

# City of Ames, Iowa

## 2007-2008 Program Budget



The City of Ames Neighborhood Improvement Program was originally designed to enhance the appearance of neighborhoods with the addition of permanent physical improvements and to promote a greater sense of community through resident participation in neighborhood projects. The program focused solely on providing City grants to help residents accomplish those projects that they identified as top priorities for their neighborhoods. Competitive proposals are solicited from neighborhood groups and are rated according to the following criteria approved by the City Council: public impact, neighborhood participation, safety, environment, housing, and public space. Residents were expected to provide a local match to these grants in the form of labor, materials, or cash.

Since the program was initiated in 1996/97, 96 neighborhood projects have been funded by the City, totaling \$273,156. Projects have included cul-de-sac, right-of-way and median landscaping; playground restoration and/or purchase; alleyway beautification; over 300 street trees planted; pond renovation; historic house plaques and house medallions; prairie restoration; construction of a neighborhood message center; construction of a shelter house in a neighborhood City park, park sidewalks and basketball court; landscaping of neighborhood entryways; installation of neighborhood barbecue grills; and a neighborhood clean-up day.

# **CITY OF AMES, IOWA**

## **2007/08 PROGRAM BUDGET**

**ADOPTED BY THE CITY COUNCIL  
MARCH 6, 2007**

**MAYOR  
ANN CAMPBELL**

**COUNCIL MEMBERS  
RYAN DOLL  
MATTHEW GOODMAN  
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RIAD MAHAYNI  
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**CITY MANAGER  
STEVEN L. SCHAIKER**



## Mission Statement

We are caring people, providing quality programs  
with exceptional service to a  
community of progress.

### We Value...

- Continuous improvement in our organization and our services.
- Innovation in problem solving.
- Employee participation in decision making.
- Personal and professional development.
- Each other as we work together to serve the community.

### We Are...

- Proud to provide superior services to our community.
- Professional and objective as we address public concerns and needs.
- Fair, flexible, and helpful in our actions.
- Efficient and fiscally responsible.
- Proactive in reviewing and evaluating the type and focus of our services.

**Caring People, Quality Programs, Exceptional Service**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Ames  
Iowa**

For the Fiscal Year Beginning

**July 1, 2006**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Ames, Iowa for its annual budget for the fiscal year beginning July 1, 2006. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

City Manager's Office

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March, 2007

Mayor and Ames City Council:

Attached is the adopted budget for fiscal year 2007-08 which reflects expenditures totaling \$149,582,390. Since we operate a wide variety of services, utilities, and enterprise funds, the budget is too complex to draw any conclusions from this total. However, our program budget format does allow you to focus on the individual services that are of interest and evaluate the magnitude of expenses, the sources of revenues, and the quality of service in this financial/management plan for the City of Ames.

This will be an exciting and challenging year as you can see by the number of new initiatives and highlights summarized below:

**PROPERTY TAX SUPPORT - \$ .18 Rate Increase**

**The FY 2007-08 budget requires a 1.79% increase in the City tax rate from \$10.25 per \$1,000 of taxable valuation to \$10.43 per \$1,000 of taxable valuation, or an additional 3.77% of new property tax revenues over the FY 2006-07 budget (page 43).**

As we began the preparation of the budget, it appeared that our goal to maintain the same level of quality services for our citizens was in jeopardy due to the fact that our growth in the taxable valuation was only 1.9%. This relatively small increase is due to a slowdown in the new and existing housing market, the continuation of the conversion of existing apartments taxed at commercial rates to condos/co-ops taxed at the lower residential rates, court ordered reductions in assessments on major commercial and industrial properties, and the continuing erosion of our tax base with a further decrease in the state mandated rollback percentage.

Fortunately, this discouraging news was offset by the fact that our required contribution to the state mandated Police and Fire Retirement System will remain the same in FY 07-08 as will our projection for health insurance costs. Historically, we have experienced significant increases in these two categories which, because of their magnitude, have impacted our General Fund and property taxes.

**ENHANCING OUR NEIGHBORHOODS – Proactive Enforcement of Existing Codes**

For years, we have touted the fact that our city is free from any deteriorated neighborhoods. While this fact remains true today, I believe we have reached a point where more serious attention must be given to our established neighborhoods to ensure that they do not degrade in the future. Towards this end, **the Building Safety program (page 100) reflects \$86,000 from property tax proceeds**

to finance a new Property Maintenance Inspector position and 15% of our Building Official's time. These changes will allow us to alter our philosophy from a reactive to a proactive approach to enforcing the existing codes that impact the quality of our neighborhoods. These codes involve zoning, noise, parking, junk cars, trash, sign, and weed issues. This new approach to code enforcement will require the City Council's full support given the increase in violations that will result and the subsequent public outcry that will no doubt follow. Next year, it is hoped that the City Council will give serious consideration to the adoption of a new property maintenance code after the appropriate amount of public dialogue has identified the positive and negative impacts of this type of comprehensive code.

In order to accomplish this proactive enforcement strategy, a reorganization of the Inspections Division is needed. A new Building Code Inspection Supervisor position has been added to allow the Building Official the necessary time to be more involved in this time-consuming proactive enforcement. In addition, the Rental Housing Inspector position will be replaced by a Housing Inspection Supervisor position that will devote approximately 75% of time towards rental inspections and the remaining 25% towards supervising part-time inspectors and support staff devoted to the rental inspections program. Both of these positions will be funded by user fees.

In addition to improved code enforcement, neighborhood association representatives have expressed the desire to improve communication among their membership and with the City. In response to these needs, this budget supports 1) the creation of a quarterly Neighborhood Newsletter published and circulated by the City's Public Information Officer with funding from the Neighborhood Improvement Grant program, and 2) instructional sessions by our Information Services staff to assist neighborhood representatives in establishing their own private blogs.

#### **STORM SEWER UTILITY – \$ .35 Rate Increase – Improved Storm Water Protection**

In previous years, I have forecasted that the EPA's National Pollutant Discharge Elimination System would necessitate an increase in our monthly Storm Sewer Utility fee to cover the costs associated with meeting these new federal requirements. These requirements include public education/outreach, construction plan review, post-construction management, and illicit discharge investigations/detection.

Initially, we attempted to accomplish this additional workload with existing staff, but we have found that the responsibility is too large to handle in this way. We believe the protection of our waterways is so important that a new Storm Water Technician has been introduced in this budget to bolster our effectiveness in this critical area. This position will be supported by the Storm Sewer Utility fees, developer reimbursements, and new permit fees (pages 320-321).

I am also excited to announce that the budget includes funds for the City to construct a number of rain gardens and a buffer strip to serve as examples of how these low-impact development techniques actually work. In addition, we will provide grants for property owners to construct their own rain gardens (page 321).

In reviewing the traditional operating costs, the new initiatives, and projected capital improvement projects for the next five years, it was evident that a \$ .35 increase in our Storm Sewer Utility fee would be needed beginning in FY 2007-08, bringing the total monthly fee to \$2.60 per customer.



### **ONE COMMUNITY – Connecting ISU Students With Our City Government**

One of the top goals of the City Council is to connect our citizens with city government. One objective established by the Council under this goal is to employ more ISU students who represent a major segment of our population. **Towards this end, this budget reflects significant expenditures for interns and temporary employment positions that are filled primarily by ISU students.** These employment opportunities provide students with flexible hours to earn money to help defer educational expenses and practical experiences to bolster their resumes. The City benefits as well from this investment gaining lower cost, very enthusiastic and highly skilled employees. In FY 2006-07, we earmarked \$60,000 for interns and in FY 2007-08 we have increased this commitment by \$79,129 for positions in the City Manager, Public Works, Electric, Water and Pollution Control, Fire, Planning and Housing, and Legal departments.

### **PARKING FUND – Providing Adequate Revenue**

During our budget guideline session this fall with the City Council, we pointed out that the expenses associated with enforcing the parking laws, prosecuting violators, and maintaining the parking lots were outstripping the projected revenue for these services. In addition, in response to requests from the Main Street Cultural District, the City Council has been waiving parking meter fees during various special events totaling \$25,000 annually, thereby causing a further loss in revenue.

In order to assess this situation, an employee team was created. Based on the team's research, **this budget includes the following (page 199):**

- An increase in overtime parking fines from \$3.00 to \$5.00.**
- Illegal fines will remain at \$10.00, but will increase to \$15.00 after 7 days rather than after 30 days.**
- Allowing the collection agency to report the status of an individual's unpaid parking fines to credit companies.**

These changes are estimated to yield an additional \$68,000 per year.

In addition, a review of the time spent by our Community Service Officers (CSOs) from the Police Department indicates that approximately 20% of their time is devoted to non-parking services that free up our police officers' time on patrol. **Therefore, approximately \$27,000 of the CSOs' funding will be shifted from the Parking Fund to the General Fund beginning in FY 2007-08.**

### **ELECTRIC UTILITY – No Rate Increase – Reorganization Begins**

Our goal in Electric Services is to establish rates that generate sufficient revenue to cover our operating and capital improvement expenditures and still maintain a \$10.5 million balance. Because of the first rate increase (3.5% in FY 2006-07) in over twenty-five years, we are able to reach this objective in FY 2007-08. Therefore, **no rate increase is contemplated with this budget.** As we plan for a major facility expansion to meet our customer needs for the next twenty years, we intend to initiate a similar rate increase in FY 2008-09 and one more larger increase shortly thereafter to finance our ultimate facility proposal.

When new department heads join the city, I request that they review their existing organizational structure and offer suggestions for improving their services. This type of review has yielded a suggestion that two new positions be added to the staff of Electric Services. The first position, **an Energy Trader (page 160-161), will allow one person to focus attention on searching the power grid each day to consummate deals to purchase energy at a rate less than we can produce it. In addition, this person will also market our excess energy when it is available.** This purchase/sales activity is currently included in the responsibilities of the power plant operations

personnel who, because of higher priority tasks, have difficulty accomplishing these transactions. It is anticipated that the increased revenue and decreased expenditures generated by this new position will cover its cost.

In addition, the power plant industry has become so complex that it is no longer reasonable to assume that one supervisor can oversee both the maintenance and operating personnel. Therefore, **this budget includes a new Power Plant Operations Supervisor position to provide focused leadership to this critical segment of the plant** (pages 158-159). I suspect that the reorganization in Electric Services is not complete. In future budgets, we are likely to see some positions that have been in place for some time replaced with different positions as opportunities present themselves.

A third new position, a **Procurement Specialist**, has been introduced into the Purchasing Services program (pages 346-347). This new position **is now needed to meet the additional procurement demands that resulted from a recent change in state legislation requiring an increasing number of ongoing projects to adhere to the more time consuming bidding process**. Based on workload, this new position will be paid for out of Electric Services funds.

#### **WATER UTILITY – No Rate Increase**

While **no water rate increase is planned for FY 2007-08**, we anticipate that a series of rate increases will be needed beginning in FY 2009-10 with a 10% adjustment in order to finance the renovation of our aging water plant.

We learned last summer when we were experiencing an 18% growth in our peak usage that voluntary conservation could significantly reduce water consumption. Therefore, **this budget introduces a new conservation initiative utilizing an ISU marketing class and an extensive customer education program to help reduce water consumption** (pages 126-127).

**In addition, the increased number of capital improvement and ongoing maintenance projects have justified the need to increase two  $\frac{3}{4}$  time Environmental Engineer positions to full time**. This increase is allocated equally between the Water Utility and the Sanitary Sewer Utility (pages 126-127 and 144-145).

#### **SANITARY SEWER UTILITY – No Rate Increase**

Here again, **no sanitary sewer rate increase is being requested in FY 2007-08**, but we are projecting the need to initiate a series of rate increases starting with a 10% adjustment in FY 2010-11, depending on the magnitude and timing of the facility expansion project that is ultimately required by the state and federal governments.

**Our emphasis this year will be working with the Iowa Department of Natural Resources to obtain a discharge permit that is supported by proper analysis and consistent with the Iowa Water Quality Standards. In addition, we will be examining the relative costs of several disinfection alternatives in preparation for accomplishing this task to protect our waterways.**

**RESOURCE RECOVERY PLANT – No Increase in Per Capita Charge or Tipping Fee** We continue to have good news for our partners in the Resource Recovery operation. **The per capita charge to participating municipalities will remain at \$10.50 in FY 2007-08 and the tipping fee will not increase from the current cost of \$52.75 per ton** (page 121). Since the City's annual obligation represents approximately 59% of the total subsidy, or \$423,475, our taxpayers will also benefit from the excellent financial condition of this facility.

### **AFFORDABLE HOUSING – Continuing the Commitment**

An ongoing goal of the City Council is to provide affordable housing opportunities for individuals who wish to live in our community. In an effort to accomplish this goal, we have maintained four programs: our Section 8 program to provide subsidized rental housing, our Community Development Block Grant and Ames/Story County Partnership programs to offer homebuyer and minor repair assistance, and our own affordable housing program to purchase older homes to ensure their status as owner-occupied units.

Traditionally, we administered these four programs with available balances and administrative monies from federal grant programs. As federal assistance for these programs decreased and state funding forced us to cut back programs throughout our budget, we were forced to make two decisions to reduce our administrative costs by: 1) contracting out our Section 8 program to the Fort Dodge Housing Authority; and 2) eliminating full-time positions and attempting to work with part-time employees. For a number of reasons, the relationship with Fort Dodge was terminated and we no longer believe that part-time employees are adequate to handle the complexities of these programs.

**The FY 2007-08 budget includes a reinstatement of 1.5 FTE to assist with these important programs** (pages 278-283). Of this total, 1.0 FTE will be added to the 1.15 FTE already assigned to the Leased Housing program and will require \$16,319 from the Housing Assistance fund balance to cover the total expenses, .12 FTE will be added to the .20 FTE already assigned to Ames/Story County Partnership program and will require approximately \$27,000 from the Partnership fund balance, and .38 FTE will be added to the .90 FTE already assigned to the CDBG program although sufficient administrative monies will be available within this fund to cover the costs of this federal program.

In regards to the Leased Housing program, the City Council must eventually choose to continue to deplete available fund balances to finance the administrative costs of the program, discontinue the program, allow another agency to administer the program, or include the administrative costs in the ASSET process.

### **RECREATION FACILITIES – Restoring Adequate Available Balances**

Because the Ames/ISU Ice Arena and Homewood Golf Course are basically seasonal operations, we attempt to maintain certain available balances in these enterprise funds to handle cash flow needs during those months when little or no revenue is received.

Even with the 5% increase in ice rental fees in FY 2006-07 and an additional 5% boost in FY 2007-08 at the Ames/ISU Ice Arena, we were projecting to end the fiscal year with only an \$11,752 fund balance, well short of our stated goal of \$68,000. It is staff's belief that any further increase in fees would only serve to reduce the number of rental hours. **As a short-term strategy to restore the available balance, this budget assumes that the annual \$40,000 contribution from the City and ISU to fund a capital reserve fund for the Ice Arena will be diverted to the operation balance in FY 2007-08 to increase the projected ending balance to \$51,752** (pages 406-407). It is obvious that more needs to be done to ensure that this operation remains financially viable. During the next year, the City staff will be working closely with ISU officials to generate more ice rental revenue during the non-peak summer months.

Our Homewood Golf Course is experiencing the same decrease in play of 3% to 8% that we are seeing on the national level. Unfortunately, this trend will result in operating expenses exceeding the projected revenue by \$11,926 in FY 2007-08. This loss will leave a fund balance of only \$25,069 (page 408) which is substantially less than the desired goal of \$44,000. **During the year, the staff will introduce a number of innovative strategies to increase golf play with rental golf carts, the reduction of green fees during non-peak weekday hours, a “Bring A Buddy” promotion, and prize drawings for season ticket holders in the hope of improving the fund balance by the end of the year.**

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Through good and bad financial times, we have been able to count on an excellent group of department heads and employees to identify innovative ways to meet the service expectations of our citizens as our uncontrollable costs continue to grow and our city physically expands. Since this year was no exception, we once again need to recognize the exceptional work of our City of Ames employees. They deserve your thanks!

And, we must not forget the hard work of our PROBE team members who were instrumental in the preparation of this budget: Duane Pitcher, Carol Collings, Sharon Hjortshoj, Sheila Lundt, and Bob Kindred.

Sincerely,

Steven L. Schainker  
City Manager

## CITY COUNCIL GOALS & OBJECTIVES

### - FACILITATE ONE COMMUNITY THROUGH BOTH PHYSICAL AND RELATIONSHIP CONNECTIONS

- **Continue successful techniques initiated in 2005-06**

- Citizens Academy
- Periodic City Council/Neighborhood Association round table discussions
- Regular meetings scheduled separately each year with Ames Community School District, Gilbert School District, Government of the Student Body, Mary Greeley Medical Center, and Story County to discuss and coordinate future plans
- Independence Day breakfast
- Welcome Back Student event
- Creative Police Department student marketing plan

*Status: The City Council continued its support for a number of effective techniques to connect with the community including: the Welcome Back Student Event, Independence Day Pancake Breakfast, various round-table discussions with interested citizens, Citizens Academy, Citizens Police Academy, as well as the creation of the Student Affairs Committee.*

*Meetings were accomplished with the GSB and Board members from the Ames Community School and Gilbert School Districts. However, future meetings with the Story County Supervisors and MGMC Board of Directors still need to be scheduled.*

- **Hold a community-wide Visioning Conversation with major stakeholders in the community to provide an opportunity for each group to share their goals, vision, and focus for the coming year**

The stakeholders will include: the City, the school districts within Ames, Iowa State University, the Ames Economic Development Commission, the Smart Growth Alliance, MGMC, Story County, Boone County, the City of Gilbert, and the City of Nevada.

*Status: This is a new task that was folded into this goal when the Council eliminated the previous goal of creating a community vision. The steering committee that was created will be notified of this change and a recommendation will be made for an appropriate time and place for the vision conversation.*

- **Experiment with a new technique of obtaining citizen feedback by randomly selecting citizens from a specific geographic area to meet with and solicit feedback regarding major pending issues**

*Status: The City Council will have to make these decisions: 1) determine which topics to apply this new technique and 2) decide what geographic areas to apply this technique.*

- **Complete a city-wide Wi-Fi feasibility study soliciting input from interested citizens with assistance from an outside consultant where appropriate**

*Status: The Finance Director has been meeting with representatives of the citizens group that approached the City Council about creating a wi-fi system in Ames. After much discussion it was decided that the staff would pursue two courses of action: 1) meet with current internet providers to determine what they would be willing to provide to our citizens in the way of free wireless service and 2) engage the services a consulting firm who can determine the costs of the City installing a wireless internet system in selected hot spots.*

*Before developing a Request For Proposal (RFP) for both tasks, the staff met with a number of private companies soliciting their thoughts about how to approach these assignments. Based on this feedback, an RFP for Task 2 was developed and sent out with a return date scheduled for June 12th and selection by July 10th. It is expected that final recommendations for this task will be available by October 2007, in time for the next budget deliberations.*

*The RFP for Task 1 should be ready for distribution by June 2007 with proposals back by August 2007.*

*Staff also has been exploring the cost of providing video streaming of our live City Council meetings - or other meetings broadcast on Channel 12 - over the internet as an alternative to viewing over cable television. A staff recommendation should be to the Council by the end of June 2007.*

- **Explore the use of blogs, listservs, etc., as a means to improve communication among neighborhood association members and with City government**

*Status: The City of Ames now provides copies of the Council meeting agenda, staff reports, and accompanying graphs/maps/correspondence on the web site prior to a meeting. The Public Relations Official has been in touch with other cities that utilize listservs to inform their citizens of issues of interest for upcoming Council meetings. We are finding the software that is available requires limited topics and is labor intensive to categorize each topic on the agenda. However, the City Clerk's Office does have the capability to e-mail out agendas and minutes to individual citizens. Approximately 75 residents are now taking advantage of this service.*

*As a result of discussions with other cities, the staff is suggesting that the City not sponsor blogs. Apparently, other cities have been concerned with the time it takes for ongoing scrutinizing of tasteless comments and the appropriateness of censorship. An alternative can be that we train the neighborhood associations to establish their own blogs, which can be housed free on existing commercial sites.*

- **EXPAND ENTERTAINMENT AND SHOPPING OPPORTUNITIES IN THE COMMUNITY**

- **Meet with the Downtown Cultural District in a round table discussion to review their recommendation for a downtown catalyst project**

*Status: On June 20th, the Council met with representatives of the Main Street Cultural District to discuss their recommendation for a Downtown Catalyst Project. At the meeting Angela Moore advised the Council of her group's preference to pursue a redevelopment project at the site of the Towne Centre building (formerly the J.C. Penney Building) on Main Street. At the conclusion of the meeting the Council directed the City Manager "to work with the Main Street Cultural District on a catalyst project involving the Town Centre building."*

*Over the past several months, meetings have been held with local bank representatives, local developers, four of the tenants of the building, an Iowa Department of Economic Development Department (Main Street Program) official, and four out-of-town developers. All parties have been made aware of the potential of the site and the desire to have this become a catalyst project. To date, no developer has come forward expressing any interest in redeveloping this building. The City Council has asked that the Main Street Cultural District provide an update to their efforts regarding a catalyst project to determine if we should return to the original recommendation adjacent to City Hall.*

- **Continue to provide financial support for the Downtown Cultural District**

*Status: In response to a budget request, the City Council appropriated in the 2007-08 budget \$75,000 (up from the original support of \$60,000) to support the administrative costs of the Main Street Cultural District for the next three years plus an additional \$4,000 for plants, flower pots, and banners. In addition, the City Council approved the transition of the Downtown Façade Program from a no-interest loan to a grant program from the 2005-06 available funds as requested by the Main Street Cultural District.*

- **Meet with ISU administration to review the ISU Planning class recommendations regarding their proposed organizational model for Campustown revitalization**

*Status: During the regular meeting between the Mayor/City Manager and ISU President/V.P. for Business Administration, the importance of revitalizing the Campustown area was acknowledged. A discussion focusing on the specific model suggested by the ISU planning class will be a subject of the next meeting.*

*In keeping with the spirit of this report, ISU Administration has recently expressed support for relocating the site of the proposed Multi-Model Transportation Facility from north of the campus to the west Campustown area in an effort to stimulate further development in this important business district.*

- **Review the Safe Venues Committee recommendation**

*Status: This is an ideal candidate for a round-table discussion. Given our current workload, it would appear advisable to schedule this topic in September 2007 when the students return.*

- **MEET COMMUNITY'S RECREATION FACILITY NEEDS THROUGH PARTNERING WITH THE AMES COMMUNITY SCHOOL DISTRICT AND IOWA STATE UNIVERSITY**

- **Meet separately with ISU and Ames Community School District facilities staff to review their long-range plans and determine where joint recreation facilities are feasible**

*Status: Before pursuing improved recreational facilities on our own, it was important to determine the potential for partnering with other governmental entities to possibly reduce the costs to our citizens. While the City has determined our facilities needs and the Ames Community School District has announced their long-term needs with the draft 2016 Facilities Plan, we were awaiting receipt of the University's intentions with the completion of their needs assessment.*

*With the completion of the University long-range facilities plan, it now appears: 1) only the City of Ames has a desire to construct an outdoor aquatics facility; 2) both the Ames Community School District and ISU have shown an interest in a competitive indoor pool, but not for the near future; 3) the City and Ames School District see a need for more gym space that could be available for younger aged kids; and 4) both the City and School District have an interest in a new indoor recreation aquatic venue, but are committed to renovating the existing Municipal Pool complex in the near term.*

*Given this information, the Parks and Recreation Commission was asked by the City Council to study the issue of an outdoor aquatics center. Based on an extensive public input process, the Commission is recommending the City Council place before the voters in July 2007 a bond issue totaling \$8,488,000 to construct a 20,000 square foot aquatic center with a lazy river at the 13th Street site owned by ISU.*

- **ENCOURAGE INNOVATIVE AND ATTRACTIVE COMMUNITY DEVELOPMENT**

- **Explore how other cities are accomplishing quality design (innovative and attractive development)**
- **Hold a workshop to review what other cities are doing to accomplish quality design**
- **Conduct a round table discussion with development community members to identify barriers to, and suggestions for, reaching quality design**



- **Define what quality design will mean in our community and will initiate steps to alter codes to achieve attractive and innovative development in our community**

*Status: The completion of the four objectives listed above will be very time intensive and have been prioritized with the many other projects that the Council will, no doubt, be assigning the Planning staff. According to our most recent project schedule, the staff will be working on these four tasks during the Fall of 2007.*

- **SUPPORT FOR THE IOWA BIO-ECONOMY INITIATIVE THROUGH ECONOMIC DEVELOPMENT EFFORTS**

- **Review the East Ames Industrial Study**

*Status: On May 15, 2007 the City Council will review this study and recommendations that were first presented in 2002.*

- **Assist the efforts of Iowa State University to commercialize bio-economy related research through promotion of activities at the Research Park and other sites**

*Status: We continue to work with the ISU Research Park President and the EDC Board of Directors to provide local financial incentives and secure state incentives for companies who choose to locate at the Research Park or move out of the Park to begin their production phase.*

- **Explore annexing land to the east of the Regional Commercial area along E.13th Street across Interstate Highway 35 in order to provide the opportunity for large industrial lots, which are needed by companies who are involved in the bio-economy sector**

*Status: Guidance for this annexation has been presented in the East Ames Industrial Study. After reviewing this study in May, Council members will be in a better position to determine if they desire to move in this direction.*

- **Explore the feasibility of creating a Bio-Economy Industrial Park east of Highway 35 in order to assure site-ready large lots utilizing such tools as TIF, federal/state grants, or tax abatements**

*Status: Given the amount of land that is needed to create a viable Bio-Economy Industrial Park with large lots, it seems the area east and south of the Regional Commercial area along E. 13th would be the obvious site. However, the City Council will first have to support the recommendations of the East Ames Industrial Study.*

- **COMMIT TO MAKING AMES A MORE ENVIRONMENTALLY SUSTAINABLE COMMUNITY**
  - **Take the Cool City Pledge by authorizing the Mayor to sign the U.S. Mayor's Climate Protection Agreement**
  - **Conduct a Global Warming Emissions Inventory of the existing City operations by utilizing the software offered by the International Council of Local Environmental Initiatives (ICLEI)**
  - **Create a Strategy Plan outlining goals and action steps for the City of Ames government to reduce emissions**

*Status: The Climate Protection Agreement will be brought before the City Council this summer for approval. The City staff has already obtained the ICLEI software and is working on calculating our baseline emissions totals. This analysis should be completed by the fall. Future emissions goals could be established by the Council's next goal-setting session in December.*

- **Improve storm water quality and protection of waterways**

*Status: A new Storm Water Technician position was added to the FY 07/08 Budget. This position will improve staff capacity to implement and monitor storm water protection activities. The Capital Improvements Plan includes funding for constructing rain gardens, buffer strips, and other low impact development techniques to improve stormwater quality.*

# HOW TO USE THIS BUDGET DOCUMENT

The following notes and definitions have been prepared to assist the Mayor, Council, and citizens of Ames in more readily understanding the format and terminology which are used in this budget.

## PROGRAM BUDGET PHILOSOPHY

Prior to the 1982/83 Budget, the City of Ames relied primarily upon a department-centered “line-item” or “input-oriented” budget. Expenditure decisions were made largely upon the basis of the costs associated with personnel, commodities, capital outlays, etc., within the various City departments. While recognizing the importance of cost restraints upon governmental operations, the present program budget goes one step better as it provides information for decision making on a service or program-oriented basis. Policy makers are thus given the means to make crucial budgetary decisions based upon specific and measurable service levels, as well as upon the total dollar cost of those services. At the same time, citizens should be able to see the service-level results of the elected representatives’ decisions. In an era of tight governmental spending, the City budgeting process will hopefully thus be more responsive to citizen and Council budgeting needs.

## PROGRAM STRUCTURE

Within this budget, City services are grouped in five “programs”, each of which addresses a broad category of needs within the community. These programs are as follows:

- Public Safety
- Utilities
- Transportation
- Community Enrichment
- General Government

In addition to these five operating programs, two additional programs identify other “non-operating” types of expenditures:

- Debt Service
- Internal Services/Transfers

These programs have next been divided into “sub-programs” and “activities”. Each of these levels reflects the City’s efforts to address community needs at a progressively more specific level. To illustrate the pyramiding nature of this program structure, a portion of the transportation program is outlined below.

<u>PROGRAM</u>	<u>SUB-PROGRAM</u>	<u>ACTIVITY</u>
Transportation	Street System	Street Surface Maintenance
		Street Surface Cleaning
		Snow and Ice Control
	Public Parking	Parking Operation & Maintenance
		Parking Law Enforcement
		Parking Violation Collection

The activity sheet (or sub-activity, when necessary) is the basic building block of the program budget. Using the performance, personnel, cost, and funding information given on these sheets, budget decisions are made for each of the activities. The summary of activities into sub-programs and of sub-programs into programs then provides us with a comprehensive program of all of those services which are provided by the City.

### **FUND ACCOUNTING AND MAJOR FUNDS**

To meet various reporting requirements and generally accepted accounting principles, the City of Ames has established a number of financial funds to record financial activity. These funds allow the City to segregate specific financial activity and meet requirements of various financial regulations, restrictions, and limitations on use of various revenue sources. The fund summary section of this document provides brief descriptions of the funds as well as revenues, expenses and fund balance. The major funds represent significant activities of the City of Ames and include the following funds or fund groups:

- General Fund
- Debt Service Fund
- Capital Project Fund Group
- Water Utility Fund
- Sewer Utility Fund
- Electric Utility Fund

These major funds combined represent approximately 72% of the expenses for the FY 07/08 Budget.

### **PERFORMANCE MEASURES**

Within the program budget framework, an important addition to our budgeting process is the concept of “performance measures”. Performance measures define a program’s level of service. Quality, quantity, effectiveness and efficiency should all be measured. Budget decisions can thus be made based upon the levels of specific services which citizens will receive. These measures, which are shown for each activity, are used to evaluate programs and ensure that the approved levels of funding yield the expected results.

### **HIGHLIGHTS**

For each operation’s program activity, there is a highlight page. The top narrative portion of the page outlines highlights and significant changes for the current year and future budget year.

### **EXPENDITURES**

The columns of financial information include:

- One historic year of actuals.
- The current year’s adopted budget.

- The first amendment to the current year's budget which is prepared while budgeting for the future year. The City of Ames amends the current year's budget again in May.
- The Manager's recommended budget after the PROBE (Productive Review of Budget Entries) and the City Manager have reviewed and approved the budget; or
- The adopted budget after the City Council approves and certifies the budget.

## **TYPES OF EXPENDITURES**

Five types of expenditures are noted.

- Personal Services includes:  
Full-time and part-time wages, overtime, various leaves, benefits for IPERS, health insurance, FICA, Medicare FICA, Utility Retirement, Police and Fire Retirement, Workers Comp, life insurance, and unemployment compensation.
- Contractual includes:  
Internal service charges for legal, purchasing, finance, human resources, data, telephone, messenger, fleet, insurance, printing, and fleet and computer funds; and external charges for training, conferences, dues, recruiting, utility costs, repairs, maintenance, rentals, leases, and outside professional services.
- Commodities include:  
Office supplies, food, minor equipment, structural materials, chemicals, equipment parts and supplies, meters and meter parts, fuel, and coal.
- Capital includes:  
Library acquisitions of books and materials, furniture, computer equipment, equipment, vehicles, CIP improvements to land, building, utility systems, streets, and traffic systems. The City of Ames' capitalization threshold is \$5,000.
- Other Expenditures include:  
Bond and interest payments, insurance claims, refunds, and transfers.

## **FUNDING SOURCES**

Specific revenues which have been assigned to this program activity are then listed. Not every revenue source can be assigned to just one program activity as explained below in Fund Support.

## **FUND SUPPORT**

Wherever possible, efforts have been made to assign specific revenue sources to the various program activities. Both costs and revenues related to a given City service can thus be shown on the same page. Levels of "self-support" for the given activity can thus be made evident.

When specific revenues can not be assigned to a given activity, then the funding source shown will be "fund support". This indicates that the funding will come from the respective fund as a whole, and not from any specific revenue sources within that fund.

In cases where assigned revenues exceed the expenditure total, the "fund support" will be

shown as a negative figure. This indicates that the given activity is making a net addition to the fund, rather than “drawing down” the fund balance.

It is not always possible to assign revenues to the appropriate program activity. All major revenue sources for each fund are shown, however, on the respective fund summary sheets.

### **PERCENTAGE CHANGE**

The percentage change number on the financial pages indicates the percentage change between the column for 2007/08 and the 2006/07 Adopted column.

### **FULL TIME EQUIVALENT (F.T.E.)**

When referring to the number of people employed by the City and to the number of positions authorized in any given department, this budget uses the term “full-time equivalent” or “F.T.E.”. One F.T.E. is equivalent to 2080 hours of work per year by full-time and permanent part-time employees (52 weeks times 40 hours per week equals 2080 hours).

### **BEGINNING BALANCES**

The beginning balances shown on the fund sheets reflect not only cash, but also other assets and liabilities. Exclusions to assets as shown in the audit are fixed assets in the ENTERPRISE FUNDS and inventory in the ELECTRIC FUND. Excluded from liabilities are employee benefits which are not recorded on City books, but are shown on the audit statement as a liability.

Emphasis has been placed on the beginning balances for the 05/06 adjustment, and are then carried forward based on the estimated revenues and expenditures to estimate a beginning balance for the beginning of the 06/07 fiscal budget.

In this budget presentation, the fund sheets reflect the excess or deficit of revenues over/under expenses and then add this excess or deficit to the beginning balance to establish a new ending balance.

The ending balance is then carried forward and becomes the beginning balance for the next budget year.

# BUDGET AND FISCAL POLICIES

## FINANCIAL PLAN PURPOSE AND ORGANIZATION

### Financial Planning Objectives

Through its financial planning process, the City will link resources with results by:

- Identifying community needs for services.
- Establishing the programs required to provide these services.
- Establishing program policies and goals which define the nature and level of program services required.
- Identifying activities performed in delivering program services.
- Proposing objectives for improving the delivery of program services.
- Identifying and appropriating the resources required to perform program activities and accomplish program objectives.
- Setting standards to measure and evaluate the output of program activities, accomplishment of program objectives, and expenditure of program appropriations.

The City will use financial modeling tools to assist in the financial planning process and assess and forecast the effect of proposed service levels on tax rates and fees.

### Annual Budget

The City's annual budget emphasizes long-range planning and effective program management. The benefits expected from the annual budget include:

- Reinforcing the importance of long-range planning in managing the City's fiscal affairs.
- Concentrating on developing and budgeting for the accomplishment of significant objectives.
- Establishing realistic timeframes for achieving objectives.
- Creating a proactive budget that provides for stable operations and ensures the City's long-term fiscal health.
- Promoting orderly spending patterns.

The City will maintain Government Finance Officers Association (GFOA) standards for the "Distinguished Budget Presentation Award" and will submit the budget document annually for review under the GFOA program.

### Measurable Objectives

The financial plan will establish measurable program objectives and allow reasonable time to accomplish those objectives.

### Budget Amendments

The Council will formally review the City's fiscal condition, and amend the budget if necessary, in accordance with the Code of Iowa and administrative rules for local governments.

### Balanced Budget

The City will maintain a balanced budget. This means that:

- Operating revenues must fully cover operating expenditures, including debt service, over the long term.
- Ending fund balance (or working capital in the enterprise funds) must meet minimum policy levels. For the General Fund, this level has been established at 20% of operating expenditures.

Under this policy, it is allowable for total expenditures to exceed revenues in a given year; however, in this situation, the beginning fund balance will be used primarily to fund capital improvement plan projects, or other one-time, non-recurring expenditures. Excess balances may also be utilized as part of a program to stabilize property tax levy rates over a planned number of years.

A separate document will be presented to the City Council that provides proposed policies for each of the City's funds. Information to be included will be a description of the fund, primary sources of revenue and expense for the fund, and the fund balance policy. The document will also address maintaining fund balances to respond to possible contingencies and emergencies.

## **FINANCIAL REPORTING**

### Annual Reporting

The City will prepare annual financial statements as follows:

- In accordance with various requirements, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditor's opinion.
- The City will use generally accepted accounting principles in preparing its annual financial statements, and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.
- The City will issue audited financial statements within 180 days after year-end.

## **GENERAL REVENUE MANAGEMENT**

### Diversified and Stable Base

The City will seek to maintain a diversified and stable revenue base to reduce the effects of short-term fluctuations in any one revenue source.

### Current Revenues for Current Uses

The City will fund current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

### Interfund Transfers and Loans

In order to achieve important public policy goals, the City has established various special revenue, capital project, debt service and enterprise funds to account for revenues whose use should be restricted to certain activities. Accordingly, each fund exists as a separate financing entity from other funds, with its own revenue sources, expenditures and fund equity.

Any transfers between funds for operating purposes are clearly set forth in the annual budget. These operating transfers, under which financial resources are transferred from one fund to



another, are distinctly different from interfund borrowings, which are usually made for temporary cash flow reasons, and are not intended to result in a transfer of financial resources by the end of the fiscal year.

In summary, interfund transfers result in a change in fund equity; interfund borrowings do not, as the intent is to repay the loan in the near term.

## **USER FEE COST RECOVERY GOALS**

### Ongoing Review

Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the service delivery costs as well as changes in methods or levels of service delivery. In instances where State or other regulations limit the level of fees charged for City services, the user fee cost recovery principles may not apply. The budget document will identify where fee levels have been limited and clearly identify the subsidy required due to user fee limitations.

### User Fee Cost Recovery Levels

In setting user fees and cost recovery levels, the following factors will be considered:

- *Community-Wide Versus Special Benefit* – The level of user fee cost recovery should consider the *community-wide* versus *special service* nature of the program or activity. The use of general-purpose revenues is appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.
- *Service Recipient Versus Service Driver* – After considering community-wide versus special benefit of the service, the concept of *service recipient* versus *service driver* should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City's development review efforts; the community is the primary beneficiary. However, the applicant is the *driver* of development review costs, and as such, cost recovery from the applicant is appropriate.
- *Effect of Pricing on the Demand for Services* – The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not overly stimulated by artificially low prices. Conversely, high levels of cost recovery will negatively impact the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if the services are specifically targeted to low income groups.
- *Feasibility of Collection and Recovery* – Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

### Factors Favoring Low Cost Recovery Levels

Very low cost recovery levels are appropriate under the following circumstances:

- There is *no* intended relationship between the amount paid and the benefit received.
- Collecting fees is not cost-effective or will significantly impact the efficient delivery of the service.
- There is *no* intent to cover the cost of the service. Examples may include park shelter and auditorium rental.
- The service is non-recurring, generally delivered on a “peak demand” or emergency basis, cannot reasonably be planned for on an individual basis, and is not readily available from a private sector source. Many public safety services fall into this category.
- Collecting fees would discourage compliance with regulatory requirements and adherence is primarily self-identified, and as such, failure to comply would not be readily detected by the City. Small-scale licenses and permits might fall into this category.

### Factors Favoring High Cost Recovery Levels

The use of service charges as a major source of funding service levels is especially appropriate under the following circumstances:

- The service is similar to services provided through the private sector and private or other public sector alternatives could or do exist for the delivery of the service.
- For requested service that requires added costs, it is intended that there be a direct relationship between the amount paid and the level and cost of the service received. An example is higher fees for utility hook-up after normal working hours.
- The service is regulatory in nature and voluntary compliance is not expected to be the primary method of detecting failure to meet regulatory requirements. Building permit, plan checks, and subdivision review fees for large projects would fall into this category.

### General Concepts Regarding the Use of Service Charges

The following general concepts will be used in developing and implementing service charges:

- Revenues should not exceed the reasonable cost of providing the service.
- Cost recovery goals should be based on the total cost of delivering the service, including direct costs, departmental administration costs, and organization-wide support costs such as accounting, personnel, data processing, vehicle maintenance and insurance.
- The method of assessing and collecting fees should be as simple as possible in order to reduce the administrative cost of collection.
- Rate structures should be sensitive to the “market” for similar services as well as to smaller, infrequent users of the service.
- A unified approach should be used in determining cost recovery levels for various programs based on the factors discussed above.

### Low Cost Recovery Services

Based on the criteria discussed above, the following types of services should have very low cost recovery goals. In selected circumstances, there may be specific activities within the broad scope of services provided that should have user charges associated with them. However, the primary source of funding for the operation as a whole should be general-purpose revenues, not user fees.

- Delivering public safety emergency response services such as police patrol services and fire suppression.
- Maintaining and developing public facilities that are provided on a uniform, community-wide basis such as streets, parks and general-purpose buildings.
- Providing social service programs and economic development activities.

### Recreation Programs

The following cost recovery policies apply to the City’s recreation programs:

- Cost recovery for activities directed to adults should be relatively high.
- Cost recovery for activities directed to youth and seniors should be relatively low. Although ability to pay may not be a concern for all youth and senior participants, these are desired program activities, and the cost of determining need may be greater than the cost of providing a uniform service fee structure to all participants. Further, there is a community-wide benefit in encouraging high levels of participation in youth and senior recreation activities regardless of financial status.
- In those circumstances where services are similar to those provided in the private sector, cost recovery levels should be higher.

The City Parks and Recreation Department will work with the Parks and Recreation Commission to review recreation programs and establish specific cost recovery targets for broad program classifications. The FY 04/05 budget reflects the first step in this process as the Recreation Administration Program expenditures were reduced by allocation directly to recreation programs.

### Planning Programs

The following cost recovery policies apply to the Current Planning programs:

- Services provided under this category include:
  1. Planning (planned development permits, tentative tract and parcel maps, rezonings, general plan amendments, variances, use permits).
  2. Building and safety (building permits, structural plan checks, inspections, rental inspections).
  3. Engineering (public improvement plan checks, inspections, subdivision requirements, encroachments).
- Cost recovery for these services should generally be very high. In most instances, the City’s cost recovery goal should be 100%. Exceptions to this standard include Long Range planning services, as this function is clearly intended to serve the broader community.

### Comparability With Other Communities

In setting user fees, the City will consider fees charged by other agencies in accordance with the following criteria:

- Surveying other comparable communities provides useful background information in setting fees:
  1. They reflect the market for these fees and can assess where the City compares.
- If prudently analyzed, they can serve as a benchmark for how cost-effectively the City provides its services.

- However, fee surveys should never be the sole or primary criteria in setting City fees as there are many factors that affect how and why other communities have set their fees at their levels. For example:
  1. What level of cost recovery is their fee intended to achieve compared with our cost recovery objectives?
  2. What costs have been considered in computing the fees?
  3. When was the last time that their fees were comprehensively evaluated?
  4. What level of service do they provide compared with our service or performance standards?
  5. Is their rate structure significantly different than ours and what is it intended to achieve?

These can be very difficult questions to address in fairly evaluating fees among different communities. As such, the comparability of our fees to other communities should be one factor among many that is considered in setting City fees.

## **ENTERPRISE FUND FEES AND RATES**

### Water, Sewer, Electric, Resource Recovery

The City will set fees and rates at levels which fully cover the total direct and indirect costs --- including operations, capital outlay, capital improvements, and debt service--- of the following enterprise programs: water, sewer, electric, and resource recovery. For major City utilities including water, sewer, and electric, the City will model five years of projected revenues and expenses including capital improvements. These projections will be used to identify and notify the City Council of the timing and level of possible rate changes.

### Homewood Golf

Golf program fees should fully cover direct operating costs. Because of the nine-hole nature of the golf course with its focus on youth and seniors, subsidies from other City funds (Local Option Tax, General, Hotel/Motel Tax) to finance capital improvements will be presented to the City Council as part of the financial planning process.

### CyRide Transit

Costs for operating the CyRide transit system will be shared based on the agreement among the City of Ames, Iowa State University, and the Iowa State University Government Student Body. The City support of CyRide will be limited to the transit property tax rate.

### Ice Arena

The Ames/ISU Ice Arena fees and rates are set to fully cover direct operating costs. Major capital improvement costs will be funded by the City of Ames and Iowa State University.

### Storm Sewer Utility

The storm sewer utility rates are intended to fund operating costs of the Storm Sewer Utility. Major capital improvements will be funded by other funding sources including general obligation bonds.

### Payment In-Lieu of Taxes

In accordance with long-standing practices, the City will treat the Electric Utility in the same manner as if it were privately owned and operated. In addition to setting rates at levels necessary to fully cover the cost of providing electric service, this means assessing

reasonable property tax in-lieu of fees.

- For the Electric Utility, property tax in-lieu fees are established under the same methodology used in assessing property tax for the City of Ames.

Enterprise Fund Debt Service – The City will set enterprise fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration and capital improvement costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the City’s rate review and setting process.

## **GRANT FUNDING POLICY**

The City will actively seek grant funding to fund both operating and capital expenditures. Prior to acceptance of grant funding, an evaluation of the grant must determine the following:

- The grant purpose is compatible with City program objectives.
- The benefits provided by the grant exceed the cost of administration.
- The grant does not commit the City to long-term tax funded expenditures after the completion of the grant period. The City will evaluate the cost and funding source to determine whether to continue the service when the grant period ends. The decision to continue to fund or drop will be made prior to accepting the grant. Alternatively, the City could choose to continue the service with other funding.

## **REVENUE DISTRIBUTION**

The Council recognizes that generally accepted accounting principles for state and local governments discourage the earmarking of General Fund revenues, and accordingly, the practice of designating General Fund revenues for specific programs should be minimized in the City’s management of its fiscal affairs. Approval of the following revenue distribution policies does not prevent the City Council from directing General Fund resources to other functions and programs as necessary.

### Road Use Tax Revenue

All Road Use Tax revenues (which are restricted by the State for street-related purposes) will be recorded in the Road Use Tax fund and reports will be provided to the State of Iowa per Code of Iowa requirements. The City will utilize this fund primarily for eligible operations and maintenance activities; the available funds may be utilized for eligible capital improvement funding.

The City maintains several other special revenue funds. The policy for revenue allocation for these funds will be included in the City Fund Policy Document.

## **INVESTMENTS**

### Responsibility

Investments and cash management are the responsibility of the City Treasurer or designee.

### Investment Objectives

The City’s primary investment objective is to achieve a reasonable rate of return while minimizing the potential for capital losses arising from market changes or issuer default.

Accordingly, the following factors will be considered in priority order in determining individual investment placements:

- Safety
- Liquidity
- Yield

A formal investment policy has been adopted by the City Council; this policy requires regular reporting by the City Treasurer that demonstrates compliance with the policy.

## **FUND BALANCE DESIGNATIONS AND RESERVES**

### Minimum Fund Balance

The City will establish and maintain fund balances based on evaluation of each individual fund. The minimum balance will be set at a level that is considered the minimum necessary to maintain the City's creditworthiness and to adequately provide for:

- Economic uncertainties, local disasters, and other financial hardships or downturns in the local or national economy.
- Contingencies for unseen operating or capital needs.
- Cash flow requirements.

### Other Designations and Reserves

In addition to the designations noted above, fund balance levels will be sufficient to meet funding requirements for projects approved in prior years which are carried forward into the new year; debt service reserve requirements; reserves for encumbrances; and other reserves or designations required by contractual obligations, state law, or generally accepted accounting principles.

### Equipment Replacement

For certain assets, the City will establish and maintain equipment replacement funds to provide for the timely replacement of computers, vehicles, and certain capital equipment. The City will maintain a balance in the Equipment Replacement Fund adequate to spread the cost of replacement evenly over the life of the asset.

The annual contribution to this fund will generally be based on the estimated life of the vehicle or equipment and its projected replacement cost. Sales of surplus equipment as well as any related damage and insurance recoveries will be credited to the Equipment Replacement Fund. The City Information Services and Fleet Services policies cover this subject in greater depth.

### Future Capital Improvement Project (CIP) Designations

The Council may designate specific fund balance levels for future development of capital projects that it has determined to be in the best long-term interest of the City.

## **CAPITAL IMPROVEMENT MANAGEMENT**

### CIP Projects - \$15,000 or More

Construction projects, equipment purchases, and certain studies that cost \$15,000 or more will be included in the Capital Improvement Plan (CIP); minor capital outlays of less than \$15,000 generally will be included within the operating program budgets. CIP projects are

also infrequent in nature, there will be operating and maintenance projects that exceed the \$15,000 threshold but will not qualify as CIP projects.

#### CIP Purpose

The purpose of the CIP is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is a five-year plan organized into the same functional groupings used for the operating programs. The CIP will reflect a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure; and capital facility projects that significantly expand or add to the City's existing fixed assets.

#### CIP Review

The City Manager, Assistant City Managers, Finance Department staff, and applicable department personnel will review project proposals, determine project phasing, and review and evaluate the draft CIP budget document.

#### CIP Appropriation

The City's annual CIP appropriation is based on the projects designated by the City Council through adoption of the five-year capital improvements financial plan. Adoption of the CIP document does not automatically authorize funding for the entire five-year plan. The first year of the plan is included as part of the annual budget process and will be authorized by City Council with the budget authorization.

#### CIP Budget Carryover

Appropriations for CIP projects lapse at the end of each fiscal year. Projects that are not completed are reviewed and will be submitted to the City Council as part of a budget amendment.

### **CAPITAL IMPROVEMENT FINANCING AND DEBT MANAGEMENT**

#### Capital Improvement Financing

The City will consider the use of debt financing for capital improvement projects only under the following circumstances:

- When the project's useful life will exceed the term of the financing.
- When project revenues or specific resources, including property taxes, will be sufficient to service the long-term debt.

Debt financing will not be considered appropriate for recurring purposes such as current operating and maintenance expenditures.

The additional cost of public capital improvements required to support specific developments will be financed primarily by the owners of the development and will be specified in development agreements.

Road Use Tax revenue is a major funding source in financing transportation system improvements and operations and maintenance. However, revenues from these fees are subject to fluctuation. Accordingly, the following guidelines will be followed in designing and building projects funded with Road Use Tax revenue:

- The availability of Road Use Tax for funding eligible projects will be analyzed as part of the five-year capital improvement plan.
- If adequate funds are not available, the Council will make one of two determinations:
  1. Defer the project until funds are available.
  2. Based on the priority of the project, issue G. O. Bonds, or use other funding sources.

The City will use the following criteria to evaluate pay-as-you-go versus long-term financing in funding capital improvements:

*Factors Favoring Pay-As-You-Go Financing*

- Current revenues and adequate fund balances are available or project phasing can be accomplished.
- Existing debt levels adversely affect the City's credit rating.
- Market conditions are unstable or present difficulties in marketing.

*Factors Favoring Long-Term Financing*

- Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings.
- The project securing the financing is of the type that will support an investment grade credit rating.
- Market conditions present favorable interest rates and demand for City financings.
- A project is mandated by state or federal requirements, and resources are insufficient or unavailable.
- The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
- The life of the project or asset to be financed is ten years or longer.
- The cost of the project should be spread to benefited users over the life of the capital improvement.

*Debt Management*

An analysis will be prepared as part of the Capital Improvement Plan process which analyzes the impact of outstanding and planned debt issuance on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.

The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.

The City will seek an investment grade rating on any direct debt and will seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes, availability and cost-effectiveness.

The City will monitor all forms of debt annually coincident with the City's annual budget preparation and review process and report concerns and remedies, if needed, to the City Council. The City will also continually monitor outstanding debt for potential savings through refinancing.



The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.

The City will maintain good, ongoing communications with bond rating agencies concerning its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement). The City will strive to maintain the highest bond rating that is financially feasible.

### Debt Capacity

*General Obligation Debt Capacity* – The City will carefully monitor its levels of general obligation debt. Because the City’s general obligation debt capacity is limited, it is important that general obligation debt only be used for financing projects where other financing methods cannot reasonably be used.

*Abated Debt* - If the City debt management analysis shows that adequate debt capacity is available and will remain available, general obligation bonds may be issued for City enterprise fund activities. The repayment of this debt will be provided by the activity receiving funding. The City’s annual budget will provide a report of all abated debt and the source of funding for repayment of the debt.

*Debt Capacity Limits* - The State of Iowa limits total outstanding local general obligation debt bonds to five percent of total assessed valuation for local government subdivisions. The City of Ames further limits debt capacity by reserving 25% of the State allowed maximum. The budget document is required to demonstrate compliance with this policy.

### Conduit Financings

The City will consider requests for conduit financing on a case-by-case basis using the following criteria:

- The City’s bond counsel will review the terms of the financing, and render an opinion that there will be no liability to the City in issuing the bonds on behalf of the applicant.
- There is a clearly articulated public purpose in providing the conduit financing.
- The applicant is capable of achieving this public purpose.
- The applicant is a strong credit risk and will provide credit enhancements.

This means that the review of requests for conduit financing will generally be a two-step process:

- Asking the City Council if they are interested in considering the request, and establishing the ground rules for evaluating it.
- Providing the City Council with the results of this evaluation, and recommending approval of appropriate financing documents, if warranted.

This two-step approach ensures that the issues are clear for both the City and applicant, and that key policy questions are answered.

The work scope necessary to address these issues will vary from request to request, and will have to be determined on a case-by-case basis. Additionally, the City should generally be fully reimbursed for the cost of evaluating the request; however, this should also be determined on a case-by-case basis.

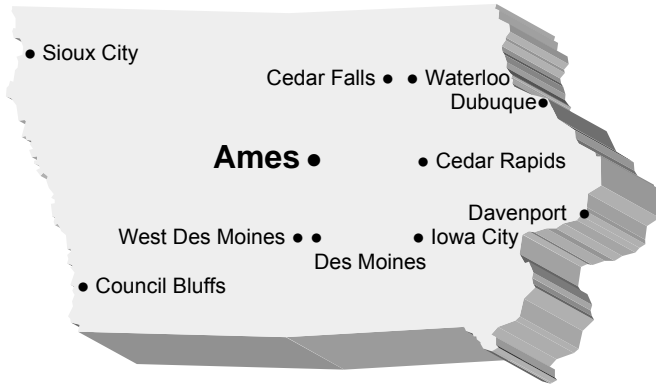
## **EXCELLENCE THROUGH PEOPLE (ETP)**

Ensuring that quality programs are provided in an “efficient and fiscally responsible manner” is one of the key concepts embodied in the City’s Mission Statement. To this end, the City will monitor and review methods of operation to ensure that services continue to be delivered in the most cost-effective manner possible. This review process encompasses a wide range of productivity issues, including:

- Analyzing systems and procedures to ensure efficient delivery of services.
- Evaluating the ability of new technologies and related capital investments to improve productivity.
- Developing the skills and abilities of all City employees.
- Developing and implementing appropriate methods of recognizing and rewarding exceptional employee performance.
- Evaluating the ability of the private sector to perform the same level of service at a lower cost.

# THE AMES COMMUNITY – MISCELLANEOUS STATISTICS

**How the town was named....**Ames was laid out, owned and named by the Blair Land Company. The company's chief engineer, John I. Blair, met Oakes Ames, a State Representative from Massachusetts, in 1863 when Mr. Ames' interest in the expansion of the railroad brought him to the Midwest. A year later, the flat lowlands between the Skunk River and Squaw Creek were named "Ames".



**Conveniently located....**Near the crossroads of the nation, where I-35 and I-80 intersect, Ames is centrally located to all points. Interstate road systems place Ames just a few hours drive from Minneapolis, Kansas City, Omaha, Chicago and St. Louis. Des Moines, the state capital, is only 30 minutes away.

Date of Incorporation: 1869

Form of Government: Council – Manager

Fiscal Year: July 1 through June 30

Area: 24.22 square miles

### POPULATION

1970	39,505
1980	45,775
1990	47,198
1995	48,691
2000	50,731

Ames is the home of Iowa State University with a student population of about 25,000.

### SCHOOL ENROLLMENT

1970	6,032
1980	5,031
1990	4,802
2000	4,754
2005	4,334
2006	4,432

### UTILITIES CUSTOMERS

Electric	23,689
Water	16,253
Wastewater	16,057
Storm Sewer	24,166
Yard Meter	1,726

### MISCELLANEOUS CENSUS INFORMATION

Median Age of Population	23.6 years
Median Household Income	\$ 36,042

### CLIMATE

Average Winter Temperature	20.8 degrees
Average Summer Temperature	71.8 degrees
Average Annual Rainfall	33.4 inches
Average Annual Snowfall	30.8 inches

**Police Protection – One Station**  
35 Full-time Officers

**Fire Protection – Three Stations**  
36 Full-time Firefighters

**Library – One Main**  
Bookmobile

### RANKED NATIONALLY AS A GREAT PLACE TO LIVE

The City of Ames achieved the second highest grades for quality in ten areas in a new book, *The New Rating Guide to Life in America's Small Cities* (2006). Ames ranked second out of 189 cities that qualify in the following areas: climate/environment, diversions, economics, education, community assets, health care, public safety, transportation, and urban proximity.

Rated third nationally in *Expansion Management* magazine for having a highly-educated work force that knowledge-based businesses require (2005)

Rated a "5 Star Quality of Life Metro" in *Expansion Management* magazine (2005)

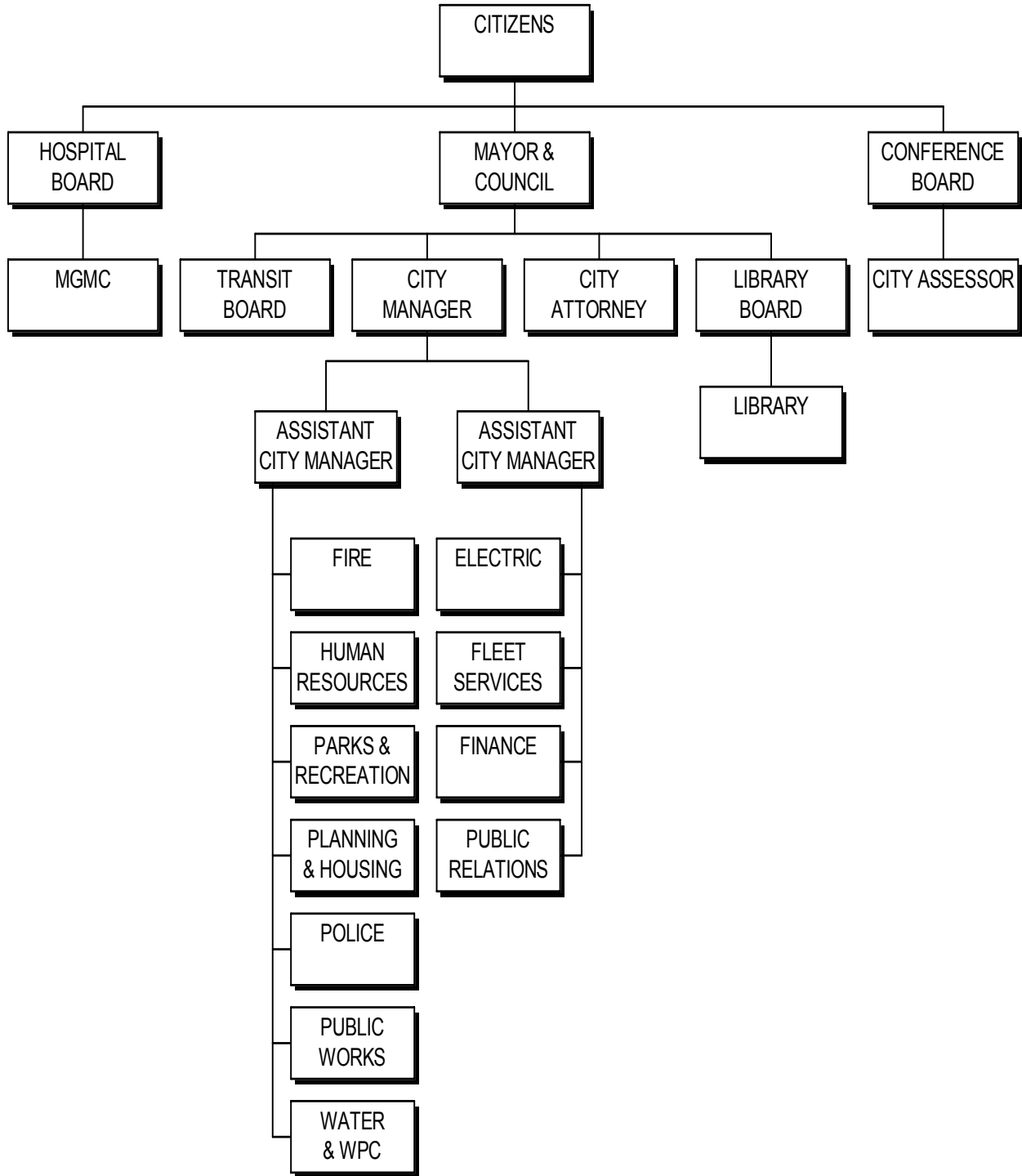
One of the 20 best places in America to live and work by *BestJobsUSA.com* (2002) and *Employment Review Magazine* (2006)

The 20<sup>th</sup> best place to live in America by *Men's Journal* magazine (2002)

The second most livable small city in the nation by the *New Rating Guide to Life in America's Small Cities*

The 6<sup>th</sup> (of 496 nationally) best small city to do business by *bizjournals.com* (2002)

# CITY OF AMES, IOWA ORGANIZATIONAL CHART



## AMES CITY COUNCIL APPOINTEES

<b>Name</b>	<b>Title</b>	<b>Phone Number</b>
Steve Schainker	City Manager	515-239-5101
Doug Marek	City Attorney	515-239-5146

## CITY OF AMES, IOWA, DEPARTMENT HEADS

<b>Name</b>	<b>Department</b>	<b>Phone Number</b>
Donald Kom	Electric	515-239-5171
Paul Hinderaker	Fleet Services	515-239-5520
Duane Pitcher	Finance	515-239-5113
Clint Petersen	Fire	515-239-5414
Julie Huisman	Human Resources	515-239-5199
Art Weeks	Library	515-239-5630
Nancy Carroll	Parks and Recreation	515-239-5350
Steve Osguthorpe	Planning & Housing	515-239-5400
Chuck Cychosz	Police	515-239-5130
John Joiner	Public Works	515-239-5162
Sheri Kyras	Transportation – CyRide	515-296-4603
John Dunn	Water & Pollution Control	515-239-5150

# THE AMES COMMUNITY

## SERVICES PROVIDED FOR THE CITIZENS OF AMES ARE AS FOLLOWS:

- The City of Ames provides public safety, public works, culture, recreation, community development, housing, planning/zoning, inspection, sanitation, fleet management, and administrative services to its citizens.
- The City provides electric, water, sewer, storm sewer, resource recovery (burning refuse for electricity production), parking, ice arena, golf course, and municipal airport operations.
- The City's transit system is unique, in that it is operated by a three-body board of City, University administration, and University student representatives, on which the City Manager serves as a City representative.
- The City provides the services of a non-profit municipal hospital, governed by a Board of Trustees as provided by City ordinance. Its financial and budget information is not included in this budget document, but is included in the audited financial statements.

The Budget, CIP, Budget in Brief, and Comprehensive Annual Financial Report are available on the City's web site – [www.cityofames.org/financeweb/finance1/html](http://www.cityofames.org/financeweb/finance1/html).

The Budget and CIP documents may be reviewed at the Ames Public Library and also in the City Manager's, City Clerk's, and Finance Department's offices in City Hall.

## MAJOR EMPLOYERS

Major private sector employers in Ames include: Sauer-Danfoss Corporation, specializing in hydro-transmissions; 3M Company, a manufacturer of abrasives; McFarland Medical Clinic; Hach Chemical, a manufacturer of water analysis equipment; Ball Plastic Container Corporation; and the Barilla pasta manufacturing plant.

Major public sector employers located in Ames include: Iowa State University; the Iowa Department of Transportation; the National Animal Disease Center/National Veterinary Service Laboratories; the Ames Community Schools, Mary Greeley Medical Center, and the City of Ames.

The presence of these particular public employers has served to insulate the local economy as evidenced by the City's unemployment rate of 2.0%, Story County's rate of 2.4%, and a statewide rate of 3.5%.

## BUDGET CALENDAR

State statute requires a municipality to certify its budget by March 15. This general schedule is followed each fiscal year in order to ensure that the March 15 deadline is met. A goal during the entire process is to encourage citizen involvement in the annual budget decision making process through public hearings and informational meetings.

### SPRING

Resident Satisfaction Survey administered to 1,300 residents asking funding priorities, effectiveness of services, and preferred changes in emphasis/service levels. All results are reviewed with the City Council prior to the start of the budget process.

### AUGUST SEPTEMBER

Departments prepare Capital Improvement (CIP) project information for the 5-year plan and begin preparation of amended 06/07 and proposed 07/08 operational budgets. Resident Satisfaction Survey results are presented to the City Council.

### OCTOBER

**October 3 – Public town budget meeting** to receive input from residents for budget service levels and projects. The meeting is televised and the public can call in and e-mail questions.

### NOVEMBER DECEMBER

**November 21 – City Council budget meeting** to review issues, priorities, and preferences in service levels for the 07/08 budget. Staff drafts 5-year CIP. PROBE meetings (Productive Review of Budget Entries) are conducted with Assistant City Managers, Finance Director, Budget Officer, and City departments. All revenues, operational program costs, and current year CIP adjustments are reviewed.

### JANUARY

City Manager holds budget review meetings with departments. The City Manager's recommended draft budget document is prepared. **January 16 – CIP workshop** with City Council. **January 23 – Public hearing** for resident input on CIP.

### FEBRUARY

**February 2, 6, 7, 8, 13 – City Council reviews entire program budget** with department heads in five (5) **public meetings** held on one afternoon and four evenings.

### MARCH

**March 6 – Final budget hearing and adoption of amended 06/07 budget and 07/08 budget. State statute requires the budget be certified with the County Auditor by March 15.**

### MAY

Departments review their budgeted revenues and expenses in May in order to make adjustments which will more accurately reflect the City's anticipated revenues and expenses for the fiscal year ending June 30. **After City Council review and approval, the amendments are submitted to the County Auditor by the end of May as required by State statute.**

# THE BUDGET PROCESS

The expenditure projection process starts in late August with the Internal Service group of divisions called the "Early-7". The Budget Officer prepares the payroll projections for these programs. The Early-7 group prepares budget estimates for the current year and a projection for the future year. PROBE (Productive Review of Budget Entries) meetings are conducted with Assistant City Managers, Finance Director, Budget Officer, and Early-7 Department/Division Heads. By early October, internal schedules are prepared from the approved budgets for data, phone, computer replacement, computer maintenance, fleet operating, fleet replacement, messenger, purchasing, postage, human resources, finance services, and property insurance.

In mid-October, budget instructions, along with all internal services schedules, are sent to the rest of the departments. The Budget Officer prepares payroll projections for all these departments and they have one month to complete a projection of the current year and future year.

Departments submit the proposed CIP projects by the start of October. The Finance Department edits the sheets and prepares summaries.

Fund projections are prepared after the mid-November operational budget deadline. CIP funding is discussed and after the City Manager and Assistants have toured and discussed all the CIP projects, a draft CIP is prepared. The month of December is spent in budget review, PROBE, meetings with all of the remaining departments.

Starting in January, the Budget Officer and Finance Director prepare summaries of the funds, programs, and issues to present to the City Manager. The City Manager, Assistant City Managers, Finance Director, and Budget Officer meet with the departments and complete the City Manager's recommended budget by the end of January. Also during January, the draft CIP is presented to the City Council in a workshop followed by a public hearing one week later.

The City Council sees a budget overview on a Friday afternoon early in February and reviews the entire program budget with departments over three evenings the following week. The next week, on the final night, the amended budget for the current year, the budget for the future year, and the CIP are all approved with revisions.

The final budget hearing and adoption of the amended and future budgets take place before the required March 15 certification.

In April, all departments amend the current year's budget which the Budget Officer summarizes and presents to the City Manager and the City Council by the end of May. Amendments are submitted to the County Auditor by the end of May as required by State statute.



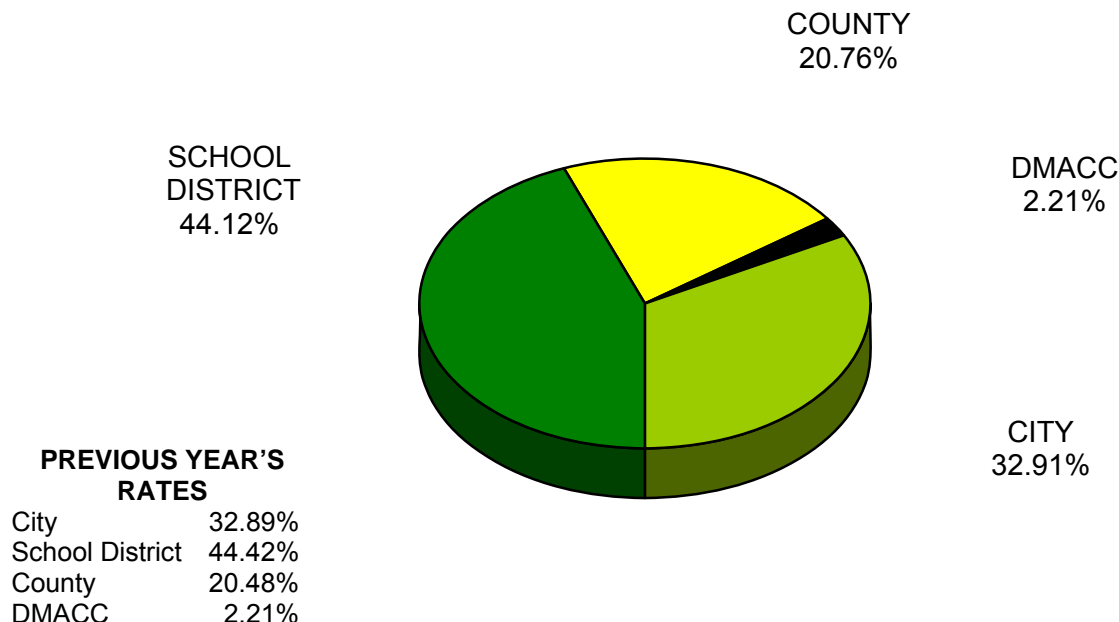
## ACCOUNTING/BUDGET BASIS

The City's government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. The City's accounting and budget records for general governmental operations are maintained on a modified accrual basis, with the revenue being recorded when available and measurable and expenditures being recorded when the services or goods are received and the liabilities incurred. The primary differences between the financial statement and the budget record are the recognition of debt issuance and re-payment, the treatment of capital outlay, the recognition of depreciation expense, and the recognition of a compensated absence liability. Accounting records for the enterprise and internal service funds are maintained on the accrual basis.

## PROPERTY TAXES

Property taxes are certified July 1 with the first half due on or before September 30 and the second half due on or before March 31. The first half taxes become delinquent on October 1 and the second half taxes become delinquent on April 1. There is a 1% per month penalty for delinquency. Taxes are collected by the County and distributed to the City in proportion of its levy to all levies.

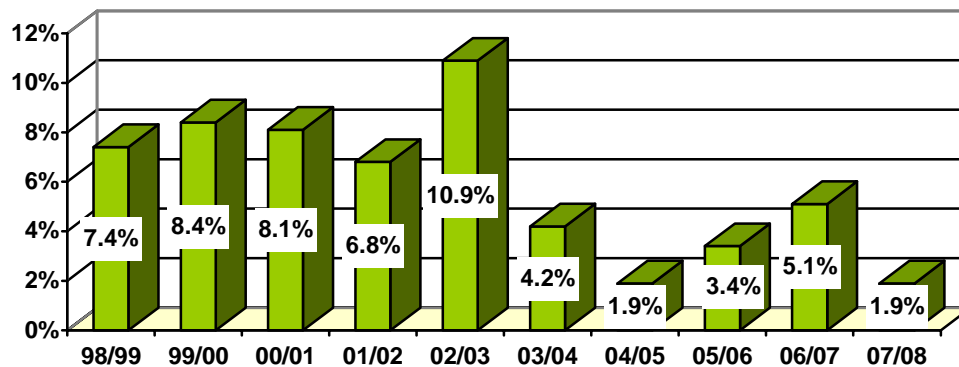
### BREAKDOWN OF PROPERTY TAXES PAID 2006/07 RATES



City property taxes are about one-third of a resident's total property tax bill. The other taxing bodies are the School District, Story County, and the Des Moines Area Community College.

## VALUATION GROWTH

### VALUATION PERCENTAGE INCREASE 10 YEARS OF DATA



### CITY OF AMES, IOWA

The 2007/08 budget is based on a 1.9% increase, or \$36,721,512 in additional taxable valuation for the City. The average valuation increase over the last ten years is 5.8%. The total valuation of \$1,933,311,422 is made up of the following components:

	<b>Taxable Valuation</b>	<b>Percentage of Valuation</b>	<b>Change From Prior Year</b>
Residential property	985,914,354	51.0%	5.9%
Commercial property	832,616,846	43.1%	(1.1%)
Industrial property	99,794,440	5.1%	(8.1%)
Utilities	8,940,997	.5%	(5.4%)
Utilities subject to excise	6,044,785	.3%	(5.3%)
	<b>1,933,311,422</b>	<b>100.0%</b>	<b>1.9%</b>

### FACTORS IMPACTING VALUATION GROWTH

Though total assessed valuation and new construction in the City of Ames have continued to be strong, there were factors that reduced taxable valuation. The biggest impact was the continued conversion of multi-family apartment buildings from a commercial classification taxed at 100% of assessed value to residential classified condominiums or cooperatives taxed at less than 50% of assessed value. Some large value properties were also successful in court appeals to reduce assessed valuation. Additionally, the State mandated "rollback" of residential classified properties has continued to erode taxable valuation as residential properties are taxed at 45.6% of assessed value down from about 46% in the prior year.

## GENERAL FUND ENDING BALANCE

The adopted ending General Fund budgeted balance for June 30, 2008 is \$5,620,014, or 24.9% of budgeted expenditures. The City's General Fund balance policy calls for a balance of at least 20% of expenditures.

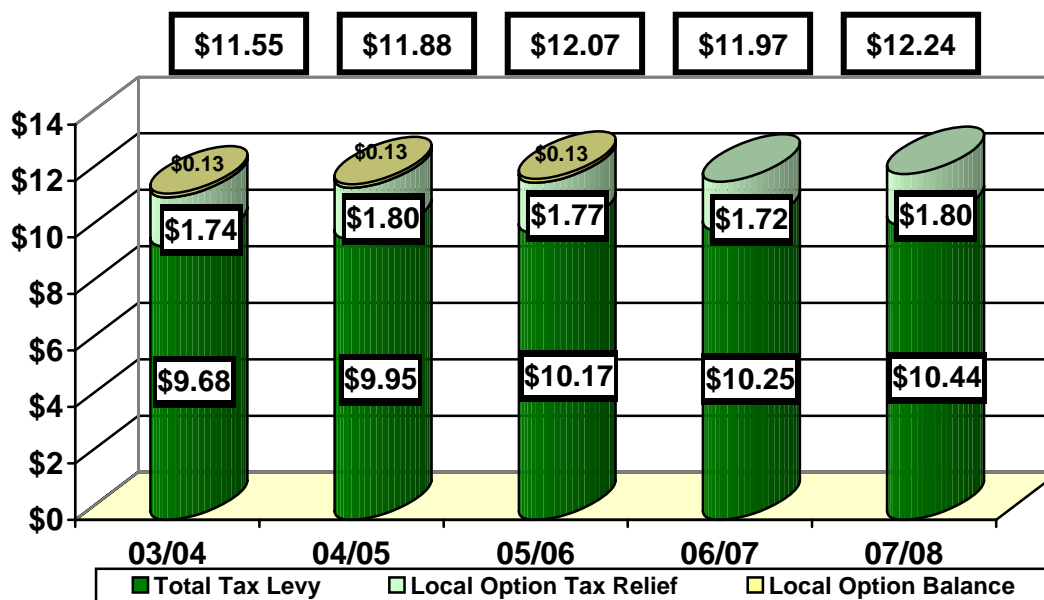
The City Council maintains this fund balance to help cover unexpected changes in expenses in revenues and to mitigate property tax rate increases in future years for capital improvements that have been identified in several pending long-range plans, including transportation, park and recreation facilities, annexation, and fire station location plans. These plans will also identify operational cost increases in addition to normal City growth from the physical expansion of Ames.

## EMERGENCY RESERVE

In addition to fund balances, the City Council has for several years had a policy to annually budget a \$100,000 emergency reserve. These are discretionary funds over and above the general fund balance for use as designated by the City Council. This money is used for major projects which occur after the budget has been adopted. Due to budget restraints, only \$50,000 was approved for 2007/08. This is the sixth year Council has budgeted at the lower level.

## LOCAL OPTION TAXES LOWER PROPERTY TAXES

### EFFECT OF LOCAL OPTION TAX



LEVY/\$1,000 – CITY OF AMES, IOWA

On November 4, 1986, the citizens of Ames approved a Local Option Tax of 1% to be used 60% for property tax relief and 40% for community betterment. 60% of this tax will generate \$3,480,679 in 2007/08 which lowers the total tax levy by \$1.80. The chart illustrates the level the total levy would have to be if the Local Option Tax had not been approved. Local option tax revenues are projected to be 6.4% higher than the 06/07 Adopted.

## STATE OF IOWA'S GENERAL TAX LEVY LIMIT

Iowa law limits a city's tax levy for the general fund to no more than \$8.10 per \$1,000 valuation in any tax year, except for specific levies authorized outside the limit. The City of Ames general fund levy for 2006/07 was \$5.33.

### OF IOWA'S 11 LARGEST CITIES, AMES' LEVY RANKS 10TH

CITY	CENSUS	GENERAL LEVY PER \$1,000	TOTAL CITY TAX LEVY PER \$1,000	LEVY RANK	TOTAL CITY TAX LEVY PER CAPITA
Des Moines	198,682	\$ 8.10	\$ 16.45	5	\$ 457.34
Cedar Rapids	120,758	8.10	14.39	7	562.91
Davenport	98,359	8.10	15.57	6	527.15
Sioux City	85,013	8.10	18.25	3	419.56
Waterloo	68,747	8.10	18.85	1	501.45
Iowa City	62,220	8.10	17.30	4	634.92
Council Bluffs	58,268	8.10	18.29	2	561.63
Dubuque	57,686	8.10	9.98	11	297.81
<b>Ames</b>	<b>50,731</b>	<b>5.33</b>	<b>10.25</b>	<b>10</b>	<b>383.20</b>
West Des Moines	46,403	7.98	11.95	9	736.46
Cedar Falls	36,145	8.10	13.84	8	378.92
Average excluding Ames		8.09	15.49		507.82

Uses latest available tax rates - 06/07, and 2000 census.

# CITY OF AMES, IOWA PROPERTY TAX COST OF SERVICES PER RESIDENCE 3-YEAR COMPARISON

	\$100,000 Home *		
	05/06	06/07	07/08
Streets/Traffic	129	126	128
Police Protection	109	107	109
Fire Protection	78	76	73
Recreation & Parks	47	41	42
Library	39	37	38
Transit	27	26	27
General Support Services	27	24	24
Planning	8	8	9
Resource Recovery	9	9	8
Storm Sewer	8	9	7
Animal Control	4	4	4
Building and Grounds/Airport	3	3	3
Inspections/Sanitation	0	1	3
	488	471	475
* Assessed Value	100,000	100,000	100,000
Rollback	47.9642	45.996	45.5596
Taxable Value	47,964	45,996	45,560
Tax Rate per \$1000	10.16610	10.25190	10.43585
<b>Calculated Tax</b>	<b>488</b>	<b>471</b>	<b>475</b>

All categories reflect their applicable amounts for debt.

