450	16,202	17,002	18,802	16.1%
Commodities	4,886	5,435	5,435	3,550	-34.7%
Capital	-	-	20,000	-	
Other Expenditures	-	-	-	-	
Total Expenditures	184,012	191,082	216,037	213,710	11.8%

<i>Funding Sources:</i>					
General Fund	184,012	191,082	216,037	213,710	11.8%
Total Funding Sources	184,012	191,082	216,037	213,710	11.8%

<i>Authorized FTEs</i>	1.10	1.10	1.10	1.10
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Media Production Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Promote the City of Ames Government programs and services in an enlightening and engaging manner.	# of live meetings broadcast	99	89	121	136
		# of original Media Production Services videos	282	287	300	350
		# of live/archive meeting online views (Granicus Total Page Views)	5,738	5,662	5,750	5,750
		# of original program YouTube views	34,113	250,855	300,000	350,000
		# of City of Ames Facebook main page posts reach only	104,600	712,703	715,000	850,000
		% of citizens who report viewing Channel 12	30%	24%	24%	20%
		% of citizens who report viewing City social media	62%	68%	68%	75%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Increased emphasis on communication through social media channels has increased the need for many departments to have impactful videos more often to disseminate to respective audiences. Additionally, the MPS office is working on taking on a larger role in the social media strategy.
- There is an increased need for part-time staff due to number of videos needing to be completed for both outside use and internal use. This is the reason for the personnel increase reflected in the budget
- An update to the audio system in the Council Chambers has also increased the adjusted budget for this year.

In-Progress Activities

- Working on drone pilot’s licenses for people in other departments to help utilize our two drones for multiple purposes.
- Continually researching, implementing, and mapping various audio, video and hybrid meeting upgrades to the Council Chambers.
- Rebranding of Public Access Channel and Government Access Channel to not link us to a specific channel (i.e., Channel 12) and push forward Ames Public Access Television (APATV) and Ames TV.

Upcoming Activities

- Bringing back original programming shows (Where’s Brian, Healthy Living, Quick Tips, etc.) reworked for our scope of audience and success as social media releases.
- Beginning new original programming shows (Mental Health, Sustainability, etc.) for our scope of audience and success as social media releases.
- Beginning new original podcast for the City of Ames.
- Automatic Closed Captioning on all Ames TV productions and live broadcasts.
- Updated social media teams and training.

Administrative Support Services

Description:

The Administrative Support Services activity provides administrative support for the Fire Administration, Building Safety, Public Works Administration, City-Wide Housing, and Planning Services activities. This support includes being the first point of contact for customers, processing building permit applications, providing support for various board and commission meetings, distributing plans and specifications for City projects, and scheduling building and rental housing inspections.

The cost of the Administrative Support Services activity is allocated to the various activities it supports on a percentage basis determined by the workload associated with each activity.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	392,294	416,134	381,810	464,020	11.5%
Internal Services	18,051	18,006	18,006	18,294	1.6%
Contractual	90	1,300	2,400	500	-61.5%
Commodities	1,330	3,500	3,000	1,000	-71.4%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	411,765	438,940	405,216	483,814	10.2%
<i>Less: Expenditures reflected directly in another activity:</i>					
Fire Administration	(34,177)	(36,432)	(33,633)	(40,157)	10.2%
Building Safety	(78,235)	(83,399)	(76,991)	(91,925)	10.2%
Rental Housing	(65,882)	(70,230)	(64,835)	(77,410)	10.2%
Public Works Administration	(151,118)	(161,091)	(148,714)	(177,559)	10.2%
City-Wide Housing	(8,235)	(8,779)	(8,104)	(9,676)	10.2%
Planning Services	(74,118)	(79,009)	(72,939)	(87,087)	10.2%
Total Expenditures	-	-	-	-	

<i>Authorized FTEs</i>	5.00	5.00	5.00	5.00
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Administrative Support Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Building Safety support	# of building and trade permits processed	3,954	4,214	4,032	4,066
		# of building and trade inspections scheduled	7,362	7,204	7,432	7,300
	Public Works support	# of rental housing inspections scheduled	2,677	2,419	2,668	2,588
		# of Ames issues being acknowledged by division via mobile application	773	859		
		# of driveway/curb cut applications processed	27	33		
	Planning support	# of parking waivers processed	10	8		
		# of meter hood rentals processed	21	20		
		# of Development Review Committee (DRC) cases distributed	159	127	160	160
		# of other Planning cases (final plats, flood plain permits, ZBA, etc.) distributed	131	100	130	130
			# of board/commission meetings staffed	24	23	25

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The Administrative Services Supervisor position is vacant, which has resulted in Personal Service savings in the FY 2021/22 adjusted budget. Personal Service costs are projected as higher in the proposed FY 2022/23 budget as the position is projected to be filled at the mid-point for the salary range for that position and with the most expensive health insurance plan. Often the actual cost when the position is filled is lower than what was projected.

In-Progress Activities

- With the success of the Inspections Division implementation of the online Customer Service Portal, Planning Division applications and processes will be incorporated into the Customer portal this year.
- Administrative Services will take over responsibilities for Zoning Board of Adjustment packet preparation and distribution.

Upcoming Activities

- Transition of EnerGov permitting management from Inspections Division to the Administrative Services.

Finance Administration

Description:

The Finance Administration and Budget activity is responsible for the overall financial management of the City. This includes budget preparation, debt issuance, and financial analysis as required by City Council, the City Manager's Office, other City departments, or outside agencies. This activity also provides direct oversight for the Utility Customer Service, Parking Violation Collection, Accounting and Reporting, Purchasing Services, Debt Service, and Information Technology activities.

A portion of Finance Administration expenditures are allocated directly to the Fleet Services activity. The balance is allocated on a percentage basis to the General Fund, G.O. bond funds, the Water, Sewer, and Electric Utilities, the Parking Fund, and Resource Recovery. A portion (16%) of the Finance Director position is also allocated directly to the Economic Development activity.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	475,437	502,418	508,886	537,468	7.0%
Internal Services	34,340	35,041	34,465	35,824	2.2%
Contractual	19,220	19,400	11,200	10,130	-47.8%
Commodities	1,097	1,100	1,130	1,100	0.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	530,094	557,959	555,681	584,522	4.8%
Less: Expenditures reflected directly in another activity	(10,601)	(11,159)	(11,114)	(11,690)	4.8%
Total Expenditures	519,493	546,800	544,567	572,832	4.8%
Funding Sources:					
General Fund	106,020	111,591	111,136	116,906	4.8%
G.O. Bond Funds	5,301	5,580	5,557	5,845	4.8%
Water Utility Fund	79,514	83,694	83,352	87,678	4.8%
Sewer Utility Fund	79,514	83,694	83,352	87,678	4.8%
Electric Utility Fund	222,639	234,343	233,386	245,499	4.8%
Parking Fund	5,301	5,580	5,557	5,845	4.8%
Resource Recovery	21,204	22,318	22,227	23,381	4.8%
Total Funding Sources	519,493	546,800	544,567	572,832	4.8%
Authorized FTEs	3.84	3.84	3.84	3.84	

Finance Administration

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide fiscal oversight for all City departments and initiatives	Annual budgeted expenditures	\$214,622,277			
		General Fund balance at year end	\$14,258,319			
		General Fund balance meets Council-approved minimum fund balance requirement	Yes	Yes	Yes	Yes
		General Obligation (G.O.) Bond indebtedness	\$64,305,000	\$62,235,00	\$68,450,40	\$72,294,410
		Bond rating (Moody's)	Aa1	Aa1	Aa1	Aa1
		Utility revenue bond indebtedness	\$6,015,000	\$5,255,000	\$4,460,000	\$3,625,000
		# of years received GFOA's Distinguished Budget Award	33	34	35	36
		Budget document rated as outstanding or proficient by GFOA reviewers	Yes	Yes	Yes	Yes
		Financial documents posted to the City's website within one day of completion	6/6	6/6	6/6	6/6

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Personal service costs in Finance Administration are projected higher for FY 2022/23 because of a current open position. Open positions are budgeted in the requested year as filled, with the position hired at the mid-point of the salary range for that position and with the most expensive health insurance plan. Often the actual cost when the position is filled is lower than what was projected.
- Contractual costs are lower in FY 2022/23 due to a reduction in tuition assistance as employees are completing education programs.

In-Progress Activities

- Staff continues to work on several COVID-19-related assistance programs including the American Rescue Plan Assistance and FEMA Public Assistance. The FEMA Disaster assistance grant administration for losses incurred as a result of the August 2020 Derecho is expected to continue into early FY 2022/23.
- Economic development projects, including the Lincoln Way project and the associated funding from the Iowa Reinvestment Act.

Upcoming Activities

- Staff has continued refinement of the budget document and process.
- Several large capital improvement projects will require financial planning and analysis including waste to energy, the aquatics center, and the downtown plaza.

Accounting Services

Description:

The purpose of the Accounting Services activity is to provide for the processing and reporting of all financial transactions for the City of Ames. This activity includes three sub activities. Accounting is responsible for all financial reporting, including the preparation of the City's Annual Comprehensive Financial Report (ACFR). This sub activity also includes the accounts payable, accounts receivable, and cash receipt functions. The payroll sub activity is responsible for paying all City employees, as well preparing required quarterly and annual tax reports and issuing employee W-2 forms. The treasury sub activity provides investment and cash management services within the parameters set by the City of Ames Investment Policy and the balance is allocated on a percentage basis to the General Fund, G.O. Bond funds, the Water, Sewer, and Electric Utilities, the Parking Fund, and Resource Recovery.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
					Adopted
Expenditures by Activity:					
Accounting Services	778,534	852,548	859,966	928,272	8.9%
Payroll Services	105,087	120,250	116,825	122,514	1.9%
Treasury Service	139,990	149,729	149,302	153,861	2.8%
Reimbursements	(123,063)	(135,436)	(135,408)	(144,424)	6.6%
Total Expenditures	900,548	987,091	990,685	1,060,223	7.4%
Expenditures by Category:					
Personal Services	690,752	770,104	771,442	847,437	10.0%
Internal Services	243,092	247,619	242,679	253,323	2.3%
Contractual	87,052	100,370	100,921	100,187	-0.2%
Commodities	2,715	4,434	11,051	3,700	-16.6%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	1,023,611	1,122,527	1,126,093	1,204,647	7.3%
Less: Expenditures reflected directly in another activity	(123,063)	(135,436)	(135,408)	(144,424)	6.6%
Total Expenditures	900,548	987,091	990,685	1,060,223	7.4%
Funding Sources:					
General Fund	320,569	352,995	353,659	378,932	7.4%
Road Use Tax	18,678	20,274	20,364	21,617	6.6%
G.O. Bond Funds	2,336	2,558	2,580	2,785	8.9%
Water Utility Fund	76,086	83,222	83,549	89,276	7.3%
Sewer Utility Fund	54,712	59,656	59,771	63,426	6.3%
Electric Utility Fund	286,710	313,243	314,572	335,953	7.3%
Parking Fund	20,473	22,451	22,522	24,092	7.3%
Resource Recovery	120,984	132,692	133,668	144,142	8.6%
Total Funding Sources	900,548	987,091	990,685	1,060,223	7.4%
 <i>Authorized FTEs</i>	 8.00	 8.00	 8.00	 8.00	

Accounting Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Peer-reviewed Financial Report that meets standards	Unmodified audit opinion received	No	TBD	Yes	Yes
		# of years GFOA award for Excellence in Financial Reporting received	42	TBD	Yes	44
	Process financial transactions in a timely, efficient, and accurate manner	Average monthly # of checks issued to vendors	1,000	1,000	1,000	900
		Average monthly # of electronic payments to vendors	90	100	125	150
		% of payments to vendors issued within 7 days of appropriate internal approval	100%	100%	100%	100%
		% of employees using direct deposit	99%	99%	99%	99%
		# of W-2 forms issued	1,380	1142	1252	1250
		% of accurate payroll reports filed on a timely basis	100%	100%	100%	100%
		Average rate of return on investments	2.10%	0.87%	0.6%	0.55%
		Quarterly investment reports in compliance with investment policy	4/4	4/4	4/4	4/4

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Vacant positions and quick turnover caused remaining staff from Accounting and Budget to spend extra time to complete necessary transactions and processes.
- Personal service costs in Accounting Services are projected higher for FY 2022/23 because of several open positions in the division. Open positions are budgeted in the requested year as filled, with the position hired at the mid-point of the salary range for that position and with the most expensive insurance plan. Often the actual cost when the positions are filled is lower than what was projected.

In-Progress Activities

- Training new employees in the primary job responsibilities as well as back-up responsibilities to help assure continuity of financial services.
- Adding the Story County Assessor's office employees to the City of Ames payroll.
- Improving communications, transparency, and processing of City of Ames Grants.
- Continuing to optimize rental housing efficiency and research payment options for better customer service.

Upcoming Activities

- Transitioning vendor payments from paper checks to electronic payments. This will decrease payment processing costs and free up staff time for other processes.
- Optimizing Laserfiche, the City of Ames electronic document management system, to help with view access to departments, communication with payroll files and invoices, and W-9 storage and submissions.
- Researching autopayment options for Accounts Receivable.

Purchasing Services

Description:

The Purchasing Services activity is responsible for the procurement of goods and services necessary for City services to be delivered to the citizens of Ames. This involves obtaining the goods and services in the most cost-effective manner while maintaining compliance with all applicable laws, regulations, policies, and professional standards. Purchasing services are allocated on a predetermined percentage basis based on relative use of service.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
Expenditures by Activity:					Adopted
Purchasing Services	566,123	612,409	591,324	643,005	5.0%
Messenger Service	-	104,814	-	-	-100.0%
Printing Services	-	124,900	-	-	-100.0%
Reimbursements	(56,613)	(285,441)	(59,132)	(64,300)	-77.5%
Total Expenditures	509,510	556,682	532,192	578,705	4.0%

Expenditures by Category:					
Personal Services	511,912	712,002	517,036	572,669	-19.6%
Internal Services	28,756	42,725	30,358	31,191	-27.0%
Contractual	22,684	65,268	38,845	36,210	-44.5%
Commodities	2,771	22,128	5,085	2,935	-86.7%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	566,123	842,123	591,324	643,005	-23.6%

Less: Expenditures reflected directly in another activity	(56,613)	(285,441)	(59,132)	(64,300)	-77.5%
Total Expenditures	509,510	556,682	532,192	578,705	4.0%

Funding Sources:					
Outside Printing Services	-	3,000	-	-	-100.0%
Outside Messenger Service	-	2,513	-	-	-100.0%
General Fund	36,796	39,807	38,438	41,796	5.0%
Road Use Tax	58,877	63,691	61,498	66,873	5.0%
Water Utility Fund	42,459	45,931	44,349	48,225	5.0%
Sewer Utility Fund	19,814	21,434	20,696	22,505	5.0%
Electric Utility Fund	311,369	336,825	325,228	353,653	5.0%
Parking Fund	566	612	591	643	5.1%
Storm Water Utility Fund	5,661	6,124	5,913	6,430	5.0%
Resource Recovery	33,968	36,745	35,479	38,580	5.0%
Total Funding Sources	509,510	556,682	532,192	578,705	4.0%

Authorized FTEs	5.00	7.00	5.00	5.00	
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Purchasing Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide timely and cost-effective procurement of goods and services meeting the needs of City programs in compliance with applicable laws, regulations, policies and professional standards	# of annual/term contracts awarded	127	129	129	130
		Value of awarded bids (in millions)	\$16.10	\$23.10	\$18.00	\$19.00
		Savings realized through bidding process (difference between high bid and low bid)	24%	35%	30%	32%
		# of competitive bids	200	206	204	205
		Value of purchase orders (in millions)	\$56.40	\$62.50	\$55.00	\$55.00
		# of vendors registered in AmesBids (City's electronic bidding system)	0	435	600	650
		# of purchase orders issued	1431	1409	1350	1400
		Value of p-card transactions (in millions)	\$1.05	\$0.84	\$1.05	\$1.06
		# of Procurement Card accounts	353	343	348	352

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Personal service costs in Purchasing Services are projected higher for FY 2022/23 because of a current open position. Open positions are budgeted in the requested year as filled, with the position hired at the mid-point of the salary range for that position and with the most expensive health insurance plan. Often, the actual cost when the position is filled is lower than what was projected.

In-Progress Activities

- Procurement training was provided for new staff.
- A majority of the Vendor management and electronic bidding system has been implemented for bids and RFPs which improves communication, transparency, and record-keeping regarding our vendors, and limits the risk of a non-compliant bid and eliminate incomplete or unsigned bids. The last step is to implement public improvement bids.
- An electronic document management system (Laserfiche) implementation is underway and will be tied to the Finance software.

Upcoming Activities

- Electronic purchase order routing to vendors and departments will be implemented.
- Purchasing policies will be revised as needed.
- Staff will implement changes to the public improvement bid process authorized by House File HF2412.
- Review software options for an electronic signature platform for contracts and change orders.

Legal Services

Description:

The mission of the Legal Services activity is to provide sound and objective legal advice and representation to City officials and departments. This responsibility includes advising City Council, staff, and boards and commissions on legal and policy matters, drafting ordinances and amendments to the City's Municipal Code, drafting and reviewing contracts, real estate agreements, and other legal documents, litigating claims by and against the City in District and Appellate Court, prosecuting criminal complaints, traffic tickets, code enforcement violations, and other municipal infractions as necessary, and representing the City in all labor and unemployment, housing, licensing, and other arbitration and administrative claims, Legal Services also provides legal support to Mary Greeley Medical Center (MGMC) and the Ames City Assessor.

A portion of Legal Services expenditures are allocated directly to the Transit activity. The balance is allocated on a percentage basis to the various funds which support General Government activities. A portion (5%) of the City Attorney position is also allocated directly to the Economic Development activity.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Expenditures:					
Personal Services	748,038	785,517	747,467	828,508	5.5%
Internal Services	32,648	33,509	33,498	34,369	2.6%
Contractual	43,050	72,215	72,710	72,008	-0.3%
Commodities	3,245	2,391	2,391	2,299	-3.9%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	826,981	893,632	856,066	937,184	4.9%
Less: Expenditures reflected directly in another activity	(11,991)	(12,958)	(12,413)	(13,589)	4.9%
Total Expenditures	814,990	880,674	843,653	923,595	4.9%
Funding Sources:					
Charges for Services	30,141	26,250	26,250	26,250	0.0%
General Fund	444,133	486,248	464,704	511,226	5.1%
Water Utility Fund	78,563	84,895	81,326	89,032	4.9%
Sewer Utility Fund	78,563	84,895	81,326	89,032	4.9%
Electric Utility Fund	124,874	134,938	129,266	141,515	4.9%
Parking Fund	38,041	41,107	39,379	43,110	4.9%
Resource Recovery	20,675	22,341	21,402	23,430	4.9%
Total Funding Sources	814,990	880,674	843,653	923,595	4.9%
<i>Authorized FTEs</i>	5.95	5.95	5.95	5.95	

Legal Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide reliable, high quality legal services to both internal and external customers	# of new legal matters opened:	435	580	550	550
		Electric Dept.	18	26	30	30
		HR	19	9	6	6
		Planning	42	50	48	48
		Police	27	33	32	32
		Public Works	94	70	96	96
		WPC	8	19	16	16
		Other (includes trials)	227	373	322	322
		# of legal matters closed (includes new and old matters)	313	488	304	304

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Due to an open position, Personal Service costs have been reduced in FY 2021/22. Personal service costs are projected as higher in FY 2022/23 because the open position is budgeted as filled at the mid-point of the salary range for that position and with the most expense health insurance plan. Often the actual cost when the position is filled is lower than what was projected in the budget.

In-Progress Activities

- South Grand Avenue Extension – agreements; roadway easements and temporary easements
- 321 State Avenue – Baker Subdivision and preparation of covenants
- South Duff/loway Creek - parcel acquisitions
- Closing on 1126 Grand with Habitat for Humanity
- Reprecincting Ordinance following 2020 Federal Decennial Census
- Coordination with outside counsel on litigation matters involving civil rights and tort claims
- Renaming Squaw Creek to loway Creek, Squaw Creek Drive to Stonehaven Drive
- Sale of airport property located at 3100 S. Riverside Drive
- East Industrial Annexation – easement acquisition work and closings
- Represented Board of Review in property assessment appeals
- Advise on potential claims/causes of action against contractor

Upcoming Activities

- 321 State Street - lot sales and continue work with Prairie Fire re: LIHTC project
- Advise Inspection Department on various property enforcement actions
- Hayden’s Preserve development and assessment issues
- Represent Board of Review in property assessment appeals
- Review new Subdivision documents
- Preparation of numerous easements for Public Works

Human Resources

Description:

The Human Resources activity is responsible for the hiring and retaining qualified employees through the use of progressive recruitment techniques and competitive compensation and benefit programs. Other responsibilities of Human Resources include monitoring and preparing reports to demonstrate compliance with federal and state regulations, providing training opportunities and resources for employee development, updating and ensuring compliance with City personnel policies, negotiating union contracts, and assuming a leadership role for the City's Excellence Through People (ETP) program.