# City of Ames Honors

The Water Pollution Control (WPC) Plant received the *Platinum Peak Performance Award* from the National Association of Clean Water Agencies for five consecutive years with 100% compliance with its discharge permit. In the 16+ years since the plant came online, it has met over 19,000 numerical limits without a single violation. There were fewer than two dozen Platinum Award winners in the entire country in 2005.

The City of Ames' Fire Department received an improvement in its fire department rating from the Insurance Services Office (ISO). ISO is a privately funded agency that sets fire insurance rates for many insurance companies. ISO rates communities on a scale of 1 to 10, with 1 being the best a community could obtain. The City of Ames has been rated a 4 for the past two decades. The new ISO rating for the City of Ames is a 3. There is no city in Iowa with an ISO rating higher than a 3.

The Public Works Department received the following awards:

- The Public Works Engineering Division was given the Leadership Award by the Asphalt Paving Association of Iowa at the organization's 50<sup>th</sup> Annual Convention on December 1, 2005. The award was given for continuing excellence and innovation in hot mix asphalt paving. It is only the second time in the history of the association that this award has been given.
- American Society Concrete Paving Award, "Iowa's Best" awarded by the Iowa Concrete Paving Association for the Mortensen Parkway Paving Project from Gateway Hills Drive to Elwood Drive. The award is in recognition of outstanding design and construction of a concrete paving project.

The City received the Fully Accredited Agency Award from the Universal Public Purchasing Council for the second time in 2006. This award recognized that all three professional staff in the Purchasing Division who work with procurement are Certified Professional Public Buyers. The City was one of just 27 public agencies recognized for this achievement.

Fleet Services received the "Blue Seal of Excellence" award for FY 06/07 for the third year in a row from the National Institute for Automotive Service Excellence (ASE). This award requires that 75% of an employer's fleet technicians are ASE certified; Ames' Fleet Technicians are 100% Certified Master Automotive and Master Truck Technicians.

The City of Ames has been recognized by the U.S. EPA as a "Clean Water Partner for the 21<sup>st</sup> Century". The award is part of the celebration of the 30<sup>th</sup> anniversary of the Clean Water Act and is intended to recognize local governments that have undertaken extraordinary efforts, beyond the requirements of the Clean Water Act, to protect and improve the overall health of the nation's watersheds. The City's application was based on the outcome of the College Creek Watershed cleanup and on the ongoing efforts at Ada Hayden Heritage Park.

The 2006 "Art Around The Corner" brochure received a Silver Award for superb craftsmanship in production from the Graphic Professionals Resource Network.

Aaa Bond Rating for 2006, from Moody's Investors Service.

Certificate of Achievement for Excellence in Financial Reporting, Government Finance Officers Association. Every year since 1978/79.

Distinguished Budget Presentation Award, Government Finance Officers Association. Every year since 1986/87.

Tree City USA for 22 consecutive years.

## CITY OF AMES, IOWA 2007/08 BUDGET FACTS

Property Valuation \$ 1,933,311,422  
 % Increase From 06/07 1.9%

LEVY REQUIRED	RATE PER \$1,000 VALUATION	AMOUNT	RATE CHANGE	%	AMOUNT CHANGE	%
General Fund Requirement	7.28668	14,087,418	0.22647	3.21	697,102	5.21
Less Local Option Property Tax Reduction	1.80037	3,480,679	(0.07489)	(4.34)	(208,153)	(6.36)
<b>Net General Levy</b>	<b>5.48631</b>	<b>10,606,739</b>	<b>0.15158</b>	<b>2.84</b>	<b>488,949</b>	<b>4.83</b>
Trust and Agency Levy (Partial Police/Fire Benefits)	.67178	1,298,756	(0.01300)	(1.90)	0	0
Transit Levy	.59171	1,143,951	0.02215	3.89	63,733	5.90
<b>Total Before Debt Service</b>	<b>6.74980</b>	<b>13,049,446</b>	<b>0.16073</b>	<b>2.44</b>	<b>552,682</b>	<b>4.42</b>
Debt Service Levy	3.68605	7,126,292	0.02322	0.63	179,403	2.58
<b>Grand Total Tax Levy</b>	<b>10.43585</b>	<b>20,175,738</b>	<b>0.18395</b>	<b>1.79</b>	<b>732,085</b>	<b>3.77</b>

Ag Levy - Valuation: \$1,057,337 x 3.00375 = \$3,176



The Neighborhood Improvement Project increased the safety of children by creating community gathering areas where families can socialize and get to know each other better while watching their children play.

The Eastwood Village Community Gathering Place project included the addition of benches, tables, and trash cans to the play area at the apartment complex.



A second Neighborhood Improvement Project added toddler play equipment and spring rider equipment.





A Neighborhood Improvement Program project matched donated materials and many volunteer hours to build a colorful playground at the Wilson-Beardshear Early Childhood Center.

In addition to the slide and climbing structure, two spring units, including a spaceship and race car, were installed. Picnic tables, benches, landscaping, and flower beds were added to the area.



# SUMMARY OF TOTAL REVENUES AND EXPENDITURES

## ALL FUNDS - REVENUE SUMMARY

	2005/06 Actuals	2006/07 Adopted	2006/07 Adjusted	2007/08 Adopted	% Change From Adopted
<b>Property Taxes</b>	18,413,699	19,401,759	19,401,759	20,135,841	3.8
Utility Excise Tax	62,073	65,422	65,422	63,073	-3.6
Local Option Sales Tax	5,321,440	5,454,210	6,013,488	5,801,132	6.4
Hotel/Motel Taxes	1,127,307	1,268,000	1,268,000	1,316,000	3.8
<b>Other Taxes</b>	6,510,820	6,787,632	7,346,910	7,180,205	5.8
<b>Licenses &amp; Permits</b>	973,003	992,733	969,359	1,177,297	18.6
Federal Grants	2,618,339	2,654,073	3,504,059	6,906,487	160.2
State Road Use Taxes	4,243,809	4,251,258	4,170,088	4,281,696	0.7
Monies and Credits	14,945	15,000	15,000	15,000	
State Grants	3,286,062	4,759,910	5,830,831	2,748,058	-42.3
County Contributions	168,804	175,142	172,862	178,065	1.7
Government Cont/Partic	3,248,595	3,565,102	3,546,211	3,694,450	3.6
<b>Intergov'tmental Revenue</b>	13,580,554	15,420,485	17,239,051	17,823,756	15.6
Utility Charges	52,808,412	52,013,069	55,111,362	56,257,762	8.2
Other Chgs for Services	8,055,467	8,003,311	7,990,699	8,201,020	2.5
<b>Charges for Services</b>	60,863,879	60,016,380	63,102,061	64,458,782	7.4
<b>Fines, Forfeit &amp; Penalty</b>	731,670	727,550	628,410	729,060	.2
Interest	2,857,693	1,969,900	2,650,394	2,364,800	20.0
Other Uses of Money	820,886	679,791	661,012	641,605	-5.6
<b>Use of Money &amp; Property</b>	3,678,579	2,649,691	3,311,406	3,006,405	13.5
Proceeds from Bonds	5,495,000	5,210,380	5,285,000	6,490,000	24.6
Other Misc. Revenues	1,836,174	2,022,585	2,506,935	3,606,458	78.3
<b>Miscellaneous Revenues</b>	7,331,174	7,232,965	7,791,935	10,096,458	39.6
<b>Internal Services</b>	10,251,002	10,715,349	10,405,857	11,139,311	4.0
<b>Total Before Transfers</b>	122,334,380	123,944,544	130,196,748	135,747,115	9.5
Transfers	9,631,434	9,908,464	10,370,351	10,309,898	4.1
<b>Grand Total Revenues</b>	131,965,814	133,853,008	140,567,099	146,057,013	9.1

# ALL FUNDS - EXPENDITURES

	2005/06 Actuals	2006/07 Adopted	2006/07 Adjusted	2007/08 Adopted	% Change From Adopted
<b>OPERATIONS</b>					
Public Safety					
421 Law Enforcement	6,010,086	6,340,156	6,314,720	6,588,796	3.9
422 Fire Safety/Admin	4,538,995	4,745,580	4,683,775	4,808,342	1.3
423 Inspection/Building Safety	709,581	773,017	796,367	986,196	27.6
424 Traffic Control	682,032	720,043	714,067	715,498	-0.6
428 Other Community Protect	558,145	559,400	569,400	589,400	5.4
Total Public Safety	12,498,839	13,138,196	13,078,329	13,688,232	4.2
Utilities					
481 Resource Recovery	2,940,785	2,911,165	2,916,689	3,046,024	4.6
482 Water Utility	3,522,576	3,714,078	3,806,886	4,042,136	8.8
483 Storm Water Diversion	235,615	270,957	236,753	270,157	-0.3
484 Wastewater Disposal	2,599,849	2,879,287	2,896,235	2,976,480	3.4
485 Electric Operations	33,487,257	35,050,384	35,323,700	38,124,267	8.8
486 Utility Customer Service	1,152,959	1,212,067	1,227,903	1,272,144	5.0
Total Utilities	43,939,041	46,037,938	46,408,166	49,731,208	8.0
Transportation					
431 Street System	2,308,333	2,322,553	2,271,849	2,530,920	9.0
434 Public Parking	613,355	679,690	676,000	691,373	1.7
426 Transit System	5,353,449	5,845,552	5,869,317	6,170,729	5.6
438 Airport	97,611	103,264	110,546	104,019	0.7
Total Transportation	8,372,748	8,951,059	8,927,712	9,497,041	6.1
Community Enrichment					
451 Recreation/Administration	2,074,879	2,183,500	2,185,530	2,258,571	3.4
452 Parks	883,315	903,126	907,216	953,911	5.6
455 Library Services	2,707,259	2,850,146	2,946,468	2,979,530	4.5
456 Library Grants/Donations	141,386	77,500	224,429	142,035	83.3
441 Health & Sanitation	134,073	145,386	139,073	148,430	2.1
442 Animal Sheltering/Control	291,143	311,746	302,477	332,150	6.6
444 Human Services	819,546	854,400	854,538	904,108	5.8
445 Art Services/Agencies	101,478	112,492	139,305	128,316	14.0
461 Cemetery	109,901	111,833	109,503	111,018	-0.7
462 Leased Housing	894,091	960,990	993,303	1,017,891	5.9
463 Affordable Housing	171,119	264,294	285,411	111,651	-57.8
464 Comm. Dev. Block Grant	528,271	502,589	967,524	487,358	-3.0
465 Economic Development	124,680	146,716	164,638	160,632	9.5
467 Cable TV	69,428	87,520	94,306	91,484	4.5
Total Community Enrichment	9,050,569	9,512,238	10,313,721	9,827,085	3.3

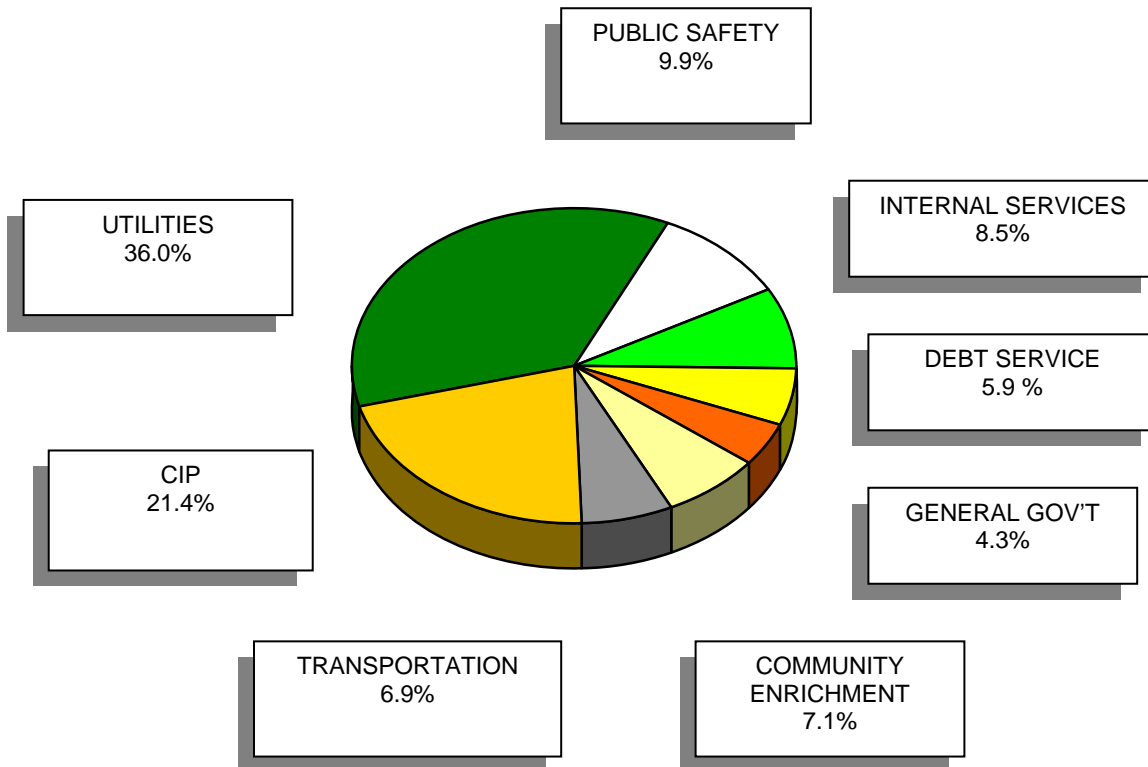
## ALL FUNDS – EXPENDITURES, continued

	2005/06 Actuals	2006/07 Adopted	2006/07 Adjusted	2007/08 Adopted	% Change From Adopted
General Government					
410 City Council Spec. Alloc.	62,353	138,750	211,993	117,000	-15.7
411 Legislative	350,568	360,888	358,971	391,262	8.4
412 City Council Contingency	45,271	50,000	50,000	50,000	
413 Executive	527,943	544,819	555,663	570,936	4.8
414 Financial Services	1,050,078	1,105,570	1,106,158	1,164,825	5.4
415 Administrative Services	1,610,163	1,627,746	1,739,718	1,722,028	5.8
416 Public Works Admin/Engr	1,123,967	1,265,438	1,277,445	1,489,047	17.7
417 Merit Adjustment		163,747		207,459	26.7
418 Public Buildings	321,436	318,466	324,588	333,869	4.8
Total General Government	5,091,779	5,575,424	5,624,536	6,046,426	8.4
<b>TOTAL OPERATIONS</b>	78,952,976	83,214,855	84,352,464	88,789,992	6.7
<b>CIP</b>					
419 General Gov't CIP	23,739	50,000	76,261	938,000	1,776.0
429 Public Safety CIP	1,089,589	2,015,500	3,462,753	1,439,402	-28.6
489 Utilities CIP	10,924,375	9,013,200	23,378,685	11,469,172	27.3
439 Transportation CIP	6,803,494	9,630,500	12,101,029	14,687,500	52.5
459 Community Enrich CIP	1,027,182	949,220	1,444,368	1,041,260	9.7
519 Internal Services CIP				48,000	
<b>TOTAL CIP</b>	19,868,379	21,658,420	40,463,096	29,623,334	36.8
<b>DEBT SERVICE</b>					
471 General Obligation Bonds	9,545,405	8,088,772	7,933,303	8,022,578	-0.8
472 Electric Revenue Bonds	1,925,188	1,914,150	1,914,150	103,000	-94.6
478 Bond Costs	47,884		22,407		
Total Debt Service	11,518,477	10,002,922	9,869,860	8,125,578	-18.8
<b>INTERNAL SERVICES</b>					
511 Information Services	1,365,789	1,563,901	1,733,448	1,678,661	7.3
512 Telephone System	220,830	221,760	229,652	220,577	-0.5
513 Purchasing Services	274,316	303,757	309,871	383,813	26.4
521 Risk Administration	1,242,500	1,354,058	1,369,818	1,425,566	5.3
522 Health Ins Management	4,144,719	5,181,542	4,944,987	5,359,819	3.4
525 Fleet Maintenance Svcs	1,504,546	1,539,245	1,649,056	1,662,715	8.0
526 Fleet Acquisition & Disp.	1,092,091	737,907	1,431,967	1,062,437	44.0
Total Internal Services	9,844,791	10,902,170	11,668,799	11,793,588	8.2
Total Expenditures Before Transfers	120,184,623	125,778,367	146,354,219	138,332,492	10.0

## ALL FUNDS – EXPENDITURES, continued

	2005/06 Actuals	2006/07 Adopted	2006/07 Adjusted	2007/08 Adopted	% Change From Adopted
<b>TRANSFERS</b>					
598 Transfers	9,631,434	9,908,464	10,370,351	10,309,898	4.0
531 Hotel/Motel Pass Thru	778,081	905,714	905,714	940,000	3.8
Total Transfers	10,409,515	10,814,178	11,276,065	11,249,898	4.0
<b>GRAND TOTAL EXPENDITURES</b>	<b>130,594,138</b>	<b>136,592,545</b>	<b>157,630,284</b>	<b>149,582,390</b>	<b>9.5</b>

### WHERE THE MONEY IS SPENT... 2007/08 ADOPTED



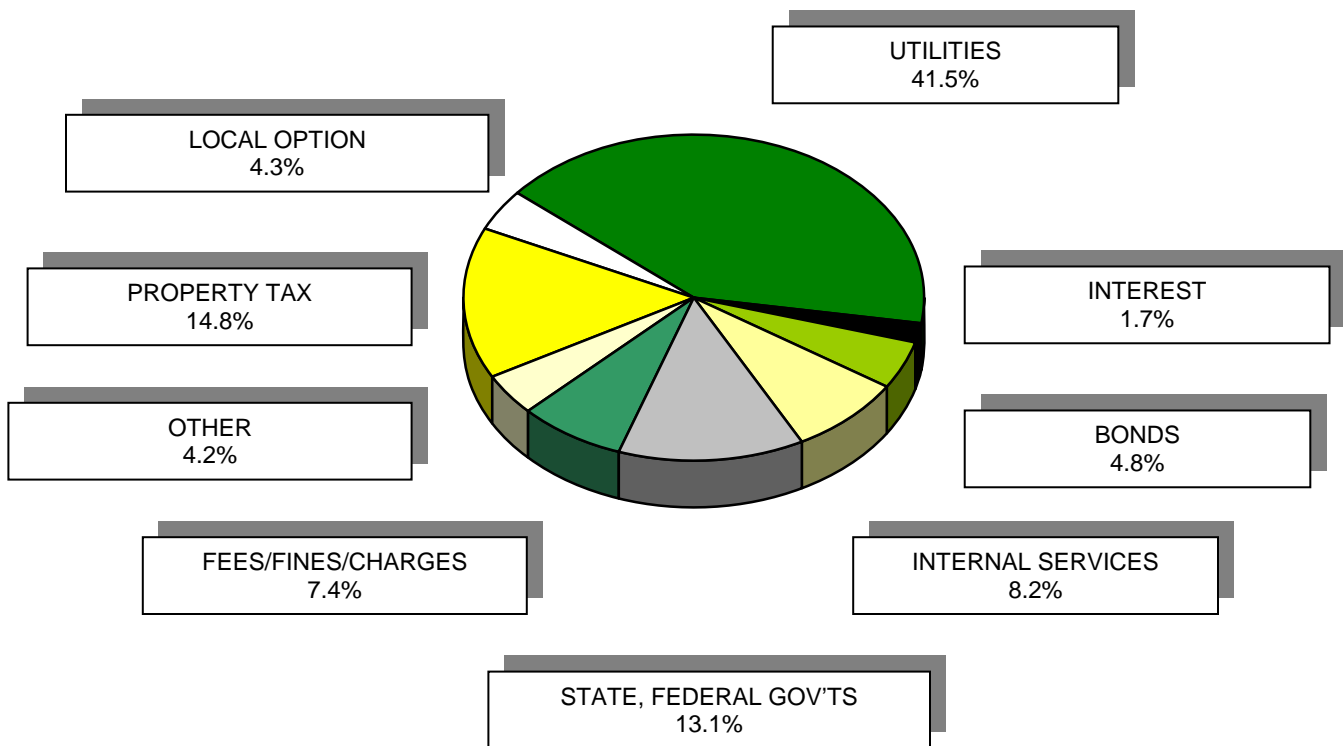
Excluding Transfers

# REVENUE HIGHLIGHTS

## REVENUE PROJECTIONS

The revenue projection process starts with estimates submitted by departments. The Finance Director and Budget Officer review those estimates and make informed judgments on all revenues citywide. Prior year's actuals and current year-to-date amounts are used to project both the current year and next year's revenues. Information received from the State, County, and Iowa League of Municipalities is utilized to project recent trends and anticipated amounts. Interest earnings are projected by the City Treasurer using conservative interest rate projections and current balances and interest accrual information. The Budget Review Team then reviews revenues, expenses, and ending fund balances during the hearings with departments to determine if fees and charges need to be adjusted. Many funds have a restricted or a minimum fund balance required for cash flow or other purposes. Fund balances above the restricted amounts are available for capital improvements or special projects as approved by the City Manager and City Council.

## WHERE THE MONEY COMES FROM... 2007/08 ADOPTED

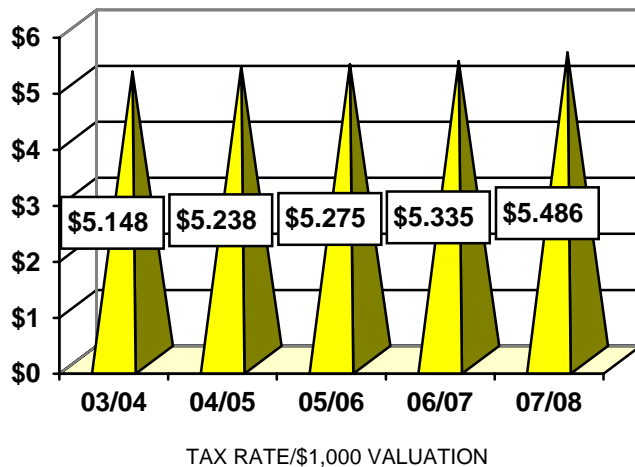


# REVENUE CLASSIFICATIONS/EXPLANATIONS

## PROPERTY TAXES

All property taxes collected for the City are levied on the assessed valuation of real and personal property as determined by the City Assessor. For 2007/08, the total tax collection of \$20,175,738 is a 3.77% increase. The total tax collection includes \$3,176 for ag land and \$20,000 for mobile home taxes. The overall levy is made up of four parts as described below.

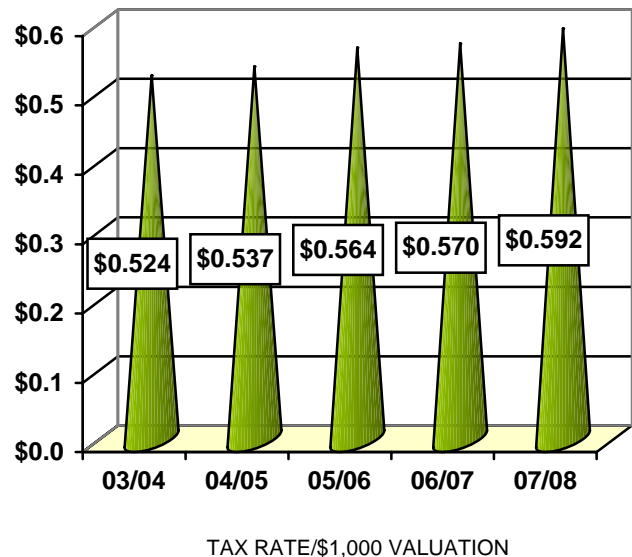
GENERAL LEVY HISTORY



The **General Levy** for the general fund is limited by the State of Iowa to \$8.10 per \$1,000 of assessed valuation. The City of Ames general levy for 2007/08 is just \$5.486, which is up from \$5.335 the year before. Sixty percent of the 1¢ local option sales tax is applied for property tax relief which created a credit of \$1.80/\$1,000 valuation.

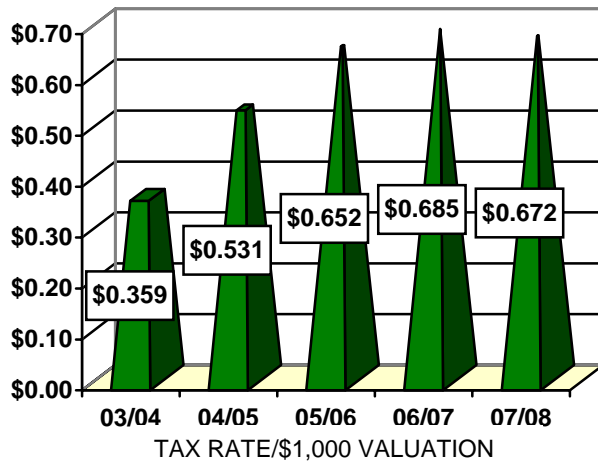
Outside of the General Fund levy, a **Transit Levy** can be used without the vote of the electors to fund the operations of a municipal transit system. This levy may not exceed 95¢/\$1,000 valuation. The levy is collected in the General Fund, and then transferred to the Transit Fund. The 2007/08 levy of 59.171¢ will generate \$1,143,951 which is a 5.9% increase. The increase will cover higher operating cost for fuel and restore the fund balance.

TRANSIT LEVY HISTORY



The **Trust and Agency Levy** is available for payroll benefit costs and the City of Ames only uses it for the planned phase-in of the costs for the state police/fire retirement system. The City had an excess balance of more than \$4 million when the State of Iowa statewide system took over the police and fire retirement systems.

TRUST AND AGENCY LEVY

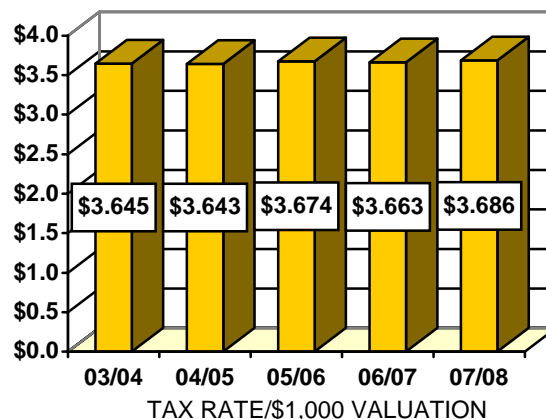


Initially, the City paid all of its yearly obligation to the system from these leftover funds. A plan to phase in tax support for this obligation increases the tax subsidy yearly. The total cost of police and fire retirement will be tax supported and the trust balance will be gone by approximately the year 2017. Of the total 2007/08 obligation of \$1,448,636, \$1,298,756 will come from taxes. The overall obligation for 07/08 was lower by (3.9%) because the rate from the statewide system

actually lowered from 27.75% to 25.48% of covered wages.

The final portion of the levy is for **Debt Service**. For 2007/08, the rate of \$3.69/\$1,000 valuation is basically unchanged from the prior year. The tax amount required to pay general obligation debt is \$7,551,292. As of June 30, 2006, the debt service fund had accumulated a balance of almost \$1.3 million from projects coming in under budget, delays in the completion of projects, and increased interest earnings. \$425,000 of that balance was used to lower the debt service tax request. A plan has been developed to utilize this balance over the next three years to lower the planned debt service increases.

DEBT SERVICE LEVY



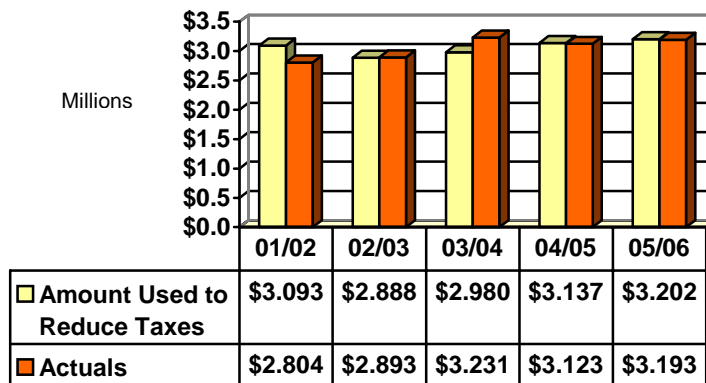
## OTHER TAXES

### Local Option Sales Tax

Beginning in January 1987, an additional 1% local option sales tax is applied to all goods and services delivered within the City of Ames, to which the State of Iowa sales tax already applies. This was approved by the voters in November of 1986. Of the total received, 60% of the funds is marked for property tax relief and 40% for community betterment projects.



**LOCAL OPTION TAXES  
FOR PROPERTY TAX REDUCTION**



Annually the State sends the City an estimate of the amount of local option sales tax it will receive monthly for the year. The amount is 95% of the estimated collection and then in November, the City will receive an adjustment to actual for the prior year.

This chart shows the difficulty in projecting the

annual revenues. Actual revenues have not reached the estimate in three of the last five years.

Adding the November 2006 adjustment to the State's estimate for 2006/07 resulted in a large increase of \$335,567 over the adopted. The budget for 07/08 was increased 6.4% over the 06/07 adopted budget, but it is still under the 06/07 adjusted budget due to the large adjustment.

**Hotel/Motel Tax**

This is a 7% tax levied upon the occupancy of any room furnished by any hotel/motel in the City. Out of the 7¢, 5¢ goes to the Ames Convention and Visitors Bureau, 1¢ goes to the local option tax fund to replace 1¢ local option tax, and 1¢ goes to economic development activities. The portion which goes to the local option tax fund is split 60% to the general fund for property tax relief and 40% for community betterment projects. Voters approved an increase in the rate from 5% to 7% effective July 1, 2005, so revenues for 07/08 are \$1,316,000 compared to \$1,268,000 in 06/07, a 3.8% increase.

**Licenses and Permits**

Fees from licenses and permits include beer, liquor, cigarette, cable TV franchise, plumbers, garbage haulers, building, heating, sign, sidewalk, service connections, plumbing, electrical, and housing inspection. These fees remained the same.

**Intergovernmental Revenue**

Many of these revenues are construction project related and thus significantly increase and decrease with the timing of projects. Grants from the federal government include Federal transportation assistance, Community Development Block Grant, Department of Transportation grants, and Federal Aviation Administration.

After three years of cutbacks in monies received from the State of Iowa, which totaled over \$750,000, very little State money goes into the City's General Fund. The largest amount is the Library's reimbursement for Open Access totaling \$22,000 for 07/08.

Estimates received from the Iowa Department of Transportation (IDOT) indicated the Road Use Tax Fund receipts would decrease \$81,170 from the State's estimate for 2006/07. The budget for Road Use Tax revenues for 07/08 is \$4,281,696 which is just

.9% over 05/06's actual due to less driving with the higher fuel costs. Other state grants include street construction monies from the IDOT and transit assistance.

Grants from other governmental bodies include Story County and Gilbert for Library, Government Student Body (GSB) at Iowa State, and Iowa State University for transit and fire protection.

### Charges for Services

Charges for Services is the largest segment of the revenues and is made up of utility charges and other charges for service.

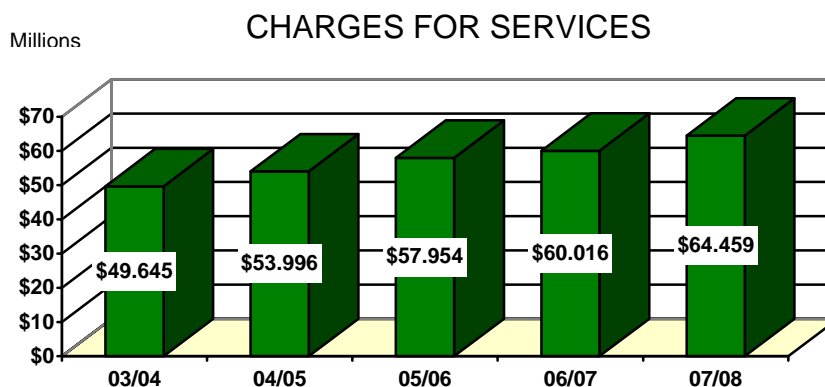
#### Utilities Revenue

This includes revenue from metered sales of electricity, water, storm sewer, and sewer to customers. Also included are underground service, ornamental pole, ISU participation, water meter installation, power sales, resource recovery sales and contracts, sale of metals, etc. A 2% usage growth is used for revenue projections for electric, water and sewer metered sales. Electric metered revenues for 06/07 increased 3.5% effective July 1, 2006. That was the first rate increase since 1979. Over the last three years, the Electric Fund paid cash for two large projects totaling \$30 million. There are several small rate increases planned to help finance improvements that will be identified upon the completion of the Integrated Resource Plan.

Rates for the water, electric, and sewer activities will not increase for 07/08.

Storm sewer fees will increase 35¢ per month to \$2.60 on July 1, 2007. The new Federal Storm Water Reg-

ulations have increased the City's storm sewer maintenance program costs. A new stormwater technician position was added to assist with the new construction site erosion and sediment control requirements. New fees charged to developers will pay for part of the cost of the new technician.



#### Other Charges for Services

This includes revenue from all charges for current services exclusive of utilities, such as:

General Government – services of Legal Department, services of Human Resources Department, sale of maps and publications, zoning adjustment fees.

Highways/Streets – street, sidewalk, and curb repairs, engineering and inspection fees, and parking meter collections.

Public Safety – special police services, ISU fire protection, animal control charges. A review of the actual cost of police services resulted in new charges for mug shots and audio recording. Several other miscellaneous charges were

lowered, including loss reports, record checks, and booking and car videos.

Sanitation – impounding fees, restaurant, and vending inspections.

Municipal Enterprises – library services, cemetery charges, transit services, airport, parking meters, and rentals.

Recreation – recreation programs, golf course fees, aquatics, ice facility fees.

Building permit fees, rental housing fees, and various Parks & Recreation fees increased for 07/08.

### **Fines, Forfeitures, and Penalties**

This includes monies derived from fines and penalties such as municipal court, and overtime and illegal parking. Overtime parking tickets will increase from \$3.00 to \$5.00.

### **Use of Money and Property**

#### Interest Earnings

This includes interest earnings on investments managed by the City Treasurer. The Treasurer's projections compute actual investments held times actual rates and projected interest on additional funds. Interest earnings City-wide have improved for both the adjusted year and the future year's estimates and will total almost \$2.4 million in 07/08, an increase of 20%.

#### Other Uses of Money

This includes rental of City owned property and disposal of assets and donations.

### **Miscellaneous Revenue**

#### Proceeds from Bonds

This includes proceeds from sale of general obligation bonds for the principal, premium, and accrued interest. A \$6,490,000 general obligation issue is planned to cover the 2007/08 CIP.

#### Miscellaneous Revenue

This includes revenues of a non-recurring nature which are not assigned above.

#### Internal Service Charges

These are the charges for labor, equipment, materials, printing, and messenger service which City departments pay to internal services departments or to other City departments.

#### Transfers

This is for the transfer of money between City funds.

Transfers include \$1,565,249 from Electric toward General Fund operations as a payment in lieu of taxes. This payment is calculated by applying the 06/07 total levy to the 6/30/06 gross plant and equipment value of the Electric Plant.  $\$152,678,901 \times 10.2519/1,000 = \$1,565,249$ . The amount collected is \$110,114 higher than the prior year due to the higher levy rate for 06/07 and increased value.

# EXPENDITURE HIGHLIGHTS

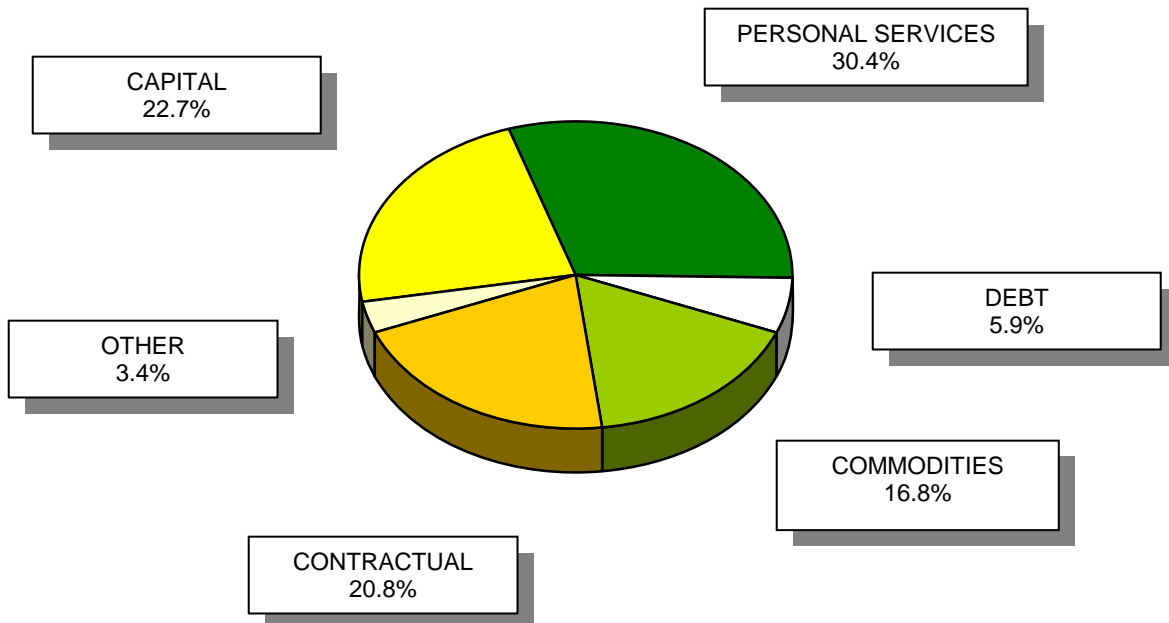
## SUMMARY OF PROGRAM EXPENDITURES

	2005/06 Actuals	2006/07 Adopted	2006/07 Adjusted	2007/08 Adopted	% Change from Adopted
<b>PUBLIC SAFETY:</b>					
Operations	12,498,839	13,138,196	13,078,329	13,688,232	4.2
CIP	1,089,589	2,015,500	3,462,753	1,439,402	-28.6
<b>Total Public Safety</b>	<b>13,588,428</b>	<b>15,153,696</b>	<b>16,541,082</b>	<b>15,127,634</b>	<b>-.2</b>
<b>UTILITIES:</b>					
Operations	43,939,041	46,037,938	46,408,166	49,731,208	8.0
CIP	10,924,375	9,013,200	23,378,685	11,469,172	27.2
<b>Total Utilities</b>	<b>54,863,416</b>	<b>55,051,138</b>	<b>69,786,851</b>	<b>61,200,380</b>	<b>11.2</b>
<b>TRANSPORTATION:</b>					
Operations	8,372,748	8,951,059	8,927,712	9,497,041	6.1
CIP	6,803,494	9,630,500	12,101,029	14,687,500	52.5
<b>Total Transportation</b>	<b>15,176,242</b>	<b>18,581,559</b>	<b>21,028,741</b>	<b>24,184,541</b>	<b>30.2</b>
<b>COMMUNITY ENRICHMENT:</b>					
Operations	9,050,569	9,512,238	10,313,721	9,827,085	3.3
CIP	1,027,182	949,220	1,444,368	1,041,260	9.7
<b>Total Community Enrichment</b>	<b>10,077,751</b>	<b>10,461,458</b>	<b>11,758,089</b>	<b>10,868,345</b>	<b>3.9</b>
<b>GENERAL GOVERNMENT:</b>					
Operations	5,091,779	5,575,424	5,624,536	6,046,426	8.4
CIP	23,739	50,000	76,261	938,000	1,776.0
<b>Total General Government</b>	<b>5,115,518</b>	<b>5,625,424</b>	<b>5,700,797</b>	<b>6,984,426</b>	<b>24.2</b>
<b>DEBT SERVICE:</b>	11,518,477	10,002,922	9,869,860	8,125,578	-18.8
<b>INTERNAL SERVICE:</b>					
Operations	9,844,791	10,902,170	11,668,799	11,793,588	8.2
CIP				48,000	
<b>Total Internal Service</b>	<b>9,844,791</b>	<b>10,902,170</b>	<b>11,668,799</b>	<b>11,841,588</b>	<b>8.6</b>
<b>Total Before Transfers</b>	<b>120,184,623</b>	<b>125,778,367</b>	<b>146,354,219</b>	<b>138,332,492</b>	<b>10.0</b>
<b>Transfers</b>	<b>10,409,515</b>	<b>10,814,178</b>	<b>11,276,065</b>	<b>11,249,898</b>	<b>4.0</b>
<b>CITY EXPENDITURES</b>					
<b>GRAND TOTAL</b>	<b>130,594,138</b>	<b>136,592,545</b>	<b>157,630,284</b>	<b>149,582,390</b>	<b>9.5</b>

# ALL FUNDS - EXPENDITURES BY CATEGORY

	2005/06 Actuals	2006/07 Adopted	2006/07 Adjusted	2007/08 Adopted	% Change From Adopted
Personal Services	37,499,691	39,958,650	39,371,607	42,093,727	5.3
Contractual	31,226,021	26,421,180	27,899,738	28,731,554	8.7
Commodities	18,798,817	21,757,266	21,835,661	23,228,390	6.8
Capital	17,627,590	23,048,198	42,962,833	31,399,080	36.2
Debt	11,518,477	10,002,922	9,869,860	8,125,578	-18.8
Other (Refunds, Insurance Claims, etc.)	3,514,027	4,590,151	4,414,520	4,754,163	3.6
Transfers	10,409,515	10,814,178	11,276,065	11,249,898	4.0
<b>Total Expenditures</b>	<b>130,594,138</b>	<b>136,592,545</b>	<b>157,630,284</b>	<b>149,582,390</b>	<b>9.5</b>

## BREAKDOWN BY MAJOR EXPENSE CATEGORY 2007/08 ADOPTED



Excluding Transfers

## FY 07/08 EXPENDITURE CHANGES

Overall, adopted expenditures for 07/08 were \$12,989,845 over 06/07's adopted budget, or + 9.5%.

### EXPENDITURES BY CATEGORY

#### 2007/08's Adopted Budget Compared to 2006/07's Adopted Budget

##### **Personal Services + \$2,135,077 + 5.3%**

This category includes all types of pay, overtime, temporary wages, and all payroll benefits. City-wide, FTEs increased 8.25 as shown on the following page at a cost of \$544,021. Several new internships were added at a cost of \$79,129. Payroll benefits were just 2.9% higher because of savings in two large areas. The City's health insurance charge to departments is budgeted 10% higher than the adjusted rates for 06/07, but that is approximately the same as the 06/07 adopted budget. The retirement contribution for Police and Fire was lower for 07/08 than the 06/07 adopted due to a decrease in the rate and the covered wages due to retirements.

##### **Contractual + \$2,310,374 + 8.7%**

The largest increase in the contractals was \$1,104,800 additional for purchased power for the Electric Plant. City-wide, the fleet replacement charges were \$160,743 higher which reflects higher replacement costs for the new tier III diesel engine required in future purchases. The new Electric Demand Side Management program for rebates and incentives for \$400,000 is included in the contractals.

##### **Commodities + \$1,471,124 + 6.8%**

The largest increase in commodities was \$1,396,918 more in coal for the Electric Plant. Fuel costs for the City's fleet and bus system are \$131,250 higher, almost 12%.

##### **Capital + \$8,350,882 + 36.2%**

The CIP for 07/08 was \$7,964,914 higher than the 06/07 adopted. A large street project to extend Grand Avenue for \$5,000,000 is included in the 07/08 plan. Due to significantly increased costs, Electric's interconnection project includes \$3,717,172 in 07/08 to continue the project.

##### **Debt - \$1,877,344 - 18.8%**

Debt Service is lower because Electric's revenue bonds will be paid off in 07/08 for a small payment of just \$103,000 compared to a full year of \$1,914,150 in 06/07.

##### **Other + \$164,012 + 3.6%**

Insurance claims are budgeted at \$151,860 higher.

##### **Transfers + \$435,720 + 4.0%**

The transfer from Local Option Tax Fund to the General Fund for property tax relief increased \$208,153. The payment, in lieu of tax, the General Fund receives from Electric increased \$110,114. Interest earned by the Fleet Replacement Fund is transferred to Fleet Operations and earnings increased \$57,750. Hotel/Motel receipts come into the General Fund and are transferred to the Hotel/Motel Fund and those receipts increased \$48,000.

**CITY OF AMES, IOWA**  
**AUTHORIZED EMPLOYMENT LEVELS (F.T.E.)**  
 (Full-Time Equivalents)

	<b>2005/06 Actual</b>	<b>2006/07 Adopted</b>	<b>2006/07 Adjusted</b>	<b>2007/08 Adopted</b>
City Manager	9.25	9.25	9.25	9.25
Legal Services	5.75	5.75	5.75	5.75
Human Resources	7.25	7.25	7.25	7.25
Planning & Housing	8.75	9.00	10.50	10.50
Finance	38.75	38.75	38.75	39.75
Fleet Services	8.50	8.50	8.50	8.50
Transit	73.70	73.70	73.70	73.70
Fire/Inspections	63.00	63.00	63.00	65.00
Police/Animal Ctrl/Parking Enforcement	72.40	74.40	74.40	74.40
Library	30.25	30.25	30.50	30.50
Parks/Recreation	22.00	22.00	22.00	22.00
Waste Water Treatment	22.25	22.25	22.25	22.50
Water	18.75	18.75	18.75	19.00
Electric	79.00	79.00	79.00	81.00
Public Works:				
Facilities	1.00	1.00	1.00	1.00
Administration	3.25	3.00	3.00	3.00
Traffic/Engineering	6.00	6.00	6.00	6.00
Streets	19.00	19.00	19.00	19.00
Engineering	11.00	11.00	11.00	12.00
Utility Maintenance	11.00	11.00	11.00	11.00
Resource Recovery	15.00	15.00	15.00	15.00
Grounds	5.00	5.00	5.00	5.00
Parking	1.75	1.75	1.75	1.75
Public Works Total	73.00	72.75	72.75	73.75
<b>TOTAL</b>	<b>532.60</b>	<b>534.60</b>	<b>536.35</b>	<b>542.85</b>

## **CHANGES IN EMPLOYMENT LEVELS (FTE)** **(Full-Time Equivalents)**

The staffing level changes for the City of Ames, Iowa, included in the 2006/07 Adjusted Budget and the 2007/08 budget are as follows:

### **2006/07 Adopted – 534.60**

+0.25 FTE	Two half-time Library Assistants were hired to fill a .75 FTE vacancy from a retirement for an increase of .25 FTE in the Library.
+1.50 FTE	A 1.0 FTE Housing Technical Assistant position was added to support the rental assistance program. A new .5 FTE Housing Technical Assistant position replaced temporary employees and will assist in the administration of the County-wide Housing and Community Development Block Grant programs.
536.35	Total FTEs

### **2007/08 Adopted**

+1.0 FTE	A new Procurement Specialist I (Buyer) was added in Purchasing to allow an experienced buyer to be devoted to an increasing number of projects for Electric Services. New legislation has created new bidding requirements that will require additional purchasing support.
+.5 FTE	Two existing $\frac{3}{4}$ -time Environmental Engineers in the Water and Pollution Control Department will be increased to full-time to assist with the increase of Water and Water Pollution Control projects in the Capital Improvements Plan (CIP).
+2.0 FTE	The Fire Building Safety Division is reorganizing and adding two Inspectors. One is an additional Building Construction Inspector and the other is a new Property Maintenance Inspector.
+2.0 FTE	The Electric Power Plant will add a new Operations Supervisor position to allow the separation of an operations work group and a maintenance work group at the Power Plant. A new Electric Energy Trader position was created. Analysis indicates that cost savings and new revenues generated will more than offset the cost of the new position.
+1.0 FTE	A new Stormwater Technician position was added to the Public Works Engineering Division to assist with the new construction site erosion and sediment control ordinance required with the City's Municipal Separate Storm Sewer System (MS4) permit.
542.85	Total FTEs



## CAPITAL SUMMARY

Overall Citywide Capital FY 07/08	\$	31,399,080
Total CIP	-	29,623,334
CIP For Demand Side Management (not in capital)	+	400,000
CIP Studies, Mapping, and Architect Fees (not in capital)	+	290,000
<b>Operational Capital</b>	<b>\$</b>	<b>2,465,746</b>

## SIGNIFICANT OPERATIONAL CAPITAL

Recurring:		
Fleet Purchases	\$	899,900
Electric Transformers		345,000
Computer Purchases		194,219
Library Collection Acquisitions and Donations		349,490
Public Art Acquisition		23,000
Total Recurring	\$	1,811,609
Non-Recurring:		
Electric Outage Management Software	\$	195,000
Citywide Mainframe Replacement		102,600
Library Collection Management Software		65,000
Electric Meter Testing Equipment		45,610
Power Plant Office Remodel		25,000
Total Non-Recurring	\$	433,210
<b>Significant Operational Capital</b>	<b>\$</b>	<b>2,244,819</b>
<b>Remaining Balance For Citywide Purchases Under \$20,000</b>	<b>\$</b>	<b>220,927</b>

## ADJUSTED BUDGET FOR FY06/07 COMPARED TO ADOPTED BUDGET FOR FY06/07

2006/07 Adopted	2006/07 Adjusted	Change	% Change From Adopted
\$136,592,545	\$157,630,284	+ \$21,037,739	15.4

The large increase in the adjusted FY 06/07 budget of over \$21 million relates mainly to the carryover of unfinished capital improvements projects from FY 05/06 as listed below:

Electric	\$ 9,851,527
Transit	1,334,370
Traffic	1,255,999
Water	1,155,792
Streets	1,094,859
Water Pollution Control	1,072,543
Resource Recovery	977,513
Sanitary Sewer	695,891
Storm Sewer	377,389
Water Distribution	234,830
Parks & Recreation Projects	234,606
Fire Projects	176,254
Duff Avenue Open Space	119,215
Library Building Demolition	89,062
Downtown Façade	50,000
Street Maintenance Projects	48,283
City Hall Projects	26,261
Outdoor Storm Warning	15,000
Neighborhood Improvements	2,265
Airport	(6,983)
Sub-Total	\$ 18,804,676

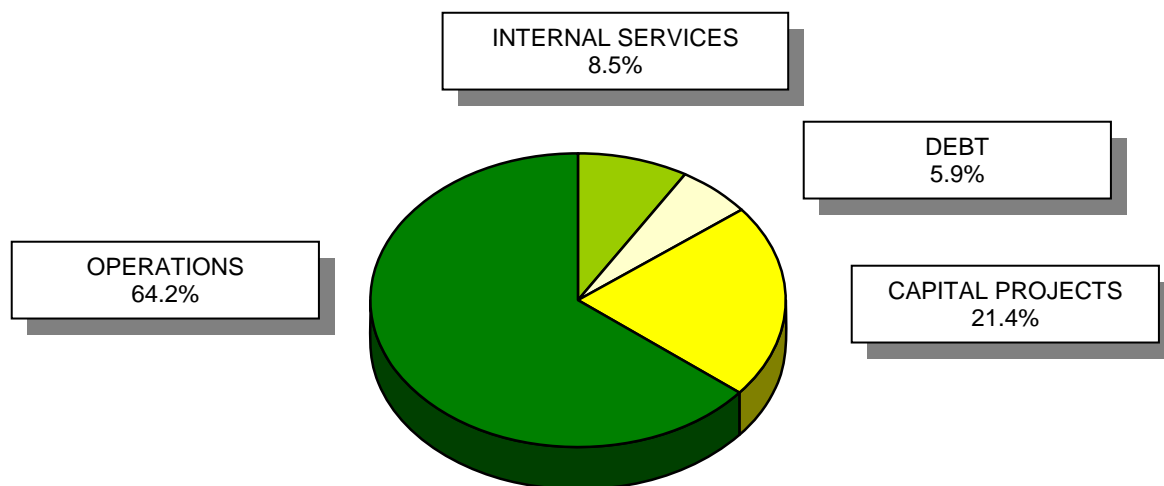
### Other significant changes:

Additions To The Fleet	\$ 694,060
Transfers	
(including \$335,567 from local option tax)	461,887
Block Grant Carryover	464,935
Total of Large Additions to the FY06/07 Adjusted Budget	\$ 20,425,558
Remaining Increase	
(.7% of total operations of \$83,214,855)	612,181
Total Difference Between Adopted & Adjusted for FY 06/07	\$ 21,037,739

## ALL FUNDS - EXPENDITURES BY TYPE

	2005/06 Actuals	2006/07 Adopted	2006/07 Adjusted	2007/08 Adopted	% Change From Adopted
<b>Operations</b>	78,952,976	83,214,855	84,352,464	88,789,992	6.7
<b>CIP</b>	19,868,379	21,658,420	40,463,096	29,623,334	36.8
Debt	11,518,477	10,002,922	9,869,860	8,125,578	-18.8
Internal Services	9,844,791	10,902,170	11,668,799	11,793,588	8.2
Sub-Total Before Transfers	120,184,623	125,778,367	146,354,219	138,332,492	10.0
Transfers	10,409,515	10,814,178	11,276,065	11,249,898	4.0
<b>Total Expenditures</b>	<b>130,594,138</b>	<b>136,592,545</b>	<b>157,630,284</b>	<b>149,582,390</b>	<b>9.5</b>

## EXPENDITURES BY TYPE 2007/08 ADOPTED



Excluding Transfers

# OPERATIONS

## MAJOR PROGRAMS

FUNDS	PUBLIC SAFETY	UTILITIES	TRANSPOR- TATION	COMMUNITY ENRICHMENT	GENERAL GOV'T	GRAND TOTAL
<b>General Fund</b>	12,997,231		118,001	6,148,418	3,211,228	22,474,878
<b>Special Revenues</b>						
Local Option				1,055,769	117,129	1,172,898
Road Use Tax	691,001		2,462,938		240,228	3,394,167
Hotel Motel				160,632	2,402	163,034
Leased Housing				1,017,891		1,017,891
Housing Assistance				111,651	1,224	112,875
Comm. Dev. Block Grant				487,358	982	488,340
Police/Fire Spec. Revenue					11,278	11,278
Project Share		17,450				17,450
Library Donation Funds				142,035		142,035
Cemetery				7,500		7,500
Animal Shelter Donations				32,976		32,976
Sub-Total	691,001	17,450	2,462,938	3,015,812	373,243	6,560,444
<b>Capital Projects</b>						
Special Assessment					4,514	4,514
Bonds					2,400	2,400
Sub-Total					6,914	6,914
<b>Utilities</b>						
Water		4,349,542			573,590	4,923,132
Sewer		3,333,474			505,883	3,839,357
Electric		38,713,261			683,495	39,396,756
Storm Sewer		271,457			236,486	507,943
Resource Recovery		3,046,024			234,681	3,280,705
Parking			745,373		156,128	901,501
Transit			6,170,729			6,170,729
Ice Arena				433,724	1,515	435,239
Homewood Golf				229,131	1,281	230,412
Sub-Total		49,713,758	6,916,102	662,855	2,393,059	59,685,774
<b>Internal Service</b>						
Fleet Services					50,847	50,847
Internal Services					8,601	8,601
Risk Insurance					870	870
Health Insurance					1,664	1,664
Sub-Total					61,982	61,982
<b>GRAND TOTALS</b>	<b>13,688,232</b>	<b>49,731,208</b>	<b>9,497,041</b>	<b>9,827,085</b>	<b>6,046,426</b>	<b>88,789,992</b>

This schedule gives the reader an idea of how the operational programs and funds tie together.

Total operations for FY 07/08 of \$88,789,992 are 6.7% higher than FY 06/07 adopted. Excluding \$1,396,918 in increased coal purchases, \$623,150 in increased payroll for new FTEs and interns, and \$131,250 more in fuel, leaves just a 4.1% increase overall.

# CAPITAL IMPROVEMENTS PLAN (CIP)

The City's five-year Capital Improvement Program, contained in a separate document, is used to plan for major changes to the City's infrastructure and other major capital improvements.

Construction projects, equipment purchases, and certain studies that cost \$15,000 or more will be included in the Capital Improvements Plan (CIP); minor capital outlays of less than \$15,000 generally will be included within the operating program budgets. CIP projects are also infrequent in nature, there will be operating and maintenance projects that exceed the \$15,000 threshold but will not qualify as CIP projects.

Departments propose projects by the start of October. The Finance Department edits the sheets and prepares summaries. The City Manager and Assistants tour the projects and discuss them with the departments. In Mid-November, after the operational budgets are submitted, fund projections are prepared to determine funding for the proposed projects. A draft CIP is prepared by the end of December. In January, the City Council has a CIP workshop followed a week later by a public hearing for citizen input. The CIP is approved in March with the operating budget.

The 2007/08 approved capital projects are incorporated into the budget as capital programs. They are found at the end of each applicable program section.

## RECONCILIATION OF CAPITAL PROGRAMS FOR 2007/08 TO 2011/12 CIP

Total of all the 2007/08 projects in the CIP	\$ 29,695,834
CIP projects for the Municipal Pool are split equally with the Ames School District and their half of the \$185,000 project is not in the budget.	- 92,500
The Library approved spending \$20,000 on preliminary architecture designs for a possible addition/remodel of the present Library site out of the Thompson donation account.	<u>+ 20,000</u>
Grand Total CIP in Budget	\$ 29,623,334

While the national economy is showing initial signs of a recovery, our local economy, which is dominated by federal, state, and local jobs, appears to be lagging behind the optimistic indicators. With this economic uncertainty as a backdrop, City staff developed a CIP that reflects less property tax supported expenditures than the plan from four years ago.

General obligation bonds are traditionally issued to finance street, traffic, public safety, and storm sewer projects in the CIP. Property taxes are then used to pay back the principal and interest payments on this debt.

The annual average amount of borrowing anticipated in this five-year plan is \$5,976,927 which is considerably lower than the average of \$6,409,300 reflected in the approved plan from four years ago.

## CIP TOTALS FOR FY 07/08 COMPARED TO FY 06/07

<b>2006/07 Adopted</b>	<b>2007/08 Adopted</b>	<b>Change</b>	<b>% Change</b>
\$21,658,420	\$29,623,334	+ \$7,964,914	36.8

The almost \$8 million increase in the Capital Improvements Plan relates to eight major, unique projects. See page number listed below for full description of projects.

<b>Amount</b>	<b>Project</b>	<b>Page Number</b>
\$ 5,000,000	Grand Avenue Extension	216
3,717,172	Electric's Interconnection Project	179
1,500,000	S. E. 16 <sup>th</sup> Street Bridge and Paving	215
950,000	N. E. Area Regional 570 <sup>th</sup> Street	215
938,000	S. E. Entryway Improvement Project	329
(880,000)	Completion of South Duff Area Storm Sewer in 06/07	
(1,070,000)	Large FY 06/07 Traffic Project at Franklin Avenue	
(2,133,000)	Completion of Transit Building Expansion in 06/07	
\$ 8,022,172	Total Major Changes	

# CIP ANNUAL OPERATING BUDGET IMPACT

<u>ANNUAL OPERATING BUDGET IMPACT</u>						
PROGRAM	07/08 CAPITAL BUDGET	Personnel Service Cost	Operational Capital	Other Operations	Debt Service	Total
General Government	\$ 938,000	0	0	0	0	\$ 938,000
Public Safety	1,439,402	0	0	0	0	1,439,402
Utilities	11,469,172	\$ 38,212	0	\$ (6,000)	\$ 54,052	11,555,436
Transportation	14,687,500	0	0	0	611,095	15,298,595
Community Enrichment	1,041,260	0	0	11,000	0	1,052,260
Internal Services	48,000	0	0	0	0	48,000
<b>Total Expenditures</b>	<b>\$ 29,623,334</b>	<b>\$ 38,212</b>	<b>0</b>	<b>\$ 5,000</b>	<b>\$ 665,147</b>	<b>\$30,331,693</b>

Personnel:

Two existing ¾-time Environmental Engineers in the Water and Pollution Control Department will be increased to full-time to assist with the increase of CIP projects for that department.

Other:

Converting Electric’s Boiler #7 cooling water system to a closed system (\$150,000) will reduce high levels of iron and calcium that accumulate in the tubes of the heat exchangers and will save the annual cleaning cost of \$6,000.

Contingent on the receipt of private fundraising efforts (\$50,000), the Parks and Recreation Department will provide construction, ongoing maintenance (mowing, fence repair, snow removal, utilities, etc.), and management of a Dog Park facility. The Animal Control Division will provide technical assistance. The annual operational costs will be approximately \$11,000. However, staff will be employing a permit fee to be assessed with the goal of making this a non-tax subsidized facility. The permit will also ensure that dogs have current vaccinations. To minimize labor costs, it is anticipated that numerous individuals who volunteer their time in support of Animal Control will also serve as “Friends of the Dog Park” to assist with policy development and rule enforcement, site supervision, checking that vaccinations are current, etc. These volunteers would also serve as a communications liaison between the City and dog handlers.

An engineering evaluation completed in 1999 reviewed potential water and wind energy alternatives to provide supplemental power at the Water Pollution Control Plant. The most feasible wind turbine option was considerably more expensive than originally estimated and was not determined to be cost-effective at that time. In addition, the rural electric co-op supplying power to the plant was not receptive to the concept and indicated the power rate for our facility might be revised if we pursued this option. Two changes over the past several years prompted staff to revisit this project. First, electric charges for the WPC Plant have

increased, and updating the cost-effective evaluation is appropriate. Second, new management for the co-op may provide a more receptive response. A wind generator could produce 10-15 percent of the power used at the plant, for a \$50,000-\$75,000 annual savings. The financial feasibility of this project will be reviewed before any project design or construction will be undertaken. **The ultimate recommendation on whether or not to proceed with this project will depend on the outcome of the financial feasibility study for \$25,000 in 07/08.**

**For FY 06/07**, the addition of an air-knife modification, as an alternative to the air classifier system at the Resource Recovery Plant, is estimated to have a 7-year payback of the \$1,102,000 cost. The savings come from producing more refuse derived fuel to sell to the Electric Utility, or from hauling less rejects to the landfill.

At the Electric Plant, the installation of a well water iron removal system will result in annual savings of \$84,800 from reduced cleaning costs, chemical costs, and water consumption.

The Library had an energy audit in 2004 that indicated electrical demand could be reduced by 37% if modern fluorescent lamps were installed. The Library will replace over 1,600 lamps and ballasts which will save over \$6,000 a year and pay back the investment in under five years.



## SUMMARY OF CHANGES IN THE ENDING BALANCES FOR 2007/08 ADOPTED

FUND	BEGINNING BALANCE	REVENUES	TRANSFERS IN	EXPENDITURES	TRANSFERS OUT	NET CHANGE	ENDING BALANCE	COMMENT REFERENCE
<b>GENERAL</b>	5,620,014	18,518,280	6,556,760	22,506,614	2,568,426		5,620,014	
<b>SPECIAL REVENUES</b>								
Local Option	2,459,169	6,556,924	75,200	3,499,983	3,600,679	(468,538)	1,990,631	A
Hotel Motel Tax	354,885		1,316,000	1,153,034	188,000	(25,034)	329,851	B
Leased Housing	109,119	1,001,572		1,017,891		(16,319)	92,800	C
Road Use Tax	1,403,237	4,281,696		4,333,763	12,000	(64,067)	1,339,170	D
Housing Assistance	224,535			11,300		(11,300)	213,235	E
Co. Wide Affordable Housing	439,279	15,000		101,575		(86,575)	352,704	F
Community Dev. Block Grant	164,853	577,460		488,340		89,120	253,973	
Tax Increment Financing –TIF	217,569	4,000		68,972		(64,972)	152,597	G
Park Development	754,658	80,000	100,000	412,500		(232,500)	522,158	H
Fire/Police Pension	1,598,805	50,000		11,278	149,880	(111,158)	1,487,647	I
Cemetery	813,732	15,000		7,500		7,500	821,232	
Misc. Special Revenues	348,028	316,452		320,828		(4,376)	343,652	J
Howell Library Donations	183,338	8,000		5,000		3,000	186,338	
Marsden Library Donations	119,241	6,000		21,500		(15,500)	103,741	K
G. Myers Donations	740,255	35,000		26,100		8,900	749,155	
Verna J. Thompson Lib. Don.	332,825	13,000		20,000		(7,000)	325,825	L
Library Donations	45,903	95,600		89,435		6,165	52,068	
Economic Development	806,252	31,698				31,698	837,950	
Employee Benefit		1,298,756			1,298,756			
Developer Projects	297,504						297,504	
Sub-Total	11,413,187	14,386,158	1,491,200	11,588,999	5,249,315	(960,956)	10,452,231	
<b>DEBT SERVICE</b>	1,053,945	7,261,684	435,895	8,022,578		(324,999)	728,946	M
<b>CAPITAL PROJECTS</b>								
Special Assessment	364,901	1,640,000		1,504,514	132,021	3,465	368,366	
Street Construction	139,827	5,368,675		5,380,269		(11,594)	128,233	N
Airport Construction	167,725	80,000	50,604	100,000		30,604	198,329	
Bond Proceeds	260,606	6,490,000		6,529,783		(39,783)	220,823	O
Sub-Total	933,059	13,578,675	50,604	13,514,566	132,021	(17,308)	915,751	
<b>UTILITIES</b>								
Water	3,961,227	6,496,965		6,983,104	66,052	(552,191)	3,409,036	P
Sewer	3,094,777	5,009,905		4,967,999	12,000	29,906	3,124,683	
Electric	13,875,574	45,976,535		47,096,454	1,565,249	(2,685,168)	11,190,406	Q
Parking	218,859	816,940		902,098		(85,158)	133,701	R
Transit, Trust & Reserve	752,306	6,427,896	1,143,951	7,238,229		333,618	1,085,924	
Storm Sewer	70,079	861,580		857,943		3,637	73,716	
Ames/ISU Ice Arena & Resrv.	433,532	431,382	20,000	435,239		16,143	449,675	
Homewood Golf Course	37,849	219,936		230,412		(10,476)	27,373	S
Resource Recovery	1,188,581	3,893,154	108,475	3,472,683	180,850	348,096	1,536,677	
Sub-Total	23,632,784	70,134,293	1,272,426	72,184,161	1,824,151	(2,601,593)	21,031,191	
<b>INTERNAL SERVICES</b>								
Fleet Services & Purchases	5,700,263	3,236,578	36,000	2,828,788		443,790	6,144,053	
Info Services & Replacement	1,774,885	1,836,926		1,907,839		(70,913)	1,703,972	T
Risk Management	1,028,192	1,426,921		1,426,436		485	1,028,677	
Health Insurance	1,844,388	5,367,600		5,361,483		6,117	1,850,505	
Sub-Total	10,347,728	11,868,025	36,000	11,524,546		379,479	10,727,207	
<b>GRAND TOTALS</b>	<b>53,000,717</b>	<b>135,747,115</b>	<b>9,842,885</b>	<b>139,341,464</b>	<b>9,773,913</b>	<b>(3,525,377)</b>	<b>49,475,340</b>	

**A** Local Option Tax Fund's deficit includes additional projects approved out of the unreserved fund balance.

**B** Hotel/Motel expenses include additional projects approved out of the unreserved fund balance.

**C** Administration allocation is not sufficient to cover costs in Leased Housing.

**D** The deficit spending in the Road Use Tax Fund is from increased operational costs and reduced revenue.

**E** The intentional drawing down of the fund balance in the Housing Assistance Fund to support city-wide affordable housing programs.

**F** The county-wide affordable housing deficit reflects the reactivation of the program and the planned use of accumulated balances.

**G** The TIF Fund has accumulated enough balance to pay the debt service without additional revenues.

**H** Park development spending includes improvements at Ada Hayden Park and the proposed Dog Park.

**I** The planned 10-year graduated draw-down of the surplus in the Police and Fire Trust Fund to lessen the impact of the full levy when the surplus fund runs out.

**J** Special revenues deficit includes \$14,000 for a cat enclosure at the Animal Shelter.

**K** Marsden Library Donation includes the purchase of computers for the Library.

**L** Thompson Library Donation includes \$20,000 in architecture fees for remodeling or an addition to the Library.

**M** The planned use of the available Debt Service Fund balance over three years to decrease the tax levy.

**N** The deficit in the Street Construction Fund covers the fund's purchasing costs.

**O** The deficit in Bond Proceeds uses fund balance to cover purchasing costs.

**P** The intentional drawing down of the Water Fund balance to finance an increased level of CIP projects.

**Q** The intentional drawing down of the Electric Fund balance to finance an increased level of CIP projects.

**R** The deficit in the Parking Fund indicates revenues do not exceed expenditures and corrective plans are proposed.

**S** Homewood Golf Course is showing a deficit and corrective plans are proposed.

**T** The deficit in the Info Services and Replacement Fund reflects the larger purchase of replacement computers.



The Neighborhood Improvement Program improvements at Wisconsin Circle (photo above) included adding a street light so residents could safely use a new pergola, park bench, and patio. The area was enhanced with new shrubs, sod, vines, ivy, two bird houses, and two bird feeders.

The Pierce Court greenspace on the cul-de-sac (photo below) was improved with the addition of a picnic table and dwarf plantings and perennials to create a community gathering place.



# PUBLIC SAFETY PROGRAM

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# PUBLIC SAFETY PROGRAM

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## PROGRAM DESCRIPTION

One of the primary functions of Ames City government is to safeguard and protect the lives, health, and property of its citizens. Such protection extends across the following major areas: Law Enforcement includes the prevention of criminal activity, the investigation of crimes which do occur, the enforcement of traffic-related laws, and special services dealing both with white collar crime and with juvenile concerns. Fire Safety/Admin includes the Fire Department's administrative support and programs for the prevention of fires and related hazards, the education of citizens in preventing and reacting to such emergencies, and the actual suppression of those fires and responses to those emergencies which do occur. Inspection Building Safety entails the enforcement of those structural, rental housing, electrical, plumbing, and mechanical codes which have been adopted for citizens' safety. Traffic Control has the responsibility of construction and maintenance, and replacement of these controls for the Transportation System. Other Community Protection includes expenditures for electricity for street light and also civil defense activities. Finally, Capital Improvements which affect the Community Protection Program are also presented. Taken as a whole, the Community Protection Program represents the City of Ames' commitment to provide a safe and secure community for those who live and visit here.

USE OF FUNDS	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Law Enforcement	6,010,086	6,340,156	6,314,720	6,588,796	3.9%
Fire Safety/Admin	4,538,995	4,745,580	4,683,775	4,808,342	1.3%
Inspection/Building Safety	709,581	773,017	796,367	986,196	27.6%
Traffic Control	682,032	720,043	714,067	715,498	-0.6%
Other Community Protection	558,145	559,400	569,400	589,400	5.4%
<b>Total Operations</b>	<b>12,498,839</b>	<b>13,138,196</b>	<b>13,078,329</b>	<b>13,688,232</b>	<b>4.2%</b>
Public Safety CIP	1,089,589	2,015,500	3,462,753	1,439,402	-28.6%
<b>Total Expenditures</b>	<b>13,588,428</b>	<b>15,153,696</b>	<b>16,541,082</b>	<b>15,127,634</b>	<b>-0.2%</b>
<b>Personnel – Authorized FTE</b>	<b>134.54</b>	<b>136.54</b>	<b>136.54</b>	<b>138.54</b>	

# PUBLIC SAFETY PROGRAM

420

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	10,257,657	10,849,092	10,609,503	11,290,418	4.1%
Contractual	2,062,155	1,954,036	2,175,779	2,042,058	4.5%
Commodities	374,362	330,382	332,389	350,481	6.1%
Capital	881,756	2,020,186	3,406,839	1,444,677	-28.5%
Other Expenditures	12,498	-	16,572	-	
<b>Total Expenditures</b>	<b>13,588,428</b>	<b>15,153,696</b>	<b>16,541,082</b>	<b>15,127,634</b>	<b>-0.2%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	11,746,470	12,438,979	12,323,275	12,997,231	4.5%
Local Option	151,701	329,500	679,979	680,325	106.5%
Suncrest Development Fund	-	-	5,500	-	
Road Use Tax Fund	680,333	1,034,717	1,234,103	871,001	-15.8%
Subdivision Improvements	15,000	-	-	-	
Police Forfeiture	16,127	-	16,572	-	
Police Grants	84,121	86,000	133,680	-	-100.0%
Police & Fire Donations	251,331	2,000	146,254	270,402	
Street Construction	274,648	1,092,500	1,429,500	308,675	-71.7%
GO Bonds	368,697	170,000	572,219	-	-100.0%
<b>Total Funding Sources</b>	<b>13,588,428</b>	<b>15,153,696</b>	<b>16,541,082</b>	<b>15,127,634</b>	<b>-0.2%</b>

# LAW ENFORCEMENT ACTIVITIES

421

## ACTIVITY DESCRIPTION

Law Enforcement Activities comprise five areas: Administration and Records includes departmental supervision, finance, and records systems. Crime Prevention and Police Services includes uniformed patrol, emergency response, traffic enforcement, and school crossing safety. General Investigations is responsible for investigating crimes against persons and property, vice, narcotics, fraud, and the School Resource Officer and Juvenile Investigator. Emergency Communications is responsible for all emergency telephone communications, radio contact with emergency responders, and the initial documentation associated with law enforcement services. Police Forfeiture activities are the result of forfeited property and seized assets directly related to criminal activities as well as grants to the Police Department. (Animal Control reports to the Police Department, but is described in the Community Enrichment Program.)

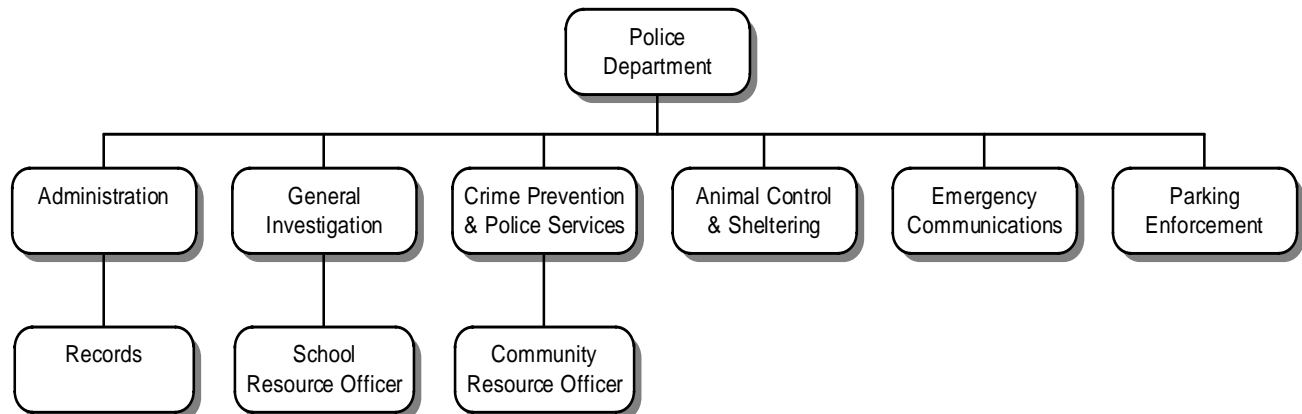
ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Police Admin & Records	635,046	659,677	655,332	657,459	-0.3%
Crime Prevention & Police Svc.	3,685,925	3,922,553	3,907,799	4,128,844	5.3%
General Investigation	827,992	915,874	830,673	932,237	1.8%
Emergency Communications	760,601	840,052	854,664	870,256	3.6%
Police Forfeiture/Grants	100,522	2,000	66,252	-	-100.0%
<b>Total Operations</b>	<b>6,010,086</b>	<b>6,340,156</b>	<b>6,314,720</b>	<b>6,588,796</b>	<b>3.9%</b>
<hr/>					
<b>Personnel - Authorized FTE</b>	67.00	69.00	69.00	69.00	

# LAW ENFORCEMENT ACTIVITIES

421

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	5,134,448	5,486,434	5,404,558	5,712,350	4.1%
Contractual	690,289	698,204	729,272	709,696	1.6%
Commodities	116,927	132,832	135,132	127,500	-4.0%
Capital	55,924	22,686	29,186	39,250	73.0%
Other	12,498	-	16,572	-	
<b>Total Expenditures</b>	<b>6,010,086</b>	<b>6,340,156</b>	<b>6,314,720</b>	<b>6,588,796</b>	<b>3.9%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	5,579,079	6,027,498	5,944,110	6,284,660	4.3%
Ames School District	32,570	33,628	33,628	34,636	3.0%
Police Services	13,541	16,000	16,000	13,500	-15.6%
Fees & Fines, Court	157,634	136,650	136,650	143,400	4.9%
Miscellaneous Revenue	46,858	28,080	28,080	22,600	-19.5%
Labor Reimbursement	76,032	85,000	85,000	85,000	0.0%
Tobacco Labor Reimbursement	3,850	3,000	3,000	3,000	0.0%
Police Forfeiture	16,127	-	16,572	-	
Police Grants	84,121	-	47,680	-	
Police & Fire Donations	274	2,000	2,000	-	-100.0%
Jail Housing	-	8,300	2,000	2,000	-75.9%
<b>Total Funding Sources</b>	<b>6,010,086</b>	<b>6,340,156</b>	<b>6,314,720</b>	<b>6,588,796</b>	<b>3.9%</b>



# POLICE – ADMINISTRATION & RECORDS

## 421 -- 2515

### DESCRIPTION AND PURPOSE OF ACTIVITY

Police Administration includes finance, scheduling, general supervision, and planning. Records is responsible for developing and maintaining records of criminal and civil activities including investigative reports, recordings, accident reports, and crime statistics. These records are used by the public, insurance companies, the court system, and other law enforcement agencies.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	523,492	539,849	539,296	560,458	3.8%
Contractual	93,849	98,755	94,963	86,010	-12.9%
Commodities	7,978	6,387	6,387	8,491	32.9%
Capital	9,727	14,686	14,686	2,500	-83.0%
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>635,046</b>	<b>659,677</b>	<b>655,332</b>	<b>657,459</b>	<b>-0.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	635,046	659,677	655,332	657,459	-0.3%
<b>Total Funding Sources</b>	<b>635,046</b>	<b>659,677</b>	<b>655,332</b>	<b>657,459</b>	<b>-0.3%</b>

<b>Personnel - Authorized FTE</b>	6.25	6.25	6.25	6.25
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# POLICE – ADMINISTRATION & RECORDS

## 421 -- 2515

### ACCOMPLISHMENTS AND HIGHLIGHTS

The following discussion is centered on key goals for Police Administration and Records:

***Program Goal: Provide citizens with a professional, community-focused, efficient and effective police service.***

Information management continues to have a high priority in the department. As the city organization embraces databased decision making, the demand for reports and data summaries has increased dramatically. Citizens continue to request information about their neighborhoods related to traffic, crashes, crime and special events. These requests, combined with continuing increases in the number of cases, have posed a challenge for the Records Division. The use of volunteers, overtime and technology have helped address some of these challenges during the current year.

The Records Division continues to use volunteers to help maintain the workload in areas of filing, data entry and typing of cases. During 2006, volunteers provided assistance in excess of 40 hours per week. On a more general note, the volunteer involvement allows the staff to keep pace with the record-keeping requirement associated with a total case count which continues to increase six to ten percent per year.

The Lead Police Records Clerk and Records Supervisor worked closely with the Story County Sheriff's Office and the Iowa State University Police Department to make the consolidation of computer systems successful. That collaboration continues with the consolidated city-county-university computer system and goals for additional technology to streamline the management of law enforcement information.

***Program Goal: Engage citizens in an ongoing dialogue designed to instill an attitude of trust and understanding in police decision-making. (Facilitate one community through both physical and relationship connections.)***

As noted in the previous goal, the department has seen an increasing number of requests for statistics in areas such as alcohol/bar related offenses and deer related crashes. Responding to these requests allows the community to develop a deeper understanding of these issues and to seek solutions consistent with the City's commitment to data-driven decision-making.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Attorney Requests for Arrest Information	1,264	1,051	1,239	1,200
Accident Reports	1,183	890	813	850
Verification of Loss Reports	161	213	208	200
Local Criminal Background Checks	145	131	111	120
Total Number of Incidents Handled	23,367	25,976	27,139	28,425
Hours of Transcription	1,061	1,502	1,768	1,600

# CRIME PREVENTION AND POLICE SERVICES

421 -- 2532

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity is the core of the Law Enforcement Program. Officers respond to calls for both routine and emergency services, assist neighborhood residents and provide preventive patrol. The initial response and preliminary investigation of all incidents related to law enforcement, motor vehicle accident investigation, school crossing safety, preventive patrol, and home and business security are sub-activities of the Crime Prevention and Police Services activity.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	3,149,069	3,410,885	3,354,741	3,566,208	4.6%
Contractual	455,154	395,614	435,104	443,873	12.2%
Commodities	81,702	108,054	109,954	90,238	-16.5%
Capital	-	8,000	8,000	28,525	256.6%
<b>Total Expenditures</b>	<b>3,685,925</b>	<b>3,922,553</b>	<b>3,907,799</b>	<b>4,128,844</b>	<b>5.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	3,685,925	3,922,553	3,907,799	4,128,844	5.3%
<b>Total Funding Sources</b>	<b>3,685,925</b>	<b>3,922,553</b>	<b>3,907,799</b>	<b>4,128,844</b>	<b>5.3%</b>

<b>Personnel - Authorized FTE</b>	39.45	41.45	41.45	41.45
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# CRIME PREVENTION AND POLICE SERVICES

421 – 2532

## ACCOMPLISHMENTS AND HIGHLIGHTS

The following discussion is centered on key goals for Crime Prevention and Police Services:

***Program Goal: Facilitate one community through both physical and relationship connections.***

During the past year, the Patrol Division has experienced a significant change in supervisory staff. With the retirement of two shift lieutenants, two new lieutenants were promoted along with two new sergeants. The experience and expertise of the retiring lieutenants will be missed, but with the infusion of new supervisors on the shifts, it is anticipated that new ideas will provide an increased level of service to the citizens of our community.

With the return of the Iowa State University Veishea celebration, officers of the Ames Police Department provided literally hundreds of hours in preplanning and staffing of this special event. By partnering with area law enforcement agencies and working closely with numerous student groups and university administrators, the Ames Police Department was able to make a significant impact in the resulting peaceful celebration. The most memorable of these may have been the “Frank the Flamingo” campaign developed by the ISU Police.



Officers of the Ames Police Department played a significant role in the successful outcome of the first National Special Olympics, which was hosted by Ames. A six-officer team was devoted exclusively to this event to help ensure the safety of the games' participants, their families, volunteers, and spectators. The Ames Police Department is proud to have assisted with the preplanning and staffing of an event that placed Ames in the national spotlight.

Members of the Ames Police Department played a role in the success of literally dozens of special events hosted by Ames during the past year by assisting in the planning and/or staffing of the events. Some of the events included: Beloit Blue Sky Days, Ames High School Homecoming Parade, Memorial Day Parade, Independence Day Breakfast, July 4<sup>th</sup> Parade, Veishea Parade, Iowa Games, Iowa Special Olympics, Take Back the Night Rally, All-American Weekend, numerous road races such as Midnight Madness, Running With Heart, and Run for the Roses. Officers also assisted with the numerous festivals and outside entertainment (beer gardens) staged in the downtown area. Besides regular patrol duties, officers also provided enhanced security for numerous events hosted at Iowa State University, such as: concerts, ISU football games, men's and women's basketball games, hockey, gymnastics, and wrestling events. Officers also assisted with numerous events hosted by the Ames Community School District.

# CRIME PREVENTION AND POLICE SERVICES

421 – 2532

## **ACCOMPLISHMENTS AND HIGHLIGHTS, continued**

Ames Police and part-time Community Safety Officers were involved with the planning and staffing of a very successful fall 2006 Welcome Back Student Event. This event provided a means to connect with ISU students and let them know that their Police Department and other city officials really do value their opinions and to let them know that we care.

Officers were involved with neighborhoods in a variety of ways. Officers provided crime and traffic information at neighborhood meetings and then followed up on localized concerns. For example, members of the South Campus Area Neighborhood had meetings with officers, identified ongoing concerns about over-occupancy and noise, and rode with officers to see how some of these issues were being addressed. In the same area, there was also a successful Greek Safety Walk event. Officers and other city department officials from Electric, Street, and Public Works, teamed up with ISU students and walked throughout the Greek/Campus area in an attempt to identify safety concerns such as malfunctioning street lights, raised sidewalk sections, overgrown shrubs, and potentially confusing no-parking signs.

The Ames Police Department has continued to deploy a “Party Response Team” in both the spring and fall terms of the Iowa State University academic year. The team has experienced tremendous success in developing a positive rapport with ISU students. Team members have assisted party hosts to be more responsible and considerate of their neighbors. Through a combination of firm but friendly warnings, issuance of citations and occasional arrests, parties have been kept to a manageable level throughout the community. The department is in the process of creating a permanent Party Response Team. Progress has also been made in regards to incidents involving unruly behavior associated with balconies on high-rise apartments within the Campustown area. In an attempt to identify those involved in throwing items off balconies, a number of tactics have been initiated such as videotaping, taking still photos, and the labeling of balconies to help identify those involved in this dangerous and illegal behavior.

Officers of the Ames Police Department continue to provide a number of public service and educational presentations for the citizens of our community. Some examples include: Self Defense, Work Place Safety, Use of Force, Identity Theft, Infant Car Seat Safety Checks, Elderly contacts and presentations, Alcohol I.D. Training, Bike Safety Awareness, and Citizen Police Academy presentations.

### ***Program Goal: Expand data-based decision-making and deployment.***

The Ames Police Department continues to utilize the Story County Jail to hold arrestees. We have found this arrangement to be very beneficial by allowing both our patrol officers and dispatch staff to focus on other areas of service within our community. The current arrangement also provides an enhanced measure of safety for the inmates by being monitored by full-time professional jail staff.

# CRIME PREVENTION AND POLICE SERVICES

421 – 2532

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

The Ames Police Department has created a new departmental Intelligence Team to enhance the gathering and dissemination of intelligence relevant to illegal activities and safety issues within our community. A representative has been chosen from each shift and division of the department to ensure complete coverage and participation. We anticipate enhanced coordination with other law enforcement agencies and an increased level of safety for our officers as a result of the team's efforts.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Number of Assaults Investigated	216	165	247	
Number of Thefts Investigated	1,209	1,130	1,175	
OWI Arrests	175	183	261	
Liquor Violations	290	284	292	
Community Resource Officer Contacts	9,061	5,987	4,660	5,000
Crime Prevention Presentations	57	57	63	60
Number of Participants	2,890	1,902	3,924	3,000
Noise Complaints	1,183	1,251	1,300	
Public Intoxication	369	445	465	
Cases per sworn position	477	530	554	557

# POLICE - GENERAL INVESTIGATION

421 -- 2533

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity has the responsibility to develop and implement the most current investigative techniques in an effort to increase the detention, apprehension, and successful prosecution of persons engaged in criminal activity. This area includes the School Resource Officer, Juvenile Investigations, and Fraud.

The objective of this activity is to maintain an above average crime index clearance rate, as well as marked improvement in the area of burglaries (i.e. thefts).

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	739,816	813,153	730,036	823,691	1.3%
Contractual	77,548	90,300	88,216	87,885	-2.7%
Commodities	10,628	12,421	12,421	12,436	0.1%
Capital	-	-	-	8,225	
<b>Total Expenditures</b>	<b>827,992</b>	<b>915,874</b>	<b>830,673</b>	<b>932,237</b>	<b>1.8%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	795,422	882,246	797,045	897,601	1.7%
Ames School District	32,570	33,628	33,628	34,636	3.0%
<b>Total Funding Sources</b>	<b>827,992</b>	<b>915,874</b>	<b>830,673</b>	<b>932,237</b>	<b>1.8%</b>

<b>Personnel - Authorized FTE</b>	9.00	9.00	9.00	9.00	
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# POLICE - GENERAL INVESTIGATION

421 -- 2533

## ACCOMPLISHMENTS AND HIGHLIGHTS

The following discussion is centered on key goals for the General Investigations Division:

***Program Goal: Increase citizen satisfaction through effective investigative strategies, efficient use of resources and by building working partnerships with citizens, businesses, law enforcement and other governmental agencies.***

Investigators have solved numerous crimes against persons. Examples include:

One investigation involved the kidnapping and sexual abuse of a minor age female. The minor female was held against her will, sexually abused, and escaped from an apartment onto the roof of the structure while naked and bound. Officers arrested the perpetrator following a foot pursuit. Investigators working the crime scene enlisted the aid of ISU Police for a forensic examination of the perpetrator's computer. This suspect pled guilty and was sentenced to prison.

An investigator assisted the Algona Police Department in a kidnapping case which originated in their city and culminated in Ames. A suspect kidnapped his estranged wife and 17-month-old son at knifepoint and brought them to Ames. He was subsequently charged with two counts of Second Degree Kidnapping.

An Omaha, Nebraska man was arrested for armed robbery, after he took money from the clerk of a local motel at knifepoint. Investigators tracked the suspect to Clinton, Iowa and made the arrest after finding evidence associated with the crime.

Two men were arrested for First Degree Burglary, First Degree Robbery, False Imprisonment, Going Armed with Intent, and Assault While Participating in a Felony. These charges were brought after the two perpetrated an armed robbery involving multiple victims on North Hyland this past summer. One suspect received a 45-year jail sentence; the second received a 50-year jail sentence.

Two men were arrested for multiple burglaries that occurred in Ames and Des Moines. Together, Ames Police, Iowa State University Police, and West Des Moines Police were able to solve 25 burglaries within these jurisdictions.

Investigators were able to culminate a two-year harassment investigation with a Class D Felony charge for Stalking. This was a particularly interesting case due to the use of a Global Positioning System authorized by a search warrant.

Investigators also solved numerous crimes against real property. Examples include:

Numerous burglaries were reported to and investigated by the Ames Police Department. One example was a dual apartment burglary where video surveillance from the complex was retrieved by an investigator and used to identify the suspect. A search warrant was obtained and stolen property was recovered. The suspect was interviewed and admitted to the burglaries.

# POLICE - GENERAL INVESTIGATION

421 -- 2533

## **ACCOMPLISHMENTS AND HIGHLIGHTS, continued**

A Colorado man was arrested after he wrote over \$2,000 worth of bad checks to several Ames businesses. This case was successfully closed by our investigator partnering with U.S. Postal Inspectors, who tracked him to a Colorado address where he was arrested.

Investigators from the APD Criminal Investigations Division attend monthly meetings with other Financial Crimes investigators in Ankeny and Des Moines. These meetings share intelligence between agencies on fraudulent practices and scams being perpetrated within the Des Moines Metro area. Investigators have been able to bring charges against numerous suspects from these information sharing meetings, especially in the Ames and Ankeny communities.

As part of an effort to share special expertise and avoid duplication within the state, the division has conducted six handwriting examinations, processed and identified latent prints for eight outside agencies, and run 36 marijuana tests.

### ***Program Goal: Contribute to a regional teamwork-based approach to drug investigations.***

The Ames Police Department continues to be actively involved with the Central Iowa Drug Task Force, with one F.T.E. assigned as a representative. The Ames Police Department augmented the Task Force with assistance from on-duty investigators, patrol officers and Emergency Response Team members.



Drug Task Force officers report that Methamphetamine (Ice), cocaine, hallucinogenic drugs, ecstasy, and marijuana continue to be the drugs of choice in the Ames and Story County area. Recent Iowa laws, which limit the purchase of lithium batteries and cold tablets containing ephedrine, have assisted law enforcement combating the acquisition of precursors in the domestic manufacturing of methamphetamine.

### ***Program Goal: Collaborate with other youth-serving agencies in a comprehensive response to juvenile crimes.***

The School Resource Officer's summer schedule was exceptionally busy. He completed the citywide alcohol compliance and tobacco compliance checks, held the APD Youth Academy, and attended Character Counts training in June. He attended National Association of School Resource Officer training and assisted with the National Special Olympics in July.

Our department continues to support the school resource function using one full-time officer, with partial funding from the Ames School District. This initiative, along with devoting more than 20% of the Juvenile Investigator's time towards the Middle School, has served as a successful approach in serving the students and school staff needs within our community.



# POLICE - GENERAL INVESTIGATION

421 -- 2533

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

The Juvenile Investigator continues to make community sexual offender notifications whenever a new offender moves into a local neighborhood. As of January 1, 2007, there are 52 such offenders residing within the Ames city limits. This investigator also serves notifications to resident sexual offenders in reference to the 2,000 foot residency rule. Offenders may not reside within 2,000 feet of a school or registered day care. Once served, the offender has 60 days to comply with the restriction. During the past year, one offender has been charged for violation of the 2,000 foot rule and four offenders have been charged with failing to maintain their reported address.

The Criminal Investigation Division, along with the Community Resource Officer, has reinstated "Project Child Safe," within the community. This program identifies city vehicles with the "Project Child Safe" logo as a safe haven for children in distress. Children may approach city employees affiliated with the marked vehicle to summon police for further assistance. This program not only acts as a point of contact for children in distress, it is also utilized to relay information such as a physical description of a missing subject so police have "more eyes" involved in search efforts.

***Program Goal: Establish proactive strategies to address the needs of special populations, particularly older citizens and victims of domestic violence. (Facilitate one community through both physical and relationship connections.)***

The Criminal Investigations Division assigns one investigator to assist elderly citizens in the prevention of elder abuse and from being victimized by financial scams. This investigator identifies specific topics and educates citizen groups through the Elder Citizens Center, independent informational group talks, and local programming on City Government Channel 12.

An additional investigator specializes in domestic abuse cases. This investigator provides enhanced assistance to victims of domestic abuse and issues associated with family violence. He also provides advanced training opportunities for department employees in order to better serve victims of abuse within our community. The specific goal of this program is to work with victim advocacy groups to both reduce and prevent domestic abuse.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Homicide Cases	0	0	1	
Attempted Homicides	0	0	0	
Robberies	13	13	13	
Sexual Assaults	38	31	48	
Other Sex Offenses	22	11	14	
Child Abuse	10	9	7	
Burglary	395	401	258	
Drug Investigations	171	155	305	
Juvenile Cases Investigated	756	972	598	
Juvenile Arrests	333	326	318	
Financial Crimes	188	285	158	
Domestic Calls for Service	395	434	492	
Domestic Related Arrests	74	78	73	

# POLICE – EMERGENCY COMMUNICATIONS

## 421 -- 2535

### DESCRIPTION AND PURPOSE OF ACTIVITY

Activity in this area includes the operation of the 911 Center and the initial dispatch of emergency responders. Emergency communications staff also receive non-emergency calls, manage radio communications, assist with the temporary holding facility, and provide assistance to walk-in Police Department customers.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	690,881	722,547	741,705	761,993	5.5%
Contractual	60,247	111,535	106,989	91,928	-17.6%
Commodities	9,473	5,970	5,970	16,335	173.6%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>760,601</b>	<b>840,052</b>	<b>854,664</b>	<b>870,256</b>	<b>3.6%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	760,601	840,052	854,664	870,256	3.6%
<b>Total Funding Sources</b>	<b>760,601</b>	<b>840,052</b>	<b>854,664</b>	<b>870,256</b>	<b>3.6%</b>

<b>Personnel – Authorized FTE</b>	12.30	12.30	12.30	12.30	
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# POLICE – EMERGENCY COMMUNICATIONS

## 421 -- 2535

### **ACCOMPLISHMENTS AND HIGHLIGHTS**

The following discussion is centered on key goals for the Communications Center:

***Program Goal: Provide emergency communication services in a prompt, accurate and customer-centered manner.***

Collaboration with Iowa State University Police and the Story County Sheriff's Office Communication Center has been the cornerstone of the past year's activities. After several years of planning, these three entities successfully deployed a consolidated public safety data network. This resulted in a decline in computer-related expenses to the department through cost-sharing with Iowa State University and Story County. In addition to enhanced reliability and reduced costs to individual agencies, this initiative has led to further collaboration on policies and procedures.

Another important initiative involves the mapping of 911 cellular telephone calls. Mapping software has been installed and the communications centers are now able to receive location information from cellular service providers. Visual display of this information also assists dispatchers in directing emergency responders to the location of the caller.

***Program Goal: Strengthen partnerships and community involvement.***

The Communications Center staff has been working to minimize the use of police officers in the center. Through flexible scheduling, overtime and compensatory time, much of the police officer involvement in the Communications Center has been dramatically reduced. With the addition of two part-time dispatchers, the center will be able to operate without relying on the Crime Prevention and Patrol Division for staffing. Cost increases in the commodities line reflect expenses that had been charged against the Crime Prevention and Patrol Division in past years.

Additional activities in the Communications Center involve planning for a greater role in the dispatch of fire units. While this is likely to be a multi-year effort, it represents a commitment to enhance the efficiency of emergency services while ensuring the timely availability of emergency responders.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Non-Emergency Telephone Inquiries	65,623	68,904	78,703	81,500
Emergency "911" calls	17,256	18,118	18,480	18,975
Radio Communications	403,116	423,271	424,136	425,000
Cases Created	23,367	25,976	27,319	28,425
Mean "pick-up" time for 911 calls (in seconds)	4.6	4.8	5.2	

# POLICE - FORFEITURE/GRANTS

421 -- 2537

## DESCRIPTION AND PURPOSE OF ACTIVITY

Police forfeiture funds, as specified by Chapter 809.12 of the Iowa Code, allow police agencies to forfeit property and seize assets directly related to criminal activities. These funds must be used by law enforcement for enforcement activities or items which are not currently budgeted.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	31,190	-	38,780	-	
Contractual	3,491	2,000	4,000	-	-100.0%
Commodities	7,146	-	400	-	
Capital	46,197	-	6,500	-	
Other	12,498	-	16,572	-	
<b>Total Expenditures</b>	<b>100,522</b>	<b>2,000</b>	<b>66,252</b>	<b>-</b>	<b>-100.0%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Police Forfeiture	16,127	-	16,572	-	
Police LLEBG Grant	-	-	-	-	
Police Grants	84,121	-	47,680	-	
Police & Fire Donations	274	2,000	2,000	-	-100.0%
<b>Total Funding Sources</b>	<b>100,522</b>	<b>2,000</b>	<b>66,252</b>	<b>-</b>	<b>-100.0%</b>

<b>Personnel - Authorized FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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# POLICE - FORFEITURE/GRANTS

## 421 – 2537

### ACCOMPLISHMENTS AND HIGHLIGHTS

For the fourth year, the department received a grant award from Youth & Shelter Services (YSS) in the amount of \$14,500 in support of the School Resource Officer. The grant award is a joint partnership between the Police Department, Ames School District, and YSS addressing bullying and violence prevention activities in the schools. This program continues to provide valuable interaction between our School Resource Officer and students.

The department continues to utilize funds from a renewal of the Ballistic Vest Partnership Grant. This award supports 50% of the cost of ballistic vests for officers. We are in the third year of a \$21,911 award for matching costs on the purchase of ballistic vests for police officers.

The Governor’s Traffic Safety Bureau awarded two grants to the Ames Police Department during FY 05/06. The first was a Special Traffic Enforcement Program grant (\$22,750) to enhance traffic safety during major events and high travel periods. The second award (\$7,820) was to augment impaired driving enforcement.

***Program Goal: Respond to Homeland Security challenges.***

The Police Department has completed an extensive training program in the National Incident Management System (NIMS) and made several operational changes to comply with new Federal Homeland Security expectations. A very visible aspect of these changes is the elimination of radio “10-codes.” To improve communication with outside agencies, the department has eliminated routine use of “10-codes.” Communications now rely on the use of plain language in emergency communications. While somewhat less visible, staff in the Police Department have completed an extensive series of training programs on the National Incident Management System. This training is a key component in disaster preparedness.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Not Applicable				

# FIRE SAFETY ACTIVITIES

422

## ACTIVITY DESCRIPTION

The Fire Administration activity supports and directs seven activities. The Fire Safety sub-program is based upon the premise that citizens and property should be free from loss and damage due to fires and similar emergencies. In order to approach this goal, an impressive and highly effective array of services is provided to the community. Extensive efforts are made in the area of fire prevention, fire safety education, and fire inspection. These efforts are mainly recorded under the Fire Prevention and Safety Education activity. When a “preventive failure” takes place and a fire or other emergency actually occurs, the capabilities of the Fire Suppression and Emergency Action activity are pressed into action. These include minimizing loss of life and property from fire, controlling hazardous situations, performing rescue, and providing first-response medical assistance. Also included under this activity are various non-emergency services, such as maintaining apparatus and facilities, testing hydrants, and testing water flow, and establishing pre-fire plans.

The success of the City’s Fire Safety/Admin sub-program is reflected in economic terms (e.g. insurance fire class rating), as well as in the more important areas of the safety of property, health, and life.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Fire Admin/Support	858,763	843,411	799,082	877,257	4.0%
Suppression/Emergency Action	3,569,097	3,786,636	3,752,700	3,811,289	0.7%
Prevention/Safety Education	111,135	115,533	131,993	119,796	3.7%
<b>Total Operations</b>	<b>4,538,995</b>	<b>4,745,580</b>	<b>4,683,775</b>	<b>4,808,342</b>	<b>1.3%</b>

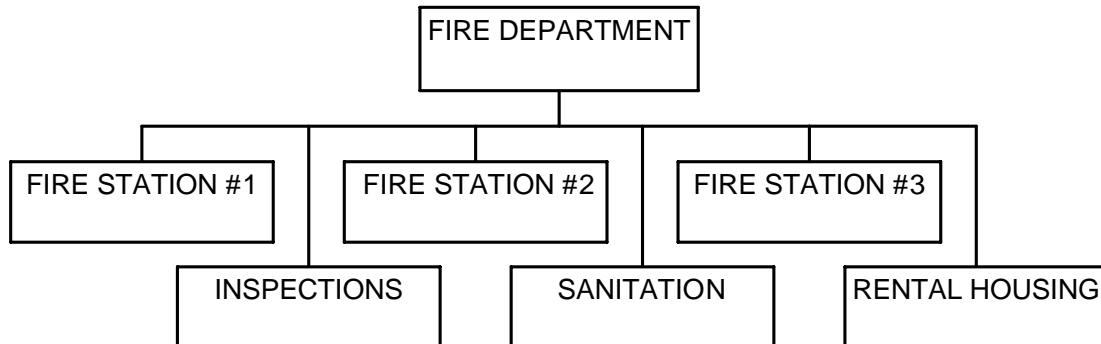
<b>Personnel - Authorized FTE</b>	52.65	52.65	52.65	52.65
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# FIRE SAFETY ACTIVITIES

422

EXPENDITURES BY TYPE	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	4,098,219	4,282,739	4,189,090	4,339,643	1.3%
Contractual	335,344	354,791	389,497	381,649	7.6%
Commodities	102,861	90,050	87,188	87,050	-3.3%
Capital	2,571	18,000	18,000	-	-100.0%
<b>Total Expenditures</b>	<b>4,538,995</b>	<b>4,745,580</b>	<b>4,683,775</b>	<b>4,808,342</b>	<b>1.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	3,393,573	3,544,058	3,500,269	3,593,066	1.4%
Iowa State University Contract	1,128,073	1,181,352	1,166,757	1,197,688	1.4%
Haz Mat Activities	230				
MGMC Reimbursement	17,119	20,170	16,749	17,588	-12.8%
<b>Total Funding Sources</b>	<b>4,538,995</b>	<b>4,745,580</b>	<b>4,683,775</b>	<b>4,808,342</b>	<b>1.3%</b>



# FIRE - ADMINISTRATION AND SUPPORT

422 -- 2210

## DESCRIPTION AND PURPOSE OF ACTIVITY

The major role of this sub-program is to direct and reinforce the operations of all Fire Activities (i.e. Suppression and Emergency Action, Fire-Prevention, Structural Code Enforcement, etc.) This includes maintaining necessary records and documentation, and providing overall direction and oversight functions. This activity also provides for various training programs for all firefighters. Personnel in this activity assist with the responsibilities of the seven previous activities as needed.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	740,411	722,852	657,239	735,940	1.8%
Contractual	108,976	112,909	133,614	133,667	18.4%
Commodities	9,376	7,650	8,229	7,650	0.0%
Capital	-	-	-	-	
<b>Total Expenditures</b>	<b>858,763</b>	<b>843,411</b>	<b>799,082</b>	<b>877,257</b>	<b>4.0%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	660,394	632,558	599,311	657,943	4.0%
Iowa State University Contract	198,369	210,853	199,771	219,314	4.0%
<b>Total Funding Sources</b>	<b>858,763</b>	<b>843,411</b>	<b>799,082</b>	<b>877,257</b>	<b>4.0%</b>

<b>Personnel – Authorized FTE</b>	6.80	6.80	6.80	6.80
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# FIRE - ADMINISTRATION AND SUPPORT

422 -- 2210

## ACCOMPLISHMENTS AND HIGHLIGHTS

The fire sprinkler ordinance was presented to Council and several meetings were held with the stakeholders to seek their input. The sprinkler ordinance was adopted and this past summer three sprinkler systems were installed in fraternities. The department continues to field calls on this program and will strive to help make this a positive outcome for our community.

The department has benefited from a reduction in the contribution required to the retirement system and for health care costs. Recent turnover of several positions will result in reductions in wages and benefits. The department has worked hard on this budget to keep increases to a minimum in the administration, suppression, and prevention divisions to focus on the needs of the Inspection Division. The Inspection Division is anticipating a year of increased services due to large scale retail construction projects.

In calendar year 2006, the department sustained a 20% increase in emergency response calls. With the increase in calls, an increase in overlapping calls has been observed. In FY 05/06, 318 overlapping calls were received. As a comparison, 224 overlapping calls were received in FY 04/05.

A grant from the State Homeland Security Grant Program for the purchase of a new hazardous materials vehicle was received. This vehicle may be used for hazardous material response in Story County. The vehicle was placed into operations in September of 2006.

Fire Department personnel were involved with the pre-disaster mitigation planning team. The mitigation plan has been submitted to the Federal Emergency Management Agency (FEMA) and is expected to be approved.

In order to continue to receive federal funding, each agency must be in compliance with the National Incident Management System (NIMS). Fire Department personnel assisted with bringing the City into compliance with NIMS.

Firefighters have had several opportunities to share their thoughts on the Excellence Through People (ETP) initiative. Several meetings were held to discuss what ETP means to each person and how ETP can be brought to life within the Department's sphere of influence. Employees continue to work towards achieving the goals of the City.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Fire Department Expense Per Capita	\$82.29	\$86.76	\$89.52	\$91.90
Civilian Fire Deaths	0	0	0	0
Civilian Fire Injuries	3	1	0	0
Average Hours of Training per Firefighter	193	207	207	205

# FIRE - SUPPRESSION AND EMERGENCY ACTION

422 -- 2220

## DESCRIPTION AND PURPOSE OF ACTIVITY

The goal of the suppression and emergency action team is to protect people and property from loss and danger due to hostile fires or other threatening predicaments. In order to achieve this goal, extensive efforts are made in the areas of prevention and enforcement of safety regulations through public safety education which enables citizens to recognize hazards and unsafe practices. An important responsibility of this activity is the continual update and maintenance of pre-fire action plans. The suppression and emergency action teams respond to any incident according to well-defined procedures. Various non-emergency services are also provided, such as performing maintenance of apparatus, equipment, and facilities, testing hydrants, conducting water flow tests and building inspections.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	3,266,916	3,464,894	3,420,386	3,506,210	1.2%
Contractual	212,142	227,442	241,955	232,779	2.3%
Commodities	87,468	76,300	72,359	72,300	-5.2%
Capital	2,571	18,000	18,000	-	-100.0%
<b>Total Expenditures</b>	<b>3,569,097</b>	<b>3,786,636</b>	<b>3,752,700</b>	<b>3,811,289</b>	<b>0.7%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	2,650,030	2,824,850	2,801,963	2,845,276	0.7%
Iowa State University Contract	901,718	941,616	933,988	948,425	0.7%
Haz Mat	230	-	-	-	
MGMC Reimbursement	17,119	20,170	16,749	17,588	-12.8%
<b>Total Funding Sources</b>	<b>3,569,097</b>	<b>3,786,636</b>	<b>3,752,700</b>	<b>3,811,289</b>	<b>0.7%</b>

<b>Personnel - Authorized FTE</b>	44.85	44.85	44.85	44.85
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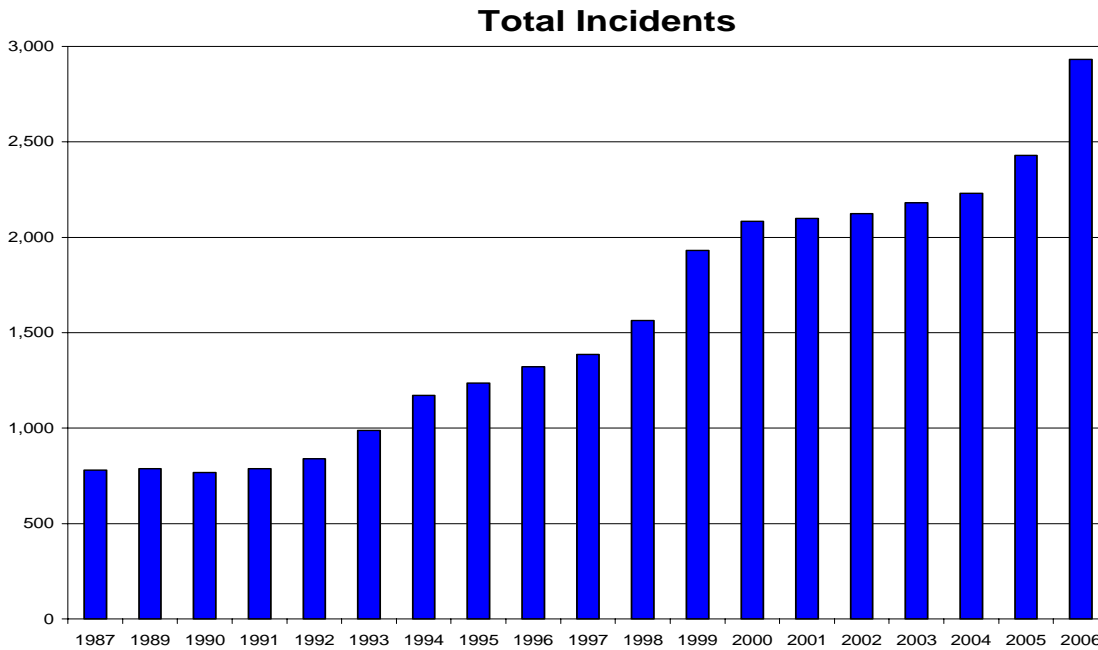
# FIRE - SUPPRESSION AND EMERGENCY ACTION

## 422 -- 2220

### ACCOMPLISHMENTS AND HIGHLIGHTS

It has been a record setting year for the Fire Department in most areas of emergency response. The Department responded to a 20.7% increase in call volume. The 20.7% increase meant an additional 503 requests for services were received in calendar year 2006.

Calendar Year	2005	2006	Increase	% Increase
Totals for Fires	127	183	56	44.1%
Rescue, EMS	1,278	1,603	325	25.4%
False Alarms	591	662	71	12.0%
All Other Calls	433	484	51	11.8%
Total Incidents	2,429	2,932	503	20.7%



The Fire Department's emergency response goal is established by the Council to respond to 85% of Ames in under five minutes travel time. Fire Station #3 opened in November of 2002 to address the need to meet the response time goal. At the time Fire Station #3 opened, the estimated coverage in response under five minutes was 89%. In the past three years, the response time coverage has been reduced to 86.4%.

The increase in total requests for assistance means that the Department has sustained a higher rate of increase in the number of simultaneous calls. Due to current call volume, the rise in simultaneous calls is increasing at a faster rate than total call volume. The Department will continue to analyze available data to determine alternatives for handling the simultaneous call volume.

# FIRE - SUPPRESSION AND EMERGENCY ACTION

422 -- 2220

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

Ames firefighters continue to hone their skills in live fire training. During the month of November, firefighters trained on vacant structures. One was located on Airport Road and the other was located on Mortensen Road. Firefighters entered the structure under live fire to enhance their firefighting skills. In addition, firefighters trained on fire operations as well as command skills for the officers.



The Fire Department has partnered with several agencies to share training resources. Medical personnel from Mary Greeley Medical Center have presented continuing education hours to our crews. Firefighters are able to obtain the necessary training hours in order to maintain their credentials.

Firefighters participated in a nationwide initiative called “Everyone Goes Home”. Firefighters trained on safely responding to and from incidents. Furthermore, each year firefighters participate in emergency response defensive driving. Firefighters practice driving skills on a closed course to maintain their driving skills.

Ames Fire Department personnel purchased firefighting foam systems for two of the rescue trucks. The foam is used to suppress flammable vapors that may have leaked from an automobile accident.

One of the City Council's goals is to facilitate one community through both physical and relationship connections. The Ames Fire Department has continued to work on achieving the goals and the objectives that the City Council has put forth. Ames firefighters have participated in neighborhood association meetings. In addition, staff have been active participants and presenters within the Iowa State University (ISU) community. Firefighters assisted with the Independence Day festivities by assisting with the setup, serving, and cleanup in addition to providing a fire truck in the Independence Day parade. The Welcome Back event held at Fire Station #2 provided an excellent opportunity for personnel to interact with the community.

# FIRE - SUPPRESSION AND EMERGENCY ACTION

422 -- 2220

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

Firefighters participated in scenario based training in water rescue, ice rescue, flammable liquid, live fire, and hazardous materials. By utilizing the scenario based training, we are able to see how effective our crews are in a particular area in a controlled environment.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Number of Total Calls	2,326	2,718	3,144	3,301
Number of Fires	142	148	228	239
Number of Ambulance Assists	1,197	1,436	1,668	1,751
Number of False Alarms	552	658	762	800
Number of Public Service Calls	425	476	450	473

# FIRE - PREVENTION AND SAFETY EDUCATION

422 -- 2230

## DESCRIPTION AND PURPOSE OF ACTIVITY

The function of this activity is to assist with administration and enforcement of ordinances pertaining to the prevention of fires. This includes the use and handling of explosives, flammable and toxic materials, and other hazardous material. Staff reviews all new construction and remodeling plans for code compliance and conducts inspections on the installation, maintenance, and regulation of all fire escape exits for adequacy in the event of fire. In cooperation with other departmental personnel, staff conducts public safety educational programs and assists in the suppression and control of fires. Staff also assists the investigation into the cause and origin of fires, and gathers evidence if a fire is of a suspicious origin.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	90,892	94,993	111,465	97,493	2.6%
Contractual	14,226	14,440	13,928	15,203	5.3%
Commodities	6,017	6,100	6,600	7,100	16.4%
<b>Total Expenditures</b>	<b>111,135</b>	<b>115,533</b>	<b>131,993</b>	<b>119,796</b>	<b>3.7%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	83,149	86,650	98,995	89,847	3.7%
Iowa State University Contract	27,986	28,883	32,998	29,949	3.7%
<b>Total Funding Sources</b>	<b>111,135</b>	<b>115,533</b>	<b>131,993</b>	<b>119,796</b>	<b>3.7%</b>

<b>Personnel - Authorized FTE</b>	1.00	1.00	1.00	1.00
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# **FIRE - PREVENTION AND SAFETY EDUCATION**

422 -- 2230

## **ACCOMPLISHMENTS AND HIGHLIGHTS**

Ames Firefighters participated in a process improvement regarding fire investigation methods. Firefighters suggested several ways to improve the current process. A team was formed and a facilitator assisted the department with the process. The end result improved our fire investigation team. The team consists of personnel from Ames Fire and Ames Police.

FY 06/07 figures show an increase in wages and benefits for this division. Due to a long-term medical condition of the department's Fire Inspector, there were three months of duplicate wages for this position.

The Fire Inspector balances time between new construction projects and inspections of existing structures. Pre-construction responsibilities involve representing the Fire Department at the Development Review Committee meetings, site and building plan reviews, and review of fire sprinkler and alarm plans. Acceptance tests are also conducted on life safety and automatic extinguishing systems.

The Fire Inspector worked to strengthen the relationship with Iowa State University (ISU) by consulting on water supply, new projects, and special events. The Fire Inspector also represents the Fire Department as part of a panel working to reduce the number of false alarms on campus. Checklists for parade float safety, fireworks shoot inspections, and a new form for Greek House inspections have been developed to help ensure public safety.

The Fire Inspector has recognized the continual opening, relocating and re-opening of bars and restaurants in the community and has teamed with the Plumbing/Mechanical Inspector to achieve code-compliant commercial cooking operations.

Professional development and networking with other fire safety professionals are extremely valuable for increasing the Fire Inspector's performance. In the last year, classes have been taken on alarm and sprinkler system inspection, testing and maintenance, as well as building design. Self-study topics of emphasis were cooking hood exhaust systems and fire pumps. Seminars included the Campus Firewatch Forum and the annual Hawkeye Safety Conference. Attending the National Fire Academy is scheduled for spring of 2007. The Fire Inspector is a member of the Iowa State Fire Marshals Association and regularly attends the bi-monthly meetings.

During fire prevention week, fire prevention crews visited all the schools in the Ames Community School District, including the two private schools. The finale of the week was the education and equipment show activities at the mall. There was a large turnout of citizens due to the warm weather. The Fire Prevention Team worked with other county departments and a group of ISU honor students to make the day a success.

This year, the Department received an increase in requests for fire and life safety talks from senior groups, churches, daycares, group homes, and Greek organizations at ISU.

Department members worked directly with residential coordinators at ISU to heighten the awareness of the Resident Assistants. Personnel helped several ISU students work on projects that involve fire and life safety.

# FIRE - PREVENTION AND SAFETY EDUCATION

422 -- 2230

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

An idea came from Firefighters regarding continuous improvement to investigate other options for the current fire extinguisher training program. Firefighters researched the options and spoke with several stakeholders and found an efficient and environmentally friendly system that has performed extremely well for the Department and its customers. Extinguisher training has been delivered to numerous groups using the new Bullex extinguisher prop without the environmental and safety concerns of the past.



PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Commercial Inspections/Violations	795/622	840/775	840/775	800/650
Educational & Institutional Inspections/Violations	138/121	57/85	65/89	57/89
Residential Inspections/Violations	83/312	110/374	110/374	100/350
Construction Plan Reviews	171	119	110	110
Public Education Contact Hours	476	384	412	412





# FIRE - BUILDING SAFETY

423

## DESCRIPTION AND PURPOSE OF ACTIVITY

Building Safety provides inspection and enforcement of building codes designed to keep manmade hazards and dangers to an acceptable minimum. The continuing maintenance of this objective is accomplished through reviewing plans, issuing permits and licenses, inspecting construction activities, and otherwise enforcing pertinent codes and regulations.

The Building Safety sub-program is composed of the following activities: **Life Safety & Building Construction** supports safe and sound building practices for new construction and remodeling through uniform application of building codes and City of Ames Code of Ordinances covering building, plumbing, electrical, and fire safety. Plan and design review activities provide assistance for safety compliance early in the building process. **Property Maintenance & Zoning** supports health and safety for existing structures through rental housing inspections, zoning enforcement, property maintenance enforcement, and response to citizen concerns on zoning and building safety.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	615,823	660,168	627,600	841,197	27.4%
Contractual	87,337	105,249	111,127	114,768	9.0%
Commodities	6,421	7,600	10,140	30,231	297.8%
Capital	-	-	47,500	-	
<b>Total Expenditures</b>	<b>709,581</b>	<b>773,017</b>	<b>796,367</b>	<b>986,196</b>	<b>27.6%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	(23,020)	(8,340)	53,820	85,951	-1130.6%
Building Permit	389,759	428,978	389,759	524,247	22.2%
Electrical Permit	79,944	85,000	85,000	90,100	6.0%
Heating Permit	26,433	25,000	25,000	26,500	6.0%
Plumbing Permit	53,938	50,000	50,000	53,000	6.0%
Sidewalk Permit	392	455	400	400	-12.1%
Sign Permit	9,642	8,000	8,000	8,000	0.0%
Misc. Housing Inspection	75	-	-	-	
Rental Housing	172,178	182,524	182,988	191,998	5.2%
Apprentice License Fee	240	1,400	1,400	6,000	328.6%
<b>Total Funding Sources</b>	<b>709,581</b>	<b>773,017</b>	<b>796,367</b>	<b>986,196</b>	<b>27.6%</b>

<b>Personnel - Authorized FTE</b>	8.95	8.95	8.95	10.95
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# FIRE - BUILDING SAFETY

423

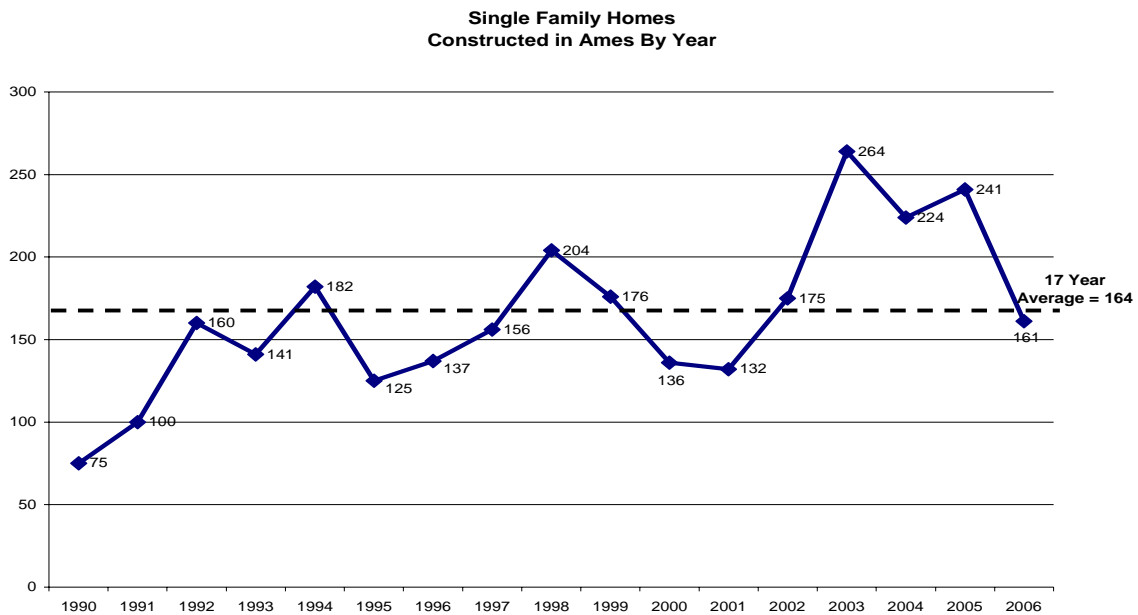
## ACCOMPLISHMENTS AND HIGHLIGHTS

The FY 07/08 budget includes the addition of two additional staff members to the Inspection Division. The division will be reorganized into two areas, the Life Safety & Building Construction Service and the Property Maintenance & Zoning Service. Each will focus on specific areas of responsibility with both working cooperatively to increase customer service. One position is a Property Maintenance Inspector and will be funded by the General Fund. The second is an additional Building Construction Inspector and will be funded from permit fees. The new fees will take effect on July 1, 2007, five years after the last inspection permit fee increase. The 06/07 adjusted budget includes \$47,500 to remodel the Inspection area to accommodate the two new Inspectors and a part-time clerical worker.

**The new positions will allow a change to proactive enforcement of existing codes that impact the quality of our neighborhoods.**

Changes in construction materials, coupled with the variety of types of buildings and revisions in building codes, have increased the need for staff members' continuing education. Seven Inspection employees achieved a total of 19 International Code Council (ICC) professional competency certifications in residential and commercial building, electrical, plumbing, and mechanical inspection.

Permit revenue has entirely funded operations of the Inspection Division in the past. This is expected to continue through the next fiscal year. The objective is to remain revenue neutral despite a variable revenue stream that is subject to market forces beyond our control or ability to predict. Should an unforeseen decrease in construction activity occur, a number of options are available to restore equilibrium in this area, such as adjustment of the building permit fee reduction multiplier, or adjustment of building permit fee schedules. With building permit fees near the lowest in the state, either of these options would be appropriate should such action be needed. The proposed FY 07/08 budget includes a six-percent increase in building permit fees to fund the building inspection services.



# FIRE - BUILDING SAFETY

423

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

Variations will occur in the types of projects constructed and not in the total volume of activity. The Inspection Division is preparing for several large scale projects that could have significant effects on workload and revenue levels.

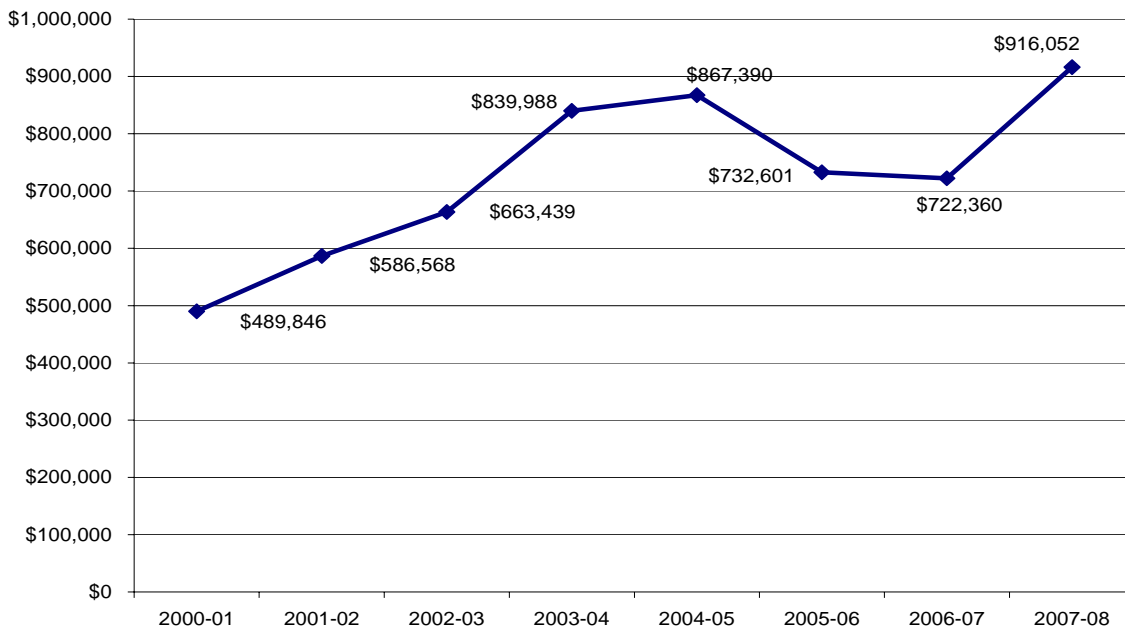
A new inspection logging system was implemented in July of 2006, to capture greater detailed data on types and numbers of inspections made.

Two lingering dangerous building cases were brought to resolution when houses at 3520 South Duff and 1911 Bloomington were razed by fire, as training exercises, with the consent of the owners. Three other stalled dangerous building cases are now moving through the legal system, due to enforcement actions initiated.

A new performance-based rental housing inspection program was implemented. Properties receive periodic inspections on one, two, three, or four-year cycles depending upon the quality of property maintenance.

## Inspection Revenue

Graph 1 Total Revenue, Inspections Division



The department continues to watch the national downward trend for new home construction. New home construction in Ames has declined for the last three years with 161 new homes constructed in 2006. The 161 new homes are slightly less than the 17-year average of 164 new homes.

# FIRE - BUILDING SAFETY

423

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

### **STRUCTURAL CODE ENFORCEMENT**

	2004/05	2005/06	2006/07	2007/08
<b>PERFORMANCE MEASURES</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>PROJECTED</b>
Plans Review	865	757	780	750
Building Permits Issued	796	732	740	750
Sign Permits Issued	115	131	120	130
Construction Inspections	2,743	2,755	3,290	3,300
Permit Valuations (\$1,000)	\$127,075	\$81,509	\$50,200	\$95,000
% Bldg. Permits Issued in 15 Work Days	84.99%	92%	99%	99%

### **RENTAL HOUSING CODE ENFORCEMENT**

	2004/05	2005/06	2006/07	2007/08
<b>PERFORMANCE MEASURES</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>PROJECTED</b>
Registered Rental Units	10,555	11,198	11,500	11,700
Initial Rental Inspections	4,009	3,746	3,800	3,000
Complaints Investigated	130	227	190	250
Units Requiring Re-inspection	800	83	880	800
% Complaints Investigated in 2 Days	9.28%	32%	33%	50%
% Expenses Recovered Through Registration Fees	85%	107%	100%	100%

### **PLUMBING/MECHANICAL CODE ENFORCEMENT**

	2004/05	2005/06	2006/07	2007/08
<b>PERFORMANCE MEASURES</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>PROJECTED</b>
Plumbing Permits Issued	1,400	1,357	1,000	1,000
Mechanical Permits Issued	673	661	810	800
Plumbing/Mechanical Inspections	2,737	4,347	3,850	3,800
% of Permits Issued in 3 Work Days	100%	99%	99%	99%

### **ELECTRICAL CODE ENFORCEMENT**

	2004/05	2005/06	2006/07	2007/08
<b>PERFORMANCE MEASURES</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>PROJECTED</b>
Electrical Inspections Conducted	1,482	1,666	2,000	2,000
Electrical Permits Issued	755	703	710	700
% of Permits Issued in 15 Work Days	99%	99%	99%	99%

### **INSPECTION DIVISION TOTALS**

	2004/05	2005/06	2006/07	2007/08
<b>PERFORMANCE MEASURES</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>PROJECTED</b>
Inspections	10,971	12,824	14,010	13,150
Permits	3,739	3,584	3,360	3,380
Average Inspections per Inspector (5 Inspectors)	2,195	2,565	2,800	2,630
Average Inspections per hour per Inspector (Hours=2080x5=10,400 hrs/yr)	1.05	1.23	1.35	1.3
Ratio of Revenue to Expenses	132%	109%	107%	100%

# SIGNS AND SIGNAL MAINTENANCE/CONSTRUCTION

424 -- 73

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity provides for the construction, maintenance, and repair of the signals, the stop signs, and the street signs in the City. All activities are aimed at providing a safe and efficient transportation system consistent with community goals and nationally accepted operational standards. Temporary, part-time employees supplement City crews in this activity.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	304,449	307,083	285,734	292,032	-4.9%
Contractual	135,396	144,805	160,100	156,442	8.0%
Commodities	79,045	76,000	76,179	75,500	-0.7%
Capital	13,333	14,000	23,175	16,025	14.5%
<b>Total Expenditures</b>	<b>532,223</b>	<b>541,888</b>	<b>545,188</b>	<b>539,999</b>	<b>-0.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	(449)	-	-	-	
External Labor Reimbursement	30,634	22,826	25,265	24,497	7.3%
Road Use Tax Fund	502,038	519,062	519,923	515,502	-0.7%
<b>Total Funding Sources</b>	<b>532,223</b>	<b>541,888</b>	<b>545,188</b>	<b>539,999</b>	<b>-0.3%</b>

<b>Personnel - Authorized FTE</b>	4.61	4.61	4.61	4.61
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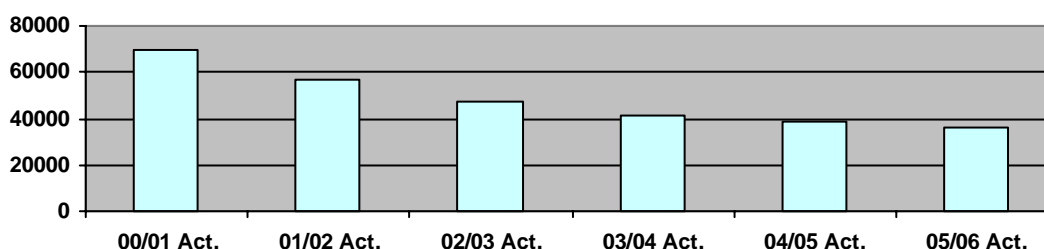
# SIGNS AND SIGNAL MAINTENANCE/CONSTRUCTION

424 -- 73

## ACCOMPLISHMENTS AND HIGHLIGHTS

Traffic Operations continues to advance new ideas. Included in FY 07/08 is \$17,500 for the replacement of incandescent signal bulbs with new **Light Emitting Diode (LED) bulbs**. Replacing red bulbs with LED red bulbs began in FY 99/00 and was completed in FY 03/04. Replacing green bulbs with LED green bulbs started in FY 04/05 and will continue in FY 07/08. Complete changeover to LED green bulbs is expected to be completed in FY 08/09. LED bulbs utilize 85% less energy and have an average life of ten years. When compared to a one-year life of incandescent bulbs, this results in reduced maintenance activities and savings in electricity expenses as shown in the graph below:

Electricity Expenses -- Traffic Signals



The first **pedestrian countdown timers** were installed at the intersection of Lincoln Way/Marshall Avenue during 2006. These countdown timers have been well received by citizens as a pedestrian safety enhancement. Incorporation of pedestrian countdown timers will be explored at high pedestrian volume and Safe Routes to School crossing locations within the community.

During the widening of the bridge on South Duff Avenue, the interconnection between the existing traffic signals north and south of Squaw Creek was severed. The City of Ames has financial responsibility for the reconnection since it is a City utility within the Iowa Department of Transportation right-of-way.

The Manual on Uniform Traffic Control Devices (MUTCD) requires a 2012 deadline for changing all **street name signs to six-inch lettering**. The sign work group continues to comply with this requirement through its annual program of replacing approximately 200 street name signs. Currently, the group is involved with the annual maintenance of the traffic sign database, which involves the inventory of all signage maintained.

New diesel tier III requirements have affected this activity by approximately \$7,100 in FY 07/08.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Number of Signals in City	60	59	59	59
Average # of Service Calls Per Signalized Intersection	9.1	18	18	15
Average # of Sign Repairs Per Week	33.0	20	22	28
Utility Locates	342	147	150	200
LED Bulbs Installed	177	342	342	300
Number of Signs in City	9,325	9,267	9,267	9,400
Signs Serviced	1,720	1,047	1,047	2,000
% of Time Automated Train Horns Are Operational	99.05	99.0%	99.0%	99.0%

# PAVEMENT MARKINGS

424 -- 7425

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity provides pavement markings along those streets that carry more than 3,000 vehicles per day. Each crosswalk with a supplemental control is painted, as well as other intersection markings that promote the safe and efficient movement of vehicles and pedestrians. Curbs are also painted as needed to delineate fire zones, tow-away zones, parking prohibitions, and medians for public safety purposes. Temporary, part-time employees supplement City crews in this activity.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	45,458	54,375	44,132	45,230	-16.8%
Contractual	14,446	18,195	16,969	19,644	8.0%
Commodities	20,465	22,200	22,050	24,550	10.6%
<b>Total Expenditures</b>	<b>80,369</b>	<b>94,770</b>	<b>83,151</b>	<b>89,424</b>	<b>-5.6%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Road Use Tax Fund	80,369	94,770	83,151	89,424	-5.6%
<b>Total Funding Sources</b>	<b>80,369</b>	<b>94,770</b>	<b>83,151</b>	<b>89,424</b>	<b>-5.6%</b>

<b>Personnel - Authorized FTE</b>	1.00	1.00	1.00	1.00
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# PAVEMENT MARKINGS

424 -- 7425

## ACCOMPLISHMENTS AND HIGHLIGHTS

Pavement marking personnel began **painting lane lines** once each year in FY 03/04. This has proven sufficient, and the money saved in paint has been used to buy **turn arrow markings** made of tape that may last up to ten years. This process improvement should result in an increased level of service and **safer streets**. As with other material costs, there will be an increase in cost for the arrow marking tape during FY 07/08. Staff continues to research the grade and type of paint used in pavement markings in order to find the best cost benefit when purchasing paint. Aspects such as durability, retro-reflectivity, and quality of paint are noted in these studies.

New diesel tier III requirements have impacted this activity by approximately \$2,600 in FY 07/08.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Miles of Lane Lines Painted	68.2	62	62	62
# of Crosswalks Painted Annually	580	634	634	650

# TRAFFIC ENGINEERING

424 -- 75

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity provides traffic engineering analysis of the City's transportation system. This involves administrative duties as well as short and long-range transportation planning, facility planning and operations and design of computerized signal coordination programs. The activity also assists in procuring project funding, reviewing developer plans, developing bike path plans, assessing safety at school crossings, and implementing measures to enhance safety and efficiency of the City's street system. Students from Iowa State University are utilized as temporary, part-time employees to collect and maintain databases dealing with traffic analysis.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	40,679	52,293	52,389	53,966	3.2%
Contractual	17,568	29,592	26,839	26,659	-9.9%
Commodities	6,615	1,500	1,500	5,450	263.3%
Capital	4,578	-	5,000	-	
<b>Total Expenditures</b>	<b>69,440</b>	<b>83,385</b>	<b>85,728</b>	<b>86,075</b>	<b>3.2%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Road Use Tax Fund	63,440	83,385	85,728	86,075	3.2%
General Fund	6,000	-	-	-	
<b>Total Funding Sources</b>	<b>69,440</b>	<b>83,385</b>	<b>85,728</b>	<b>86,075</b>	<b>3.2%</b>

<b>Personnel - Authorized FTE</b>	.33	.33	.33	.33	
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# TRAFFIC ENGINEERING

424 -- 75

## ACCOMPLISHMENTS AND HIGHLIGHTS

The **restructuring** of the traffic engineering workgroup into the Engineering Division has significantly enhanced the communications and activities of the division. The improved design and construction processes of capital improvement projects and subdivision public improvement projects have been reflected in the division merge.

The Traffic Engineer continues to utilize **part-time, temporary employees** (typically students) in both engineering and parking activities. Labor expenses are split based on the work activities of these employees.

The traffic engineering workgroup is working on several major projects for FY 07/08. These projects include design for signalized intersection improvements, studies that address signal progression along the four major corridors, compliance with federal guidelines, general safety studies for non-signalized intersections, and process improvements for various applications (e.g. Curb Cut Application).

During 2006, the traffic engineering workgroup worked on designs for the **Lincoln Way/Welch Avenue and Lincoln Way/Lynn Avenue signal replacements**. This process required significant coordination with individuals outside of the Engineering Division. Concurrently, Traffic Engineering developed a template for the design of signals that will serve to streamline the design process, thus enabling staff to continue doing the design work in-house.

Several forms of outdated traffic engineering **software** will be updated in FY 07/08. TransCAD is software used to forecast the travel demand on the transportation network, which is then used to determine future infrastructure improvements. Synchro with Sim Traffic is a software package utilized for traffic signal timing optimization and performing capacity analysis. Use of this software will aid in more efficient traffic signal timing as well as developing signal coordination plans along major arterial streets.

The Traffic Engineer will continue to manage **expansion of the Shared Use Path System**, including new paths that will connect our community. This will include design and installation of shared use paths along **the Skunk River Trail Extension**.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Number of Other Citizen Contacts Handled	550	560	525	575
Meetings Regarding Specific Capital Projects	150	100	120	120
Meetings With ISU Students On Class Projects	10	8	12	15

# OTHER COMMUNITY PROTECTION

428

## DESCRIPTION AND PURPOSE OF ACTIVITY

This program accounts only for electricity for street lights, while electricity for traffic signals is accounted for in the sign and signal maintenance activity. A small amount is included in this activity for civil defense system maintenance by the Electric Distribution crews.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	14,673	6,000	6,000	6,000	0.0%
Contractual	542,807	553,200	563,200	583,200	5.4%
Commodities	665	200	200	200	0.0%
<b>Total Expenditures</b>	<b>558,145</b>	<b>559,400</b>	<b>569,400</b>	<b>589,400</b>	<b>5.4%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Street Lights – General Fund	541,731	550,000	560,000	580,000	5.5%
Civil Defense – General Fund	16,414	9,400	9,400	9,400	0.0%
<b>Total Funding Sources</b>	<b>558,145</b>	<b>559,400</b>	<b>569,400</b>	<b>589,400</b>	<b>5.4%</b>

<b>Personnel – Authorized FTE</b>	.00	.00	.00	.00	.00
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# PUBLIC SAFETY CIP

429

## ACTIVITY DESCRIPTION

This sub-program includes all of the Public Safety related capital improvements. The major improvements are detailed in the five-year Capital Improvements Plan.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>Fire:</b>					
Miscellaneous Fire Donations	6,379				
Fire Station #1 Renovation				31,000	
Fire Station #2 Renovation	15,097	24,500	24,500		
FEMA Fire Equipment Grant	203,400				
Fire Engine #1	1,642				
Refurbish Res. Engine 3	79,274				
Fire Dept. Alarm & Dispatch			170,000		
Pre-Disaster Mitigation	41,278		6,254		
Sub-Total	347,070	24,500	200,754	31,000	
<b>Police:</b>					
E911 Data Transfer		86,000	86,000		
Mobile Data Terminals				220,402	
Emergency Notification System				50,000	
Sub-Total		86,000	86,000	270,402	
<b>Electric:</b>					
Outdoor Storm Warning System		15,000	30,000	30,000	
Sub-Total		15,000	30,000	30,000	
<b>Traffic/Engineering:</b>					
Long-Range Transportation Plan	86,216				
US69 Intersect Imp 13 <sup>th</sup> /Grand				30,000	
Mortensen Road Bike Trail	698				
Bloomington Road Bike Trail	151,789		35,352		
Skunk River Bike Trail	546				
Signal Duff and 6 <sup>th</sup>	3,341		108,336		
E. L-Way Bike River Crossing	362,781		137,219		
Traffic Engineering Study			40,000	50,000	
05/06 Signal Main/Duff	13,530		133,798		
Franklin Ave. L-Way Intersect.		1,070,000	1,250,000		
US 69 190 <sup>th</sup> to Dawes			200,000		
S. Path Mort. Welch/Dotson	19,056	150,000	270,713		
S. Path State Ave. Mort. N.	21	80,000			
RR Quiet Zone Improvements	18,013	50,000	51,987	75,000	
Signal L-Way/Welch		150,000	150,000		
RR Crossing 20 <sup>th</sup> /UPRR		250,000	250,000		
Scholl Road UPRR Crossing			90,000		
Mortensen Rd. SD/Dotson BP	72,983				
RR Crossing 16 <sup>th</sup> /UPRR				250,000	

# PUBLIC SAFETY CIP

429

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>Traffic/Engineering, cont.:</b>					
Shared Use Path System				400,000	
Oakwood Road Shared Path	408		77,704		
Path Grand Ave 20 <sup>th</sup> /Murray	9,439		65,032		
07/08 Traffic Signal L-Way/Lynn				175,000	
Traffic Signal Kellogg/L-Way	(4,357)				
Bike Path E. L-Way/Cherry/River	7,388		66,525		
Pedestrian Walkway Program		30,000		128,000	
Walkway East Side S. Dakota	667	110,000	139,333		
ITS Architecture Study			80,000		
Sub-Total	742,519	1,890,000	3,145,999	1,108,000	
<b>Total CIP</b>	<b>1,089,589</b>	<b>2,015,500</b>	<b>3,462,753</b>	<b>1,439,402</b>	<b>-28.6%</b>

## **PUBLIC SAFETY CIP PROJECT DESCRIPTIONS**

### **FIRE**

The Fire Station #1 Renovation project for \$31,000 includes the replacement of the original heating system located in the apparatus bay (\$15,600), replacement of the lights and ballasts (\$4,900), painting the apparatus bay ceiling (\$8,000), and five garage door openers (\$2,500).

### **POLICE**

The addition of mobile data terminals for \$220,402 in E911 funds will provide field access to police records, state and federal databases, and direct connections to computer aided dispatch information for police, fire, and emergency medical services vehicles. The system is designed to decrease the time spent repeating information over the radio and provide more information to responders in the field. The system will provide timely and accurate information that can be used to more efficiently obtain records and exchange information among vehicles in the field. Firefighters and paramedics can obtain more detailed information about emergencies they are responding to or gain direct access to database information such as known hazards or call history associated with a specific location.

The emergency notification system (\$50,000) will provide emergency information to a large number of residents. For example, a major hazardous materials incident could require evacuation of a large number of households. An emergency notification system could telephone thousands of households in a matter of minutes. The new Communications Center software will support this additional function. Funds have been requested from the Story County E911 Board for the installation of this software on the shared computer platform used in the Ames, Iowa State University, and Story County emergency communications centers. Functionally, this will allow dispatchers to identify the phone numbers in a geographic area, record a message, and transmit that information to a national call center that will deliver the recorded message over a battery of phone lines.

### **ELECTRIC**

The City's outdoor storm warning system is made up of a central controller in the Police Department dispatch center and eighteen radio controlled individual storm sirens. Most of the old sirens were purchased in the 1960s and 1970s and are approaching the end of their useful life. This program allows the City to acquire larger, new sirens for \$15,000 to augment and eventually replace the smaller, older sirens. Additional money of \$15,000 is included in FY 07/08 for possible software/controls upgrade.

### **TRAFFIC/ENGINEERING**

Planning for the 13<sup>th</sup> Street/Grand Avenue intersection improvements began in 2002/03. Due to a delay in the availability of Iowa Department of Transportation (IDOT) funding, these planning activities were suspended in recent years. Planning activities (\$30,000) will conclude in 2007/08 with land acquisition (\$1,335,000) occurring in 2008/09. This project may involve full acquisition of at least ten properties.

The Traffic Engineering Study for 2007/08 is an accident study (\$50,000) to examine high accident locations and propose potential solutions to these accident concerns with future capital improvement projects.

The Railroad Quiet Zone Improvement program for \$75,000 will provide the safety improvements at railroad crossings required by the Federal Railroad Administration (FRA) to establish a quiet zone along the east-west mainline corridor. If the quiet zone is approved by FRA, the railroad would be prohibited from sounding horns at each crossing unless a safety concern is eminent.

The improvements are a result of a diagnostic meeting involving federal, state, local, and private agencies that analyzed each rail crossing included within the Quiet Zone. In order for the City of Ames to be in compliance with the Final Rule, the railway corridor must have a "Quiet Zone Risk Index" (QZRI) below the "National Significant Risk Threshold" or below the "Risk Index With Horns" (RIWH). Installing median extensions at Scholl Road and median extensions and abandoned rail removal at Hazel Avenue will lower the QZRI below the RIWH, thus facilitating application for quiet zone status for the entire east-west mainline rail corridor. Engineering is included in the budget for consultant assistance in the quiet zone application process.

The Railroad Crossing Safety Improvement program for \$250,000 provides for safety and surface improvements at railroad crossings along the north-south railroad corridor. The 2007/08 project at 16<sup>th</sup> Street and the Union Pacific Railroad (UPRR) crossing will include two-quadrant vehicle gates, mounted flashing lights, and constant warning time detection. The primary goal of this program is to enhance safety along the north-south UPRR corridor. It is anticipated that Railroad Safety Grant funds will be available for many of these projects.

The Shared Use Path System program provides for construction of shared use paths on street rights-of-way, adjacent to streets, and through greenbelts. The Transportation Plan identifies those paths that separate bicycle traffic from higher-speed automobile traffic. This project supports one of the City Council's priorities for the year, connecting our community. The 2007/08 project for \$400,000 extends the Skunk River Trail from Bloomington Road to Ada Hayden Heritage Park.

The Traffic Signal Program is the annual program that provides for replacing older traffic signals and for constructing new traffic signals in the City. This program will result in improved visibility, reliability, and appearance of signals. Although recent advances in technology have elongated the normal useful life for traffic signal installations well past the previously expected 25 years, some of the older generation traffic signals still in use exceed their functional age. Components at those installations (including conduits, wiring, signal heads, and poles) need to be completely replaced. The proposed location for 2007/08 is Lincoln Way/Lynn Avenue for \$175,000.

The Pedestrian Walkway Program provides a system of interconnected and safe pedestrian facilities. The program encompasses arterial street locations and supports



the City-wide transportation goal of enhancing the quality of life of the Ames community with such facilities. This program prioritizes the sidewalk locations along arterial routes that coincide with the Safe Routes to School plans. Funding for this first phase is identified from Local Option Sales Tax and the Safe Routes to School Grant. The location for 2007/08's project is the west side of North Dakota Avenue from Lincoln Way to Delaware Avenue for \$128,000.



A very popular neighborhood improvement project has been the planting of trees on the right-of-way in new subdivisions.

Shown in these photos is a boulevard of 17 autumn blaze pear trees that beautify and enhance an approach to Ada Hayden Heritage Park on Harrison Road.





The Neighborhood Improvement Program project for the area included the purchase of 32 brass medallions individualized with each house's street address. These were installed on each home in a standardized location. Two new entrance signs and flower beds were also installed in Colonial Village.

The Colonial Village development was started in 1939 by an Ames developer. The homes in a four square block area northwest of the Iowa State University football stadium were fashioned after the Colonial designs the developer studied in Williamsburg, Virginia.



# UTILITIES PROGRAM

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# UTILITIES

480

## PROGRAM DESCRIPTION

The City of Ames utilities provide the community with dependable service for solid waste disposal, sewage disposal, water, and electricity. The utilities maintain accurate records whereby costs are recovered through effective rate structuring. The utilities work with Ames citizens and industries in developing conservation methods. Resource Recovery provides citizens with a safe and cost effective means of disposing of trash and wastes. Water Utility services include the production of safe drinking water, treatment of this water, metering of water usage, administration, and maintenance of the distribution system. The water utility program provides the community with clean, fresh water in amounts that meet present and future needs. Storm Sewer Maintenance provides for maintenance of the storm sewer system. The storm water collection system prevents infiltration into the sanitary sewer system to preserve line capacity and sewage treatment plant capacity. Wastewater Disposal services include maintenance of the sanitary sewer system, administration, and the treatment of wastewater. The service provides for the collection and treatment of wastewater in compliance with federal and state regulations to assure public health. The Electric Operations provide Ames citizens with electricity, distribution of electricity, metering of customer usage and administration of the system. Utility Customer Service includes timely billing and collection of utility charges.

USE OF FUNDS	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Resource Recovery	2,940,785	2,911,165	2,916,689	3,046,024	4.6%
Water Utility	3,522,576	3,714,078	3,806,886	4,042,136	8.8%
Storm Sewer Maintenance	235,615	270,957	236,753	270,157	-0.3%
Wastewater Disposal	2,599,849	2,879,287	2,896,235	2,976,480	3.4%
Electric Operations	33,487,257	35,050,384	35,323,700	38,124,267	8.8%
Utility Customer Service	1,152,959	1,212,067	1,227,903	1,272,144	5.0%
<b>Total Operations</b>	<b>43,939,041</b>	<b>46,037,938</b>	<b>46,408,166</b>	<b>49,731,208</b>	<b>8.0%</b>
Utilities CIP	10,924,375	9,013,200	23,378,685	11,469,172	27.2%
<b>Total Expenditures</b>	<b>54,863,416</b>	<b>55,051,138</b>	<b>69,786,851</b>	<b>61,200,380</b>	<b>11.2%</b>

<b>Personnel - Authorized FTE</b>	158.14	158.14	158.14	160.64
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# UTILITIES

480

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	11,402,929	12,165,924	12,115,516	12,953,992	6.5%
Contractual	19,060,109	14,351,204	14,874,520	16,180,334	12.7%
Commodities	16,100,438	19,041,645	18,961,149	20,231,745	6.2%
Capital	8,215,729	9,442,788	23,773,314	11,770,449	24.7%
Other Expenditures	84,211	49,577	62,352	63,860	28.8%
<b>Total Expenditures</b>	<b>54,863,416</b>	<b>55,051,138</b>	<b>69,786,851</b>	<b>61,200,380</b>	<b>11.2%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Project Share	22,112	14,700	17,450	17,450	18.7%
Water	4,922,159	5,881,550	7,345,963	6,339,542	7.8%
Sewer	3,355,587	4,491,485	6,255,214	4,408,474	-1.8%
Electric	42,981,256	39,700,331	49,878,580	46,090,433	16.1%
Storm Sewer Utilities	348,927	621,907	899,417	621,457	-0.1%
Resource Recovery	3,032,326	3,461,165	4,444,202	3,223,024	-6.9%
G.O. Bonds	201,049	880,000	946,025	500,000	-43.2%
<b>Total Funding Sources</b>	<b>54,863,416</b>	<b>55,051,138</b>	<b>69,786,851</b>	<b>61,200,380</b>	<b>11.2%</b>

# RESOURCE RECOVERY OPERATIONS

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## DESCRIPTION AND PURPOSE OF ACTIVITY

The City of Ames and surrounding communities are served by the Arnold O. Chantland Resource Recovery Center. This unique system provides an environmentally sound and socially responsible method of solid waste disposal. Communities sharing in this endeavor are Cambridge, Colo, Gilbert, Huxley, Kelley, Maxwell, McCallsburg, Nevada, Roland, Slater, Story City, Zearing, and unincorporated Story County. Costs to these communities are figured on a per capita, using 2000 census figures. Excess expenses over revenues are divided by total population of each community to result in a per capita amount. Operations include separating combustible material and processing it into refuse derived fuel (RDF). The RDF is sold as a supplemental fuel to the electric utility. The remaining material has been contract-hauled to the Boone County Landfill since July 1992. (The City of Ames closed its landfill on June 30, 1992.) Ferrrous metals are also separated and sold on the scrap market for recycling. Plant maintenance is conducted during an annual two week down time to do major repairs in addition to the daily routine maintenance and repairs. Yard waste activities involve the source separation and contracted land application of "yard waste" (leaves, grass, tree limbs, etc.). In 2006, glass recycling was added to the recycling options provided by the plant.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	926,195	997,696	1,007,692	1,066,955	6.9%
Contractual	1,730,669	1,656,654	1,683,545	1,732,869	4.6%
Commodities	283,921	249,415	223,452	242,450	-2.8%
Capital	-	7,400	2,000	3,750	-49.3%
<b>Total Expenditures</b>	<b>2,940,785</b>	<b>2,911,165</b>	<b>2,916,689</b>	<b>3,046,024</b>	<b>4.6%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Resource Recovery	2,940,785	2,911,165	2,916,689	3,046,024	4.6%
<b>Total Funding Sources</b>	<b>2,940,785</b>	<b>2,911,165</b>	<b>2,916,689</b>	<b>3,046,024</b>	<b>4.6%</b>

<b>Personnel - Authorized FTE</b>	15.11	15.11	15.11	15.11
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# RESOURCE RECOVERY OPERATIONS

481

## ACCOMPLISHMENTS AND HIGHLIGHTS

### OPERATIONS/MAINTENANCE/BUILDING & GROUNDS

Resource Recovery set an all-time record of **17 months without diverting garbage straight to the Boone County Landfill**. In the past 27 months, only 952 tons have been diverted.

Over the past four years, the volume of incoming tonnage increased by about one percent. Plant personnel continue to plan for increasing tonnage by improving efficiencies. **In July 2006, a milestone of processing 21 tons per hour (TPH) was attained**. Traditionally, 19 to 20 TPH is the average.

Research for possible **bio-energy connections** with the Power Plant is underway. Additional funds may be requested in the future to support this research.

**The per capita rate remains at \$10.50**. Tipping fees for **municipal solid waste remain at \$52.75/ton; cars are \$8.00; and pickups, vans, and vehicles with trailers are \$22.00**. An increase in cost for the City to dispose of tractor tires has led to an **increased tractor tire disposal fee for customers at the Resource Recovery Plant**. **The fee will increase from \$15 to \$35 on July 1, 2007**.

The Resource Recovery administrative staff attended City Council meetings at each participating community to provide updated information about plant services and to answer questions. This effort was well received by our partner communities.

After studying alternatives to our aging Air Classifier System, an **Air Knife System** was approved and installed in December 2006. This system improves reject separation and enhances operations. The total cost for this project was \$1,230,752, with an estimated payback of five to eight years. This payback will come primarily from **reduced reject volume and increased Refuse Derived Fuel (RDF) production**.

The community began **recycling glass** in April 2006. This has resulted in keeping more than 50 tons of glass out of the waste stream, reducing slag in the Electric Utility boilers, and reducing the cost of rejects to the landfill. **The glass program will expand** to the Iowa State University campus in early 2007. Member communities may be included by early 2008.

**The Household Hazardous Waste (HHW) program will again cost \$68,000 in FY 07/08**. The drop-off site is operated on Wednesdays by appointment. It is staffed by trained plant personnel. Participation in this program is expected to remain at the current, modest level. A rebate of \$5,000 was received in 2006 as a result of decreased participation throughout all member counties.

The Resource Recovery System continues its community connection by coordinating with the Skunk River Navy to process and recycle nearly 2½ tons of materials collected during river cleanups in the Ames area. The Skunk River Navy is an ISU professor led group of students and community volunteers that promote education of water quality issues and perform trash cleanup days in local rivers and waterways.



# RESOURCE RECOVERY OPERATIONS

481

## ACCOMPLISHMENTS AND HIGHLIGHTS – continued

Capital for FY 07/08 includes a wire welder - \$3,750

### FERROUS METAL TRANSFER

Processed ferrous metals are hauled to Newport, Minnesota, at a cost of \$38.04/ton. Over the past year, the global metals market has averaged \$78 per ton. In FY 05/06, the market value netted \$72,317 more than transportation costs. This complements the employee-inspired, two-phased, metals extraction improvements that were completed in FY 03/04, and increases the monthly ferrous recovery tonnages by 70% over FY 02/03 levels.

A new **private salvage business now provides another option for appliance disposal to citizens**. This has resulted in a \$12,000 revenue decrease for appliance disposal at the plant.

### REJECT DISPOSAL PROCESSING

The **contract for hauling rejects increased slightly** from \$11.16/ton to \$11.49/ton in FY 07/08. The Boone County Landfill disposal rates remain at \$39.50/ton.

### LANDFILL

Although the Ames Landfill closed in 1992, erosion control and groundwater monitoring continue. The **cost to maintain the landfill** is \$23,850 in FY 07/08, including \$6,000 to connect a groundwater discharge pipe to the sanitary sewer.

### YARD WASTE MANAGEMENT

Yard Waste disposal has been managed by a company located at 407 Freel Drive. This program is budgeted at \$35,000 for FY 07/08. This includes the cost of \$5,000 for each of five "Free Leaf Days."