Human Resources expenditures are allocated to other activities or funds bases on the number of full-time equivalents (FTEs) paid in each of those activities or funds. Human Resources staff is also responsible for the Risk Insurance and Health Insurance activities.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Human Resources	624,082	780,729	787,731	835,261	7.0%
Employee Development	12,653	43,050	42,550	47,300	9.9%
Employee Assistance	9,675	9,675	9,675	9,675	0.0%
ETP Program	2,094	75,900	75,900	65,400	-13.8%
Diversity Training	-	25,000	50,000	25,000	0.0%
HR Reimbursement	(139,169)	(192,965)	(199,513)	(203,453)	5.4%
Total Expenditures	509,335	741,389	766,343	779,183	5.1%

<i>Expenditures by Category:</i>					
Personal Services	533,971	680,686	638,702	710,073	4.3%
Internal Services	37,564	41,203	92,689	42,298	2.7%
Contractual	69,784	197,770	219,770	213,665	8.0%
Commodities	7,185	14,695	14,695	16,600	13.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	648,504	934,354	965,856	982,636	5.2%

Less: Expenditures reflected directly in another activity	(139,169)	(192,965)	(199,513)	(203,453)	5.4%
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Total Expenditures	509,335	741,389	766,343	779,183	5.1%
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<i>Funding Sources:</i>					
General Fund	281,591	411,822	426,888	434,042	5.4%
Road Use Tax	48,520	70,035	72,814	74,034	5.7%
Water Utility Fund	31,657	46,873	48,669	49,484	5.6%
Sewer Utility Fund	23,696	34,470	32,634	33,181	-3.7%
Electric Utility Fund	98,357	141,621	147,327	149,795	5.8%
Parking Fund	5,078	7,295	7,546	7,672	5.2%
Storm Sewer Utility Fund	4,388	6,110	6,414	6,521	6.7%
Resource Recovery	16,048	23,163	24,051	24,454	5.6%
Total Funding Sources	509,335	741,389	766,343	779,183	5.1%

Authorized FTEs	5.10	6.10	6.10	6.10	
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Human Resources

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Estimated	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	To enhance our culture of excellence by maximizing human potential through caring people, quality programs, and exceptional services	# of recruitments (open/promotional)	73	182	185	185
		# of applications (open/promotional)	3,013	3070	3100	3100
		# of external hires (full and part-time)	33	49	55	55
		# of internal promotions	18	6	10	10
		% of racially diverse applicants	15.6%	17%	17%	18%
		% of female applicants*	35.7%*	41%	41%	42%
		# of hours leadership development training offered	20	37	20	25
		# of employees attending training through Employee Development	599	1247	600	650
		Average employee rating of EDC courses	88%	91%	90%	90%

Issues and Factors Affecting the FY 2021/22 And 2022/23 Budgets

- COVID-19 has continued to impact the Human Resources budget:
 - The purchase of an HRIS has been delayed to FY 2022/23.
 - Recruitment activities delayed in 2020 have been resumed in full force – requiring additional resources to support such activities.
- Funding (\$70,500) has continued to be added to support the City’s Excellence Through People (ETP) program through program development and delivery.
- Funding (\$25,000) was allocated in the FY 2020/21 budget as well as the FY 2021/22 budget for City-wide Diversity, Equity, and Inclusion (DEI) training. The same amount (\$25,000) has been requested in the FY 2022/23 budget. This will ensure that DEI training and programming is ongoing.
- Funding (\$119,480) was allocated in the FY 2021/22 budget to hire a full-time Diversity, Equity, and Inclusion coordinator. This amount will cover salary, benefits, and equipment for the new employee. This position will interact with groups inside and outside the organization and will focus on training employees, assisting with policy development and recommendations, reporting data to various federal agencies, working closely with the Diversity and Inclusion team, and working with external partners.
 - The need for additional support to manage recruitment loads has required the delay of hiring the DEI Coordinator by several months. Salary savings have been utilized to provide additional resources for recruitment and COVID-related activities.

In-Progress Activities

- COVID-19-related leave and policies have been updated and implemented throughout the organization.
- COVID-19 contact tracing is conducted by HR staff and has been very effective at managing the spread of COVID-19 among City staff.
- Human Resources continues to streamline the recruitment process, with the goal of increasing efficiency, reducing redundancy, and reducing overall cycle time. As recruitment needs have increased, Human Resources has been able to respond by hiring temporary staff and shifting work responsibilities of full-time staff.
- Human Resources, along with the City’s Diversity, Equity and Inclusion team selected a consultant to provide foundational DEI training to the organization. Training was delivered in July 2021, with 3, 6-hour sessions for leaders and 24, 2-hour sessions for individual contributors. The training was very well received!
- HR staff has made significant improvements to both COVID-19 tracking and FMLA tracking and reporting.

Upcoming Activities

- Recruitment and selection of a DEI Coordinator, with a start date anticipated this spring.
- COVID-related activities will continue as needed (leave management, contact tracing, employee communication).

Facilities

Description:

The Facilities activity is responsible for the maintenance of City Hall, the City Hall grounds and parking lots, and the Veteran’s Memorial adjacent to City Hall. City Hall includes office space for City departments, the City Council Chambers, the Ames City Assessor’s office, and offices and a court room for Story County, as well as meeting rooms available to the public, the City Auditorium, and the Community Center, which includes a gymnasium, weight room, exercise space and locker rooms. Facility consultation services and project support are also provided for City facilities that are the direct responsibility of other City departments.

A portion of Facilities expenditures are allocated directly to the Information Technology activity, which is located in the lower level of City Hall. The balance of Facilities expenditures are allocated on a percentage basis to the various funds which support General Government activities and to the City Assessor's Office.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
City Hall/Veterans Memorial	413,264	470,655	490,151	475,659	1.1%
City Hall Special Projects	332	-	241,089	-	
Total Expenditures	413,596	470,655	731,240	475,659	1.1%

<i>Expenditures by Category:</i>					
Personal Services	149,657	157,913	157,685	164,626	4.3%
Internal Services	25,154	30,209	29,915	34,566	14.4%
Contractual	223,463	270,099	270,099	263,709	-2.4%
Commodities	29,674	29,000	29,000	29,500	1.7%
Capital	-	-	261,089	-	
Other Expenditures	-	-	-	-	
Expenditure Subtotal	427,948	487,221	747,788	492,401	1.1%

Less: Expenditures reflected directly in another activity (14,352) (16,566) (16,548) (16,742) 1.1%

Total Expenditures	413,596	470,655	731,240	475,659	1.1%
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<i>Funding Sources:</i>					
City Assessor	17,588	16,566	16,548	16,742	1.1%
General Fund	283,724	324,489	585,230	327,939	1.1%
Road Use Tax	25,327	29,233	29,202	29,544	1.1%
Water Utility Fund	21,106	24,361	24,335	24,620	1.1%
Sewer Utility Fund	16,885	19,489	19,468	19,696	1.1%
Electric Utility Fund	42,212	48,722	48,670	49,240	1.1%
Parking Fund	2,533	2,923	2,920	2,954	1.1%
Resource Recovery	4,221	4,872	4,867	4,924	1.1%
Total Funding Sources	413,596	470,655	731,240	475,659	1.1%

Authorized FTEs 1.25 1.25 1.25 1.25

Facilities

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Maintain an attractive City Hall and Veteran's Memorial	# of square feet in City Hall	76,000	76,000	76,000	76,000
		Maintenance cost per square foot (excluding Community Center and Auditorium)	\$5.83	\$5.58	\$6.40	\$6.48
		# of Public Art pieces installed by Facilities staff	8	15	12	12

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Utility costs for electricity and natural gas are expected to increase slightly in FY 2022/23.
- Funding of \$200,000 has been added to the FY 2021/22 adjusted budget to address space needs in City Hall. These projects will include such things as the creation of new office spaces to accommodate additional employees, the reconfiguration of existing office spaces to maximize space usage, and the addition or expansion of conference rooms for both City employees and the public.
- The 2021/22 adjusted budget also includes \$20,000 to purchase a lactation pod. The pod will allow for more flexibility in where the lactation space is located for both employee and public use.

In-Progress Activities

- An access control system is installed in City Hall and will be fully operational in 2022. This project also includes systems for the fire stations and the Power Plant.
- Additional funding has been identified to complete the HVAC replacement in the Auditorium. This is expected to be completed in 2022.
- Landscaping improvements started in 2021 and will continue into 2022 around City Hall.

Upcoming Activities

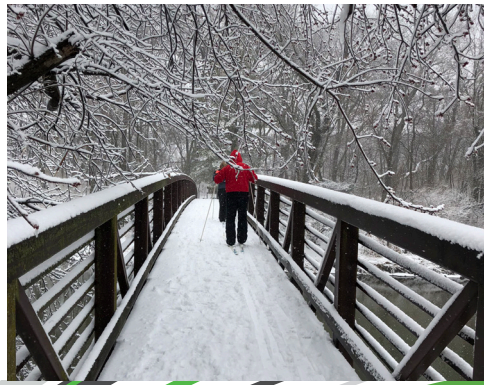
- Managerial and maintenance staff for the Facilities activity also provide assistance and support for other City facilities and programs including the Ames Municipal Airport, the fire stations, the Ames Public Library, the Ames Animal Shelter, and the Public Art Program.
- Staff is assisting with the Downtown Plaza and will also assist in the design of the indoor pool.
- Staff has begun working on updating City Hall, which will include removing wallpaper, painting, and carpet replacement in hallways.

General Government CIP

Description:

This is a summary of all capital improvements in the General Government division. Details are presented in the Five-Year Capital Improvements Plan for the City of Ames.

<i>Activities:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
Facilities:					
City Hall Improvements	74,872	50,000	661,564	75,000	
City Hall Building Security	118,267	-	156,248	-	
Auditorium HVAC System	538	-	599,462	-	
6th Street Parking Lot	206,517	-	343,483	-	
<i>Total Facilities CIP</i>	400,194	50,000	1,760,757	75,000	50.0%
Total General Government CIP	400,194	50,000	1,760,757	75,000	50.0%



Debt Service

DEBT SERVICE



CITY OF
Ames™



Debt Service

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Debt Service

This program accounts for the payment of principal and interest on bonds issued by the City of Ames. There are two types of bonds that this covers: 1) **General Obligation Bonds** which are accounted for in the Debt Service Fund and which are full face and an obligation of the City; and 2) **Revenue Bonds** which are accounted for from the earnings of the enterprise funds.

The City of Ames' debt is managed in accordance with the Capital Improvement Financing and Debt Management policies adopted by the City Council. The City expects to remain well under debt limits set by the **Code of Iowa** and further limited by City Council reserves. The City's General Obligation bonds currently have the Aa1 from Moody's Investor Services.

All outstanding debt is fully amortized with approximately equal principal and interest payments each year during the term of the bonds.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
Use of Funds:					Adopted
General Obligation Bonds	21,333,415	11,988,237	22,535,348	12,334,750	2.9%
Electric Revenue Bonds	969,306	966,306	966,306	966,556	0.0%
SRF Loan Payments	4,372,931	4,751,088	4,276,753	4,269,684	-10.1%
Bond Costs	115,068	-	30,502	-	
Total Expenditures	26,790,720	17,705,631	27,808,909	17,570,990	-0.8%

Funding Sources:					
Debt Service Fund	21,348,189	11,988,237	22,565,850	12,334,750	2.9%
G.O. Bond Funds	100,294	-	-	-	
Electric Sinking Fund	969,306	966,306	966,306	966,556	0.0%
Water Sinking Fund	3,849,702	4,229,195	3,736,260	3,728,540	-11.8%
Sewer Sinking Fund	523,229	521,893	540,493	541,144	3.7%
Total Funding Sources	26,790,720	17,705,631	27,808,909	17,570,990	-0.8%

Debt Service Principal and Interest Breakdown:

G.O. Bonds					
Principal	18,935,000	9,565,585	20,055,000	9,809,848	2.6%
Interest	2,398,415	2,422,652	2,480,348	2,524,902	4.2%
Issuance Costs	115,068	-	30,502	-	
Total G.O. Bonds	21,448,483	11,988,237	22,565,850	12,334,750	2.9%

Electric Revenue Bonds					
Principal	760,000	795,000	795,000	835,000	5.0%
Interest	209,306	171,306	171,306	131,556	-23.2%
Total G.O. Bonds	969,306	966,306	966,306	966,556	0.0%

State Revolving Fund Loans					
Principal	3,097,545	3,527,000	3,170,000	3,224,000	-8.6%
Interest	1,275,386	1,224,088	1,106,753	1,045,684	-14.6%
Total SRF Loans	4,372,931	4,751,088	4,276,753	4,269,684	-10.1%

Total Debt Service	26,790,720	17,705,631	27,808,909	17,570,990	-0.8%
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Debt Service

Debt Service Cost Allocation For 2022/23 Budget

Taxable Valuation for Debt Service: \$3,456,962,065

Use of Bond Proceeds	Allocated Debt Service	Debt Service Abatements	Property Tax Support	Rate Per \$1,000 Valuation
Airport	70,980	70,980	-	
Fire Department Apparatus	121,879	43,717	78,162	0.02261
Fire Facilities	13,182	-	13,182	0.00381
Public Safety Radio	250,434	27,051	223,383	0.06462
Library	1,091,161	-	1,091,161	0.31564
City Hall Improvements	6,629	-	6,629	0.00192
Water Projects	122,794	122,794	-	
Sewer Projects	382,999	382,999	-	
Resource Recovery	153,922	153,922	-	
Urban Renewal - TIF	333,175	333,175	-	
Storm Sewer	97,828	-	97,828	0.02830
Streets	7,833,394	-	7,833,394	2.26597
Special Assessments	320,472	320,472	-	
2022/2023 CIP G. O. - Less Abated	1,511,628	-	1,511,628	0.43727
Total G.O. Debt	12,310,477	1,455,110	10,855,367	3.14014
Less: State Replacement Tax	-	-	228,346	0.06605
Use of Fund Balance	-	-	-	0.00000
Total Debt Service Cost	\$12,310,477	\$1,455,110	\$10,627,021	3.07409
FY 2022/2023 Debt Service Levy			\$10,627,021	3.07409

2022/2023 CIP G.O. Issue

Fire Apparatus Replacement	747,000
Fire Station 3 Concrete Rehabilitation	342,338
CyRide Route Pavement Improvements	1,225,000
Concrete Pavement Improvements	3,600,000
Asphalt Street Pavement Improvements	3,000,000
Seal Coat Street Pavement Improvements	750,000
Alley Pavement Improvements	400,000
Downtown Street Improvements	250,000
Intelligent Transportation System	452,560
Bridge Rehabilitation Program	700,000
Downtown Plaza	700,000
Indoor Aquatic Center	6,192,512

Total G.O. Bonds \$18,359,410

Debt Service

City of Ames, Iowa Projection of Debt Capacity

	2022/23 PROJECTED	2023/24 PROJECTED	2024/25 PROJECTED	2025/26 PROJECTED	2026/27 PROJECTED
1. Total Actual Valuation	5,512,039,835	5,677,401,030	5,847,723,061	6,023,154,753	6,203,849,396
2. State Mandated Debt Limit	275,601,992	283,870,052	292,386,153	301,157,738	310,192,470
3. City Reserve (25% of Limit)	68,900,498	70,967,513	73,096,538	75,289,435	77,548,118
Un-Reserved Debt Capacity	206,701,494	212,902,539	219,289,615	225,868,303	232,644,352
4. Outstanding Debt	53,935,000	45,605,000	37,875,000	30,515,000	23,650,000
5. Proposed Issues	18,359,410	25,924,882	13,432,510	14,115,796	12,100,000
6. Balance of Proposed Issues	-	17,065,767	39,831,475	49,063,553	57,858,277
Total Debt Subject to Limit	72,294,410	88,595,649	91,138,985	93,694,349	93,608,277
7. Available Un-Reserved Debt Capacity (\$)	134,407,084	124,306,890	128,150,630	132,173,954	139,036,075
8. Available Un-Reserved Debt Capacity (%)	65.02%	58.39%	58.44%	58.52%	59.76%
9. Total Debt Capacity (\$)	203,307,582	195,274,403	201,247,168	207,463,389	216,584,193
10. Total Debt Capacity (%)	73.77%	68.79%	68.83%	68.89%	69.82%

Notes:

1. Total assessed valuation plus utility valuation growth assumption is 3.0% per year.
2. State of Iowa statutory debt limit is 5% of total actual valuation.
3. City Policy reserves 25% percent of available debt capacity.
4. Current outstanding debt subject to limit at Fiscal Year End includes all debt in which property taxes are pledged.
5. Debt issues subject to limit proposed are part of Capital Improvement Plan.
6. Debt Balance on Issues in Capital Improvement Plan.
7. Debt capacity available after deducting the reserved capacity.
8. Percentage of debt capacity available after deducting the reserved capacity.
9. Debt capacity available prior to deducting the reserved capacity.
10. Percentage of Debt capacity available prior to deducting the reserved capacity.

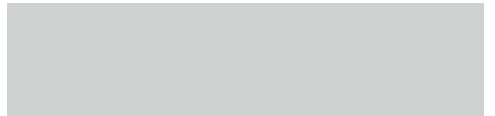


Internal Service & Transfers

INTERNAL SERVICE & TRANSFERS



CITY OF
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Internal Services & Transfers

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Internal Services

Description:

Internal support services are operations which support other City programs. In contrast to the support services in the General Government Program, these operations are entirely funded by charges made to other City programs. These activities thus represent money which has already been budgeted once within the operating programs and are grouped together to identify “twice budgeted” amounts. The City chooses to budget these amounts as an internal accountability tool, and they are not reported to the State. **Fleet Services** involves the maintenance and operating costs for City vehicles and other pieces of equipment as well as the acquisition and disposal of that equipment. **Information Technology** provides support to other City programs for both data processing and communications. **Risk Management** involves the application of safety-related work practices, along with securing the most economical insurance package for the City. **Health Insurance Management** includes the coordination of purchased health insurance and other self-insured plans.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Fleet Services	4,537,369	3,153,808	4,868,943	3,233,578	2.5%
Information Technology	2,705,622	2,826,041	2,760,907	3,346,430	18.4%
Printing Services	102,038	-	116,138	122,538	
Messenger Services	101,504	-	103,671	108,732	
Risk Management	2,313,642	2,850,001	2,620,409	2,882,293	1.1%
Health Insurance	10,746,719	10,539,050	10,563,174	10,911,590	3.5%
Total Operations	20,506,894	19,368,900	21,033,242	20,605,161	6.4%
Internal Services CIP	4,602	-	287,357	-	
Total Expenditures	20,511,496	19,368,900	21,320,599	20,605,161	6.4%
<i>Authorized FTEs</i>	23.15	21.15	23.15	23.15	

Internal Services

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	2,356,353	2,453,883	2,491,597	2,677,302	9.1%
Internal Services	816,706	576,282	649,074	585,006	1.5%
Contractual	4,002,148	4,622,363	4,557,175	5,029,524	8.8%
Commodities	842,267	1,070,372	1,111,752	1,133,361	5.9%
Capital	2,532,641	1,029,000	2,606,644	1,290,700	25.4%
Other Expenditures	9,956,779	9,617,000	9,617,000	9,889,268	2.8%
Total Operations	20,506,894	19,368,900	21,033,242	20,605,161	6.4%
Internal Services CIP	4,602	-	287,357	-	
Total Expenditures	20,511,496	19,368,900	21,320,599	20,605,161	6.4%
Funding Sources:					
Fleet Services Fund	1,951,730	2,435,308	2,386,515	2,426,878	-0.4%
Fleet Reserve Funds	2,585,639	718,500	2,482,428	806,700	12.3%
Information Technology Fund	2,088,517	2,067,129	2,064,979	2,128,401	3.0%
Technology Reserve Funds	349,996	491,500	428,516	870,350	77.1%
Printing Services Fund	102,038	-	116,138	122,538	
Messenger Services Fund	101,504	-	103,671	108,732	
Shared Communications Fund	267,109	267,412	267,412	347,679	30.0%
Risk Insurance Fund	2,313,642	2,850,001	2,620,409	2,882,293	1.1%
Health Insurance Fund	10,746,719	10,539,050	10,563,174	10,911,590	3.5%
Total Operations Funding	20,506,894	19,368,900	21,033,242	20,605,161	6.4%
CIP Funding:					
Fleet Reserve Fund	4,602	-	287,357	-	
Total CIP Funding	4,602	-	287,357	-	
Total Funding Sources	20,511,496	19,368,900	21,320,599	20,605,161	6.4%

Fleet Services

Description:

The Fleet Services activity provides centralized management and maintenance of the City's fleet. Vehicles and equipment are purchased for City departments to match adopted public service tasks and programs. The useful life of each unit is analyzed, and funds are collected from the using departments over that life for the replacement of the equipment when it becomes obsolete. Each vehicle and piece of equipment is replaced as economically as possible without sacrificing quality and reliability. Utilization of equipment between operating departments is encouraged to maximize the value received from each unit. "Green" vehicles and equipment are purchased whenever feasible.

Fleet maintenance and repairs are planned, scheduled, and completed using the most efficient and cost-effective methods available. Maintenance, repairs, insurance, fuel, and overhead costs are allocated to the departments and programs utilizing the equipment. Fleet Services also operates a motor pool with vehicles available to all City departments as needed.

The Fleet Services maintenance facility is shared by several Public Works divisions: Engineering, Street Maintenance, and Utility Maintenance. The costs associated with the facility are paid by Fleet Services and allocated to the Public Work activities on a percentage basis.