# RESOURCE RECOVERY OPERATIONS

481

## ACCOMPLISHMENTS AND HIGHLIGHTS – continued

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
<b>OPERATIONS:</b>				
Tons Into Plant (tons available)	54,565	54,632	51,217	54,000
Tons of Refuse Processed	51,840	54,497	51,133	51,425
ISU Tons	4,059	4,366	4,159	4,200
Tons Processed/Operation Hour	19.37	20.44	19.54	19.00
% of Available Materials Processed	95%	99%	99%	95%
% of Time Public Served by Plant (not diverted to landfill)	93.2%	100%	93.2%	96%
Tipping Fee (per ton)	\$52.75	\$52.75	\$52.75	\$52.75
Per Capita	\$10.50	\$10.50	\$10.50	\$10.50
Processing Costs/Processed Tons (including ISU)	\$31.32	\$30.99	\$34.05	\$36.30
Total Expenses/Processed Tons (including ISU)	\$48.54	\$53.96	\$56.98	\$59.44
# Household Hazardous Waste (HHW) Participants	260	454	400	400
Pounds of HHW Collected	9,179	7,242	7,000	7,000
Tons of Glass Recycled	n/a	21 (April – June)	120	150
<b>MAINTENANCE:</b>				
Man-Hours Of Overtime (Operation & Maintenance Combined 05)	1,024	1,377	1,398	1,400
Days System Shut Down For Scheduled Maintenance	10.9	8.1	32.4	15.0
Days System Shut Down For Unscheduled Maintenance	39.8	39.5	39.0	39.0
<b>PROCESSING REJECT DISPOSAL:</b>				
Days Diverted To Landfill	21	0	27	12
Tons Of Garbage Diverted To Landfill	2,910	0	4,511	2,500
Tons Of Rejects To Landfill	16,608	19,262	17,940	17,940
Disposal Rate/Ton	\$39.50	\$39.50	\$39.50	\$39.50
Transportation Rate/Ton	\$10.62	\$11.16	\$11.49	\$12.17
<b>YARD WASTE MANAGEMENT:</b>				
Average # Of Vehicles/Free Day	991	1,048	937	1,000
Average Cost/User For Free Day	\$3.32	\$4.10	\$5.34	\$5.00

# WATER OPERATIONS

482 -- 35

## ACTIVITY DESCRIPTION

The water utility provides safe, economical drinking water to the community. The utility provides potable water according to state regulations pertaining to “drinking water standards” enforced by the Department of Natural Resources. Water is provided to industrial, commercial, and residential users within the community. Water sales began in 1997 to a rural water system serving areas north and west of Ames. Production draws raw water from wells located in the underground aquifer serving Ames, and also includes drought contingency management to maintain capacity of the wellfields. Treatment processes water to meet standards set for the State of Iowa and includes disposal of residuals in an approved manner. Laboratory provides for overall laboratory services either in-house or from commercial providers to ensure that all standards are achieved. This also includes voluntary or non-regulated monitoring to further identify potential trends, problems, or future concerns. Pumping provides water to the distribution system and two water towers which help maintain sufficient water pressure for the community. A second pressure zone, including a pumping station and another water tower, was implemented in 2003 to improve service in southwest Ames. Through a system of Water Meters installed and maintained by the utility, water usage is measured for customers. This also includes programs for water conservation and backflow prevention.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Water Admin	473,211	501,883	526,103	579,359	15.4%
Production	283,637	281,942	283,102	355,850	26.2%
Treatment	1,168,030	1,236,717	1,254,338	1,311,867	6.1%
Laboratory	88,290	91,863	92,061	96,037	4.5%
Pumping	208,487	207,342	207,223	217,173	4.7%
Metering/Cross Connection	571,474	601,332	617,715	630,419	4.8%
<b>Total Operations</b>	<b>2,793,129</b>	<b>2,921,079</b>	<b>2,980,542</b>	<b>3,190,705</b>	<b>9.2%</b>
<hr/>					
<b>Personnel – Authorized FTE</b>	18.75	18.75	18.75	19.00	

# WATER OPERATIONS

482 -- 35

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<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	1,321,522	1,382,700	1,400,115	1,470,365	6.3%
Contractual	906,640	930,884	959,652	1,060,643	13.9%
Commodities	554,484	588,480	600,409	645,665	9.7%
Capital	8,975	17,215	18,566	12,232	-28.9%
Other	1,508	1,800	1,800	1,800	0.0%
<b>Total Expenditures</b>	<b>2,793,129</b>	<b>2,921,079</b>	<b>2,980,542</b>	<b>3,190,705</b>	<b>9.2%</b>

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<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Water	2,793,129	2,921,079	2,980,542	3,190,705	9.2%
<b>Total Funding Sources</b>	<b>2,793,129</b>	<b>2,921,079</b>	<b>2,980,542</b>	<b>3,190,705</b>	<b>9.2%</b>

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# WATER ADMINISTRATION

482 -- 3501

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity involves overall management of the water utility, except for the distribution system and customer services/billing functions. It includes source management, pumping from the wells, water treatment and residuals disposal, finished water storage, pumping to service, storage in the distribution system, laboratory and maintenance support, customer metering, research coordination, water conservation, and backflow prevention.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	410,416	427,185	442,528	468,600	9.7%
Contractual	58,651	69,673	77,600	99,027	42.1%
Commodities	4,144	5,025	5,975	11,000	118.9%
Capital	-	-	-	732	
<b>Total Expenditures</b>	<b>473,211</b>	<b>501,883</b>	<b>526,103</b>	<b>579,359</b>	<b>15.4%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Water	473,211	501,883	526,103	579,359	15.4%
<b>Total Funding Sources</b>	<b>473,211</b>	<b>501,883</b>	<b>526,103</b>	<b>579,359</b>	<b>15.4%</b>

<b>Personnel - Authorized FTE</b>	4.75	4.75	4.75	5.00
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# WATER ADMINISTRATION

482 -- 3501

## ACCOMPLISHMENTS AND HIGHLIGHTS

Record peak demand for drinking water during the summer of 2006 has underscored the need to encourage the wise use of our limited natural resources. While water conservation has been a frequent message to customers, a more **expansive water conservation publicity program** is proposed (FY 06/07 - \$10,000; FY 07/08 - \$25,000) and is expected to become an annual activity. Much of the marketing work for this program will be performed by interns. In addition, an ISU Public Relations and Corporate Communications class will be using water conservation as its course project. The FY 07/08 budget includes funding (\$6,000) for a Water Plant Open House.

Due to the retirement of the Director of Water and Pollution Control, personnel expenses for FY 06/07 and 07/08 are increased. Additional temporary employees are included to assist with construction observation activities in both years, and two part-time engineers are increased to full-time in FY 06/07. The FY 07/08 budget also includes vacation and sick leave payout for the retiring Director. Staff levels for Environmental Engineers are increased by 0.5 FTE in FY 07/08 by taking two ¾-time positions to full-time. This change is necessary to implement the increase in projects reflected in the five-year Capital Improvements Plan.

**Security improvements** continue to be implemented as identified in the water system Vulnerability Assessment and Emergency Response Plan approved by Council to comply with federal mandates. Fencing improvements, closed-circuit TV surveillance, and entry access systems at the Water Plant have already been completed. Remote site fencing is currently underway.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Billions Gallons/Year Pumped to Mains	2.137	2.311	2.2	2.15
Satisfaction Survey				
"Often + Occasionally":				
Too Little Pressure, %	11	10	10	10
Too High Pressure, %	3	1	2	2
Disagreeable Taste/Odor, %	5	5	5	5
Rusty/Reddish Appearance, %	7	7	5	5
Sediment/Cloudy Appearance, %	6	8	6	6
Water Too Hard, %	16	15	15	15
Water Too Soft, %	6	4	5	5
Satisfaction Survey "Very + Somewhat":				
Overall w/Quality of Water, %	95	91	95	95
Overall w/Water Utility, %	97	91	94	95
Overall w/Water Rates, %	88	91	90	90

# WATER PRODUCTION

482 -- 3510

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity involves the pumping of untreated water from wells which is treated for human consumption (potable). A total of 19 wells are currently available for potable supply. In addition, an interconnect with the Iowa State University water supply provides for additional water supply capacity. Effective January 2004, the five non-potable wells used for industrial purposes were transferred to the Electric Services Department. All wells draw from the South Skunk River/Squaw Creek buried channel aquifers, which consist of glacial sand and gravel formations at depths of 90-160 feet. Under drought conditions, capacity of the aquifer is limited, but it can be supplemented through artificial recharge by pumping from Ada Hayden Heritage Park lakes or Peterson Pits and creating a holding pond at the low-head dam in River Valley Park.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	56,259	60,992	60,873	63,623	4.3%
Contractual	202,251	205,500	205,800	254,277	23.7%
Commodities	23,619	13,650	14,629	36,150	164.8%
Capital	-	-	-	-	
Other Expenditures	1,508	1,800	1,800	1,800	0.0%
<b>Total Expenditures</b>	<b>283,637</b>	<b>281,942</b>	<b>283,102</b>	<b>355,850</b>	<b>26.2%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Water	283,637	281,942	283,102	355,850	26.2%
<b>Total Funding Sources</b>	<b>283,637</b>	<b>281,942</b>	<b>283,102</b>	<b>355,850</b>	<b>26.2%</b>

<b>Personnel - Authorized FTE</b>	1.00	1.00	1.00	1.00
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# WATER PRODUCTION

482 -- 3510

## ACCOMPLISHMENTS AND HIGHLIGHTS

In July 2005, Council authorized the **Water Supply Capacity Study** by Iowa State University researcher Dr. Bill Simpkins. This three-year study will consolidate over 30 years of previous research on the City of Ames water supply, identify existing demands and capacities, and identify potential water sources and locations. The estimated cost for this project is \$215,469. The City of Ames has contributed \$125,000. The balance of funding was expected from outside funding sources, but no other funding has been received. This work is important, and an additional \$90,000 is included in the Capital Improvements Plan (CIP) to fully fund this project.

Construction of the final three **wells at the Youth Sports Complex** is underway and will be complete by June 2007. Based on previous studies, these wells will expand total water supply capacity to approximately 11.0 to 11.5 million gallons per day (mgd) by adding one mgd under drought conditions similar to 1977.

Annual well rehabilitation is increased from two or three wells to four or five wells beginning in FY 07/08 in order to improve water supply capacity reliability. This increases contractual expenses by approximately \$53,500 annually. Water quality studies at Ada Hayden Park are refocused to evaluate the effectiveness of the fish removal in the wetlands and growth of the wetlands vegetation. Sufficient water quality data have been collected over the past five years to provide baseline information which will allow the reduction of analysis to every three or four years rather than annually. Fish activity and vegetation growth can be checked during intervening years by observation at a lower cost. This will help offset the increased costs of well rehabilitation. A new weir is being constructed at the outlet of one of the wetland cells to further minimize fish migration back into the cells (\$15,000 added to FY 06/07 CIP).

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Precipitation, inches/year (Normal = 31.1")	31.45	25.41	38.0	31.1
Potable Supply – No. of Wells	19	19	22	22
Billion gallons/year pumped	2.250	2.424	2.35	2.30
Average Pumpage, million gallons/day	6.16	6.64	6.5	6.3
Non-Potable Supply – No. of Wells	3	3	3	3
Million gallons/year pumped	311	392	360	325
Average pumpage, million gallons/day	0.85	1.07	1.0	0.9



# WATER TREATMENT

482 -- 3520

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity involves treatment of well water to potable standards of quality. A closely related goal is to meet all applicable state and federal standards. The raw water from City wells has a noticeable sulfur odor, high dissolved iron content, and a high level of dissolved minerals (i.e. hardness >25 grains). Treatment eliminates the sulfur odor, reduces iron to a trace, and reduces hardness to approximately 10 grains. Residuals (solids) remaining after treatment are diverted to lime sludge lagoons. Final disposal of these residuals consists of permanent lagoon storage, use as ag-lime on cropland, landfilling, and land reclamation.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	424,571	443,935	443,557	462,187	4.1%
Contractual	354,343	360,977	377,625	407,200	12.8%
Commodities	380,141	420,080	420,080	437,980	4.3%
Capital	8,975	11,725	13,076	4,500	-61.6%
<b>Total Expenditures</b>	<b>1,168,030</b>	<b>1,236,717</b>	<b>1,254,338</b>	<b>1,311,867</b>	<b>6.1%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Water	1,168,030	1,236,717	1,254,338	1,311,867	6.1%
<b>Total Funding Sources</b>	<b>1,168,030</b>	<b>1,236,717</b>	<b>1,254,338</b>	<b>1,311,867</b>	<b>6.1%</b>

<b>Personnel - Authorized FTE</b>	6.00	6.00	6.00	6.00	
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# WATER TREATMENT

482 -- 3520

## ACCOMPLISHMENTS AND HIGHLIGHTS

The current lime sludge disposal operation will complete an eight-year agreement in FY 07/08. A new contract will be bid in spring 2008 to begin July 1, 2008. It is anticipated that rising costs, especially fuel and transportation, will significantly increase lime sludge disposal cost.

All Ames water use records were broken in June 2006. Voluntary conservation by Ames residences and businesses, along with above-normal precipitation in late summer, prevented mandatory conservation actions. However, growing irrigation system installations continue to increase the impact of seasonal water demands. The need and timing for a plant expansion will depend on the success of routine conservation activities and seasonal water management.

FY 07/08 Contractual includes \$23,200 for maintenance of plant equipment (No. 1 filter surface wash arm, polymer scale, No. 4 mixer motor). Approximately \$10,600 is included in FY 07/08 for maintenance expenses for the Supervisory Control and Data Acquisition (SCADA) system.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Billion Gallons/Year Treated	2.250	2.424	2.35	2.30
Average, Million Gallons/Day	6.16	6.64	6.5	6.3
Peak, Million Gallons/Day	8.63	9.84	9.40	9.20
Ratio, Peak Day/Average Day	1.40	1.48	1.45	1.46
Lime Sludge Removal: Wet Tons/year	24,824	22,072	22,000	22,000
Water Used in Treatment, Million Gallons/Year	113	113	115	115
Annual Average Hardness to System, Grains/Gallon	9.8	9.99	10	10
Annual Average Iron Concentration in System, Milligrams/Liter	0.05	0.06	<0.1	<0.1
No. of Months IDNR/EPA* Standards Met				
Bacteriological	12	12	12	12
Lead and Copper	12	12	12	12
Volatile Organic Compounds (VOC)	12	12	12	12
Synthetic Organic Compounds (SOC)	12	12	12	12
Inorganic Compounds (IOC)	12	12	12	12
Trihalomethanes	12	12	12	12
Nitrate	12	12	12	12
Radionuclides	12	12	12	12
Notice of Violation	0	1**	0	0

\* Iowa Department of Natural Resources/Environmental Protection Agency

\*\* Failure to collect nitrate sample during third quarter 2005

# WATER LABORATORY

482 -- 3540

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Laboratory Services Division personnel and expenses are shared between the Water (20%) and WPC (80%) programs. All budget and personnel are shown in the Sewer Fund and the 20% Water Fund share appears as an interfund reimbursable under contractual services.

This activity involves overall laboratory services for the Water Plant, including lime sludge recycling operations, and all of the safe drinking water analysis required by state/federal regulatory agencies. Analytical capabilities also allow for routine sampling to screen for the potential presence of unregulated constituents, developing trend information, and identifying constituents which may become regulated in the future. Laboratory services for other departments (i.e. Public Works, Electric, and Parks and Recreation) are provided within existing capabilities.

More specific budget and personnel information can be found under Water Pollution Control Operations – WPC Laboratory.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Contractual	88,290	91,863	92,061	96,037	4.5%
<b>Total Expenditures</b>	<b>88,290</b>	<b>91,863</b>	<b>92,061</b>	<b>96,037</b>	<b>4.5%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Water	88,290	91,863	92,061	96,037	4.5%
<b>Total Funding Sources</b>	<b>88,290</b>	<b>91,863</b>	<b>92,061</b>	<b>96,037</b>	<b>4.5%</b>

<b>Personnel – Authorized FTE</b>	0	0	0	0
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# WATER LABORATORY

482-3540

## ACCOMPLISHMENTS AND HIGHLIGHTS

The **laboratory and staff must be certified** every two years by the University Hygienic Laboratory and the Iowa Department of Natural Resources. The last certification review was conducted in December 2005. The 2005 fee (\$3,600) for the state certification increased more than 50 percent from the 2003 fee. The FY 07/08 fee is estimated at the same amount as 2005, but it could be higher.

**Distribution sampling** continues at a higher level following the switchover to the two-pressure system in 2003. Staff are responding to water quality complaints in areas where old, small mains, dead ends, or low turnover (i.e. usage) exists. As these problem areas are identified, Public Works is initiating improvements. This may continue for several more years until all the problem areas can be corrected.

	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
<b>WATER PERFORMANCE MEASURES</b>				
<u>Regulatory Water Analysis</u> (No. of Samples)				
Bacteriological (distribution)	694	702	700	700
Lead and Copper <sup>1</sup> – 3 yrs	37	0	0	35
Volatile Organic Compounds (VOC) <sup>1</sup> – 5 yrs	0	0	2	0
Synthetic Organic Compounds (SOC) <sup>1</sup> – 5 yrs	2	0	2	0
Inorganic Compounds (IOC) <sup>1</sup> – 9 yrs (Due 2012)	-	-	-	-
Trihalomethanes/Haloacetic Acids – annual (THM/HAA) <sup>1</sup>	4	1	1	1
Nitrate/Nitrite – annual	2	2	2	2
Radium + Gross Alpha <sup>1</sup> – 9 yrs (Due 2011)	-	1	-	-
Sodium – 3 yrs	2	0	0	2
<u>Non-Regulatory Water Analysis</u> (No. of Samples)				
Bacteriological (construction)	238	161	200	200
Chlorate/Chlorite	4	1	1	1
Misc./Internal Screening	10	2	5	5
<u>Other Analysis</u> (No. of Samples)				
Lime Sludge	11	7	10	10
Distribution System	116	131	150	150
Misc. (P&R, Electric, Other)	51	37	40	40
<b>Water/Wastewater Activity</b>				
Total Samples Received	3,144	3,091	3,200	3,300
Total In-house Analysis	15,629	15,924	16,100	16,100
Total Commercial Analytes	919	745	750	750

1 - Due to compliance with Safe Drinking Water Standards, IDNR and EPA reduced required monitoring.

# WATER PUMPING

482 -- 3550

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity involves pumping treated water from the plant site to the water distribution system. After treatment is complete, water flows by gravity to three ground storage reservoirs on the plant site. Four pumps in the high service pump station then deliver water to the mains as needed. An elevated water tank reservoir on Bloomington Road provides a balance between high and low demand periods and also maintains a reserve supply for fire protection. The elevated tank on North Dakota Avenue was removed from service in 2003. The North Dakota Avenue tank may be reactivated by construction of new water mains to establish the storage capacity in the downtown (east side) pressure zone or it will eventually be dismantled. A new pumping station (State and Mortensen) and a new elevated tank (Mortensen and County Line Road) were activated in the fall of 2003 to provide service to a second pressure zone in southwest Ames.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	56,258	60,992	60,873	63,623	4.3%
Contractual	149,434	142,750	142,750	142,950	0.1%
Commodities	2,795	3,600	3,600	3,600	0.0%
Capital	-	-	-	7,000	
<b>Total Expenditures</b>	<b>208,487</b>	<b>207,342</b>	<b>207,223</b>	<b>217,173</b>	<b>4.7%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Water	208,487	207,342	207,223	217,173	4.7%
<b>Total Funding Sources</b>	<b>208,487</b>	<b>207,342</b>	<b>207,223</b>	<b>217,173</b>	<b>4.7%</b>

<b>Personnel – Authorized FTE</b>	1.00	1.00	1.00	1.00
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# WATER PUMPING

## 482 -- 3550

### ACCOMPLISHMENTS AND HIGHLIGHTS

A new elevated water storage tank at State and Mortensen (SAM) will be bid in early 2007. This project was delayed nearly nine months while resolving Federal Aviation Administration flight clearances. This tank will be put in service during summer 2008. Then the Bloomington Road elevated tank (BRET) can be repainted.

A new head for the high service pump station meters is included in FY 07/08 operating capital (\$7,000). The old head will be returned for factory recalibration and then retained as a spare unit.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Water Pumped to Mains:				
Billion Gallons/Year	2.137	2.311	2.2	2.15
Average Day, Million Gallons/Day	5.85	6.33	6.0	5.9
Electric Power Used in High Service Pumping:				
Million Kilowatt Hours	2.05	2.14	2.1	2.0
Efficiency, Kilowatt Hours/Million Gallons	959	926	950	950
Water Pumped to West Ames:				
Million Gallons/Year	315	324	330	330
Average Day, Million Gallons/Day	0.86	0.88	0.9	0.9
Electric Power Used in SAM (State and Mortensen) Pumping				
Million Kilowatt Hours	0.13	0.13	0.14	0.14
Efficiency, Kilowatt Hours/Million Gallons	412	401	410	410

# WATER METERING/CROSS CONNECTION CONTROL

482 -- 3560

## DESCRIPTION AND PURPOSE OF ACTIVITY

Because the water utility operates as a self-sustaining enterprise, water usage by all customers must be metered as accurately as possible. Program activities include installing meters on new services/irrigation systems, replacing existing meters on a routine change schedule, and responding to a wide variety of service calls. Through the meter service and leak detection activities, the goal is to maintain unaccounted-for water below eight percent of total delivery to the mains. Beginning on January 1, 1996, state and federal mandates require the City to implement a cross-connection control program (i.e. backflow prevention) to further protect the water supply from potential contamination sources. Pending federal legislation will also require implementation of a water conservation program.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	374,018	389,596	392,284	412,332	5.8%
Contractual	53,671	60,121	63,816	61,152	1.7%
Commodities	143,785	146,125	156,125	156,935	7.4%
Capital	-	5,490	5,490	-	
<b>Total Expenditures</b>	<b>571,474</b>	<b>601,332</b>	<b>617,715</b>	<b>630,419</b>	<b>4.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Water	571,474	601,332	617,715	630,419	4.8%
<b>Total Funding Sources</b>	<b>571,474</b>	<b>601,332</b>	<b>617,715</b>	<b>630,419</b>	<b>4.8%</b>

<b>Personnel - Authorized FTE</b>	6.00	6.00	6.00	6.00	
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# WATER METERING/CROSS CONNECTION CONTROL

482 -- 3560

## ACCOMPLISHMENTS AND HIGHLIGHTS

**Unaccounted-for water** has been less than 10 percent for over 15 years. National data document averages between 12 to 18 percent. However, a significant increase in unaccounted-for water occurred in the first half of 2006, but no explanation has yet been found. An intern is funded in FY 06/07 (\$2,889) and FY 07/08 (\$5,980) to monitor water usage and provide conservation assistance to residents. Staff are also evaluating large-customer accounts and replacing meters as necessary to improve accountability. Using an Information Services program of consumption data, staff also continue to evaluate meter accuracy based on time-in-service and usage volume.

Growth of new service connections continued in FY 05/06 and reached a new record of 668. Individually metered apartments and condominiums are the primary reasons, but this growth is slowing. Yard meter growth has been steady due to the expanded use of lawn irrigation systems.

The **cross-connection control program** (a.k.a. backflow protection) is following the Council-adopted implementation plan. In November 2005, Council directed modifications for better understanding. The revised ordinance is in the final review process with anticipated review by the Plumbing and Mechanical Board in early 2007.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Meters in Service (End-of-Year):				
Primary Customers	15,484	16,087	16,490	16,880
Yard Meters	1,623	1,671	1,710	1,750
Total	17,107	17,758	18,200	18,640
Routine Meter Change-out	421	825	1,054	1,000
Non-routine Meter Change-out	346	322	375	375
Total	767	1,147	1,429	1,375
Total Service Orders Completed	2,354	2,786	2,800	2,800
Unaccounted-for Water, %	7.5	8.7	<10	<10
Cross-Connection Control Program:				
Hazard Evaluation Surveys Processed*	0	0	20	50
Facility Inspections Completed	11	0	20	50
New Construction Reviews	91	131	120	120
Backflow Devices Installed	208	130	150	150
Backflow Devices Repaired	172	154	140	150
Backflow Devices Tested	1,648	1,762	1,910	2,060
Total Backflow Devices in Service	1,624	1,754	1,904	2,054
Irrigation Systems in Service	389	449	510	570

\* Staff are investigating backlog of previously submitted surveys before starting next group of facilities.



# WATER DISTRIBUTION MAINTENANCE/UTILITY LOCATING

482 -- 8283

## DESCRIPTION AND PURPOSE OF ACTIVITY

The responsibilities of this activity are repairing water mains as quickly and efficiently as possible during emergency water main break situations, maintenance of fire hydrants to assure workability when needed for emergency purposes, and construction of minor improvements to the water distribution system. An annual hydrant flushing program that is performed each spring is included in this activity.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	444,310	522,167	524,222	550,471	5.4%
Contractual	165,937	171,082	180,072	188,910	10.4%
Commodities	118,267	99,750	122,050	112,050	12.3%
Capital	1,306	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>729,820</b>	<b>792,999</b>	<b>826,344</b>	<b>851,431</b>	<b>7.4%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Water	694,762	752,121	787,299	810,537	7.8%
Sewer	35,058	40,878	39,045	40,894	0.0%
<b>Total Funding Sources</b>	<b>729,820</b>	<b>792,999</b>	<b>826,344</b>	<b>851,431</b>	<b>7.4%</b>

<b>Personnel - Authorized FTE</b>	6.85	6.85	6.85	6.85
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# WATER DISTRIBUTION MAINTENANCE/UTILITY LOCATING

482 -- 8283

## ACCOMPLISHMENTS AND HIGHLIGHTS

The number of **locates** continues to reflect increases in minor construction activity. A temporary employee helps with the locating activity. This practice will continue in FY 07/08. The temporary employee works during the busiest months of the year (May through October) at a cost of \$11,760.

Included in the FY 06/07 adjusted budget is \$10,000 for use of additional water inventory parts.

New diesel tier III requirements have impacted this activity by approximately \$8,000 in FY 07/08.

A water loss survey (at a cost of \$7,000) has been added in FY 06/07 to identify leaks in the water distribution system.

Also included in FY 06/07, is \$4,080 for summer help to paint fire hydrants.

Iron filters continue to be installed (at a cost of \$3,500 annually) where citizens are experiencing rusty water.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Miles of Water Main in System	230	232	234	234
Fire Hydrants in System	2,374	2,406	2,500	2,500
Fire Hydrants Repaired	50	33	30	30
Utility Locates Requested	6,813	6,293	6,300	6,300
Utility Locates Performed	6,081	5,779	5,500	5,500
Cost Per Locate	\$14.23	\$14.34	\$15.54	\$16.31
Water Main Breaks	27	21	25	25
Hydrants Damaged	8	15	12	12
Fire Flow Tests	8	11	10	10
Bacteriological Test (mains, fire lines)	212	262	275	275
Rusty Water Complaints		12	10	10
Water Main Abandonments	5	5	5	5
Call Outs	40	28	30	30

# STORM SEWER MAINTENANCE

483 -- 77

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity provides for uninterrupted storm water drainage service through cleaning and repairing storm sewers as needed, as well as construction of minor improvements.

The Environmental Protection Agency (EPA) Phase II Storm Water Regulations, which became effective in FY 03/04, require the City to become more active in education, public relations, and regulation of storm water quality. This Storm Maintenance activity provides resources to comply with these unfunded mandates.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	147,423	168,931	156,536	165,526	-2.0%
Contractual	56,165	57,826	53,567	57,981	0.3%
Commodities	32,027	44,200	26,650	46,650	5.5%
Capital	-	-	-	-	
<b>Total Expenditures</b>	<b>235,615</b>	<b>270,957</b>	<b>236,753</b>	<b>270,157</b>	<b>-0.3%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Storm Sewer Utility	235,615	270,957	236,753	270,157	-0.3%
<b>Total Funding Sources</b>	<b>235,615</b>	<b>270,957</b>	<b>236,753</b>	<b>270,157</b>	<b>-0.3%</b>

<b>Personnel - Authorized FTE</b>	2.53	2.53	2.53	2.53
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# STORM SEWER MAINTENANCE

483 -- 77

## ACCOMPLISHMENTS AND HIGHLIGHTS

**Storm water inspections** of existing infrastructure, at a cost of \$27,200, will be done in the spring of 2007 to ensure storm water regulations are being followed. This is part of the **permit requirements for the Environmental Protection Agency (EPA) storm water regulations**. This inspection will continue with a reallocation of personnel from the street surface maintenance activity.

Included in FY 07/08 is \$20,000 for **College Creek tree removals**. This tree removal was initially scheduled for FY 05/06, but was not warranted at the time. Monitoring of the project will continue in the fall of 2007. Based on current storm water regulations, removing all of the trees originally planned would be detrimental to the overall goal of drainage in the area. Staff will review alternative options for removal of only those trees deemed necessary.

In FY 07/08, \$20,000 is included for materials for **intake repairs**. Typically, about 100 intake and 30 manhole repairs occur in a year.

Included in FY 06/07 and FY 07/08 is \$5,000 for **televising and cleaning** parts of the storm sewer system.

New diesel tier III requirements have impacted this activity by approximately \$3,200 in FY 07/08.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Miles of Storm Sewer in System (totals include footing and sub-drains)	220	240	250	250
Lineal Footage Televised	4,600	5,100	5,500	5,500
System Blockages Cleaned	16	12	14	14
Lineal Footage Cleaned	6,200	6,800	7,000	7,000
Intakes/Manholes Repaired by City Crews	46	70	60	60
Intakes/Manholes Repaired by Contract	81	171	150	150
Intakes Inspected and Cleaned	1,290	1,050	1,100	1,100

# WPC OPERATIONS

484 -- 30

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity involves the treatment of wastewater to comply with clean water standards set by the Iowa Department of Natural Resources (IDNR), after which it is discharged into the South Skunk River.

The Water Pollution Control (WPC) treatment plant began partial operation in May 1989 and was placed in full operation in November 1989. Minor operation adjustments continue, but overall performance of the plant is excellent. This facility has not violated any discharge requirement set by IDNR during the design process since partial operation began. Current objectives are two-fold: to continue to maintain as high treatment standards as possible throughout the year and to operate and maintain the plant in the most efficient manner possible.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Administration	563,824	580,177	597,624	625,351	7.8%
Plant Maintenance	471,596	491,891	521,560	498,884	1.4%
Plant Operation	901,253	1,109,884	1,065,278	1,121,254	1.0%
Laboratory	353,161	365,953	368,245	385,248	5.3%
<b>Total Operations</b>	<b>2,289,834</b>	<b>2,547,905</b>	<b>2,552,707</b>	<b>2,630,737</b>	<b>3.3%</b>

<b>Personnel - Authorized FTE</b>	22.25	22.25	22.25	22.50
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# WPC OPERATIONS

484 -- 30

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<b>EXPENDITURES BY TYPE</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	1,476,848	1,575,705	1,582,607	1,664,583	5.6%
Contractual	650,960	812,375	782,475	788,654	-2.9%
Commodities	144,288	140,575	151,875	144,500	2.8%
Capital	12,655	13,750	30,750	28,000	103.6%
Other Expenditures	5,083	5,500	5,000	5,000	-9.1%
<b>Total Expenditures</b>	<b>2,289,834</b>	<b>2,547,905</b>	<b>2,552,707</b>	<b>2,630,737</b>	<b>3.3%</b>

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<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Sewer	2,289,834	2,547,905	2,552,707	2,630,737	3.3%
<b>Total Funding Sources</b>	<b>2,289,834</b>	<b>2,547,905</b>	<b>2,552,707</b>	<b>2,630,737</b>	<b>3.3%</b>

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# WPC ADMINISTRATION

484 -- 3001

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity involves overall management of the Water Pollution Control utility, except for collection system and customer services/billing functions. It includes collection system lift stations, industrial pretreatment program, high-strength surcharge, wastewater treatment, residuals recycle, farm operations, laboratory and maintenance support, stream level monitoring/flood warning, and research coordination.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	473,349	485,813	496,785	525,576	8.2%
Contractual	65,256	64,689	67,664	70,125	8.4%
Commodities	18,232	24,175	28,175	24,650	2.0%
Capital	1,904	-	-	-	
Other Expenditures	5,083	5,500	5,000	5,000	-9.1%
<b>Total Expenditures</b>	<b>563,824</b>	<b>580,177</b>	<b>597,624</b>	<b>625,351</b>	<b>7.8%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Sewer	516,011	515,177	532,624	558,351	8.4%
Farm Land Income	45,891	50,000	50,000	50,000	0.0%
Flood Warning Reimbursement	1,922	15,000	15,000	17,000	13.3%
<b>Total Funding Sources</b>	<b>563,824</b>	<b>580,177</b>	<b>597,624</b>	<b>625,351</b>	<b>7.8%</b>

<b>Personnel - Authorized FTE</b>	5.75	5.75	5.75	6.00
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# WPC ADMINISTRATION

484 -- 3001

## ACCOMPLISHMENTS AND HIGHLIGHTS

Due to the retirement of the Director of Water and Pollution Control, personnel expenses for FY 06/07 and 07/08 are increased. Additional temporary employees are included to assist with construction observation activities in both years, and two part-time engineers are increased to full-time in FY 06/07. The FY 07/08 budget also includes vacation and sick leave payout for the retiring Director. Staff levels for Environmental Engineers are increased by 0.5 FTE in FY 07/08 by taking two ¾-time positions to full-time. This change is necessary to implement the increase in projects reflected in the five-year Capital Improvements Plan.

A new cell phone-based communication system for the flood-warning program was installed in late 2005. Although there were interference problems at one location (possibly due to a H.A.M. radio operation), all locations responded accurately in the fall of 2006 following heavy rains. Staff are currently working with the National Weather Service (NWS) to establish a real-time website for river level information. When available, NWS, Iowa State University, Story County, Iowa Department of Transportation, and local residents will have direct access to the data, thus improving communication, timeliness, and accuracy of information.

City staff continue to pursue a new National Pollutant Discharge Elimination System (NPDES) permit for the WPC Facility from the Iowa Department of National Resources (IDNR). New rules and legislation adopted in 2006 may delay any new permit until late 2007. Staff will work with the IDNR staff to resolve any issues with permit requirements to facilitate its issuance.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Wastewater Treated:				
Billion gallons/year	1.997	1.887	2.1	2.1
Average Day, Million gallons/day	5.47	5.17	5.75	5.75
Peak Day, Million gallons/day	11.8	8.6	15	15
Precipitation, Inches/Year (Normal: 31.1")	37.71	29.39	38.0	31.1
Number of Pretreatment Permits	18	18	18	18
Number of Inspections	5	12	11	12
Number of Samples Collected:				
Pretreatment + Surcharge	70	75	75	75
Overall Satisfaction w/Sewer Rates "Very + Somewhat", %	87	88	90	90



# WPC PLANT MAINTENANCE

484 -- 3010

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity involves the preventive maintenance program for the WPC Plant and equipment, four collection system lift stations, deactivation and grounds keeping at the old plant site, and biosolids recycling operations. Solids (residuals) removed during the treatment process are treated and recycled to cropland for the nutrient and soil conditioning benefits. Additional responsibility includes installation and maintenance of the early flood warning system for the City of Ames.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	218,115	219,454	234,687	239,905	9.3%
Contractual	157,124	190,237	181,673	171,779	-9.7%
Commodities	95,876	82,200	88,200	84,700	3.0%
Capital	481	-	17,000	2,500	
<b>Total Expenditures</b>	<b>471,596</b>	<b>491,891</b>	<b>521,560</b>	<b>498,884</b>	<b>1.4%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Sewer	471,596	491,891	521,560	498,884	1.4%
<b>Total Funding Sources</b>	<b>471,596</b>	<b>491,891</b>	<b>521,560</b>	<b>498,884</b>	<b>1.4%</b>

<b>Personnel – Authorized FTE</b>	5.00	5.00	5.00	5.00	
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# WPC PLANT MAINTENANCE

## 484 -- 3010

### ACCOMPLISHMENTS AND HIGHLIGHTS

Construction of the Supervisory Control and Data Acquisition (SCADA) system has begun to replace the original proprietary system. Completion of the first phase is scheduled for late 2007, with remaining work being activated in 2008 and 2009. Staff dropped the maintenance contract for the old system, thus reducing contractual services by approximately \$25,000.

Personnel expenses are increased both years to reflect the return of a permanent employee from active military duty and the addition of a seasonal laborer.

A consultant's evaluation of digester gas quality and maintenance expense has determined that production of electricity using digester gas is still more cost-effective than direct purchase. The consultant's recommendation for maintenance changes is now being implemented and might further reduce on-site generation expenses. Commodity purchases are increased (\$16,000 in FY 07/08) to implement these maintenance revisions. Further evaluation of the solids handling and disposal operations will occur over the next several years to review biosolids storage and land application options.

The FY 07/08 budget includes \$10,000 to continue replacing doors and frames, and the replacement of the fuel pumps (\$10,000). Operating Capital includes non-sparking tools for work in confined spaces or spark-hazard areas (\$2,500).

Capital in FY 06/07 includes a carryover project to replace the phone system at WPC.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Biosolids Recycling:				
Amount, Tons/Year	1,446*	1,234*	500	750
Application Rate, Tons/Acre	4	4	4	4
Grit Disposal, Tons/Year	264*	152	150	150
Methane/Digester Gas Production, Million Cubic Feet/Year ( <i>estimated</i> )	21	21	21	21
Power Produced on Site, 1,000 Kilowatt Hours/Year	1,332*	1,575	1,650	1,750
Power Production, % of Total Plant Use	18*	21	22	23

\* Special contracts to clean raw and trickling filter pump station wet wells, primary (2) and secondary digesters, and sludge lagoon and equalization basins; digester gas interrupted during cleaning

# WPC PLANT OPERATION

484 -- 3020

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity involves treatment of wastewater and solids to environmental standards for discharge or reuse. A closely related goal is to meet all applicable state and federal Clean Water Act standards. Raw wastewater is primarily domestic sewage from residential and commercial facilities, but also includes non-domestic wastes contributed by industrial, institutional, medical, and research facilities. More than 90 percent of the conventional pollutants (i.e., biochemical oxygen demand, suspended solids, ammonia) are removed during treatment, and non-conventional parameters (i.e. heavy metals, other toxins) are reduced at the source or treated to levels below any adverse effect.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	438,109	507,237	489,139	522,032	2.9%
Contractual	455,132	586,597	560,089	573,022	-2.3%
Commodities	3,129	3,300	3,300	3,700	12.1%
Capital	4,883	12,750	12,750	22,500	76.5%
<b>Total Expenditures</b>	<b>901,253</b>	<b>1,109,884</b>	<b>1,065,278</b>	<b>1,121,254</b>	<b>1.0%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Sewer	901,253	1,109,884	1,065,278	1,121,254	1.0%
<b>Total Funding Sources</b>	<b>901,253</b>	<b>1,109,884</b>	<b>1,065,278</b>	<b>1,121,254</b>	<b>1.0%</b>

<b>Personnel – Authorized FTE</b>	6.00	6.00	6.00	6.00
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# WPC PLANT OPERATION

484 -- 3020

## ACCOMPLISHMENTS AND HIGHLIGHTS

The City of Ames WPC Plant continued its 100 percent compliance with discharge permit limits. Recognition of the accomplishment was again received from the National Association of Clean Water Agencies in the form of yet another Gold Award. The Ames facility was the only Iowa plant to receive this honor. Iowa Department of Natural Resources (IDNR) initiated a new fee for permits in FY 06/07 (\$1,275). The U.S. Government Accounting Office has proposed new criteria for state permit programs that could result in a ten-fold or more increase in the state fee.

Following an examination of deterioration of concrete in the trickling filter tower walls by an outside engineering firm, staff will begin recommended repairs. These repairs are strictly cosmetic since no structural damage to these wall panels was found. The consultant further indicated many major repairs can wait until a major plant expansion/reconstruction is initiated.

The FY 07/08 budget includes operating capital for total dissolved solids (TDS) probes (\$5,000) and flammable storage cabinets (\$17,500). These flammable storage cabinets were recommended by the City's insurance carrier. The TDS probes are intended to identify possible issues with new Iowa Water Quality Standards.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Wastewater Treated:				
Billion Gallons/Year	1.997	1.887	2.1	2.1
Average Day, Million Gallons/Day	5.47	5.17	5.75	5.75
Peak Day, Million Gallons/Day	11.8	8.6	15	15
Wastewater Diverted to River:				
Million Gallons/Year	0	0	0	0
# of Days of Controlled Diversion	0	0	0	0
# of Months Average Monthly Discharge Met Permit Limits For:				
BOD - Biochemical Oxygen Demand	12	12	12	12
TSS - Total Suspended Solids	12	12	12	12
NH <sub>3</sub> - Ammonia Nitrogen	12	12	12	12

# WPC LABORATORY

484 -- 3040

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Laboratory Services Division personnel and expenses are shared between the Water (20%) and WPC (80%) programs. All personnel and budget are shown in the Sewer Fund and the 20% Water Fund share appears as an interfund reimbursable.

This activity involves overall laboratory services for the Water Pollution Control (WPC) Plant, industrial pretreatment program, and biosolids recycling activities. Analytical capabilities permit occasional checks for unregulated parameters. Laboratory services for other departments (i.e. Public Works, Electric, Parks and Recreation) are provided within existing capabilities.

The urban stream sampling program was implemented in 2001 following the College Creek investigation. City staff collects and analyzes samples from five streams in Ames (South Skunk River, Squaw Creek, College Creek, Worle Creek, and Clear Creek) at least four times each year during the recreational season (April-October). Additional samples are collected as needed if any routine sampling indicates potential problems. In addition, staff responds to inquiries from local residents or a large network of volunteer citizen-samplers trained in the IOWATER program sponsored by the Iowa Department of Natural Resources.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	347,275	363,201	361,996	377,070	3.8%
Contractual	61,738	62,715	65,110	69,765	11.2%
Commodities	27,051	30,900	32,200	31,450	1.8%
Capital	5,387	1,000	1,000	3,000	200.0%
Other	-	-	-	-	
Sub-Total	441,451	457,816	460,306	481,285	5.1%
Water Fund Reimbursements	(88,290)	(91,863)	(92,061)	(96,037)	4.5%
<b>Total Expenditures</b>	<b>353,161</b>	<b>365,953</b>	<b>368,245</b>	<b>385,248</b>	<b>5.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Sewer	353,161	365,953	368,245	385,248	5.3%
<b>Total Funding Sources</b>	<b>353,161</b>	<b>365,953</b>	<b>368,245</b>	<b>385,248</b>	<b>5.3%</b>

<b>Personnel – Authorized FTE</b>	5.50	5.50	5.50	5.50
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# WPC LABORATORY

484 – 3040

## ACCOMPLISHMENTS AND HIGHLIGHTS

The **laboratory and staff must be certified** every two years by the University Hygienic Laboratory and the Iowa Department of Natural Resources. The last certification review was conducted in December 2005. The 2005 fee (\$3,600) for the state certification increased more than 50 percent from the 2003 fee. The FY 07/08 fee is estimated at the same amount as 2005, but it could be higher.

Currently, lab expenses are split 80 percent to WPC and 20 percent to Water, based on a review approximately six years old. This split will be reviewed before preparation of the FY 08/09 budget to ensure the best cost allocation between funds.

Capital in FY 07/08 included \$3,000 for a new spectrophotometer.

<b>WASTEWATER PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
<u>Annual Analysis</u> (No. of Samples)				
Pretreatment	70	75	75	75
Biosolids/grit	71	53	40	40
Groundwater	28	28	28	28
River (upstream/downstream)	145	148	145	145
Influent/effluent Composites	522	516	520	520
Operational Composites (plant)	507	500	500	500
Solids Treatment (regulatory)	183	208	208	208
Solids Treatment (operational)	391	415	415	415
Whole Effluent Toxicity (WET)	1	1	1	1
Quality Control Samples (QC)	15	19	15	20
<u>Unregulated Analysis</u> <sup>1</sup> (No. of Samples)				
Priority Pollutants	4	4	4	4
Toxic Characteristic Leaching Procedure (TCLP)	0	2	2	2
Urban Stream Samples				
Bacteriological	34	35	35	35
Other Parameters	0	0	0	0
Miscellaneous Samples	10	47	26	26
<b>Water/Wastewater Activity</b>				
Total Samples Received	3,144	3,091	3,200	3,300
Total In-house Analysis	15,629	15,924	16,100	16,100
Total Commercial Sample/Analytes	919	745	750	750

1 - Samples to estimate impact of future regulations or to identify potential problems

# SANITARY SEWER MAINTENANCE

484 -- 82

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity provides cleaning and maintenance of sanitary sewer lines by flushing the lines on a regular basis, as well as repair of manholes and damaged lines, as needed. Maintenance also includes cleaning approximately 300,000 feet of sewer line each year. Manhole covers are changed to prevent infiltration of storm water during heavy rains.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	159,070	175,502	179,983	188,887	7.6%
Contractual	138,110	135,180	141,845	136,856	1.2%
Commodities	12,835	17,000	18,000	18,000	5.9%
Capital	-	3,700	3,700	2,000	-45.9%
<b>Total Expenditures</b>	<b>310,015</b>	<b>331,382</b>	<b>343,528</b>	<b>345,743</b>	<b>4.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Sewer	310,015	331,382	343,528	345,743	4.3%
<b>Total Funding Sources</b>	<b>310,015</b>	<b>331,382</b>	<b>343,528</b>	<b>345,743</b>	<b>4.3%</b>

<b>Personnel – Authorized FTE</b>	3.05	3.05	3.05	3.05
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# SANITARY SEWER MAINTENANCE

484 -- 82

## ACCOMPLISHMENTS AND HIGHLIGHTS

Years of silt accumulation have resulted in reduced flow capacity of major trunk lines and in increased potential for infiltration backups during storms. Included in FY 07/08 is \$15,000 for **cleaning interceptor sewers** to make major trunk lines run more efficiently.

Contract cleaning of 20% of the City's sanitary sewers and televising problem areas will be continued in FY 07/08 at a cost of \$50,000. City crews do maintenance only at trouble spots. The **sewer-cleaning program** has resulted in fewer citizen-initiated trouble calls.

New diesel tier III requirements have impacted this activity by approximately \$4,000 in FY 07/08.

Included in FY 06/07 and in FY 07/08 is \$2,000 for chemicals for grease control. There is also \$4,000 included in both years for root control by contract.

A **lift arm** to retrieve the TV camera is included in capital for FY 07/08 at a cost of \$2,000.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Lineal Miles of Sanitary Sewer Collection System	192	196	198	198
Lineal Footage Cleaned	40,000	53,821	55,000	55,000
Lineal Feet Cleaned by Contractor	140,000	140,000	140,000	140,000
Percent of System Cleaned	18%	13.5%	13.4%	13.4%
Lineal Footage Televised	10,000	12,144	12,000	12,000
House Connection Sewer Trouble Calls	15	11	10	10
System Blockages Cleared	13	7	10	10
Lineal Feet Root Foaming (Contractor)	5,730	7,000	7,000	7,000
Lineal Feet Root Foaming (City Crews)	6,000	3,200	4,000	4,000
Lineal Feet Root Cutting	6,000	6,406	6,500	6,500
Sanitary Sewer Main Repairs	5	4	5	5
Manholes Raised	67	21	25	25
Call Outs	34	26	30	30



# ELECTRIC UTILITY

485

## ACTIVITY DESCRIPTION

The Electric Utility provides the community with sufficient electric power for current and projected needs. Electric power is provided for industrial, commercial, and residential users, according to a rate structure adopted by ordinance. Through the City Council, the community exercises control over the Utility and its policies.

Electric Administration is responsible for directing the daily operations of the Utility and for providing the Electric Utility Operations and Advisory Board (EUORAB) with information useful for developing long-term maintenance and improvement plans. Electric Production is responsible for producing and purchasing electrical energy and for maintaining the associated equipment. Electrical energy is produced in the power plant by burning coal and refuse derived fuel (RDF) in the plant's boilers which generate steam for the steam driven turbine-generators. Peaking and emergency electric energy is produced by gas turbine-generators (jet engines whose thrust drives the associated electrical generators). Fuel and Purchased Power provides funding for purchasing coal and RDF burned in the boilers, fuel oil burned in the boilers and gas turbines, and electrical energy purchased from neighboring utilities (MidAmerica and CIPCO). Electrical Plant Control is responsible for maintaining the power plant's electrical and electric control equipment, and for maintaining the substations' electrical control equipment. Electrical Distribution is responsible for maintaining the electric transmission and distribution equipment which provides electricity to the community. Electric Extension and Improvements provides funding for purchasing equipment and constructing lines required to supply electricity to the Utility's customers. Electric Metering is responsible for installing and maintaining the electric meters used for billing the Utility's customers. Electric Engineering is responsible for engineering and planning related to and for supervising the operation of the Utility's transmission and distribution system, substations, and street lighting.

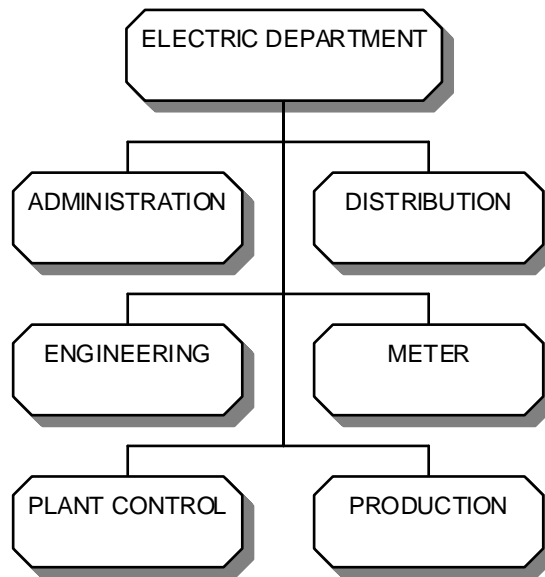
ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Electric Admin	1,305,918	1,365,408	1,328,059	1,390,122	1.8%
Electric Production	6,463,230	7,596,856	7,903,263	8,283,927	9.0%
Fuel & Purchased Power	20,136,468	19,708,800	19,708,800	21,952,164	11.4%
Electric Plant Control	1,045,331	1,085,208	1,032,563	1,075,633	-0.9%
Electric Dist/Oper/Maint	2,438,540	2,470,811	2,448,666	2,550,523	3.2%
Electric Dist/Extn/Improv	1,302,437	1,779,650	1,870,922	1,678,022	-5.7%
Electric Metering	366,693	398,758	396,421	435,550	9.2%
Electric Engineering	428,640	644,893	635,006	758,326	17.6%
<b>Electric Operations</b>	<b>33,487,257</b>	<b>35,050,384</b>	<b>35,323,700</b>	<b>38,124,267</b>	<b>8.8%</b>
<hr/>					
<b>Personnel - Authorized FTE</b>	79.00	79.00	79.00	81.00	

# ELECTRIC UTILITY

## 485

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	6,284,193	6,696,710	6,627,556	7,173,104	7.1%
Contractual	11,968,071	10,081,843	10,140,909	11,288,946	12.0%
Commodities	14,801,625	17,883,781	17,799,555	19,006,387	6.3%
Capital	432,841	387,523	755,153	655,295	69.1%
Other Expenditures	527	527	527	535	1.5%
<b>Total Expenditures</b>	<b>33,487,257</b>	<b>35,050,384</b>	<b>35,323,700</b>	<b>38,124,267</b>	<b>8.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Electric	33,487,257	35,050,384	35,323,700	38,124,267	8.8%
<b>Total Funding Sources</b>	<b>33,487,257</b>	<b>35,050,384</b>	<b>35,323,700</b>	<b>38,124,267</b>	<b>8.8%</b>



# ELECTRIC ADMINISTRATION

485 -- 40

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Administration Division of the Electric Utility has responsibility for coordinating the work of the other divisions (Production, Distribution, Engineering, Plant Control, Electric Metering) to ensure that the City of Ames continues to meet the needs of its electric customers under all conditions. The Director and the Assistant Director work to coordinate planning and engineering, production, distribution, and metering functions to this end. Administration also has considerable responsibility in the Utility's relationship with State and Federal agencies and in working with the Electric Utility Operations Review and Advisory Board (EUORAB) in long-range planning for the Utility.

The Director also oversees the Energy Services Program for the Ames Municipal Electric System. An Energy Services Coordinator develops, coordinates, and conducts programs promoting wise and efficient use of electrical resources.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	456,942	512,386	464,800	533,031	4.0%
Contractual	812,932	810,872	821,285	808,341	-0.3%
Commodities	36,044	42,150	41,974	48,750	15.7%
Capital	-	-	-	-	
<b>Total Expenditures</b>	<b>1,305,918</b>	<b>1,365,408</b>	<b>1,328,059</b>	<b>1,390,122</b>	<b>1.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Electric	1,305,918	1,365,408	1,328,059	1,390,122	1.8%
<b>Total Funding Sources</b>	<b>1,305,918</b>	<b>1,365,408</b>	<b>1,328,059</b>	<b>1,390,122</b>	<b>1.8%</b>

<b>Personnel - Authorized FTE</b>	5.00	5.00	5.00	5.00
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# ELECTRIC ADMINISTRATION

485 -- 40

## ACCOMPLISHMENTS AND HIGHLIGHTS

Based on the **consulting study** "Evaluation of Demand Side Management (DSM) and Energy Conservation Programs" completed in FY 06/07, staff has developed a group of programs to be implemented in FY 07/08. Cost of these programs will be approximately \$400,000. DSM programs are utility programs aimed at reducing consumer use of energy through conservation or efficiency measures. Programs included are:

- Residential energy audit
- Residential high efficiency air-conditioner rebate
- Residential weatherization
- Commercial high-efficiency lighting rebate
- Prime Time Power air-conditioner load control system upgrade and additional control units

Contractual for FY 06/07 Adjusted increased due to an increase of \$30,000 for internal building modifications to the Electric Administration building to create additional office space.

The **Prime Time Power load control program** added 1,260 units in FY 05/06 (a nearly 100% increase from FY 04/05) for a total of 6,753 units which will reduce the peak load demand by 2.5 MW. In FY 06/07, approximately 2,500 control units will be installed.

Also included is \$50,000 in FY 06/07 and FY 07/08 for various studies that will be needed to determine the City's long-term power supply strategy. One such study is to work with Prairie Rivers LLC on the feasibility of biocrude oil as a fuel source for generation.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Rating of Electric Service Dependability				
Very Satisfied	70%	70%	70%	70%
Somewhat Satisfied	<u>28%</u>	<u>25%</u>	<u>27%</u>	<u>27%</u>
Total (VS and SS)	98%	95%	97%	97%
<p>% Ames Rates are Above (Below) Avg. of Mid American Energy, Alliant Utilities, Consumers Energy</p>				
Residential – 1,000 kWh* winter	(37)%	(37)%	(35)%	(34)%
1,000 kWh summer	(30)%	(30)%	(28)%	(27)%
Commercial – 12,500 kWh winter	(41)%	(41)%	(39)%	(38)%
50 kW				
12,500 kWh summer	(35)%	(35)%	(33)%	(32)%
50 kW				
30,000 kWh winter	(38)%	(38)%	(36)%	(35)%
100 kW				
30,000 kWh summer	(32)%	(32)%	(30)%	(29)%
100 kW				

\* kWh – Kilowatt Hour

# ELECTRIC PRODUCTION

485 -- 41

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Power Plant Operations and Maintenance sub-activity is a cost center for all Power Plant expenditures, except for Fuel & Purchased Power and Plant Control. This includes operation and maintenance of the boilers, turbines, fuel handling system (coal and refuse derived fuel), and the remote operated combustion turbine.

Electrical demands are continuous and the operations group of the production division must be staffed 24 hours per day. This group monitors the operating equipment at all times to ensure that customer demands are met. The maintenance group assures a state of readiness at all times. This is accomplished by performing preventive maintenance and repairing unexpected breakdowns.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	3,087,438	3,177,750	3,269,707	3,576,503	12.5%
Contractual	2,317,020	3,095,883	3,242,733	3,350,339	8.2%
Commodities	1,041,981	1,260,700	1,328,300	1,307,400	3.7%
Capital	16,791	62,523	62,523	49,685	-20.5%
<b>Total Expenditures</b>	<b>6,463,230</b>	<b>7,596,856</b>	<b>7,903,263</b>	<b>8,283,927</b>	<b>9.0%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Electric	6,463,230	7,596,856	7,903,263	8,283,927	9.0%
<b>Total Funding Sources</b>	<b>6,463,230</b>	<b>7,596,856</b>	<b>7,903,263</b>	<b>8,283,927</b>	<b>9.0%</b>

<b>Personnel - Authorized FTE</b>	39.00	39.00	40.00	41.00
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# ELECTRIC PRODUCTION

485 -- 41

## ACCOMPLISHMENTS AND HIGHLIGHTS

The Power Plant Engineer position was shifted from Electric Plant Control to Electric Production. A Plant Operations Supervisor position was added to provide leadership in an increasingly complex environment.

The new combustion turbine, GT2, commissioning continued. A generator bearing failed during November 2005 operation. Major punch list items were completed. General Electric agreed to extend the engine package warranty for six months.

A new City net system peak hour load of 126.2 MW was set on July 31, 2006.

The Unit 8 condenser tube replacement was completed during the spring 2006 outage. The unexpected, unbudgeted project cost was \$442,840.

The Unit 7 major turbine generator inspection and repair planned for spring 2006 was rescheduled to the spring of 2007.

The GT1 controls upgrade and motor control center replacement project is planned for spring 2007. The GT1 engine and generator inspection and repair is planned for spring 2007.

Contractual for FY 06/07 Adjusted increased \$146,850 due to the following adjustments: decrease of \$299,500 for boiler penthouse repair, 81 BFP, Unit 8 stack repair, and miscellaneous reductions, increase of \$525,000 for engineering support, Unit 8 boiler chemical cleaning, boiler maintenance, and Unit 7 boiler chemical cleaning.

Commodities for FY 06/07 Adjusted increased \$67,600 due to the increased costs for boiler chemicals.

Contractual for FY 07/08 increased \$404,456 due to renovation of the passenger elevator and increased maintenance for Unit 7 and Unit 8 boilers.

Commodities for FY 07/08 increased \$46,700 due to increased boiler expenses for chemicals and supplies.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
kWh* Produced at Plant	435,050,135	489,101,000	562,466,150	590,589,916
PP Production Cost – cents per kWh	3.66	3.91	4.14	4.20
PP Fuel Cost – cents per kWh	2.28	2.59	2.73	2.81
Production Cost Less Fuel Cost – cents per kWh	1.38	1.32	1.41	1.39

\* kWh – Kilowatt Hour net

# FUEL/PURCHASED POWER

485 -- 42

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Fuel and Purchased Power sub-activity expenses vary according to the amount of electricity demanded by the customers. When fuel use and outside power purchases increase due to demand, revenues for electricity sold to customers will likewise increase.

The principal types of fuel purchased are coal, refuse derived fuel (RDF) from the Resource Recovery Plant, and fuel oil. Power is purchased from other suppliers when the cost of outside power is more economical than locally produced energy. Capacity is also purchased from other sources to supplement Ames Municipal Electric System's (A.M.E.S.) generating capacity.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	-	-	-	72,164	
Contractual	7,551,152	4,426,765	4,426,765	5,361,000	21.1%
Commodities	12,585,316	15,282,035	15,282,035	16,519,000	8.1%
<b>Total Expenditures</b>	<b>20,136,468</b>	<b>19,708,800</b>	<b>19,708,800</b>	<b>21,952,164</b>	<b>11.4%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Electric	20,136,468	19,708,800	19,708,800	21,952,164	11.4%
<b>Total Funding Sources</b>	<b>20,136,468</b>	<b>19,708,800</b>	<b>19,708,800</b>	<b>21,952,164</b>	<b>11.4%</b>

<b>Personnel - Authorized FTE</b>	.00	.00	.00	1.0
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# FUEL/PURCHASED POWER

485 -- 42

## ACCOMPLISHMENTS AND HIGHLIGHTS

Because of the complexity of acquiring energy from other utilities and opportunities to make short-term sales when excess energy exists, the department is creating the position of Energy Trader. Analysis indicates that cost savings and new revenues generated will more than offset the cost of the new position.

FY 06/07 Adjusted is based on metered sales being **3.5%** greater than the FY 05/06 Actual metered sales. FY 07/08 metered sales are projected to be **3.5%** greater than FY 06/07 Adjusted.

Contractual for FY 07/08 Projected increased due to an increase in the amount of power purchased and increased market pricing.

Commodities for FY 06/07 Projected increased due to coal consumption and coal pricing.

	<b>FY 06/07 Adopted</b>	<b>FY 06/07 Adjusted</b>	<b>FY 07/08</b>
Purchased Power	70,000,000 kWh	81,362,000 kWh	82,000,000 kWh
Price	\$59.86 per MWh	\$53.40 per MWh	\$62.40 per MWh
	<b>FY 06/07 Adopted</b>	<b>FY 06/07 Adjusted</b>	<b>FY 07/08</b>
Coal	384,132 tons	370,000 tons	375,000 tons
Price	\$35.14 per ton	\$35.14 per ton	\$39.72 per ton

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Meter Sales kWh	534,127,410	565,116,041	585,000,000	605,000,000
kWh* Produced at Plant	435,050,857	489,100,767	540,000,000	575,000,000
kWh Purchased	181,558,000	128,095,695	81,362,000	82,000,000
Fuel Cost for kWh Produced – Cents per kWh	2.28	2.59	2.82	2.87
Purchased Power Cost – Cents per kWh	2.76	5.82	5.34	6.24
Delivered Fuel Cost – Coal \$/ton	30.02	35.07	35.14	39.72

\*kWh – Kilowatt Hour



# ELECTRIC PLANT CONTROL

485 -- 43

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity is responsible for maintenance and testing of electric control equipment in the Power Plant and substations. Examples of areas of responsibility include: boiler protective and flame safety systems; supervisory electric control system; protective relays; circuit breaker control; plant wiring; pollution monitoring; and pollution control.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	566,755	645,327	565,647	590,032	-8.6%
Contractual	218,396	207,806	272,841	329,526	58.6%
Commodities	254,373	232,075	194,075	156,075	-32.7%
Capital	5,807	-	-	-	
<b>Total Expenditures</b>	<b>1,045,331</b>	<b>1,085,208</b>	<b>1,032,563</b>	<b>1,075,633</b>	<b>-0.9%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Electric	1,045,331	1,085,208	1,032,563	1,075,633	-0.9%
<b>Total Funding Sources</b>	<b>1,045,331</b>	<b>1,085,208</b>	<b>1,032,563</b>	<b>1,075,633</b>	<b>-0.9%</b>

<b>Personnel – Authorized FTE</b>	7.00	7.00	6.00	6.00
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# ELECTRIC PLANT CONTROL

485 -- 43

## ACCOMPLISHMENTS AND HIGHLIGHTS

The Power Plant Engineer position was shifted to Electric Production.

The new combustion turbine, GT2, experienced a generator bearing failure on November 13, 2005. Plant technicians and mechanics worked closely with General Electric to resolve punch list items and remote start reliability. General Electric agreed to extend the engine package warranty for six months.

The Unit 7 and 8 annual Relative Accuracy Test Audit (RATA), including Continuous Emission Monitoring Systems (CEMS) and GT2 formaldehyde test, was completed successfully.

In March 2005, the Environmental Protection Agency (EPA) passed new regulations and in 2006, the Iowa Department of Natural Resources adopted the EPA regulations decreasing stack emissions of sulfur dioxide, nitrogen oxide, and mercury with a cap and trade program. Clean Air Interstate Rule (CAIR) decreases allowable sulfur dioxide emissions in 2010 and again in 2015. Nitrogen oxide emissions will be capped and reduced in 2009 and 2015. Clean Air Mercury Rule (CAMR) will cap and lower mercury emissions in 2010 and 2018. By January 1, 2009, separate stack mercury CEMS will be required for Unit 8. This is included in the FY 07/08 budget.

Contractual for FY 06/07 Adjusted increased \$65,035 for outside engineer support, switchgear maintenance, and Unit 7 and Unit 8 stack mercury emission testing.

Contractual for FY 07/08 increased \$121,720 for electrical engineering support, motor and switchgear maintenance, and coal handling communication equipment.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Costs per kWh* Generated – Cents per kWh	0.26	0.21	0.18	0.18
CEM (Continuous Emission Monitor)				
Availability				
Unit 7 – SO <sub>2</sub> (Sulfur Dioxide)	99.6%	100.0%	100.0%	99.5%
Unit 7 - NO <sub>x</sub> (Nitrogen Oxides)	99.0%	99.5%	99.9%	99.5%
Unit 8 – SO <sub>2</sub>	99.3%	100.0%	100.0%	99.5%
Unit 8 - NO <sub>x</sub>	99.3%	99.1%	100.0%	99.5%
Unit 7 – Opacity	99.6%	99.8%	99.6%	99.5%
Unit 8 – Opacity	99.7%	99.6%	97.5%	99.5%

\*kWh – Kilowatt Hour net

# ELECTRIC DISTRIBUTION OPERATION/MAINTENANCE

485 -- 44

## DESCRIPTION AND PURPOSE OF ACTIVITY

This operation is responsible for constructing and maintaining the lines and equipment which distribute electricity to customers. It also maintains street lights and the City's storm warning sirens. A part of this operation includes the substation maintenance crew, which performs routine and emergency maintenance on all substations and the downtown central business district underground network.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	1,352,195	1,447,700	1,432,700	1,447,700	0.0%
Contractual	778,288	746,334	739,189	787,038	5.5%
Commodities	265,460	214,250	214,250	195,250	-8.9%
Capital	42,070	62,000	62,000	120,000	93.5%
Other Expenditures	527	527	527	535	1.5%
<b>Total Expenditures</b>	<b>2,438,540</b>	<b>2,470,811</b>	<b>2,448,666</b>	<b>2,550,523</b>	<b>3.2%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Electric	2,438,540	2,470,811	2,448,666	2,550,523	3.2%
<b>Total Funding Sources</b>	<b>2,438,540</b>	<b>2,470,811</b>	<b>2,448,666</b>	<b>2,550,523</b>	<b>3.2%</b>

<b>Personnel - Authorized FTE</b>	21.00	21.00	21.00	21.00
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# ELECTRIC DISTRIBUTION OPERATION/MAINTENANCE

485 - 44

## ACCOMPLISHMENTS AND HIGHLIGHTS

- The PCB transformer replacement project is 99% complete.
- The streetlight pole painting project continues.
- In March, high winds destroyed four 70' poles, three 40' and one 30' pole on the 69 kV tie line between Top-O-Hollow and Stange Substation on Bloomington Road. Poles were replaced and the tie line was restored in less than three days.
- In October, contractors upgraded the Boone Junction tie line to supply 161kv to Ames. The 161kv substation/switch yard located next to the Stange Substation was energized. Work is in progress at the Ames Plant Substation to accommodate the second source of 161kv from Ankeny.
- A new switch gear was installed to improve both the electric service and reliability for Ball Corporation.
- The relocation of six 70' 69kv transmission poles on Bloomington and GW Carver for a road widening project is in process.
- In the spring of 2007, replacement of four 15kv feeder breakers and the addition of a main circuit breaker at the Stange Substation will be completed
- A new Outage Management System that will help improve system reliability and outage response time will be implemented. That system costs \$190,000 with Electric Engineering sharing half of the cost.
- A new storage shed will be built in the spring of 2007. This shed will replace one that had to be removed to accommodate the new equipment at the Ames Plant Substation.
- Storm siren improvements and replacements will continue.
- Electric Distribution has six diesel vehicles and replacement costs increased \$8,358 for the new tier III diesel engines.

## The following were completed in FY 06/07:

- Installation of 20,641 feet of new underground primary conductor.
- Replacement of approximately 1,802 feet of primary conductor that was over 20 years old.
- Replacement of approximately 40 wood poles.
- Installation of 47 new street light poles.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Meter Sales kWh*	534,127,410	556,039,437	564,387,137	610,000,000
Cost per kWh Sales - ¢ per kWh	.46	.44	.43	.42
Interrupted Service Calls:				
System Problems	195	184	76	N/A
Customer Problems	37	30	15	N/A
Accidents – Auto/Contractor Digging	60	58	21	N/A
Miscellaneous Problems	268	60	39	N/A
Time to Restore Service After Interruption:				
Very Satisfied (VS)	52%	70%	70%	75%
Somewhat Satisfied (SS)	38%	25%	27%	20%
Total (VS and SS)	90%	95%	97%	95%

\* kWh – Kilowatt Hour

City of Ames, Iowa

# ELECTRIC DISTRIBUTION EXTENSION/IMPROVEMENTS

485 -- 45

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity is responsible for design and installation of lines and equipment to distribute electricity to customers. This operation includes extending lines to new customers, construction of substation improvements, and street light installation.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	289,533	319,100	306,192	333,122	4.4%
Contractual	152,325	477,500	325,500	335,500	-29.7%
Commodities	507,725	743,050	629,400	664,400	-10.6%
Capital	352,854	240,000	609,830	345,000	43.8%
<b>Total Expenditures</b>	<b>1,302,437</b>	<b>1,779,650</b>	<b>1,870,922</b>	<b>1,678,022</b>	<b>-5.7%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Electric	1,302,437	1,779,650	1,870,922	1,678,022	-5.7%
<b>Total Funding Sources</b>	<b>1,302,437</b>	<b>1,779,650</b>	<b>1,870,922</b>	<b>1,678,022</b>	<b>-5.7%</b>

<b>Personnel - Authorized FTE</b>	.00	.00	.00	.00
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# ELECTRIC DISTRIBUTION EXTENSION/IMPROVEMENTS

485 -- 45

## ACCOMPLISHMENTS AND HIGHLIGHTS

Construction efforts continue to support load growth for industrial customers and new residential and commercial subdivisions with service additions, system improvements, and replacement of deteriorated underground and overhead facilities. Electric crews are supporting the 161kV interconnection project in various ways to help to make more cost-effective use of contracted labor. Growth levels through 2007 and 2008 are expected to be similar to 2006 levels. Significant increases in transformer prices have increased operating costs.

### Projects for FY 06/07 are:

Taylor Glenn 3rd Addition  
 Sunset Ridge 2nd Addition  
 Estates Nature's Crossing 1st Addition  
 Four Seasons Trailer Park  
 Bloomington Road Pole Line Relocation – Developer Funded  
 Ball Plastics Additions  
 Roden Commercial Subdivision  
 Airport Business Park  
 Super Wal-Mart  
 Northridge Heights 10th Addition  
 Northwestern Avenue street lights  
 Dayton Avenue Substation fence and grounding repairs  
 Replace aged underground cable  
 Replace obsolete, unreliable overhead switches  
 Stange Road 15kV breaker replacements  
 Downtown network upgrades (6th Street area)  
 Substation drawings/records, field-verification, and records management

### Projects for FY 07/08 are:

Downtown network upgrades (second phase--Main Street area)  
 Vet Med relay replacements  
 Dotson Drive extension  
 South Dayton Avenue extension  
 Brookside Park – 4kV to 15kV conversion  
 Replace aged underground cable  
 Substation drawings/records, field-verification, and records management

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Number of New Customers	1,205	542	650	650
Cost per kWh* Sales – cents per kWh	0.39	0.23	0.30	0.29

\*kWh – Kilowatt Hour

# ELECTRIC METERING

485 -- 46

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Electric Metering activity is responsible for the metering of electric energy consumed by the electric utility customers. This responsibility includes installation, maintenance, testing and record keeping of all meters in the system. The program must be administered to closely follow the mandates of the Iowa Utility Board. The Electric Metering division also inspects service entrance systems for safety and coordination between contractors and the utility. Additionally, this division installs the underground service connection, thereby reducing the number of trips to connect a service.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	230,850	239,355	237,631	248,394	3.8%
Contractual	27,766	34,982	34,369	34,234	-2.1%
Commodities	108,077	103,621	103,621	107,312	3.6%
Capital	-	20,800	20,800	45,610	119.3%
<b>Total Expenditures</b>	<b>366,693</b>	<b>398,758</b>	<b>396,421</b>	<b>435,550</b>	<b>9.2%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Electric	366,693	398,758	396,421	435,550	9.2%
<b>Total Funding Sources</b>	<b>366,693</b>	<b>398,758</b>	<b>396,421</b>	<b>435,550</b>	<b>9.2%</b>

<b>Personnel - Authorized FTE</b>	3.00	3.00	3.00	3.00
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# ELECTRIC METERING

485 - 46

## ACCOMPLISHMENTS AND HIGHLIGHTS

The testing frequency for meters is as follows: *Semi-annual* for loads that exceed 2.0 MW; *Annual* for loads that exceed 1.0 MW; *Biannual* for loads that exceed 500kW; every *twelve years* for all other meters with instrument transformers. The remainder of the meters, which are primarily residential, are subject to yearly random sample testing.

Power monitors were purchased and installed at Ball Plastics. The Utility now monitors power quality at this large industrial service. Forty other large services have load profile recorders that monitor consumption at 15 minute intervals, as well as amps per phase. This enables the Meter Division to perform periodic checks of the data to help ensure the metering service is healthy and verify that the distribution equipment is not overloaded.

<u>Workload Highlights</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>
Service Orders Completed	1,596	1,429	2,261	1,883	1,772
Consumption Complaints	91	64	81	128	95
Temporary Sets/Removals	163	372	253	241	178
Meter Removals	184	76	476	316	221
Meter Sets	515	640	743	797	653
Conversions	151	66	60	104	125
Verifications, Instrument Rated	78	154	68	21	63
Wire Installed In Trenches (ft)	14,056	16,950	15,765	17,335	15,805
Trenches		248	213	249	223

Capital in FY 07/08 includes an infield transformer testing unit (\$18,760) and a replacement meter test unit (\$26,850).

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Meters in Service:				
Residential	19,448	20,513	20,744	21,345
General Power	2,562	2,354	2,409	2,425
Large Power & Industrial	365	396	412	429
Total	22,375	22,906	23,565	24,199
Meters Tested:				
Residential	1,045	1,351	1,128	1,250
General/Large Power/Industrial	149	317	242	310



# ELECTRIC ENGINEERING

485 -- 47

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Electric Engineering operation provides the following services to the utility: design and plan transmission lines, substation, overhead and underground distribution lines, street lighting, developing contract specifications, material standards and installation instructions for work crews, maintenance of system records, providing technical assistance and consultation to customers.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	300,480	355,092	350,879	372,158	4.8%
Contractual	110,192	281,701	278,227	282,968	0.4%
Commodities	2,649	5,900	5,900	8,200	39.0%
Capital	15,319	2,200	-	95,000	4218.2%
<b>Total Expenditures</b>	<b>428,640</b>	<b>644,893</b>	<b>635,006</b>	<b>758,326</b>	<b>17.6%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Electric	428,640	644,893	635,006	758,326	17.6%
<b>Total Funding Sources</b>	<b>428,640</b>	<b>644,893</b>	<b>635,006</b>	<b>758,326</b>	<b>17.6%</b>

<b>Personnel - Authorized FTE</b>	4.00	4.00	4.00	4.00
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# ELECTRIC ENGINEERING

485 - 47

## **ACCOMPLISHMENTS AND HIGHLIGHTS**

The completion of the Wide Area Network (WAN) and phases of the 161kV interconnection project have been a large focus for Electric Engineering this past year. The Stange Road 161kV substation, the CIPCO 161kV terminal addition at Boone Junction Substation, and the Ames-Boone 161kV tie line have all been completed and placed in service. Construction of the new Ames Plant 161kV substation and MidAmerican Energy's 161kV terminal addition at NE Ankeny Substation will be completed in early 2007. Pending franchise approval by the Iowa State Utilities Board, the construction of the Ames Plant to NE Ankeny 161kV transmission line is expected to be completed in 2007. Design is completed for the Stange Road to Ames Plant 161kV transmission line, but construction has been deferred to 2008 due to excessive metals and labor cost escalations. Major materials have been purchased for all 161kV transmission lines and staff is implementing a temporary storage plan in cooperation with Electric Distribution.

Staff continues to work with developers and other City staff to provide new services, system improvements, relocate existing facilities and to replace deteriorated electric facilities. Outside services continue to be used to conduct overhead and underground inspections, pole testing and infrared testing. Follow-up maintenance work is generated as a result of these inspections to replace deteriorated overhead facilities and correct safety issues.

Implementation of an Outage Management System is planned for FY 07/08 as a shared cost with Electric Distribution. This computer-based tool is expected to reduce outage response times and will be jointly integrated with the Graphic Information System (GIS) along with the Engineering Division's distribution analysis tool to facilitate the development of an electric model for planning studies. Total system cost is \$190,000 with Electric Distribution sharing half the cost.

A high level of outside services continues to be needed for substation control design, relay testing/maintenance, and substation breaker upgrades to resolve system protection deficiencies. An overall 69kV transmission system protection coordination study and select relay upgrades are planned for FY 06/07 to improve system protection and reliability. New 161kV transmission and substation facilities present new operating and training challenges for staff while new, mandatory North American Electric Reliability Corporation (NERC) and Midwest Reliability Organization (MRO) reliability and cyber security standards are also being imposed. These have combined to create significant new responsibilities for Electric Engineering staff. More staff time will need to be devoted to reviewing these new standards and addressing the development and implementation of new operating procedures and reports. More staff training and outside services will be needed to both assimilate and meet these new requirements.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Cost per kWh* Sales - ¢ per kWh	.12	.10	.12	.11
Number of New Customers	1,205	542	650	650
Job Orders Prepared	165	156	125	150
Line Inspections (poles)	716	470	506	550

\* kWh – Kilowatt hour

# CUSTOMER SERVICES

486 -- 17

## DESCRIPTION AND PURPOSE OF ACTIVITY

The functions of Utility Customer Services includes timely billings and collection of charges to customers for utility service, regular monthly reading of electric, water, and yard water meters, prompt and courteous responses to customer inquiries and complaints, and maintenance of customer account records. Additional responsibilities include the maintenance of records and reporting of information to regulatory bodies. Additionally, this division of the Finance Department provides City staff support to Project Share efforts.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	606,835	646,513	636,805	674,101	4.3%
Contractual	455,059	505,360	516,915	525,475	4.0%
Commodities	10,749	18,444	19,158	16,043	-13.0%
Capital	2,850	-	-	-	
Other Expenditures	77,466	41,750	55,025	56,525	35.4%
<b>Total Expenditures</b>	<b>1,152,959</b>	<b>1,212,067</b>	<b>1,227,903</b>	<b>1,272,144</b>	<b>5.0%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Project Share	22,112	14,700	17,450	17,450	18.7%
Water	311,388	353,350	332,500	348,300	-1.4%
Sewer	283,256	321,320	301,500	316,100	-1.6%
Electric	534,943	521,747	575,153	588,994	12.9%
Storm Sewer Utility	1,260	950	1,300	1,300	36.8%
<b>Total Funding Sources</b>	<b>1,152,959</b>	<b>1,212,067</b>	<b>1,227,903</b>	<b>1,272,144</b>	<b>5.0%</b>

<b>Personnel - Authorized FTE</b>	10.60	10.60	10.60	10.60
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# CUSTOMER SERVICES

486 -- 17

## ACCOMPLISHMENTS AND HIGHLIGHTS

A new service was implemented in FY 06/07 that allows the utility to receive payments electronically from the major bill payment processors. The service benefits customers who use a bill payment service by decreasing the time between when the payment processor removes the funds from their bank account and the date the utility receives their payment by three to five business days. It benefits the utility because the payments are processed automatically rather than manually. The number of customers using a bill payment service has doubled each of the past two years and currently represents 3% of all payments received by the utility.