	2020/21	2021/22	2021/22	2022/23	% Change
Expenditures by Activity:	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Fleet Administration	494,837	551,254	523,030	574,099	4.1%
Fleet Maintenance	1,306,416	1,716,961	1,698,671	1,685,992	-1.8%
Motor Pool Services	46,175	45,750	45,750	45,750	0.0%
Fleet Maintenance Facility	104,302	121,343	119,064	121,037	-0.3%
Fleet Acquisitions	2,585,639	718,500	2,482,428	806,700	12.3%
Total Expenditures	4,537,369	3,153,808	4,868,943	3,233,578	2.5%

Expenditures by Category:					
Personal Services	897,561	981,764	952,638	1,019,874	3.9%
Internal Services	284,846	278,430	318,763	273,180	-1.9%
Contractual	339,889	318,664	318,664	318,074	-0.2%
Commodities	684,642	896,950	896,950	856,750	-4.5%
Capital	2,358,562	678,000	2,381,928	765,700	12.9%
Other Expenditures	(28,131)	-	-	-	
Total Expenditures	4,537,369	3,153,808	4,868,943	3,233,578	2.5%

Funding Sources:					
Fleet Services Fund	1,951,730	2,435,308	2,386,515	2,426,878	-0.4%
Fleet Reserve Funds	2,585,639	718,500	2,482,428	806,700	12.3%
Total Funding Sources	4,537,369	3,153,808	4,868,943	3,233,578	2.5%

Authorized FTEs	8.25	8.25	8.25	8.25
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Fleet Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide and maintain the City's fleet to support all City activities in a high quality and cost-effective manner	% of City shop rate compared to private sector shop rate	60%	60%	60%	60%
		# of billable hours	6,373	6,265	6,500	6,600
		% of replacements completed	90%	90%	95%	95%
		# of preventative maintenance work orders	1,066	1,311	1,350	1,400
Environmental sustainability	Maintain a fleet with 20% of vehicles considered to be "green". Reduce carbon footprint	% of fleet considered "green"	22%	26%	28%	30%
		Gallons of fuel purchased	176,392	187,339	190,000	190,000

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- The City's shop rate will increase from \$78.18/hour to \$81.11/hour (3.7% increase in FY 2021/22). The rate is designed to recover the cost of the Fleet Services technicians' salaries and benefits.
- Administrative fees assessed to equipment to assist in covering administration and overhead costs will increase by 1.6% in FY 2022/23.
- Average fuel costs are projected to stay flat in the FY 2021/22 adjusted budget at \$2.45/gallon with the FY 2022/23 decreasing to \$2.25/gallon. Fuel remains the largest component of the Fleet Maintenance operating budget, with \$474,750 budgeted for FY 2022/23.

In-Progress Activities

- Hybrid Police vehicles are continuing to go into service. Data shows that reduced maintenance and fuel have resulted in an approximately 50% savings over non-hybrids.
- With the replacement of 7 dump trucks the B100 system was installed which is allowing for all the snowplow trucks to run on B100.
- A new fabric building was installed at the Maintenance Facility lot which will allow for more room for equipment and storage.

Upcoming Activities

- In a constant effort to turn the fleet "green", vehicles purchased, when available, are flex-fueled units that run on E85 or gasohol, hybrids, electric units that operate on rechargeable batteries, LP-fueled units, or units with the most fuel-efficient system possible. New vehicle technology will continue to be explored to expand our sustainability efforts while also being fiscally responsible.
- Fleet Services is partnering with Public Works to acquire an all-electric pickup truck for testing in the Fleet.

Information Technology

Description:

The purpose of the Information Technology activity is to provide electronic information and communication systems for internal City of Ames activities to assist in the delivery of programs and services to the citizens of Ames. The services provided by Information Technology include network infrastructure support, desktop computer support, and planning, analysis and implementation of information systems. This activity also provides voice network infrastructure support, Wi-Fi infrastructure support, and cellular and phone system planning, analysis, and maintenance.

Data Services and Phone System Operations costs are allocated to other City programs based on system use and the number of users and devices supported. Information Technology also assists City departments with planning for future technology needs and collects funds into a reserve, so funding is available when equipment needs to be replaced or updated.

The shared public safety system used by the City of Ames, Iowa State University, Story County, and the E-911 system is also reflected in this activity.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	From
Expenditures by Activity:					Adopted
Computer Services	1,819,788	1,799,254	1,797,104	1,852,117	2.9%
Phone System Operations	268,729	267,875	267,875	276,284	3.1%
Technology Replacement	349,996	491,500	428,516	870,350	77.1%
Shared Communications	267,109	267,412	267,412	347,679	30.0%
Total Expenditures	2,705,622	2,826,041	2,760,907	3,346,430	18.4%

Expenditures by Category:					
Personal Services	983,088	1,116,533	1,015,522	1,107,475	-0.8%
Internal Services	505,000	279,333	299,969	280,589	0.5%
Contractual	900,892	910,975	1,029,400	1,179,866	29.5%
Commodities	142,563	168,200	191,300	253,500	50.7%
Capital	174,079	351,000	224,716	525,000	49.6%
Other Expenditures	-	-	-	-	
Total Expenditures	2,705,622	2,826,041	2,760,907	3,346,430	18.4%

Funding Sources:					
Information Technology Fund	2,088,517	2,067,129	2,064,979	2,128,401	3.0%
Technology Reserve Funds	349,996	491,500	428,516	870,350	77.1%
Shared Communications Fund	267,109	267,412	267,412	347,679	30.0%
Total Funding Sources	2,705,622	2,826,041	2,760,907	3,346,430	18.4%

<i>Authorized FTEs</i>	10.00	10.00	10.00	10.00
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Information Technology

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Establish and maintain secure and reliable IT infrastructure and technology equipment and tools to support service delivery to our citizens	City email users	570	575	590	600
		Computers supported	560	580	590	600
		Printers supported	184	178	180	180
		Tablets supported	72	75	75	75
		Servers supported	78	78	80	82
		Service requests logged by Help Desk	2,039	1,848	2,000	2,050
		Computers replaced	119	78	120	120
		Phone extensions	420	433	430	430
	Provide efficient and reliable voice communication system	Department phone extension charge	\$604	\$604	\$604	\$604
		Equivalent outside extension cost	\$606	\$606	\$606	\$606

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Increased spending in Technology Reserve Funds reflects a return to the normal computer replacement schedules, after a pause during Covid.
- Increased spending in Shared Communication Funds reflects increased technology investments by the MAPSG collaboration.

In Progress Activities

- Two important security products were implemented: Cisco Umbrella and Cisco ISE.
- Central Square accounting system was migrated to Software-as-a-Service (SAAS), retiring our IBM i-Series server.
- City IT improved our mobile device management software.

Upcoming Activities

- City will enter into an Enterprise Agreement with Microsoft to greatly improve the management and security of Windows computers.

Printing Services

Description:

The City's Printing Services internal activity provides design and printing services, as well as photocopy services to City departments and activities. These services are charged to City departments on a per use basis, and the goal of the activity is to cover the cost of the services provided. Printing and photocopy services are also available to City-funded non-profit agencies as requested.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Printing Services	94,275	-	105,882	112,077	
Copier Services	7,763	-	10,256	10,461	
Total Expenditures	102,038	-	116,138	122,538	

<i>Expenditures by Category:</i>					
Personal Services	77,105	-	81,129	85,246	
Internal Services	3,588	-	3,594	3,707	
Contractual	11,109	-	15,275	17,475	
Commodities	10,236	-	16,140	16,110	
Capital	-	-	-	0	
Other Expenditures	-	-	-	-	
Total Expenditures	102,038	-	116,138	122,538	

<i>Funding Sources:</i>					
Printing Services Fund	102,038	-	116,138	122,538	
Total Funding Sources	102,038	-	116,138	122,538	

<i>Authorized FTEs</i>	1.00	0.00	1.00	1.00
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Printing Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Provide quality, timely, and economical design, printing and copy services to City Programs and to agencies eligible for City funding	# of Print Shop impressions	674,559	597,952	580,000	550,000
		% of printing orders that require additional Print Shop services	80%	70%	72%	73%
		Average cost of black and white impression	\$.060	\$.045	\$.046	\$.047
		Cost of color impression	\$0.25	\$0.25	\$0.25	\$0.26
		# of Print Shop orders	1418	1262	1205	1195
		% of Printing only orders	16%	17%	17%	16%
		# of graphic design orders	117	111	115	118
		% of graphic design orders	8%	9%	9%	10%

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Number of impressions made are down 11% due to departments transitioning to electronic means to communicate.
- Increase in requests for services for webpage design and newspaper ads, campaign design, carbonless forms and job postings.
- Cost of maintenance for new B/W copier are down 11% due lower rates offered through the bid process.

In-Progress Activities

- Update badge printer to print access card for new Access Control System.
- Continue to expand graphic design services to support Public Relations and coordination with other City Services.

Upcoming Activities

- Upgrade copier to maintain high quality of finished product.

Messenger Services

Description:

The City's Messenger Services internal activity provides internal and external mail processing services for all City departments, as well as the City Assessors office and the Clerk of Court. These services are charged on a per use basis, with the goal of the activity being to recover the cost of the services provided.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Category:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Personal Services	84,792	-	88,170	92,816	
Internal Services	8,747	-	8,805	8,946	
Contractual	4,669	-	5,056	5,194	
Commodities	3,296	-	1,640	1,776	
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
Total Expenditures	101,504	-	103,671	108,732	

<i>Funding Sources:</i>					
Messenger Services Fund	101,504	-	103,671	108,732	
Total Funding Sources	101,504	-	103,671	108,732	

<i>Authorized FTEs</i>	1.00	0.00	1.00	1.00
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Messenger Services

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner Incorporate these 4 new lines in above	Provide reliable, timely, and cost-effective distribution of US mail, internal mail, and parcels	Outgoing US mail sent via discount	85.8%	79.4%	78.0%	79%
		Savings from discounted mail programs	\$8,403	\$11,218	\$8,000	\$7,900
		# of Messenger stops per day	79	79	79	79
		Total US Mail pieces	176,603	108,030	100,000	100,000
		# of outgoing UPS packages	192	178	175	175
		# of outgoing USPS packages	171	99	100	105
		# of Library Parcels		1788	1600	1600

Issues and Factors Affecting the FY 2020/21 and 2021/22 Budgets

- Decrease in the number of pieces mailed is due to continued efforts to provide City services electronically where possible.

In-Progress Activities

- The postage machine was updated which allows continued savings for library parcels and additional savings for other City parcels.

Upcoming Activities

- Provide direction to departments when savings can be realized through postal programs and will meet the needs of the department's programs.

Risk Management

Description:

The Risk Management activity administers the City's risk insurance programs, including general and professional liability, vehicle and property insurance, the Worker's Compensation program, and occupational safety and training. Other responsibilities include exposure analysis and risk financing.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures by Activity:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Risk Administration	151,257	161,194	157,974	167,860	4.1%
Property Insurance	768,703	1,007,995	873,330	1,035,684	2.8%
Liability Insurance	180,704	303,703	278,313	314,360	3.5%
Liability Claims	94,523	150,000	150,000	150,000	0.0%
Auto Insurance	66,916	73,608	61,455	67,601	-8.2%
Transit Insurance	210,072	231,079	192,552	211,807	-8.3%
Professional Liability Insurance	45,634	50,197	50,564	55,620	10.8%
Police Professional Insurance	37,594	41,353	41,655	45,820	10.8%
Workers Compensation	621,261	687,545	676,601	688,761	0.2%
Internal Safety Training	136,978	143,327	137,965	144,780	1.0%
Total Expenditures	2,313,642	2,850,001	2,620,409	2,882,293	1.1%

<i>Expenditures by Category:</i>					
Personal Services	140,316	146,686	146,212	153,040	4.3%
Internal Services	7,956	8,068	8,187	8,395	4.1%
Contractual	1,614,100	2,044,997	1,815,760	2,070,608	1.3%
Commodities	1,530	250	250	250	0.0%
Capital	-	-	-	-	
Other Expenditures	549,740	650,000	650,000	650,000	0.0%
Total Expenditures	2,313,642	2,850,001	2,620,409	2,882,293	1.1%

<i>Funding Sources:</i>					
Risk Insurance Fund	2,313,642	2,850,001	2,620,409	2,882,293	1.1%
Total Funding Sources	2,313,642	2,850,001	2,620,409	2,882,293	1.1%

<i>Authorized FTEs</i>	1.25	1.25	1.25	1.25
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Risk Management

City Mission/ Council Value	Department Goals and Core Services	Indicators	2020/21 Actual	2021/22 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Ensure that the City's risk insurance program protects the City in a cost-effective manner	Value of City's insured buildings/property (in millions)	\$768,703	\$1,007,995	\$873,330	\$1,035,684
		% increase in property insurance from prior year	13%	24%	12%	16%
		# of Worker's Comp claims	21			
		# of Police/Fire injury claims	21			
	Cultivate a safety culture to promote a safe work environment and minimize claims	# of safety training classes held	99			
		# of lost time injuries	4			
	Maintain a fund balance of at least \$1,000,000 for deductibles and retained risk	Risk Insurance fund balance (in millions)	\$2.313	\$2.850	\$2.620	\$2.882

Issues and Factors Affecting the FY 2022/23 Budget

- Weather-related losses across the country forced property insurers to raise rates higher than originally expected. For the City of Ames, these rate increases have resulted in a 16% increase in the projected cost of property insurance for FY 2022/23. It is expected that there will be a continuation of the trend we witnessed for the FY 2021/22 renewal.
- ICAP did not issue their annual renewal credit for the City's FY 2021/22 renewal. It is anticipated that they will not offer it for the City's FY 2022/23 renewal also.

In-Progress Activities

- Subject matter experts will continue to be utilized for safety training. For example, the Iowa State Highway Patrol provided winter driving training for employees at the Water Plant, Water Lab, Meter Lab, and Public Works.
- Safety training continues through the pandemic via in-person, virtual and web-based videos.

Upcoming Activities

- Staff will issue an RFP for Third Party Administrator contractor for handling Workers' Compensation and Chapter 411 claims.
- Staff will review options for the Life and Long-term Disability insurance program.

Health Insurance Management

Description:

The Health Insurance Management activity is responsible for the administration of the City's health insurance plan, which involves the accumulation of departmental, employee, and retiree contributions, and the payment of all medical, dental, and prescription drug claims. This activity is also responsible for the selection of third-party administrators for the payment of claims, the preparation of all required financial and regulatory reporting, and the determination of appropriate contribution rates to maintain an adequate Health Insurance fund balance.

This activity also includes the City's Health Promotion Program, which offers programs and services to employees and family members included on the City's insurance plan to promote wellness, preventative screenings, and healthy lifestyles.

	2020/21	2021/22	2021/22	2022/23	% Change
Expenditures by Activity:	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Health Administration	118,134	133,159	130,759	151,714	13.9%
Medical Claims	7,364,396	6,200,000	6,200,000	6,752,375	8.9%
Dental Claims	415,259	467,000	467,000	443,818	-5.0%
Pharmacy Claims	1,662,271	2,307,648	2,307,366	2,050,599	-11.1%
Excess Insurance	570,116	677,326	707,432	728,346	7.5%
Other Health Insurance	382,664	404,731	387,849	399,445	-1.3%
Health Promotion Program	233,879	349,186	362,768	385,293	10.3%
Total Expenditures	10,746,719	10,539,050	10,563,174	10,911,590	3.5%

Expenditures by Category:					
Personal Services	173,491	208,900	207,926	218,851	4.8%
Internal Services	6,569	10,451	9,756	10,189	-2.5%
Contractual	1,131,489	1,347,727	1,373,020	1,438,307	6.7%
Commodities	-	4,972	5,472	4,975	0.1%
Capital	-	-	-	-	
Other Expenditures	9,435,170	8,967,000	8,967,000	9,239,268	3.0%
Total Expenditures	10,746,719	10,539,050	10,563,174	10,911,590	3.5%

Funding Sources:					
Health Insurance Fund	10,746,719	10,539,050	10,563,174	10,911,590	3.5%
Total Funding Sources	10,746,719	10,539,050	10,563,174	10,911,590	3.5%

<i>Authorized FTEs</i>	1.65	1.65	1.65	1.65
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Health Insurance Management

City Mission/ Council Value	Department Goals and Core Services	Indicators	2019/20 Actual	2020/21 Actual	2021/22 Adjusted	2022/23 Estimated
Provide quality programs in an efficient and fiscally responsible manner	Ensure that the City's health insurance plan provides coverage for employees in a fiscally responsible manner	Total medical claims paid (in millions)	6.48			
		Total dental claims paid (in millions)	.369			
		Total pharmacy claims paid (in millions)	1.41			
		Health insurance rate increases	2%	5%		7%
		Maintain an adequate fund balance to cover reserves	Y			
	Improve the health status of all City employees	Eligible employees participating in wellness programs	82%	68%		
		% of employees receiving flu vaccination through the Health Promotion program	68%	58% (in progress)		
		Number of employees receiving onsite flu vaccination	354	330		
		Healthy4Life Incentive Program- participants met health baseline measures	--	--		

Issues and Factors Affecting the FY 2021/22 and 2022/23 Budgets

- Contribution rates for City departments, employees, and retirees are projected to increase 7% for FY 2022/23. This increase is expected to use a modest amount of the Health Insurance Fund's balance, but the fund will retain a healthy balance with adequate coverage.
- Funding for an outside consultant is included in both the FY 2021/22 (\$40,000) and FY 2022/32 (\$40,000) budgets. This consultant provides important services such as plan analysis and design, health claim cost forecasting, rate setting recommendations, actuarial services, and compliance assistance for health regulations such as the Affordable Care Act (ACA).
- Based on consultant assistance, the budgeting of claims for FY 2021/22 and FY 2022/23 includes only net claims. This is due to the recovery of funds for each individual whose claims went above the stop-loss limit (\$125,000) being an unknown amount each year.
- In FY 2019/20, specialty drugs (approximately equivalent to 2% of the total number of prescriptions filled) represented 38% of total prescription costs. This is a decrease from FY 2018/19, when they represented 41% of the total drug cost. Wellmark's benchmark for specialty drugs is 43%.
- The Healthy4Life program (a participation and outcomes-based year-long wellness program) did not have an on-site health screening in April 2021 due to the ongoing COVID-19 pandemic. Program incentives for that year were calculated based on participation only.
- The cost for flu vaccines increased 28% more in 2021.
- The 20/21 and 22/23 Health Promotion budget reflects an added expense for the COVID-19 vaccine which is estimated to cost \$40 per dose.

Health Insurance Management

In-Progress Activities

- Utilization of generic medications has continued to improve annually. In FY 2019/20, generic medication utilization was 87.1%, with the benchmark at 86.9%. This was a 0.4 improvement from the previous fiscal year at 86.7%, which was the same as the Wellmark benchmark.
- Since 2017, the City has maintained an average total claim cost increase of 5.5% per year for pharmacy and medical and remains 4% below the Wellmark City/County benchmark.
- COVID-19 is the worst.

Upcoming Activities

- Staff continue to improve healthy lifestyles through wellness program support and explore further strategies to improve the culture of wellness and enhance healthy behaviors.
- For FY 2022/23, online wellness resources will be offered to all employees through a wellness portal.
- The City will be evaluating plan design strategies to address the rising costs of prescription drugs. For FY 2020/21, the City has enrolled in Wellmark's CVS Specialty drug program, which provides the City cost savings for members who want specialty prescriptions delivered to them directly by utilizing Wellmark's partner CVS as the provider.
- The City decided to move offered medical plans to a non-grandfathered status for FY 2019/20, which will allow for potential changes to address the rising costs of ongoing medical care. This change included adding zero cost share to employees for preventive services for all our plans, not just our HMO plan. We are looking at other additions for services under our plans to assist our employees with alternatives to pain management.

Internal Services CIP

Description:

This is a summary of all capital improvements in the Internal Services division. Details are presented in the Five-Year Capital Improvements Plan for the City of Ames.

<i>Activities:</i>	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change From Adopted
<i>Fleet Services:</i>					
Maintenance Facility Improvements	-	-	41,959	-	
Fleet Services Fabric Structure	4,602	-	245,398	-	
<i>Total Fleet Services</i>	4,602	-	287,357	-	
<i>Total Internal Services CIP</i>	4,602	-	287,357	-	

Transfers

Description:

This program accounts for the transfer of money between the various City funds. Transfers are shown both as an expense and as a revenue in the respective funds.