A new service is being investigated for possible implementation in FY 06/07. The proposed service is in response to customers' requests for the utility to perform a credit check to determine if a deposit will be required on their account rather than making them provide a payment history reference. The proposed service will allow the utility to perform credit checks as well as verify the customer information provided on applications for service. An additional \$1,500 was budgeted in FY 06/07, and \$3,000 in FY 07/08 to provide this service.

The utility has been paying \$25 per month toward the cost of the City's banking services. Beginning in October 2006, the utility began paying \$0.09 per bank draft processed, which will increase non-city services by \$3,100 in FY 06/07 and \$4,560 in FY 07/08. This change more accurately reflects the cost of providing the AutoPay service to our customers. Currently, 17.4% of our customers are taking advantage of the AutoPay service.

The rate for printing and mailing utility bills has remained constant for the past two years. The vendor has indicated the rate will be increased for FY 07/08. An additional \$4,550 in outside professional services has been requested to cover the cost of the rate increase.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Number of Billing Statements Generated	282,467	290,697	295,000	300,000
Average # of Payments Processed/Day	1,087	1,125	1,180	1,200
Avg # of Telephone Calls Answered/Day	126	130	135	140
Average # of Work Orders Processed/Day	174	184	190	195
Average # of Meter Readings/Day	2,061	2,135	2,210	2,285
# of Days Sales in Accounts Receivable	17.9	18.6	19.5	20.0
Net Write-offs as a % of Total Sales	.06%	.07%	.08%	.08%
Average Cost per Meter Reading	\$0.51	\$0.49	\$0.51	\$0.52

# UTILITIES CIP

489

## ACTIVITY DESCRIPTION

This sub-program includes all of the utility related capital improvements which are detailed in the five-year Capital Improvements Plan.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>Water Pollution Control:</b>					
WPC Plant Equipment	2,236		72,764	200,000	
WPC Plant Wind Turbine/Gen				25,000	
Plant Automation Upgrade	58,858	400,000	596,467	200,000	
WPC Methane Engine O.H.			120,000		
RWPS Structural Repairs	21,199				
Digester Cleaning	83,531		3,000		
Roof Replacements	11,688		458,312		
Trickling Filter Heat Recovery			125,000		
Kelley Flow Metering	38,060		2,000		
W&PC Database Mgmt. System	6,588				
Grit Removal Unit Upgrade			95,000		
Trickling Filter Wall Rep.		200,000	200,000		
Clarifier Painting		150,000	150,000	150,000	
Sub-Total	222,160	750,000	1,822,543	575,000	
<b>Water:</b>					
Water Supply Expansion	51,244		580,000		
WTP SCADA System	22,698		42,302		
Ada Hayden Park Weir			15,000		
WTP Security Improvements	109,159	105,000	80,000		
WTP HSP #3 VFD	12,417				
Repaint Lime Storage Bins	34,720		35,280		
Roof Replacements	29,797		105,000		
Bulk Water Sales Unit	628				
W&PC Database Mgmt. System	6,588				
Southwest Pressure Zone	19,248	750,000	980,752	600,000	
Water Plant Storage Building			80,000		
Water Supply Aquifer Capacity	75,000	50,000	50,000	90,000	
Lime Sludge Disposal Improv.	2,542	50,000	142,458	400,000	
Raw Well Water Loop Line				500,000	
Sub-Total	364,041	955,000	2,110,792	1,590,000	
<b>Electric:</b>					
Load Management	101,417				
Demand Side Management				400,000	
Unit 7 Precipitator Retrofit			210,081		
Wide Area Network	821,487		72,801		
Combustion Turbine Overhaul			142,200		
Combustion Turb. Inlet Cooling			125,000		
Reverse Osmosis System	1,600				
Integrated Resource Plan	27,506		4,153		
Cooling Tower Fire Suppression	383,118		91,882		
GT2 Construction	436,928		518,621		
Combustion Turbine Control			378,000		

# UTILITIES CIP

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ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>Electric, continued:</b>					
Coal Yard Track Extension	60,816				
Interconnection Improvements	6,663,462		9,976,711	3,717,172	
Coal Pulverizer Fire Suppression			81,000		
Power Plant Piping Inspection			75,800		
Unit 7 Turbine Gen Overhaul		400,000	400,000		
Coal Yard Fugitive Dust Control				250,000	
Power Plt Coal Hand. Sprinkler			583,000		
Well Water Iron Removal		1,070,000			
Retube Unit 8 Condenser	462,722		37,278		
Retube Unit 7 Condenser			227,200		
Power Plant Heating Boiler		1,000,000			
69KV Breaker Addition TOH		370,000		120,000	
Grand Ave US69 69KV Reloc.		55,000			
SE 16 <sup>th</sup> 69KV Relocate		555,000	555,000		
SCADA Upgrade		150,000		150,000	
Turbine Generator Sprinkler		301,000	301,000		
Nitrogen Oxide Control				2,000,000	
69kV Breaker Ontario Substation				290,000	
Power Plant Passenger Elevator				150,000	
#7 Closed Cooling Water				150,000	
GT-1 Evap Cooler Replacement				150,000	
Base Load Generating Capacity			200,000		
Sub-Total	8,959,056	4,128,200	13,979,727	7,377,172	
<b>Water Distribution:</b>					
04/05 Water System Improv.	39,268				
Water Distribution Update Study	22,671				
05/06 Water System Improv.	690,955		91,148		
06/07 Water System Improv.	6,270	900,000	838,012		
S. Hazel Water Main Replace.	48		205,670		
07/08 Water System Improv.				900,000	
Sub-Total	759,212	900,000	1,134,830	900,000	
<b>Sanitary Sewer:</b>					
SW Growth Worle Creek Study	4,100				
Mortensen Rd San Sewer Ext.	(2,790)				
Wessex Sanitary Swr Extension	33,317				
Sanitary Sewer System Study	44,191		75,309		
04/05 Sanitary Sewer Rehab	12,796		194,807		
05/06 Sanitary Sewer Rehab	10,403		166,350		
06/07 Sanitary Sewer Rehab		300,000	300,000		
07/08 San. Sewer Rehab - S. 3rd				300,000	
04/05 Clear Water Diversion	2,328		173,698		
05/06 Clear Water Diversion	105,347		91,297		
06/07 Clear Water Diversion	5,570	200,000	194,430		
07/08 Clear Water Diversion				200,000	
Sub-Total	215,262	500,000	1,195,891	500,000	

# UTILITIES CIP

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ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>Storm Sewer:</b>					
Westbend Outlet Erosion	103,433		1,393		
04/05 Outlet Brookridge SC	22,224		7,769		
Residential Low Point			40,767		
04/05 Storm Sewer Intake	(370)				
05/06 Low Point Sheldon/16 <sup>th</sup>	3,411		96,589		
05/06 Storm Sewer Intake	104,875		118,911		
05/06 Storm Swr Outlet Erosion	3,804		96,196		
South Duff Area Storm Sewer	75,392	880,000	896,096		
Low Point Stanton/Chamberlin	332	100,000	99,668		
06/07 Storm Sewer Intake		150,000	150,000		
06/07 Storm Sewer Outlet		100,000	100,000		
Low Point W. L-Way/Bentwood				100,000	
07/08 Storm Sewer Intake				150,000	
07/08 Storm Swr Outlet Erosion				100,000	
Sub-Total	313,101	1,230,000	1,607,389	350,000	
<b>Resource Recovery:</b>					
Resource Recovery System Imp.	61,432	185,000	322,672	177,000	
Air Knife Modification	30,109	365,000	1,204,841		
Sub-Total	91,541	550,000	1,527,513	177,000	
<b>Total CIP</b>	<b>10,924,373</b>	<b>9,013,200</b>	<b>23,378,685</b>	<b>11,469,172</b>	<b>27.2%</b>

## UTILITIES CIP PROJECT DESCRIPTIONS

### WATER POLLUTION CONTROL

The WPC Plant Equipment project involves annual equipment repairs, maintenance, replacement, and upgrades at the plant. This plant became operational in May 1989, and the entire plant became fully operational in November 1989. Life expectancies for plant equipment vary from five to six years to more than 10 years. It is necessary to plan for orderly repair/replacement/upgrade of the plant and equipment in order to continue high quality treatment and comply with environmental regulations. Projects scheduled for FY 07/08 include the second year of a 3-year painting project for \$150,000, and the methane fuel boiler project for \$200,000.

The WPC Plant Wind Turbine/Generator will study the possibility of the installation of a 500 KW or larger wind turbine/generator to produce electrical power for WPC Plant operation. An engineering evaluation completed in 1999 reviewed potential water and wind energy alternatives to provide supplemental power at the WPC Plant. The most feasible wind turbine option was considerably more expensive than originally estimated and was not determined to be cost-effective at that time. In addition, the rural electric co-op supplying power to the plant was not receptive to the concept and indicated the power rate for our facility might be revised if we pursued this option. Two changes over the past several years prompted staff to revisit this project. First, electric charges for the WPC Plant have increased, and updating the cost-effective evaluation is appropriate. Second, new management for the co-op may provide a more receptive response. A wind generator could produce 10-15 percent of the power used at the plant, for a \$50,000-\$75,000 annual savings. The financial feasibility of this project will be reviewed before any project design or construction will be undertaken. The ultimate recommendation on whether or not to proceed with this project will depend on the outcome of the financial feasibility study planned for 07/08 for \$25,000.

The WPC Plant Automation Upgrade provides for the replacement and upgrade of the WPC Plant supervisory control and data acquisition (SCADA) system originally installed in 1989. The existing WPC Plant SCADA system is a sole-source proprietary system that provides mostly data-logging and limited report generation with some plant control and operation. The existing system consists of a main panel and four sub-panels which require proprietary hardware and software services to maintain or reconfigure. Technical and equipment support is difficult to obtain and more expensive because the industry has moved away from this type of system.

A team of plant personnel and an engineering consultant reviewed the present system in 2003/04 and determined that complete replacement and phased transition to a new PLC (programmable logic controller) based system was the best option offering the most flexibility, greater operational control capability, and the most cost-effective approach to upgrade and enhance the plant's SCADA system. The FY 05/06-06/07 expenses provide for immediate replacement of the main computer and remote location sub-panels. Fiscal years 07/08 and 08/09 expenses at \$200,000 a year allow transition



to state-of-the-art sensors and controllers and replacement of obsolete equipment components.

## **WATER**

The Southwest Pressure Zone project provides for the completion of a second pressure zone within the water distribution system, including two pump stations, two elevated water tanks, and distribution modifications. This project maintains water pressure throughout the City according to Council guidance following the July 23, 1996 water pressure workshop. In FY 07/08, \$600,000 will complete construction of SAM (State and Mortensen) tank for a total cost of \$1,600,000.

The Water Supply Aquifer Capacity Study will update current water supply capacity estimates of the Ames aquifer in order to identify present and future supply capabilities or limitations. A computer model of the Ames aquifer will be developed to evaluate future planning scenarios.

Current and projected water supply capacity estimates of the Ames aquifer are based on studies and data that are now more than 15 years old. The drought conditions during 1999-2006 raised concerns about supply capacity. In addition, several recent developments may have an impact on aquifer capacity and potential resources for the Ames utility. During the past 10 years, two gravel operations (one existing and one proposed) have caused modifications to planned well field expansion. Capacity augmentation from Hayden Park and Peterson Pits needs to be re-evaluated now that gravel operations have ceased at those locations. New wells have been constructed (golf courses, irrigation) within the existing well field boundaries, and potential new demands (industrial/ethanol) may affect existing and future capacity. A water resources aquifer evaluation proposal from Iowa State University (Dr. Bill Simpkins) was accepted by Council in July 2005. The total study cost is estimated at more than \$215,000 through September 2008. It was originally anticipated that the City's share would be \$125,000, with the balance (\$90,000) coming from outside sources. Numerous applications for funding assistance to complete this study have been made to IDNR, EPA, AWWA, and other organizations. While favorable comments have been received about the study, all organizations have declined to provide any assistance. The cost change of \$90,000 in 07/08 represents 100% funding from City sources to complete this study in order to obtain the best available data to assess the City's water supply capability.

The Lime Sludge Disposal Improvement project will expand the lime sludge dewatering operation to increase the City's ability to dewater and recycle lime sludge for ultimate disposal. The existing lime sludge dewatering operation was initiated nearly 10 years ago. There is only enough capacity to dewater and recycle the amount of material generated each year. Construction of two or more additional dewatering cells for \$400,000 will increase dewatering efficiency and improve operational flexibility. Allowing the material to dewater for an additional year will reduce the amount of water retained by the lime sludge, thus reducing the cost for hauling and providing an ability to begin to reduce nearly 60 years of accumulated sludge. It may be possible to offset some of the project costs by using bottom ash from the Power Plant ash disposal facility

similar to what was done for the existing dewatering cells. This could result in cost savings for both utilities.

The Raw Well Water Loop Line project will loop the existing raw well water line extending from the Water Plant to the Southeast Well Field (SEWF) and the Youth Sports Complex Well Field (YSC) to increase carrying capacity and reliability.

Currently, a single 24-inch water line delivers water from the 10 wells in the SE Well Field and YSC Well Field. This line has one rail crossing, one stream crossing, and three major street/road crossings which present the most likely locations for main breaks or service interruptions. These 10 wells represent approximately 65 percent of the City's current water supply capacity. This well line was designed in the early 1980s before the full amount of the future well capacity was known. It is now undersized for current full production capability of the existing wells, and will be further restricted as new wells are constructed.

Looping this raw water line will provide three very important benefits:

1. It will actually increase the productivity of the Southeast and Hunziker Youth Sports Complex well fields by approximately one million gallons per day under peak demand by simply reducing friction losses;
2. It will provide backup redundancy for approximately 65% of the total supply capacity; and
3. It extends the raw water piping system closer to the identified location of future well fields.

The \$500,000 in 07/08 is the first year of the three-year \$2.9 million project.

## **ELECTRIC**

The new Demand Side Management (DSM) Energy Conservation Programs for \$400,000 are aimed at reducing consumer use of energy through conservation or efficiency measures to positively impact future energy production/supply costs. Programs included are:

- Residential energy audit
- Residential high efficiency air conditioner rebate
- Residential weatherization
- Commercial high efficiency lighting rebate

Loan management (LM) programs control energy consumption at any instant through the use of mechanical or electronic devices. Programs included are:

- Prime Time Power air conditioner load control system upgrade
- Purchase of digital control units (DCU)

The Mid-American Energy Co. Interconnection and Upgrade Alliant Utilities Interconnection project constructs a 161-kV line from Ames to Mid-American Energy Company's (MEC) 161-kV switching station northwest of Ankeny, and upgrades the 69-kV line to Boone to 161-kV. This is the fifth year of a six-year project started in FY 03/04, and the whole project will exceed \$25 million at completion.

The 07/08 project for \$3,717,172 will connect the Ames Plant to Stange Substation.

A \$250,000 project installs fugitive dust control measures and/or paves the truck road in the coal yard. As trucks travel over the coal surface, the coal is pulverized, thereby creating a lot of fugitive dust. When the wind blows, the dust is carried out of the coal storage lot to neighboring properties. Currently, the road is watered down to control dust, which is not as effective as a hard surface would be. Also, with a hard surface road, the coal dust can be picked up with a street sweeper. The current trucking contract to haul the coal to the plant expires on December 31, 2009.

The addition of 69-kv breakers at the Top-O-Hollow substation will improve reliability of 69-kV transmission service to the substation and improve service for customers served by this substation. The \$120,000 in 07/08 is for engineering and land acquisition and construction of \$650,000 will occur in 08/09.

The SCADA (supervisory control and data acquisition) system is used to monitor and control the plant and equipment. It gathers information, transfers the information to a central site, carrying out necessary analysis and control, such as determining if a "change of state" is critical, and displaying the information in a logical and organized fashion. Current equipment will be at the end of its useful life and will need to be replaced. The first year of the project is hardware and software pre-programming for \$150,000, and the second year is for the balance of SCADA equipment to be replaced for \$650,000.

New EPA rules require lower nitrogen oxide emissions on boilers #7 and #8. Nitrogen oxides form when fuel is burned at high temperatures as in an internal combustion engine or a coal fired power plant. Reducing emissions of nitrogen oxide is a component of the Environmental Protection Agency's (EPA) strategy for cleaner air. Plans by the EPA to reduce nitrogen oxide emissions by 2009 are being finalized. The nitrogen oxide from Ames' units #7 and #8 can be lowered by reducing the combustion temperature by means of modified burners and added fans. Detailed equipment cost and specific design engineering work must be completed before the plan is begun for Ames along with equipment purchases to follow. The \$2,500,000 estimate is a preliminary estimate, with \$2,000,000 in 07/08.

The addition of 69-kV breakers at the Ontario Substation will improve reliability of 69-kV transmission service to the substation. This will improve service for customers served by this substation. The project totals \$290,000 in 07/08.

The project to repair or replace the passenger elevator located in the Power Plant totals \$150,000 in 07/08.

The #7 cooling water system is an open cooling water system using circulating water for make-up and cooling and has the capability to use city water for make-up when needed. The system supplies the necessary cooling for all the generating and auxiliary equipment. Because the circulating water is raw well water that has been cycled up in the cooling tower, the iron levels can reach 12 to 14 ppm and the calcium hardness can also be extremely high. The high levels of iron and calcium require frequent cleaning of heat exchangers due to tube fouling. The #8 unit was built with a closed cooling water system to prevent this. The proposed closed cooling system for \$150,000 allows the

cooling water to be treated to maximize the efficiency of the cooling system and prevent tube fouling of the heat exchangers.

The evaporator cooler on GT-1 is the original unit provided in 1972 and it has been repaired numerous times in the past. The unit consists of three separate basins, louver assemblies and nozzle piping arrangements. The louvers have had to be shortened and the nozzle piping replaced and these are again in need of work. The basins are the biggest concern. These steel basins have been repaired three times over many years due to rusting completely through. Fiberglass mats and resin were used to rebuild these units. Even though the basins are drained in the winter, moisture still collects and the freezing and thawing has taken a toll. The evaporator cooler is an open air cooler that cools the inlet air to the GT engine and also washes the air to help prevent dust and dirt from entering the engine. The cooling of the inlet air actually allows the engine to produce more megawatts on a hot summer day. The proposed replacement will cost \$150,000.

### **WATER DISTRIBUTION**

The annual Water System Improvements program for \$900,000 replaces water mains in areas that are experiencing rusty water problems. It also provides for installing larger distribution mains in areas that have a high concentration of 4" supply lines, transferring water services from 4" water mains in streets where larger water mains exist, and abandoning 4" water mains. Eliminating duplicate water mains, where possible, improves water flow and helps reduce rusty water. Installing larger distribution lines in areas that have a high concentration of 4" supply lines and less than desirable fire-fighting capacity (predominantly in the older areas of the community) provides larger supply quantities in relation to the current and proposed land uses, in accordance with the Land Use Policy Plan.

Identified water system improvements for 2007/08 include State Avenue (west pressure zone loop) and Lettie Street (South Wilmoth Avenue to State Avenue). Water service transfer locations identified for 2007/08 include Woodland Street (West Street to Forest Glen) and Forest Glen.

### **SANITARY SEWER**

The annual \$300,000 Sanitary Sewer Rehabilitation Program repairs deficient sanitary sewers and deteriorated manholes at various locations throughout the city. Televising the sewer system has revealed problem areas that could result in future blockages. Most of these problem areas are in sewers that are deeper than 14 feet, and City forces are not equipped to make repairs on sewers of that depth. This program, therefore, provides for those repairs by outside firms.

A 1995/96 Inflow and Infiltration Study identified work activities in which an increased emphasis (through this program) proved cost effective in reducing peak flows. Suggested work activities included rehabilitating manholes, repairing pipe, and similar work. In addition, sewer maintenance crews systematically investigate interceptor and trunk sewers to identify major sources of inflow that could be eliminated as a means of lowering the peak wet weather flow at the treatment plant. Locations for future years

will be further identified from the Sanitary Sewer System Study which was completed in 2006/07.

The annual \$200,000 Clear Water Diversion program provides for the diversion of footing drain discharge from sanitary sewers to storm sewers. Clear water from footing drains causes overloading and backups in the sanitary sewer as well as increases in the volume of clean water that is treated at the sewage treatment facility. The Clear Water Diversion program involves diverting footing drain discharge from sanitary sewers to storm sewers. This diversion results in lower volumes of clean water needing treatment at the sewage treatment facility, thereby decreasing operating and maintenance costs of that facility. In addition, customers should experience fewer, less severe sewer backups.

The Inflow and Infiltration Study, undertaken in 1995, showed that in order for clear water diversion to be cost effective, an individual sump pump must discharge in excess of 1,000 gallons per day. To encourage participation in the footing grant program, City Council has authorized a grant to each participating property owner of either \$1,100 or \$1,300 depending upon the type of work involved on the property. Funding of these grants is provided on an annual basis, and the conversion work for qualified properties must be completed in the year for which the grants are given. 2,140 footing drain grants have been issued to property owners under this program as of October 1, 2006, and over 1,500 property owners are still eligible to participate.

In addition to funding grants, this program also includes construction of collector lines as needed along city streets. Available funding for this program has always been split evenly between footing drain grants and construction. This allowed for funding approximately 80 grants per year. In recent years, however, the number of requests for grants has been declining, allowing additional money to become available for construction.

## **STORM SEWER**

The annual \$100,000 Low Point Drainage Improvement program improves drainage to decrease flooding at low points. During heavy rain, some areas become flooded and damage to private property occasionally occurs. This program provides for installation of drainage improvements to decrease this flooding at low points. In 1994, the following criteria were established for evaluating and prioritizing drainage situations: 1) Potential damage from storm runoff; 2) Emergency vehicle access limitations created by runoff; 3) Number of people affected; 4) Number of structures affected; 5) Street classification; 6) Land use; and 7) Benefits of a project to adjacent areas. Based on these criteria, target areas for improvements are established. These improvements may include construction of detention areas, new pipe systems, and replacement systems for increasing the ability to control the runoff so that it can be carried by downstream systems. The 2007/08 project includes West Lincoln Way/Bentwood Subdivision.

The annual \$150,000 Storm Sewer Intake Rehabilitation Program repairs or replaces deteriorated storm sewer intakes. Areas of concentration for storm sewer intake repairs will be those locations programmed for street improvements.

Except for cleaning and inspecting storm sewer intakes on a five-year rotation, the storm sewer system has had little maintenance since its installation 80 to 100 years ago. The intakes are brick or concrete and have experienced repeated “freeze/thaw” conditions during winters and springs. This repeated “freeze/thaw” action has caused the bricks and mortar to deteriorate, resulting in collapsed intakes. This program provides for a proactive response by contractually repairing/replacing intakes on a scheduled basis. It will result in an upgrading of all substandard intakes within twenty years. In addition to the contractual work provided in this program, City crews provide immediate repair to those intakes that pose an immediate concern for life, health, or safety.

The annual \$100,000 Storm Sewer Outlet Erosion Control program stabilizes areas that have become eroded due to discharges of the storm sewer system into swales, gullies, or drainage ways in residential areas. This program will provide more permanent control of the erosion and will reduce recurring maintenance costs in these areas. An inventory of drainage ways within the City will be established based on National Pollution Discharge Elimination System (NPDES) Phase II requirements. As monitoring activities associated with the NPDES permit requirements begin, locations for future improvements will be identified.

### **RESOURCE RECOVERY**

The Resource Recovery System Improvement projects planned for 2007/08 include #1 mill rotor rebuild (\$75,000); #2 mill sideliners (\$25,000); continuance of the electrical system upgrade (\$25,000); preventive maintenance materials for replacement of the #2 RDS rollers and chains (\$35,000); and a 20% rebuild of the C-1 conveyor (\$17,000) for \$177,000 total.



A neighborhood improvement grant removed an aging, deteriorating chain-link fence on the north boundary of Crawford School and replaced it with a 6-foot tall solid wood fence. A colorful mural was painted by Crawford students on the portion of the fence facing the playground.



These pictures show how Neighborhood Improvement Program projects to plant trees and shrubs, and to add rock or mulch to the median, beautify streets like Wilder Boulevard.



# TRANSPORTATION PROGRAM

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# TRANSPORTATION PROGRAM

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## PROGRAM DESCRIPTION

The Transportation Program serves the community by providing facilities which enhance the movement of people within the City. The system aids industrial, commercial, and residential users through the orderly flow of vehicles and passengers for commercial and leisure activities. The Street System maintains the hard surfaced and gravel streets within the City. These surfaces are cleared of dirt and debris on a regular basis. Snow and ice are removed according to guidelines set by the City Council. The rights-of-way are mowed and litter removed on a regular basis. Public Parking facilities are operated and maintained by the City. The public safety is protected by parking regulations set forth by the City Council. These regulations are enforced by warning violators or issuing fines. Revenues are collected from meters and fines, and these revenues are used to maintain and improve the parking system. Ames operates and maintains a Mass Transit System to provide efficient and economical transportation to all members of the community. A fixed route service is available on a daily basis for most residents. Dial-A-Ride is a contracted service available for elderly or disabled residents. The operations of the system are overseen by a joint City/ISU student board. The Ames Municipal Airport provides general aviation services to the community. The City maintains two hard surface runways. Buildings, taxiways, and streets at the Airport are maintained by the City to ensure clean, safe, and useable air facilities. Capital Improvements which benefit the Transportation sub-program areas are budgeted in this program.

USE OF FUNDS	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Street System	2,308,333	2,322,553	2,271,849	2,530,920	9.0%
Public Parking	613,355	679,690	676,000	691,373	1.7%
Transit System	5,353,449	5,845,552	5,869,317	6,170,729	5.6%
Airport	97,611	103,264	110,546	104,019	0.7%
<b>Total Operations</b>	<b>8,372,748</b>	<b>8,951,059</b>	<b>8,927,712</b>	<b>9,497,041</b>	<b>6.1%</b>
Transportation CIP	6,803,494	9,630,500	12,101,029	14,687,500	52.5%
<b>Total Expenditures</b>	<b>15,176,242</b>	<b>18,581,559</b>	<b>21,028,741</b>	<b>24,184,541</b>	<b>30.2%</b>
<b>Personnel – Authorized FTE</b>	<b>99.37</b>	<b>99.37</b>	<b>99.37</b>	<b>99.37</b>	

# TRANSPORTATION PROGRAM

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EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	5,430,153	5,745,021	5,716,923	5,969,013	3.9%
Contractual	2,662,983	2,071,883	2,361,109	2,175,542	5.0%
Commodities	1,180,434	1,327,755	1,274,953	1,459,011	9.9%
Capital	5,901,978	9,436,500	11,675,356	14,580,575	54.5%
Other Expenditures	694	400	400	400	0.0%
<b>Total Expenditures</b>	<b>15,176,242</b>	<b>18,581,559</b>	<b>21,028,741</b>	<b>24,184,541</b>	<b>30.2%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	139,624	116,307	112,619	118,001	1.5%
Local Option	93,608	150,000	198,675	150,000	0.0%
Road Use Tax	3,004,476	3,384,510	3,652,079	3,210,938	-5.1%
Special Assessments	-	-	-	1,500,000	
Street Construction	619,431	964,620	1,060,017	5,060,000	424.6%
Airport Construction	307,542	80,000	84,286	100,000	25.0%
G.O. Bonds	2,791,802	4,160,380	4,840,878	5,990,000	44.0%
Parking	613,355	679,690	676,000	745,373	9.7%
Transit Operating	5,353,449	5,845,552	5,869,317	6,170,729	5.6%
Transit Capital Reserve	2,252,955	3,200,500	4,534,870	1,067,500	-66.6%
Water Fund	-	-	-	36,000	
Sewer Fund	-	-	-	36,000	
<b>Total Funding Sources</b>	<b>15,176,242</b>	<b>18,581,559</b>	<b>21,028,741</b>	<b>24,184,541</b>	<b>30.2%</b>

# STREET SURFACE MAINTENANCE

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## DESCRIPTION AND PURPOSE OF ACTIVITY

The streets in Ames are constructed of several different materials and require different techniques to repair the cracked, broken, or distorted surfaces or bases. Street maintenance activities provide smooth and safe streets which are stable and which drain precipitation to the storm sewer system without allowing the moisture to penetrate the surface and saturate the street base. This maintenance includes patching, resurfacing, seal coating, slurry seal, and grading of gravel streets as needed. Bikepaths are swept and repaired as needed. Storm damage pickup of branches is the responsibility of this activity.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	647,658	616,200	608,877	644,279	4.6%
Contractual	320,786	313,244	305,822	326,971	4.4%
Commodities	179,031	149,010	134,010	164,010	10.1%
Capital	250	-	10,000	-	
<b>Total Expenditures</b>	<b>1,147,725</b>	<b>1,078,454</b>	<b>1,058,709</b>	<b>1,135,260</b>	<b>5.3%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	1,607	-	-	-	
External Labor Reimbursement	32,949	10,143	9,842	10,482	3.3%
Road Use Tax Fund	1,113,169	1,068,311	1,048,867	1,124,778	5.3%
<b>Total Funding Sources</b>	<b>1,147,725</b>	<b>1,078,454</b>	<b>1,058,709</b>	<b>1,135,260</b>	<b>5.3%</b>

<b>Personnel - Authorized FTE</b>	11.43	11.43	11.43	11.43
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# STREET SURFACE MAINTENANCE

431 -- 77

## ACCOMPLISHMENTS AND HIGHLIGHTS

The \$10,000 **curb and gutter replacement program** provides for the City to connect to the community by sharing the cost of curb and gutter repair with interested homeowners who aren't in the prioritized area for the Neighborhood Curb Replacement program found in the Capital Improvements Plan (CIP).

Asphalt and concrete that has accumulated in the Public Works storage yard from street maintenance projects will be crushed in FY 07/08 at a cost of \$30,000. **Crushing the asphalt and concrete** produces approximately 8,900 tons of usable product for base material in parking lots and for roadway shoulder and alley maintenance. This results in nearly \$6,500 in material savings for those types of activities. More important is the positive environmental impact of this recycling activity.

New diesel tier III requirements have impacted this activity by approximately \$14,100 in FY 07/08.

Included in the CIP for FY 07/08 is \$100,000 for the Slurry Seal Program to maintain various seal coat streets.

An additional \$7,000 is included in FY 06/07 and FY 07/08 for an increase in material costs, and \$13,000 is included for an additional seal coat on Edison Street and Carnegie Avenue.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Miles of Streets Maintained	244	246	248	248
Blocks of Streets Crack Sealed	176	142	150	150
Blocks of Streets Slurry Sealed	73	0	70	70
Blocks of Seal Coat Reconstruction	8	9	10	10
Miles of Off-Street Bikepaths Maintained	31	33	35	35
Cost Per Mile – Street Maintenance	\$4,944	\$5,174	\$4,803	\$5,303

# STREET SURFACE CLEANING

431 -- 7821

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity provides street sweeping of all residential, arterial, and business district streets to enhance the cleanliness of the community.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	81,812	74,267	72,354	76,603	3.1%
Contractual	77,861	85,799	83,824	117,883	37.4%
Commodities	222	470	320	320	-31.9%
<b>Total Expenditures</b>	<b>159,895</b>	<b>160,536</b>	<b>156,498</b>	<b>194,806</b>	<b>21.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Road Use Tax Fund	159,895	160,536	156,498	194,806	21.3%
<b>Total Funding Sources</b>	<b>159,895</b>	<b>160,536</b>	<b>156,498</b>	<b>194,806</b>	<b>21.3%</b>

<b>Personnel - Authorized FTE</b>	1.00	1.00	1.00	1.00
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# STREET SURFACE CLEANING

431 -- 7821

## ACCOMPLISHMENTS AND HIGHLIGHTS

**Contracting services for street sweeping**, at a cost of \$30,000 in both FY 06/07 and FY 07/08, are in place and are working very well, with the contractor creating efficiencies that cover the growth of the city. Street crews still provide for 85% of the city street sweeping needs.

The annual depreciation cost of the new street sweeper purchased in 2006 has increased. Operation of this equipment in severe, dusty conditions requires its replacement on a three-year rotation. A \$34,000 increase in FY 07/08 is due to adjusting the three-year depreciation schedule for the projected increase in cost of replacing the present street sweeper in 2010. The increase in cost of the replacement sweeper includes the cost of the new tier III diesel engines (\$6,000).

**Heavy construction traffic** continues to create challenges in keeping the City streets clean.

Downtown and Campustown continue to be cleaned on Sunday nights during warm weather months.

Respondents to the 2006 Ames Resident Satisfaction Survey continued to rate "street cleaning in the business district" at 95% "good" or "very good" and "residential street cleaning" at 81% "good" or "very good."

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Curb miles cleaned – Business District (16 lane miles, cleaned 32 times/yr, 512 mi.) City Crews	430	522	512	512
Curb miles cleaned – arterial & collector streets (84.2 miles, cleaned 16 times/yr, 1,347 mi.) City Crews	1,576	1,951	1,347	1,347
Curb miles cleaned – residential streets (195 curb miles, cleaned 11 times/yr, 2,145 mi.) City Crews	805	1,210	1,287	1,287
Contractor	920	780	858	858
Cost per curb mile of streets cleaned City Crews	\$42.59	\$37.22	\$41.49	\$52.38
Contractor	\$33.24	\$29.22	\$34.96	\$34.96

# SNOW AND ICE CONTROL

431 -- 7943

## DESCRIPTION AND PURPOSE OF ACTIVITY

On a priority system, this activity provides passable streets for moving vehicles during and after snowstorms. Under slippery road conditions, sand and/or de-icing materials are spread on curves, hills, and intersections of highways and thoroughfares. The snow ordinance becomes effective after 2" of snow has fallen; and arterial and several collector streets are plowed. Residential streets are plowed after 3" of snow. Snow routes are cleared in five hours, and major and residential streets are cleared in sixteen hours.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	247,331	306,833	293,396	307,517	0.2%
Contractual	265,623	278,872	268,065	282,412	1.3%
Commodities	92,112	79,000	88,400	86,600	9.6%
Capital	250	6,000	5,075	13,075	117.9%
<b>Total Expenditures</b>	<b>605,316</b>	<b>670,705</b>	<b>654,936</b>	<b>689,604</b>	<b>2.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Road Use Tax Fund	605,316	670,705	654,936	689,604	2.8%
<b>Total Funding Sources</b>	<b>605,316</b>	<b>670,705</b>	<b>654,936</b>	<b>689,604</b>	<b>2.8%</b>

<b>Personnel – Authorized FTE</b>	4.30	4.30	4.30	4.30
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# SNOW AND ICE CONTROL

431 -- 7943

## ACCOMPLISHMENTS AND HIGHLIGHTS

An increase in the number of streets and subdivisions now requires 16 **contractors for snow removal** at a cost of \$66,900. Included in the \$66,900 is \$4,800 to cover a per-tractor subsidy for the insurance that the farm contractors must purchase to plow on city streets and a \$5.00/hour rate increase for fuel costs.

New diesel tier III requirements have impacted this activity by approximately \$9,300 in FY 07/08.

Included in FY 07/08 is \$5,075 for a brine tank and \$8,000 for an additional asphalt pad for chemical containment. The asphalt pad will ensure an environmentally safe and clean salt storage site by preventing materials from being tracked off the site.

Included in the FY 07/08 budget is \$81,500 for salt, brine, calcium chloride, rock, and sand for winter operations.

Parks and Recreation maintenance workers clear designated winter bike paths.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Annual snow fall (inches)	24.5	39	32	32
Miles of streets maintained	244	246	248	248
Number of ice control operations	12	12	12	12
Sodium chloride applied (tons)	1,734	1,964	1,900	1,900
Calcium chloride used (gallons)	4,550	3,570	4,000	4,000
Salt brine used (gallons)	12,600	17,770	15,000	15,000
Snow fence installed (miles)	2.83	2.90	3.00	3.00
Annual snow plowing/ice removal (cost per inch of accumulation per mile of street)	\$87.39	\$63.06	\$82.24	\$85.62

# RIGHT-OF-WAY MAINTENANCE

431 -- 94

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity includes turf maintenance on City-owned land and rights-of-way and private property (after citizen non-compliance). Staff maintains sidewalks adjacent to City-owned land and buildings as a responsibility of this activity, as well as communication with owners concerning sidewalk adjacent to private property. All forestry related functions including removal, trimming, planting, and disease diagnosis are also included in this activity. The City-wide Sidewalk Safety Program is also administered in this program. Sidewalks reported by citizens to be in need of repair are evaluated by City personnel as to safety. Any required repairs are the responsibility of the homeowner and are inspected by City personnel after repairs are done. Trash removal from public receptacles is the responsibility of this activity.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	239,987	257,449	248,621	258,901	0.6%
Contractual	138,760	139,859	137,385	146,699	4.9%
Commodities	15,951	15,550	15,700	105,650	579.4%
Capital	699	-	-	-	
<b>Total Expenditures</b>	<b>395,397</b>	<b>412,858</b>	<b>401,706</b>	<b>511,250</b>	<b>23.8%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	(642)	-	-	-	
Labor Reimbursement	8,099	2,900	3,500	3,500	20.7%
Road Use Tax Fund	387,940	409,958	398,206	453,750	10.7%
Parking Fund	-	-	-	54,000	
<b>Total Funding Sources</b>	<b>395,397</b>	<b>412,858</b>	<b>401,706</b>	<b>511,250</b>	<b>23.8%</b>

<b>Personnel - Authorized FTE</b>	3.70	3.70	3.70	3.70
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# RIGHT-OF-WAY MAINTENANCE

431 -- 94

## ACCOMPLISHMENTS AND HIGHLIGHTS

The City Council approved up to \$90,000 to solve the cleanliness issue in the Downtown and Campustown areas. Costs are split 60% Parking Fund and 40% Road Use Tax Fund.

Included in FY 07/08 is \$50,000 for the continuation of a **program to trim trees in the rights-of-way**. Also being continued, at a cost of \$10,000, is the **program for removal of dead or dying trees in the rights-of-way**. Because of these programs, citizens are seldom inconvenienced by damage to public trees during storms.

Efforts will be made to work with the Main Street Cultural District to improve the appearance of landscaping elements in the Downtown area.

Contracted **garbage pickup** occurs three times per week (Monday, Wednesday and Friday) in Campustown and Downtown at an annual cost of \$8,190. The FY 07/08 budget includes \$1,834 for service of the additional 11 garbage cans purchased and placed in the Downtown and Campustown areas at Council's direction.

The new mower lease will increase by \$6,295 in FY 07/08.

Sidewalks continue to be repaired on a complaint basis.

**Temporary personnel** continue to augment full-time staff during summer months to maintain rights-of-way. A **part-time gardener** continues to maintain several planting areas throughout the city.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Rights-of-way mowed (acres)	705	710	712	712
Complaint letters sent – weeds	60	65	70	70
(Overhang) letters sent – bush/trees	61	60	65	65
Sidewalk repair letters sent	105	120	125	125
Trees and shrubs planted	175	150	160	160

# PARKING OPERATION AND MAINTENANCE

434 -- 96

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity provides for the operation and maintenance of the City's parking system. The system includes parking activities in the Campustown, Downtown, and residential sections. These components include both metered and non-metered spaces. Students from Iowa State University are utilized for parking studies and collecting data for and maintaining databases necessary in this activity.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	101,434	124,960	115,313	121,017	-3.2%
Contractual	60,283	59,187	57,698	59,017	-0.3%
Commodities	28,404	30,700	30,700	30,600	-0.3%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>190,121</b>	<b>214,847</b>	<b>203,711</b>	<b>210,634</b>	<b>-2.0%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Parking	190,121	214,847	203,711	210,634	-2.0%
<b>Total Funding Sources</b>	<b>190,121</b>	<b>214,847</b>	<b>203,711</b>	<b>210,634</b>	<b>-2.0%</b>

<b>Personnel – Authorized FTE</b>	2.09	2.09	2.09	2.09
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# PARKING OPERATION AND MAINTENANCE

434 -- 96

## ACCOMPLISHMENTS AND HIGHLIGHTS

Included in FY 07/08, is \$10,000 to purchase electronic meter mechanisms. Electronic meters enhance customer satisfaction and decrease maintenance activities, resulting in better parking meter operations that help revitalize commercial areas.

Material costs (for signage, posts, and brackets) were increased in FY 06/07 as a direct result of higher fuel and nationwide transportation costs, and an increase in the amount of public streets within the city.

**Part-time, temporary employees** (typically students) continue to be utilized by the Traffic Engineer in both parking and engineering activities. Labor expenses are split based on the work activities of these employees.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
# of Parking Stalls	2,825	2,807	2,807	2,846
# of Parking Stalls Painted	1,800	1,825	1,825	1,650
Electronic Parking Meters In Use	940	914	914	945
# of Meter Complaints	168	727	740	620
# of Preventive Maintenance Checks Done On Meters	6,265	2,437	2,500	2,500
Reserved Parking Spaces Rented (%)	60%	68%	68%	70%

# PARKING LAW ENFORCEMENT

434 -- 2510

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity has the responsibility of enforcing all parking regulations in the downtown and Campustown business areas. Citations are issued for both overtime and illegal parking, with a goal of providing uniform enforcement of all parking restrictions. Community Safety Officers enforce parking regulations during the evening hours as well as assisting police officers and citizens in traffic movement and receiving reports of minor incidents. Parking law enforcement is also a responsibility of police officers and is included in the Crime Prevention and Patrol Activity.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	203,735	223,254	222,978	227,702	2.0%
Contractual	95,020	100,560	108,620	93,614	-6.9%
Commodities	2,658	5,001	5,001	4,600	-8.0%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>301,413</b>	<b>328,815</b>	<b>336,599</b>	<b>325,916</b>	<b>-0.9%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Parking Fund	301,413	328,815	336,599	325,916	-0.9%
<b>Total Funding Sources</b>	<b>301,413</b>	<b>328,815</b>	<b>336,599</b>	<b>325,916</b>	<b>-0.9%</b>

<b>Personnel - Authorized FTE</b>	1.50	1.50	1.50	1.50
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# PARKING LAW ENFORCEMENT

434 -- 2510

## ACCOMPLISHMENTS AND HIGHLIGHTS

***Program Goal: Increase use of civilian employees in order to allow police officers to focus on crime prevention and patrol.***

Community Safety Officers (CSOs), many of which are ISU students, continue to have expanded duties assisting patrol officers. In addition to parking enforcement duties, CSOs transport prisoners to the Story County Jail, serve summons, assist with evidentiary vehicle processing, traffic direction at accident scenes, route-clearing duties during snow emergencies and documenting private property accidents. Since these duties go beyond the traditional services funded by the parking system, the budget now includes \$26,750 in general fund support for CSO activities.

***Program Goal: Prevent parking problems where possible.***

Parking enforcement staff continues to respond to complaints and problem areas. Warning citations were issued in the University Impacted Area for approximately two weeks prior to the start of ISU classes. These efforts emphasize the goal of safe and appropriate parking while respecting the influx of new citizens each fall. This reduces the number of citations during the amnesty period, but serves as an important educational tool encouraging compliance with parking regulations.

This spring, the Parking Team presented a report and recommendations to the City Council on possibilities in ordinance changes. The goal of the changes was to make the signs less confusing and eliminate some of the ordinances to remove the “layering” of parking regulations. The Council directed some changes in the high-density area, but elected to leave the ordinances the same in the low-density area. The Legal Department is currently working on those ordinance changes for the City Council.

Another team has reviewed the parking enforcement violation collection process and overall status of the Parking Fund. Several changes are included in the FY 07/08 budget to more closely reflect the cost of these activities including increasing overtime fines from \$3.00 to \$5.00 and reducing the time period for fine increases for illegal parking from thirty days to seven days.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Parking Citations Issued by Parking Systems Officers + Daytime CSOs:				
Overtime	27,672	27,335	28,181	28,000
Illegal	12,883	10,711	10,517	10,500
Illegal Citations by Evening CSOs	9,996	11,257	15,551	15,500
Illegal Citations by Patrol Division	575	4,064	1,789	1,800
Total Illegal Citations	23,454	26,032	27,857	28,000
Total Overtime Citations	27,672	27,335	27,181	28,000
Total All Citations	51,126	53,367	56,038	56,000

# PARKING VIOLATION COLLECTION

434 -- 1716

## DESCRIPTION AND PURPOSE OF ACTIVITY

The major role of this activity is the accounting for parking tickets issued and receiving and recording of monies paid for parking tickets. Responsibilities include collecting and recording payments through mail, in person, drop-box, and electronic methods; sending notices on unpaid tickets; and working with other collection processes, including collection agencies and the City of Ames Legal Department.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	62,420	65,605	66,015	69,548	6.0%
Contractual	57,723	67,512	66,093	82,944	22.9%
Commodities	1,678	2,911	3,582	2,331	-19.9%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>121,821</b>	<b>136,028</b>	<b>135,690</b>	<b>154,823</b>	<b>13.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Parking	121,821	136,028	135,690	154,823	13.8%
<b>Total Funding Sources</b>	<b>121,821</b>	<b>136,028</b>	<b>135,690</b>	<b>154,823</b>	<b>13.8%</b>

<b>Personnel - Authorized FTE</b>	1.15	1.15	1.15	1.15
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# PARKING VIOLATION COLLECTION

## 434 -- 1716

### ACCOMPLISHMENTS AND HIGHLIGHTS

A team was formed to develop and recommend cost effective and customer friendly options for the parking ticket collection process consistent with the City's organizational values. The recommendations included options for improving the parking system's net revenue and balancing enforcement with the needs of parking customers.

The budget reflects implementation of the Parking Team recommendations as summarized in Parking Law Enforcement highlights. In addition to increasing the expected total dollar value of payments processed by approximately \$90,000, the changes will impact the FY 07/08 budget as follows:

- A decrease of \$900 in office supplies
- An increase of \$970 in credit card fees
- An increase of \$12,825 in collection fees

As of mid-October 2006, the number of reminder notices being mailed was up 14% over the same period last year. The amount requested for FY 06/07 was based on the assumption that the number of notices being mailed would remain constant. Postage was increased \$1,000 in FY 06/07 and an additional \$600 in FY 07/08 to account for the increase in the number of notices being mailed.

In FY 04/05, a new service was implemented which provides citizens with the ability to view and pay parking tickets online. The response to this service has been extremely positive. Usage has grown from 9.2% of all tickets being paid online in FY 04/05 to 24.6% as of December 1, 2006. The number of tickets paid online is projected to be over 25% by the end of FY 06/07.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
# of Tickets Paid Online	4,569	11,096	11,300	11,500
Total # of Payments Processed	49,659	48,318	47,000	47,500
Average # of Payments Processed/Day	199	193	188	190
\$ Amount of Payments Processed	\$387,859	\$363,585	\$353,600	\$443,600
Average \$ of Payments Processed/Day	\$1,551	\$1,454	\$1,414	\$1,774
# of Overpayments Processed	835	798	750	725
# of Payments Reversed	102	44	60	60
# of Reminder Notices Prepared for Mail	23,826	24,606	25,250	25,300

# TRANSIT SYSTEM

436

## ACTIVITY DESCRIPTION

The Ames Transit System provides those who live in and visit the City with a safe, economical, and energy saving mass transit system.

Transit Administration oversees the operations of the total transit system. Statistical data and record keeping functions are also performed. Transit system administration reports to federal, state, university, and local authorities, and derives its funds from the same.

The system operates Fixed Route Service (CyRide) every day of the year except Thanksgiving, Christmas, and New Year's Day.

The Transit System further serves the community by contracting for Dial-A-Ride service. This service benefits the community by making transit service available to the disabled and other citizens with special needs.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Transit Administration	1,103,970	1,144,267	1,253,208	1,332,623	16.5%
Fixed Route Service	4,123,663	4,569,715	4,484,359	4,701,916	2.9%
Dial-A-Ride Service	125,816	131,570	131,750	136,190	3.5%
<b>Total Operations</b>	<b>5,353,449</b>	<b>5,845,552</b>	<b>5,869,317</b>	<b>6,170,729</b>	<b>5.6%</b>
<hr/>					
<b>Personnel – Authorized FTE</b>	73.70	73.70	73.70	73.70	

# TRANSIT SYSTEM

436

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	3,787,219	4,036,887	4,049,725	4,222,110	4.6%
Contractual	735,102	765,352	824,052	889,419	16.2%
Commodities	830,434	1,042,913	995,140	1,058,800	1.5%
Capital	-	-	-	-	
Other Expenditures	694	400	400	400	0.0%
<b>Total Expenditures</b>	<b>5,353,449</b>	<b>5,845,552</b>	<b>5,869,317</b>	<b>6,170,729</b>	<b>5.6%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Transit	(341,988)	(428,512)	(402,386)	(389,088)	-9.2%
Federal Grants	589,227	953,098	922,842	886,498	-7.0%
State Grants	557,112	612,555	547,650	766,615	25.2%
Interest	45,453	26,000	51,300	53,000	103.8%
Transportation Fees & Charges	562,460	538,750	598,650	581,240	7.9%
ISU Administration	446,483	473,718	473,718	501,667	5.9%
Property Tax	1,027,054	1,080,218	1,080,218	1,143,951	5.9%
GSB	2,425,001	2,572,925	2,572,925	2,608,946	1.4%
Miscellaneous Revenue	30,582	4,800	12,400	5,900	22.9%
MPO Funding	12,065	12,000	12,000	12,000	0.0%
<b>Total Funding Sources</b>	<b>5,353,449</b>	<b>5,845,552</b>	<b>5,869,317</b>	<b>6,170,729</b>	<b>5.6%</b>

# TRANSIT ADMINISTRATION AND SUPPORT

436 -- 11

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity involves the orderly and efficient management of the public transit system. Associated activities are the marketing of the system, transit facilities maintenance, and the training and development of employees who will operate vehicles in a safe, responsible, and courteous manner.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	676,454	748,010	801,625	836,590	11.8%
Contractual	384,658	359,107	402,523	457,663	27.4%
Commodities	42,858	37,150	49,060	38,370	3.3%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>1,103,970</b>	<b>1,144,267</b>	<b>1,253,208</b>	<b>1,332,623</b>	<b>16.5%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Transit	1,103,970	1,144,267	1,253,208	1,332,623	16.5%
<b>Total Funding Sources</b>	<b>1,103,970</b>	<b>1,144,267</b>	<b>1,253,208</b>	<b>1,332,623</b>	<b>16.5%</b>

<b>Personnel – Authorized FTE</b>	7.20	7.20	8.20	8.20
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# TRANSIT ADMINISTRATION AND SUPPORT

436 -- 11

## ACCOMPLISHMENTS AND HIGHLIGHTS

After several years of declining passenger loads due to lower Iowa State University enrollment, **ridership is expected to increase** slightly to over 4.3 million passengers per year. Service increases implemented in the current year along with continued higher gas prices will allow ridership to increase.

Student fees will increase 7.3% next year and the total local revenue increase will be 5.9% from the City, Iowa State University, and 1.4% from the Government of the Student Body.

A new Federal Transit Administration program, **Transit Intensive Cities**, will provide increased operating funds and dedicated capital funds during the next three years. This will allow CyRide to restore the operating fund balance to 14%, which was utilized to accommodate high fuel prices in the last two years. It will also allow for capital purchases for buses and building repairs with a predictable funding source.

**High fuel costs** continue to be problematic. The current budget is \$2.28 per gallon for fuel and the estimate for this year and next is \$2.50 per gallon. The fund balance will be used to adjust to the fluctuations in fuel prices for the remainder of this year and next year.

Due to the increased federal and state reporting required when Ames went over 50,000 population, a Transit Planner was added to keep up with the extra work. Since CyRide has been able to purchase new buses and phase out some of the older ones, there have been fewer mechanical problems, so one FTE has been shifted from Fixed Route Maintenance to Administration to fund the Transit Planner position.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Passengers	4,292,366	4,173,208	4,300,000	4,380,000
Passengers/Revenue Hour	43.9	41.9	42.3	42.7
Accident Claims (#/\$)	2/\$5,626	5/\$15,558	1/\$1,000	1/\$1,000
Rides Per Capita Per Year	84.6	79.8	82.2	83.7
Local Share of Operating Expense	84.5	80.3	81.5	79.1
Property Tax Subsidy per Passenger	\$.216	\$.244	\$.261	\$.261

# FIXED ROUTE SERVICE

436 -- 12

## DESCRIPTION AND PURPOSE OF ACTIVITY

The fixed route bus service provides regularly scheduled public transit service to the City of Ames (including Iowa State University). There are six color-coded bus routes which connect the various parts of the City, and three circulator routes that serve the ISU Campus and neighborhoods adjacent to campus.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	3,103,727	3,281,607	3,240,650	3,377,830	2.9%
Contractual	231,708	281,945	297,229	303,256	7.6%
Commodities	787,534	1,005,763	946,080	1,020,430	1.5%
Other Expenditures	694	400	400	400	0.0%
<b>Total Expenditures</b>	<b>4,123,663</b>	<b>4,569,715</b>	<b>4,484,359</b>	<b>4,701,916</b>	<b>2.9%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Transit	4,123,663	4,569,715	4,484,359	4,701,916	2.9%
<b>Total Funding Sources</b>	<b>4,123,663</b>	<b>4,569,715</b>	<b>4,484,359</b>	<b>4,701,916</b>	<b>2.9%</b>

<b>Personnel - Authorized FTE</b>	66.45	66.45	65.45	65.45
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# FIXED ROUTE SERVICE

436 -- 12

## ACCOMPLISHMENTS AND HIGHLIGHTS

Fixed route ridership will increase approximately three percent in the current year and is expected to continue to increase to more than **4.3 million passengers per year**. Stabilized student enrollment and continued higher fuel prices will allow ridership to grow. In light of these increases, a current position of AM Supervisor will be filled to assist with this higher ridership as well as a new Transit Planner position, added in this current year.

Ridership of K-12 students, elderly, and passengers with disabilities has increased due to higher fuel costs.

Farebox revenue increased after eliminating free fares at campus bus stops on all non-circulator routes; approximately a ten percent increase in farebox revenue.

Increased revenues from federal funding programs, farebox, and special event service will offset increased expenses.

CyRide has been able to purchase new buses and phase out some of the older ones, so there have been fewer mechanical problems. One FTE has been shifted from Fixed Route Maintenance to Administration to fund the new Transit Planner position.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Passengers	4,234,350	4,107,339	4,235,000	4,315,000
Revenue Miles	988,068	1,015,932	1,016,000	1,018,000
Revenue Hours	92,534	94,758	94,800	95,100
Passengers/Revenue Hour	45.8	43.3	44.9	46.1
Cost/Revenue Mile	\$3.95	\$4.18	\$4.42	\$4.65
Cost per Passenger	\$.92	\$1.03	\$1.06	\$1.09
Weekday Area Coverage (within 2 blocks)				
Weekdays	80%	79%	83%	82%
Weekends	56%	55%	53%	53%

# DIAL-A-RIDE

436 -- 13

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity addresses the public transportation needs of the disabled residents of Ames. Service hours and areas served exceed the requirements of the Americans with Disabilities Act. Heartland Senior Services operates the Dial-A-Ride service as a sub-contractor to CyRide.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	7,038	7,270	7,450	7,690	5.8%
Contractual	118,736	124,300	124,300	128,500	3.4%
Commodities	42	-	-	-	
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>125,816</b>	<b>131,570</b>	<b>131,750</b>	<b>136,190</b>	<b>3.5%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Transit	125,816	131,570	131,750	136,190	3.5%
<b>Total Funding Sources</b>	<b>125,816</b>	<b>131,570</b>	<b>131,750</b>	<b>136,190</b>	<b>3.5%</b>

<b>Personnel – Authorized FTE</b>	.05	.05	.05	.05	
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# DIAL-A-RIDE

## 436 -- 13

### ACCOMPLISHMENTS AND HIGHLIGHTS

Heartland Senior Services (HSS) continues to provide adequate service as the subcontractor to CyRide for Americans with Disabilities Act (ADA) required service. The current contract with HSS continues through June 30, 2008.

Dial-A-Ride **ridership increased more than 10% after several years of declining ridership.** This increase was accomplished with lower miles and hours of travel creating a more efficient service. This efficiency is accomplished through coordination of ADA service with other door-to-door transportation services provided in the community.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Passengers	9,736	10,715	10,000	10,000
Revenue Hours	3,163	2,664	3,000	3,000
Passengers/Revenue Hours	3.1	4.0	3.3	3.3
Farebox Revenue/Expense Ratio	9.5%	10.0%	8.0%	7.7%
Cost Per Passenger	\$12.06	\$11.76	\$13.16	\$13.62

# AIRPORT

## 438 -- 70

### DESCRIPTION AND PURPOSE OF ACTIVITY

The Ames Municipal Airport provides general aviation services to the City and immediate surrounding area. The Ames Municipal Airport currently has the second busiest non-controlled airport in the state with over 25,000 operations occurring annually. Approximately 90 aircraft are housed in private and public hangars, and an additional 54 aircraft can be temporarily located in designated tie-down areas. A fixed base operator (FBO) is under contract to provide for daily airport operations. The FBO is not responsible for maintenance services at the Airport; therefore, maintenance is administered by Public Works through outside contracts or with City staff for snow removal and mowing. City-owned land next to the airport is utilized for agricultural purposes.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	38,685	39,566	39,644	41,336	4.5%
Contractual	50,192	61,498	57,533	56,583	-8.0%
Commodities	8,734	2,200	2,100	6,100	177.3%
Capital	-	-	11,269	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>97,611</b>	<b>103,264</b>	<b>110,546</b>	<b>104,019</b>	<b>0.7%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	(88,134)	(42,538)	(50,604)	(47,742)	12.2%
Airport Farm	78,410	35,575	35,575	35,575	0.0%
Hangar Leases	57,621	63,039	63,039	63,597	0.9%
Fuel Sales	9,903	9,200	11,200	11,200	21.7%
Miscellaneous	2,198	-	1,320	1,480	
Clarion Technology	37,613	37,988	38,747	39,909	5.1%
Airport Construction	-	-	11,269	-	
<b>Total Funding Sources</b>	<b>97,611</b>	<b>103,264</b>	<b>110,546</b>	<b>104,019</b>	<b>0.7%</b>

<b>Personnel – Authorized FTE</b>	.50	.50	.50	.50
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# AIRPORT

## 438 -- 70

### ACCOMPLISHMENTS AND HIGHLIGHTS

FY 07/08 includes a new 5-year contract to provide **Fixed Base Operator (FBO) services** at the airport.

The **Airport Advisory Committee** is becoming more involved with the FBO operations through meetings every four to five months. Positive feedback continues to be received from local and transient users.

The **Airport Construction Fund balance** is projected to be \$167,725 at the end of FY 06/07 and increases to \$198,329 at the end of FY 07/08. In FY 07/08, this balance will be used as City participation (\$4,000) in an \$80,000 project to update the **Airport Master Plan**. A \$76,000 Federal Aviation Administration grant has been approved for this project, which should be completed by fall 2007.

Clarion Technologies began leasing the VisionAire building in September 2004. Budgeted revenues for the airport from this lease are \$38,747 in FY 06/07 and \$39,909 in FY 07/08.

The airport farm started a **cash rent lease** in FY 06/07 with the current farmer. This lease guarantees the best revenues with minimum risk for the farm. Lease revenues for FY 07/08 will be \$35,575. A new farm lease was approved in January 2007.

The airport continues to operate without any General Fund support. It is the only general aviation airport in Iowa operating without General Fund support.

Airport security has become an issue for all general aviation airports, and the Federal Aviation Administration (FAA) may require implementation of additional security measures as a prerequisite for future grants. This requirement could impact the operations budget in the future.

In FY07/08, \$4,000 is included to slurry seal the parking lots at the airport.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Gallons of fuel sold (AVGAS)	76,959	55,111	60,000	60,000
Gallons of fuel sold (FBO) Jet	57,746	81,877	85,000	85,000
Gallons of fuel sold (ISU) Jet	16,299	17,248	18,000	18,000
# of based single engine aircraft	57	55	58	58
# of based multi-engine aircraft	10	8	9	9
# of based ultra-light aircraft	4	3	3	3
# of based gliders	8	10	12	12

# TRANSPORTATION CIP

439

## ACTIVITY DESCRIPTION

This is a summary of all capital improvements in the Transportation Program. Details in each area are presented in the Five-Year Capital Improvements Plan for the City of Ames.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>Transit Administration:</b>					
IA 04-0105-015-06		172,000	130,000		
2005 Forced Capital	58,968		21,401		
IA-03-0088-02	852,325	2,130,000	1,164,168		
IA-03-0103-015-04	1,158,590				
AAMPO Intelligent Tran. System		20,000			
IA-03-0104-015-05	76,951	577,000	587,000		
FTA 5307 IA-90-X300 FY 06	91,750		80,780		
FTA 5307 FY 07	14,371	301,500	548,468		
5310 Elderly Disabled			189,661		
IA-03-0088-06			1,713,392		
5307 CAP IA090-FY08			100,000	573,075	
5317 New Freedom FY 08				113,425	
ICAAP Capital FY 08				66,000	
IA 04-00 Nov 2006				315,000	
Sub-Total	2,252,955	3,200,500	4,534,870	1,067,500	
<b>Airport Operations:</b>					
05/06 Taxiway 01/19 Rehab	300,559				
06/07 Airport Master Plan	6,983	80,000	73,017		
Airport Hangar Improvements				100,000	
Sub-Total	307,542	80,000	73,017	100,000	
<b>Street Surface Maintenance:</b>					
Bridge 13 <sup>th</sup> and Skunk River	133,213				
05/06 Slurry Seal	94,021				
07/08 Slurry Seal				100,000	
07/08 Sidewalk Safety				50,000	
06/07 Sidewalk Safety		50,000	50,000		
05/06 Sidewalk Safety	1,122		48,675		
06/07 Seal Coat		250,000	250,000		
07/08 Seal Coat	(1,357)			150,000	
04/05 Sidewalk Safety	(1,174)				
04/05 Concrete Paving	400				
05/06 Seal Coat/Asphalt	151,038				
05/06 Concrete Pave Lynn	265,427				
06/07 Concrete Pave Recon	392	375,000	374,608		
Concrete Pave Green Hills Drive				300,000	
02/03 Sidewalk Safety	(181)				
Sub-Total	642,901	675,000	723,283	600,000	

# TRANSPORTATION CIP

439

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>Public Wrk Engineering:</b>					
05/06 Arterial 24 <sup>th</sup> /Stange	6,244		490,386		
07/08 Asphalt Resurfacing				500,000	
06/07 Asphalt Resurface		500,000	500,000		
05/06 Asphalt Resurfacing	378,887		107,951		
04/05 Asphalt Resurfacing	(3,659)				
05/06 Collect NW 13-20 <sup>th</sup>	636,052		53,164		
04/05 Arterial Mort-GHPD	(5,872)				
07/08 Neighborhood Curb				50,000	
06/07 Neighborhood Curb	7,313	50,000	92,615		
04/05 Neighbor Curb Scan	2,992				
07/08 Col. Beach L-Way/Mort.				1,800,000	
NE Area Regional 570 <sup>th</sup> Street				950,000	
S. Dayton Ave. Improvements				1,050,000	
Topographic Mapping				120,000	
South Dakota Ave Reconstruct	6,250				
SE 16 <sup>th</sup> Paving and Bridge	98,693	1,500,000	1,598,907	3,000,000	
CyRide Welch/Hunt to Storm	217,816		119,422		
East Lincoln Way Widening	1,370,911		250,010		
State Ave Widen L-Way Arbor	(6,826)				
Grand Avenue Extension	332		329,668	5,000,000	
CyRide Ontario N Dak – Geor.			122,149		
West L-Way Widening	360,180				
06/07 Collect NW 6 <sup>th</sup> -13 <sup>th</sup>	364,226	1,390,000	1,005,744		
06/07 CyRide Jewel Drive	93,917	750,000	656,083		
S. Duff Ave Improvement Project	55,786	310,000	254,214		
Bloomington Rd. Widening		75,000	75,000	450,000	
Arterial L-Way Beech/Hayward	12,147	500,000	519,253		
Collector 24 <sup>th</sup> Grand/Duff	4,707	600,000	595,293		
Sub-Total	3,600,096	5,675,000	6,769,859	12,920,000	
<b>Total CIP</b>	<b>6,803,494</b>	<b>9,630,500</b>	<b>12,101,029</b>	<b>14,687,500</b>	<b>52.5%</b>

## TRANSPORTATION CIP PROJECT DESCRIPTIONS

### TRANSIT ADMINISTRATION

The Federal Transit Administration (FTA) grants received by the City Transit Agency total 80% of several projects for 07/08. The City will replace three large buses, a shop truck, and a minibus for the contracted Dial-A-Ride service for \$1,041,000. Small equipment purchases total \$26,500 and include computers, tire changer, and parts shelves.

### AIRPORT OPERATIONS

The Airport Improvements project scheduled for 2007/08 for \$100,000 utilizes a State of Iowa infrastructure grant program that will fund 80% of the cost to paint and/or replace the roofs and to paint the side walls of the 52 tee hangars at the airport.

### STREET SURFACE MAINTENANCE

The annual Slurry Seal Program for \$100,000 seals cracks in asphalt streets at various locations. Application of slurry as a preventive maintenance program for cracks in asphalt streets seals against moisture intrusion and improves rideability. Selected locations will have full-width slurry applied to seal coat streets.

The annual \$50,000 Sidewalk Safety Program removes and replaces sidewalk intersection crosswalk panels and handicap ramps at locations that fail to meet the City Sidewalk Improvement Program requirements. This program provides safer pedestrian facilities and limits the City's liability for injury suffered by residents using public sidewalks that are in a deteriorated condition. The program also improves ADA accessibility at municipal facilities. An Americans With Disability Act (ADA) requirement to install truncated dome warning panels at crosswalks has increased the cost of these crosswalks. This reduces the number of locations that will be improved under this program each year.

The annual \$150,000 Seal Coat Removal/Asphalt Reconstruction Program provides for removal of built-up seal coat from streets and replacement with asphalt surface. Built-up seal coat on streets causes excess crown that results in vehicles dragging at driveway entrances. Complete removal of this built-up seal coat will allow repairs to curb and gutter, and placement of 3" of asphalt surface.

The Concrete Pavement Reconstruction Program removes and replaces concrete street sections that have deteriorated. The 2007/08 project for \$300,000 covers Green Hills Drive west from Elwood Drive to Red Oak Drive.

### PUBLIC WORKS ENGINEERING

The annual \$500,000 Asphalt Resurfacing program restores surface texture, corrects structural deficiencies, and prevents deterioration of various streets. The areas to be resurfaced are chosen each spring based on the current street condition inventory. Cost estimates include funding for concrete curb and gutter repairs that need to be made prior

to asphaltting the street. Typically, curb and gutter repairs are between 20 and 25 percent of the total cost.

The annual \$50,000 Neighborhood Curb Replacement program replaces deteriorated curb and gutter in selected neighborhood areas. Areas to receive curb and gutter replacement are selected by comparing and prioritizing applications received from neighborhoods using evaluation criteria that have been approved by Council. Neighborhood Curb Replacement Program decision criteria approved by Council includes extent of curb deterioration, number of residential structures in the block, and longitudinal grade. Future locations will be identified based on established criteria.

The 2007/08 Collector Street Pavement Improvement project for \$1,800,000 is Beach Avenue from Lincoln Way to Mortensen Parkway.

The Northeast Area Regional Commercial Improvement project for \$950,000 is to pave 570<sup>th</sup> Avenue (East 13<sup>th</sup> Street to the northerly limit of the regional commercial center) to accommodate traffic requirements for the Regional Life Style Center at Interstate 35 and East 13<sup>th</sup> Street. This project is included as a City obligation in the Zoning Agreement for the Life Style Center. In accordance with the City's normal policy of paying for extra width and depth for off-site road improvements, the City would have been responsible for improvements to East 13<sup>th</sup> Street. This project was estimated to cost the equivalent of extra width and depth on East 13<sup>th</sup> Street.

The project to relocate South Dayton Avenue diagonally between the U.S. Highway 30/South Dayton Avenue interchange and South Dayton Avenue/Southeast 5<sup>th</sup> Street will cost \$1,050,000. In addition, the project has now been expanded from its original scope to include dowel bar retrofit and grinding of the existing pavement north of the relocation to Lincoln Way. The expansion of the original scope is due to increased truck traffic and the need to mitigate further damage which will delay full reconstruction. The realignment of South Dayton Avenue is included as part of the South Gateway Subdivision developer's agreement. As stated in the recorded document, the City of Ames is responsible for completing the connection between the re-routed and the existing South Dayton Avenue.

Mapping and Policy Support (MAPS), a joint committee between the City of Ames and Story County, will have new aerial photography available in 2008. Topographic maps are also available at that time for a cost of \$120,000. The most recent topographic maps of the City of Ames are dated from 1954 to 1963. More current topographic maps will result in decreased engineering fees for Capital Improvement Plan (CIP) projects. The mapping would also provide supplemental information for National Pollution Discharge Elimination System (NPDES) drainage activities.

The project for paving the gravel portion of Southeast 16<sup>th</sup> Street between the Dayton Avenue/U.S. 30 interchange and approximately two blocks east of South Duff Avenue costs \$3,000,000. This paved street will provide a connecting roadway between the businesses on South Dayton Avenue and South Duff Avenue. The 2003/04 operations budget included \$25,000 for hydraulic evaluations of bridge openings. The chosen

alternative involves a bridge that will pass a 50-year frequency flood with a street profile that will then be overtopped. In 2004/05, \$200,000 was included for land acquisition and engineering expenses funded by G.O. bonds. The bridge was replaced in 2006/07 through \$1,500,000 funding from G.O. bonds. Street paving is budgeted in 2007/08 with one-half of the costs funded with special assessments. In 2007/08, funding from the Arterial Street Rehabilitation Program will be shifted to this project. The increase in cost (\$200,000) is due to wetland mitigation as required by the Army Corps of Engineers.

Extending Grand Avenue to South 16<sup>th</sup> Street will divert traffic from the U.S. Highway 69 (Grand Avenue to Lincoln Way to South Duff Avenue) corridor to the new extension. It will help to alleviate the existing congestion and allow for easier access to area businesses along that portion of Lincoln Way. In addition, through-traffic on the Grand Avenue extension will also encounter less traffic congestion. A concept and cost allocation study (\$37,500) for this project was completed in 2002/03. Design for the Lincoln Way to South 4<sup>th</sup> Street segment of the project was funded in 2005/06. Construction and land acquisition for that segment will be completed in 2007/08 for \$5,000,000 which includes \$4,000,000 in federal earmark funds.

The project to add two lanes on the north side of Bloomington Road from the Union Pacific Railroad (UPRR) crossing to Hyde Avenue will cost \$450,000. This project also includes the addition of gates and constant warning time detection at the railroad crossing.





The Pinehurst Drive pond was constructed in the late 1970s, before most of the area houses were finished and before Moore Memorial Park existed.

The pond is a treasured space for locals and visitors to use the bench or swing and watch the various waterfowl, frogs, turtles, and other wildlife.

The pond had accumulated several feet of silt and developed a surface of green algae, so a Neighborhood Improvement Program project shared in the cost to dredge the pond and install an aerator.



# COMMUNITY ENRICHMENT PROGRAM

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# COMMUNITY ENRICHMENT PROGRAM

450

## PROGRAM DESCRIPTION

The City of Ames provides an array of services which enrich the lives of citizens. These leisure time and informational services are intended to give citizens opportunities to expand their interests, to increase in knowledge, to participate in a wide variety of physical pursuits, and to enjoy the quiet repose of the world around us.

The City of Ames provides services which relate to public health and welfare. Programs also provide assistance to the members of the community in housing, human services, arts, economic development, restaurant inspection, and animal shelter activity. Additional activities include the operation of the City's government access and public access cable TV channels and administration and maintenance of the City's cemeteries.

USE OF FUNDS	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Recreation/Administration	2,074,879	2,183,500	2,185,530	2,258,571	3.4%
Parks	883,315	903,126	907,216	953,911	5.6%
Library Services	2,707,259	2,850,146	2,946,468	2,979,530	4.5%
Library Grants/Donations	141,386	77,500	224,429	142,035	83.3%
Health and Sanitation	134,073	145,386	139,073	148,430	2.1%
Animal Control	291,143	311,746	302,477	332,150	6.5%
Human Services	819,546	854,400	854,538	904,108	5.8%
Art Services/Agencies	101,478	112,492	139,305	128,316	14.1%
Cemetery	109,901	111,833	109,503	111,018	-0.7%
Leased Housing	894,091	960,990	993,303	1,017,891	5.9%
Affordable Housing	171,119	264,294	285,411	111,651	-57.8%
Community Dev. Block Grant	528,271	502,589	967,524	487,358	-3.0%
Economic Development	124,680	146,716	164,638	160,632	9.5%
Cable TV	69,428	87,520	94,306	91,484	4.5%
<b>Total Operations</b>	<b>9,050,569</b>	<b>9,512,238</b>	<b>10,313,721</b>	<b>9,827,085</b>	<b>3.3%</b>
Community Enrichment CIP	1,027,182	949,220	1,444,368	1,041,260	9.7%
<b>Total Expenditures</b>	<b>10,077,751</b>	<b>10,461,458</b>	<b>11,758,089</b>	<b>10,868,345</b>	<b>3.9%</b>
<b>Personnel – Authorized FTE</b>	<b>62.72</b>	<b>62.72</b>	<b>64.47</b>	<b>64.47</b>	

# COMMUNITY ENRICHMENT PROGRAM

450

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	4,624,835	4,918,679	4,858,957	5,119,859	4.1%
Contractual	3,620,847	4,047,587	4,365,461	4,061,487	0.3%
Commodities	371,720	313,512	422,730	336,429	7.3%
Capital	1,457,808	1,179,549	2,108,716	1,350,570	14.5%
Other Expenditures	2,541	2,131	2,225	-	-100.0%
<b>Total Expenditures</b>	<b>10,077,751</b>	<b>10,461,458</b>	<b>11,758,089</b>	<b>10,868,345</b>	<b>3.9%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	5,623,699	5,911,358	6,220,976	6,148,418	4.0%
Local Option	1,475,573	1,629,646	1,764,871	1,614,529	-0.9%
Hotel/Motel	126,474	196,716	252,844	210,632	7.1%
Leased Housing	894,091	960,990	993,303	1,017,891	5.9%
Housing Assistance	29,670	10,000	33,296	10,949	9.5%
Co. Wide Affordable Housing	141,449	254,294	252,115	100,702	-60.4%
Cemetery	7,585	6,500	6,500	7,500	15.4%
Block Grant	528,271	502,589	967,524	487,358	-3.0%
G.O. Bonds	22,105	-	25,479	-	
Park Development	919	80,000	86,492	412,500	415.6%
Park & Rec Spec Revs	254,382	180,000	118,015	-	-100.0%
Library Donations	334,819	77,500	313,272	162,035	109.1%
Piano Donation	975	594	612	-	
Economic Development RLF	-	-	35,000	-	
Parking	-	-	20,000	-	
Animal Shelter Donations	11,951	17,221	17,221	-	
Public Art Donations	-	-	4,762	32,976	
Ice Arena	408,509	415,224	388,616	433,724	4.5%
Homewood Golf	217,279	218,826	221,191	229,131	4.7%
Electric Fund	-	-	36,000	-	
<b>Total Funding Sources</b>	<b>10,077,751</b>	<b>10,461,458</b>	<b>11,758,089</b>	<b>10,868,345</b>	<b>3.9%</b>

# RECREATIONAL OPPORTUNITIES

451

## ACTIVITY DESCRIPTION

This sub-program provides a wide array of recreational opportunities to the community. The recreational preferences of many segments of the populace are provided for through both City sponsored activities and activities sponsored in conjunction with other community groups. Many of these recreational activities are either partially or wholly self-supporting through user fees.

Several categories of recreational opportunities are provided to the community. The Recreational Programs include instructional activities designed to teach new skills, athletic activities which offer organized sporting competition, wellness programs for the overall health, education and welfare of citizens, social programs, and Community Center/Auditorium activities. The Aquatics Activity provides swimming opportunities at two City pools. The Homewood Golf Course Activity provides a highly used 9-hole golf course for citizens. The Ames/ISU Ice Arena provides an assortment of ice rink activities.

As in all Parks and Recreation activities, the rationale behind the increase in this division's budget revolves around the 'tax subsidy' issue. The department is placing a high premium upon program marketability and the idea that costs should be recovered through non-tax revenues to the fullest extent possible.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Parks & Rec Dept Administration	292,272	301,586	309,306	309,144	2.5%
Recreation Administration	90,909	92,653	97,921	92,957	0.3%
Instructional Programs	212,733	231,138	231,553	233,435	1.0%
Athletic Programs	144,888	147,095	160,634	162,761	10.7%
Social Programs	27,837	31,633	32,233	31,227	-1.3%
Aquatics Programs	251,765	302,260	297,319	306,200	1.3%
Community Center/Auditorium	228,631	238,862	237,464	220,658	-7.6%
Wellness Programs	200,056	204,223	209,293	239,334	17.2%
Homewood Golf	217,279	218,826	221,191	229,131	4.7%
Ice Arena	408,509	415,224	388,616	433,724	4.5%
<b>Total Operations</b>	<b>2,074,879</b>	<b>2,183,500</b>	<b>2,185,530</b>	<b>2,258,571</b>	<b>3.4%</b>

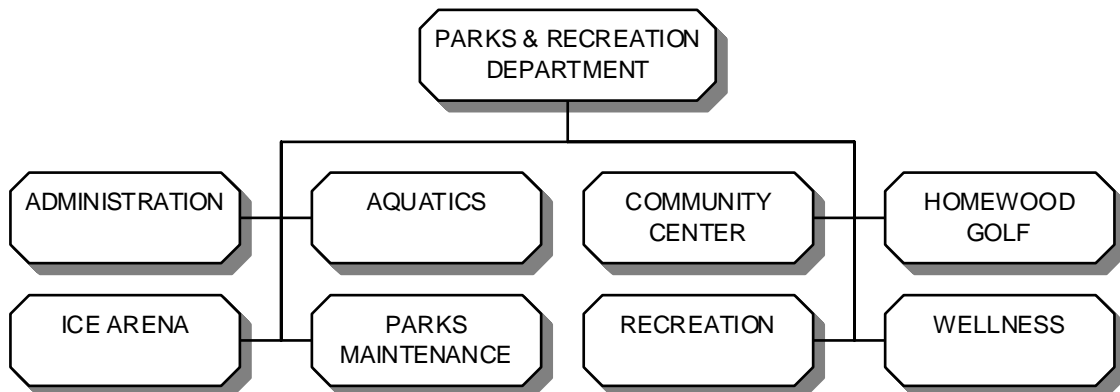
<b>Personnel - Authorized FTE</b>	13.05	13.05	13.05	13.05
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# RECREATIONAL OPPORTUNITIES

451

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	1,322,989	1,391,965	1,351,853	1,437,943	3.3%
Contractual	592,370	633,292	665,695	661,950	4.5%
Commodities	140,208	138,512	146,997	140,359	1.3%
Capital	16,833	17,600	18,760	18,319	4.1%
Other Expenditures	2,479	2,131	2,225	-	-100.0%
<b>Total Expenditures</b>	<b>2,074,879</b>	<b>2,183,500</b>	<b>2,185,530</b>	<b>2,258,571</b>	<b>3.4%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	700,064	778,731	791,763	798,518	2.5%
Ice Arena	408,509	415,224	388,616	433,724	4.5%
Homewood Golf	217,279	218,826	221,191	229,131	4.7%
Local Option Tax	-	23,534	24,457	23,345	-0.8%
User Fees	749,027	747,185	759,503	773,853	3.6%
<b>Total Funding Sources</b>	<b>2,074,879</b>	<b>2,183,500</b>	<b>2,185,530</b>	<b>2,258,571</b>	<b>3.4%</b>



# PARKS AND RECREATION ADMIN/SUPPORT

451 -- 49

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Parks and Recreation Administrative Division coordinates the work of the Department's divisions, which include Parks/Facilities, Recreation, Homewood Golf Course, and the Ames/ISU Ice Arena. This division consists of the Director, Project Administrator, Secretary I, and a Senior Clerk. The primary areas of responsibility include office management, budget administration, long-range planning for all divisions, direct supervision of division heads, and overseeing the annual evaluation process of 22 full-time staff members. This division provides administrative support for the Parks and Recreation Commission.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	217,177	226,366	224,283	233,724	3.3%
Contractual	67,420	67,789	76,594	71,120	4.9%
Commodities	5,283	5,300	6,204	4,300	-18.9%
Capital	-	-	-	-	
Other	2,392	2,131	2,225	-	-100.0%
<b>Total Expenditures</b>	<b>292,272</b>	<b>301,586</b>	<b>309,306</b>	<b>309,144</b>	<b>2.5%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	285,283	295,086	302,806	302,644	2.6%
Miscellaneous Revenue	6,989	6,500	6,500	6,500	0.0%
<b>Total Funding Sources</b>	<b>292,272</b>	<b>301,586</b>	<b>309,306</b>	<b>309,144</b>	<b>2.5%</b>

<b>Personnel - Authorized FTE</b>	2.50	2.50	2.50	2.50
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# PARKS AND RECREATION ADMIN/SUPPORT

451 -- 49

## ACCOMPLISHMENTS AND HIGHLIGHTS

- **Recreation Facility Development:** The Parks and Recreation Commission will host public input sessions during the spring of 2007 to gain insight related to the City pursuing a bond issue for an outdoor aquatic center in 2007. Commissioners hope these meetings will also reveal the level of resident support related to phasing and partnering, in the years to come, with ISU and the School District on the other needed facility components (gymnasiums, indoor recreational pool, etc).
  