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Expenditures:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Transfers	29,420,871	23,537,089	31,936,917	23,906,999	1.6%
Total Expenditures	29,420,871	23,537,089	31,936,917	23,906,999	1.6%
Funding Sources:					
General Fund	6,613,693	4,753,227	7,388,211	4,818,999	1.4%
Local Option Sales Tax	6,336,490	5,477,705	7,084,332	6,032,927	10.1%
Hotel/Motel Tax	238,981	285,717	285,717	285,717	0.0%
Road Use Tax	-	-	35,490	-	
Employee Benefit Property Tax	2,244,679	2,400,125	2,400,125	2,236,059	-6.8%
Police/Fire Retirement	75,000	95,000	95,000	90,000	-5.3%
TIF/South Bell	110,243	-	-	-	
TIF/ISU Research Park	302,200	302,400	302,400	300,150	-0.7%
TIF/ISU Research Park Dist 2	30,025	29,025	29,025	33,025	13.8%
TIF/East 13th Sewer Extension	-	255,300	-	-	-100.0%
Special Assessments	315,559	318,313	318,313	320,472	0.7%
Park Development Fund	1,962,634	-	-	-	
G.O. Bonds Bond Funds	130,410	-	285,000	-	
Water Utility Fund	3,934,536	4,353,829	3,895,641	3,898,429	-10.5%
Sewer Utility Fund	898,235	907,561	958,776	930,373	2.5%
Electric Utility Fund	3,209,288	3,351,400	3,351,400	3,386,217	1.0%
Parking Operations	45,562	46,000	46,000	-	-100.0%
Parking Capital Reserve	-	-	-	20,709	
Transit Operations	1,057,193	800,000	5,300,000	1,400,000	75.0%
Ice Arena Capital Reserve	86,556	-	-	-	
Resource Recovery	160,387	161,487	161,487	153,922	-4.7%
Fleet Replacement Fund	918,790	-	-	-	
Technology replacement Fund	750,410	-	-	-	
Total Funding Sources	29,420,871	23,537,089	31,936,917	23,906,999	1.6%

Transfers

FY 2021/22 Adjusted Budget Transfer Detail

<i>Funding Sources:</i>	Amount of Transfer	<i>Reason for Transfer</i>
General Fund:		
- to Hotel/Motel Tax Fund	2,000,000	<i>Hotel/Motel Tax receipts</i>
- to Airport Construction Fund	67,024	<i>Airport Operations net revenue</i>
- to Council Priorities Fund	1,000,000	<i>Reserve funding for Council capital projects</i>
- to Council Priorities Fund	200,000	<i>Funding for Council sustainability projects</i>
- to Parking Reserve Fund	500,000	<i>Funding for future Parking capital projects</i>
- to Transit Operations Fund	2,037,720	<i>Transit Levy receipts</i>
- to Resource Recovery Fund	592,484	<i>City of Ames per capita payment</i>
- to Debt Service Fund	70,983	<i>Debt service for Airport terminal building</i>
- to Debt Service Fund	900,000	<i>Funding to reduce future Debt Service levies</i>
- to Information Technology Reserve	20,000	<i>Funding for Finance/HRIS software study</i>
Total General Fund Transfers	<u>7,388,211</u>	
Local Option Sales Tax:		
- to General Fund	6,739,052	<i>Property tax relief</i>
- to Park Development Fund	100,000	<i>Park development annual funding</i>
- to Park Development Fund	219,791	<i>Balance of Municipal Pool CIP funding</i>
- to Ice Arena Capital Reserve Fund	20,000	<i>City's annual contribution to capital reserve</i>
- to Parking Fund	5,489	<i>AMS/CAA special event parking reimbursement</i>
Total Local Option Sales Tax Transfers	<u>7,084,332</u>	
Hotel/Motel Tax:		
- to General Fund	171,428	<i>Hotel/Motel share of property tax relief</i>
- to Local Option Sales Tax Fund	114,289	<i>Hotel/Motel share of community betterment</i>
Total Hotel/Motel Tax Transfers	<u>285,717</u>	
Road Use Tax Fund:		
- to Fleet Reserve Fund	35,490	<i>Public Works share of Fleet Services CIP</i>
Employee Benefit Property Tax:		
- to General Fund	2,400,125	<i>Tax collected for Police/Fire benefits</i>
Police/Fire Retirement:		
- to General Fund	95,000	<i>Use of fund balance to reduce property tax amount</i>
TIF/ISU Research Park:		
- to Debt Service Fund	302,400	<i>Debt service for ISU Research Park TIF project</i>
TIF/ISU Research Park District 2		
- to Debt Service Fund	29,025	<i>Debt service for ISU Research Park TIF project</i>

Transfers

FY 2021/22 Adjusted Budget Transfer Detail (Continued)

Special Assessments:

- to Debt Service Fund	<u>318,313</u>	<i>Debt service on projects with special assessments</i>
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Summer 2017 G.O. Bonds:

- to Debt Service Fund	<u>285,000</u>	<i>Transfer bond fund balance to close fund</i>
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Water Utility Fund:

- to Water Sinking Fund	3,735,617	<i>Water Utility SRF loan debt service</i>
- to Debt Service Fund	124,534	<i>Water Utility G.O. bond debt service</i>
- to Fleet Reserve Fund	<u>35,490</u>	<i>Public Works share of Fleet Services CIP</i>

Total Water Utility Fund Transfers	<u>3,895,641</u>	
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Sewer Utility Fund:

- to Sewer Sinking Fund	540,547	<i>Sewer Utility SRF loan debt service</i>
- to Debt Service Fund	382,739	<i>Sewer Utility G.O. bond debt service</i>
- to Fleet Reserve Fund	<u>35,490</u>	<i>Public Works share of Fleet Services CIP</i>

Total Sewer Utility Fund Transfers	<u>958,776</u>	
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Electric Utility Fund:

- to General Fund	2,295,682	<i>In-Lieu-of-Property Tax payment</i>
- to Electric Sinking Fund	966,327	<i>Electric Utility revenue bond debt service</i>
- to SunSmart Fund	72,000	<i>Electric Utility share of solar power purchases</i>
- to Debt Service Fund	<u>17,391</u>	<i>Electric Utility G.O. bond debt service</i>

Total Electric Utility Fund Transfers	<u>3,351,400</u>	
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Parking Operations Fund:

- to Parking Capital Reserve Fund	<u>46,000</u>	<i>Transfer reserve funds needed for operations</i>
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Transit Operations:

- to Transit Capital Reserve Fund	<u>5,300,000</u>	<i>Annual Transit Operations capital funding</i>
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Resource Recovery:

- to Debt Service Fund	<u>161,487</u>	<i>Resource Recovery G.O. bond debt service</i>
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Total Transfers	31,936,917	
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Transfers

FY 2022/23 Manager Recommended Budget Transfer Detail

<i>Funding Sources:</i>	Amount of Transfer	<i>Reason for Transfer</i>
General Fund:		
- to Hotel/Motel Tax Fund	2,000,000	<i>Hotel/Motel Tax receipts</i>
- to Airport Construction Fund	77,061	<i>Airport Operations net revenue</i>
- to Transit Operations Fund	2,078,474	<i>Transit Levy receipts</i>
- to Resource Recovery Fund	592,484	<i>City of Ames per capita payment</i>
- to Debt Service Fund	70,980	<i>Debt service for Airport terminal building</i>
Total General Fund Transfers	<u>4,818,999</u>	
Local Option Sales Tax:		
- to General Fund	5,887,438	<i>Property tax relief</i>
- to Park Development Fund	100,000	<i>Park development annual funding</i>
- to Ice Arena Capital Reserve Fund	40,000	<i>City's annual contribution to capital reserve</i>
- to Parking Fund	5,489	<i>AMS/CAA special event parking reimbursement</i>
Total Local Option Sales Tax Transfers	<u>6,032,927</u>	
Hotel/Motel Tax:		
- to General Fund	171,428	<i>Hotel/Motel share of property tax relief</i>
- to Local Option Sales Tax Fund	114,289	<i>Hotel/Motel share of community betterment</i>
Total Hotel/Motel Tax Transfers	<u>285,717</u>	
Employee Benefit Property Tax:		
- to General Fund	<u>2,236,059</u>	<i>Tax collected for Police/Fire benefits</i>
Police/Fire Retirement:		
- to General Fund	<u>90,000</u>	<i>Use of fund balance to reduce property tax amount</i>
TIF/ISU Research Park:		
- to Debt Service Fund	<u>300,150</u>	<i>Debt service for ISU Research Park TIF project</i>
TIF/ISU Research Park District 2		
- to Debt Service Fund	<u>33,025</u>	<i>Debt service for ISU Research Park TIF project</i>
Special Assessments:		
- to Debt Service Fund	<u>320,472</u>	<i>Debt service on projects with special assessments</i>

Transfers

FY 2022/23 Manager Recommended Budget Transfer Detail (Continued)

Water Utility Fund:

- to Water Sinking Fund	3,770,495	<i>Water Utility SRF loan debt service</i>
- to Debt Service Fund	<u>127,934</u>	<i>Water Utility G.O. bond debt service</i>
Total Water Utility Fund Transfers	<u>3,898,429</u>	

Sewer Utility Fund:

- to Sewer Sinking Fund	542,234	<i>Sewer Utility SRF loan debt service</i>
- to Debt Service Fund	<u>388,139</u>	<i>Sewer Utility G.O. bond debt service</i>
Total Sewer Utility Fund Transfers	<u>930,373</u>	

Electric Utility Fund:

- to General Fund	2,331,036	<i>In-Lieu-of-Property Tax payment</i>
- to SunSmart Fund	72,000	<i>Electric Utility share of solar power purchases</i>
- to Electric Sinking Fund	966,410	<i>Electric Utility revenue bond debt service</i>
- to Debt Service Fund	<u>16,771</u>	<i>Electric Utility G.O. bond debt service</i>
Total Electric Utility Fund Transfers	<u>3,386,217</u>	

Parking Capital Reserve Fund:

- to Parking Operations Fund	<u>20,709</u>	<i>To maintain Parking operations fund balance</i>
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Transit Operations:

- to Transit Capital Reserve Fund	<u>1,400,000</u>	<i>Annual Transit Operations capital funding</i>
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Resource Recovery:

- to Debt Service Fund	<u>153,922</u>	<i>Resource Recovery G.O. bond debt service</i>
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Total Transfers	23,906,999	
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Fund Summaries



CITY OF
Ames

Fund Summaries

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The General Fund is the primary governmental fund and is used to account for all financial resources except those required to be accounted for in another fund.

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Fund Summaries

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All the funds for the City are listed above and all are appropriated.

A fund balance reserve for minimum fund balances is established for certain funds, based on an evaluation of each fund using the Budget and Fiscal Policies adopted by the City Council. Enterprise Fund balances, and other funds used for capital projects, may significantly exceed the unreserved fund balance due to the balances for future pay-as-you-go capital projects.

General Fund

This fund accounts for programs such as Law Enforcement, Fire Safety, Building Safety, Parks and Recreation, and Library Services, as well as many general government activities such as City Council, Financial Services, and Legal Services. The minimum fund balance reserve is based on the credit rating agency guideline for an Aaa-rated City.

Revenues:	2020/21	2021/22	2021/22	2022/23	% Change
Property Taxes:	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
General Levy	17,564,995	18,037,212	18,037,212	18,707,100	3.7%
Utility Excise Tax	78,979	42,473	42,473	35,654	-16.1%
Other Taxes	34,927	32,733	32,733	37,453	14.4%
State Replacement Tax	490,142	493,525	493,525	394,820	-20.0%
Transit Levy	1,977,407	1,977,571	1,977,571	2,030,010	2.7%
Transit Excise Tax	5,511	4,669	4,669	4,080	-12.6%
Transit State Replacement Tax	55,100	55,480	55,480	44,384	-20.0%
Total Property Taxes	20,207,061	20,643,663	20,643,663	21,253,501	3.0%
Other Revenues:					
Hotel/Motel Tax	1,671,197	2,000,000	2,000,000	2,000,000	0.0%
CARES Local Govt Assistance	1,574,725	-	-	-	
Other Governmental Revenue	105,395	91,200	91,200	91,200	0.0%
Metropolitan Planning Organization	58,998	85,137	130,384	143,774	68.9%
Cable TV Franchise	349,385	375,000	325,000	325,000	-13.3%
Cell Tower Lease	23,593	23,580	24,850	24,850	5.4%
ISU/Airport Abated Debt	70,979	70,983	70,983	70,980	0.0%
City Clerk Licenses/Permits	31,487	84,000	83,122	82,800	-1.4%
Planning Fees	19,328	21,000	21,000	23,000	9.5%
Purchasing Services	-	5,513	-	-	-100.0%
Legal Services	30,141	26,250	26,250	26,250	0.0%
Fire Services	1,938,541	2,037,568	2,002,886	2,099,029	3.0%
Building Permits	779,828	1,148,890	1,150,371	1,253,395	9.1%
Rental Housing Fees	479,343	474,025	479,342	511,138	7.8%
Police Services	162,415	212,486	176,240	119,500	-43.8%
Animal Control	27,415	24,000	24,000	24,000	0.0%
Library Services	222,748	237,500	242,241	240,000	1.1%
Facilities	16,451	16,566	16,548	16,742	1.1%
Parks and Recreation	963,112	1,272,802	1,297,656	1,310,733	3.0%
Cemetery	153,991	158,355	182,200	175,300	10.7%
Airport	238,276	251,513	396,132	253,769	0.9%
Public Works	133,926	28,000	51,891	51,891	85.3%
Interest Revenue	194,065	510,000	485,000	430,000	-15.7%
Miscellaneous Revenue	37,095	-	-	-	
Total Other Revenues	9,282,434	9,154,368	9,277,296	9,273,351	1.3%
Total Before Transfers	29,489,495	29,798,031	29,920,959	30,526,852	2.4%

General Fund, continued

	2020/21	2021/22	2021/22	2022/23	% Change
<i>Transfers:</i>	Actual	Adopted	Adjusted	Mgr Rec	From Adopted
Local Option Sales Tax	6,211,009	5,352,216	6,739,052	5,887,438	10.0%
Hotel/Motel Tax	143,389	171,428	171,428	171,428	0.0%
Electric Utility (In Lieu of Taxes)	2,188,899	2,295,682	2,295,682	2,331,036	1.5%
Employee Benefit Taxes	2,244,679	2,400,125	2,400,125	2,236,059	-6.8%
Police/Fire Retirement	75,000	95,000	95,000	90,000	-5.3%
Total Transfers	10,862,976	10,314,451	11,701,287	10,715,961	3.9%
Total Revenues	40,352,471	40,112,482	41,622,246	41,242,813	2.8%
Operations Expenses:					
Law Enforcement	9,498,985	10,877,377	10,107,925	10,953,098	0.7%
Fire Safety	7,540,711	8,037,128	7,917,879	8,295,077	3.2%
Building Safety	1,612,012	1,730,043	1,675,121	1,847,428	6.8%
Animal Control	512,724	551,432	550,234	564,900	2.4%
Storm Warning System	3,334	15,458	15,100	15,100	-2.3%
Public Works Engineering	28,400	28,000	31,815	31,815	13.6%
Traffic Engineering	59,009	85,137	130,384	143,774	68.9%
Traffic Operations	254	-	20,076	20,076	
Streetlight System	870,686	900,000	900,000	900,000	0.0%
Street Maintenance	13,328	-	-	-	
Airport Operations	158,279	157,971	334,657	176,610	11.8%
P & R Administration	351,824	370,715	373,415	397,914	7.3%
Instructional Programs	141,563	248,121	212,709	217,590	-12.3%
Athletic Programs	118,291	181,444	153,333	182,267	0.5%
Aquatics	617,475	796,586	825,952	767,795	-3.6%
Community Center/Auditorium	305,544	351,139	368,248	372,379	6.0%
Public Wellness Programs	224,782	300,240	293,149	308,922	2.9%
Park Maintenance	1,484,001	1,531,461	1,700,278	1,650,040	7.7%
Library Services	4,279,472	4,844,091	4,820,309	5,030,797	3.9%
Art Services	-	-	20,000	-	
Cemetery	185,687	202,870	246,328	216,802	6.9%
Planning Services	861,323	913,342	992,741	963,914	5.5%
Comprehensive Plan Update	14,900	-	16,050	-	
Economic Development	75,139	76,772	76,346	79,555	3.6%
City Council	131,225	177,014	168,224	185,085	4.6%
Greenhouse Gas Inventory	1,760	-	-	-	
Climate Action Plan	6,138	-	123,862	-	
City Council Contingency	5,104	50,000	91,146	50,000	0.0%
City Clerk	326,766	385,580	385,577	380,855	-1.2%
City Manager	387,672	466,018	417,863	483,266	3.7%
Public Relations	104,804	114,953	113,388	121,212	5.4%
Cyclones Care Campaign	19,365	-	-	-	
Media Production Services	184,012	191,082	216,037	213,710	11.8%
Finance Administration	106,020	111,591	111,136	116,906	4.8%
Accounting Services	320,569	352,995	353,659	378,932	7.3%
Purchasing Services	36,796	45,320	38,438	41,796	-7.8%
Legal Services	474,274	512,498	490,954	537,476	4.9%
Human Resources	281,591	411,822	426,888	434,042	5.4%
Facilities	300,980	341,055	360,689	344,681	1.1%
City Hall Space Needs	332	-	241,089	-	
Total Operations	31,645,131	35,359,255	35,320,999	36,423,814	3.0%

General Fund, continued

	2020/21	2021/22	2021/22	2022/23	% Change From Adopted
CIP:	Actual	Adopted	Adjusted	Mgr Rec	
Fire Station Improvements	145,856	-	154,000	-	
Outdoor Storm Warning System	-	-	59,036	-	
Bike Trail Signage	-	-	250,000	-	
Homewood Clubhouse	250,000	-	-	-	
EML/Clear Creek Bridge	46,279	-	-	-	
Downtown Plaza	-	-	1,484,624	-	
Auditorium LED Stage Lights	33,989	-	-	-	
Splash Pad	-	-	200,000	-	
Park Agility Equipment	-	-	200,000	-	
Ada Hayden Wetlands Clean-up	-	-	175,000	-	
Bandshell Sound System	-	-	50,000	-	
Library Main Entrance	-	-	46,504	-	
Cemetery Columbarium	17,500	-	42,500	-	
Arts Capital Grant Program	-	-	200,000	-	
City Hall Building Security	118,267	-	156,248	-	
City Hall Improvements	-	-	450,000	-	
Auditorium HVAC System	538	-	399,462	-	
6th Street Parking Lot	206,517	-	343,483	-	
Total CIP	818,946	-	4,210,857	-	
Total Before Transfers	32,464,077	35,359,255	39,531,856	36,423,814	3.0%
Transfers:					
Hotel/Motel Tax	1,671,197	2,000,000	2,000,000	2,000,000	0.0%
Transit Operations (Transit levy)	2,041,384	2,037,720	2,037,720	2,078,474	2.0%
Resource Recovery	557,509	577,500	592,484	592,484	2.6%
Airport Construction	72,085	67,024	67,024	77,061	15.0%
Debt Service (Airport debt service)	70,976	70,983	70,983	70,980	0.0%
Debt Service Fund	-	-	900,000	-	
Park Development Fund	600,000	-	-	-	
Council Priorities Fund	1,000,000	-	1,200,000	-	
Parking Operations Fund	600,542	-	-	-	
Parking Reserve Fund	-	-	500,000	-	
Technology Reserve Fund	-	-	20,000	-	
Total Transfers	6,613,693	4,753,227	7,388,211	4,818,999	1.4%
Total Expenses	39,077,770	40,112,482	46,920,067	41,242,813	2.8%
Fund Balance:					
Net Change in Fund	1,274,701	-	(5,297,821)	-	
Beginning Balance	14,305,266	10,255,214	15,579,967	10,282,146	0.3%
Ending Balance	15,579,967	10,255,214	10,282,146	10,282,146	0.3%
<i>Minimum fund balance target:</i>					
25% of revenues less pass-throughs					9,291,085
Unreserved fund balance					991,061

Special Revenue – Local Option Sales Tax

This fund accounts for the collection of 1% local option tax as approved by the voters on November 4, 1986. Revenue is allocated 60% for property tax relief and 40% for community betterment, including human service and arts agency funding. The fund balance is reserved at 25% of budgeted expenditures less the 60% tax relief transfer. Reserves are for cash flow and revenue fluctuations.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
<i>Revenues:</i>	Actual	Adopted	Adjusted	Mgr Rec	
Property Tax Relief (60%)	6,211,009	5,352,216	6,739,052	5,887,438	10.0%
Community Betterment (40%)	4,140,672	3,568,144	4,492,702	3,924,958	10.0%
Total Before Transfers	10,351,681	8,920,360	11,231,754	9,812,396	10.0%
Transfers:					
Hotel/Motel Tax	95,592	114,289	114,289	114,289	0.0%
Total Revenues	10,447,273	9,034,649	11,346,043	9,926,685	9.9%
Expenses:					
Operations:					
Municipal Band	7,687	31,775	33,275	32,610	2.6%
Human Services Administration	26,214	26,963	27,005	28,024	3.9%
Human Service Agency Funding	1,337,533	1,601,093	1,770,488	1,729,180	8.0%
Public Art	33,172	46,000	114,768	46,000	0.0%
Art Agency Funding	161,878	223,733	223,733	216,470	-3.2%
City Council Grant Program	216,666	228,762	228,762	275,170	20.3%
Total Operations	1,783,150	2,158,326	2,398,031	2,327,454	7.8%
CIP:					
Fire Safety	9,600	-	40,092	-	
Shared Use Path System	464,855	936,800	3,099,620	775,000	-17.3%
Traffic Improvements	5,835	100,000	321,773	100,000	0.0%
Parks and Recreation	1,485,705	665,000	1,946,899	930,500	39.9%
Cemetery Improvements	1,263	75,000	92,037	75,000	0.0%
Downtown Façade Program	-	50,000	180,001	50,000	0.0%
Campustown Façade Program	-	50,000	50,000	50,000	0.0%
Neighborhood Improvement Program	7,117	50,000	50,000	50,000	0.0%
Facilities Improvements	74,872	50,000	211,564	75,000	50.0%
Total CIP	2,049,247	1,976,800	5,991,986	2,105,500	6.5%
Total Before Transfers	3,832,397	4,135,126	8,390,017	4,432,954	7.2%