- **Facility Maintenance Software:** One of the values of Excellence Through People is to be a “teaming environment”. In 2006, the Departments of Parks and Recreation, Water and Pollution Control, and Public Works (Resource Recovery) combined to purchase a facility maintenance software package. This software allows for the scheduling of preventive and corrective maintenance through work orders. It also tracks inventory and creates a database of history related to all maintenance activity. This teaming effort (purchasing one license versus three, staff training on utilizing the system, etc.) results in cost savings for our customers.
  
- **Northridge Heights Neighborhood Park:** The Subdivision Platting and Development of Land Agreement for Northridge Heights calls for the developer to convey, at no cost to the City, a four-acre parcel of land located at the intersection of Stange and Harrison Roads. Additionally, the developer will contribute \$80,000 for park development after 375 dwelling units have been constructed. The agreement also calls for the developer to make all street improvements at no cost to the City. The dwelling unit requirement has been met and staff will begin construction of this park during the summer of 2007.
  
- **Adams Memorial Greenway:** The City accepted the bequest of Mary E. Adams and took ownership of a 5-acre parcel and residence located adjacent Ada Hayden Heritage Park. Council authorized that the residence and 1.8 acres be sold to the highest bidder during 2007. Funds generated from this sale, less City expenses, will be given to the Ames Historical Society. The balance of the land, 3.2 acres, will be maintained as a greenway leading to Hayden Park.
  
- **Durham Bandshell:** On July 13, 2006, this facility was named after Charles Durham in recognition of his \$180,000 contribution. Mr. Durham’s gift allowed for the completion of the renovation of this building and was utilized to purchase new risers, walkways, additional trees and plant material, and for the replacement of windows and doors.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Percent of Nonresident Registrations	12%	13%*	12%	12%
Tax Subsidy from General Fund	64%	65%	67%	67%

\* 769 registrations



# RECREATION ADMINISTRATION

451 -- 50

## DESCRIPTION AND PURPOSE OF ACTIVITY

To provide a high quality, safe, and innovative leisure activity program for all the citizens of Ames and the surrounding areas by offering instructional, athletic/league, social, aquatics, and wellness programs. In addition, administers the Community Center facility.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	59,769	62,909	62,784	59,976	-4.7%
Contractual	29,942	28,454	33,772	31,661	11.3%
Commodities	1,198	1,290	1,365	1,320	2.3%
<b>Total Expenditures</b>	<b>90,909</b>	<b>92,653</b>	<b>97,921</b>	<b>92,957</b>	<b>0.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	90,909	92,653	97,921	92,957	0.3%
<b>Total Funding Sources</b>	<b>90,909</b>	<b>92,653</b>	<b>97,921</b>	<b>92,957</b>	<b>0.3%</b>

<b>Personnel - Authorized FTE</b>	.87	.87	.87	.77
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# RECREATION ADMINISTRATION

451 -- 50

## ACCOMPLISHMENTS AND HIGHLIGHTS

- Program participants can now register online. Approximately 20% of registrations are being completed in this manner. It is anticipated that this number will grow annually as more people become aware of this easy and convenient process. In support of being a teaming environment, the Library uses the Parks and Recreation system for their online registrations.
- The total number of drop-in visits decreased in FY 05/06 due to the Municipal Pool being closed for three months for ceiling repairs.
- In support of enhancing customer service, a Senior Clerk from the Gateway Administrative Office was relocated to the front desk of the Community Center.
- Customers have increased credit card usage when registering for programs/shelters. This resulted in a cost increase of \$2,075 in FY06/07 because the department is charged for each transaction.
- The Personal Service budget decreased by .10 FTE. This change is a result of a decrease in a Senior Clerk's time allocation. This change more accurately reflects work activity in this program.
- The National Special Olympics was held in Ames July 2-8 in 2006. Staff members coordinated the use of the River Valley Softball Complex for the softball competitions.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Total Number of Activities	135	137	136	136
Online Computer Registrations	---	20%	21%	22%
Total Number of Registrations (Includes program registrations from Wellness, Instructional, Athletic Team Members, Swim Lessons, and Social)	20,011	17,077	18,049	17,127
Total Number of Participant Visits (Pools, Community Center, Auditorium, and Bandshell)	118,456	114,297	113,077	113,077
Percent of Recreation Division Tax Support	30%	35%	39%	39%

# INSTRUCTIONAL PROGRAMS

451 -- 51

## DESCRIPTION AND PURPOSE OF ACTIVITY

The major purpose of this activity is to provide citizens of Ames, of all ages, with instruction in various leisure time experiences. This includes sports and athletics, arts and crafts, and nature appreciation, all for the purpose of being better physically and emotionally fit persons. This category includes Camp Funshine, Adult Golf, Tennis, Baseball, Youth Football, Gymnastics, Golf, Soccer, Youth Basketball and Volleyball, Junior Band, Small Wonders, Camp Odyssey, Dance, and such other programs as may be desired by the public and deemed appropriate.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	173,314	187,826	185,308	189,856	1.1%
Contractual	23,034	24,728	24,152	24,154	-2.3%
Commodities	16,385	15,884	19,393	19,425	22.3%
Capital	-	2,700	2,700	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>212,733</b>	<b>231,138</b>	<b>231,553</b>	<b>233,435</b>	<b>1.0%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	50,790	63,567	70,908	65,455	3.0%
Instructional Fees	161,943	167,571	160,645	167,980	0.2%
<b>Total Funding Sources</b>	<b>212,733</b>	<b>231,138</b>	<b>231,553</b>	<b>233,435</b>	<b>1.0%</b>

<b>Personnel - Authorized FTE</b>	1.63	1.63	1.63	1.63
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# INSTRUCTIONAL PROGRAMS

451 -- 51

## ACCOMPLISHMENTS AND HIGHLIGHTS

- Parent/child classes have grown in popularity over the last few years both locally and nationally. In response to this trend, Parks and Recreation offers several programs where parents participate with their children between the ages of three and five. Classes include gymnastics, soccer, baseball, basketball, flag football, and All-Sports (a combined class that covers multiple sports: golf, baseball, soccer, etc).
- Registrations decreased by approximately 20.5% in FY 05/06 and 3.0% in FY 06/07 primarily due to increased opportunities in the community. Offerings such as tackle football, church basketball, Attack Basketball and AAU have had an impact on our youth sports programs.
- FY 06/07 revenue decreased \$6,926 as a result of lower than anticipated registration numbers in Flag Football, Youth Basketball, Little Dunkers Basketball, and Tennis. However, expenses were equally reduced to offset the loss in revenue.
- Commodities increased \$3,509 due to higher t-shirt costs. To offset this expense, team sponsorships of \$6,600 were secured.
- Some program fees will be increased by 3% to 5% (\$1 to \$2 per registration) in FY 07/08 to help offset increased costs. Several programs will have no fee increase.
- New program offerings include Blast Ball and Preschool Adventures.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Total Number of Registrations	5,076	4,037	3,916	4,013
Number of Programs	40	40	40	40
Percent of Registration Growth	- 3.7%	-20.5%	-3.0%	2.5%
Percent of Tax Support	6.2%	24.1%	30.6%	28.0%

# ATHLETIC PROGRAMS

451 -- 52

## DESCRIPTION AND PURPOSE OF ACTIVITY

These leisure programs are designed to offer adults within the community participation in team/individual competitive sports activities. Examples include softball, basketball and volleyball, and such other programs as may be desired and deemed appropriate.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	109,870	110,486	114,376	116,633	5.6%
Contractual	23,096	24,684	33,040	32,935	33.4%
Commodities	11,922	11,925	13,218	13,193	10.6%
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>144,888</b>	<b>147,095</b>	<b>160,634</b>	<b>162,761</b>	<b>10.7%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	37,037	40,982	45,300	47,427	15.7%
Athletic Fees	107,851	106,113	115,334	115,334	8.7%
<b>Total Funding Sources</b>	<b>144,888</b>	<b>147,095</b>	<b>160,634</b>	<b>162,761</b>	<b>10.7%</b>

<b>Personnel - Authorized FTE</b>	.83	.83	.83	.83	
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# ATHLETIC PROGRAMS

451 -- 52

## ACCOMPLISHMENTS AND HIGHLIGHTS

- Participation in Adult Sports Leagues has remained constant for several years, even though nationally a decrease has been realized.
- The FY 06/07 Personal Services budget increased by \$3,890. This is primarily due to Adult Softball temporary salaries being changed to reflect the FY 05/06 number of games played.
- The FY 06/07 Commodities increased \$1,293 primarily due to more golf discs being purchased. This was offset by increased revenue due to golf disc sales.
- Athletic fees, on average, will increase 75 cents per game/program in FY 06/07 to offset increased program costs.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Number of Programs	26	26	26	26
Number of Teams	438	397	421	419
Total Estimate of Athletic Program Participants	4,911	4,714	4,898	4,937
Percent of Tax Support	19.8%	25.6%	25.4%	26.7%

# SOCIAL PROGRAMS

451 -- 53

## DESCRIPTION AND PURPOSE OF ACTIVITY

Social programs provide structured activities in varied leisure interests for all ages. This category presently includes craft fair, Bandshell programming, and additional programming to be added as appropriate. Funding for the Municipal Band and its free concerts during the summer at the Bandshell is included in this division and is funded by the Local Option Sales Tax. Generally programs are organized on a break-even basis.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	8,703	9,145	9,185	9,559	4.5%
Contractual	17,351	20,323	19,820	19,341	-4.8%
Commodities	1,783	2,165	3,228	2,327	7.5%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>27,837</b>	<b>31,633</b>	<b>32,233</b>	<b>31,227</b>	<b>-1.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	23,515	3,938	3,615	3,721	-5.5%
Local Option Tax	-	23,534	24,457	23,345	-0.8%
Social Fees	4,322	4,161	4,161	4,161	0.0%
<b>Total Funding Sources</b>	<b>27,837</b>	<b>31,633</b>	<b>32,233</b>	<b>31,227</b>	<b>-1.3%</b>

<b>Personnel - Authorized FTE</b>	.02	.02	.02	.02	
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# SOCIAL PROGRAMS

451 -- 53

## ACCOMPLISHMENTS AND HIGHLIGHTS

- Activities in Social Programs include Municipal Band, Bandshell programming, and the Holiday Craft Fair.
- Funding for the Municipal Band program shifted to the Local Option Tax Fund in FY 06/07. This resulted in a \$24,431 decrease in General Fund subsidy to the Social Programs.
- Free concerts, entitled Bookends at Bandshell, continued in partnership with the Friends of the Ames Public Library, *The Tribune*, and radio station KASI/KCCQ. Nine concerts were offered with a total attendance of 1,328 for an average of 148 people per event.
- The 22nd annual Holiday Craft Fair was a popular event again this year. A total of 68 exhibitors participated with over 2,000 people attending.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Total Number of Events	22	19	20	19
Total Number of Free Events	20	18	19	18
Total Estimate of Participants	13,714	10,757	15,560	15,669
Percent of Tax Support (without Municipal Band)	23%	33%	46%	47%



# AQUATICS

451 -- 54

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Aquatics program is responsible for maintaining a safe and sanitary environment for public swimming activities. Public swimming, instructional and competitive programs are offered through this activity. Public swimming activities are offered year-round at the Municipal Pool in cooperation with the Ames Community School District, while warm weather public swimming is offered at Carr Pool, and Brookside Wading Pool.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	145,411	166,358	160,674	170,999	2.8%
Contractual	83,460	112,257	112,372	114,471	2.0%
Commodities	21,100	19,345	19,973	19,430	0.4%
Capital	1,794	4,300	4,300	1,300	-69.8%
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>251,765</b>	<b>302,260</b>	<b>297,319</b>	<b>306,200</b>	<b>1.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	101,444	136,615	138,885	142,528	4.3%
Daily Receipts/Lessons	133,250	150,812	143,892	148,073	-1.8%
Concessions	17,071	14,833	14,542	15,599	5.2%
<b>Total Funding Sources</b>	<b>251,765</b>	<b>302,260</b>	<b>297,319</b>	<b>306,200</b>	<b>1.3%</b>

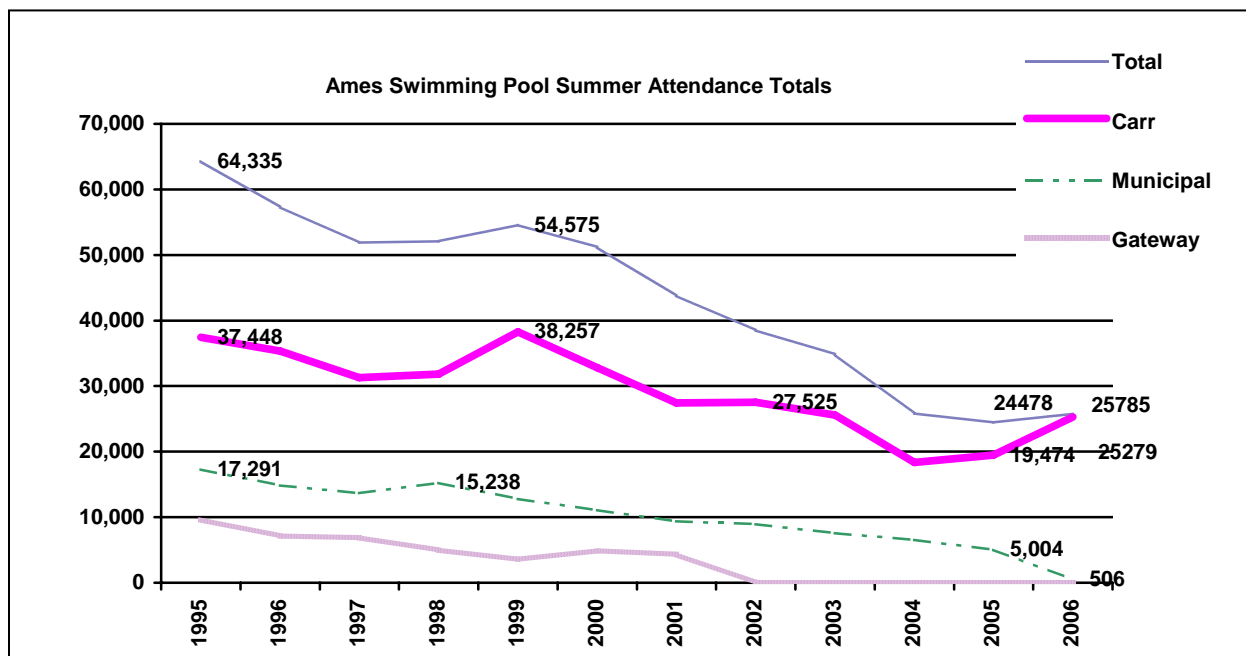
<b>Personnel – Authorized FTE</b>	.75	.75	.75	.75
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# AQUATICS

451 -- 54

## ACCOMPLISHMENTS AND HIGHLIGHTS

- As detailed below, during the past several years, **summer** pool attendance has declined dramatically from approximately 64,500 in 1995, to 54,500 in 2000, and to 25,785 in 2006. In contrast, the City of Nevada, operating a family aquatic center, saw over 50,000 visitors in the summer of 2006. (Prior to opening their aquatic center, Nevada averaged 15,000 visits to their traditional pool.)
- Tax Subsidy request for Carr Pool for 07/08 is \$51,950.
- FY 05/06 total attendance decrease is a result of the Municipal Pool closing for three months for ceiling renovation.
- The Municipal Pool was open on a limited basis during the 2006 summer, resulting in a savings in FY 06/07 Adjusted Personal Services of \$5,565.
- As a result of the Municipal Pool closing for three months in 2006, Carr Pool realized an increase of 5,805 swimmers.
- The Friends of Ames Dog Park hosted a Dog Swim on Labor Day. Over 140 dogs enjoyed the water at Carr Pool. These numbers are not reflected in Carr Pool attendance totals. ☺



PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Number of Daily Admissions	35,412	29,730	30,000	32,000
Number of Participants in Swim Classes	1,754	1,510	1,700	1,700
Percent of Tax Support	37%	40%	47%	47%

# COMMUNITY CENTER

451 -- 55

## DESCRIPTION AND PURPOSE OF ACTIVITY

This facility is comprised of a full-size gymnasium, locker rooms, cardio-room, weight room, gymnastic/multipurpose area, auditorium, and office space. Instructional, social, wellness, and athletic activity programs will extensively utilize these areas.

The auditorium is utilized for community arts performances, civic meetings, touring troupes, etc.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	133,787	135,317	130,402	137,204	1.4%
Contractual	85,736	93,961	94,497	71,266	-24.2%
Commodities	9,108	9,584	11,405	8,588	-10.4%
Capital	-	-	1,160	3,600	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>228,631</b>	<b>238,862</b>	<b>237,464</b>	<b>220,658</b>	<b>-7.6%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	146,852	171,817	170,941	152,358	-11.3%
Open Gym	21,435	15,306	17,967	17,967	17.4%
Auditorium Rental	51,285	41,267	39,460	41,267	0.0%
Piano Rental/Tuning Fee	625	1,275	685	625	-51.0%
Auditorium Productions	3,647	4,770	2,419	3,647	-23.5%
Ticket Sales	1,394	471	2,592	1,394	196.0%
Soda Machine	3,393	3,956	3,400	3,400	-14.1%
<b>Total Funding Sources</b>	<b>228,631</b>	<b>238,862</b>	<b>237,464</b>	<b>220,658</b>	<b>-7.6%</b>

<b>Personnel - Authorized FTE</b>	1.50	1.50	1.50	1.50
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# COMMUNITY CENTER

451 -- 55

## ACCOMPLISHMENTS AND HIGHLIGHTS

### Gym/Weight Room/Activity Areas:

- This facility is open from approximately 6 a.m. to 10 p.m. daily and receives over 100,000 user visits annually.
- Drop-in usage for open gym during the winter months continues to be limited due to scheduled youth and adult sport league games. Drop-in times are limited to less than two hours on Saturdays during the sport league winter season.
- Play Pals, for pre-kindergarten age children, continues to be a popular program with over 2,000 annual participant visits. This program is offered weekdays from 9 a.m. to 11 a.m.
- To increase customer service, the FY 06/07 Personal Services decreased \$3,341, in **temporary salaries**, as a result of relocating a full-time Senior Clerk position from the Gateway Administrative Office to the front desk at the Community Center.
- FY06/07 Commodities increased by \$3,821 as a result of the Community Center office needing to be reconfigured to accommodate the Senior Clerk position at this site. Capital for FY 07/08 includes a security camera system and a new desk.
- The budget reflects a decrease in Contractual of \$18,670 due to the reallocation of utilities and contracted services to the Wellness Activity Program.

### Auditorium

- Revenue for FY 05/06 was \$56,951. One rental group, Bridgeway Church, accounts for approximately \$14,910 (26%) of this revenue. They have rented the Auditorium for five years for their weekly Sunday service. In addition to renting the Auditorium, Bridgeway Church also utilizes the Multipurpose Room and the Department received \$8,040 for this usage.
- Users continue to give this facility and the staff high satisfaction ratings that have averaged 97% over the past five years.
- The five highest attended events for FY 05/06 were Bridgeway Church with 8,921; DanceVision with 3,501; Beth Clarke Studio of Dance with 2,988; the Central Iowa Symphony with 2,521; and Heartland Senior Services with 1,681.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Gym/Weight Room/Activity Room – Tax Subsidy	\$ 138,962 88%	\$ 136,660 85%	\$ 142,774 87%	\$ 143,877 87%
Auditorium Tax Subsidy	\$ 30,541	\$ 9,216	\$ 27,557	\$ 23,553
Auditorium:				
Number of Events	67	59	66	66
Number of Hours Used	1,154	1,156	1,071	1,071
Number of Days Used	226	223	240	240
Number of Visits	32,694	35,917	28,750	28,750

# WELLNESS PROGRAM

451 -- 56

## DESCRIPTION AND PURPOSE OF ACTIVITY

This program provides a full range of services in the area of wellness. This includes fitness classes, social/educational workshops, health risk appraisals, management of the weight room, and related training/programs for the citizens of Ames.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	157,147	165,595	163,596	174,311	5.3%
Contractual	17,991	18,540	24,622	44,086	137.8%
Commodities	9,792	9,488	10,475	10,338	9.0%
Capital	15,039	10,600	10,600	10,599	0.0%
Other	87	-	-	-	
<b>Total Expenditures</b>	<b>200,056</b>	<b>204,223</b>	<b>209,293</b>	<b>239,334</b>	<b>17.2%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	(35,766)	(25,927)	(38,613)	(8,572)	-66.9%
Wellness – Fees	235,822	230,150	247,906	247,906	7.7%
<b>Total Funding Sources</b>	<b>200,056</b>	<b>204,223</b>	<b>209,293</b>	<b>239,334</b>	<b>17.2%</b>

<b>Personnel – Authorized FTE</b>	1.25	1.25	1.25	1.40
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# WELLNESS PROGRAM

451 -- 56

## ACCOMPLISHMENTS AND HIGHLIGHTS

### Wellness:

- In FY06/07, revenues exceeded expenses by \$38,613. However, this activity program historically has not been assessed a percentage of the square footage costs associated with the operation of the Community Center (utilities, cleaning contract) nor the total expenses associated with office support staff. Therefore, in FY07/08, \$26,863 will be assessed to the Wellness Program to better reflect its actual operating expenses.
- In support of one community, the City now partners with ISU in providing older adults a warm water aerobics program. Classes are held at the University's State Gym pool with over 65 residents participating each week. The cost to staff/utilize the University's facility totals \$15,000. However, program registration fees total \$18,000.
- Ames has experienced an expansion in private wellness facilities, which has affected this Activity Program. As an example, Ames Racquet and Fitness Center recently opened additional facilities in Somerset Village and in west Ames. Another provider, Anytime Fitness, opened a 24-hour weight/cardio facility in the Northern Lights retail area.
- Capital funding for FY 07/08 includes \$10,599 to replace a treadmill (\$5,600) and an elliptical trainer (\$4,999).
- The Personal Services budget increased by .15 FTE, as a result of an increase in a Senior Clerk's time allocation, and more accurately reflects work activity in this program.
- The weight room continues to be a popular facility with usage exceeding 24,000 visits annually.
- To keep current with national fitness trends, several alternative classes are being offered which include Ballroom, Latin and Line dancing, Stroller Power, Pre-Natal Aqua, and Healthy Eating for Life.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
# of Wellness Programs	47	52	55	55
# of Participants in Fitness Sessions	2,211	2,063	2,424	2,500
# of Registrations in Fitness Classes	3,981	3,714	4,364	4,500
# of Registrations in Special Events and Programs	4,289	3,824	3,800	3,800
% of Tax Support	0%	0%	0%	0%

# HOMEWOOD GOLF COURSE

451 -- 57

## DESCRIPTION AND PURPOSE OF ACTIVITY

Homewood Golf Course provides outdoor recreational enjoyment for all ages. This 9-hole course includes a clubhouse/concession facility.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	137,923	138,736	140,512	141,751	2.2%
Contractual	53,379	54,509	54,768	58,572	7.5%
Commodities	25,977	25,581	25,911	25,988	1.6%
Capital	-	-	-	2,820	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>217,279</b>	<b>218,826</b>	<b>221,191</b>	<b>229,131</b>	<b>4.7%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Homewood Golf	3,536	(6,516)	5,346	9,195	-241.1%
Fees & Season Tickets	161,249	174,160	163,324	166,438	-4.4%
Interest	1,626	1,300	1,300	1,000	-23.1%
Rents	6,822	6,800	6,800	6,800	0.0%
Miscellaneous Revenue	665	400	500	500	25.0%
Merchandise Sales	18,942	20,400	19,119	19,119	-6.3%
Western Wireless Lease	24,439	22,282	24,802	26,079	17.0%
<b>Total Funding Sources</b>	<b>217,279</b>	<b>218,826</b>	<b>221,191</b>	<b>229,131</b>	<b>4.7%</b>

<b>Personnel - Authorized FTE</b>	1.60	1.60	1.60	1.55
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# HOMEWOOD GOLF COURSE

451 – 57

## ACCOMPLISHMENTS AND HIGHLIGHTS

- The two financial goals for this facility are to offset operational expenses with user-generated revenues and to maintain an approximate \$44,000 fund balance. However, with decreasing usage and increased expenses, the fund balance for FY07/08 is anticipated to be \$27,373.
- National trends reflect that golf play is decreasing nationally by 3% to 8% annually. A similar decline is appearing at Homewood as play decreased 5% between FY05/06 to FY06/07. This translated into a net operational loss of \$3,536 for FY05/06 and a projected loss of \$11,926 in FY07/08.
- It should be remembered, Homewood receives \$26,079 annually from rental of land for the cell-tower located at the course. Without this funding, the FY07/08 net loss for Homewood would total \$35,274.
- In an attempt to address the national and local trend of decreasing participation in golf, staff has created a list of innovative ways to increase usage of the course. These include the rental of motorized golf carts, the reduction of daily green fees during slow usage times (weekdays prior to 8 AM and after 6 PM), and “Bring a Buddy” promotion. This program would encourage Homewood season ticket holders to invite a friend who would pay a daily green fee. The season ticket holder would then be entered into a drawing for grand prizes - drawn at the end of the season. Prizes could include MP3 Players, video games, and a free season ticket to Homewood for the next season, etc.
- The Personal Service budget decreased by .05 FTE. This change is a result of a decrease in a Senior Clerk’s time allocation. This change more accurately reflects the level of work activity in this program.
- Capital for FY 07/08 includes the replacement of the carpeting in the club house - \$2,820.
- User survey results continue to be high with 94% of the respondents rating the condition of the course as Good or Very Good.
- The FY 06/07 budget reflects a 3% fee increase in daily green fees.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Number of Rounds Per Year	19,589	20,190	19,200	19,200
# Of Days Affected By Weather	41	61	50	50
Number of Tournaments	8	8	8	8
Number of Leagues	5	5	5	5
Percent of Revenue to Expense	109%	97.6%	96.9%	94.4%
% of Respondents Rating Course Conditions “Very Good” or “Good”	95%	94%	95%	95%
% Of Respondents Rating Courtesy of Clubhouse Staff “Very Good” or “Good”	99%	100%	99%	99%



# AMES/ISU ICE ARENA

451 -- 58

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Ames/ISU Ice Arena provides ice activities for the community. The major ice activity comes from user groups through hourly ice rentals -- Iowa State University Hockey Clubs and Intramurals, Ames Minor Hockey, Adult Hockey, and the Ames Figure Skating Club.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	179,888	189,227	160,733	203,930	7.8%
Contractual	190,961	188,047	192,058	194,344	3.3%
Commodities	37,660	37,950	35,825	35,450	-6.6%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>408,509</b>	<b>415,224</b>	<b>388,616</b>	<b>433,724</b>	<b>4.5%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Ice Arena	33,714	(15,028)	(10,636)	22,342	-248.7%
Recreation Charges	52,253	48,015	49,460	49,960	4.1%
Interest	1,094	15,600	17,000	17,000	9.0%
Rents	258,050	299,737	267,050	278,622	-7.0%
Miscellaneous Revenue	14,836	9,000	11,000	11,000	22.2%
Merchandise Sales	47,675	57,900	54,742	54,800	-5.4%
Reimbursements	887	-	-	-	
<b>Total Funding Sources</b>	<b>408,509</b>	<b>415,224</b>	<b>388,616</b>	<b>433,724</b>	<b>4.5%</b>

<b>Personnel - Authorized FTE</b>	2.10	2.10	2.10	2.10
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# AMES/ISU ICE ARENA

451 -- 58

## ACCOMPLISHMENTS AND HIGHLIGHTS

- The financial goals for this facility are two-fold: To offset operational expenses with user-generated revenue and to maintain a fund balance of approximately \$65,000, which is needed to cash flow the operation during the summer months. Based on this budget, as of 6/30/08, the projected fund balance will be **\$11,247**. The shortfall in the fund balance will be addressed by redirecting the City and Iowa State University's annual \$20,000 contributions from the Capital Reserve Fund to the Operational Fund balance which will bring the anticipated fund balance to approximately **\$51,000** as of 6/30/08. However, this transfer is a **one-year commitment** to allow staff the necessary time to determine how additional ice time can be sold. The summer months provide the greatest opportunity to increase ice sales.
- The Capital Reserve Fund balance, as of 6/30/08, will total \$398,428. Interest from this fund (\$17,000) is annually transferred into the Operational Fund to assist with making the Ice Arena break even.
- The FY06/07 Personal Services decreased. This is primarily due to the Ice Arena Manager position being vacant for several months.
- The budget reflects a 5% increase (market driven) in ice rental rates.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Revenue – Ice Rental:				
ISU	\$ 116,118	\$ 93,838	\$ 98,744	\$ 102,631
Minor Hockey	67,102	72,396	67,497	70,871
Figure Skating Club	56,880	49,105	55,873	58,666
Adult Hockey League	8,940	12,284	13,529	14,205
Other Rental Groups	2,358	3,230	7,207	8,549
Revenue – Other:				
Public Skate Admissions	\$ 40,799	\$ 51,079	\$ 49,160	\$ 48,760
Concessions	39,116	36,400	42,742	42,800
Skate Rental	18,533	23,580	21,300	21,200
Miscellaneous & Birthday Parties	10,243	14,835	11,000	11,000
Pro Shop	9,433	7,373	6,300	6,300
Facility Advertising	3,900	3,900	5,700	5,700
Skate Sharpening	4,465	3,472	3,200	3,700
Interest Transfer	\$ 1,895	\$ 1,115	\$ 17,000	\$ 17,000
TOTAL REVENUE:	\$ 379,782	\$ 374,795	\$ 399,252	\$ 411,382
TOTAL EXPENSES:	\$ 394,858	\$ 408,509	\$ 388,616	\$ 433,724

# PARKS ACTIVITIES

452

## DESCRIPTION AND PURPOSE OF ACTIVITY

The City of Ames maintains thirty-five (35) parks and woodland/open spaces for use of its citizenry. These areas cover 1,203 acres of land and include facilities and areas where citizens may participate in a variety of active and passive pursuits. These include using playground equipment, picnicking, bicycling, walking, fishing, wildlife viewing, sports activities, and a variety of other leisure time activities. The high level of public use requires a substantial park maintenance effort by City personnel.

The following sub-activities contribute to this park maintenance program. Administration coordinates park-related activities, including the supervision of personnel developing and maintaining active and passive recreational areas. Turf Maintenance is responsible for maintaining the grounds within the park system which results in mowing, fertilizing, aerating, and preparing grounds for athletic events, leaving an increasing number of areas in their natural state. Forestry includes maintenance, preservation, and enhancement of the wooded areas within the park system. The goal is to maintain these wooded areas in a vital and healthy state, as well as provide a wide assortment of species indigenous to this part of the country. Structural Maintenance and Development includes upkeep and repair of the permanent structures and equipment in order to provide and maintain safe, attractive, and varied play areas. This area also includes repair and replacement of picnic shelters, maintenance and repair of restroom facilities, maintenance of roads and tennis courts.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	583,537	612,341	605,947	640,427	4.6%
Contractual	241,915	231,535	244,634	254,233	9.8%
Commodities	56,110	47,550	45,014	48,750	2.5%
Capital	1,753	11,700	11,621	10,501	-10.2%
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>883,315</b>	<b>903,126</b>	<b>907,216</b>	<b>953,911</b>	<b>5.6%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2007/08 ADJUSTED	2008/09 ADOPTED	% CHANGE FROM ADOPTED
General Fund	829,447	854,526	856,598	902,661	5.6%
Shelter Reservations	-	-	168	-	
Facility Rentals	30,572	31,000	31,000	32,000	3.2%
Firewood Sales	-	150	-	-	-100.0%
Athletic Rentals	2,423	1,700	2,200	2,500	47.1%
Donations	6,065	1,000	2,500	2,000	100.0%
Miscellaneous Revenue	448	250	250	250	0.0%
Concessions and Pop	13,410	14,000	14,000	14,000	0.0%
Reimbursements	950	500	500	500	0.0%
<b>Total Funding Sources</b>	<b>883,315</b>	<b>903,126</b>	<b>907,216</b>	<b>953,911</b>	<b>5.6%</b>

<b>Personnel – Authorized FTE</b>	8.95	8.95	8.95	8.95	
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# PARKS ACTIVITIES

452

## ACCOMPLISHMENTS AND HIGHLIGHTS

### Parks/Administration

- **The Adams Memorial Greenway** was accepted and added to the park system in the fall of 2006. The 3.2-acre parcel will be maintained as a greenway leading to Ada Hayden Heritage Park.
- Development of a four-acre **neighborhood park** in north Ames (Northridge Heights) will begin in the summer of 2006 with completion in the fall of 2007. The park will include the standard neighborhood park amenities, which include a small shelter (not to be reserved), play equipment, basketball court, and landscaping.
- Electric Services increased \$3,817 in FY 06/07 and \$4,317 in FY 07/08 budgets as a result of the lighting of the Brookside Skate Park and a rate increase in July of 2006.
- Fleet Operations/Maintenance/Depreciation increased Internal Services \$810 in the FY 06/07 budget and \$2,371 in the FY 07/08 budget. These increases reflect the increased cost of fuel and the increased cost to replace vehicles with diesel engines.
- Capital for FY 07/08 includes a portable pressure washer (\$4,976) and a stump grinder (\$5,525).

### Parks/Turf Maintenance

- The Parks Division will continue to lease three (3) out-front mowers in FY 06/07 (\$23,800) and FY 07/08 (\$25,400) to mow the park system. A new lease agreement began in FY 06/07 and resulted in a cost savings of \$4,600 in the FY 06/07 budget. Past experience continues to indicate that leasing, versus purchasing, lowers expenses and increases service levels and efficiency.
- Fleet Operations/Maintenance/Depreciation increased Internal Services \$3,310 in the FY06/07 budget and \$5,934 in the FY07/08 budget. These increases reflect adjustments in the replacement cycles and increased fuel costs.

### Parks/Forestry

- Non-City service increased Contractual \$3,000 in the FY 06/07 budget. This increase reflects the cost of a contractor to remove several hazardous trees located on City property.
- In 1996, an “**Adopt a Flower Garden**” program was initiated in the park system. Volunteers design, plant, and care for flower gardens in various parks. Participation has increased from 15 gardens planted in 1996 to 54 gardens planted in 2006. Holub Greenhouse and Garden Center donated \$7,000 worth of various annual flowers for planting in this program.

# PARKS ACTIVITIES

452

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

- The Commemorative Tree Program continues to provide the City with donations of 12-15 trees per year.

### **Parks Structural Maintenance/Development**

- This program performs maintenance for softball fields. League fees will generate \$22,197 for ball field services (seasonal labor, equipment and supplies) in FY 07/08.
- Fleet Operations/Maintenance/Depreciation increased Internal Services \$3,199 in the FY 06/07 budget and \$7,752 in the FY 07/08 budget. These increases reflect increased cost of fuel and additional cost associated with the replacement of vehicles with diesel engines.
- Ball field reservations in FY 06/07 reflect a continued increased utilization of the River Valley Park softball facilities by the Ames Church Softball League to host their season ending tournament.
- Revenue was increased (\$4,500) in FY 06/07 by advertising and the subsequent sale of bleachers, which were no longer utilized in the park system.

### **PARKS/ADMINISTRATION**

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Total # of Park Areas	33	33	34	35
Total # of Park Acres	1,196	1,196	1,199	1,203
Acres Developed	245	245	245	249
Acres Undeveloped	821	821	824	824
Acres of Water (Lake at Hayden Park)	130	130	130	130
Total # of Shelter Reservations	1,115	1,072	1,100	1,200
Total # of Ball Field Reservations	80	183	170	180
% of Residents Giving "Very Good" or "Good" Ratings in Park Appearance	98%	98%	98%	98%

### **PARKS/TURF MAINTENANCE**

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
# of Acres Mowed	327	327	330	334
# of Athletic Fields	18	18	18	18
# of Acres Fertilized	60	60	60	60
% of Households Rating Athletic Field Upkeep as "Good" or "Very Good"	98%	97%	98%	98%
% of Household Rating Grass and Turf as "Good" or "Very Good"	97%	98%	98%	98%

# PARKS ACTIVITIES

452

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

### PARKS/FORESTRY

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
# of Acres Undeveloped	931	931	934	934
# of Trees Planted	120	100	50	50
# of Trees Trimmed/Removed	200	200	500	500
% of Households Rating Appearance and/or Upkeep as "Good" or "Very Good"				
Wooded Areas	96%	95%	96%	96%
Hiking Trails	96%	96%	96%	96%

### PARKS STRUCTURAL MAINTENANCE/DEVELOPMENT

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
# of Park Shelters (Community)	13	13	13	14
# of Park Shelters (Neighborhood)	4	4	4	5
# of Tennis Courts	20	20	20	20
# of Restrooms	8	8	8	10
% of Households Rating Appearance and/or Upkeep as "Good" or "Very Good"				
Shelter Houses	95%	94%	94%	94%
Playground Equipment	96%	96%	96%	96%
Tennis Courts	94%	88%	92%	92%
Picnic Areas	94%	94%	94%	94%

# LIBRARY ACTIVITIES

455

## ACTIVITY DESCRIPTION

The Ames Public Library's mission statement is: We connect you to the world of ideas. The Library strives to provide facilities, collections, and programs to meet the educational and entertainment needs of all people of our community.

Eight activities contribute to the Library's overall plan of service. Administration and Support is responsible for the overall management of the Library, including computer services, scheduling of meeting rooms, personnel, community relations, and financial management. Outreach provides bookmobile service in seven locations in Ames and by contract to the citizens of Gilbert; recruitment and supervision of community volunteers; home delivery to customers unable to visit the Library; and deposit collections to local social service and community centers. Collections is responsible for the acquisition, cataloging, processing, weeding, and repair of all library materials; maintenance of the bibliographic database; and the provision of interlibrary loan services. Circulation is responsible for the circulation and shelving of all materials as well as the collection of fines and fees. Public Services provides reference materials in printed and electronic formats; development of the periodicals and non-print collections; indexing of the local newspaper, and maintenance of local archives. The Computer Lab provides public access computers, a listening/viewing station, and equipment for the use of microfilm. Programming and Promotions is responsible for the development and presentation of a wide variety of programs for all ages as well as promotion and publicity. Library Grants and Gifts manages donations and grants of money and materials received by the Library.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Administration/Support	553,260	636,479	717,260	657,120	3.2%
Outreach	258,620	265,253	275,160	284,487	7.3%
Collections	589,104	616,790	626,279	653,518	6.0%
Programming & Promotions	200,882	214,419	191,699	200,520	-6.5%
Public Services	645,632	658,308	666,830	693,780	5.4%
Circulation	405,212	387,310	446,380	468,031	20.8%
Computer Lab	54,549	71,587	22,860	22,074	-69.2%
<b>Total Operations</b>	<b>2,707,259</b>	<b>2,850,146</b>	<b>2,946,468</b>	<b>2,979,530</b>	<b>4.5%</b>

<b>Personnel - Authorized FTE</b>	30.25	30.25	30.50	30.50
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# LIBRARY ACTIVITIES

455

EXPENDITURES BY TYPE	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	1,991,746	2,141,762	2,140,789	2,218,565	3.6%
Contractual	348,426	336,573	394,259	370,630	10.1%
Commodities	75,770	70,582	110,191	74,045	4.9%
Capital	291,305	301,229	301,229	316,290	5.0%
Other Expenditures	12	-	-	-	
<b>Total Expenditures</b>	<b>2,707,259</b>	<b>2,850,146</b>	<b>2,946,468</b>	<b>2,979,530</b>	<b>4.5%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	2,332,745	2,490,529	2,576,706	2,608,515	4.7%
Open Access	22,097	22,000	22,000	22,000	0.0%
Central Iowa Interlibrary Loan	865	750	2,250	2,250	200.0%
Library County	121,499	126,000	123,720	127,450	1.2%
Library Gilbert	47,305	49,142	49,142	50,615	3.0%
Desk Receipts	166,919	150,000	160,000	155,000	3.3%
Media Receipts	8,910	6,000	6,500	7,000	16.7%
Equipment Rent	5,086	5,000	4,500	5,000	0.0%
Sale of Assets/Misc. Revenue	1,100	500	1,000	1,000	100.0%
Interlibrary Loan Charge	733	225	650	700	211.1%
<b>Total Funding Sources</b>	<b>2,707,259</b>	<b>2,850,146</b>	<b>2,946,468</b>	<b>2,979,530</b>	<b>4.5%</b>



# LIBRARY – ADMINISTRATION AND SUPPORT

455 -- 2610

## DESCRIPTION AND PURPOSE OF ACTIVITY

The role of Administration and Support is planning and supervising all Library functions, including managing finances, physical plant, community relations, scheduling meeting rooms, personnel, and computer operations. This activity carries out the policies and directives of the Ames Public Library Board of Trustees. Administration and Support serves as liaison to the Library's auxiliary organizations – Friends of Ames Public Library, and the Ames Public Library Foundation.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	303,483	409,524	404,547	411,497	0.5%
Contractual	216,834	195,880	246,823	217,843	11.2%
Commodities	32,943	31,075	65,890	27,780	-10.6%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>553,260</b>	<b>636,479</b>	<b>717,260</b>	<b>657,120</b>	<b>3.2%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	553,260	636,479	717,260	657,120	3.2%
<b>Total Funding Sources</b>	<b>553,260</b>	<b>636,479</b>	<b>717,260</b>	<b>657,120</b>	<b>3.2%</b>

<b>Personnel - Authorized FTE</b>	6.09	6.09	5.99	5.99
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# LIBRARY – ADMINISTRATION AND SUPPORT

## 455 -- 2610

### ACCOMPLISHMENTS AND HIGHLIGHTS

- In August 2006, the Library welcomed a new director, Art Weeks. In May 2006, the Library acquired the adjacent property which was demolished in October and temporary green space has been established. Wireless service became available at the Library in December 2006.
- Revenue is up 2.8% in the FY 06/07 budget largely due to fine receipts and working with the Unique Management collection service. The fine revenue will begin to level off and projections for FY 07/08 are less than a 1% increase.
- Annual maintenance contracts for new firewall security software and the bi-annual anti-virus software are in the FY 07/08 budget. In addition for the current year, the phone contract exceeded our last year's estimate, plus wireless for the Bookmobile is not yet available so we have had more months of service than expected.
- The FY 06/07 budget includes the addition of \$60,000 for capital improvements, \$40,000 for interior painting, and \$20,000 to upgrade the light fixtures to accept energy-saving T-8 bulbs.
- The FY 07/08 budget includes a 3% increase in temporary salaries across all programs.
- In 2007, the Library will begin a new strategic planning process with community input to determine the roles for our Library which will meet public needs.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Total Circulation	1,256,993	1,311,122	1,399,770	1,441,763
Library Visits	471,164	476,517	480,000	480,000
Total Reference Questions	49,478	48,048	50,000	50,000
% of Residents Rating Overall Library Service Very Satisfied/Satisfied	96%	96%	98%	98%
Borrowers Percent of Population	44.3%	38.5%	40%	44%
Meeting Rooms:				
Bookings	1,018	1,279	1,200	1,200
Attendance	27,356	33,253	32,000	32,000

# LIBRARY - OUTREACH

455 -- 2611

## DESCRIPTION AND PURPOSE OF ACTIVITY

The role of Outreach is to provide service away from the main Library building as well as coordinating community relations. The primary service areas are the Bookmobile which serves seven neighborhoods in Ames and by contract, the citizens of Gilbert; volunteer recruitment and supervision; home delivery to those people physically unable to visit the Library or Bookmobile; deposit collections at community locations and social service centers; and programs presented at sites and events around our community. Outreach staff is involved in developing areas of both the adult and juvenile collections.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	224,176	227,506	231,668	239,750	5.4%
Contractual	33,359	35,947	41,947	43,057	19.8%
Commodities	1,085	1,800	1,545	1,680	-6.7%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>258,620</b>	<b>265,253</b>	<b>275,160</b>	<b>284,487</b>	<b>7.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	258,620	265,253	275,160	284,487	7.3%
<b>Total Funding Sources</b>	<b>258,620</b>	<b>265,253</b>	<b>275,160</b>	<b>284,487</b>	<b>7.3%</b>

<b>Personnel - Authorized FTE</b>	3.82	3.82	3.82	3.82
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# LIBRARY - OUTREACH

## 455 -- 2611

### ACCOMPLISHMENTS AND HIGHLIGHTS

- The Bookmobile was involved in many community celebrations including the Douglas Avenue Block Party, FACES, VEISHEA parade, A Day for All Ages, the Downtown Ames Farmers' Market, and Blue Skies Day.
- Volunteers continue to support the provision of basic services such as shelving, home delivery, and interlibrary loan. Five hundred thirty-four volunteers contributed 14,752 hours equal to 7.1 FTEs in FY 05/06.
- Project Smyles, the Library's program to reach daycares, is going strong. Smyles, the Big Blue Dog, has visited 37 daycare centers and home sites serving 501 children. Smyles is funded through private and state grants.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Bookmobile Circulation, Home Delivery and Deposit Collections	113,703	110,699	112,000	113,000
Bookmobile Reference Questions	1,976	884	1,000	1,000
Volunteers	355	534	500	500
Hours Contributed by Volunteers	12,454	14,752	14,000	14,000

# LIBRARY - COLLECTIONS

455 -- 2612

## DESCRIPTION AND PURPOSE OF ACTIVITY

The role of Collections is to acquire, catalog, and process for public use every item in the Library's collection. Related functions include repairing items that are worn or damaged and the removal of outdated, damaged, or infrequently used materials from the collection. Collections manages the annual inventory of all materials and maintains the Library's bibliographic database. Capital expenses for all of the Library's collections are overseen by the Collections Coordinator. Collections also provides interlibrary loan services, including requesting items for our customers and loaning our materials to other libraries as part of a statewide system.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	246,109	249,721	258,235	269,844	8.1%
Contractual	28,013	39,433	39,708	39,934	1.3%
Commodities	23,665	26,407	27,107	27,450	3.9%
Capital	291,305	301,229	301,229	316,290	5.0%
Other	12	-	-	-	
<b>Total Expenditures</b>	<b>589,104</b>	<b>616,790</b>	<b>626,279</b>	<b>653,518</b>	<b>6.0%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	589,104	616,790	626,279	653,518	6.0%
<b>Total Funding Sources</b>	<b>589,104</b>	<b>616,790</b>	<b>626,279</b>	<b>653,518</b>	<b>6.0%</b>

<b>Personnel - Authorized FTE</b>	3.50	3.50	3.75	3.75
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# LIBRARY - COLLECTIONS

## 455 -- 2612

### ACCOMPLISHMENTS AND HIGHLIGHTS

- The Library received a 3% increase in the FY 06/07 materials budgets to a total of \$301,229 which represented 10.6% of the adopted total general fund budget for the Library. With the addition of private funding (\$41,000), the Library will spend 12% of the budget on materials achieving a level “B” state accreditation status.
- In FY 05/06, the Library added 23,052 items to the collection and withdrew 14,545 items.
- The materials budget for FY 07/08 is a 5% increase over the current year for a total of \$316,290. This represents 10.6% of the total budget. The Library Board will determine priorities on other funding sources including state library funding, donation accounts, and other sources. An amount similar to the outside funding for materials in the FY 06/07 adopted budget will maintain a “B” level status for state accreditation.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Materials Added	21,860	23,052	24,000	25,200
Per FTE (3.75)	5,829	6,147	6,400	6,720
Materials Withdrawn	12,653	14,951	13,500	13,500
Total Collection	193,153	201,275	211,775	222,275
Interlibrary Loan:	4,633	4,370	4,500	4,500
Received	1,104	905	1,000	1,000
Loaned	3,529	3,465	3,500	3,500

# LIBRARY – PROGRAMMING AND PROMOTIONS

455 -- 2613

## DESCRIPTION AND PURPOSE OF ACTIVITY

The role of Programming and Promotions is to provide educational and entertainment opportunities for customers of all ages, including the provision of advertising, publicity, and maintenance of the Library's website. Programs presented in the Library include story times for children, music concerts, film programs, author visits, book discussions, displays, and exhibits.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	184,188	195,643	171,158	177,882	-9.1%
Contractual	8,743	13,226	14,732	17,313	30.9%
Commodities	7,951	5,550	5,809	5,325	-4.1%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>200,882</b>	<b>214,419</b>	<b>191,699</b>	<b>200,520</b>	<b>-6.5%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	200,882	214,419	191,699	200,520	-6.5%
<b>Total Funding Sources</b>	<b>200,882</b>	<b>214,419</b>	<b>191,699</b>	<b>200,520</b>	<b>-6.5%</b>

<b>Personnel - Authorized FTE</b>	2.71	2.71	2.83	2.83
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# LIBRARY – PROGRAMMING AND PROMOTIONS

455 -- 2613

## ACCOMPLISHMENTS AND HIGHLIGHTS

- Programs for children, teens, and adults have increased dramatically this year and attendance has also increased.
- The Library provides year-round individual reading programs, story times and craft programs for children from preschool through 6<sup>th</sup> grade. Attendance at summer reading programs was up for the summer of 2006. Six thousand five hundred fifty-three children attended programs vs. 5,247 in 2005. Staff handed out 1,470 summer reading folders and 965 children completed the program and received a free paperback book, courtesy of the Friends of Ames Public Library. Over the summer, 24,844 hours of reading were recorded. Ninety-three teens also took part in their own version of the program which included reading and contributing volunteer hours to the Library. The Teen Advisory Group (TAG) began meeting in the spring of 2006 and now plans a monthly event for teens.
- This program includes an hourly budget to assist in the delivery of programs such as craft story times for children, the annual Rock the Library concert, and the anime festival for teens.
- APL Zone, a new space designed by and for teens, opened in August 2006 with a special collection of magazines as well as three computer stations.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Adult Program Attendance	13,146	10,476	11,000	12,000
Adult Programs	282	222	250	250
Youth/Family Programs	485	1,057	1,000	1,000
Youth/Family Program Attendance	14,051	22,777	20,000	20,000
Total Programs	767	1,279	1,250	1,250
Total Program Attendance	27,197	33,253	31,000	32,000



# LIBRARY – PUBLIC SERVICES

455 -- 2614

## DESCRIPTION AND PURPOSE OF ACTIVITY

The role of Public Services is to provide information and readers' advisory services to customers of all ages. This includes reference and research questions received either in person, by phone, or by e-mail through our WebRef service from the Library's home page as well as reading, listening to, and viewing purchase requests. Service is delivered from two public service desks; the Information Desk and the Youth Desk. Public Services staff members are involved in developing the adult print and non-print collections; youth print and music collections; the reference collection, both printed and electronic resources; tax forms; and the periodicals collection. Staff also indexes the Ames Tribune and maintains local history collections, including the Farwell T. Brown Photographic Archive.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	621,106	636,835	643,588	670,214	5.2%
Contractual	23,110	21,423	21,863	22,116	3.2%
Commodities	1,416	50	1,379	1,450	2800.0%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>645,632</b>	<b>658,308</b>	<b>666,830</b>	<b>693,780</b>	<b>5.4%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	645,632	658,308	666,830	693,780	5.4%
<b>Total Funding Sources</b>	<b>645,632</b>	<b>658,308</b>	<b>666,830</b>	<b>693,780</b>	<b>5.4%</b>

<b>Personnel - Authorized FTE</b>	9.80	9.80	10.08	10.08
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# LIBRARY – PUBLIC SERVICES

455 -- 2614

## ACCOMPLISHMENTS AND HIGHLIGHTS

- In FY 05/06, 1,199 questions were answered by e-mail via the Library’s website. Increasingly, customers are going online to make room reservations for community meetings, to place holds, and to make purchase or interlibrary loan requests. Customers appreciate this convenient and easy method of contacting the Library.
- To fill a .75 FTE vacancy from a recent retirement, two half-time library assistants were hired for an increase of .25 FTE. Half of the time in this position is spent serving customers from the Youth Services desk, and the other half providing story time programs for children. The minor shift in the overall FTEs was necessary to meet the increasing demand for youth programs as well as to provide quality direct customer service.
- Remote usage of the Library’s resources continues to increase. Over 69,000 customers accessed information databases including EBSCOHost, Chilton’s, RefUSA (a telephone and business directory), the Ames Tribune index, and the Community Organizations file from home, school, and office. The greatest increase has been in the use of Heritage Quest which is an online genealogy database.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Total of Adult Reference Questions	39,832	42,926	42,000	42,000
Total of Youth Reference Questions	7,670	6,968	7,000	7,000
Usage of Electronic Resources	68,069	69,876	70,000	70,000
WebRef Questions	1,064	1,199	1,200	1,200

# LIBRARY - CIRCULATION

## 455 -- 2615

### DESCRIPTION AND PURPOSE OF ACTIVITY

The role of Circulation is to manage the circulation of Library materials and the return of those materials to the shelves for our customers. Related functions include issuing library cards, maintaining the patron database, collecting fines and fees, processing holds, and providing directional information. Circulation staff is involved in developing areas of the adult collection.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	367,183	359,692	417,446	434,588	20.8%
Contractual	32,253	25,118	23,673	26,483	5.4%
Commodities	5,776	2,500	5,261	6,960	178.4%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>405,212</b>	<b>387,310</b>	<b>446,380</b>	<b>468,031</b>	<b>20.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	405,212	387,310	446,380	468,031	20.8%
<b>Total Funding Sources</b>	<b>405,212</b>	<b>387,310</b>	<b>446,380</b>	<b>468,031</b>	<b>20.8%</b>

<b>Personnel - Authorized FTE</b>	3.83	3.83	3.83	3.83
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# LIBRARY - CIRCULATION

## 455 -- 2615

### ACCOMPLISHMENTS AND HIGHLIGHTS

- Circulation rose 4.3% for FY 05/06. Ames' circulation per capita is 25.8, which is the highest per capita circulation of all of the urban public libraries in Iowa. Our FY 05/06 circulation per program FTE of 128,541 is the highest in the state. In the current year, circulation is on track to rise another 3%.
- The average turnover (number of times each item circulates in a year) for FY 05/06 was 6.5. This is also the highest of the urban public libraries in the state of Iowa. Turnover rates in excess of five indicate that the collection is under stress from heavy usage. Some areas of the collection such as children's picture books have a rate as high as 11.
- Circulation Services instituted credit card payment for fines at the check-out desk in September 2006.
- The increase in temporary salaries reflects the reallocation of funds from the Computer Lab to Circulation Services when the Lab became self-service.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Circulation at Main	1,256,993	1,311,122	1,350,455	1,390,969
Circulation per Program FTE (10.07)	124,826	130,201	134,107	138,130
Story County Circulation	72,547	68,968	70,000	70,000
Gilbert Circulation	21,567	21,231	22,000	22,000
Circulation to Other Iowa Towns	160,513	164,359	165,000	165,000
Nonresident % of Circulation	20.3%	19.4%	19%	19%
Registered Borrowers	31,058	27,176	28,500	30,000

# LIBRARY – COMPUTER LAB

455 -- 2616

## DESCRIPTION AND PURPOSE OF ACTIVITY

The role of the Computer Lab is to provide public access to computing and printing. Related functions include supervision of a listening/viewing station, and assistance with using microfilm viewing equipment.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	45,501	62,841	14,147	14,790	-76.5%
Contractual	6,114	5,546	5,513	3,884	-30.0%
Commodities	2,934	3,200	3,200	3,400	6.3%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>54,549</b>	<b>71,587</b>	<b>22,860</b>	<b>22,074</b>	<b>-69.2%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	54,549	71,587	22,860	22,074	-69.2%
<b>Total Funding Sources</b>	<b>54,549</b>	<b>71,587</b>	<b>22,860</b>	<b>22,074</b>	<b>-69.2%</b>

<b>Personnel - Authorized FTE</b>	.50	.50	.20	.20
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# LIBRARY - COMPUTER LAB

455 -- 2616

## ACCOMPLISHMENTS AND HIGHLIGHTS

- In February 2006, the Computer Lab became self-service. The Library's IT Systems Administrator oversees the technical aspects, while the Circulation desk staff assist customers signing on to the system. Public Services staff began offering computer classes in September. Temporary salaries were moved from this program and redistributed to Circulation Services and Programming and Promotions to meet other workload demands.
- A new time management system will be installed in January 2007. The purchase of the software was made with private funding and the annual maintenance fee is in the 2007/08 budget.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Hours of Computer Lab Usage	33,000	36,900	35,000	35,000
Number of Customers	54,650	51,198	52,000	52,000

# LIBRARY - GRANTS AND GIFTS

456 -- 26

## DESCRIPTION AND PURPOSE OF ACTIVITY

The role of this program is to manage revenues and expenditures from private and governmental grants, bequests, gifts, and other contributions from individuals, agencies, and civic organizations. Related activities include the purchase of memorial books and other materials, implementation of the Books for Babies program which delivers information about the Library and reading to new mothers at Mary Greeley Medical Center, library service enhancement through support from the Friends of the Ames Public Library and the Ames Public Library Foundation, and management of funds provided by direct state aid to libraries. Expenditures from this program are funded by non-general fund sources.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	8,129	-	24,222	11,843	
Contractual	17,551	7,500	20,071	41,235	449.8%
Commodities	66,686	30,400	80,818	46,757	53.8%
Capital	49,020	39,600	99,318	42,200	6.6%
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>141,386</b>	<b>77,500</b>	<b>224,429</b>	<b>142,035</b>	<b>83.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Marsden Library Donation	1,577	-	11,123	21,500	
G. Myers Library Donation	42,283	-	37,385	26,100	
Library Donation	19,434	23,800	16,697	13,735	-42.3%
Enrich Iowa	21,061	5,400	29,662	16,000	196.3%
Iowa Infrastructure	13,013	21,000	78,862	30,000	42.9%
Gates Grant	153	-	-	-	
Friends of Library	13,796	18,300	19,700	29,700	62.3%
Library Foundation	6,269	4,000	11,000	-	-100.0%
Howell Library Donation	23,800	5,000	20,000	5,000	0.0%
<b>Total Funding Sources</b>	<b>141,386</b>	<b>77,500</b>	<b>224,429</b>	<b>142,035</b>	<b>83.3%</b>

<b>Personnel - Authorized FTE</b>	.00	.00	.00	.00	
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# LIBRARY - GRANTS AND GIFTS

456 – 26

## ACCOMPLISHMENTS AND HIGHLIGHTS

- Enrich Iowa, which is direct state aid to libraries, is supporting “Books for Babies” and Project Smyles in FY 06/07. “Books for Babies” delivers information packets to new mothers at Mary Greeley Medical Center and Project Smyles is an outreach program to daycares.
- Rebuild Iowa Infrastructure money from the State of Iowa for FY 06/07 was used to develop wireless service for the Library, the new website, and the initial database cleaning as well as the current year maintenance fee. The Myers endowment purchased a new time management system for the Computer Lab, a firewall and router, and advertising for the summer and fall reading programs in the Parks and Recreation brochures.
- In FY 06/07, Friends, Foundation, and the Howell bequest provided support for the Library’s materials budgets to reach the 12% required for “B” level state accreditation.
- The Verna Jane Thompson gift funded the purchase of the adjacent property, demolition, and the establishment of temporary green space. In FY 07/08, the Thompson fund will support consultant fees to begin a building program.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
<u>Revenues:</u>				
Available Library Projects – General Donations and Small Bequests	\$ 11,085	\$ 8,164	\$ 14,000	\$ 10,000
Enrich Iowa	\$ 14,625	\$ 14,672	\$ 14,343	\$ 16,000
Iowa Infrastructure Fund (RIIF)	\$ 21,389	\$ 30,479	\$ 30,000	\$ 30,000
Friends	\$ 36,216	\$ 13,872	\$ 19,700	\$ 29,700
Foundation	\$ 15,803	\$ 6,821	\$ 11,000	0
Myers/Marsden Bequests (\$852,896 – principal). Interest earned.	\$ 20,118	\$ 32,946	\$ 41,000	\$ 41,000
<u>Balances:</u>				
Howell Bequest	\$ 149,241	\$ 195,338	\$ 183,338	\$ 186,338
Verna Thompson Bequest – building program	\$ 583,293	\$ 406,668	\$ 332,825	\$ 325,825



# FIRE - HEALTH AND SANITATION

441 -- 24

## DESCRIPTION AND PURPOSE OF ACTIVITY

The primary goal of the Health and Sanitation activity is to provide the citizens of Ames with a sanitary and healthful environment, and to prevent epidemics and the spread of disease, protect against environmental hazards, prevent injuries, promote and encourage healthy behaviors, and respond to natural or intentional disasters assisting in recovery. This is accomplished by: 1) sanitary inspections of all (100%) food service establishments (restaurants, bars), school kitchens, motels/hotels, and vending machine services located within the City; 2) education of the public and enforcement of the garbage and refuse Chapter of the Ames Municipal Code; 3) providing a vector control program, of which mosquito abatement is a major function; and 4) serving as local liaison for agencies such as the Iowa Department of Health, Center for Disease Control, Food and Drug Administration, U. S. Department of Agriculture, and the National Association of County and City Health Officials in response to advisories, press releases, recalls, and safety alerts.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	114,088	122,281	119,378	126,881	3.8%
Contractual	17,847	20,805	18,595	19,249	-7.5%
Commodities	2,138	2,300	1,100	2,300	0.0%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>134,073</b>	<b>145,386</b>	<b>139,073</b>	<b>148,430</b>	<b>2.1%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	91,273	99,921	95,908	104,600	4.7%
Garbage Hauling Licenses	2,250	2,500	2,500	2,500	0.0%
Motel Inspection	835	745	745	795	6.7%
Restaurant Inspection	38,067	39,435	39,435	40,000	1.4%
Vending Inspection	405	485	485	535	10.3%
Instructional Class	1,243	2,300	-	-	-100.0%
<b>Total Funding Sources</b>	<b>134,073</b>	<b>145,386</b>	<b>139,073</b>	<b>148,430</b>	<b>2.1%</b>

<b>Personnel - Authorized FTE</b>	1.40	1.40	1.40	1.40
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# FIRE - HEALTH AND SANITATION

441 -- 24

## ACCOMPLISHMENTS AND HIGHLIGHTS

The restaurant inspection program within the City of Ames is a collaborative effort where the City enforces the State food regulations. The State regulates fees that can be generated through restaurant inspections. The City subsidizes this program by approximately \$63,000 annually. Staff continues to cooperate with State level efforts to increase restaurant inspection fees.

The City of Ames and the Iowa State University Department of Entomology continued their close working relationship in the area of mosquito control. The continuance of West Nile Virus (WNV) statewide has required educational efforts, not only for WNV, but other mosquito borne diseases as well. Due to extreme weather conditions this past summer, very little action was required in this program.

Ames and Iowa State University continue to be popular venues for national and state events, seminars, conferences, and festivals. The Sanitarian is actively involved with meetings, planning, and inspections during these events (i.e. this past summer, National Special Olympic Festival and the annual VEISHEA event).

The Sanitarian continues a working relationship with Iowa State University by instructing a public health class for senior level vet med students and serving as a guest speaker in classes related to food sanitation and safety, inspection procedures, and community health.

The Sanitarian has phased out participation in the ServSafe program due to time and monetary constraints. This program continues to be offered statewide on a monthly basis by several sponsoring organizations.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Licenses Issued/Inspections Conducted:				
Food Service Establishments	209/543	210/535	214/535	215/545
Mobile Food Units	8/13	13/14	15/15	12/15
Schools	21/26	18/21	17/19	16/20
Temporary Food Services	30/40	20/25	25/27	30/35
Hotels/Motels	17/17	17/17	17/17	18/18
Vending Machine Operations	5/45	5/53	5/48	5/50
ServSafe Class Attendees	1/38	2/41	1/12	n/a
Mosquito Control City Parks Acres/Week	350	300	25	400
Garbage Collection Vehicles	48	45	45	45
Garbage/Refuse Complaints	33	30	31	40

# POLICE - ANIMAL SHELTERING/CONTROL

442 -- 2538

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Animal Sheltering/Control activity provides for impoundment and shelter of animals found at large within the City. An adoption service is provided for persons seeking pets, as well as pet owners desiring to terminate their ownership and opposed to euthanasia or abandonment. This department enforces Municipal and State animal ordinances as well as providing urban wildlife conservation and relocation. Rabies suspects are handled by this department as well as owner requested (paid) humane euthanasia.

After-hour emergency services are provided. The facility is open to the public 30 hours per week and by appointment. Animal Control is available 10 hours on weekdays and 8 hours on weekends. Sheltered animal care is provided daily.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	221,538	229,684	225,465	236,363	2.9%
Contractual	55,867	64,269	59,219	62,569	-2.6%
Commodities	13,688	17,793	17,793	19,218	8.0%
Capital	-	-	-	14,000	
Other	50	-	-	-	
<b>Total Expenditures</b>	<b>291,143</b>	<b>311,746</b>	<b>302,477</b>	<b>332,150</b>	<b>6.5%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	252,105	263,425	254,156	265,574	0.8%
Animal Impounding Fees	27,009	31,000	31,000	33,500	8.1%
Infraction Serving	-	100	100	100	0.0%
Miscellaneous Revenue	78	-	-	-	
Animal Shelter Donations	11,951	17,221	17,221	32,976	91.5%
<b>Total Funding Sources</b>	<b>291,143</b>	<b>311,746</b>	<b>302,477</b>	<b>332,150</b>	<b>6.5%</b>

<b>Personnel – Authorized FTE</b>	3.90	3.90	3.90	3.90	
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# POLICE - ANIMAL SHELTERING/CONTROL

442 -- 2538

## ACCOMPLISHMENTS AND HIGHLIGHTS

During FY 05/06, the number of animals through the program was down somewhat over the last two years. The most significant factor contributing to this was an effort to ensure that services were provided to Ames residents while referring non-residents to other agencies. Field calls or requests for service continue to be a very important service to residents who need assistance with things like wildlife in their home or stray dogs in traffic. Animal Shelter public visitation and phone inquiries were up slightly over the previous year and annual public contacts remain over 40,000. The web page and multiple media listings are good sources of information for the public while minimizing the use of staff for this function. A concerted effort is underway to use the telephone and web to provide information to the public. The facility visitations are generally

positive events involving adoptions or reuniting pets with their families. The shelter continues to be among the best in the nation for placements and reuniting pets with owners.



***Program Goal: Enhance Animal Shelter services through prevention programming and outreach.***

Programs include humane education, children and animal safety, training and behavioral problem solving tips, keeping pets home and safe, volunteerism, pets

for seniors, and low income spay/neuter funding. These activities are very popular and the programs generally are well received.

***Program Goal: Enhance training and improve quality of services to customers.***

There were several very important public initiatives that involved the shelter over the past year. The discussion of a dog park generated much interest in the shelter. Concerns over the growing number of whitetail deer led to a citywide count of these animals, a study committee and finally, the implementation of an urban deer management strategy.

On another note, the past year has also involved city staff and citizens in a process of reviewing animal control and sheltering services, public expectations and strategies to maximize services to citizens. While this process is not yet complete, it has already identified some adjustments in the availability of staff hours and strategies to better align the shelter services with public expectations. After several years of planning, the budget for the coming year includes a cat enclosure/exercise area attached to the Animal Shelter facility. This project is funded entirely by donations.

# POLICE - ANIMAL SHELTERING/CONTROL

442 -- 2538

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Animals Through Program (dogs, cats, wildlife, exotics, other domestics, ordinance impounds, relinquishments)	1,675	1,241	1,200	1,200
Adoptions and Reclaims	963	762	762	750
Adoption/Reclaim as percentage of total	94%	90%	90%	90%
Annual Phone Calls	16,422	15,100	16,200	16,200
Visitations	22,198	21,895	22,900	22,900
Public Talks and Tours	19	12	12	10
Carcass Disposals	489	345	350	350
Field Calls	2,812	1,800	1,818	1,800
Citations Issued	17	13	15	
Trap Permits	16	14	15	
Wildlife Directly Handled	192	190	195	



# HUMAN SERVICE AGENCIES

444 -- 64

## DESCRIPTION AND PURPOSE OF ACTIVITY

This sub-program accounts for the allocations which are made by the City Council to Human Service providers in the Ames community. These human service agencies also receive funding from Story County, Iowa State University (ISU) Government of the Student Body (GSB) and the United Way, along with other public and private sources. The agencies provide human services in several broad categories or federations: child care services, community and crisis services, health and development services, Story County senior citizen services, and youth and family services. Recommendations on this funding are made to the City Council by the A.S.S.E.T. (Analysis of Social Service Evaluation Team) committee. A portion of the general fund salary of one Assistant City Manager is located here for work with A.S.S.E.T. City Council priorities are: assistance to low and moderate income families, basic needs, crisis intervention, respite care, prevention, and information and referral.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	8,520	8,809	8,947	9,311	5.7%
Contractual	811,026	845,591	845,591	894,797	5.8%
Commodities	-	-	-	-	
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>819,546</b>	<b>854,400</b>	<b>854,538</b>	<b>904,108</b>	<b>5.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Local Option	819,546	854,400	854,538	904,108	5.8%
<b>Total Funding Sources</b>	<b>819,546</b>	<b>854,400</b>	<b>854,538</b>	<b>904,108</b>	<b>5.8%</b>

<b>Personnel – Authorized FTE</b>	.07	.07	.07	.07	
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# HUMAN SERVICE AGENCIES

444 -- 64

## ACCOMPLISHMENTS AND HIGHLIGHTS

Analysis of Social Services Evaluation Team (ASSET) made recommendations to the City Council for a total of \$841,841 in funding for FY 06/07. The City's dollars were used to partially offset a decrease in Government of the Student Body funds, in areas which were also a high priority for the City.

**For FY 07/08, the City Council will make available \$889,499 in local option tax funds for ASSET recommendations.** This is a 5.66% increase over the current allocation. Volunteers have made recommendations on City funding based on service needs, City Council priorities, and proportions of clients who are Ames residents. City funds must be used for a City of Ames public purpose.

The program also contains 7% of the Assistant City Manager's salary to reflect time spent administering the process and resulting contracts.

The City will contribute \$3,500 in FY 07/08 for general administrative costs for ASSET.

The City's ASSET criteria are as follows:

1. Emphasis on low and moderate income families
2. Basic needs
3. Crisis intervention
4. Respite care
5. Prevention
6. Transportation

Volunteers particularly monitor and evaluate outcome measurements by agencies, and to give priority in funding to those agencies working on measuring outcomes.

The City is not mandated to provide service in any particular area.

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PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
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See the following page for a listing of agencies receiving City support from Local Option Funds.

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**HUMAN SERVICE AGENCIES RECEIVING CITY LOCAL OPTION  
FUNDING THROUGH THE A.S.S.E.T. PROCESS**

	<b>2005/06 Actual</b>	<b>2006/07 Adopted</b>	<b>2006/07 Adjusted</b>	<b>2007/08 Adopted</b>
<b>Child Care Services:</b>				
Center for Childcare Resources	9,447	10,206	10,206	11,125
Ames Community Preschool	55,722	58,941	58,941	61,299
University Community Childcare	28,803	30,247	30,247	31,759
ChildServe	12,591	13,998	13,998	12,729
<b>Community &amp; Crisis Services:</b>				
Center for Creative Justice	49,500	50,347	50,347	52,865
Assault Care Center Extending Shelter and Support	39,850	41,035	41,035	42,823
<b>Health &amp; Development Services:</b>				
Homeward	17,600	18,625	18,625	19,900
Center for Addictions Recovery	82,530	86,440	86,440	92,755
Lutheran Social Services of Iowa	2,666	2,867	2,867	3,250
National Alliance for Mentally ill		250	250	250
<b>Story County Senior Citizens:</b>				
Heartland Senior Services	121,900	123,375	123,375	129,415
Retired Senior Volunteers Prog	17,200	17,500	17,500	22,100
<b>Youth and Family:</b>				
ARC of Story County	6,213	6,213	6,213	6,300
Boys and Girls Club	76,675	78,215	78,215	80,536
Campfire	4,000	4,500	4,500	5,148
Youth & Shelter Services	127,466	132,526	132,526	145,700
Good Connections		500	500	1,000
Legal Aid	54,115	56,089	56,089	59,516
Mid-Iowa Community Action	24,558	29,361	29,361	31,625
Emergency Residence Project	40,156	42,000	42,000	43,260
American Red Cross	18,987	19,656	19,656	20,442
Volunteer Center	3,811	3,950	3,950	0
The Richmond Center	15,000	15,000	15,000	17,500
<b>TOTAL FUNDING AVAILABLE</b>	<b>808,790</b>	<b>841,841</b>	<b>841,841</b>	<b>891,297</b>

# ART SERVICES/AGENCIES

445 -- 64

## DESCRIPTION AND PURPOSE OF ACTIVITY

The allocations recommended by the Commission on the Arts for various community arts operations are budgeted in this activity. In 1991, the City Council added a new project for the acquisition of art for public properties. These funds are administered by the Public Art Commission (PAC).

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Contractual	97,621	97,492	97,492	105,316	8.0%
Commodities	407	-	4,762	-	
Capital	3,450	15,000	37,051	23,000	53.3%
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>101,478</b>	<b>112,492</b>	<b>139,305</b>	<b>128,316</b>	<b>14.1%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Local Option	101,478	112,492	134,543	128,316	14.1%
Public Art Donations	-	-	4,762	-	
Hotel/Motel	-	-	-	-	
<b>Total Funding Sources</b>	<b>101,478</b>	<b>112,492</b>	<b>139,305</b>	<b>128,316</b>	<b>14.1%</b>

<b>Personnel – Authorized FTE</b>	.00	.00	.00	.00
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# ARTS SERVICES/AGENCIES

445 -- 64

## ACCOMPLISHMENTS AND HIGHLIGHTS

### COMMISSION ON THE ARTS (COTA)

The City Council made \$97,492 in local option sales tax funds available to the Commission on the Arts in FY 06/07. **For FY 07/08, the City Council will make available \$105,316 in local option sales tax funding for recommendation by the Commission.** This is an 8% increase over the FY 06/07 funding level. Approximately 15-20 non-profit or not-for-profit arts organizations have benefited from this funding over the last several years through the annual grant process or through the semi-annual mini-grant allocations, or both.

### PUBLIC ART

The City Council funded the community's ongoing public art program at \$15,000 during FY 06/07. The Public Art Commission's request for FY 07/08 is for \$23,000. Funding for FY 05/06 was \$20,000.

Ongoing projects in both years' budgets include the following:

- The popular Art Around the Corner (AATC) program brings several borrowed sculptures downtown each year. This program enters its twelfth year in FY 07/08.
- The Neighborhood Art program collaborates with citizens to purchase AATC sculptures and place them permanently in neighborhoods around the city. This program enters its fourth year in FY 07/08.
- The Artist in Residence program will bring artists to Ames during the summer to turn refuse from the Resource Recovery Plant into artwork. Both years' budgets include \$7,500 for this program, which will be augmented with outside grant funding.
- The Ada Hayden Park artwork initiative will bring sculptor Patrick Dougherty to Ames to involve local citizens in constructing a temporary artwork structure out of saplings. A total of \$15,000 has previously been appropriated for this purpose and an additional \$3,000 is requested for FY 07/08. Actual creation of this artwork is scheduled for autumn 2008, with an earlier site visit in June 2007.

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	2004/05	2005/06	2006/07	2007/08
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ADJUSTED	PROJECTED
See the following page for a listing of arts agencies receiving City support from the Local Option Funds.				