Special Revenue – Local Option Sales Tax, continued

	2020/21	2021/22	2021/22	2022/23	% Change from
<i>Transfers:</i>	Actual	Adopted	Adjusted	Mgr Rec	Adopted
General Fund	6,211,009	5,352,216	6,739,052	5,887,438	10.0%
Park Development Fund	100,000	100,000	100,000	100,000	0.0%
Park Development (Municipal Pool)	-	-	219,791	-	
Ames/ISU Ice Arena	20,000	20,000	20,000	40,000	100.0%
Parking Operations	5,481	5,489	5,489	5,489	0.0%
Total Transfers	6,336,490	5,477,705	7,084,332	6,032,927	10.1%
Total Expenses	10,168,887	9,612,831	15,474,349	10,465,881	8.9%
Fund Balance:					
Net Change in Fund	278,386	(578,182)	(4,128,306)	(539,196)	-6.7%
Beginning Balance	7,141,833	2,723,460	7,420,219	3,291,913	20.9%
Ending Balance	7,420,219	2,145,278	3,291,913	2,752,717	28.3%

Minimum fund balance target:

25% of expenses less 60% pass-through

1,144,611

Unreserved fund balance

1,608,106

Special Revenue – Hotel/Motel Tax

Hotel/Motel tax revenues are collected in the General Fund and transferred to the Hotel/Motel Tax Fund. Of the 7¢ per dollar tax, 5¢ is provided to the Ames Convention & Visitors Bureau for community attractions, 1¢ replaces the local option tax and is split 60% for tax reduction and 40% for community betterment projects. The remaining 1¢ remains in this fund for economic development activities.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
Hotel/Motel Tax	1,671,197	2,000,000	2,000,000	2,000,000	0.0%
Total Revenues	1,671,197	2,000,000	2,000,000	2,000,000	0.0%
Expenses:					
Operations:					
ACVB Pass Through	1,193,235	1,428,571	1,428,571	1,428,571	0.0%
Economic Development	150,000	150,000	150,000	150,000	0.0%
Chamber of Commerce Dues	2,969	2,800	2,800	3,000	7.1%
AEDC/Council Grant Program	15,000	15,000	15,000	15,000	0.0%
Internet Improvements Study	-	-	125,000	-	
Reinvestment District Study	29,225	-	20,500	-	
ACVB COVID Relief Payment	-	-	35,000	-	
ACVB COVID Relief Loan	-	-	-	-	
Total Operations	1,390,429	1,596,371	1,776,871	1,596,571	0.0%
CIP:					
Downtown Plaza Study	19,671	-	329	-	
Indoor Aquatics Center	22,000	-	50,000	-	
Total CIP	41,671	-	50,329	-	
Total Before Transfers	1,432,100	1,596,371	1,827,200	1,596,571	0.0%
Transfers:					
General Fund	143,389	171,428	171,428	171,428	0.0%
Local Option Sales Tax	95,592	114,289	114,289	114,289	0.0%
Total Transfers	238,981	285,717	285,717	285,717	0.0%
Total Expenses	1,671,081	1,882,088	2,112,917	1,882,288	0.0%
Fund Balance:					
Net Change in Fund	116	117,912	(112,917)	117,712	-0.2%
Beginning Balance	1,205,837	931,037	1,205,953	1,093,036	17.4%
Ending Balance	1,205,953	1,048,949	1,093,036	1,210,748	15.4%

Special Revenue – Road Use Tax

This fund accounts for activity of the state allocated motor vehicle fuel tax. The fund balance policy is to retain 10% of budgeted expenses as an operating reserve.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Road Use Tax	8,755,843	7,835,270	8,336,588	8,403,015	7.2%
Total Revenues	8,755,843	7,835,270	8,336,588	8,403,015	7.2%
Expenses:					
Operations:					
Public Works Administration	131,401	138,466	132,410	144,148	4.1%
Public Works Engineering	22,896	(66,847)	7,035	6,468	-109.7%
Public Works GIS	162,018	157,599	153,726	163,313	3.6%
Traffic Engineering	194,201	184,410	210,309	213,286	15.7%
Traffic Maintenance	1,025,371	1,112,624	1,177,447	1,146,435	3.0%
Street Maintenance	1,956,225	2,314,765	2,327,083	2,402,618	3.8%
Street Cleaning	282,172	343,281	343,716	358,285	4.4%
Snow and Ice Control	1,341,255	1,373,040	1,506,310	1,461,305	6.4%
Right-of-Way Maintenance	777,109	847,206	937,393	905,763	6.9%
Econ Dev (RISE Repayment)	-	-	28,032	28,032	
Financial Services	18,678	20,274	20,364	21,617	6.6%
Purchasing Services	58,877	63,691	61,498	66,873	5.0%
Human Resources	48,520	70,035	72,814	74,034	5.7%
Facilities	25,327	29,233	29,202	29,544	1.1%
Total Operations	6,044,050	6,587,777	7,007,339	7,021,721	6.6%
CIP:					
Storm Water Improvements	-	25,000	25,000	-	-100.0%
Street Improvements	155,602	125,000	525,881	125,000	0.0%
Shared Use Path System	365,911	138,000	560,180	130,000	-5.8%
Traffic Improvements	414,151	797,600	2,066,824	1,107,740	38.9%
Street Rehabilitation	701,107	471,000	1,422,299	930,000	97.5%
Total CIP	1,636,771	1,556,600	4,600,184	2,292,740	47.3%
Total Before Transfers	7,680,821	8,144,377	11,607,523	9,314,461	14.4%
Transfers:					
Fleet Services	-	-	35,490	-	
Total Expenses	7,680,821	8,144,377	11,643,013	9,314,461	14.4%
Fund Balance:					
Net Change in Fund	1,075,022	(309,107)	(3,306,425)	(911,446)	194.9%
Beginning Balance	7,477,561	3,869,380	8,552,583	5,246,158	35.6%
Ending Balance	8,552,583	3,560,273	5,246,158	4,334,712	21.8%

Minimum fund balance target:

10% of operating expenses

702,172

Unreserved fund balance

3,632,540

Special Revenue – Public Safety Special Revenues

This fund accounts for the revenues and expenses associated with Public Safety funds dedicated to specific purposes such as Police forfeiture funds, Police and Fire grants and donations, and Animal Shelter donations.

	2020/21	2021/22	2021/22	2022/23	% Change from
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Police Forfeiture	44,454	7,000	7,000	7,000	0.0%
Police Grants/Donations	64,825	48,000	63,745	48,000	0.0%
Fire Grants/Donations	1,980	-	8,290	-	
Animal Shelter Donations	53,703	18,200	18,200	18,200	0.0%
Total Revenues	164,962	73,200	97,235	73,200	0.0%
Expenses:					
Operations:					
Police Forfeiture	16,046	12,000	12,000	12,000	0.0%
Police Grants/Donations	63,010	48,000	59,450	48,000	0.0%
Fire Grants/Donations	5,486	-	8,290	-	
Animal Shelter	120,558	37,000	37,000	37,000	0.0%
Total Expenses	205,100	97,000	116,740	97,000	0.0%
Fund Balance:					
Net Change in Fund	(40,138)	(23,800)	(19,505)	(23,800)	0.0%
Beginning Balance	373,473	297,050	333,335	313,830	5.6%
Ending Balance	333,335	273,250	313,830	290,030	6.1%

Special Revenue – Citywide Housing Programs

This fund accounts for miscellaneous housing program activity including housing grant program repayments and proceeds from the sale of housing properties.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Loan Repayments	-	-	-	-	
Sale of Homes/Property	10,000	-	-	-	
Miscellaneous Revenue	810	-	-	-	
Total Revenues	10,810	-	-	-	
Expenses:					
Housing Programs	47,409	24,909	24,249	22,066	-11.4%
Total Expenses	47,409	24,909	24,249	22,066	-11.4%
Fund Balance:					
Net Change in Fund	(36,599)	(24,909)	(24,249)	(22,066)	-11.4%
Beginning Balance	482,302	447,095	445,703	421,454	-5.7%
Ending Balance	445,703	422,186	421,454	399,388	-5.4%

Special Revenue – Community Development Block Grant

This fund reflects the activity of the City's Community Development Block Grant (CDBG). The fund balance reflects the balance of loans outstanding, in addition to cash and investments held by the fund.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
CDBG Funding	902,720	602,550	599,177	599,177	-0.6%
CDBG Rollover	-	-	425,584	-	
Program Repayments	1,098	-	938	-	
Sale of Homes	238,012	-	-	-	
Miscellaneous Revenue	1,436	-	-	-	
Total Revenues	1,143,266	602,550	1,025,699	599,177	-0.6%
Expenses:					
Operations:					
CDBG Administration	121,508	120,510	119,835	119,835	-0.6%
CDBG Programs	1,073,104	482,040	864,489	479,342	-0.6%
Total Expenses	1,194,612	602,550	984,324	599,177	-0.6%
Fund Balance:					
Net Change in Fund	(51,346)	-	41,375	-	
Beginning Balance	9,971	195,640	(41,375)	-	-100.0%
Ending Balance	(41,375)	195,640	-	-	-100.0%

Special Revenue – HOME Program

This fund is used to account for the revenue and expenditures associated with funding received by the City through the federally funded Home Investment Partnership (HOME) program. This funding is designated to create affordable housing for low-income households.

	2020/21	2021/22	2021/22	2022/23	% Change from
	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Revenues:					
HOME Funding	22,987	468,771	350,543	350,543	-25.2%
HOME Rollover	-	-	1,660,194	-	
Total Revenues	22,987	468,771	2,010,737	350,543	-25.2%
Expenses:					
Operations:					
HOME Administration	20,738	46,877	164,758	35,054	-25.2%
CHDO Allocation	-	70,316	307,662	52,581	-25.2%
HOME Programs	-	351,578	1,538,317	262,908	-25.2%
Total Expenses	20,738	468,771	2,010,737	350,543	-25.2%
Fund Balance:					
Net Change in Fund	2,249	-	-	-	
Beginning Balance	(2,249)	-	-	-	
Ending Balance	-	-	-	-	

Special Revenue – CDBG/COVID-19 CARES Act

This fund is used to account for CARES Act funding received through the federal Community Development Block Grant program. The funding is designated for COVID-19 relief programs developed and administered by Planning and Housing.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
CDBG CARES Funding	475,713	-	235,256	-	
Total Revenues	475,713	-	235,256	-	
Expenses:					
Operations:					
CDBG CARES Administration	32,489	-	9,900	-	
CDBG CARES Programming	443,224	-	225,356	-	
Total Expenses	475,713	-	235,256	-	
Fund Balance:					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
Ending Balance	-	-	-	-	

Special Revenue – IEDA/COVID-19 CARES Act

This fund is used to account for CARES Act funding received from the State of Iowa. The funding is designated for COVID-19 relief programs developed and administered by Planning and Housing.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
IEDA COVID-19 Funding	-	-	600,000	-	
Total Revenues	-	-	600,000	-	

Expenses:					
Operations:					
IEDA CARES Administration	-	-	60,000	-	
IEDA CARES Programming	-	-	540,000	-	
Total Expenses	-	-	600,000	-	

Fund Balance:				
Net Change in Fund	-	-	-	-
Beginning Balance	-	-	-	-
Ending Balance	-	-	-	-

Special Revenue – HOME American Rescue Plan

This fund is used to account for funding awarded to the City of Ames through the HOME American Resuce Plan Program (ARP). Programs to utilize the funding will be developed and administered by Planning and Housing.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
HOME ARP Funding	-	-	1,269,248	-	
Total Revenues	-	-	1,269,248	-	
Expenses:					
Operations:					
HOME/ARP Administration	-	-	190,387	-	
HOME/ARP Programming	-	-	1,078,861	-	
Total Expenses	-	-	1,269,248	-	
Fund Balance:					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
Ending Balance	-	-	-	-	

Special Revenue – Employee Benefit Property Tax

This fund is used to account for tax revenues used to pay for the City’s contribution to the Police and Fire Retirement system.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Property Taxes	2,174,330	2,333,616	2,333,616	2,182,895	-6.5%
Utility Excise Tax	9,762	5,504	5,504	4,360	-20.8%
State Replacement Tax	60,587	61,005	61,005	48,804	-20.0%
Total Revenues	2,244,679	2,400,125	2,400,125	2,236,059	-6.8%
Expenses:					
Transfers:					
General Fund	2,244,679	2,400,125	2,400,125	2,236,059	-6.8%
Total Expenses	2,244,679	2,400,125	2,400,125	2,236,059	-6.8%
Fund Balance:					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
Ending Balance	-	-	-	-	

Special Revenue – Fire/Police Pension

This fund accounts for the funds remaining from the transition to the Municipal Fire and Police Retirement System of Iowa (MFPRSI). Funds may only be used to offset City contributions to MFPRSI.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
Interest Revenue	1,183	2,500	1,500	1,000	-60.0%
Total Revenues	1,183	2,500	1,500	1,000	-60.0%
Expenses:					
Transfers:					
General Fund	75,000	95,000	95,000	90,000	-5.3%
Total Expenses	75,000	95,000	95,000	90,000	-5.3%
Fund Balance:					
Net Change in Fund	(73,817)	(92,500)	(93,500)	(89,000)	
Beginning Balance	329,090	256,590	255,273	161,773	-37.0%
Ending Balance	255,273	164,090	161,773	72,773	-55.7%

Special Revenue – Parks And Recreation Donations And Grants

This fund is used to account for revenues to be used for specific park improvements or recreation programs.

	2020/21	2021/22	2021/22	2022/23	% Change from
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Donations	67,988	45,000	15,147	16,600	-63.1%
Grant Revenue	19,000	-	21,670	10,000	
ISU/Moore Park Farmland	3,050	3,050	-	-	-100.0%
Interest Revenue	1,285	1,150	1,150	900	-21.7%
				.	
Total Revenues	91,323	49,200	37,967	27,500	-44.1%
Expenses:					
Operations:					
Parks & Rec Donations	-	1,500	25,546	2,400	60.0%
Block Party Trailer	-	100	643	100	0.0%
Wellmark 3-Point Play Program	-	-	1,679	-	
Municipal Band	-	-	1,495	-	
Daley Park	-	-	39,593	-	
Park System Improvements	39,453	13,550	86,075	20,000	0.0%
Total Operations	39,453	15,150	155,031	22,500	48.5%
CIP:					
Homewood Clubhouse	20,000	-	-	-	
AHHP Accessible Launch	-	35,000	42,164	-	
AHHP Wetland Overlook	-	-	-	5,000	
Sunset Ridge Park	14,627	-	5,838	-	
Hira Park	5,624	-	49,176	-	
Total CIP	40,251	35,000	97,178	5,000	-85.7%
Total Expenses	79,704	50,150	252,209	27,500	-45.2%
Fund Balance:					
Net Change in Fund	11,619	(950)	(214,242)	-	-100.0%
Beginning Balance	202,623	34,100	214,242	-	-100.0%
Ending Balance	214,242	33,150	-	-	-100.0%

Special Revenue – FEMA/COVID-19

This fund accounts for Federal Emergency Management Agency (FEMA) Public Assistance disaster award grant for the City Response to the COVID-19 pandemic. Expenses eligible for grant reimbursement are moved to the fund then submitted to FEMA for reimbursement.

	2020/21	2021/22	2021/22	2022/23	% Change
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
FEMA Disaster Relief	-	-	135,553	-	
Total Revenues	-	-	135,553	-	
Expenses:					
Operations:					
Law Enforcement	1,828	-	-	-	
Fire Safety	625	-	-	-	
Resource Recovery	493	-	-	-	
Utility Customer Service	106	-	-	-	
Public Works	10	-	-	-	
Transit Services	14,900	-	-	-	
Parks and Recreation	309	-	-	-	
Library Services	11,241	-	-	-	
City Council	270	-	-	-	
Media Production Services	2,704	-	-	-	
Human Resources	446	-	-	-	
Facilities	3,392	-	-	-	
Total Expenses	36,324	-	-	-	
Fund Balance:					
Net Change in Fund	(36,324)	-	135,553	-	
Beginning Balance	(99,229)	-	(135,553)	-	
Ending Balance	(135,553)	-	-	-	

Special Revenue – FEMA/DERECHO 2020

This fund accounts for Federal Emergency Management Agency (FEMA) Public Assistance disaster award grant for the City Response to the August 10, 2020 Midwest Derecho Storm. Expenses eligible for grant reimbursement are moved to the fund then submitted to FEMA for reimbursement.

	2020/21	2021/22	2021/22	2022/23	% Change
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
FEMA Disaster Relief	36,285	-	1,364,312	-	
Total Revenues	36,285	-	1,364,312	-	
Expenses:					
Operations:					
Law Enforcement	3,454	-	-	-	
Fire Safety	4,367	-	-	-	
Electric Services	1,000,344	-	-	-	
Water & Pollution Control	10,391	-	-	-	
Public Works	197,195	-	-	-	
ROW/Park Maintenance	131,288	-	10,558	-	
Airport Operations	0	-	25,000	-	
City Manager	3,590	-	-	-	
Facilities	14,415	-	-	-	
Total Expenses	1,365,044	-	35,558	-	
Fund Balance:					
Net Change in Fund	(1,328,759)	-	1,328,754	-	
Beginning Balance	5	-	(1,328,754)	-	
Ending Balance	(1,328,754)	-	-	-	

Special Revenue – American Rescue Plan

This fund accounts for all activities related to City of Ames allocation of federal funding from the American Rescue Plan Act of 2021.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
American Rescue Plan	7,128,812	-	7,128,811	-	
Total Revenues	7,128,812	-	7,128,811	-	
Expenses:					
Operations:					
Ice Arena Operations	-	-	50,000	-	
CIP:					
Ames 2040 Utility Extensions	-	-	900,000	4,266,981	
Splash Pad	-	-	200,000	-	
Downtown Plaza	-	-	-	450,497	
Total Expenses	-	-	1,150,000	4,717,478	
Fund Balance:					
Net Change in Fund	7,128,812	-	5,978,811	(4,717,478)	
Beginning Balance	-	-	7,128,812	13,107,623	
Ending Balance	7,128,812	-	13,107,623	8,390,145	

Special Revenue – Library Donations And Grants

This fund accounts for general donations and grants to the Library designated for specific purposes.

	2020/21	2021/22	2021/22	2022/23	% Change from
	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Revenues:					
Library Friends Foundation	250,564	216,716	310,965	311,663	43.8%
Library Direct State Aid	15,412	15,500	16,555	17,000	9.7%
Library Donations/Grants	20,732	25,565	20,100	20,500	-19.8%
Interest Revenue	2,592	7,000	7,170	4,900	-30.0%
Total Revenues	289,300	264,781	354,790	354,063	33.7%
Expenses:					
Operations:					
Administration	40,012	68,975	97,225	73,250	6.2%
Resource Services	108,900	76,000	138,855	118,500	55.9%
Youth Services	58,648	134,590	130,262	81,033	-39.8%
Adult Services	12,694	23,570	23,141	18,500	-21.5%
Customer Account Services	7,072	-	-	-	
	-				
Total Expenses	227,326	303,135	389,483	291,283	-3.9%
Fund Balance:					
Net Change in Fund	61,974	(38,354)	(34,693)	62,780	-263.7%
Beginning Balance	425,457	323,500	487,431	452,738	39.9%
Ending Balance	487,431	285,146	452,738	515,518	80.8%

Special Revenue – Utility Assistance

This fund accounts for donations received through Utility Customer Service that are designated for utility payment assistance.

	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change from Adopted
Revenues:					
Project Share Donations	24,648	15,500	15,500	15,500	0.0%
Alternative Energy Donations	729	-	-	-	
Total Revenues	25,377	15,500	15,500	15,500	0.0%

Expenses:					
Operations:					
Utility Assistance	22,820	15,500	15,500	15,500	0.0%
Total Expenses	22,820	15,500	15,500	15,500	0.0%

Fund Balance:					
Net Change in Fund	2,557	-	-	-	
Beginning Balance	12,298	12,298	14,855	14,855	20.8%
Ending Balance	14,855	12,298	14,855	14,855	20.8%

Special Revenue – Miscellaneous Donations

This fund accounts for donations and revenues received that are designated for specific projects.

	2020/21 Actual	2021/22 Adopted	2021/22 Adjusted	2022/23 Mgr Rec	% Change from Adopted
Revenues:					
Metro Coalition Member Dues	82,514	60,000	60,000	60,000	0.0%
Total Revenues	82,514	60,000	60,000	60,000	0.0%

Expenses:					
Operations:					
Metro Coalition	45,000	60,000	60,000	60,000	0.0%
Shared Use Path CIP	-	-	10,026	-	
Total Expenses	45,000	60,000	70,026	60,000	0.0%

Fund Balance:					
Net Change in Fund	37,514	-	(10,026)	-	
Beginning Balance	10,026	1,737	47,540	37,514	2059.7%
Ending Balance	47,540	1,737	37,514	37,514	2059.7%

Special Revenue – Developer Projects

This fund accounts for funds received from developers to be used for City infrastructure.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Interest Revenue	265	-	-	-	
Total Revenues	265	-	-	-	
Expenses:					
CIP:					
Developer Projects	-	-	-	-	
Total Expenses	-	-	-	-	
Fund Balance:					
Net Change in Fund	265	-	-	-	
Beginning Balance	227,383	227,385	227,648	227,648	0.1%
Ending Balance	227,648	227,385	227,648	227,648	0.1%

Special Revenue – Economic Development

This fund accounts for revolving loan, community investment, and pass-through State loan activity. Approved loans are shown as expenses. The fund balance reflects the balance of loans outstanding, in addition to cash and investments held by the fund.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
ISU Research Park	-	-	28,032	28,032	
Total Revenues	-	-	28,032	28,032	
Expenses:					
Operations:					
RISE Grant Repayment	-	-	28,032	28,032	
Total Expenses	-	-	28,032	28,032	
Fund Balance:					
Net Change in Fund	-	-	-	-	
Beginning Balance	547,166	547,166	547,166	547,166	0.0%
Ending Balance	547,166	547,166	547,166	547,166	0.0%

Special Revenue – Tax Increment Financing (TIF)

This fund has been established for the receipt of tax revenues from TIF districts. The TIF fund records TIF project expenditures and collects revenue for repayment of debt issued to fund TIF projects.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
Property Taxes	1,829,441	1,918,072	1,918,072	1,331,440	-30.6%
State Replacement Tax	94,952	-	-	-	
Interest Revenue	7,853	5,000	5,000	5,000	
Total Revenues	1,932,246	1,923,072	1,923,072	1,336,440	-30.5%
Expenses:					
Operations:					
Kingland Systems	320,925	321,727	321,727	386,632	20.2%
Barilla	381,846	376,581	376,581	379,445	
Total Before Transfers	702,771	698,308	698,308	766,077	
Transfers:					
Debt Service	442,468	586,725	331,425	333,175	-43.2%
Total Expenses	1,145,239	1,285,033	1,029,733	1,099,252	-14.5%
Fund Balance:					
Net Change in Fund	787,007	638,039	893,339	237,188	-62.8%
Beginning Balance	(179,263)	396,518	607,744	1,501,083	278.6%
Ending Balance	607,744	1,034,557	1,501,083	1,738,271	

Capital Projects – Special Assessments

This fund accounts for collection of special assessments and payment of principal of abated G.O. bonds, and the construction of streets and sanitary sewers for benefited property special assessment districts.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
Assessments	244,634	318,313	318,313	236,763	
Total Revenues	244,634	318,313	318,313	236,763	
Expenses:					
Transfers:					
Debt Service	315,559	318,313	318,313	320,472	0.7%
Total Expenses	315,559	318,313	318,313	320,472	0.7%
Fund Balance:					
Net Change in Fund	(70,925)	-	-	(83,709)	
Beginning Balance	(535,761)	(535,761)	(606,686)	(606,686)	13.2%
Ending Balance	(606,686)	(535,761)	(606,686)	(690,395)	28.9%

Capital Projects – Street Construction

This fund accounts for street construction projects including, but not limited to, bus route reconstruction, signal construction, and associated street construction projects. Projects which have multiple funding sources are budgeted in this fund.

	2020/21	2021/22	2021/22	2022/23	% Change from
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Traffic Grant Funding	332,699	1,431,900	3,811,678	1,495,280	
Street MPO/Grant Funding	6,136,136	2,500,000	10,977,161	1,686,000	-32.6%
Bike Trail MPO/Grant Funding	65	159,000	-	-	-100.0%
Developer Funding	30,000	-	49,059	-	
Iowa State University	39,219	-	876,000	60,000	
Total Revenues	6,538,119	4,090,900	15,713,898	3,241,280	-20.8%

Expenses:					
CIP:					
Street Improvements	7,337,982	2,500,000	6,699,262	1,686,000	-32.6%
Shared Use Path System	158,999	159,000	717,000	-	-100.0%
Traffic Improvements	703,372	1,431,900	3,334,770	1,495,280	
Street Rehabilitation	-	-	-	60,000	
Total Expenses	8,200,353	4,090,900	10,751,032	3,241,280	-20.8%

Fund Balance:					
Net Change in Fund	(1,662,234)	-	4,962,866	-	
Beginning Balance	(3,027,322)	329,538	(4,689,556)	273,310	-17.1%
Ending Balance	(4,689,556)	329,538	273,310	273,310	-17.1%

Capital Projects – Airport Construction

This fund accounts for capital improvements at the Ames Municipal Airport. The Airport's excess revenue from operations is transferred each year from the General Fund to the Airport Construction Fund to serve as the local match for grants and funding received from the Federal Aviation Administration.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
FAA Funding	98,309	298,750	680,964	1,008,000	237.4%
Miscellaneous Revenue	174,903	-	-	-	
Total Before Transfers	273,212	298,750	680,964	1,008,000	
Transfers:					
General Fund	72,085	67,024	67,024	77,061	15.0%
Total Revenues	345,297	365,774	747,988	1,085,061	196.6%
Expenses:					
CIP:					
Airport Master Plan	7,659	-	-	-	
Airport Improvements	545,976	341,667	450,432	1,120,000	227.8%
Total Expenses	553,635	341,667	450,432	1,120,000	227.8%
Fund Balance:					
Net Change in Fund	(208,338)	24,107	297,556	(34,939)	-244.9%
Beginning Balance	369,050	544,864	160,712	458,268	-15.9%
Ending Balance	160,712	568,971	458,268	423,329	-25.6%

Capital Projects – Park Development

This fund accounts for the development of new City parks or new amenities added to existing City parks. Donations and grants for park development will be accounted for in this fund, as well as a \$100,000 annual transfer from the Local Option Sales Tax Fund.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
Interest Revenue	5,102	5,000	5,000	5,000	0.0%
Transfers:					
Local Option Sales Tax	100,000	100,000	100,000	100,000	0.0%
LOT (Municipal Pool CIP)	-	-	219,791	-	
General Fund	600,000	-	-	-	
Total Transfers	700,000	100,000	319,791	100,000	0.0%
Total Revenues	705,102	105,000	324,791	105,000	0.0%
Expenses:					
CIP:					
Parks and Recreation	582,649	-	164,187	-	
Transfers:					
Winakor Donation	1,962,634	-	-	-	
Total Expenses	2,545,283	-	164,187	-	
Fund Balance:					
Net Change in Fund	(1,840,181)	105,000	160,604	105,000	0.0%
Beginning Balance	2,889,728	842,993	1,049,547	1,210,151	43.6%
Ending Balance	1,049,547	947,993	1,210,151	1,315,151	38.7%

Capital Projects – Winakor Donation

This fund accounts for a bequest received from Geitel Winakor to to used for a future Parks and Recreation capital project.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
Interest Revenue	15,667	26,000	20,000	20,000	
Transfers:					
Park Development Fund	1,962,634	-	-	-	
Total Revenues	1,978,301	26,000	20,000	20,000	-23.1%
Expenses:					
CIP:					
Indoor Aquatic Center	-	-	655,500	1,294,500	
Total Expenses	-	-	655,500	1,294,500	
Fund Balance:					
Net Change in Fund	1,978,301	26,000	(635,500)	(1,274,500)	-5001.9%
Beginning Balance	(1)	1,988,634	1,978,300	1,342,800	-32.5%
Ending Balance	1,978,300	2,014,634	1,342,800	68,300	-96.6%

Capital Projects – Indoor Aquatic Center Donations

This fund will be used to account for donations that are received to support the construction of the new Indoor Aquatic Center.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Donations	-	-	-	7,751,667	
Total Revenues	-	-	-	7,751,667	
Expenses:					
CIP:					
Indoor Aquatic Center	-	-	-	7,751,667	
Total Expenses	-	-	-	7,751,667	
Fund Balance:					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
Ending Balance	-	-	-	-	

Capital Projects – Council Priorities Capital Fund

This fund accounts for funding that has been reserved to pay for capital projects that City Council has determined are of high priority or to cover funding shortfalls for high priority capital projects.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Revenues:					
Interest Revenue	7,982	-	10,000	10,000	
Transfers:					
General Fund (for future CIP)	1,000,000	-	1,000,000	-	
General Fund (sustainability)	-	-	200,000	-	
Total Transfers	1,000,000	-	1,200,000	-	
Total Revenues	1,007,982	-	1,210,000	10,000	
Expenses:					
Operations:					
Sustainability	-	-	200,000	-	
CIP:					
Downtown Plaza	-	-	-	1,000,000	
Total Expenses	-	-	200,000	1,000,000	
Fund Balance:					
Net Change in Fund	1,007,982	-	1,010,000	(990,000)	
Beginning Balance	-	1,000,000	1,007,982	2,017,982	
Ending Balance	1,007,982	1,000,000	2,017,982	1,027,982	

Capital Projects – Bond Proceeds

This fund accounts for proceeds of general obligation bond issues. G.O. bond sales are planned each year to finance CIP projects. Any undesignated fund balances may be used for certain projects or transferred to the Debt Service fund.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
<i>Revenues:</i>	Actual	Adopted	Adjusted	Mgr Rec	
Bond Proceeds	10,749,757	13,755,400	11,133,972	18,359,410	33.5%
Interest Revenue	66,761	-	-	-	
Total Revenues	10,816,518	13,755,400	11,133,972	18,359,410	33.5%
Expenses:					
Operations:					
Bond Issuance Costs	100,294	-	-	-	
Financial Services	7,637	8,138	8,137	8,630	6.0%
Total Operations	107,931	8,138	8,137	8,630	6.0%
CIP:					
Law Enforcement	460,008	-	593,014	-	
Fire Safety	886,348	-	517,674	1,089,338	
Sanitary Sewer System	-	2,700,000	-	-	
Stormwater Improvements	780,504	-	1,641,985	-	
Street Improvements	8,180,131	10,195,000	25,873,207	9,225,000	
Shared Use Path System	32	-	5,968	-	
Traffic Improvements	86,100	160,400	1,146,200	452,560	
Street Rehabilitation	-	-	495,000	700,000	
Parks and Recreation	-	700,000	700,000	6,892,512	
Total CIP	10,393,123	13,755,400	30,973,048	18,359,410	33.5%
Total Before Transfers	10,501,054	13,763,538	30,981,185	18,368,040	33.5%
Transfers:					
Debt Service Fund	130,410	-	285,000	-	
Total Transfers	130,410	-	285,000	-	
Total Expenses	10,631,464	13,763,538	31,266,185	18,368,040	33.5%
Fund Balance:					
Net Change in Fund	185,054	(8,138)	(20,132,213)	(8,630)	
Beginning Balance	21,139,655	3,877,456	21,324,709	1,192,496	
Ending Balance	21,324,709	3,869,318	1,192,496	1,183,866	

Permanent Fund – Cemetery

This fund accounts for the 20% portion of cemetery lot sales designated for perpetual care. Interest earnings are transferred to the General Fund for cemetery operations. The fund balance will be retained to provide cemetery maintenance.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
Sale of Cemetery Lots	20,048	18,767	22,893	21,352	
Total Revenues	20,048	18,767	22,893	21,352	
Expenses:					
Perpetual Care	-	-	-	-	
Total Expenses	-	-	-	-	
Fund Balance:					
Net Change in Fund	20,048	18,767	22,893	21,352	
Beginning Balance	1,017,993	1,035,520	1,038,041	1,060,934	2.5%
Ending Balance	1,038,041	1,054,287	1,060,934	1,082,286	2.7%

Permanent Fund – Donald and Ruth Furman Aquatic Center Trust

This fund accounts for the one-million-dollar gift from Donald and Ruth Furman to establish an endowment to subsidize the City's ongoing operational costs, to fund future repairs and enhancements, and to replace equipment at the Aquatic Center.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
Interest Revenue	6,386	10,000	10,000	10,000	0.0%
Total Revenues	6,386	10,000	10,000	10,000	0.0%
Expenses:					
Operations:					
Aquatic Center Operations	-	-	20,000	-	
CIP:					
Aquatic Center Improvements	-	-	45,000	-	
Total Expenses	-	-	65,000	-	
Fund Balance:					
Net Change in Fund	6,386	10,000	(55,000)	10,000	0.0%
Beginning Balance	1,190,327	1,197,078	1,196,713	1,141,713	-4.6%
Ending Balance	1,196,713	1,207,078	1,141,713	1,151,713	-4.6%

Enterprise – Water Utility

This fund accounts for the operation of a municipally owned water utility which provides services to residents of the City and some contiguous areas. Major capital improvements have been financed from current revenues and the Water Fund balance.

	2020/21	2021/22	2021/22	2022/23	% Change from
<i>Revenues:</i>	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Metered Sales	11,156,718	11,372,100	11,876,000	11,676,000	2.7%
Contract Sales	1,784,422	1,030,000	988,000	947,000	-8.1%
Fees/Service Charges	195,253	217,800	162,600	182,700	-16.1%
Cell Tower Lease	20,988	22,300	22,300	24,136	8.2%
Farm Land Rental	14,474	14,474	14,474	16,403	13.3%
Sprint PCS Land Rental	45,111	43,802	43,802	43,802	0.0%
Grant Funding	39,290	738,000	738,000	-	-100.0%
ISU Capital Repayment	-	-	484,396	494,084	
Interest Revenue	103,933	372,000	360,576	310,880	-16.4%
Miscellaneous Revenue	44,761	11,000	11,000	11,000	0.0%
Total Revenues	13,404,950	13,821,476	14,701,148	13,706,005	-0.8%
Expenses:					
Operations:					
W & PC Administration	436,724	468,035	465,039	556,870	19.0%
Water Plant Operations	2,897,521	3,263,016	3,325,029	3,440,541	5.4%
W & PC Meter Services	628,685	688,751	659,680	688,936	0.0%
W & PC Laboratory	218,035	245,538	244,306	251,096	2.3%
Public Works Administration	131,400	138,466	132,411	144,147	4.1%
Public Works Engineering	60,233	73,043	52,554	51,703	-29.2%
Public Works GIS	101,340	105,086	105,026	111,419	6.0%
Distribution System Maintenance	1,324,501	1,331,939	1,317,579	1,380,962	3.7%
Customer Service	444,109	478,750	477,762	465,673	-2.7%
City Council/Sustainability	8,500	8,500	8,500	8,500	0.0%
City Clerk	20,423	24,099	24,099	23,804	-1.2%
City Manager	70,213	84,730	75,975	87,866	3.7%
Public Relations	20,960	22,991	22,678	24,242	5.4%
Financial Services	155,600	166,916	166,901	176,954	6.0%
Purchasing Services	42,459	45,931	44,349	48,225	5.0%
Legal Services	78,563	84,895	81,326	89,032	4.9%
Human Resources	31,657	46,873	48,669	49,484	5.6%
Facilities	21,106	24,361	24,335	24,620	1.1%
Total Operations	6,692,029	7,301,920	7,276,218	7,624,074	4.4%

Enterprise – Water Utility, continued

	2020/21	2021/22	2021/22	2022/23	% Change
<i>CIP:</i>	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Water Production/Treatment	1,002,871	2,268,000	3,114,848	2,407,000	6.1%
Water Distribution	571,329	1,600,000	6,018,975	1,750,000	9.4%
Right-of-Way Restoration	5,108	75,000	322,950	75,000	0.0%
Total CIP	1,579,308	3,943,000	9,456,773	4,232,000	7.3%
Total Before Transfers	8,271,337	11,244,920	16,732,991	11,856,074	5.4%
Transfers:					
Debt Service	125,903	124,534	124,534	127,934	2.7%
Water Sinking	3,808,633	4,229,295	3,735,617	3,770,495	-10.8%
Fleet Services	-	-	35,490	-	
Total Transfers	3,934,536	4,353,829	3,895,641	3,898,429	-10.5%
Total Expenses	12,205,873	15,598,749	20,628,632	15,754,503	1.0%
Fund Balance:					
Net Change in Fund	1,199,077	(1,777,273)	(5,927,484)	(2,048,498)	15.3%
Beginning Balance	17,937,073	11,209,402	19,136,150	13,208,666	17.8%
Ending Balance	19,136,150	9,432,129	13,208,666	11,160,168	18.3%

Minimum fund balance target:

10% of operating expenses

762,407

Unreserved fund balance

10,397,761

Enterprise – Water Construction

This fund accounts for revenue and expenditures for certain major projects of the water utility.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
State Revolving Loan Fund	93,602	-	4,681,944	7,017,000	
Total Revenues	93,602	-	4,681,944	7,017,000	
Expenses:					
CIP:					
New Water Treatment Plant	9,679	-	-	-	
N River Valley Well Field	-	-	500,000	5,578,000	
Old Water Plant Demolition	113,456	-	1,288,560	1,233,000	
TSC Addition	-	-	5,500	206,000	
Total Expenses	123,135	-	1,794,060	7,017,000	
Fund Balance:					
Net Change in Fund	(29,533)	-	2,887,884	-	
Beginning Balance	(2,858,351)	-	(2,887,884)	-	
Ending Balance	(2,887,884)	-	-	-	

Enterprise – Water Sinking

This fund is used to account for State Revolving Fund (SRF) loan payments for water utility projects financed with SRF funding.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	
Water Utility Fund	3,808,633	4,229,295	3,735,617	3,770,495	-10.8%
Total Revenues	3,808,633	4,229,295	3,735,617	3,770,495	-10.8%
Expenses:					
Debt Service:					
SRF Loan Payments	3,849,702	4,229,195	3,736,260	3,728,540	-11.8%
Total Expenses	3,849,702	4,229,195	3,736,260	3,728,540	-11.8%
Fund Balance:					
Net Change in Fund	(41,069)	100	(643)	41,955	41855.0%
Beginning Balance	352,424	352,433	311,355	310,712	-11.8%
Ending Balance	311,355	352,533	310,712	352,667	0.0%

Enterprise – Sewer Utility

This fund accounts for the operation of a municipally owned sewer utility, which provides services to residents of the City and some contiguous areas.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Revenues:					
Metered Charges	7,720,578	7,569,000	7,635,000	7,635,000	0.9%
Contract Charges	2,963,070	1,581,700	1,619,500	1,659,800	4.9%
Fees/Service Charges	192,669	257,800	212,300	212,300	-17.6%
Flood Warning System	15,164	9,300	9,300	9,300	0.0%
Farm Land Income	111,471	85,000	85,000	85,300	0.4%
Bond Proceeds	-	-	-	263,750	
Interest Revenue	66,750	125,000	100,000	90,000	-28.0%
Miscellaneous Revenue	87,863	-	-	4,000	
Total Before Transfers	11,157,565	9,627,800	9,661,100	9,959,450	3.4%
Transfers:					
G.O. Bond Proceeds	-	-	-	-	
Total Revenues	11,157,565	9,627,800	9,661,100	9,959,450	3.4%
Expenses:					
Operations:					
W & PC Administration	436,724	468,035	465,039	556,870	19.0%
WPC Plant Operations	2,243,732	2,627,657	2,428,717	2,657,596	1.1%
W & PC Meter Services	427,782	473,774	470,511	493,008	4.1%
W & PC Laboratory	404,922	456,000	453,711	466,320	2.3%
Public Works Administration	131,400	138,466	132,411	144,147	4.1%
Public Works Engineering	65,823	102,731	61,313	60,320	-41.3%
Public Works GIS	101,340	105,086	105,026	111,419	6.0%
Collection System Maintenance	609,139	608,699	621,076	608,839	0.0%
Customer Service	419,170	451,520	450,511	439,418	-2.7%
City Council/Sustainability	8,500	8,500	8,500	8,500	0.0%
City Clerk	20,423	24,099	24,099	23,804	-1.2%
City Manager	70,213	84,730	75,975	87,866	3.7%
Public Relations	20,960	22,991	22,678	24,242	5.4%
Financial Services	134,226	143,350	143,123	151,104	5.4%
Purchasing Services	19,814	21,434	20,696	22,505	5.0%
Legal Services	78,563	84,895	81,326	89,032	4.9%
Human Resources	23,696	34,470	32,634	33,181	-3.7%
Facilities	16,885	19,489	19,468	19,696	1.1%
Total Operations	5,233,312	5,875,926	5,616,814	5,997,867	2.1%
CIP:					
Water Pollution Control	1,752,371	281,000	1,351,473	2,832,000	907.8%
Sanitary Sewer System	564,185	400,000	6,142,818	500,000	
Right-of-Way Restoration	16,230	75,000	251,700	75,000	0.0%
Total CIP	2,332,786	756,000	7,745,991	3,407,000	350.7%
Total Before Transfers	7,566,098	6,631,926	13,362,805	9,404,867	41.8%

Enterprise – Sewer Utility, continued

	2020/21	2021/22	2021/22	2022/23	% Change from
	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Transfers:					
Debt Service	382,200	382,739	382,739	388,139	1.4%
Sewer Sinking	516,035	524,822	540,547	542,234	3.3%
Fleet Services	-	-	35,490	-	
Total Transfers	898,235	907,561	958,776	930,373	2.5%
Total Expenses	8,464,333	7,539,487	14,321,581	10,335,240	37.1%
Fund Balance:					
Net Change in Fund	2,693,232	2,088,313	(4,660,481)	(375,790)	-118.0%
Beginning Balance	16,128,237	11,458,847	18,821,469	14,160,988	23.6%
Ending Balance	18,821,469	13,547,160	14,160,988	13,785,198	1.8%
<i>Minimum fund balance target:</i>					
10% of operating expenses				<u>599,787</u>	
Unreserved fund balance				<u>13,185,411</u>	

Enterprise – Sewer Improvements

This fund accounts for revenue and expenditures for certain major projects of the sanitary sewer utility.