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**PUBLIC ARTS AGENCIES RECEIVING CITY LOCAL OPTION  
RECOMMENDATIONS FROM C.O.T.A. – COMMISSION ON THE ARTS**

	<b>2005/06 Actual</b>	<b>2006/07 Adopted</b>	<b>2006/07 Adjusted</b>	<b>2007/08 Adopted</b>
ACTORS (Ames Community Theater)	6,607	8,339	8,339	8,275
AIOFA (Ames International Orchestra Festival)	7,307	6,725	6,725	8,525
Ames Chamber Artists	2,135	1,955	1,955	2,588
Ames Children’s Choirs	7,900	7,225	7,225	8,275
Ames Choral Society	1,578	1,508	1,508	2,100
Ames Community Arts Council	6,500	5,437	5,437	3,500
Ames Town & Gown	7,027	7,350	7,350	8,525
Central Iowa Symphony	7,400	7,156	7,156	7,500
Co’Motion:				
Kids Co’Motion	2,377	2,012	2,012	2,545
Valerie Williams Co’Motion Dance Theater	4,474	4,512	4,512	5,340
Commission on the Arts Mini Grants	6,090	7,089	7,089	7,063
Friends of Iowa Strings	1,034	1,085	1,085	1,145
Good Company		1,412	1,412	0
India Cultural Association		712	712	0
The Octagon	32,356	34,975	34,975	39,935
<b>TOTAL FUNDING AVAILABLE</b>	<b>92,785</b>	<b>97,492</b>	<b>97,492</b>	<b>105,316</b>

# CEMETERY

461

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity provides efficient interment services and maintains quiet, attractive grounds and facilities at the 9<sup>th</sup> Street Cemetery (53 acres) and Ontario Cemetery (4 acres). Maintenance is provided by contractual services for moving and trimming of all the cemetery grounds. Limited maintenance is provided for the small "Sunday Cemetery" located next to the old Water Pollution Control Plant.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	61,377	54,535	53,692	56,038	2.8%
Contractual	42,425	51,848	50,661	48,830	-5.8%
Commodities	1,099	1,450	1,150	1,150	-20.7%
Capital	5,000	4,000	4,000	5,000	25.0%
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>109,901</b>	<b>111,833</b>	<b>109,503</b>	<b>111,018</b>	<b>-0.7%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	(11,199)	(10,167)	(9,497)	(8,982)	-11.7%
Current Need Lot Sales	14,808	10,000	10,000	10,000	0.0%
Pre-Need Lot Sales	19,487	12,000	15,000	15,000	25.0%
Marker Footings	5,119	6,500	6,000	6,000	-7.7%
Interments	49,225	60,000	55,000	55,000	-8.3%
Columbarium	729	2,000	1,500	1,500	-25.0%
Interest	24,147	25,000	25,000	25,000	0.0%
Endowed Care	7,585	6,500	6,500	7,500	15.4%
<b>Total Funding Sources</b>	<b>109,901</b>	<b>111,833</b>	<b>109,503</b>	<b>111,018</b>	<b>-0.7%</b>

<b>Personnel – Authorized FTE</b>	1.05	1.05	1.05	1.05
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# CEMETERY

461

## ACCOMPLISHMENTS AND HIGHLIGHTS

Cemetery rates for interments, cremations, lots, etc. continue to be competitive with surrounding communities. The last fee increase was in 2005.

City personnel continue to coordinate funerals, lot sales, and setting monuments as well as to provide minor maintenance of the grounds. Temporary, part-time workers are being used for Saturday funerals to save overtime costs.

**Mowing and trimming services** for the Cemetery continue to be contracted out. The estimated cost of this service in FY 07/08 is \$20,900. Competitive bidding has lowered this cost by \$1,900 annually for FY 07/08. This continues to be the most cost-effective way to maintain the cemetery grounds.

Lot sales revenues are split on the endowed care-to-operations ratio of 35/65%.

There is **no General Fund support** of the Cemetery projected for either FY 06/07 or FY 07/08. Included in FY 06/07 and FY 07/08 is \$2,500 for **large tree trimming** throughout the cemetery.

Capital includes \$5,000 to seal coat various worn slurry seal roads in the cemetery.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Regular Interments	77	72	75	75
Cremains Interments	38	23	30	30
Columbarium Spaces Sold	2	2	3	3
Lots Sold	74	97	100	100
Markers/Monuments Set Per Year	75	56	60	60
Revenues as a Percent of Expenses	112%	120%	113%	110%

# LEASED HOUSING

462

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity administers three federally funded Section 8 rental assistance programs: (Existing, Moderate Rehabilitation, and Substantial Rehabilitation). The overall goal of this program is to encourage and promote better housing and economic conditions for low-income families, elderly, disabled, and handicapped persons residing in Ames and Story County. The program will endeavor to implement these activities in a manner consistent with applicable Housing and Urban Development (HUD) regulations and the overall City's affordable housing initiatives.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	63,546	103,499	93,530	120,088	16.0%
Contractual	828,328	857,066	897,531	897,453	4.7%
Commodities	2,217	425	2,242	350	-17.6%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>894,091</b>	<b>960,990</b>	<b>993,303</b>	<b>1,017,891</b>	<b>5.9%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Leased Housing	(18,318)	5,954	(11,023)	16,319	174.1%
Federal Grants	890,493	948,336	988,572	988,572	4.2%
Interest	12,588	3,000	12,000	10,000	233.3%
Miscellaneous Revenue	9,328	3,700	3,754	3,000	-18.9%
<b>Total Funding Sources</b>	<b>894,091</b>	<b>960,990</b>	<b>993,303</b>	<b>1,017,891</b>	<b>5.9%</b>

<b>Personnel - Authorized FTE</b>	1.03	1.03	2.15	2.15
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# LEASED HOUSING

462

## ACCOMPLISHMENTS AND HIGHLIGHTS

FY 06/07 and 07/08

The budget reflects the restoration of the 1.0 FTE Housing Technical Assistant position that was eliminated due to budget cutbacks in 2004. Effective March 1, 2007, the budget reflects \$16,480 in FY 06/07 and \$52,083 in FY 07/08 for this position. The cost to administer this program exceeds projected revenues by an estimated \$16,000 in 07/08. Therefore, the **Leased Housing fund balance** will be utilized to cover the additional cost.

Effective January 2005, the federal Department of Housing and Urban Development (HUD) began funding housing authorities on a calendar year rather than a fiscal year basis. Due to continued budget adjustments and reductions in both administrative fees and housing assistance payments occurring during 2006, staff anticipates that for the 2007 calendar year, the funding level will be the same as in 2006. This is a maximum of \$988,572 (\$882,713 in housing assistance payments and approximately \$105,859 in administrative fees).

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
# of Vouchers	202	222	222	222
Requests for Assistance Per Year	627	675	1,000	1,100
% Existing Vouchers Average Leased-up (222 units)	98%	82%	95%	95%



# AFFORDABLE HOUSING

463

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity administers affordable housing programs that will assist various housing related activities including, but not limited to: housing fairs, homebuyer educational seminars, property maintenance assistance, and down payment and closing cost assistance. The overall goal of these programs is to encourage and promote better housing and economic conditions for low and moderate income citizens residing in Ames and Story County. This program includes both the countywide program and the miscellaneous affordable housing programs of the City of Ames. The program will endeavor to implement these activities in a manner consistent with applicable regulations and the City's overall affordable housing initiatives.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	46,589	32,074	28,973	30,372	-5.3%
Contractual	124,182	232,020	253,234	81,004	-65.1%
Commodities	348	200	3,204	275	37.5%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>171,119</b>	<b>264,294</b>	<b>285,411</b>	<b>111,651</b>	<b>-57.8%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Housing Assistance	29,670	10,000	33,296	10,949	9.5%
County-Wide Affordable Housing	141,449	254,294	252,115	100,702	-60.4%
<b>Total Funding Sources</b>	<b>171,119</b>	<b>264,294</b>	<b>285,411</b>	<b>111,651</b>	<b>-57.8%</b>

<b>Personnel - Authorized FTE</b>	.37	.37	.42	.42
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# AFFORDABLE HOUSING

463

## ACCOMPLISHMENTS AND HIGHLIGHTS

### **FY 06/07 and 07/08**

At the beginning of FY 06/07, the **Ames/Story County Partnership** fund balance contained approximately \$479,394 of which \$318,461 (66.43%) is the City's share. It is anticipated that the City of Ames, as the contract administrator, will continue to implement a minor repair loan program for single-family homeowners with a budget of \$150,000 and the Homebuyer Assistance program with a budget of \$150,000. The budget also shows approximately \$30,000 for administration in both fiscal years that will come from the County-wide Affordable Housing fund balance.

The budget reflects a new .12 FTE Housing Technical Assistant position to assist in the administration of the Ames/Story County Partnership Programs. Effective March 1, 2007, the budget reflects \$2,472 in 06/07 and \$7,812 in 07/08 for this position. The cost to administer this position will come from the **County-wide Affordable Housing fund balance**.

The FY 06/07 budget for contractual expenditures includes a rollover allocation of \$20,000 to implement a **Sustainable Neighborhood Program**. This is a pilot program to be administered by a private, not-for-profit entity to assist homeowners and maintain owner-occupied homes or convert rental properties to owner-occupied in the South Campus, State Avenue, West Street, and Oak-Wood-Forest neighborhoods.

In FY 06/07, staff will be updating the 2002 **Rental Housing Survey**. The analysis of the rental survey data will assist the City in determining the housing needs of low-income families and the overall rental housing market in the community. Approximately \$5,000 has been allocated from Contingency to cover the cost to create this first **web-based survey instrument**.

The budget reflects that approximately \$12,000 in both years will be used for program administration that will come from the **Housing Assistance Program fund balance**.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
# of New Homes Built w/City Assistance	0	0	0	0
Downpymnt Assistance (Ames Program)	0	0	0	0
Housing Rehab Program (Ames)	5	0	0	0
Rentals Back to Single Family (Ames)	0	0	0	0
Downpayment Assistance (Story County)	4	5	5	5
Housing Rehab Program (Ames/Story County Program)	4	22	7	7
# of New Homes Built (Story County)	0	0	0	0
# of In-Fill Construction Loans (Story Co.)				
▪ New Construction	0	0	0	0
▪ Single-Family Housing Rehabilitation	0	0	0	0
Rural Development Purchase Assistance (Story County)	0	0	0	0
Homebuyer Seminars or Housing Fairs	2	4	4	4

# COMMUNITY DEVELOPMENT BLOCK GRANT

464

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity administers the federally funded Community Development Block Grant (CDBG) program activities. The activities implemented under this program will include a wide variety of community and economic development activities directed toward neighborhood revitalization, economic development, and the provision of improved community facilities and services. The overall goal of the program is to ensure that at least one of the following three national objectives are met: 1) benefit persons of low and moderate income; 2) aid in the prevention or elimination of slums or blight; or 3) meet other community development needs of particular urgency.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	90,722	92,713	97,340	99,336	7.1%
Contractual	116,002	409,176	415,496	387,822	-5.2%
Commodities	578	700	967	200	-71.4%
Capital	320,969	-	453,721	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>528,271</b>	<b>502,589</b>	<b>967,524</b>	<b>487,358</b>	<b>-3.0%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Block Grant	528,271	502,589	967,524	487,358	-3.0%
<b>Total Funding Sources</b>	<b>528,271</b>	<b>502,589</b>	<b>967,524</b>	<b>487,358</b>	<b>-3.0%</b>

<b>Personnel - Authorized FTE</b>	.85	.85	1.28	1.28
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# COMMUNITY DEVELOPMENT BLOCK GRANT

464

## ACCOMPLISHMENTS AND HIGHLIGHTS

The City of Ames received its third allocation of Community Development Block Grant (CDBG) funding in the amount of \$502,589 during FY 06/07. Up to 20% (\$100,518) of the funds may be designated for administrative expenses.

Staff will continue to implement the following programs in FY 06/07 that were outlined in the approved 06/07 Annual Action Plan:

- Renter Affordability Program
- Minor Repair Assistance Program for Non-Profits
- Homebuyer Assistance Program
- Neighborhood Sustainability Program
- General Program Administration

Beginning in fiscal year 07/08, it is anticipated that another across-the-board cut (5%) will be made by the federal government. The City's allocation will be reduced to approximately \$477,460, which reflects a \$25,129 reduction. Of the \$477,460, 20% (\$95,492) is available for administration and 80% (\$381,968) is available for programming. The budget also reflects program income of approximately \$171,000 for FY06/07 and approximately \$100,000 for FY07/08, of which 20% (totaling approximately \$54,000) can be used towards program administration. This will allow for all of the administrative costs to be covered for both years.

The budget reflects a new .38 FTE Housing Technical Assistant position to assist in the administration of the CDBG programs. Effective March 1, 2007, the budget reflects \$7,416 in FY 06/07 and \$23,437 in FY 07/08 for this position.

The City Council's goals indicate a major portion of the CDBG funding should be used for a housing program(s) that will benefit low and moderate-income individuals.

In early 2007, staff will be soliciting and recommending projects for the FY 07/08 Annual Action Plan to be submitted to Housing and Urban Development (HUD) by May 17, 2007.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Neighborhood Sustainability Program	0	5	5	5
Conversions Back to Single Family	0	5	4	4
Housing Rehab Program Non-Profits	0	4	5	5
Renter Affordability Program	16	69	25	80
Curb Accessibility Program	52	0	0	0
Homebuyer Assistance Program	0	15	4	8
Homebuyer Seminars or Housing Fair	0	3	4	4
% Of Dollars Fund Budget On Housing Related Activities	58%	82%	85%	85%

# ECONOMIC DEVELOPMENT

465

## DESCRIPTION AND PURPOSE OF ACTIVITY

The purpose of the Economic Development activity is to support the City Council's economic development vision to generate a steady, moderate rate of growth that is manageable and that ensures a continued high quality of life. Based on this vision, the Economic Development activity provides financial incentive programs to accomplish the following: 1) Creation of quality jobs; 2) Increase tax base; 3) Attract targeted businesses; and 4) Expand existing businesses.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	56,577	65,068	42,575	64,515	-0.8%
Contractual	67,907	81,548	122,063	96,117	17.9%
Commodities	196	100	-	-	-100.0%
Capital	-	-	-	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>124,680</b>	<b>146,716</b>	<b>164,638</b>	<b>160,632</b>	<b>9.5%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Hotel/Motel	124,680	146,716	129,638	160,632	9.5%
Economic Development	-	-	35,000	-	
<b>Total Funding Sources</b>	<b>124,680</b>	<b>146,716</b>	<b>164,638</b>	<b>160,632</b>	<b>9.5%</b>

<b>Personnel – Authorized FTE</b>	.72	.72	.62	.62
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# ECONOMIC DEVELOPMENT

465

## ACCOMPLISHMENTS AND HIGHLIGHTS

The Economic Development activity completed several projects to help support the City Council's goal of varied choices in employment. Accomplishments include the following:

- Processed a \$500,000 Iowa Department of Economic Development (IDED) Community Economic Betterment Account (CEBA) loan grant as part of an economic development assistance package for Advanced Analytical Technologies, Inc. The project had a total commitment of 60 new jobs.
- Completed a \$750,000 CEBA grant and \$227,500 High Quality Job Creation Program award for Sauer-Danfoss, Inc. as part of an assistance package for an expansion project that plans to expand the employment base by 208 jobs.
- Provided support for Frontline BioEnergy, LLC in application and receipt of a \$60,000 Value-Added Agricultural Products and Processes Financial Program through the IDED.
- Funded a Community Investment Fund Forgivable Loan for Syngenta Seeds for an expansion in Ames adding 45 new employees in FY 06/07 for \$35,000.

The Advanced Analytical Technologies, Frontline BioEnergy, and Syngenta projects were all in support of the Bio-Economy initiative through economic development efforts.

The projected balances for the Revolving Loan Fund and Community Investment Fund are expected to be adequate to meet requests for assistance that meet the City guidelines. **We are estimating that the Economic Development Fund balance will be around \$630,000 at the end of FY 06/07.**

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
(1) CEBA-Grants Originated		1	2	2
(2) CMA-Grants Originated		2		
(3) PFSA – Originated	1			
Other:				
City Revolving Loans Originated		2	2	3
City Downtown Façade Improvement		2	2	4
Community Investment Fund		2	2	3

- (1) Community Economic Betterment Account (CEBA)  
 (2) Comprehensive Management Award (CMA)  
 (3) Public Facilities Set Aside (PFSA)

## ECONOMIC DEVELOPMENT INCENTIVE PROGRAMS

Businesses assisted by the City of Ames through various economic development incentive programs are listed on the facing page. Following are explanations of the column and row headings:

State Investment:	Community Economic Betterment Account (CEBA); Economic Development Set Aside (EDSA); Public Facility Set Aside (PFSA); Revitalize Iowa's Sound Economy (RISE); (RISE RAIL); Community Development Block Grant (CDBG); New Jobs and Income Program (NJIP); Revolving Loan Fund (RLF); Economic Development Set Aside (EDSA); Ames Economic Development Commission (AEDC); Ames Seed Capital Fund (ASCF).
City Investment:	City of Ames RLF; City of Ames EDSA RLF; Community Investment Fund; AEDC Participation; ASCF Participation and City of Ames Local Matching Funds.
Tax Abatement:	Tax abatements on infrastructure improvements.
Private Investment:	Business Contribution/Investment; Bank Participation; Private Funding.
Total Investment:	State, City, and Private Investment totaled together.
Jobs:	Number of jobs associated with the project.
Taxable Value:	Taxable building and land value; no machinery and equipment; tax abatements are not included.
\$ Per # of Jobs:	Columns are totaled and divided by the number of jobs for the years spanned.

# ECONOMIC DEVELOPMENT PROGRAM

## COMPANIES ASSISTED JULY 2005 – JUNE 2006

Companies	State/Federal Investment	City Investment	Tax Abatement	Private/AEDC Investment	Total Investment	Jobs Required	Taxable Value
Sauer-Danfoss	\$ 2,185,000	\$ 75,000		\$ 4,490,000	\$ 6,750,000	208	
Frontline BioEnergy	60,000			3,400,000	3,460,000	9	
<b>TOTALS</b>	<b>\$ 2,245,000</b>	<b>\$ 75,000</b>		<b>\$ 7,890,000</b>	<b>\$ 10,210,000</b>	<b>217</b>	
		<b>Analysis of Investments</b>					
\$ Per # of Jobs	\$ 10,345.62	\$ 345.00		\$ 36,359.45	\$ 47,050.69		
\$ Leveraged by Local \$		\$ 136.13					



# CABLE TV SERVICES

467

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity includes the budget for the Cable Television Services division. This division provides for the broadcast operation and meaningful direction of the City's Government Access cable station and provides minimal staffing and playback support for the cable franchise grantee's Public Access requirement by the Municipal Code, Chapter 25, Section 25.26(3). Activities include assisting Boards and Commissions, City departments/divisions, and City staff in the preparation of presentations made for the purpose of videotaping. Staff provides customer service to citizen producers and viewers who request access to equipment, airtime, and videotape programming for both local access stations under the control of the City Council.

This activity is used to promote City government and to educate customers about City services through programming and announcements broadcast on Government Access. Activities also include providing direction and support for video/digital imaging, computer capture, picture printing, and facilitating presentations. These presentations may or may not be broadcast.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	55,477	63,948	66,246	68,177	6.6%
Contractual	13,711	20,072	24,560	20,282	1.0%
Commodities	240	3,500	3,500	3,025	-13.6%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>69,428</b>	<b>87,520</b>	<b>94,306</b>	<b>91,484</b>	<b>4.5%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	(240,348)	(218,480)	(215,694)	(218,516)	0.0%
Cable TV Franchise	309,776	306,000	310,000	310,000	1.3%
<b>Total Funding Sources</b>	<b>69,428</b>	<b>87,520</b>	<b>94,306</b>	<b>91,484</b>	<b>4.5%</b>

<b>Personnel - Authorized FTE</b>	1.08	1.08	1.08	1.08
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# CABLE TV SERVICES

467

## ACCOMPLISHMENTS AND HIGHLIGHTS

### Cable TV

Cable TV is staffed by one full-time producer who is primarily devoted to the government access channel (TV12), and two part-time interns who assist with meeting coverage and programming.

### Government Access Channel 12

TV12 continues to use innovative production methods and has worked to increase graphics capabilities. Scheduled programming on TV12 includes meetings of the Ames City Council and Boards and Commissions. Over the past year, the increase in City Council meetings and the new Student Affairs Commission have added to the schedule. TV12 includes promotional programming for City departments and events, along with internal training videos. To stay current with technology, TV12 will begin researching the transition to an all-digital format. Those recommendations are anticipated in the next budget cycle. During the current fiscal year, staff will hire an audiovisual consultant, for up to \$5,000, to make recommendations for improvements to the City Council Chambers' sound and lighting systems, televisions, and the Elmo projector.

### Public Access Channel 16

All TV16 programming is independently produced. The majority of TV16 programming comes from local church service producers and religious sponsorship of non-local, professionally produced series. There have been numerous inquiries about using TV16 for community information dissemination, but those who've inquired are hesitant to attempt video production. Due to State of Iowa funding reductions in 2004, the City Council eliminated most of the TV16 funding in an effort to balance the budget. Since that time, TV16 has served primarily as a playback service for citizens who bring in VHS tapes for rebroadcast. No television production training is conducted. Additionally, there is no replacement schedule for equipment that wears out or breaks. Playback decks were replaced at TV12 allowing two functioning playback decks to be switched out and installed at TV16, but one of the old decks quickly stopped working. A small but loyal group of people uses the editing system at TV16, but that system cannot be counted on to function much longer. When no programming is broadcast on TV16, the station remains static. During breaks in programming on TV12, there is "Tightrope" software to run printed messages. A "Tightrope" upgrade for TV12 has been budgeted, which would allow the old software to transition to TV16. Because there is no remote access to TV16, inputting text into the software requires an employee to be at TV16 studio.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Departmental Video Programs	87	103	100	105
Hours of Programming Replay	2,808	2,705	2,750	2,800
Hours of Live Meeting Coverage	144	164	165	175
*% Channel 12 Somewhat/Very Useful for City Information	83%	73%	78%	80%
*% Citizens Who View Channel 12	49%	48%	52%	50%
*Of viewers, % Who View Channel 12 Between 6 to 9 p.m.	55%	62%	62%	60%

\* These numbers are taken only from those who use these services according to the 2006 Resident Satisfaction Survey.

# COMMUNITY ENRICHMENT CIP

459

## ACTIVITY DESCRIPTION

The projects listed in this program are the projects for the Community Enrichment portion of the Capital Improvements Plan for the City of Ames.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>City Manager:</b>					
Neighborhood Improv. Program	17,415	50,000	52,265	50,000	
Duff Avenue Open Space	31,385		119,215		
Sub-Total	48,800	50,000	171,480	50,000	
<b>Economic Development:</b>					
Downtown Façade Improv. Prog.	25,008	50,000	100,000	50,000	
Sub-Total	25,008	50,000	100,000	50,000	
<b>Library:</b>					
Library Building Maintenance	32,650	58,800	59,019		
Library Security/Fire System				52,760	
Library Building Project	193,433		88,843	20,000	
Sub-Total	226,083	58,800	147,862	72,760	
<b>Parks and Recreation:</b>					
Park Facility Maintenance	72,611	106,500	264,960	336,000	
Park Roads Seal Coat	14,571				
Bandshell Improvements	189,375	180,000	1,282		
Moore Park Improvements			19,154		
06/07 Municipal Pool Improv.	45,578	246,420	7,000		
Municipal Pool 04/05	116,201				
05/06 Municipal Pool	2,275				
07/08 Municipal Pool Maint.				92,500	
Ada Hayden Heritage Park	22,105		53,058		
Brookside Park Open Shelter			25,000		
Playground/Park Equipment	66,214	42,500	59,500	27,500	
Brookside Tennis Lights	1,000		800		
Patio Homes West Park			1,500		
Charles Calhoun Memorial Park	919		4,992	137,500	
McCarthy Lee Park Restroom	49,817		25,183		
Auditorium Improvements			17,570		
McCarthy Lee Tennis Court	(2,606)				
Disc Golf Course Improv.	424		2,445		
Inis Grove Tennis Lights	35,624		24,376		
Skate Park Lighting	21,426		15,000		
Moore Park Pathway	65,931				
Renovate Campustown Court	1,794		23,206		
Aquatics Facility Study	24,032				
Northridge Heights Park		80,000	80,000		
Gateway Park Shelter/Restroom		135,000	185,000		

# COMMUNITY ENRICHMENT CIP

459

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ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>Parks and Recreation, cont.</b>					
Play Equip HSC Donation			20,000		
Ada Hayden Park Restroom				125,000	
Dog Park				150,000	
HYS Complex Road			195,000		
Sub-Total	727,291	790,420	1,025,026	868,500	
<b>Total CIP</b>	<b>1,027,182</b>	<b>949,220</b>	<b>1,444,368</b>	<b>1,041,260</b>	<b>9.7%</b>

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## COMMUNITY ENRICHMENT CIP PROJECT DESCRIPTIONS

### CITY MANAGER

The annual \$50,000 Neighborhood Improvement Program was originally designed to enhance the appearance of our neighborhoods with the addition of permanent physical improvements and to promote a greater sense of community through resident participation in neighborhood projects. The program focused solely on providing City grants to help residents accomplish those projects that they have identified as top priorities for their neighborhoods. Competitive proposals are solicited from neighborhood groups and are rated according to the following criteria approved by the City Council: public impact, neighborhood participation, safety, environment, housing, and public space. Residents were expected to provide a local match to these grants in the form of labor, materials, or cash.

Since the program was initiated in 1996/97, 96 neighborhood projects have been funded by the City, totaling \$273,156. Projects have included cul-de-sac, right-of-way and median landscaping; playground restoration and/or purchase; alleyway beautification; over 300 street trees planted; pond renovation; historic house plaques and house medallions; prairie restoration; construction of a neighborhood message center; construction of a shelter house in a neighborhood City park; park sidewalks and basketball court; landscaping of neighborhood entryways; installation of neighborhood barbeque grills; and a neighborhood clean-up day.

With the implementation of the Neighborhood Liaison Program, the City is committed to creating great neighborhoods with a sense of community. To complement this initiative, eligibility for these funds has been expanded beyond the original intent of the Neighborhood Improvement Grant Program to include such projects as sub-area planning elements or other support programs for neighborhood associations that are identified to bolster the development of strong, vibrant neighborhoods. In 2006/07, for example, the South Campus Neighborhood Association will use these funds to hire student interns to help eliminate City code violations in the neighborhood through education and mediation rather than through City enforcement.

### ECONOMIC DEVELOPMENT

The annual \$50,000 Downtown Façade Improvement Program was introduced in 2001/02 to facilitate private improvements to façades of the buildings in the Downtown area with a no-interest loan program. Downtown design guidelines were approved by the City Council in 2001 to ensure that the financial assistance for façade improvements influence improvements that are consistent with the historical character of Downtown. In order to qualify for these funds, improvements must be made to, at least, one of the following exterior elements: upper façades, store fronts, transoms, display windows, kick plates, entrances, signs, or awnings/canopies. To date, only three property owners have taken advantage of this program: Dayton Road Development Corporation at 413 Kellogg, Ames Silversmithing at 220 Main Street, and Antique Ames at 203-205 Main Street. Based on a recommendation from the Downtown Cultural District, the program is being transformed from a loan to a grant program. Downtown building owners can receive grant funds up to \$15,000 if a dollar-for-dollar match is provided to accomplish eligible façade elements.

## **LIBRARY**

The Library's \$52,760 Security Surveillance/Fire System will monitor theft, misconduct within the Library, vandalism, break-ins, etc., and the upgrade of the fire panel and security/surveillance system will allow better protection of the property. Included in the security/surveillance/fire system are the following: cameras, recording devices, window breakage alarms, motion detectors, horn strobes, new smoke detectors, fire alarm pull stations, and upgraded fire panel.

The Library approved spending \$20,000 on preliminary architecture designs for a possible addition/remodel of the present Library site out of the Thompson donation account.

## **PARKS AND RECREATION**

The Parks and Recreation Facility Maintenance project totals \$336,000 and includes the following projects:

- Carr Pool – replace diving board; install a shade structure; replace guard chairs and deck furniture/tables (\$33,000); and a handicap lift to access pool (\$6,000)
- Brookside Park – replace the suspension bridge (\$220,000); renovate limestone walls leading to the suspension bridge (\$30,000)
- Homewood Golf Course – renovate the restroom; install fencing (\$39,500)

The Municipal Pool Maintenance project in 2007/08 totals \$185,000 and includes: replace shower columns and flow controls, asbestos abatement and re-insulate piping in the basement, seal leaky pipe penetration into pool basin, replace corroded electrical conduit in pipe in the tunnels, repair pre-cast concrete floor over pool room, replace compressor relay, add ductwork to south pipe tunnel area, and other miscellaneous repairs. All costs are shared equally by the City and Ames Community School District.

The annual Playground/Park Equipment Improvements for \$27,500 calls for the replacement of independent pieces of play equipment (swings, one slide, spring animals) in both neighborhood and community parks with all-inclusive play structures and basketball pads as deemed appropriate for the size of the parcel. The project for 2007/08 is at Emma McCarthy Lee Park north of Ross Road.

The Charles Calhoun Memorial Park project will develop a 4-acre parcel across Dawes Drive adjacent to Ada Hayden Heritage Park for \$137,500. In 2004, the Calhoun family donated this land to the City with the understanding that the land be named "Charles Calhoun Memorial Park". Its location is strategic, as it will allow the development of a 20-stall parking lot, small shelter house, grills, benches, and drinking fountain on the southeast corner of Ada Hayden Heritage Park.

In 2007/08, a restroom will be constructed at the southern edge of Ada Hayden Heritage Park for \$125,000.

The 2007/08 Dog Park project is for the development (\$150,000) of an approximate 10-acre dog park at the abandoned 43-acre Water and Pollution Control Plant (east of Animal Control). The project will include: fencing (\$60,000), drinking fountains (\$10,000), 25-stall parking lot (\$47,500), site development (\$17,500), park amenities (\$15,000), and design/contingency (\$15,000). A significant trend across the nation is the development of

dog parks. Local interest seems to support this trend. Dog owners in Ames have expressed strong feelings that a facility is needed to accommodate this form of recreation. Additionally, many local dog owners reside in rental units with limited space to exercise. A dog park is a place where dogs can socialize and run off-leash in a safe, secure environment. Community benefits of a dog park include providing elderly and disabled people with an accessible place to exercise their companions, enabling dogs to legally run off-leash, promoting public health and safety, and promoting responsible pet guardianship.

Contingent on the receipt of private fundraising efforts (\$50,000), the Parks and Recreation Department will provide construction, ongoing maintenance (mowing, fence repair, snow removal, utilities, etc.) and management of the facility. The Animal Control Division will provide technical assistance. The annual operational costs will be approximately \$11,000. However, staff will be employing a permit fee to be assessed with the goal of making this a non-tax subsidized facility. The permit will also ensure that dogs have current vaccinations. To minimize labor costs, it is anticipated that numerous individuals who volunteer their time in support of Animal Control will also serve as "Friends of the Dog Park" to assist with policy development and rule enforcement, site supervision, checking that vaccinations are current, etc. These volunteers would also serve as a communications liaison between the City and dog handlers.



The equipment installed under the Neighborhood Improvement Program is often specialized, like the toddler sized slide at Edwards School.



Two unique pieces of play equipment were installed at Kate Mitchell School, including a swing and a sandbox digger. Both accommodate wheelchairs.





# GENERAL GOVERNMENT

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# GENERAL GOVERNMENT

410

## PROGRAM DESCRIPTION

The General Government program is comprised of leadership, management, and support activities. These activities give direction and needed background assistance to the City's "front-line" services (as outlined in the previous program).

The General Government program includes the following activities: Legislative which includes the legislative and policy-making leadership provided by the Mayor and City Council, and the City Clerk which records and maintains the records of the City Council and various appointed commissions and committees. Executive Management includes the City Manager and assistants who provide day-to-day administration and coordination of all the City's service programs. The remainder of this program includes the wide array of staff services, such as Financial Services, Administrative Services, Public Works, Public Buildings, and the Merit Adjustment. Also included are the activities financed with the contingency Emergency Reserve account.

This program thus entails the initial formulation of City policy, along with the management and support activities that help assure that such policy is implemented.

USE OF FUNDS	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Legislative	350,568	360,888	358,971	391,262	8.4%
Executive	527,943	544,819	555,663	570,936	4.8%
Financial Services	1,050,078	1,105,570	1,106,158	1,164,825	5.4%
Administrative Services	1,610,163	1,627,746	1,739,718	1,722,028	5.8%
Public Works	1,123,967	1,265,438	1,277,445	1,489,047	17.7%
Public Buildings	321,436	318,466	324,588	333,869	4.8%
Emergency Reserve	45,271	50,000	50,000	50,000	0.0%
City Council Special Allocations	62,353	138,750	211,993	117,000	-15.7%
Merit Adjustment	-	163,747	-	207,459	26.7%
<b>Total Operations</b>	<b>5,091,779</b>	<b>5,575,424</b>	<b>5,624,536</b>	<b>6,046,426</b>	<b>8.4%</b>
General Government CIP	23,739	50,000	76,261	938,000	1776.0%
<b>Total Expenditures</b>	<b>5,115,518</b>	<b>5,625,424</b>	<b>5,700,797</b>	<b>6,984,426</b>	<b>24.2%</b>
<b>Personnel – Authorized FTE</b>	<b>52.08</b>	<b>52.08</b>	<b>52.08</b>	<b>53.08</b>	

# GENERAL GOVERNMENT

410

EXPENDITURES BY TYPE	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	3,922,205	4,360,108	4,140,989	4,691,448	7.6%
Contractual	1,058,871	1,149,029	1,248,185	1,274,140	10.9%
Commodities	77,600	63,787	76,039	80,838	26.7%
Capital	56,727	52,500	235,584	938,000	1686.7%
Other Expenditures	115	-	-	-	
<b>Total Expenditures</b>	<b>5,115,518</b>	<b>5,625,424</b>	<b>5,700,797</b>	<b>6,984,426</b>	<b>24.2%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	2,774,435	3,065,917	3,053,126	3,211,228	4.7%
Local Option	97,200	168,101	280,019	1,055,129	527.7%
Hotel/Motel	21,000	22,950	26,476	2,402	-89.5%
Road Use Tax	251,957	194,379	181,078	240,228	23.6%
County Affordable Housing	-	-	-	873	
Fire Retirement	10,398	11,004	10,873	11,278	2.5%
G.O. Bonds	2,400	2,400	2,400	2,400	0.0%
Special Assessment	4,007	4,240	4,263	4,514	6.5%
Water	427,486	514,178	514,987	573,590	11.6%
Sewer	411,099	435,249	442,328	505,883	16.2%
Electric	600,206	647,517	631,287	683,495	5.6%
Parking	154,260	158,626	147,496	156,128	-1.6%
Storm Sewer	114,266	122,699	143,214	236,486	92.7%
Ice Arena	-	1,341	-	1,515	13.0%
Homewood	-	774	-	1,281	65.5%
Resource Recovery	204,733	219,325	218,840	234,681	7.0%
Equipment	42,071	47,617	44,410	50,847	6.8%
Internal Services	-	6,867	-	8,601	25.3%
Risk Insurance	-	638	-	870	36.4%
Health Insurance	-	1,321	-	1,664	26.0%
Housing Assistance	-	281	-	351	24.9%
Comm. Develop. Block Grant	-	-	-	982	
<b>Total Funding Sources</b>	<b>5,115,518</b>	<b>5,625,424</b>	<b>5,700,797</b>	<b>6,984,426</b>	<b>24.2%</b>

# CITY COUNCIL

411 -- 01

## DESCRIPTION AND PURPOSE OF ACTIVITY

The City Council is the legislative and policy making body in the Ames municipal government. The Mayor and two Councilpersons are elected at-large, while the other four Council members are elected on a ward basis. The Mayor, with the approval of the Council, appoints members of major policy making boards and commissions of the City. City Council meetings are scheduled on the second and fourth Tuesdays of the month, with special meetings and work sessions conducted as needed. The major responsibilities of the City Council include, but are not limited to, enacting ordinances, setting property tax levels, approving city service levels and the related budgets, and participating in community development efforts.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	49,950	54,171	53,739	53,824	-0.6%
Contractual	41,156	48,880	42,130	43,080	-11.9%
Commodities	8,958	12,200	14,100	19,950	63.5%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>100,064</b>	<b>115,251</b>	<b>109,969</b>	<b>116,854</b>	<b>1.4%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	96,014	108,551	108,469	115,354	6.3%
FACES Donations/Grants	2,550	5,200	-	-	-100.0%
Hotel/Motel	1,500	1,500	1,500	1,500	0.0%
<b>Total Funding Sources</b>	<b>100,064</b>	<b>115,251</b>	<b>109,969</b>	<b>116,854</b>	<b>1.4%</b>

<b>Personnel - Authorized FTE</b>	.00	.00	.00	.00
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# CITY COUNCIL

411 -- 01

## ACCOMPLISHMENTS AND HIGHLIGHTS

During FY 07/08, major goals of the City Council will include:

- Facilitate one community through both physical and relationship connections
- Expand entertainment and shopping opportunities in the community
- Meet community's recreation facility needs through partnering with the Ames Community School District and Iowa State University
- Encourage innovative and attractive community development
- Support the Iowa bio-economy initiative through economic development efforts
- Commit to making Ames a more environmentally sustainable community

The City Council will continue its efforts at sponsoring a community visioning summit with Iowa State University, Story County, and the Ames School District. It is hoped that this event can occur in the spring of 2007. The City Council will also investigate the feasibility of a Wi-Fi network provided by the City in limited hot spots, or by a private company city-wide. Staff will explore ways to provide more information to the public via the City's website through list serves, video streaming, or other technology. The City Council remains interested in the prospect of a Downtown catalyst project, and to provide financial support to the Main Street Cultural District. The Council also wishes to continue to discuss Campustown revitalization with ISU administration and students.

The City Council plans to meet early in April of 2007 with the Mary Greeley Medical Center Board to discuss joint areas of concern and update each other on plans for the upcoming year and the future.

The City Council budget for FY 07/08 contains \$1,370 for support of activities of the Human Relations Commission. Revenues and expenses also reflect outside grants and contributions and associated expenses for Families of Ames Celebrate Ethnicities (FACES). The City Council approved for FY 07/08 an additional \$1,500 in hotel/motel funds for the FACES celebration. The FY 07/08 budget also contains \$2,800 for the "Civics 101" class to be sponsored by the City Council, \$3,500 for a Welcome Back event for ISU students, and \$4,000 for 4<sup>th</sup> of July activities.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
The figures below represent the comparison of the levies among the largest eleven cities.				
Total Levy/1,000 Ames	\$9.95	\$10.17	\$10.25	\$10.32
High	18.79	19.16	18.85	19.05
Low	9.95	9.70	9.98	10.09
Average	15.25	15.45	15.49	15.60
Valuation/Capita Ames	\$34,388	\$35,560	\$37,385	\$38,150
High	54,192	54,472	61,628	63,000
Low	21,916	22,480	22,990	23,100
Average	31,510	31,731	33,662	34,300
Total Levy/Capita Ames	\$326.68	\$342.17	\$383.20	\$396.00
High	570.59	635.68	736.46	750.00
Low	280.02	283.52	297.81	305.00
Average	436.69	463.44	507.82	525.00

# CITY CLERK

411 -- 03

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity records and maintains proceedings of the City Council, Zoning Board of Adjustment, Housing Board of Appeals, Civil Service Commission, and Local Board of Health. It maintains election information, registers voters, and the Clerk serves as Deputy Commissioner of Elections. This activity also prepares agendas, takes minutes; publishes proceedings, accounts, legal notices, and documents; has custody of bonds and contracts; records and certifies special assessments; issues cemetery deeds and various licenses; maintains legal documents; provides public information and notification on various items.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	188,329	196,211	198,957	208,609	6.3%
Contractual	60,510	47,726	48,345	64,099	34.3%
Commodities	1,566	1,700	1,700	1,700	0.0%
Other Expenditures	99	-	-	-	
<b>Total Expenditures</b>	<b>250,504</b>	<b>245,637</b>	<b>249,002</b>	<b>274,408</b>	<b>11.7%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	99,680	106,179	97,002	129,078	21.6%
Beer License	9,824	8,000	9,000	9,700	21.3%
Liquor License	58,288	45,000	55,000	55,000	22.2%
Cigarette Permits	6,500	6,000	6,000	6,000	0.0%
Misc. Licenses & Permits	6,211	4,100	4,100	4,100	0.0%
Electrician License	16,110	600	1,500	600	0.0%
Plumbers License	2,381	1,200	1,500	15,000	1150.0%
Mechanical License	1,075	20,000	20,000	1,000	-95.0%
Zoning Appeal Fee	3,185	2,500	2,500	2,500	0.0%
Housing Recording Fees	30	150	100	-	-100.0%
Water	11,745	12,227	12,400	12,820	4.8%
Sewer	11,745	12,227	12,400	12,820	4.8%
Electric	23,490	24,454	24,800	25,640	4.8%
Apprentice License	240	500	200	150	-70.0%
Developer Review Fees	-	2,500	2,500	-	-100.0%
<b>Total Funding Sources</b>	<b>250,504</b>	<b>245,637</b>	<b>249,002</b>	<b>274,408</b>	<b>11.7%</b>

<b>Personnel - Authorized FTE</b>	3.00	3.00	3.00	3.00	
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# CITY CLERK

411 – 03

## **ACCOMPLISHMENTS AND HIGHLIGHTS**

A total of 1,008 permits/licenses were issued during the last fiscal year. It is anticipated that the number of permits/licenses to be issued next fiscal year will be consistent with this year's total. Approximately 75% of the applicants for a City permit or license are accessing the form via our web site. Similarly, Alcoholic Beverages Division will no longer accept paper applications for Beer/Liquor Permits. It is now a requirement of cities to notify the license-holders 90 days in advance of their license expirations. Additional staff time is required to monitor the applications online to ensure complete and timely renewals. Since this is a new process for our customers as well, step-by-step procedures were created and are sent with the expiration notifications.

Improvements to processes within the past 15 months have yielded very positive comments from our customers. Council agendas and minutes have been emailed, instead of mailed, to individuals, agencies, and associations, allowing them to receive the information on the Friday preceding the Council meeting. Draft City Council agendas are placed on our web page one week prior to the date of the meeting to give citizens an idea of what is likely to be before the Council at the next meeting. Most recently, all supporting materials are scanned, linked to the Council agenda item, and available for viewing by the public. These improvements are part of meeting the City Council's "One Community" goal.

Per Iowa Code and/or Ames Municipal Code, our office sends Public Notices to property owners potentially affected by a change in use or development. By using Standard Mail over First Class, our office has been able to save an average of 35% in postage costs. During the past three-month period, 995 pieces of mail qualified for this program, resulting in postage savings of \$230.28. It is anticipated that approximately \$1,000 will be saved annually.

Staff is seeing an increase in the number of research requests from internal and external customers. There have been a little over 40,000 "hits" to our Files Management System in three and one-half years, which averages over 10,000 searches per year. Due to efficiencies derived from use of our System, we can meet the demands of our customers.

Election costs of \$15,000 are shown in FY 07/08 for the City Council's general election.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Number of Meetings Reported	66	76	91	83
Number of Legal Notices Processed	239	250	250	245
Number of Resolutions Finalized	553	490	500	500
Number of Legal Documents Recorded	97	90	90	90
Number of Licenses/Permits Processed	1,048	1,008	965	950
Number of Cemetery Deeds Issued	77	62	65	65
Election Papers Accepted (Biennial)	0	13	3	15

# EXECUTIVE MANAGEMENT

413 -- 04

## DESCRIPTION AND PURPOSE OF ACTIVITY

It is the responsibility of the City Manager's Office to provide the overall administrative direction for the City organization in accordance with policies established by the City Council. Other responsibilities are to ensure that City operations are conducted economically, efficiently, and effectively, and that City Council and citizen concerns are addressed. This office also develops recommendations to the City Council for changes in programs, operations, and policies. In addition, the City Manager's office presents, reviews, and monitors the annual operating budget for the City. The office personnel also staff a number of City boards or commissions ranging from external public advisory bodies to internal employee committees, and represent the City as a member of the union contract negotiating teams. The office personnel also work with the City Council on community development issues and with Iowa State University on joint concerns.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	470,801	493,336	503,058	517,030	4.8%
Contractual	46,322	42,348	42,270	43,606	3.0%
Commodities	10,820	9,135	10,335	10,300	12.8%
Capital	-	-	-	-	
<b>Total Expenditures</b>	<b>527,943</b>	<b>544,819</b>	<b>555,663</b>	<b>570,936</b>	<b>4.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	341,516	354,485	361,532	371,558	4.8%
Employee Council Revenues	4,000	2,000	2,000	2,000	0.0%
Water	49,516	51,119	52,150	53,574	4.8%
Sewer	49,516	51,119	52,150	53,574	4.8%
Electric	83,395	86,096	87,831	90,230	4.8%
<b>Total Funding Sources</b>	<b>527,943</b>	<b>544,819</b>	<b>555,663</b>	<b>570,936</b>	<b>4.8%</b>

<b>Personnel - Authorized FTE</b>	4.07	4.07	4.07	4.07	
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# EXECUTIVE MANAGEMENT

413 -- 04

## ACCOMPLISHMENTS AND HIGHLIGHTS

For contracts beginning July 1, 2007, staff negotiated with three of the City's bargaining units. A major concern in contract negotiations for the City was to provide some short-term wage stability and predictability through obtaining multi-year contracts, if possible. The negotiations to date have led to three-year contracts with both the Police and Electric Distribution (meter/engineering) units. The City's Blue Collar and Power Plant units are in the midst of current multi-year contracts.

City staff assisted the City Council in conducting a goal-setting exercise in late 2006. A number of goals were confirmed for FY 07/08, and those goals can be found outlined in the City Council portion of this document.

Some of the major activities for FY 06/07 have been:

1. Development of a charrette to solicit community-wide input on a commercial revitalization lead project in the Downtown area was part of the Council's goal to expand entertainment and shopping opportunities.
2. Organization of a summit on the Main Street Cultural District revitalization possibilities.
3. Conducting a second "Civics 101" class to educate residents about local government issues helped to meet the Council's "One Community" goal.
4. Facilitation of various "roundtable" discussions on controversial issues between the City Council and interested citizens from varying perspectives.
5. Staff continuing to provide recommendations on ways to accomplish the Council's affordable housing priorities.
6. Staff providing assistance to the City Council in its effort to approve a fringe area plan.
7. Staff facilitated a wide assortment of community-wide events and celebrations, not the least of which was the first-ever Special Olympics National Games.

Staff is working to orient a number of new Department Heads hired in the last year, as well as a new City Council Member, to the workings of the City organization. Major projects for the coming year will be to further the review and preparation of options for the City's power supply needs for the next 20 years, obtaining a wastewater permit for the City's wastewater treatment plant, completing the 161-kV tie line project, assisting with the development of two planned commercial areas, and finalizing a decision on annexation to the northwest.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
<b>% of Citizen Requests Resolved in:</b>				
One Day	30%	30%	30%	30%
2-7 Days	30%	20%	20%	20%
1-4 Weeks	25%	30%	30%	30%
More Than 4 Weeks	15%	20%	20%	20%
<b># Union Contracts Negotiated</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>1</b>
<b>Survey Rating for Quality of City Services:</b>				
Good	49%	64%	60%	58%
Very Good	50%	34%	38%	40%

# FINANCE ADMINISTRATION AND BUDGET

414 -- 15

## DESCRIPTION AND PURPOSE OF ACTIVITY

The purpose of the Finance Administration and Budget activity is to provide overall financial management and analysis for the City of Ames. The activity provides direct supervision of Accounting and Reporting, Utility Customer Service, Information Services, Communications Services, Purchasing Services, and Debt Service activities and provides financial advice and direction to all City departments. Goals of the activity include the following: 1) Provide accurate financial information on a timely basis; 2) Maintain the City's excellent credit rating (Moody's – Aaa); 3) Maintain the City's Program Performance Budget as a decision making tool; and 4) Monitor revenues and expenditures as approved by the City Council.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	263,977	274,039	271,704	282,980	3.3%
Contractual	38,176	39,071	40,317	43,110	10.3%
Commodities	1,143	1,100	1,100	1,100	0.0%
Capital	-	-	-	-	
<b>Total Expenditures</b>	<b>303,296</b>	<b>314,210</b>	<b>313,121</b>	<b>327,190</b>	<b>4.1%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	60,661	62,522	60,525	63,337	1.3%
Police/Fire 411 Spec. Revenue	3,033	3,126	3,131	3,272	4.7%
Water	45,494	46,892	46,968	49,079	4.7%
Sewer	45,494	46,892	46,968	49,079	4.7%
Electric	127,383	132,896	133,611	139,520	5.0%
Parking	3,033	3,126	3,131	3,271	4.6%
Resource Recovery	12,132	12,504	12,525	13,088	4.7%
Fleet Services	6,066	6,252	6,262	6,544	4.7%
<b>Total Funding Sources</b>	<b>303,296</b>	<b>314,210</b>	<b>313,121</b>	<b>327,190</b>	<b>4.1%</b>

<b>Personnel - Authorized FTE</b>	2.92	2.92	2.92	2.92
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# FINANCE ADMINISTRATION AND BUDGET

414 -- 15

## ACCOMPLISHMENTS AND HIGHLIGHTS

The City received the Government Finance Officers Association (GFOA) Certificate for Achievement for Excellence in Financial Reporting for the twenty-seventh consecutive year and the Award for Distinguished Budget Presentation for the twenty-first consecutive year. A G.O. bond issue in September 2006 reaffirmed the City's Aaa bond rating. These accomplishments met all the goals for the activity. Other highlights for the year include the following:

- Issued \$5,285,000 in G.O. bonds to fund projects in the Capital Improvements Plan.
- Continued the integration of program goals and accomplishments as part of the budget document.
- Provided support for technology consolidation, including combined fleet maintenance software for CyRide and City Fleet Services, and combined computer aided dispatch and law enforcement records for Iowa State University, the City of Ames, and Story County.
- Continued long-range financial analysis of City utilities, including funding for future expansion and impact on rate payers.
- Worked with an employee team to study the parking system and made recommendations to improve efficiency and customer service, and maintain the fund balance.

To help accomplish the City Council "One Community" priority, Finance Administration and Budget provided Ames Citizens' Academy training session on City finances, implemented Internet availability of City Council agenda material, and added the Internet access for the proposed Capital Improvements Plan and the Consolidated Annual Financial Report.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Bonded Indebtedness:				
General Obligation Bonds	41,065,000	38,690,000	37,665,000	38,300,000
Revenue Bonds	3,785,000	1,960,000	100,000	0
Received GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes	

# ACCOUNTING AND REPORTING

414 -- 16

## DESCRIPTION AND PURPOSE OF ACTIVITY

The purpose of the Accounting and Reporting activity is to provide processing and reporting of all financial transactions for the City of Ames. The activity also provides financial controls and treasury management for departments to help ensure proper stewardship of public funds. The activity provides services that support management decisions through timely and accurate processing and reporting of payroll, accounts payable, accounts receivable, and cash transactions. Treasury management function provides investment and cash management services within the parameters set by the City of Ames Investment Policy and the Code of Iowa. The goals of this activity are to provide timely and accurate financial transaction processing and reporting and to maintain proper controls over financial assets in an efficient manner.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	533,305	559,316	554,003	578,685	3.5%
Contractual	263,932	285,280	291,913	314,700	10.3%
Commodities	4,999	6,045	6,045	6,240	3.2%
Capital	-	-	-	-	
Other	-	-	-	-	
Sub-Total	802,236	850,641	851,961	899,625	5.8%
Reimbursements	(55,454)	(59,281)	(58,924)	(61,990)	4.6%
<b>Total Expenditures</b>	<b>746,782</b>	<b>791,360</b>	<b>793,037</b>	<b>837,635</b>	<b>5.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Reimbursements	55,454	59,281	58,924	61,990	4.6%
General Fund	203,453	214,874	217,541	229,774	6.9%
Road Use Tax Fund	9,241	9,815	9,801	10,308	5.0%
Police/Fire 411 Spec. Revenue	7,126	7,640	7,500	7,756	1.5%
Special Assessment	4,007	4,240	4,263	4,514	6.5%
Bond Funds	2,400	2,400	2,400	2,400	0.0%
Water	57,664	61,155	61,233	64,621	5.7%
Sewer	38,818	41,250	41,159	43,297	5.0%
Electric	217,167	230,306	229,231	242,728	5.4%
Parking	16,044	17,012	17,039	17,993	5.8%
Resource Recovery	100,458	106,309	106,846	113,135	6.4%
Fleet Services	34,950	37,078	37,100	39,119	5.5%
<b>Total Funding Sources</b>	<b>746,782</b>	<b>791,360</b>	<b>793,037</b>	<b>837,635</b>	<b>5.8%</b>

<b>Personnel - Authorized FTE</b>	9.00	9.00	9.00	9.00	
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# ACCOUNTING AND REPORTING

414 -- 16

## ACCOMPLISHMENTS AND HIGHLIGHTS

The City received the Government Finance Officers Association (GFOA) **Certificate for Achievement for Excellence in Financial Reporting** for the twenty-seventh consecutive year for the June 30, 2005 Comprehensive Annual Financial Report (CAFR). All required financial reports were filed in a timely and accurate manner. The four quarterly investment reports filed with the City Council all demonstrated compliance with the City of Ames Investment Policy. These accomplishments met all the goals for the activity. Other highlights for the year include the following:

Purchase of a digital document scanner in 2002 greatly increased the efficiency and effectiveness of the Accounting Division in document storage and retrieval. The 2006-2007 budget contains funds for a replacement scanner with newer operating technology and expanded features and capabilities to save documents in PDF format for reporting purposes.

Continued use of purchasing cards has slowly decreased the number of accounts payable checks needed. There was a 41% increase in the number of purchase card transactions from 2003 to 2004, and a 10.9% increase from 2004 to 2005. Annual increases are estimated at 10-15%.

Staff continued to use software and online reporting for the annual street report, annual City financial report, and annual filing of budget documents with the State Department of Management.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
GFOA Certificate Award	1	1	1	1
Annual Reports Filed Timely	5	5	5	5
Average # of Weekly AP Checks	355	275	275	275
% of Employees Using Direct Deposit	86%	81%	85%	85%
Annual Form W-2s Produced	1,261	1,222	1,220	1,220
Avg Par Value of Investment Portfolio	\$70,830,919	\$66,833,827	\$66,000,000	\$66,000,000
Bond Issues Monitored	13	13	13	14

# PUBLIC RELATIONS SERVICES

415 -- 05

## DESCRIPTION AND PURPOSE OF ACTIVITY

The goal of this program is to provide facts and ideas about City services and municipal government for citizen and media use.

Information is channeled directly through Cable TV 12, City Side (the utility bill insert), the City of Ames website, and through press releases to commercial radio, television, and newspaper. In addition, publications, fliers, signs, and presentations are used to educate the public.

Within the City organization, the Public Relations Officer serves as an informal liaison for departments with a monthly newsletter and by assisting with orientation days four times per year, with Mayor/Council events, and with special City-wide and departmental events.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	87,260	92,158	96,444	99,161	7.6%
Contractual	26,921	30,432	28,721	28,886	-5.1%
Commodities	862	1,950	1,750	1,250	-35.9%
Capital	-	-	-	-	
Other	-	-	-	-	
<b>Total Expenditures</b>	<b>115,043</b>	<b>124,540</b>	<b>126,915</b>	<b>129,297</b>	<b>3.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	57,522	62,270	63,465	64,647	3.8%
Water	11,504	12,454	12,694	12,930	3.8%
Sewer	11,504	12,454	12,674	12,930	3.8%
Electric	23,009	24,908	25,388	25,860	3.8%
Resource Recovery	11,504	12,454	12,694	12,930	3.8%
<b>Total Funding Sources</b>	<b>115,043</b>	<b>124,540</b>	<b>126,915</b>	<b>129,297</b>	<b>3.8%</b>

<b>Personnel - Authorized FTE</b>	1.03	1.03	1.03	1.03
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# PUBLIC RELATIONS SERVICES

415 -- 05

## **ACCOMPLISHMENTS AND HIGHLIGHTS**

One full-time Public Relations Officer (PRO) staffs the Public Relations Office. The office budget includes one part-time public relations intern, and supervision of the Electric Services Department part-time intern. The budget also includes a portion of the Principal Clerk's salary.

The PRO accomplished the following during FY 05/06:

- Coordinated the publicity and advertising for the Power Plant open house, the spring Energy Fair, and the Water and Pollution Control Open House.
- Organized, facilitated, and implemented the second Ames Citizens Academy.
  - Attracted 35 applicants for class of 25 participants.
- Worked with Resource Recovery Plant to develop a marketing campaign to promote the new Glass Recycling Program.
  - Partnered with an Iowa State journalism class to develop campaign.
  - Worked with area grocery stores to find space for recycling collection bins.
- Implemented numerous other communication campaigns for City services.
- Continued to oversee the maintenance of the City's website content and design.
- Updated the Resident Satisfaction Survey with assistance from Iowa State University; increased the number of survey pages from eight to 12.
- In conjunction with Parks and Recreation, coordinated and marketed the second Fourth of July Community Pancake Breakfast, which attracted 1,200 participants.

Continued efforts for FY 06/07 and FY 07/08:

- Remain active in City-County Communications & Marketing Association (3CMA), American Public Power Association's (APPA) communication segment, and Ames PR & Marketing Group.
- Implement the Resident Satisfaction Survey; update and publish department publications.
- Supervise the TV staff, budget, and operations.
- Handle media relations, press releases, and special events.
- Two new initiatives include:
  - Work with an ISU journalism class to market a "water conservation" message.
  - Develop and produce quarterly "Neighborhood News" newsletter; work with Information Services Division to encourage Internet communication among neighborhoods as part of the Council's "One Community" goal.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
% of Citizens who say these are useful or very useful for learning about the City.*				
ISU Daily	82%	78%	83%	80%
Ames Tribune	90%	93%	94%	92%
KASI Radio	89%	88%	94%	92%
Des Moines Register	71%	67%	73%	70%
City Side, Utility Bill Insert	85%	90%	92%	92%
Cable 12 – Government Channel	83%	73%	78%	80%
Ames Web Page	91%	91%	94%	94%

\* These numbers are taken only from those who use these services according to the 2006 Resident Satisfaction Survey.

# LONG-RANGE PLANNING

415 -- 08

## DESCRIPTION AND PURPOSE OF ACTIVITY

This activity involves the preparation, coordination, presentation, and implementation of advanced planning activities that typically extend beyond any one fiscal year. Examples of these planning activities include: 1) Land Use Policy Plan; 2) major ordinance changes and proposals; 3) neighborhood planning studies; 4) Downtown and other commercial planning studies; and 5) other special planning studies assigned by the City Manager and the City Council.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	203,435	237,252	220,517	258,072	8.8%
Contractual	44,705	24,030	81,918	42,020	74.9%
Commodities	3,322	2,996	5,170	3,080	2.8%
Capital	27,998	-	51,299	-	
<b>Total Expenditures</b>	<b>279,460</b>	<b>264,278</b>	<b>358,904</b>	<b>303,172</b>	<b>14.7%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	248,852	264,278	303,163	303,172	14.7%
Local Option	30,608	-	55,741	-	
<b>Total Funding Sources</b>	<b>279,460</b>	<b>264,278</b>	<b>358,904</b>	<b>303,172</b>	<b>14.7%</b>

<b>Personnel - Authorized FTE</b>	3.06	3.06	3.06	3.06	
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# LONG-RANGE PLANNING

415 -- 08

## ACCOMPLISHMENTS AND HIGHLIGHTS

### **Long-range projects recently completed, underway, or due to be launched in 2007:**

- The budget will reflect an additional \$4,000 to expand the hours of the intern position in the Planning Division. The cost will be split 50/50 between Current and Long-Range Planning.
- The budget will reflect a new Geographic Information System (GIS) intern position in Long-Range Planning that will be shared with Electric and Public Works. This program includes \$6,526 for this position.
- Each fiscal year's budget now includes \$15,000 for outside consulting services to assist the staff in completing Council priority projects and studies. This includes the Low Impact Development workshops in late 2006.
- The FY06/07 budget includes a \$27,300 rollover balance for the West Ames Historic Resources Study that will be completed early in 2007.

### **Other Council and staff initiated long-range planning efforts:**

- Complete the pilot project funded by Local Option Sales Tax for the **Southeast Entryway Enhancement** at Dayton Road and U.S. 30. Additionally, in early fall, initiate a possible larger enhancement Capital Improvements Plan (CIP) with grant support from the Iowa Department of Transportation. Complete, negotiate, and adopt intergovernmental agreements, ordinance revisions, and procedures for development in the **Ames Urban Fringe**.
- Assist downtown property owners with **façade improvement** incentives and explore a major redevelopment **catalyst project**.
- Add **Land Use Policy Plan** designations for property owned by **governmental** entities and **environmentally sensitive** land.
- Incorporate appropriate **Low Impact Development** techniques into the City's development regulations.
- Explore an initial **historic district in West Ames** or implement other historic preservation strategies.
- Develop options to address the Council priority for the **more innovative and attractive development**.
- Design compatibility standards and property tax incentives for **University Impacted Area**.
- Explore policy options to accommodate **large, single-family lots** in new residential suburban areas.
- Update the **Geographic Information System (GIS)** strategic plan. Add data to the GIS on easements, permits, buildings, and landmarks. Consolidate geodatabases to maximize use of the GIS server. Work with the Story County Mapping and Policy Support (MAPS) Committee on methods to provide more GIS applications to City and County users through an intranet.
- Reassess land uses for west **Lincoln Way corridor** from South Dakota to Boone County.
- Study development characteristics and implications for future **development north of Ames**.

# CURRENT PLANNING

415 -- 09

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Department of Planning and Housing serves as a staff and technical resource to the Planning and Zoning Commission, the Zoning Board of Adjustment, and the Historic Preservation Commission. The department serves as liaison between the commissions and the Ames City Council. Staff analyzes and makes recommendations on subdivisions, rezonings, planned unit developments, and development plans. This occurs in conjunction with the City's Development Review Committee process. Staff advises the City Manager on planning and development matters and provides technical assistance to the Zoning Board of Adjustment and other City boards and commissions.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	202,618	232,111	216,289	252,302	8.7%
Contractual	27,124	23,933	32,090	26,000	8.6%
Commodities	634	526	2,820	630	19.8%
Capital	-	-	3,209	-	
<b>Total Expenditures</b>	<b>230,376</b>	<b>256,570</b>	<b>254,408</b>	<b>278,932</b>	<b>8.7%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	215,940	241,944	239,782	264,019	9.1%
Development Review Fees	11,010	12,051	12,051	12,413	3.0%
Map/Document Sales	3,426	2,575	2,575	2,500	-2.9%
<b>Total Funding Sources</b>	<b>230,376</b>	<b>256,570</b>	<b>254,408</b>	<b>278,932</b>	<b>8.7%</b>

<b>Personnel – Authorized FTE</b>	3.05	3.05	3.05	3.05
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# CURRENT PLANNING

415 -- 09

## ACCOMPLISHMENTS AND HIGHLIGHTS

FY 06/07

Beginning in early 2007, the budget reflects an additional \$4,000 to expand the hours of the **intern position** in the Planning Division. The cost will be split 50/50 between Current and Long- Range Planning.

The number of applications submitted to the Development Review Committee (DRC), Zoning Board of Adjustment (ZBA), Historic Preservation Committee (HPC), Planning and Zoning Commission (P&Z), and the City Council continues to hold steady or slowly increase annually.

Staff is initiating a **Process Improvement Team** to review the DRC process to ensure that the City's values continue to be reflected and the best overall customer service is provided.

Staff will be working with Fieldstone Village developers to explore the acceptability of annexing land in the Northwest growth area.

FY 07/08

As the City Council determines the future priority growth area, i.e. northwest or southwest, staff anticipates an increase in applications for annexation and development of those properties within FY 07/08.

**Infill and redevelopment** of existing properties within the City limits will also continue to occur as property values continue to rise, making those properties economically feasible to develop or redevelop.

The potential integration of innovative and attractive design and conservation subdivision standards within the Municipal Code may result in a new development style not yet seen in Ames.

A downturn in new multi-family construction is anticipated due to lessening demand. However, changes to the Municipal Code requiring integration of brick is expected to aesthetically enhance the multi-family units that are built.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
Land Use Policy Plan Amendments	2	5	6	8
Zoning Requests	6	14	8	10
Subdivision Requests*	16	38	25	40
Planned Developments	2	5	7	7
Annexation Requests	2	5	2	3
Zoning Board of Adjustment Cases	36	28	35	35
Site Plan Requests thru DRC**	55	132	86	95

\* Includes preliminary plat approval requests, final plats for major and minor subdivisions

\*\* Development Review Committee

# LEGAL SERVICES

415 -- 20

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Legal Services office provides legal advice and services for City officials and employees in connection with City business. It assists in developing solutions to legal problems of City government and management of City medical center, transit, electric, and water/sewer enterprises; bill collection; parking ticket matters; local and state administrative agency proceedings; defense and settlement of tort and contract claims; drafting ordinances and resolutions to articulate policy; defense of City officials in actions alleging illegality of policy or proceedings; legal opinions; review and preparation of contract documents and financial instruments for the City.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	510,561	474,691	461,945	478,334	0.8%
Contractual	48,443	47,855	49,718	50,184	4.9%
Commodities	4,554	1,435	2,719	2,669	86.0%
Capital	-	-	26,098	-	
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>563,558</b>	<b>523,981</b>	<b>540,480</b>	<b>531,187</b>	<b>1.4%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	361,442	333,339	354,171	348,445	4.5%
Mary Greeley Medical Center	4,248	3,500	4,000	4,000	14.3%
Other Departments	4,899	2,800	4,300	4,000	42.9%
Fees and Fines	22,819	22,000	22,000	22,000	0.0%
Water	9,381	6,264	6,264	5,028	-19.7%
Sewer	4,690	3,132	3,132	2,514	-19.7%
Electric	9,381	6,264	6,264	5,028	-19.7%
Parking	119,361	119,582	111,249	115,072	-3.8%
Process Server Parking Rev.	27,137	25,000	25,000	25,000	0.0%
Developer Review Fees	-	2,000	4,000	-	-100.0%
Miscellaneous Revenue	200	100	100	100	0.0%
<b>Total Funding Sources</b>	<b>563,558</b>	<b>523,981</b>	<b>540,480</b>	<b>531,187</b>	<b>1.4%</b>

<b>Personnel - Authorized FTE</b>	<b>5.75</b>	<b>5.75</b>	<b>5.75</b>	<b>5.75</b>
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# LEGAL SERVICES

415 -- 20

## ACCOMPLISHMENTS AND HIGHLIGHTS

The Legal Department has been in transition these past several months with two new staff members on board. Doug Marek, the new City Attorney, took the reins on January 31, 2006, and Jill Grimsley, Administrative Assistant, joined the team on July 10, 2006. Reviews of office policies, assignment of duties, and general office organization have played a major part in the transition of staff. Also, new state legislation required significant legal review of city policies and forms used for bidding, contracting, publishing of legal notices, and entering into intergovernmental agreements.

During the second half of FY 06/07, the City Attorney's office added a temporary 1/4 FTE and began using a case and matter management database. The department plans to convert this database to a new office-wide **case management system** by the end of this fiscal year. This new software will allow us to more accurately assess our effectiveness and performance, become more responsive to city department needs, and track the amount of legal work each department is requesting and how we are responding to those requests.

Beginning in June 2007, the Legal Department will implement a **part-time prosecutor intern program** to assist with courtroom prosecution. By shifting a portion of the criminal case load to a third-year law student intern, more attorney time and attention can be devoted to civil enforcement, administrative law, and departmental and agency advice.

In fiscal year 06/07, there were four (4) major court cases related to city policy:

1. Chamberlain Lofts - building code enforcement (Appeal to Iowa Supreme Court)
2. United Youth Careers - transient merchant ordinance (Federal District Court)
3. Ames Rental Property Owners - rental occupancy limits (Iowa Supreme Court)
4. Advocates for Responsible Urban Design v. Wolford - (Declaratory Judgment)

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Ordinance Enforcement	22,520	20,562	20,848	20,848
Collection Activities	137	186	162	162
Civil Litigation	41	24	27	27
Administration Proceedings	184	132	141	141
Legal Services/Counseling	707	593	354	354

# HUMAN RESOURCES

415 -- 21

## DESCRIPTION AND PURPOSE OF ACTIVITY

Human Resources provides a full range of services in support of all City departments and the Civil Service Commission. These services include recruitment and selection, classification, wage and salary administration, affirmative action, employee training and development, employee and labor relations including collective bargaining, contract administration, and policy research and development.

<b>EXPENDITURES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
Personal Services	394,067	411,025	417,571	433,000	5.3%
Contractual	120,210	152,994	141,831	152,114	-0.6%
Commodities	9,151	4,900	4,900	8,915	81.9%
Capital	-	-	4,200	-	
Other	-	-	-	-	
Sub-Total	523,428	568,919	568,502	594,029	4.4%
Reimbursements	(101,702)	(110,542)	(109,491)	(114,589)	3.7%
<b>Total Expenditures</b>	<b>421,726</b>	<b>458,377</b>	<b>459,011</b>	<b>479,440</b>	<b>4.6%</b>

<b>FUNDING SOURCES</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>	<b>% CHANGE FROM ADOPTED</b>
General Fund	224,236	243,723	245,989	256,502	5.2%
Road Use Tax Fund	31,092	33,794	32,751	34,275	1.4%
Water	27,480	29,868	30,253	31,662	6.0%
Sewer	28,422	30,892	30,310	31,721	2.7%
Electric	87,727	95,351	95,130	99,559	4.4%
Parking	7,014	7,624	7,152	7,485	-1.8%
Storm Sewer Utility	1,047	1,138	1,476	1,544	35.7%
Resource Recovery	14,708	15,987	15,950	16,692	4.4%
<b>Total Funding Sources</b>	<b>421,726</b>	<b>458,377</b>	<b>459,011</b>	<b>479,440</b>	<b>4.6%</b>

<b>Personnel - Authorized FTE</b>	5.00	5.00	5.00	5.00	
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# HUMAN RESOURCES

415 -- 21

## ACCOMPLISHMENTS AND HIGHLIGHTS

A high level of activity continues for FY 06/07 in Human Resources.

Workforce Planning and Employment has been an active area due to **several department head searches**. Key recruitments to date include several department heads and numerous other positions throughout the City. Identification of candidates who align with our values is foundational to the process.

Our human resource development activities focused on six leadership development meetings, and the rollout of our first two classes of **Supervisory Essentials**; a practical course to give supervisors information and experiential skill practices for increased effectiveness.

In the Employee Relations and Labor arena, negotiations were held with three bargaining units; Fire, IBEW, and Police. Voluntary settlements were reached with IBEW, Police, and Fire.

In the Occupational Health and Safety areas, several initiatives are underway. **The Healthy Employee 2010 pilot program** was rolled out in July 2006, with development of Health Care Consumerism training. The **HIAC** (Health Insurance Advisory Committee) with representatives from all bargaining units and merit employees, has been active in education and evaluation of several aspects of our health care program.

Many projects are planned for the rest of this budget period and into the next such as a uniform return-to-work policy, improving Human Resources Information System capabilities, and development of employee benefits statements. Continuing to provide partnerships to support all of the departments and identifying key human resources metrics will also be important during this budget period.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Training (Employee/Session) <i>Includes EDC<sup>1</sup>, MMM<sup>2</sup>, NEO<sup>3</sup></i>	1,094	1,724	1,800	1,800
Number of EDC <sup>1</sup> Sessions <i>Includes EDC<sup>1</sup>, MMM<sup>2</sup>, NEO<sup>3</sup>, Supervisory Essentials</i>	54	68	70	70
Labor/Management Meetings	14	31	17	17
Employee Assistance Clients	21	48	20	50
Recruitments	42	51	45	45
Applications Received	1,724	1,836	1,780	1,780
Applicants Tested	485	693	589	589
New Hires	83	94	88	88
Promotions	16	22	19	19

1 – Employee Development Center

2 – Mid-Managers' Meeting

3 – New Employee Orientation

4 – Health Insurance Advisory Committee

# PUBLIC WORKS ADMINISTRATION

416 -- 72

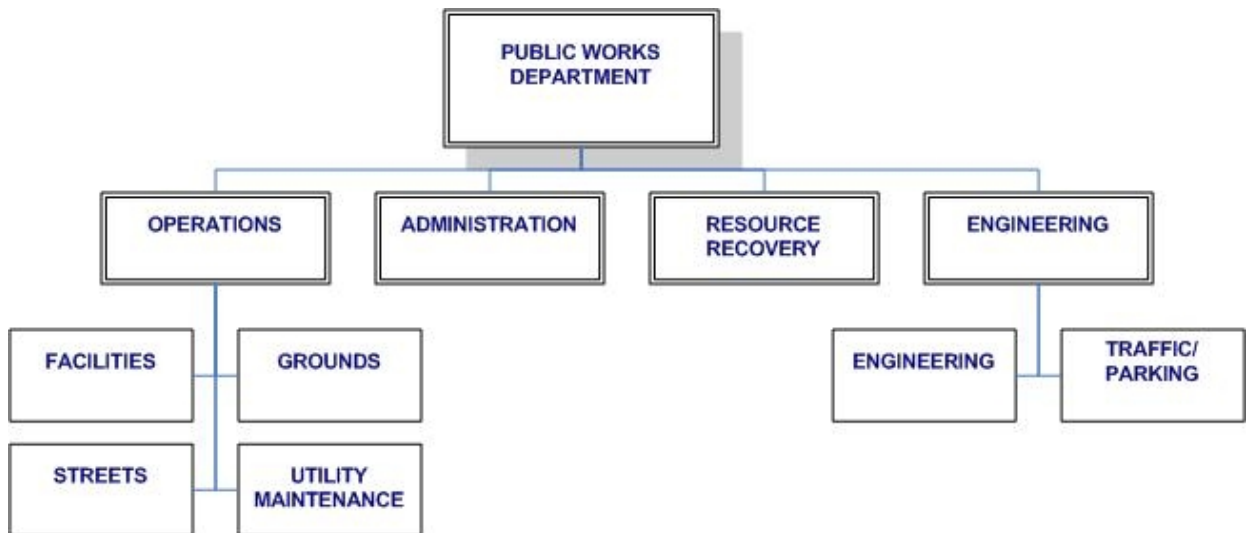
## DESCRIPTION AND PURPOSE OF ACTIVITY

This sub-program is responsible for the overall coordination and support of all Public Works' operational activities and capital projects.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	220,855	240,644	245,052	255,436	6.1%
Contractual	35,856	30,825	31,105	40,338	30.9%
Commodities	1,315	1,500	1,500	1,500	0.0%
Capital	-	-	-	-	
Other	16	-	-	-	
<b>Total Expenditures</b>	<b>258,042</b>	<b>272,969</b>	<b>277,657</b>	<b>297,274</b>	<b>8.9%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Road Use Tax Fund	64,509	68,243	69,415	74,317	8.9%
Water	64,511	68,242	69,414	74,319	8.9%
Sewer	64,511	68,242	69,414	74,319	8.9%
Resource Recovery	64,511	68,242	69,414	74,319	8.9%
<b>Total Funding Sources</b>	<b>258,042</b>	<b>272,969</b>	<b>277,657</b>	<b>297,274</b>	<b>8.9%</b>

<b>Personnel - Authorized FTE</b>	3.00	3.00	3.00	3.00
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# PUBLIC WORKS ADMINISTRATION

416 -- 72

## ACCOMPLISHMENTS AND HIGHLIGHTS

Issues that require staff involvement in FY 06/07 and FY 07/08 are the extension of Grand Avenue to the south, Southeast 16<sup>th</sup> bridge replacement and paving, study of Quiet Zone impacts, and the National Pollutant Discharge Elimination System (NPDES) Storm Water Regulations. The NPDES Storm Sewer Regulations require the City to become more active in education, public relations, and regulation of storm water quality.

The Administration staff continues to administer the **Ames Area Metropolitan Planning Organization (AAMPO)**. **Contract assistance for Metropolitan Planning Organization (MPO) activities** has been budgeted in both FY 06/07 and FY 07/08. Since the MPO reimburses 80% of the cost of this assistance, the net cost to the City will be \$2,000 in both FY 06/07 and FY 07/08.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
# of Projects With Reimbursements From Grants and Other Agencies & Groups	6	4	9	8
\$ Received as Reimbursements For Project Costs	\$2,041,194	\$835,900	\$2,489,950	\$5,573,675

# PUBLIC WORKS ENGINEERING

416 -- 80

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Engineering Division provides economical designs and construction inspection to ensure reliability and quality control for capital projects and subdivision construction. The Engineering Division is also involved in the planning of the projects so orderly development of streets, water distribution, sanitary sewer and storm sewer systems occurs to meet current and future needs of the community. Another function of the Engineering Division is to maintain all the records for the above infrastructure along with creating an electronic geographic information system of this infrastructure.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	711,930	842,387	813,016	973,752	15.6%
Contractual	145,643	140,732	174,872	207,767	47.6%
Commodities	8,352	6,850	7,400	10,254	49.7%
Capital	-	2,500	4,500	-	-100.0%
<b>Total Expenditures</b>	<b>865,925</b>	<b>992,469</b>	<b>999,788</b>	<b>1,191,773</b>	<b>20.1%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	244	-	-	-	
General Fund Fees/Permits	344,655	465,500	437,712	421,000	-9.6%
Road Use Tax Fund	128,308	57,095	50,055	93,439	63.7%
Water	119,732	179,907	187,392	220,980	22.8%
Water Fees	14,945	20,500	20,500	20,400	-0.5%
Sewer	122,077	123,588	137,091	176,992	43.2%
Sewer Fees	22,745	25,300	25,300	25,200	-0.4%
Storm Sewer	103,610	90,429	126,588	146,112	61.6%
Storm Sewer Fees/Permits	9,609	30,150	15,150	87,650	190.7%
<b>Total Funding Sources</b>	<b>865,925</b>	<b>992,469</b>	<b>999,788</b>	<b>1,191,773</b>	<b>20.1%</b>

<b>Personnel - Authorized FTE</b>	11.00	11.00	11.00	12.00
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# PUBLIC WORKS ENGINEERING

416 – 80

## ACCOMPLISHMENTS AND HIGHLIGHTS

Stormwater-related requirements, as mandated through the City of Ames' Municipal Separate Storm Sewer System (**MS4**) **permit**, continue to be important to the organization. One of several requirements of the MS4 permit is to inspect each actively permitted construction site at least twice each calendar year. Inspections for erosion and sediment control on Capital Improvements Plan (CIP) projects are required to be completed at least once each seven days. Another requirement of the MS4 permit is to review stormwater pollution prevention plans to ensure compliance with the Construction Site Erosion and Sediment Control Ordinance (COSESCO).

Considering the time-consuming nature of these permit-related activities, a **Stormwater Technician** position was added to the Public Works Engineering operating budget. Permit administration, plan review, stormwater management calculation review, illicit discharge investigations, and site inspections will be some of the responsibilities of the Stormwater Technician. This position will be supported through the storm sewer utility fund, permit fees, and developer reimbursement revenue.

Additional staff requirements for MS4 permit compliance include: public education and outreach, public involvement and participation, illicit discharge detection and elimination, post-construction stormwater management, watershed assessment, and pollution prevention/good housekeeping. The pollution prevention/good housekeeping requirement includes: inspection, maintenance, cleaning of all components of the MS4 (e.g. storm intakes, storm sewer pipe, open-channel conveyance systems), pesticide and fertilizer management, and training of municipal employees. The City of Ames is also a member of the **Iowa Stormwater Education Program**.

A new program introduced in the budget relates to education and installation of rain gardens. **Rain gardens** are an example of a low-impact development (LID) approach to stormwater management. A depressed area landscaped with perennial flowers and native vegetation promotes infiltration, thereby improving water quality. The new program includes educational opportunities to inform residents about how to construct rain gardens, installation of two public demonstration rain gardens located within urbanized areas, and grants available to support installation of rain gardens in residential settings.

The Engineering Division has increased the number of **intern and co-op** employees devoted to construction and traffic-related projects. One co-op and one-and-a-quarter internship positions have been added to the budget to further focus on engineering design, surveying, and GIS-related projects. These positions are typically filled by Iowa State University engineering students.