	2020/21	2021/22	2021/22	2022/23	% Change from
	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Revenues:					
State Revolving Loan Fund	1,985,899	3,922,000	12,579,332	5,310,000	35.4%
Total Revenues	1,985,899	3,922,000	12,579,332	5,310,000	35.4%
Expenses:					
CIP:					
Water Pollution Control	-	-	-	1,260,000	
Sanitary Sewer System	2,915,069	3,922,000	5,106,931	4,050,000	3.3%
Total Expenses	2,915,069	3,922,000	5,106,931	5,310,000	35.4%
Fund Balance:					
Net Change in Fund	(929,170)	-	7,472,401	-	
Beginning Balance	(6,543,231)	-	(7,472,401)	-	
Ending Balance	(7,472,401)	-	-	-	

Enterprise – Sewer Sinking

This fund is used to account for State Revolving Fund (SRF) loan payments for sewer utility projects financed with SRF funding.

<i>Revenues:</i>	2020/21	2021/22	2021/22	2022/23	% Change
<i>Transfers:</i>	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Sewer Utility Fund	516,035	524,822	540,547	542,234	3.3%
<i>Total Revenues</i>	516,035	524,822	540,547	542,234	3.3%
<i>Expenses:</i>					
<i>Debt Service:</i>					
SRF Loan Payments	523,229	521,893	540,493	541,144	3.7%
<i>Total Expenses</i>	523,229	521,893	540,493	541,144	3.7%
<i>Fund Balance:</i>					
Net Change in Fund	(7,194)	2,929	54	1,090	-62.8%
Beginning Balance	52,235	52,155	45,041	45,095	-13.5%
<i>Ending Balance</i>	45,041	55,084	45,095	46,185	-16.2%

Enterprise – Electric Utility

This fund accounts for the operation of a municipally owned electric utility, which generates and distributes electrical power to customers within the city and some contiguous areas. The fund balance is available for operations and improvements. The transfer to the General Fund constitutes a payment in lieu of taxes.

	2019/20	2020/21	2020/21	2021/22	% Change
Revenues:	Actual	Adopted	Adjusted	Adopted	from
					Adopted
Metered Sales	54,143,222	56,000,000	56,000,000	57,000,000	1.8%
Iowa State University	2,643,888	3,145,350	3,085,060	3,128,000	-0.6%
MEC Zonal Transmission	1,478,466	2,000,000	1,200,000	1,200,000	-40.0%
BP Canada Gas Sales	3,960,191	4,000,000	4,000,000	2,000,000	-50.0%
Street Lights	868,997	900,000	900,000	900,000	0.0%
Security Lighting Rental	142,076	155,000	155,000	155,000	0.0%
Fees/Service Charges	416,470	408,000	2,563,500	589,800	44.6%
Renewable Energy Credits	87,789	-	6,738	6,800	
Grant Revenue	88,808	-	133,331	-	
Interest Revenue	197,091	800,000	800,000	800,000	0.0%
Miscellaneous Revenue	193,881	-	35,000	-	0.0%
Total Revenues	64,220,879	67,408,350	68,878,629	65,779,600	-2.4%
Expenses:					
Operations:					
Electric Administration	1,181,417	1,259,974	1,433,556	1,398,615	11.0%
Demand-Side Management	706,814	1,020,119	1,183,136	1,081,719	6.0%
Electric Production	10,779,409	13,439,147	13,088,077	13,949,963	3.8%
Fuel/Purchased Power	32,528,053	32,550,895	32,144,170	32,163,052	-1.2%
Distribution/Operations	2,807,820	3,510,841	3,394,804	3,666,876	4.4%
Distribution/Improvements	1,607,234	2,607,010	2,820,239	2,509,530	-3.7%
Electric Technical Services	1,127,943	1,208,248	1,223,675	1,276,029	5.6%
Electric Engineering	727,346	967,448	903,061	942,290	-2.6%
Customer Service	832,167	913,947	900,445	885,693	-3.1%
City Council/Sustainability	8,500	8,500	8,500	8,500	0.0%
City Clerk	40,846	48,198	48,197	47,607	-1.2%
City Manager	148,528	179,237	160,717	185,871	3.7%
Public Relations	41,921	45,981	45,356	48,484	5.4%
Financial Services	509,349	547,586	547,958	581,452	6.2%
Purchasing Services	311,369	336,825	325,228	353,653	5.0%
Legal Services	124,874	134,938	129,266	141,515	4.9%
Human Resources	98,357	141,621	147,327	149,795	5.8%
Facilities	42,212	48,722	48,670	49,240	1.1%
Public Works GIS	46,065	47,766	47,739	50,645	6.0%
Utility Deposit Interest	13,016	-	-	-	
Total Operations	53,683,240	59,017,003	58,600,121	59,490,529	0.8%

Enterprise – Electric Utility, continued

	2020/21	2021/22	2021/22	2022/23	% Change from
<i>CIP:</i>	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Electric Services	10,627,266	6,951,000	24,173,315	6,270,000	-9.8%
Total Before Transfers	64,310,506	65,968,003	82,773,436	65,760,529	-0.3%
Transfers:					
General Fund (In Lieu of Taxes)	2,188,899	2,295,682	2,295,682	2,331,036	1.5%
Electric Sinking	969,056	966,327	966,327	966,410	
SunSmart	33,322	72,000	72,000	72,000	
Debt Services	18,011	17,391	17,391	16,771	-3.6%
Total Transfers	3,209,288	3,351,400	3,351,400	3,386,217	1.0%
Total Expenses	67,519,794	69,319,403	86,124,836	69,146,746	-0.2%
Fund Balance:					
Net Change in Fund	(3,298,915)	(1,911,053)	(17,246,207)	(3,367,146)	76.2%
Beginning Balance	54,155,847	31,757,288	50,856,932	33,610,725	5.8%
Ending Balance	50,856,932	29,846,235	33,610,725	30,243,579	1.3%

Minimum fund balance target:
Based on contingency for casualty in
power generation or distribution

10,100,000

Unreserved fund balance

20,143,579

Enterprise – Electric Sinking

This fund is used to account for principal and interest payments for Electric Revenue Bonds.

<i>Revenues:</i>	2020/21	2021/22	2021/22	2022/23	% Change
<i>Transfers:</i>	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Electric Utility Fund	969,056	966,327	966,327	966,410	0.0%
<i>Total Revenues</i>	969,056	966,327	966,327	966,410	0.0%
<i>Expenses:</i>					
<i>Debt Service:</i>					
Bond Principal and Interest	969,306	966,306	966,306	966,556	0.0%
<i>Total Expenses</i>	969,306	966,306	966,306	966,556	0.0%
<i>Fund Balance:</i>					
Net Change in Fund	(250)	21	21	(146)	-795.2%
Beginning Balance	80,776	80,526	80,526	80,547	0.0%
<i>Ending Balance</i>	80,526	80,547	80,547	80,401	-0.2%

Enterprise – Sunsmart Community Solar

This fund is used to account for contributions to the SunSmart Community Solar program. The revenue is primarily contributions for a share of the energy production from the solar farm. Expenses are primarily to pay the developer of the solar farm for the energy produced. The Ames Electric Service activity related to the solar farm is accounted for in the Electric Utility Fund.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
SunSmart Power Packs	486,248	10,000	25,000	5,000	-50.0%
ISU/Solar Energy	35,439	72,000	72,000	72,000	0.0%
Administrative Fee	258	-	-	-	
Interest Revenue	6,610	5,000	5,000	5,000	0.0%
Total Before Transfers	528,555	87,000	102,000	82,000	-5.7%
Transfers:					
Electric Utility Fund	33,322	72,000	72,000	72,000	0.0%
Total Revenues	561,877	159,000	174,000	154,000	-3.1%
Expenses:					
Solar Energy	124,487	181,000	181,000	181,000	0.0%
Total Expenses	124,487	181,000	181,000	181,000	0.0%
Fund Balance:					
Net Change in Fund	437,390	(22,000)	(7,000)	(27,000)	22.7%
Beginning Balance	575,774	995,454	1,013,164	1,006,164	1.1%
Ending Balance	1,013,164	973,454	1,006,164	979,164	0.6%

Enterprise – Parking Operations

This fund accounts for the operation of the City parking system including maintenance of meters and lots, collection of meter coin, parking enforcement, and collection of parking fines. Parking rates are set at a level to cover operations and contribute to funding of capital improvements for the parking system. Revenues in excess of operations and the operating fund balance are transferred to the Parking Capital Reserve Fund to fund capital improvements.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Revenues:					
Illegal Parking	230,407	320,000	320,000	320,000	0.0%
Overtime Parking	68,747	70,000	70,000	70,000	0.0%
East District - Downtown	222,757	289,380	289,380	286,300	-1.1%
West District - Campustown	154,272	177,000	177,000	205,100	15.9%
Collection Agency Revenue	875	2,000	2,000	2,000	0.0%
Interest Revenue	(762)	6,000	6,000	6,000	0.0%
Miscellaneous Revenue	235	350	350	350	0.0%
Total Before Transfers	676,531	864,730	864,730	889,750	2.9%
Transfers:					
General Fund	600,542	-	-	-	
Local Option Sales Tax	5,481	5,489	5,489	5,489	
Parking Capital Reserve Fund	-	-	-	20,709	
Total Transfers	606,023	5,489	5,489	26,198	377.3%
Total Revenues	1,282,554	870,219	870,219	915,948	5.3%
Expenses:					
Operations:					
Parking Enforcement	374,301	528,593	521,577	520,838	-1.5%
Parking Operations	240,709	331,742	332,788	339,735	2.4%
Customer Service	151,909	162,099	147,394	155,704	-3.9%
Financial Services	25,774	28,031	28,079	29,937	6.8%
Purchasing Services	566	612	591	643	5.1%
Legal Services	38,041	41,107	39,379	43,110	4.9%
Human Resources	5,078	7,295	7,546	7,672	5.2%
Facilities	2,533	2,923	2,920	2,954	1.1%
Total Operations	838,911	1,102,402	1,080,274	1,100,593	-0.2%
Transfers:					
Parking Capital Reserve	45,562	46,000	46,000	-	-100.0%
Total Expenses	884,473	1,148,402	1,126,274	1,100,593	-4.2%
Fund Balance:					
Net Change in Fund	398,081	(278,183)	(256,055)	(184,645)	-33.6%
Beginning Balance	152,678	388,174	550,759	294,704	-24.1%
Ending Balance	550,759	109,991	294,704	110,059	0.1%

Parking Capital Reserve

This fund accounts for accumulated Parking Fund revenue being held for capital improvement projects. Funds in excess of Parking Operation's minimum fund balance requirement are transferred to the Parking Capital Reserve Fund to fund future Parking capital projects.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Interest Revenue	1,091	-	-	-	
Transfers:					
Parking Operations	45,562	46,000	46,000	-	
General Fund (for future CIP)	-	-	500,000	-	
Total Transfers	45,562	46,000	546,000	-	
Total Revenues	46,653	46,000	546,000	-	
Expenses:					
Transfers:					
Parking Operations Fund	-	-	-	20,709	
Total Expenses	-	-	-	20,709	
Fund Balance:					
Net Change in Fund	46,653	46,000	546,000	(20,709)	
Beginning Balance	112,394	157,956	159,047	705,047	346.4%
Ending Balance	159,047	203,956	705,047	684,338	235.5%

Enterprise – Transit Operations

This fund accounts for the operation of the City’s transit bus system. The Transit Board consists of representatives from Iowa State University (ISU), the ISU Student, and the City of Ames. Funding is provided through student fees, a property tax levy, ISU, passenger fares, and grants received through the Iowa Department of Transportation and the Federal Government. The Transit Board has adopted a minimum ending fund balance policy of 7.5% of total expenditures less transfers, with a goal to maintain a balance between 7.5% and 10%.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Revenues:					
Federal/State Funding	7,629,639	4,213,297	7,035,000	5,215,187	23.8%
ISU Administration	893,621	893,621	893,621	911,493	2.0%
ISU Student Fees	5,130,052	5,741,486	5,741,486	5,741,486	0.0%
Fees/Service Charges	512,243	739,673	739,673	730,203	-1.3%
Metro Planning Organization	36,293	30,000	30,000	30,000	0.0%
Interest Revenue	64,036	30,000	30,000	40,000	33.3%
Miscellaneous Revenue	39,116	33,000	33,000	28,000	-15.2%
Total Before Transfers	14,305,000	11,681,077	14,502,780	12,696,369	8.7%
Transfers:					
General Fund (Transit Levy)	2,041,384	2,037,720	2,037,720	2,078,474	2.0%
Total Revenues	16,346,384	13,718,797	16,540,500	14,774,843	7.7%
Expenses:					
Operations:					
Transit Administration	1,899,993	2,357,775	2,372,009	2,424,824	2.8%
Fixed Route Service	8,308,847	9,997,911	9,973,724	10,308,808	3.1%
Dial-A-Ride Service	129,217	184,314	184,393	184,774	0.2%
Total Operations	10,338,057	12,540,000	12,530,126	12,918,406	3.0%
Transfers:					
Transit Capital Reserve	1,057,193	800,000	5,300,000	1,400,000	75.0%
Total Expenses	11,395,250	13,340,000	17,830,126	14,318,406	7.3%
Fund Balance:					
Net Change in Fund	4,951,134	378,797	(1,289,626)	456,437	20.5%
Beginning Balance	5,895,307	9,522,394	10,846,441	9,556,815	0.4%
Ending Balance	10,846,441	9,901,191	9,556,815	10,013,252	1.1%
<i>Minimum fund balance target:</i>					
Reserve for cash flow				2,000,000	
10% of operating expenses				<u>1,291,841</u>	
Unreserved fund balance				<u><u>6,721,411</u></u>	

Enterprise – Transit Student Government Trust

This fund is used for the stabilization of the contributions from the ISU Student Government at Iowa State University to the Transit operating budget. The fund balance fluctuates based on fee approval, enrollment, and service levels.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Interest Revenue	4,227	6,000	6,000	6,000	0.0%
Transfers:					
Transit Operations	-	-	-	-	
Total Revenues	4,227	6,000	6,000	6,000	0.0%
Expenses:					
Transfers:					
Transit Operations	-	-	-	-	
Total Expenses	-	-	-	-	
Fund Balance:					
Net Change in Fund	4,227	6,000	6,000	6,000	0.0%
Beginning Balance	774,058	780,059	778,285	784,285	0.5%
Ending Balance	778,285	786,059	784,285	790,285	0.5%

Enterprise – Transit Capital Reserve

This fund accounts for CyRide grant and capital activities.

	2020/21	2021/22	2021/22	2022/23	% Change from
	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Revenues:					
Federal/State Funding	1,906,635	2,581,530	9,814,383	3,921,604	51.9%
ISU Parking	17,000	17,000	17,000	17,000	0.0%
Interest Revenue	9,610	7,000	7,000	7,000	0.0%
Total Before Transfers	1,933,245	2,605,530	9,838,383	3,945,604	51.4%
Transfers:					
Transit Operations	1,057,193	800,000	5,300,000	1,400,000	75.0%
Total Transfers	1,057,193	800,000	5,300,000	1,400,000	75.0%
Total Revenues	2,990,438	3,405,530	15,138,383	5,345,604	57.0%
Expenses:					
CIP:					
Transit	2,464,595	3,801,044	13,295,823	5,058,631	33.1%
Total Expenses	2,464,595	3,801,044	13,295,823	5,058,631	33.1%
Fund Balance:					
Net Change in Fund	525,843	(395,514)	1,842,560	286,973	-172.6%
Beginning Balance	2,101,471	1,036,901	2,627,314	4,469,874	331.1%
Ending Balance	2,627,314	641,387	4,469,874	4,756,847	641.7%

Enterprise – Stormwater Utility

The Storm Sewer Utility Fund accounts for receipt of storm sewer fees and grants and expenditure of funds for maintenance and capital improvements in the stormwater system.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Revenues:					
Stormwater Fees	1,825,831	1,825,000	1,834,337	1,926,980	5.6%
Permits and Plan Reviews	34,399	28,250	28,250	28,250	0.0%
Fees/Service Charges	2,374	-	2,500	2,500	
Grant Revenue	373,125	-	-	-	
Interest Revenue	35,046	52,000	52,000	52,000	0.0%
Total Revenues	2,270,775	1,905,250	1,917,087	2,009,730	5.5%
Expenses:					
Operations:					
Storm Sewer Maintenance	312,936	347,787	361,687	372,360	7.1%
Stormwater Permit Program	261,319	330,493	338,052	405,592	22.7%
Public Works Engineering	41,065	26,968	26,277	25,851	-4.1%
Public Works GIS	59,883	62,096	62,061	65,839	
Customer Service	7,315	6,760	6,760	6,760	0.0%
Art Services	-	10,000	10,000	-	
Purchasing Services	5,661	6,124	5,913	6,430	5.0%
Human Resources	4,388	6,110	6,414	6,521	6.7%
Total Operations	692,567	796,338	817,164	889,353	11.7%
CIP:					
Stormwater	444,151	1,050,000	4,996,733	1,050,000	0.0%
Right-of-Way Restoration	11,715	50,000	232,252	50,000	0.0%
Total CIP	455,866	1,100,000	5,228,985	1,100,000	0.0%
Total Expenses	1,148,433	1,896,338	6,046,149	1,989,353	4.9%
Fund Balance:					
Net Change in Fund	1,122,342	8,912	(4,129,062)	20,377	128.6%
Beginning Balance	5,293,450	1,773,474	6,415,792	2,286,730	28.9%
Ending Balance	6,415,792	1,782,386	2,286,730	2,307,107	29.4%
<i>Minimum fund balance target:</i>					
10% of operating expenses					<u>88,935</u>
Unreserved fund balance					<u><u>2,218,172</u></u>

Enterprise – Stormwater Improvements

This fund is used to account for grant and developer funding related to stormwater capital improvement projects.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Federal/State Grants	276,980	-	3,570,470	-	
SRF Grant Program	-	392,000	1,106,000	400,000	
Total Revenues	276,980	392,000	4,676,470	400,000	
Expenses:					
CIP:					
Stormwater	276,980	392,000	4,676,470	400,000	
Total Expenses	276,980	392,000	4,676,470	400,000	
Fund Balance:					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
Ending Balance	-	-	-	-	

Enterprise – Ames/ISU Ice Arena

This fund accounts for the operation of the Ice Arena.

	2020/21	2021/22	2021/22	2022/23	% Change from
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Admissions	46,487	56,600	50,500	56,600	0.0%
Ice Rink Rental	328,045	379,719	404,000	401,355	5.7%
Equipment Rental/Fees	8,385	27,950	16,650	26,650	-4.7%
Dasher Board Advertising	6,043	5,614	5,614	5,782	3.0%
Pro Shop Sales	1,198	1,500	1,500	1,500	0.0%
Concessions	11,879	30,400	15,400	30,400	0.0%
Interest Revenue	194	2,000	2,000	2,000	0.0%
ISU (Ice Arena Study)	7,000	-	-	-	
Miscellaneous Revenue	1,670	2,000	2,000	3,000	50.0%
Total Revenues	410,901	505,783	497,664	527,287	4.3%

Expenses:					
Operations:					
Ice Arena Operations	437,824	533,177	427,771	517,070	-3.0%
Total Expenses	437,824	533,177	427,771	517,070	-3.0%

Fund Balance:					
Net Change in Fund	(26,923)	(27,394)	69,893	10,217	-137.3%
Beginning Balance	167,125	156,829	140,202	210,095	34.0%
Ending Balance	140,202	129,435	210,095	220,312	70.2%

Minimum fund balance target:

15% of operating
expenses

77,561

Unreserved fund balance

142,751

Enterprise – Ice Arena Capital Reserve

This fund accounts for capital replacement contributions from the City of Ames and Iowa State University (ISU). Both the City of Ames and ISU contribute \$20,000 annually. Funds may only be spent on approved capital improvements at the Ice Arena. Interest earned by the reserve is credited to the Ice Arena Operations Fund to improve the fund balance and reduce rate increases required to fund operations.

	2020/21	2021/22	2021/22	2022/23	% Change
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Iowa State University	20,000	20,000	20,000	40,000	100.0%
Interest Revenue	353	-	1,000	800	
Total Before Transfers	20,353	20,000	21,000	40,800	104.0%
Transfers:					
Local Option Sales Tax	20,000	20,000	20,000	40,000	
Ice Arena Reserve/ISU	86,556				
Total Transfers	106,556	20,000	20,000	40,000	100.0%
Total Revenues	126,909	40,000	41,000	80,800	102.0%
Expenses:					
CIP:					
Ice Arena Improvements	109,210	-	36,046	75,000	
Transfers:					
Ice Arena Reserve	86,556	-	-	-	
Total Expenses	195,766	-	36,046	75,000	
Fund Balance:					
Net Change in Fund	(68,857)	40,000	4,954	5,800	-85.5%
Beginning Balance	205,888	84,280	137,031	141,985	68.5%
Ending Balance	137,031	124,280	141,985	147,785	18.9%

Enterprise – Homewood Golf Course

This fund accounts for the operation of a 9-hole municipal golf course.

	2020/21	2021/22	2021/22	2022/23	% Change from Adopted
	Actual	Adopted	Adjusted	Mgr Rec	
Revenues:					
Green Fees	116,787	100,000	126,000	130,000	30.0%
Season Passes/Punchcards	71,782	62,500	64,500	68,000	8.8%
Entry Fees	1,341	3,000	3,640	4,800	60.0%
Equipment Rental	38,867	35,000	50,000	45,000	28.6%
Clubhouse Rental	4,050	11,250	10,000	15,000	
Pro Shop Sales	446	1,900	2,200	2,400	26.3%
Concessions	15,580	21,000	23,800	29,500	40.5%
Cell Tower Lease	41,096	42,000	26,213	21,000	-50.0%
Interest Revenue	1,555	3,000	3,000	3,000	0.0%
Miscellaneous Revenue	54	850	850	-	-100.0%
Total Revenues	291,558	280,500	310,203	318,700	13.6%
Expenses:					
Operations:					
Administration/Concessions	140,940	171,722	176,326	184,767	7.6%
Golf Course Maintenance	108,887	119,799	120,469	125,353	4.6%
Total Operations	249,827	291,521	296,795	310,120	6.4%
CIP:					
New Homewood Clubhouse	10,000	-	-	-	
Total Expenses	259,827	291,521	296,795	310,120	6.4%
Fund Balance:					
Net Change in Fund	31,731	(11,021)	13,408	8,580	-177.9%
Beginning Balance	215,398	188,022	247,129	260,537	38.6%
Ending Balance	247,129	177,001	260,537	269,117	52.0%

Minimum fund balance target:

25% of operating expenses

77,530

Unreserved fund
balance

191,587

Enterprise – Resource Recovery

This fund accounts for the operation of a municipally owned Resource Recovery Plant that provides service to 12 communities and several governmental organizations on a contractual basis. The member organizations contribute a per capita fee. The transfer from the General Fund is the Ames share of the per capita.

	2020/21	2021/22	2021/22	2022/23	% Change
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Commercial Accounts	2,153,503	2,643,750	2,200,000	2,643,750	0.0%
Iowa State University	197,211	265,000	265,000	265,000	0.0%
Other Contracts	6,810	5,500	5,500	5,500	0.0%
Public Fees	82,855	80,000	80,000	91,500	14.4%
FDW Pilot Program	570	1,000	1,000	1,000	0.0%
Per Capita Revenue	312,499	336,000	319,966	319,966	-4.8%
Electric RDF Revenue	793,911	900,000	900,000	900,000	0.0%
Power Plant Down Charge	183,053	-	-	-	
Sale of Metals	227,736	90,000	200,000	180,000	100.0%
Interest Revenue	(2,803)	6,500	6,500	6,500	0.0%
Miscellaneous Revenue	1,238	2,000	2,000	2,000	0.0%
Total Before Transfers	3,956,583	4,329,750	3,979,966	4,415,216	2.0%
Transfers:					
General Fund (Ames Per Capita)	557,509	577,500	592,484	592,484	2.6%
Total Revenues	4,514,092	4,907,250	4,572,450	5,007,700	2.0%
Expenses:					
Operations:					
Public Works Administration	131,400	138,466	132,411	144,147	4.1%
Resource Recovery Operations	2,505,267	2,931,665	2,918,416	3,109,422	6.1%
Reject Disposal	987,715	1,080,000	900,000	900,000	-16.7%
Yard Waste Management	36,266	40,000	41,700	41,700	4.3%
Landfill Monitoring	8,814	25,300	14,800	8,900	-64.8%
City Council/Sustainability	8,500	8,500	8,500	8,500	0.0%
Public Relations	20,960	22,991	22,678	24,242	5.4%
Financial Services	142,188	155,010	155,895	167,523	8.1%
Purchasing Services	33,968	36,745	35,479	38,580	5.0%
Legal Services	20,675	22,341	21,402	23,430	4.9%
Human Resources	16,048	23,163	24,051	24,454	5.6%
Facilities	4,221	4,872	4,867	4,924	1.1%
Total Operations	3,916,022	4,489,053	4,280,199	4,495,822	0.2%

Enterprise – Resource Recovery, continued

	2020/21	2021/22	2021/22	2022/23	% Change from
<i>CIP:</i>	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Resource Recovery	177,646	444,650	587,584	304,500	-31.5%
<i>Total Before Transfers</i>	4,093,668	4,933,703	4,867,783	4,800,322	-2.7%
<i>Transfers:</i>					
Debt Service	160,387	161,487	161,487	153,922	-4.7%
<i>Total Expenses</i>	4,254,055	5,095,190	5,029,270	4,954,244	-2.8%
<i>Fund Balance:</i>					
Net Change in Fund	260,037	(187,940)	(456,820)	53,456	-128.4%
Beginning Balance	765,090	482,576	1,025,127	568,307	17.8%
<i>Ending Balance</i>	1,025,127	294,636	568,307	621,763	111.0%

Minimum fund balance

target:

10% of operating expenses

449,582

Unreserved fund balance

172,181

Debt Service

This fund accounts for payment of principal and interest on general obligation bonds. Iowa State University participates in the repayment of bonds issued to fund Fire capital acquisitions. The available fund balance will be used to reduce future debt service.

	2020/21	2021/22	2021/22	2022/23	% Change from
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Property Taxes	10,036,506	9,984,746	9,984,746	10,606,127	6.2%
Excise Tax	43,955	22,938	22,938	20,894	-8.9%
State Replacement Tax	285,433	274,666	274,666	228,346	-16.9%
Iowa State University	46,512	43,717	43,717	47,990	9.8%
Interest Revenue	6,911	15,000	15,000	20,000	33.3%
Bond Proceeds	9,226,282	-	11,127,379	-	
Total Before Transfers	19,645,599	10,341,067	21,468,446	10,923,357	5.6%
Transfers:					
General Fund (Airport Terminal)	70,976	70,983	70,983	70,980	0.0%
General Fund	-	-	900,000	-	
TIF/South Bell	110,243	-	-	-	
TIF/ISU Research Park	302,200	302,400	302,400	300,150	-0.7%
TIF/ISU RP Phase 2	30,025	29,025	29,025	33,025	13.8%
TIF/E 13th St Sewer Ext	-	255,300	-	-	-100.0%
Special Assessments	315,559	318,313	318,313	320,472	0.7%
G.O. Bonds	130,410	-	285,000	-	
Water Utility Fund	125,903	124,534	124,534	127,934	2.7%
Sewer Utility Fund	382,200	382,739	382,739	388,139	1.4%
Electric Utility Fund	18,011	17,391	17,391	16,771	-3.6%
Resource Recovery	160,387	161,487	161,487	153,922	-4.7%
Total Transfers	1,645,914	1,662,172	2,591,872	1,411,393	-15.1%
Total Revenues	21,291,513	12,003,239	24,060,318	12,334,750	2.8%
Expenses:					
Debt Service:					
G.O. Bond Principal	18,935,000	9,565,585	20,055,000	9,809,848	2.6%
G.O. Bond Interest	2,398,415	2,422,652	2,480,348	2,524,902	4.2%
G.O. Bond Costs	14,774	-	30,502	-	
Total Expenses	21,348,189	11,988,237	22,565,850	12,334,750	2.9%
Fund Balance:					
Net Change in Fund	(56,676)	15,002	1,494,468	-	-100.0%
Beginning Balance	1,207,775	1,107,461	1,151,099	2,645,567	138.9%
Ending Balance	1,151,099	1,122,463	2,645,567	2,645,567	135.7%

Internal Services – Fleet Services

This fund accounts for the operations of the City's Fleet Services activity, which provides maintenance and support for vehicles and equipment used by all City departments, with the exception of Transit (CyRide).

	2020/21	2021/22	2021/22	2022/23	% Change
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Fleet Maintenance Charges	1,838,038	2,309,637	2,261,983	2,301,360	-0.4%
Maintenance Facility Charges	52,151	60,671	59,532	60,518	-0.3%
Motor Pool Charges	65,445	65,000	65,000	65,000	0.0%
Miscellaneous Revenue	33,631	-	-	-	
Total Revenues	1,989,265	2,435,308	2,386,515	2,426,878	-0.3%
Expenses:					
Internal Services:					
Fleet Administration	494,837	551,254	523,030	574,099	4.1%
Fleet Maintenance	1,306,416	1,716,961	1,698,671	1,685,992	-1.8%
Fleet Maintenance Facility	104,302	121,343	119,064	121,037	-0.3%
Motor Pool Operations	46,175	45,750	45,750	45,750	0.0%
Total Expenses	1,951,730	2,435,308	2,386,515	2,426,878	-0.3%
Fund Balance:					
Net Change in Fund	37,535	-	-	-	
Beginning Balance	212,943	250,000	250,478	250,478	0.2%
Ending Balance	250,478	250,000	250,478	250,478	0.2%

Internal Services – Fleet Replacement Reserve

This fund accounts for the accumulation of funds for the replacement of City fleet vehicles and equipment. Having a replacement reserve fund allows City departments to accumulate funds through their operating budgets over the useful lives of the equipment. These funds are then available to replace the equipment at the end of its useful life.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Fleet Replacement Funds	2,146,598	1,824,374	2,164,033	1,871,795	2.6%
Sale of Equipment	149,281	-	-	-	
Interest Revenue	-	100,000	-	-	-100.0%
Miscellaneous Revenue	250	-	-	-	
Total Revenues	2,296,129	1,924,374	2,164,033	1,871,795	-2.7%
Expenses:					
Internal Services:					
Fleet Acquisitions	2,434,714	718,500	2,316,428	806,700	12.3%
Fleet Disposal	14,350	-	-	-	
Total Before Transfers	2,449,064	718,500	2,316,428	806,700	12.3%
Transfers:					
Fleet Services Reserve	918,790	-	-	-	
Total Expenses	3,367,854	718,500	2,316,428	806,700	12.3%
Fund Balance:					
Net Change in Fund	(1,071,725)	1,205,874	(152,395)	1,065,095	-11.7%
Beginning Balance	11,186,081	9,671,378	10,114,356	9,961,961	3.0%
Ending Balance	10,114,356	10,877,252	9,961,961	11,027,056	1.4%

Internal Services – Fleet Services Reserve

This fund accounts for the accumulation of interest earned by funds held in the Fleet Replacement Reserve fund. Revenues in excess of expenses in the Fleet Services operations fund are also transferred to this fund at the end of each fiscal year. These funds are used for equipment upgrades and capital improvements for Fleet Services.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Interest Revenue	59,780	-	100,000	100,000	
Fleet Services Replacement	24,233	-	-	-	
Total Before Transfers	84,013	-	100,000	100,000	
Transfers:					
Fleet Replacement Reserve	918,790	-	-	-	
Road Use Tax	-	-	35,490	-	
Water Utility Fund	-	-	35,490	-	
Sewer Utility Fund	-	-	35,490	-	
Total Transfers	918,790	-	106,470	-	
Total Revenues	1,002,803	-	206,470	100,000	
Expenses:					
Internal Services:					
Fleet Acquisitions	93,996	-	60,000	-	
Fleet Services	42,579	-	106,000	-	
Total Internal Services	136,575	-	166,000	-	
CIP:					
Fleet Facility Improvements	4,602	-	287,357	-	
Total Expenses	141,177	-	453,357	-	
Fund Balance:					
Net Change in Fund	861,626	-	(246,887)	100,000	
Beginning Balance	(1)	-	861,625	614,738	
Ending Balance	861,625	-	614,738	714,738	

Internal Services – Information Technology

Information Technology accounts for all information technology and communication services provided to City departments.

	2020/21	2021/22	2021/22	2022/23	% Change
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Computer Charges	1,792,123	1,799,254	1,797,104	1,852,117	2.9%
Phone System Charges	268,729	267,875	267,875	276,284	3.1%
Miscellaneous Revenue	119	-	-	-	
Total Revenues	2,060,971	2,067,129	2,064,979	2,128,401	3.0%

Expenses:					
Internal Services:					
Computer Services	1,704,299	1,799,254	1,660,524	1,727,895	-4.0%
Network Services	115,489	-	136,580	124,222	
Phone Operations	268,729	267,875	267,875	276,284	3.1%
Total Expenses	2,088,517	2,067,129	2,064,979	2,128,401	3.0%

Fund Balance:					
Net Change in Fund	(27,546)	-	-	-	
Beginning Balance	147,546	122,545	120,000	120,000	-2.1%
Ending Balance	120,000	122,545	120,000	120,000	-2.1%

Internal Services – Technology Replacement Reserve

This fund accounts for the accumulation of funds to use for the replacement of City departmental computers and other technology equipment. Having a replacement reserve fund allows City departments to accumulate funds through their operating budgets over the useful lives of the equipment. These funds are then available to replace the equipment at the end of its useful life.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Departmental Replacement	301,386	436,210	372,024	335,974	
Interest Revenue	-	18,000	-	-	-100.0%
Total Revenues	301,386	454,210	372,024	335,974	-26.0%
Expenses:					
Internal Services:					
Technology Replacement	124,969	245,500	217,800	370,350	50.9%
IT Technology Replacement	-	216,000	-	-	-100.0%
Phone System	-	30,000	-	-	-100.0%
Total Before Transfers	124,969	491,500	217,800	370,350	-24.6%
Transfers:					
Information Technology Reserve	750,410				
Total Expenses	875,379	491,500	217,800	370,350	-24.6%
Fund Balance:					
Net Change in Fund	(573,993)	(37,290)	154,224	(34,376)	
Beginning Balance	2,775,072	2,315,039	2,201,079	2,355,303	1.7%
Ending Balance	2,201,079	2,277,749	2,355,303	2,320,927	1.9%

Internal Services – Technology Reserve Fund

This fund accounts for the accumulation of interest earned by funds held in the Technology Replacement Reserve fund. Revenues in excess of expenses in the Information Technology operations fund are also transferred to this fund at the end of each fiscal year. These funds are used for the replacement of network and computer equipment for Information Technology.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
IT Technology Replacement	353,832	-	100,000	100,000	
Interest Revenue	15,873	-	18,000	18,000	
Total Before Transfers	369,705	-	118,000	118,000	
Transfers:					
Technology Replacement Fund	750,410	-	-	-	
General Fund (Software Study)	-	-	20,000	-	
Total Transfers	750,410	-	20,000	-	
Total Revenues	1,120,115	-	138,000	118,000	
Expenses:					
Internal Services:					
IT Technology Replacement	225,027	-	190,716	495,000	
Finance/HRIS Software Study	-	-	20,000	-	
Phone System	-	-	-	5,000	
Total Expenses	225,027	-	210,716	500,000	
Fund Balance:					
Net Change in Fund	895,088	-	(72,716)	(382,000)	
Beginning Balance	-	-	895,088	822,372	
Ending Balance	895,088	-	822,372	440,372	

Internal Services – Shared Communications System

This fund accounts for the communication system that the City shares with Iowa State University, Story County, the E911 system, and several other neighboring communities.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Iowa State University	70,719	69,688	69,688	94,099	35.0%
Story County	71,901	70,869	70,869	95,340	34.5%
E911 System	41,452	44,742	44,742	50,017	11.8%
MGMC	1,734	1,734	1,734	1,821	5.0%
Ames Police Department	73,477	72,445	72,445	98,460	35.9%
Ames Fire Department	3,316	3,316	3,316	3,482	5.0%
City of Story City	2,255	2,309	2,309	2,230	-3.4%
City of Huxley	2,255	2,309	2,309	2,230	-3.4%
Total Revenues	267,109	267,412	267,412	347,679	30.0%
Expenses:					
Internal Services:					
Shared Communications System	267,109	267,412	267,412	347,679	30.0%
Total Expenses	267,109	267,412	267,412	347,679	30.0%
Fund Balance:					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
Ending Balance	-	-	-	-	

Internal Services – Printing Services

This fund is used to account for the revenues and expenses of the City's Printing Services activity.

	2020/21	2021/22	2021/22	2022/23	% Change from
	Actual	Adopted	Adjusted	Mgr Rec	Adopted
Revenues:					
Department Printing Services	93,056	-	102,882	109,077	
Department Copier Services	7,846	-	10,256	10,461	
Outside Printing Services	1,136	-	3,000	3,000	
Total Revenues	102,038	-	116,138	122,538	
Expenses:					
Internal Services:					
Printing Services	94,275	-	105,882	112,077	
Copier Services	7,763	-	10,256	10,461	
Total Expenses	102,038	-	116,138	122,538	
Fund Balance:					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
Ending Balance	-	-	-	-	

Internal Services – Messenger Services

This fund is used to account for the revenues and expenses of the City's Messenger Services activity.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Department Messenger Services	99,096	-	101,185	106,125	
Outside Messenger Services	2,408	-	2,486	2,607	
Total Revenues	101,504	-	103,671	108,732	
Expenses:					
Internal Services:					
Messenger Services	101,504	-	103,671	108,732	
Total Expenses	101,504	-	103,671	108,732	
Fund Balance:					
Net Change in Fund	-	-	-	-	
Beginning Balance	-	-	-	-	
Ending Balance	-	-	-	-	

Internal Services – Risk Management

This fund accounts for payment of insurance premiums for Workers' Compensation, comprehensive liability and other insurance covered by the Risk Management Program. Loss prevention is also included in the program. The fund balance includes the required reserves plus an accrual calculation for unreported claims.

	2020/21	2021/22	2021/22	2022/23	% Change
Revenues:	Actual	Adopted	Adjusted	Mgr Rec	from
					Adopted
Departmental Charges	2,682,546	3,019,259	2,789,380	3,063,994	1.5%
Interest Revenue	9,277	20,000	20,000	20,000	0.0%
Miscellaneous Revenue	100	-	-	-	
Total Revenues	2,691,923	3,039,259	2,809,380	3,083,994	1.5%

Expenses:					
Internal Services:					
Risk Administration	151,257	161,194	157,974	167,860	4.1%
Liability Insurance	180,704	303,703	278,313	314,360	3.5%
Liability Claims	94,523	150,000	150,000	150,000	0.0%
Automobile Insurance	66,916	73,608	61,455	67,601	-8.2%
Transit Insurance	210,072	231,079	192,552	211,807	-8.3%
Property Insurance	768,703	1,007,995	873,330	1,035,684	2.7%
Professional Liability Insurance	45,634	50,197	50,564	55,620	10.8%
Police Professional Insurance	37,594	41,353	41,655	45,820	10.8%
Internal Safety Training	136,978	143,327	137,965	144,780	1.0%
Workers Compensation	621,261	687,545	676,601	688,761	0.2%
Total Expenses	2,313,642	2,850,001	2,620,409	2,882,293	1.1%

Fund Balance:					
Net Change in Fund	378,281	189,258	188,971	201,701	6.6%
Beginning Balance	3,155,754	3,282,287	3,534,035	3,723,006	13.4%
Ending Balance	3,534,035	3,471,545	3,723,006	3,924,707	13.1%

Minimum fund balance target:

Reserved for deductibles and retained risk 1,000,000

Unreserved fund balance 2,924,707

Internal Services – Health Insurance

This fund accounts for City and employee contributions for the City's health benefits plan. The City began self-insurance in July 2000. The reserve for post employment health care benefits reflects the City's liability for funding post employment health care benefits.

	2020/21	2021/22	2021/22	2022/23	% Change
	Actual	Adopted	Adjusted	Mgr Rec	from
Revenues:					Adopted
Department Contributions	8,413,895	8,895,699	8,825,785	9,413,389	5.8%
Employee Contributions	735,076	775,925	771,022	822,222	6.0%
Retiree Contributions	332,530	417,114	349,157	373,598	-10.4%
City Assessor Contributions	108,868	131,652	114,208	121,848	-7.4%
COBRA Contributions	75,506	11,211	79,281	84,831	656.7%
Stop Loss Recoveries	896,529	-	-	-	
Pharmacy Refunds	644,877	-	-	-	
Interest Revenue	42,004	65,000	65,000	65,000	0.0%
Miscellaneous Revenue	6,665	-	-	-	
Total Revenues	11,255,950	10,296,601	10,204,453	10,880,888	5.7%
Expenses:					
Internal Services:					
Health Insurance Administration	118,134	133,159	130,759	151,714	13.9%
Medical Claims	7,364,396	6,200,000	6,200,000	6,752,375	8.9%
Dental Claims	415,259	467,000	467,000	443,818	-5.0%
Pharmacy Claims	1,662,271	2,307,648	2,307,366	2,050,599	-11.1%
Other Insurance/Fees	952,780	1,082,057	1,095,281	1,127,791	4.2%
Health Promotion Program	233,879	349,186	362,768	385,293	10.3%
Total Expenses	10,746,719	10,539,050	10,563,174	10,911,590	3.5%
Fund Balance:					
Net Change in Fund	509,231	(242,449)	(358,721)	(30,702)	-87.3%
Beginning Balance	6,146,731	6,085,862	6,655,962	6,297,241	3.5%
Ending Balance	6,655,962	5,843,413	6,297,241	6,266,539	7.2%

Minimum fund balance target:

Reserve for unsubmitted claims	612,094
Reserve for claims fluctuations	750,000
Reserve for post-employment health care	247,000
Unreserved fund balance	<u>4,657,445</u>