To enhance the public's knowledge about various capital improvement projects, the Engineering Division holds several **public informational meetings**. Prior to the preliminary design, staff meets with citizens to gather information related to the project area. This information ranges from special access needs during construction to desired changes to the existing pavement alignment. Listening to the citizens who live near the project area enables the design and construction to address additional concerns and strengthens our residential neighborhoods.

# PUBLIC WORKS ENGINEERING

416 – 80

## ACCOMPLISHMENTS AND HIGHLIGHTS - continued

In the recent past, the Engineering Division has worked with several **citizen advisory committees** on projects such as the Worle Creek Sanitary Sewer Extension Study and the Pedestrian Walkway Program. Staff met regularly with these committees to develop a recommended project to be presented to the City Council. Each committee then held a roundtable discussion with the City Council to discuss recommendations for the respective project. This committee format will continue when projects of overall community interest are foreseen.

Throughout FY 07/08, the Engineering Division will continue to have a representative on the **Development Review Committee (DRC)**. This includes reviewing site development plans and plats that are submitted to the Planning and Housing Department.

Administration and monitoring of the **right-of-way user** requirements remain a responsibility of the Engineering Division. This includes annually coordinating with all registered users, approving excavation permits, and reviewing associated construction activities and complaints.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
<b>Construction and Design</b>				
Projects in CIP:				
Total Number	15	18	22	22
Budget Amount	\$8,027,000	\$11,049,901	\$8,905,000	\$15,828,000
Projects Awarded:				
Total Number	20	17	19	22
Contract Costs	\$7,498,566	\$8,814,296	\$8,128,432	\$15,828,000
Final Costs	\$7,650,316	\$8,882,091	\$8,162,633	\$15,828,000
Projects Within 10% of Bid	90%	100%	100%	100%
Projects Completed on Time	95%	94%	100%	100%

# PUBLIC WORKS ENGINEERING

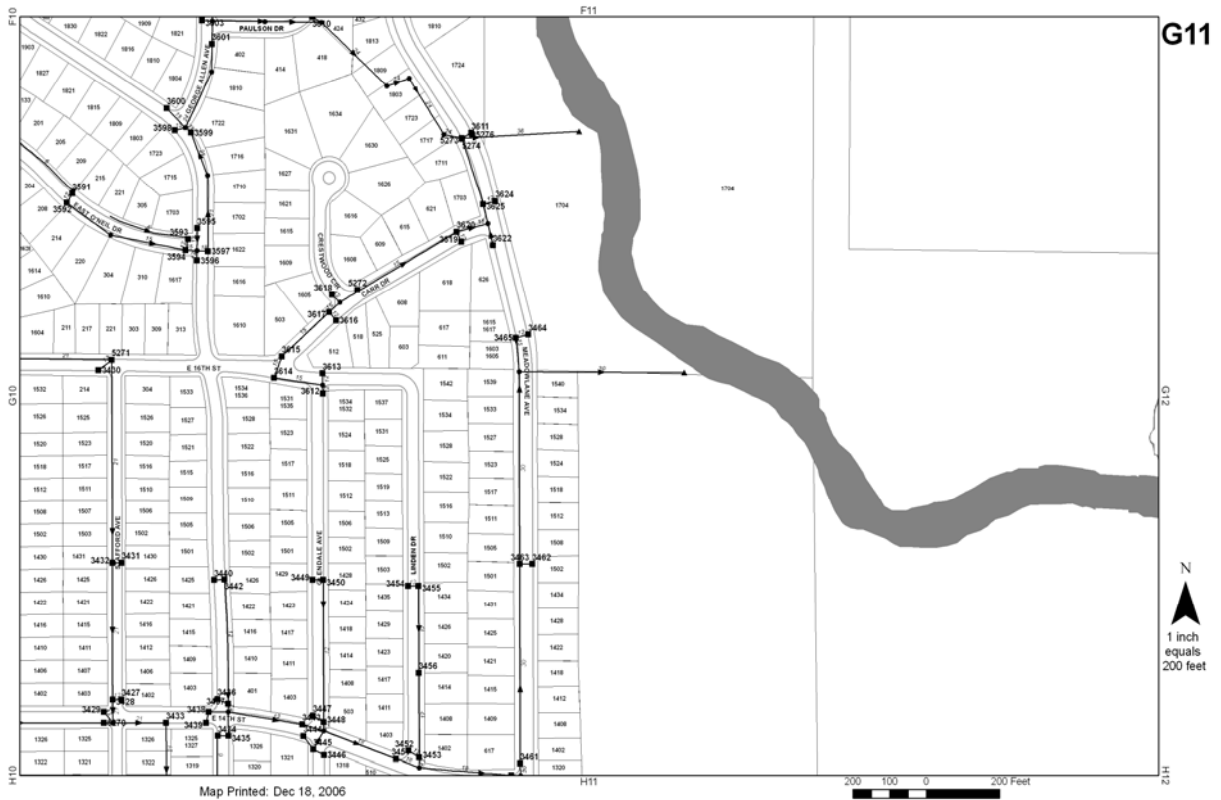
416 – 80

## ACCOMPLISHMENTS AND HIGHLIGHTS - continued

### Geographical Information System Development

Referencing baseline information from the 2001 construction season:

GIS Mapping in Arc View	Completion Goal Date	Completed as of 12/9/06
Street	June-05	100%
Water Main	December-03	100%
Sanitary Sewer	December-02	100%
Storm Sewer	December-04	100%
<b>Database Attributes Linked</b>		
Street	December-07	0%
Water Main	December-04	95%
Sanitary Sewer	December-02	95%
Storm Sewer	December-06	85%



# PUBLIC BUILDINGS

418 -- 71

## DESCRIPTION AND PURPOSE OF ACTIVITY

The purpose of this sub-program is to provide maintenance service to the City Hall/Community Center, and the City Carpenter Shop. Limited maintenance activities are performed at all other City buildings. The majority of maintenance services are provided through contracting out.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	85,117	89,020	88,694	92,804	4.3%
Contractual	224,610	223,313	226,839	231,977	3.9%
Commodities	15,803	10,200	13,250	13,250	29.9%
Capital	-	-	-	-	
Sub-Total	325,530	322,533	328,783	338,031	4.8%
Reimbursements	(4,094)	(4,067)	(4,195)	(4,162)	2.3%
<b>Total Expenditures</b>	<b>321,436</b>	<b>318,466</b>	<b>324,588</b>	<b>333,869</b>	<b>4.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	222,168	220,835	225,127	231,579	4.9%
Interdepartmental Labor	2,044	1,000	1,000	1,000	0.0%
City Assessor	11,150	11,082	11,298	11,616	4.8%
Road Use Tax Funds	18,807	18,692	19,056	19,593	4.8%
Police/Fire 411 Special Revenue	239	238	242	250	5.0%
Water	15,514	15,419	15,719	16,163	4.8%
Sewer	11,577	11,507	11,730	12,061	4.8%
Electric	28,654	28,479	29,032	29,852	4.8%
Parking	8,808	8,755	8,925	9,177	4.8%
Resource Recovery	1,420	1,411	1,411	1,479	4.8%
Fleet Services	1,055	1,048	1,048	1,099	4.9%
<b>Total Funding Sources</b>	<b>321,436</b>	<b>318,466</b>	<b>324,588</b>	<b>333,869</b>	<b>4.8%</b>

<b>Personnel - Authorized FTE</b>	1.20	1.20	1.20	1.20
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# PUBLIC BUILDINGS

418 -- 71

## ACCOMPLISHMENTS AND HIGHLIGHTS

Operating costs of the centralized City Hall are proportionally shared by all affected funds.

This is the third year of the **contract to maintain the mechanical equipment**, which began in January 2005. The current contractor, Accurate Mechanical, will be providing services in FY 07/08 at a contract cost of \$44,200. City Hall and Parks and Recreation share in the building costs.

The five-year **cleaning contract** for City Hall, awarded to Pro Cleaning Experts in FY 02/03, will be re-bid in FY 07/08.

Projects in the FY 07/08 Capital Improvements Plan (CIP) will focus on both the interior and exterior appearance of City Hall. A Historical Site Preservation Grant from the State Historical Society of Iowa in the amount of \$100,000 will be applied for in spring 2007. This grant requires a 50% match (\$50,000) from the City and will allow for the replacement of all the City Hall doors in 2008. The \$50,000 in matching funds for the grant are available in the FY 06/07 CIP. City Hall continues to be a showcase building for the community.

The Veterans Memorial Committee dedicated the Veterans Memorial to the City in November 2006. This site has been well received by the community. Maintenance and utility costs for the Veterans Memorial will now be part of the City Hall operating budget.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Cost to operate/maintain Ames City Hall's 90,000 sq. ft. (per square foot)	\$3.50	\$3.59	\$3.65	\$3.75
Annual electric cost (excluding Community Center)	\$92,468	\$92,842	\$93,000	\$93,000
Annual gas cost (excluding Community Center)	\$3,291	\$4,384	\$4,500	\$4,500
Annual water/sewer cost (excluding Community Center)	\$3,830	\$3,354	\$4,000	\$4,000

# CITY COUNCIL CONTINGENCY

412 -- 01

## DESCRIPTION AND PURPOSE OF ACTIVITY

The City Council Contingency Fund accounts for those funds designated by the City Council to be considered as contingency and are allocated within the General Fund. Through the careful use of the contingency funds, the City Council has been able to respond to needs and opportunities which were not foreseen at the time of budget preparation. At the end of each fiscal year, any unused portion of the Contingency Fund reverts back to the General Fund balance.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	-	-	-	-	
Contractual	39,900	50,000	50,000	50,000	0.0%
Commodities	5,371	-	-	-	
Capital	-	-	-	-	
Other					
<b>Total Expenditures</b>	<b>45,271</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0.0%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2007/08 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	45,271	50,000	50,000	50,000	0.0%
<b>Total Funding Sources</b>	<b>45,271</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0.0%</b>

<b>Personnel - Authorized FTE</b>	.00	.00	.00	.00	
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# CITY COUNCIL SPECIAL ALLOCATIONS

410 -- 01

This new program summarizes the miscellaneous requests from outside groups for City funding.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Contractual	51,153	135,500	138,726	117,000	-13.7%
Commodities	750	3,250	3,250	-	-100.0%
Capital	10,450	-	70,017	-	
<b>Total Expenditures</b>	<b>62,353</b>	<b>138,750</b>	<b>211,993</b>	<b>117,000</b>	<b>-15.7%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	-	-	39,000	-	
Local Option	42,853	118,000	148,017	117,000	-0.8%
Hotel/Motel	19,500	20,750	24,976	-	-100.0%
<b>Total Funding Sources</b>	<b>62,353</b>	<b>138,750</b>	<b>211,993</b>	<b>117,000</b>	<b>-15.7%</b>

PROJECT DETAIL	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED
Ames Partner City Association	6,000			3,000
Iowa Special Olympics	2,500	2,500	2,500	
Iowa Games	5,000	5,000	5,000	
Jaycees 4 <sup>th</sup> of July	5,000	10,000	10,000	
Ames Historical Society	7,500	8,000	8,000	10,000
Main Street Cultural District	750	3,250	3,250	79,000
Hunziker Youth Sports Complex	24,885	25,000	25,000	25,000
West Fest	250			
Black Cultural Center			20,000	
Ames Veterans' Memorial	10,468	60,000	70,017	
Wireless Study		25,000	25,000	
National Special Olympics			4,226	
Historic Preservation Comm.			39,000	
<b>Total</b>	<b>62,353</b>	<b>138,750</b>	<b>211,993</b>	<b>117,000</b>

# MERIT PAYROLL ADJUSTMENT

417 -- 66

## DESCRIPTION AND PURPOSE OF ACTIVITY

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	-	163,747	-	207,459	26.7%
<b>Total Expenditures</b>	-	<b>163,747</b>	-	<b>207,459</b>	<b>26.7%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	-	98,278	-	122,094	24.2%
Local Option	-	101	-	129	27.7%
Road Use Tax Fund	-	6,740	-	8,295	23.1%
Housing Assistance	-	281	-	351	24.9%
Water	-	10,131	-	12,014	18.6%
Sewer	-	8,646	-	11,376	31.6%
Electric	-	18,763	-	25,078	33.7%
Parking	-	2,527	-	3,130	23.9%
Storm Sewer Utility	-	982	-	1,180	20.2%
Ice Arena	-	1,341	-	1,515	13.0%
Homewood Golf	-	774	-	1,281	65.5%
Resource Recovery	-	2,418	-	3,039	25.7%
Fleet Services	-	3,239	-	4,085	26.1%
Information Services	-	6,867	-	8,601	25.3%
Risk Insurance	-	638	-	870	36.4%
Health Insurance	-	1,321	-	1,664	26.0%
Hotel/Motel	-	700	-	902	28.9%
County-Wide Affordable Housing	-	-	-	873	
Comm. Develop. Block Grant	-	-	-	982	
<b>Total Funding Sources</b>	-	<b>163,747</b>	-	<b>207,459</b>	<b>26.7%</b>

<b>Personnel - Authorized FTE</b>	.00	.00	.00	.00	
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# GENERAL GOVERNMENT CIP

419

## ACTIVITY DESCRIPTION

This is a summary of all capital improvements in the General Government division. Details are presented in the Five-Year Capital Improvements Plan for the City of Ames.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>Long-Range Planning:</b>					
Southeast Entryway				205,000	
Southeast Entryway IDOT Grant				683,000	
Sub-Total				888,000	
<b>Public Buildings:</b>					
City Hall Heat Pumps	23,739				
06/07 City Hall Improvements		50,000	76,261		
07/08 City Hall Improvements				50,000	
Sub-Total	23,739	50,000	76,261	50,000	
<b>Total CIP</b>	<b>23,739</b>	<b>50,000</b>	<b>76,261</b>	<b>938,000</b>	<b>1,776.0%</b>

## GENERAL GOVERNMENT CIP PROJECT DESCRIPTIONS

### LONG-RANGE PLANNING

The new Southeast Entryway Improvement project is a continued partnership between the City of Ames and the South Ames Business Neighborhood (SABN) to complete the following new improvement features to the Southeast Entryway: installation of light columns, installation of wildflowers, and installation of a multi-use trail. The balance of the unspent public and private funding has now been pledged as a local match for a \$683,000 statewide transportation enhancement grant application to the IDOT. The balance of the unspent funding from the City is \$99,000 from the previous project and the balance of the unspent funding from private funding is \$106,000.

### PUBLIC BUILDINGS

The annual City Hall Improvements program for \$50,000 is for the replacement or repair of equipment, materials, and mechanical system components at City Hall.

The Northridge Subdivision area has completed many Neighborhood Improvement Program projects in recent years. Several included the planting of gardens, trees, and shrubs. A theme of limestone blocks runs throughout the projects.





In 1997, the neighbors of Country Gables Park constructed an 18-ft. x 24 ft. open shelter, using Neighborhood Improvement Program funds as a match to their volunteer labor.

# DEBT SERVICE

470

## PROGRAM DESCRIPTION

This program accounts for the payment of principal and interest on bonds issued by the City of Ames. There are two types of bonds that this covers: 1) General Obligation Bonds which are accounted for in the Debt Service Fund and which are full face and an obligation of the City; and 2) Revenue Bonds which are accounted for from the earnings of the enterprise funds. The City has Revenue Bonds for the Electric Fund.

USE OF FUNDS	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Obligation Funds	9,545,405	8,088,772	7,933,303	8,022,578	-0.8%
Electric Revenue Bonds	1,925,188	1,914,150	1,914,150	103,000	-94.6%
Bond Costs	47,884	-	22,407	-	
<b>Total Expenditures</b>	<b>11,518,477</b>	<b>10,002,922</b>	<b>9,869,860</b>	<b>8,125,578</b>	<b>-18.8%</b>

The City of Ames' debt is managed in accordance with the Capital Improvement Financing and Debt Management policies adopted by the City Council. Total debt service cost is expected to grow at an average rate of just under three percent over the five-year capital planning period. The levy rate for debt service is expected to remain relatively flat for the term of the CIP with the use of fund balances to stabilize property tax rates. The City expects to remain well under debt limits set by the Code of Iowa and further limited by City Council reserves. The City's General Obligation bonds currently have the highest rating (Aaa) from Moody's Investor Services. Two of the reasons stated for the strong rating include rapid retirement of debt principal and low debt burden. These positions will be maintained throughout the five-year capital planning period.

All outstanding debt is fully amortized with approximately equal principal and interest payments each year during the term of the bonds.

# DEBT SERVICE

470

EXPENDITURES BY TYPE	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Contractual	55,364		22,407		
Other Expenditures	11,463,113	10,002,922	9,847,453	8,125,578	-18.8%
<b>Total Expenditures</b>	<b>11,518,477</b>	<b>10,002,922</b>	<b>9,869,860</b>	<b>8,125,578</b>	<b>-18.8%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Debt Service	9,545,405	8,088,772	7,933,303	8,022,578	-0.8%
Electric	1,925,188	1,914,150	1,914,150	103,000	-94.6%
2004/05 G.O. Bonds	47,884	-	-	-	
2005/06 G.O. Bonds	-	-	22,407	-	
<b>Total Funding Sources</b>	<b>11,518,477</b>	<b>10,002,922</b>	<b>9,869,860</b>	<b>8,125,578</b>	<b>-18.8%</b>

DEBT SERVICE PRINCIPAL AND INTEREST BREAKDOWN	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<u>G.O. Bonds</u>					
Principal	7,870,000	6,371,935	6,310,000	6,280,767	-1.4%
Interest	1,667,925	1,716,837	1,623,303	1,741,811	1.5%
Total G.O. Bonds	9,537,925	8,088,772	7,933,303	8,022,578	-0.8%
<u>Revenue Bonds</u>					
Principal	1,825,000	1,860,000	1,860,000	101,500	-94.5%
Interest	100,188	54,150	54,150	1,500	-97.2%
Total Revenue Bonds	1,925,188	1,914,150	1,914,150	103,000	-94.6%
<b>Total Debt Service</b>	<b>11,463,113</b>	<b>10,002,922</b>	<b>9,847,453</b>	<b>8,125,578</b>	<b>-18.8%</b>

## DEBT SERVICE COST ALLOCATION FOR 2007/2008 BUDGET

Valuation \$1,933,311,422

USE OF BOND PROCEEDS	ALLOCATED DEBT SERVICE	DEBT SERVICE ABATEMENTS	PROPERTY TAX SUPPORT	RATE PER \$1,000 VALUATION
Fire Department Apparatus	\$ 141,565	\$ 35,392	\$ 106,173	0.05492
Fire Station 3	131,708		131,708	0.06813
Ice Arena	194,437		194,437	0.10057
Ada Hayden Heritage Park	441,811		441,811	0.22853
Resource Recovery/Landfill	495,850	180,850	315,000	0.16293
City Hall	352,240		352,240	0.18220
Urban Renewal – TIF	68,972	68,972		
Downtown Redevelopment	45,982		45,982	0.02378
Storm Sewer	321,656		321,656	0.16638
Streets	4,994,745		4,994,745	2.58350
Special Assessments	132,021	132,021		0.00000
2007/2008 CIP G.O. Bonds	701,592	54,052	647,540	0.33494
<b>TOTAL G. O. DEBT</b>	<b>\$ 8,022,579</b>	<b>\$ 471,287</b>	<b>\$ 7,551,292</b>	<b>3.90588</b>
Use of Fund Balance		425,000	(425,000)	-0.21983
<b>TOTAL DEBT SERVICE COST</b>	<b>\$ 8,022,579</b>	<b>\$ 896,287</b>	<b>\$ 7,126,292</b>	<b>3.68605</b>
<b>FY 07/08 Debt Service Levy</b>			<b>\$ 7,126,292</b>	<b>3.68605</b>

### 2007/2008 CIP G.O. ISSUE

NE Area Regional Commercial Imp.	\$ 950,000
SE 16 <sup>th</sup> Street Paving/Bridge	1,500,000
Grand Avenue Extension	1,000,000
S. Dayton Avenue Realignment	1,050,000
Bloomington Road Widening	250,000
Collector Street Improvements	940,000
Concrete Pavement Reconstruction	300,000
Raw Well Water Loop Line	500,000*
	<b>\$ 6,490,000</b>

\* Abated by Water Utility



# CITY OF AMES, IOWA

## PROJECTION OF DEBT CAPACITY

	2005/06 ACTUAL	2006/07 BUDGETED	2007/08 PROJECTED
1. Total Actual Valuation	2,739,182,827	2,995,573,229	3,111,701,831
2. State Mandated Debt Limit	136,959,141	149,778,661	155,585,092
3. City Reserve (25% of Limit)	34,239,785	37,444,665	38,896,273
<b>Unreserved Debt Capacity</b>	<b>102,719,356</b>	<b>112,333,996</b>	<b>116,688,819</b>
4. Outstanding Debt	38,690,000	37,665,000	31,810,000
5. Proposed Issues	-	-	6,490,000
6. Balance of Proposed Issues	-	-	-
<b>Total Debt Subject to Limit</b>	<b>38,690,000</b>	<b>37,665,000</b>	<b>38,300,000</b>
7. Available Unreserved Debt Capacity (\$)	64,029,356	74,668,996	78,388,819
8. Available Unreserved Debt Capacity (%)	62.33%	66.47%	67.18%
9. Total Debt Capacity (\$)	98,269,141	112,113,661	117,285,092
10. Total Debt Capacity (%)	71.75%	74.85%	75.38%

**Notes:**

1. Total assessed valuation plus utility valuation growth assumption is 4.0% per year.
2. State of Iowa statutory debt limit is 5% of total actual valuation.
3. City policy reserves 25% of available debt capacity.
4. Current outstanding debt subject to limit at Fiscal Year End includes all debt in which property taxes are pledged.
5. Debt issues subject to limit proposed are part of Capital Improvements Plan.
6. Debt balance on issues in Capital Improvements Plan.
7. Debt capacity available after deducting the reserved capacity.
8. Percentage of debt capacity available after deducting the reserved capacity.
9. Debt capacity available prior to deducting the reserved capacity.
10. Percentage of debt capacity available prior to deducting the reserved capacity.

# CITY OF AMES, IOWA

## PROJECTION OF DEBT CAPACITY

	2008/09 PROJECTED	2009/10 PROJECTED	2010/11 PROJECTED	2011/12 PROJECTED
1. Total Actual Valuation	3,236,169,904	3,365,616,700	3,500,241,368	3,640,251,023
2. State Mandated Debt Limit	161,808,495	168,280,835	175,012,068	182,012,551
3. City Reserve (25% of Limit)	40,452,124	42,070,209	43,753,017	45,503,138
<b>Unreserved Debt Capacity</b>	<b>121,356,371</b>	<b>126,210,626</b>	<b>131,259,051</b>	<b>136,509,413</b>
4. Outstanding Debt	26,175,000	20,880,000	16,275,000	11,975,000
5. Proposed Issues	7,447,573	7,030,060	5,907,000	5,910,000
6. Balance of Proposed Issues	6,058,076	12,560,796	18,140,343	22,145,686
<b>Total Debt Subject to Limit</b>	<b>39,680,649</b>	<b>40,470,856</b>	<b>40,322,343</b>	<b>40,030,686</b>
7. Available Unreserved Debt Capacity (\$)	81,675,722	85,739,770	90,936,708	96,478,727
8. Available Unreserved Debt Capacity (%)	67.30%	67.93%	69.28%	70.68%
9. Total Debt Capacity (\$)	122,127,846	127,809,979	134,689,725	141,981,865
10. Total Debt Capacity (%)	75.48%	75.95%	76.96%	78.01%

### Notes:

1. Total assessed valuation plus utility valuation growth assumption is 4.0% per year.
2. State of Iowa statutory debt limit is 5% of total actual valuation.
3. City policy reserves 25% of available debt capacity.
4. Current outstanding debt subject to limit at Fiscal Year End includes all debt in which property taxes are pledged.
5. Debt issues subject to limit proposed are part of Capital Improvements Plan.
6. Debt balance on issues in Capital Improvements Plan.
7. Debt capacity available after deducting the reserved capacity.
8. Percentage of debt capacity available after deducting the reserved capacity.
9. Debt capacity available prior to deducting the reserved capacity.
10. Percentage of debt capacity available prior to deducting the reserved capacity.

# SUMMARY OF EXISTING GENERAL OBLIGATION DEBT PAYMENTS AND FUTURE PROPOSED ISSUES

	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12
<b>Existing</b> G. O. Bond Payments Principal and Interest	7,471,889	6,903,752	6,583,752	5,989,715	5,331,391	4,737,393
<b><u>Fiscal</u></b> <b><u>Year</u></b>	<b><u>Proposed Issues</u></b> <b><u>from 2006-2011 CIP</u></b>					
2007-08	\$ 6,490,000*	647,540	647,540	647,540	647,540	647,540
2008-09	7,447,573*		675,384	675,384	675,384	675,384
2009-10	7,030,060*			630,250	630,250	630,250
2010-11	5,907,000				638,567	638,567
2011-12	5,910,000					638,892
Credits: Interest Earnings & Prior Balance	525,000	425,000	460,000	165,000	3,945	
<b>Net Debt Service</b>	<b>6,946,889</b>	<b>7,126,292</b>	<b>7,446,676</b>	<b>7,777,889</b>	<b>7,919,187</b>	<b>7,968,026</b>

\* Includes abated debt.

The information above summarizes the current and future general obligation debt payments by year.

## SUMMARY OF ALL BONDS PAYABLE AT JUNE 30, 2006 FOR THE CITY OF AMES

Bond Type	Date of Issue	Interest Rates	Maturity Date	Amount Originally Issued	Outstanding June 30, 2006
<b><u>General Obligation Bonds:</u></b>					
Corporate Purpose	6/98	4.13 – 4.25%	6/10	5,130,000	\$ 1,700,000
Corporate Purpose	6/99	3.60 – 4.45%	6/11	4,045,000	1,905,000
Corporate & Ice Arena	7/00	4.75 – 5.15%	6/12	5,870,000	3,360,000
Corporate Purpose	8/01	4.00 – 4.70%	6/13	10,080,000	6,165,000
G.O. Refunding	12/01	2.50 – 3.60%	6/08	2,692,520	695,000
Fire Station	12/01	2.50 – 4.10%	6/13	1,310,000	800,000
Ames Quarry	5/02	4.00 – 5.13%	6/21	3,475,000	2,950,000
Corporate Purpose 2002B	10/02	2.25 – 3.60%	6/14	5,885,000	4,095,000
Corporate Refunding 2002C	10/02	2.50 – 3.50%	6/07	3,212,820	490,028
Water G.O. Refunding 2002C	10/02	2.50 – 3.50%	6/07	390,986	73,790
Res. Rec. G.O. Refund 2002C	10/02	2.50 – 3.50%	6/10	3,976,194	1,806,182
Corp. & Ada Hayden Park	9/03	1.10 – 3.70%	6/15	6,555,000	4,905,000
Corp. Fire & Ada Hayden Park	10/04	2.75 – 3.25%	6/14	6,030,000	4,895,000
Corp. Fire & G.O. Refunding	9/05	3.50 – 3.65%	6/17	5,495,000	4,850,000
<b>Total G.O. Bonds</b>					<b>\$ 38,690,000</b> (a)
 <b><u>Revenue Bonds:</u></b>					
Electric:					
2002D Refunding	10/02	2.50 – 3.00%	1/08	7,525,000	\$ 1,960,000
Total Electric Revenue Bonds					\$ 1,960,000
<b>Total Revenue Bonds</b>					<b>\$ 1,960,000</b>
 <b>TOTAL ALL BONDS</b>					 <b>\$ 40,650,000</b>

(a) Excludes unamortized premiums of \$62,999 and unamortized charges arising from refunding of \$39,429.

## SUMMARY OF BONDS PAYABLE – PRINCIPAL & INTEREST AT JUNE 30, 2006 FOR THE CITY OF AMES

As of June 30, 2006, annual debt service requirements of governmental activities to maturity are as follows:

Year Ending June 30	General Obligation Bonds	
	Principal	Interest
2007	\$ 5,465,028	\$ 1,416,569
2008	5,040,000	1,219,735
2009	4,820,000	1,032,602
2010	4,470,000	849,763
2011	4,190,000	673,290
2012-2016	11,235,000	1,321,300
2017-2021	1,590,000	203,796
<b>Total Requirements</b>	<b>\$36,810,028</b>	<b>\$ 6,717,055</b>

Long-term debt amounts above and below are shown without reference to applicable premiums and unamortized costs.

As of June 30, 2006, annual debt service requirements of enterprise fund activities to maturity are as follows:

Year Ending June 30	General Obligation Bonds		Revenue Bonds		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2007	\$ 569,972	\$ 65,799	\$ 1,860,000	\$ 54,150	\$ 2,429,972	\$ 119,949
2008	450,000	45,850	100,000	3,000	550,000	48,850
2009	435,000	30,100			435,000	30,100
2010	425,000	14,875			425,000	14,875
2011						
2012-2016						
2017-2021						
2022						
<b>Total Requirements</b>	<b>\$ 1,879,972</b>	<b>\$ 156,624</b>	<b>\$ 1,960,000</b>	<b>\$ 57,150</b>	<b>\$ 3,839,972</b>	<b>\$ 213,774</b>
	<b>\$38,690,000</b>	<b>\$ 6,873,679</b>				



A Neighborhood Improvement Program project purchased playground equipment for Crescent Park in the Somerset Subdivision. Neighborhood volunteers prepared the site, installed the play equipment, installed railroad ties for edging, and added a weed barrier and wood chips as a safety surface.

# INTERNAL SERVICES PROGRAM & TRANSFERS

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# INTERNAL SERVICES PROGRAM

510 -- 529

## PROGRAM DESCRIPTION

Internal support services are operations which support other City programs. In contrast to the support services in the General Government Program, these operations are entirely funded by charges made to other City programs. These activities thus represent money which has already been budgeted once within the operating programs and are grouped together to identify "twice budgeted" amounts. The City chooses to budget these amounts as an internal accountability tool, and they are not reported to the State. Information Services (Data Processing) provides hardware and programming support to the other City programs upon request. Communication Services covers the cost of operating the City's telephone system. Purchasing Services procures goods for City departments at the lowest possible cost, consistent with the quality needed to meet required standards; provides printing services to all City departments, and provides messenger services between the City offices on a daily basis. Risk Management involves the application of safety-related work practices, along with securing the most economical insurance package for the City. Health Insurance Management includes the coordination of purchased health insurance and other self-insured plans. Fleet Maintenance Services involves the maintenance and operating costs for City vehicles and other pieces of equipment. Fleet Acquisition and Disposal involves the systematic replacement of City equipment out of depreciation monies paid by operating City departments.

USE OF FUNDS	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Information Services	1,365,789	1,563,901	1,733,448	1,678,661	7.3%
Communication Services	220,830	221,760	229,652	220,577	-0.5%
Purchasing Services	274,316	303,757	309,871	383,813	26.4%
Risk Management	1,242,500	1,354,058	1,369,818	1,425,566	5.3%
Health Insurance Management	4,144,719	5,181,542	4,944,987	5,359,819	3.4%
Fleet Maintenance Services	1,504,546	1,539,245	1,649,056	1,662,715	8.0%
Fleet Acquisition & Disposal	1,092,091	737,907	1,431,967	1,062,437	44.0%
<b>Total Operations</b>	<b>9,844,791</b>	<b>10,902,170</b>	<b>11,668,799</b>	<b>11,793,588</b>	<b>8.2%</b>
Internal Services CIP	-	-	-	48,000	
<b>Total Expenditures</b>	<b>9,844,791</b>	<b>10,902,170</b>	<b>11,668,799</b>	<b>11,841,588</b>	<b>8.6%</b>
<b>Personnel – Authorized FTE</b>	<b>25.75</b>	<b>25.75</b>	<b>25.75</b>	<b>26.75</b>	



# INTERNAL SERVICES PROGRAM

## 510 -- 529

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	1,861,912	1,919,826	1,929,719	2,068,997	7.8%
Contractual	2,705,692	2,847,441	2,852,277	2,997,993	5.3%
Commodities	694,263	680,185	768,401	769,886	13.2%
Capital	1,113,592	916,675	1,763,024	1,314,809	43.4%
Other Expenditures	3,469,332	4,538,043	4,355,378	4,689,903	3.3%
<b>Total Expenditures</b>	<b>9,844,791</b>	<b>10,902,170</b>	<b>11,668,799</b>	<b>11,841,588</b>	<b>8.6%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	18,939	31,854	32,725	31,736	-0.4%
Road Use Tax Fund	16,562	14,231	14,508	11,596	-18.5%
Street Construction	13,571	12,404	12,625	11,594	-6.5%
Water	34,603	31,187	31,793	33,972	8.9%
Sewer	13,443	11,642	11,868	17,642	51.5%
G.O. Bonds	41,196	44,099	44,938	37,383	-15.2%
Electric	119,247	142,449	145,215	219,526	54.1%
Parking	740	745	759	597	-19.9%
Resource Recovery	12,542	11,592	11,817	14,978	29.2%
Internal Services	1,248,603	1,289,308	1,296,055	1,336,756	3.7%
Fleet Maintenance Services	1,628,470	1,666,206	1,776,491	1,844,041	10.7%
Risk Insurance	1,242,500	1,354,058	1,369,818	1,425,566	5.3%
Health Insurance	4,144,719	5,181,542	4,944,987	5,359,819	3.4%
Fleet Acquisition & Disposal	971,640	614,500	1,308,155	933,900	52.0%
Computer Replacement	338,016	496,353	667,045	562,482	13.3%
<b>Total Funding Sources</b>	<b>9,844,791</b>	<b>10,902,170</b>	<b>11,668,799</b>	<b>11,841,588</b>	<b>8.6%</b>

# INFORMATION SERVICES

511

## DESCRIPTION AND PURPOSE OF ACTIVITY

The purpose of the Information Services activity is to provide information services systems to internal City of Ames activities to assist in delivery of programs and services to citizens of Ames. The goals of the Information Services activity include the following: 1) Provide integration, standardization, and security for City data systems; 2) Establish and maintain network systems to allow efficient flow of voice and data information; and 3) Provide training and support for users of City information systems.

To meet these goals, the services provided by the Information Services activity include network infrastructure support; desktop computer support; and planning, analysis, and implementation of information systems.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	671,523	700,223	697,732	728,556	4.0%
Contractual	444,142	501,773	568,812	569,330	13.5%
Commodities	37,144	34,730	22,202	18,956	-45.4%
Capital	212,980	327,175	444,702	361,819	10.6%
Other Expenditures	-	-	-	-	
<b>Total Expenditures</b>	<b>1,365,789</b>	<b>1,563,901</b>	<b>1,733,448</b>	<b>1,678,661</b>	<b>7.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Internal Service Fund	(650)				
Interest Interfund Transfer	61,801	50,000	80,000	60,000	20.0%
Miscellaneous Revenue	675				
Data Processing Fee	1,027,748	1,067,548	1,075,478	1,116,179	4.6%
Equipment Replacement Funds	158,817	144,541	244,952	298,420	106.5%
Shared Communication ISU	21,408	64,601	56,311	36,403	-43.7%
Shared Comm. Story County	54,595	65,934	62,763	35,898	-45.6%
Shared Comm. E911 Board	24,737	104,398	157,713	95,558	-8.5%
Shared Emerg. Comm. Police	16,658	66,879	56,231	36,203	-45.9%
<b>Total Funding Sources</b>	<b>1,365,789</b>	<b>1,563,901</b>	<b>1,733,448</b>	<b>1,678,661</b>	<b>7.3%</b>

<b>Personnel - Authorized FTE</b>	9.00	9.00	9.00	9.00	
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# INFORMATION SERVICES

511

## ACCOMPLISHMENTS AND HIGHLIGHTS

The FY 2006/07 and FY 2007/08 budgets support the goals for the Information Services activity. Based on the most recent periodic survey of clients, satisfaction remains high with 92.3% of those responding saying that the services provided by Information Services met their needs. Service level improvements to accomplish goals include the following:

### **For FY 2006/07**

- Replacement of the IBM Domino Server that supports e-mail and calendaring systems
- Replacement of portions of the network infrastructure
- Replacement of one file server
- Continuing security assessment
- Replacement of desktop PCs per user schedules
- Complete community Wi-Fi study as part of the Council's goal to facilitate "One Community"

### **For FY 2007/2008**

- Connection to the Electric communications fiber optic network and start core network upgrade
- Replace the financial application hardware
- Implement a wireless system in City Hall that will accommodate staff and guest access
- Replacement of four file servers
- Continuing security assessment
- Replacement of desktop PCs per user schedules
- Develop training program for neighborhood associations to use electronic communication to facilitate "One Community"

Two major projects currently well underway include the installation and implementation of a **new network directory system**, and the continued implementation and maintenance of a **shared public safety communication system** to support dispatch and public safety records for Iowa State University, Story County, and the City of Ames. The shared communication project is shown for \$333,018 in FY 2006/07 and \$204,062 in FY 2007/08, with revenues offsetting the activity.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Number of Clients	448	448	443	443
I/S Cost Per City FTE	\$1,921	\$1,923	\$2,012	\$2,088
Departmental PCs/Printers Supported	306/178	306/178	306/178	316/185
Client Support Logs	2,182	1,849	2,148	2,148
Systems Supported (Servers/Midrange)	11/3	12/3	12/3	14/3
Clients who said our services met their needs	89.2%	91.0%	92.3%	92.3%
Clients who said our support met or exceeded their expectations	94.6%	96.0%	93.3%	93.3%

# COMMUNICATION SERVICES

512

## DESCRIPTION AND PURPOSE OF ACTIVITY

The purpose of the Communication Services activity is to provide voice data systems to internal City of Ames activities to assist in delivery of programs and services to citizens of Ames. The goals of the Communication Services activity include the following: 1) Establish and maintain cost effective network systems to allow efficient flow of voice information; and 2) Provide training and support for users of City voice systems.

To meet these goals, the services provided by the Communication Services activity include voice network infrastructure support; phone switch maintenance; and planning, analysis, and implementation of voice system improvements.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Contractual	218,625	217,860	216,677	216,677	-0.5%
Commodities	2,205	3,900	3,900	3,900	0.0%
Capital	-	-	9,075	-	
Other Expenditures					
<b>Total Expenditures</b>	<b>220,830</b>	<b>221,760</b>	<b>229,652</b>	<b>220,577</b>	<b>-0.5%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Internal Services Fund			9,075		
Phone Operation & Maintenance	208,104	210,156	208,492	208,492	-0.8%
Long Distance	12,726	11,604	12,085	12,085	4.2%
<b>Total Funding Sources</b>	<b>220,830</b>	<b>221,760</b>	<b>229,652</b>	<b>220,577</b>	<b>-0.5%</b>

<b>Personnel - Authorized FTE</b>	.00	.00	.00	.00	
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# COMMUNICATION SERVICES

512

## ACCOMPLISHMENTS AND HIGHLIGHTS

The FY 2006/07 and FY 2007/08 budgets support the goals for the Communication Services activity. This activity maintains the telephone system and communication lines, and provides a fast, reliable network backbone. The FY 06/07 and FY 07/08 budgets primarily include regular system operations and maintenance to continue with the current service level.

In 2006/07, a **study** of the total network infrastructure to determine the readiness for **Voice-Over-Internet-Protocol (VOIP)** will be funded. This study will provide a total network assessment and a plan for future network infrastructure improvements. In 2007/08, the implementation of the network infrastructure improvements and the preparation of the VOIP Request for Proposals will begin.

As part of the goal to provide cost effective services, a financial analysis is conducted each year to determine if more cost effective alternatives are available for voice systems. The City network and phone switch continue to be the lowest cost methods to maintain the current service level.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Service Calls	146	101	144	144
Cost Per Extension	\$555	\$555	\$555	\$555
Extensions Charged to Departments	380	379	376	376
Other Telephone Extensions	183	185	185	185
Qwest Communication Lines	110	87	87	87

# PURCHASING SERVICES

513 -- 515

## DESCRIPTION AND PURPOSE OF ACTIVITY

The purpose of the Purchasing Services activity is to provide internal City of Ames activities with centralized procurement of goods and services, document reproduction and distribution, and messenger and mail service. The goals of the Purchasing Services activity include the following: 1) Provide cost effective procurement of goods and services; 2) Establish, maintain, and monitor purchasing policies and procedures that maintain public trust and compliance with applicable laws and regulations; 3) Provide timely and cost effective document productions and processing services; 4) Provide cost effective and efficient mail and messenger services to City locations.

To meet these goals, the services provided by the Purchasing activity include purchase and contract processing and administration, purchase card program administration, office supply management, centralized document processing and decentralized copier administration, and mail processing and messenger services.

	2005/06	2006/07	2006/07	2007/08	% CHANGE
	ACTUAL	ADOPTED	ADJUSTED	ADOPTED	FROM
					ADOPTED
<b>EXPENDITURES</b>					
Personal Services	365,780	380,552	388,544	459,741	20.8%
Contractual	131,433	149,352	152,643	150,137	0.5%
Commodities	18,595	22,380	26,455	27,535	23.0%
Capital	-	-	-	3,090	
Other Expenditures	-	-	-	-	
Sub-Total	515,808	552,284	567,642	640,503	16.0%
Reimbursements	(241,492)	(248,527)	(257,771)	(256,690)	3.3%
<b>Total Expenditures</b>	<b>274,316</b>	<b>303,757</b>	<b>309,871</b>	<b>383,813</b>	<b>26.4%</b>
<b>FUNDING SOURCES</b>					
General Fund	13,161	28,262	28,826	27,791	-1.7%
Road Use Tax Fund	16,562	14,231	14,508	11,596	-18.5%
Street Construction	13,571	12,404	12,625	11,594	-6.5%
GO Bonds	41,196	44,099	44,938	37,383	-15.2%
Water	34,603	31,187	31,793	33,972	8.9%
Sewer	13,443	11,642	11,868	17,642	51.5%
Electric	119,247	142,449	145,215	219,526	54.1%
Parking	740	745	759	597	19.9%
Resource Recovery	12,542	11,592	11,817	14,978	29.2%
Fleet Maintenance Services	3,473	3,554	3,623	4,789	34.8%
Outside Offset	1,539	455	455	455	0.0%
Print Shop Copier	2,650	1,650	1,900	1,900	15.2%
Messenger Reimbursement	1,589	1,487	1,544	1,590	7.0%
<b>Total Funding Sources</b>	<b>274,316</b>	<b>303,757</b>	<b>309,871</b>	<b>383,813</b>	<b>26.4%</b>
<b>Personnel - Authorized FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	

# PURCHASING SERVICES

513 – 515

## ACCOMPLISHMENTS AND HIGHLIGHTS

**The FY 2007/2008 budget includes the addition of a Procurement Specialist I (buyer).** The additional position will allow one experienced buyer to be devoted to projects for Electric Services. New legislation and an increasing number of ongoing projects for Electric Services have created additional bid projects. Having a buyer dedicated to managing the bid process for these projects will allow Electric Services staff to concentrate on project management.

**The Purchasing Division's Intranet site was completed in May 2006 and made available to all users having access to the City network.** The site includes policies and procedures, reference information, and links to forms for purchasing, printing, and mail/messenger services.

**The City received the Fully Accredited Agency Award from the Universal Public Purchasing Council for the second time in 2006.** This award recognizes that all three professional staff in the Purchasing Division who work with procurement are *Certified Professional Public Buyers*.

**Color printing was added to Print Shop services** in FY 2005/2006, reducing the per-copy cost of producing color documents for departments.

**Postage charges to departments converted to actual use** on July 1, 2006, with the installation of a new postage machine. Prior to installation of the new machine, which has the ability to record use by designated cost centers, postage charges were allocated to departments based on average usage during monitoring periods.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
<u>Purchasing/Bidding:</u>				
Number of written bids and quotes	355	338	350	350
Dollar amount of bids awarded	\$ 12,729,392	\$ 19,611,119	\$ 18,000,000	\$ 18,000,000
Number of purchase orders issued	2,327	1,963	2,000	2,000
\$ amount of purchase orders issued	\$ 37,962,119	\$ 30,023,699	\$ 30,000,000	\$ 30,000,000
Number of P-card transactions	6,331	6,883	7,200	7,400
Dollar volume of P-card transactions	\$ 653,249	\$ 773,310	\$ 785,000	\$ 800,000
<u>Printing Services:</u>				
Number of impressions	1,347,874	1,396,412	1,395,000	1,395,000
Printing with service orders	60%	56%	57%	57%
Average revenue per order	\$ 49	\$ 52	\$ 50	\$ 50
<u>Messenger Services:</u>				
Number of scheduled stops/day	79	79	79	79
Pieces outgoing mail per year	187,742	180,603	175,000	170,000
Pieces outgoing UPS processed	429	442	450	450
Pieces sent via discount programs	158,014	157,869	156,000	155,000
Savings realized by discount programs	\$ 5,667	\$ 7,689	\$ 7,700	\$ 7,700

# RISK MANAGEMENT

521

## DESCRIPTION AND PURPOSE OF ACTIVITY

Risk Management uses well-developed management and technical skills to involve citizens, elected officials, and employees in an overall process which seeks to improve the quality of life in our City by creating an environment which limits exposure to risk of injury or damage to people or property. Areas of concern are worker's compensation, tort, vehicle and property claims, occupational safety and health training, insurance program design, risk analysis and financing, and the coordination of these areas among all of the City's department levels.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	57,134	57,851	57,485	59,793	3.4%
Contractual	1,107,917	1,167,707	1,183,404	1,237,323	6.0%
Commodities	1,080	500	929	450	-10.0%
Capital	13,670	-	-	-	
Other Expenditures	62,699	128,000	128,000	128,000	0.0%
<b>Total Expenditures</b>	<b>1,242,500</b>	<b>1,354,058</b>	<b>1,369,818</b>	<b>1,425,566</b>	<b>5.3%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Risk Insurance	(70,354)	(15,827)	16,004	(1,355)	91.4%
Interest Earnings	23,678	25,000	25,000	25,000	0.0%
Miscellaneous Revenue	67				
Liability Insurance	223,788	242,695	233,418	246,829	1.7%
Property Insurance Departments	412,405	419,854	411,144	432,895	3.1%
Prof. Liability Departments	24,062	24,543	26,468	27,262	11.1%
Law Enforcement Liability	20,207	20,611	21,442	22,085	7.2%
Transit Insurance Departments	82,555	84,206	81,860	84,316	0.1%
Auto Insurance	51,447	52,476	53,982	54,894	4.6%
Dept Contribution Workers Comp	267,880	282,000	282,000	290,460	3.0%
411 Dept. Cont. Work. Comp.	152,677	156,000	156,000	160,680	3.0%
Safety Training	54,088	62,500	62,500	82,500	32.0%
<b>Total Funding Sources</b>	<b>1,242,500</b>	<b>1,354,058</b>	<b>1,369,818</b>	<b>1,425,566</b>	<b>5.3%</b>

<b>Personnel - Authorized FTE</b>	<b>.67</b>	<b>.67</b>	<b>.67</b>	<b>.67</b>
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# RISK MANAGEMENT

521

## ACCOMPLISHMENTS AND HIGHLIGHTS

Charges to departments for risk insurance in FY 07/08 are up 6.7%. Part of the increase is due to adding safety training.

The Iowa Association of Municipal Utilities continues to provide training and safety program development. This effort has significantly improved the overall Occupational Safety and Health Administration (OSHA) compliance and empowered employees to become more actively involved in department safety programs.

The City renewed its property insurance coverage for FY 06/07 with FM Global. The relationship with FM Global has become a strong one during the past year. They have provided high quality engineering reports that have allowed staff to work more closely with departments to address loss control issues, e.g., roof replacement for the Water/WPC and fixed fire protection at the Power Plant.

The City has purchased coverage for its general liability, auto, transit, police, professional, and public officials from the Iowa Community Assurance Pool since July 1, 2004. The relationship continues to provide a high level of professional insurance services.

The fund balance in the Risk Management Fund at the end of FY 07/08 is estimated at \$1,028,677 and is adequate to fund the necessary reserves and deductibles for the City.

<b>PERFORMANCE MEASURES</b>	<b>2004/05 ACTUAL</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 PROJECTED</b>
Total # Worker's Compensation Cases	61	64	70	65
Number of Lost Workdays	385	375	653	375
Total # of Vehicle Accident Claims	27	22	17	20

# HEALTH INSURANCE MANAGEMENT

522

## DESCRIPTION AND PURPOSE OF ACTIVITY

The Health Insurance Management activity accounts for the management of City sponsored employee health programs. This activity includes accumulation of revenue from City, employee, and retiree contributions and payment of medical, dental, and prescription drug claims; excess insurance, and claims administration.

The City's Risk Manager is responsible for the administration of the activity including selection of the third party administrator for the payment of benefits, setting appropriate contribution rates, and financial and regulatory reporting. The Risk Manager also interacts with participants in the plan to ensure that benefits are administered correctly.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	121,764	123,410	123,025	127,567	3.4%
Contractual	608,387	635,289	581,784	655,449	3.2%
Commodities	9,688	12,800	12,800	14,900	16.4%
Capital	-	-	-	-	
Other Expenditures	3,404,880	4,410,043	4,227,378	4,561,903	3.4%
<b>Total Expenditures</b>	<b>4,144,719</b>	<b>5,181,542</b>	<b>4,944,987</b>	<b>5,359,819</b>	<b>3.4%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Health Insurance	(751,813)	(123,429)	(22,195)	(7,781)	-93.7%
Interest Earnings	68,759	53,000	90,000	82,000	54.7%
Miscellaneous Revenue	1,521				
COBRA Contributions	7,172	10,000	10,000	10,000	0.0%
Retiree Contributions	238,669	257,871	257,871	294,000	14.0%
Medicare Supplement	47,818	52,000	52,000	49,000	-5.8%
Employee Contributions	438,125	477,800	439,116	473,000	-1.0%
Department Contributions	4,047,851	4,400,000	4,063,895	4,400,000	0.0%
Other Premiums	46,617	54,300	54,300	59,600	9.8%
<b>Total Funding Sources</b>	<b>4,144,719</b>	<b>5,181,542</b>	<b>4,944,987</b>	<b>5,359,819</b>	<b>3.4%</b>

<b>Personnel - Authorized FTE</b>	1.58	1.58	1.58	1.58
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# HEALTH INSURANCE MANAGEMENT

522

## ACCOMPLISHMENTS AND HIGHLIGHTS

### Health Insurance

The City continues to benefit from implementation of health program changes recommended by the City Health Insurance Team in late 2003. For FY 06/07, rate reductions for health insurance contributions will result in savings of approximately \$467,000 from the adopted budget. For FY 07/08, health insurance rates are budgeted to increase approximately 10% from the adjusted rate for FY 06/07, resulting in costs to departments approximately the same as the FY 06/07 adopted budget. Additionally, the Health Care Self Insurance Fund balance maintains a strong balance, greatly improving the City's ability to absorb fluctuations in future health care claims experience.

- Favorable claims experience helped increase the available balance in the Health Benefit Trust by \$751,813 in FY 05/06 resulting in an ending balance of \$1,822,193.
- The FY 05/06 medical claims decreased by 12% compared to FY 04/05 claim experience. Pharmacy claims decreased by 5.8% over the same time period.
- Total expenses for the Health Insurance Program decreased \$326,331 in FY 05/06 compared to FY 04/05.

### Health Promotion

- The Health Insurance Advisory Committee (HIAC) continues to meet on a monthly basis. This team is composed of representatives from Human Resources, Risk Management, Health Promotion, each union, and non-union employees.
- The year-long Healthy Employee 2010 pilot was launched in July with 48 participants volunteering for the program. This is a targeted program to provide long-term improvement of employee health and corresponding costs of chronic health issues.
- Through a partnership with Wellmark and Outcomes Pharmacy Management, the Health Promotion Program has developed and implemented a five-module training program on Health Care Consumerism to give employees the knowledge and tools to help control health costs. Currently, over 285 (49%) employees have attended the training.
- The City of Ames reapplied for the Gold Well-Workplace Award in December of 2006.
- The health screening and flu vaccinations will be offered in FY 07/08.
- Initial work is in process on the design of a comprehensive program to address the "Bones, Muscles and Ligaments" health care cost category for the City. This program is targeted to reduce both health care and workers' compensation costs related to lifting and muscle strains.

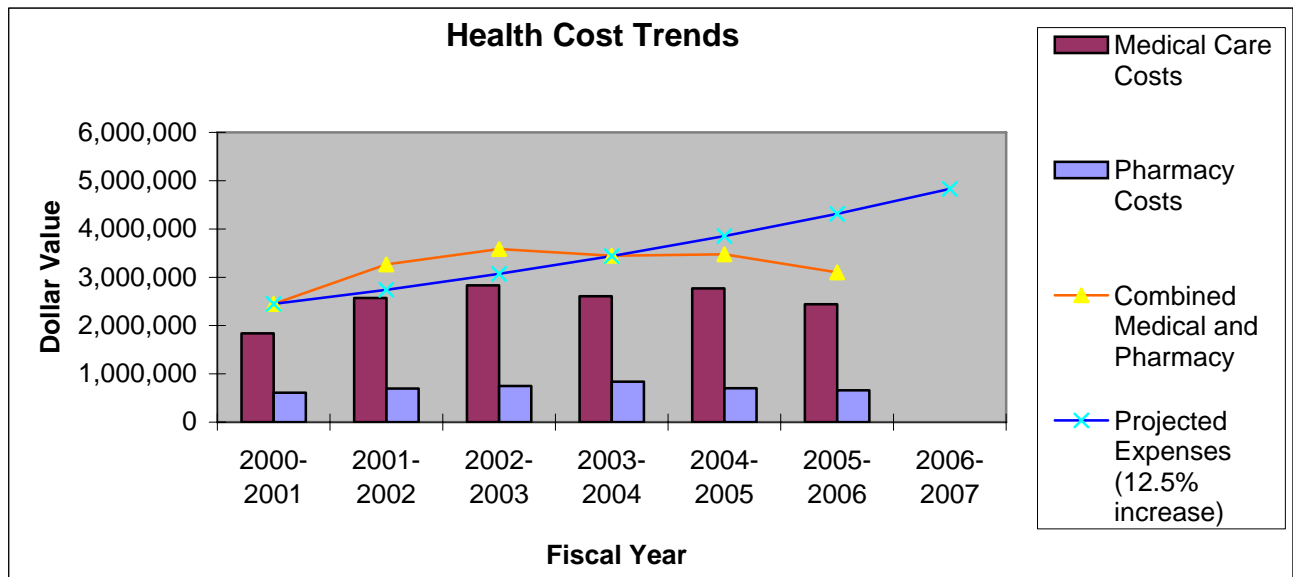
# HEALTH INSURANCE MANAGEMENT

522

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

### Health Insurance & Health Promotion

1. Participation – In FY 05/06, 87% of eligible City employees participated in at least one health promotion program. According to the health promotion survey, 48% indicated that they participated in at least four or more health promotion programs.
2. Health Care Cost Trends



Beginning in FY 03/04, City of Ames health costs have remained well under the trend line for health costs. This trend coincides with the implementation of changes to the City of Ames health plan as recommended by the Health Insurance Team. Though we do not expect actual cost for health care to continue to fall, costs are better controlled and a fund balance is in place to absorb year-to-year fluctuations and smooth out changes in contribution rates.

# HEALTH INSURANCE MANAGEMENT

522

## ACCOMPLISHMENTS AND HIGHLIGHTS, continued

3. Prevention Investment/Health Promotion – To help control future health care costs, the City has made significant increases in health promotion and prevention activities. Actual expenditures were \$110,412 in FY 05/06, adjusted budget for FY 06/07 is \$135,280, and the budget for FY 07/08 is \$184,869.

Though this continues to be a relatively small portion of the total health care budget, the increase is approximately 67% over three years. The programs funded are intended to provide sustained long-term reduction in health care costs and lost workdays by providing better overall health and control of chronic health conditions.

# FLEET MAINTENANCE SERVICES

525

## DESCRIPTION AND PURPOSE OF ACTIVITY

Purpose - Provide centralized maintenance and management of the City's fleet.

Description - Plan, schedule, and complete the maintenance and repairs on the fleet using the most efficient, and the least expensive methods to maintain a high quality and reliable fleet. Utilize City staff, vendor shops, and all resources to accomplish professional fleet management goals.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	526,312	542,814	543,762	569,143	4.9%
Contractual	384,356	417,556	406,804	421,427	0.9%
Commodities	592,845	578,875	670,115	672,145	16.1%
Capital	989	-	28,375		
Other Expenditures	44				
<b>Total Expenditures</b>	<b>1,504,546</b>	<b>1,539,245</b>	<b>1,649,056</b>	<b>1,662,715</b>	<b>8.0%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Fleet Services	(88,566)	(41,958)	(130,093)	(54,126)	29.0%
Interest	208,852	149,250	266,794	209,600	40.4%
Labor	274,845	309,000	309,000	309,000	0.0%
Sublets	171,558	170,000	165,000	165,000	-2.9%
Motor Pool User Fees	50,538	45,000	50,000	50,000	11.1%
Interdepartmental Labor	251				
Stocked Parts & Supplies	41,528	40,000	40,000	40,000	0.0%
Non-Stocked Parts & Supplies	111,912	110,000	110,000	110,000	0.0%
Fuel	413,881	413,700	500,000	500,000	20.9%
Building User Fees	40,486	55,360	53,967	51,278	-7.4%
Insurance	61,499	61,300	57,200	59,500	-2.9%
Administration Fee	338,213	351,000	351,000	351,000	0.0%
Fleet Acquisition Support	(120,451)	(123,407)	(123,812)	(128,537)	4.2%
<b>Total Funding Sources</b>	<b>1,504,546</b>	<b>1,539,245</b>	<b>1,649,056</b>	<b>1,662,715</b>	<b>8.0%</b>

<b>Personnel – Authorized FTE</b>	7.40	7.40	7.40	7.40	
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# FLEET MAINTENANCE SERVICES

525

## ACCOMPLISHMENTS AND HIGHLIGHTS

- Fleet insurance premiums remain constant due to the Risk Manager's efforts.
- **Fuel costs increased** from \$2.10 per gallon to \$2.50 per gallon. Fuel is now the largest line item in this budget at \$500,000.
- **Fuel efficiency and reduction practices** were implemented during the fall of 2006.
- Service continues to be provided to City operating departments, Mary Greeley, and Story County.
- Fleet maintenance continues to be completed by a team made up of in-house staff, operating department staff, and a host of private dealers and vendors with specialty expertise and services.
- **An annual inspection** of every unit in the fleet has resulted in finding and replacing defective or worn parts, or sometimes replacing the vehicle/equipment, before a major breakdown or failure occurs. This practice has improved the reliability and safety of the fleet and has reduced the unscheduled repairs by \$10,000 to \$20,000 and parts expense by another \$5,000 to \$10,000.
- **Fleet Services has received the "Blue Seal of Excellence" award for FY 06/07 for the third year, from the National Institute for Automotive Service Excellence (ASE).**
- A reassignment of duties has resulted in more productive shop staff and has reduced/eliminated work backlog without adding staff.
- **New computers and a new fleet management program** were installed in November, 2006, to replace old software and computers, and to improve data management capabilities.
- **Interest earnings** are projected to increase to \$261,194 for FY 06/07 and to \$204,000 for FY 07/08, over the FY 06/07 adopted budget of \$146,250. This will allow for no increase in labor rates or admin fees to the operating departments and will help hold down their budget expenses.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
<u>Customer Satisfaction Survey Ratings</u>				
Meets or Exceeds Expectations	91%	96%	100%	100%
<u>Labor Charge-back Rates:</u>				
City Shop Labor Rate	\$45.50/hr	\$50/hr	\$51.50/hr	\$51.50/hr
Private Vendor – Rate Survey	\$48 – 78/hr	\$56 – 84/hr	\$66 – 95/hr	\$74 – 100/hr
Other Govt. Agencies – Rate Survey	\$30 – 63/hr	\$40 – 64/hr	\$40 – 70/hr	\$45 – 75/hr
<u>Productivity:</u>				
Billable Hours – Goal	6,600	6,529	6,529	6,529
Actual Hours Billed	6,722	5,921		
Ratio: Hours Billed vs Goal	102%	91%	100%	100%

# FLEET ACQUISITION AND DISPOSAL

526

## DESCRIPTION AND PURPOSE OF ACTIVITY

Purpose – Purchase vehicles and equipment matched to adopted public service tasks and programs. Replace each unit as economically as possible without sacrificing quality, reliability, and appearance.

Description - Plan replacement schedules, prepare replacement cost projections, collect adequate replacement funds, solicit bids, and purchase units matched to their assigned tasks. Dispose of units when they no longer provide economical service. Recommend utilization between operating departments to maximize the City's value received from each unit. Recommendations are made to purchase or lease fleet units to gain the most economical value for its application.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Personal Services	119,399	114,976	119,171	124,197	8.0%
Contractual	52,324	6,431	(76)	4,340	-32.5%
Commodities	32,706	27,000	32,000	32,000	18.5%
Capital	885,953	589,500	1,280,872	901,900	53.0%
Other Expenditures	1,709				
<b>Total Expenditures</b>	<b>1,092,091</b>	<b>737,907</b>	<b>1,431,967</b>	<b>1,062,437</b>	<b>44.0%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
Fleet Services	(326,523)	(596,544)	(2,957)	(457,300)	-23.3%
Sales of Assets	261,599	228,100	367,100	188,200	-17.5%
Miscellaneous Revenue	776				
Replacement Escrow	964,611	982,944	944,013	1,203,000	22.4%
Deficiency Replacement	71,177				
Fleet Acquisition Support	120,451	123,407	123,812	128,537	4.2%
<b>Total Funding Sources</b>	<b>1,092,091</b>	<b>737,907</b>	<b>1,431,967</b>	<b>1,062,437</b>	<b>44.0%</b>

<b>Personnel - Authorized FTE</b>	1.10	1.10	1.10	1.10	
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# FLEET ACQUISITION AND DISPOSAL

526

## ACCOMPLISHMENTS AND HIGHLIGHTS

FY 06/07 will be considered **the year the fleet officially began transitioning to becoming a “green fleet”** by purchasing flex-fueled vehicles (FFV) that run on E85 or gasohol, and the purchase of the first hybrid (gas/electric) car.

Future **purchase decisions will now include every effort to purchase alternatively fueled or powered vehicles** to continue this transition. Some standard model vehicles will be replaced earlier than planned and where economically feasible, to enhance this effort. Vehicle purchase costs are estimated to increase more than the fuel savings expected in order to accomplish this goal. This initiative will help to meet the City Council’s goal to commit to making Ames a more environmentally sustainable community.

**Disposal of surplus items** continues through the **Iowa DOT auctions in Ames, while other specialty units are traded in.** Utilization of an **Internet-based auction service** for surplus public assets continues to provide significantly higher salvage values on special vehicles or equipment.

**Replacement schedules/life cycles** continue to be adjusted annually to maximize performance and value and to minimize operating and maintenance costs. All new trucks with **diesel engines built after January 1, 2007, will cost over \$7,000 more** due to the new tier III engines now required. These engines will produce lower emissions and run only on ultra low sulfur diesel fuel (ULDF), and bio-diesel.

Heavy equipment continues to be **purchased with high guaranteed buy-back guarantees**, compared to the purchase price, to help reduce capital costs.

Fleet Services is **collecting baseline data on City energy** for tracking progress against the Council goal of making Ames a more environmentally sustainable community.

PERFORMANCE MEASURES	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ADJUSTED	2007/08 PROJECTED
<u>Purchase Price Efficiencies</u>				
Purchase Price vs. Retail Price:				
Cars, Pickups, and Vans	72 – 75%	72 – 75%	75 – 80%	75 – 80%
<u>Disposal Values Recovered</u>				
Salvage Value vs. Original Purch. Price				
Cars, Pickups, & Vans	25 – 30%	25 – 35%	25 – 37%	25 – 35%
Light, Medium & Heavy-Duty Trucks	10 – 15%	35 – 45%	35 – 45%	40 – 45%
Small Equipment	50 – 60%	50 – 60%	50 – 60%	50 – 60%
Heavy Equipment	85 – 90%	75 – 85%	75 – 85%	75 – 85%

# INTERNAL SERVICES CIP

529

## ACTIVITY DESCRIPTION

This is a summary of all capital improvements in the Internal Services division. Details are presented in the Five-Year Capital Improvements Plan for the City of Ames.

ACTIVITIES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
<b>Fleet Services:</b>					
Building Maint. & Improvements				48,000	
Sub-Total				48,000	
<b>Total CIP</b>				<b>48,000</b>	<b>0.0%</b>

## INTERNAL SERVICES CIP PROJECT DESCRIPTION

The \$48,000 project for 07/08 includes a \$40,000 roof replacement of one section of the City's Maintenance Facility at 2207 Edison Street in east Ames. Also, an entrance enclosure will be built on the walk-in door to provide better energy management for the building for \$8,000. Fleet Services uses 50% of the space and Public Works' divisions of Street Maintenance, Traffic Sign & Signal, Parking Meter, Utility Maintenance, and Engineering Construction Inspection use the other 50%. The cost will be split evenly between the Fleet Services Fund, Road Use Tax Fund, Water Fund, and Sewer Fund.

# TRANSFERS

## DESCRIPTION AND PURPOSE OF ACTIVITY

This program accounts for the transfer of money between the various City funds. Transfers are shown both as an expense and as a revenue in the respective funds.

EXPENDITURES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
ACVB Pass Through	778,081	905,714	905,714	940,000	3.8%
Transfers	9,631,434	9,908,464	10,370,351	10,309,898	4.1%
<b>Total Expenditures</b>	<b>10,409,515</b>	<b>10,814,178</b>	<b>11,276,065</b>	<b>11,249,898</b>	<b>4.0%</b>

FUNDING SOURCES	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED	% CHANGE FROM ADOPTED
General Fund	2,262,836	2,456,693	2,456,693	2,568,426	4.6%
Local Option	3,542,864	3,392,526	3,728,093	3,600,679	6.1%
Hotel/Motel	952,694	1,086,857	1,086,857	1,128,000	3.8%
Road Use Tax Fund				12,000	
T.I.F.	74,113	71,543	71,543	68,972	-3.6%
Employee Benefit Prop. Tax	1,187,404	1,298,756	1,298,756	1,298,756	0.0%
Police/Fire 411 Special Revenue		205,690		149,880	-27.1%
Special Assessment	321,043	179,957	179,957	132,021	.26.6%
Water	80,017	76,373	76,373	66,052	-13.5%
Sewer				12,000	
Electric	1,284,911	1,455,135	1,455,135	1,565,249	7.6%
Transit	200,000	200,000	339,421	263,013	31.5%
Transit G.S.B.	79,718		44,645		
Resource Recovery	278,219	244,398	244,398	180,850	-26.0%
Fleet Acquisition & Disposal	145,000	146,250	261,194	204,000	39.5%
Computer Replacement Fund	696		33,000		
<b>Total Funding Sources</b>	<b>10,409,515</b>	<b>10,814,178</b>	<b>11,276,065</b>	<b>11,249,898</b>	<b>4.0%</b>



A popular Neighborhood Improvement Program project has involved the enhancement of the circles on cul-de-sacs with plants, shrubs, flowers, trees, and mulch. These plantings often improve the starkness of utility boxes, poles, and hydrants. The after picture above shows the maturity of the plantings on Idaho Circle after seven years.



A unique Neighborhood Improvement Program project introduced a historic house plaque program in the historic Old Town and North Old Town neighborhoods. The wooden plaques are mounted on the outside of 38 homes, noting the year of construction and the name of the original owner or most historically significant resident.

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All the funds for the City are listed above and all are appropriated.

## GENERAL FUND

This fund accounts for general government programs such as: Police, Fire, Legislative, Executive, Legal, Planning, Streets, Library, Parks, Recreation, Human Resources, Public Buildings, Emergency Reserve, and other accounts.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Property Taxes:				
General	9,521,994	10,083,741	10,083,741	10,573,582
Excise Tax	32,209	34,049	34,049	33,157
Other	28,683	23,528	23,528	23,176
Transit Levy	1,023,608	1,076,577	1,076,577	1,140,383
Excise Tax	3,446	3,641	3,641	3,568
<b>Total Tax Revenues</b>	<b>10,609,940</b>	<b>11,221,536</b>	<b>11,221,536</b>	<b>11,773,866</b>
<b>Non-Tax Revenues:</b>				
General Services:				
Licenses and Permits	103,844	90,550	102,400	94,050
Cable TV Franchise	309,776	306,000	310,000	310,000
State Gov't Revenues	14,945	15,000	15,000	15,000
Fees/Service Charges	66,304	60,700	61,473	61,824
Metropolitan Planning Org.	15,712	36,600	15,500	15,500
Miscellaneous Revenue	23,662	7,200	2,000	2,000
Interest Earnings	363,200	398,000	398,000	490,000
Hotel/Motel Taxes	1,127,307	1,268,000	1,268,000	1,316,000
Streets:				
State Gov't Revenues	23,095	23,095	23,095	23,095
Fees/Service Charges	123,964	101,369	104,107	89,479
Intra-Gov't. Service Charge	292,373	400,000	372,212	370,000
Police and Fire:				
Licenses and Permits	562,598	601,333	562,059	710,747
Fees/Service Charges	1,431,270	1,516,039	1,489,887	1,532,340
Fines & Forfeitures	157,634	136,650	136,650	143,400
Miscellaneous Revenue	126,893	116,080	116,080	110,600
Airport	185,745	145,802	149,881	151,761
Library	374,514	359,617	369,762	371,015
Cemetery	113,515	115,500	112,500	112,500
Recreation:				
Fees/Service Charges	753,251	753,746	767,429	781,854
Miscellaneous Revenues	49,644	42,039	47,343	43,249
<b>Total Non-Tax Revenues</b>	<b>6,219,246</b>	<b>6,493,320</b>	<b>6,423,378</b>	<b>6,744,414</b>
<b>Total Before Transfers</b>	<b>16,829,186</b>	<b>17,714,856</b>	<b>17,644,914</b>	<b>18,518,280</b>



**GENERAL FUND, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>TRANSFERS:</b>				
Local Option Tax Receipts	3,192,864	3,272,526	3,608,093	3,480,679
Local Option From Fund Balance	230,000			
Electric - In Lieu of Taxes	1,274,911	1,455,135	1,455,135	1,565,249
Police/Fire Retirement		205,690		149,880
Airport Construction	(42,651)	(34,541)	(88,134)	(50,604)
Empl. Benefit Prop. Taxes	1,187,404	1,298,756	1,298,756	1,298,756
Hotel/Motel	104,768	108,686	108,686	112,800
<b>Total Transfers</b>	<b>5,947,296</b>	<b>6,306,252</b>	<b>6,382,536</b>	<b>6,556,760</b>
<b>TOTAL REVENUES</b>	<b>22,776,482</b>	<b>24,021,108</b>	<b>24,027,450</b>	<b>25,075,040</b>

**EXPENSES:**

Public Safety:

Crime Prevention/Police Svcs.	3,685,925	3,922,553	3,907,799	4,128,844
General Investigation	827,992	915,874	830,673	932,237
Emergency Communications	743,943	773,173	798,433	834,053
Police Admin & Records	635,046	659,677	655,332	657,459
Shared Communications Proj.	16,658	66,879	56,231	36,203
Fire Administration/Support	858,763	843,411	799,082	877,257
Fire Suppression	3,569,097	3,786,636	3,752,700	3,811,289
Fire Prevention	111,135	115,533	131,993	119,796
Structural Code Enforcement	409,093	435,970	464,272	550,297
Rental Housing Code	160,734	182,524	182,988	191,998
Electric Code Enforcement	78,053	83,800	81,091	83,995
Plumbing & Mechanical	61,701	70,723	68,016	73,955
Property Maint. Inspections				85,951
Traffic Control	30,185	22,826	25,265	24,497
Civil Defense	16,414	9,400	9,400	9,400
Street Lights	541,731	550,000	560,000	580,000
<b>Public Safety Total</b>	<b>11,746,470</b>	<b>12,438,979</b>	<b>12,323,275</b>	<b>12,997,231</b>

Transportation:

Street Surface Maintenance	34,556	10,143	9,842	10,482
Right-of-Way Maintenance	7,457	2,900	3,500	3,500
Airport	97,611	103,264	99,277	104,019
<b>Transportation Total</b>	<b>139,624</b>	<b>116,307</b>	<b>112,619</b>	<b>118,001</b>

**GENERAL FUND, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>Community Enrichment:</b>				
Animal Control	279,192	294,525	285,256	299,174
Health & Sanitation	134,073	145,386	139,073	148,430
Library Circulation Services	405,212	387,310	446,380	468,031
Library Public Services	645,632	658,308	666,830	693,780
Library Programming	200,882	214,419	191,699	200,520
Library Outreach Services	258,620	265,253	275,160	284,487
Library Collections	589,104	616,790	626,279	653,518
Library Computer Lab	54,549	71,587	22,860	22,074
Library Admin/Support	553,260	636,479	717,260	657,120
Instructional Program	212,733	231,138	231,553	233,435
Athletic Programs	144,888	147,095	160,634	162,761
Social Programs	27,837	8,099	7,776	7,882
Recreation Admin	90,909	92,653	97,921	92,957
Wellness	200,056	204,223	209,293	239,334
Community Center	227,656	238,268	236,852	220,658
Aquatics	251,765	302,260	297,319	306,200
Turf Maintenance	195,623	211,246	211,450	222,805
Forestry	65,308	71,658	74,751	75,412
Parks Structural Maintenance	438,068	427,577	422,590	450,814
Park Administration	184,316	192,645	198,425	204,880
Parks/Recreation Admin	292,272	301,586	309,306	309,144
Cable TV	69,428	87,520	94,306	91,484
Cemeteries	102,316	105,333	103,003	103,518
Community Enrichment Total	5,623,699	5,911,358	6,025,976	6,148,418
<b>Community Enrichment CIP:</b>				
HYS Complex Road			195,000	
Community Enrich CIP Total			195,000	
<b>General Government:</b>				
City Council	98,564	113,751	108,469	115,354
Historic Preservation Comm.			39,000	
Executive Management	345,516	356,485	363,532	373,558
Legal Services	420,745	388,739	413,571	403,545
City Clerk	203,524	196,729	199,402	223,128
Human Resources	224,236	243,723	245,989	256,502
Accounting & Reporting	258,907	274,155	276,465	291,764
Finance Administration/Budget	60,661	62,522	60,525	63,337
Public Relations	57,522	62,270	63,465	64,647
Public Buildings	235,362	232,917	237,425	244,195
Public Works Engineering	344,899	465,500	437,712	421,000
Long-Term Planning	248,852	264,278	303,163	303,172
Current Planning	230,376	256,570	254,408	278,932
City Council Contingency	45,271	50,000	50,000	50,000

**GENERAL FUND, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
General Government, continued:				
Merit/Payroll Adjust		98,278		122,094
Purchasing Services	18,939	31,854	32,725	31,736
General Gov't Total	<u>2,793,374</u>	<u>3,097,771</u>	<u>3,085,851</u>	<u>3,242,964</u>
<b>Total Before Transfers</b>	<b>20,303,167</b>	<b>21,564,415</b>	<b>21,742,721</b>	<b>22,506,614</b>
<b>TRANSFERS:</b>				
Transit Levy	1,027,054	1,080,218	1,080,218	1,143,951
Resource Recovery	108,475	108,475	108,475	108,475
Hotel/Motel	<u>1,127,307</u>	<u>1,268,000</u>	<u>1,268,000</u>	<u>1,316,000</u>
<b>Total Transfers</b>	<b>2,262,836</b>	<b>2,456,693</b>	<b>2,456,693</b>	<b>2,568,426</b>
<b>TOTAL EXPENSES</b>	<b>22,566,003</b>	<b>24,021,108</b>	<b>24,199,414</b>	<b>25,075,040</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	210,479	0	(171,964)	0
Beginning Balance	<u>5,581,499</u>	<u>5,276,330</u>	<u>5,791,978</u>	<u>5,620,014</u>
Ending Balance	<b>5,791,978</b>	<b>5,276,330</b>	<b>5,620,014</b>	<b>5,620,014</b>

**SPECIAL REVENUE - LOCAL OPTION TAXES**

This fund accounts for the collection of 1% local option tax as approved by the voters on November 4, 1986. Revenue is allocated 60% for property tax relief and 40% is used for community betterment, including human services and arts agencies. Fund balance is reserved at 25% of budgeted expenditures less the 60% tax relief transfer. Reserves are for cash flow and revenue fluctuations.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Local Option Taxes:				
60% Tax Relief	3,192,864	3,272,526	3,608,093	3,480,679
40% Community Betterment	2,128,576	2,181,684	2,405,395	2,320,453
Misc. Revenue Donations	65,252	2,500	2,500	2,500
Interest Earnings	107,952			
IDOT Grant S. E. Entryway			49,059	683,000
S.E. Entryway Local Match				60,000
Downtown Façade Loan Repay	6,297	7,289	10,292	10,292
Veterans' Memorial Donations	20,485			
<b>Total Before Transfers</b>	<b>5,521,426</b>	<b>5,463,999</b>	<b>6,075,339</b>	<b>6,556,924</b>
<b>TRANSFERS:</b>				
Hotel/Motel	69,845	72,457	72,457	75,200
<b>TOTAL REVENUES</b>	<b>5,591,271</b>	<b>5,536,456</b>	<b>6,147,796</b>	<b>6,632,124</b>
<b>EXPENSES:</b>				
Public Safety CIP:				
Skunk River Rec Bike Trail	546			303,825
Bikeways	113,711	150,000	449,826	
Regional Bike Trail Signage	6,000			
Fire Station #1 Renovation				31,000
Fire Station #2 Renovation	15,097	24,500	24,500	
Outdoor Storm Warning System		15,000	30,000	30,000
Fire Dept. Alarm & Dispatch			32,000	
RR Quiet Zone Improvements	15,680		4,320	75,000
Pedestrian Walkway Program	667	140,000	139,333	103,000
Railroad Crossing – 16 <sup>th</sup> /UPRR				137,500
<b>Public Safety Total</b>	<b>151,701</b>	<b>329,500</b>	<b>679,979</b>	<b>680,325</b>
Transportation CIP:				
Asphalt Resurfacing	93,841	100,000	100,000	100,000
Sidewalk Safety	(233)	50,000	98,675	50,000
<b>Transportation Total</b>	<b>93,608</b>	<b>150,000</b>	<b>198,675</b>	<b>150,000</b>
Community Enrichment CIP:				
Downtown Façade Program	25,008			

**SPECIAL REVENUE - LOCAL OPTION TAXES, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
Community Enrich. CIP, cont.				
Public Art	8,693	15,000	37,051	23,000
Art Services & Agencies	92,785	97,492	97,492	105,316
Human Services	808,790	841,841	841,841	891,297
City Staff – Human Services	10,756	12,559	12,697	12,811
Municipal Band		23,534	24,457	23,345
Merit/Payroll Adjustments		101		129
S.E. Entryway	30,608		55,741	888,000
Neighborhood Improv Program	17,415	50,000	52,265	50,000
City Hall Improvements	23,739	50,000	76,261	50,000
Library Building Maintenance	32,650	58,800	59,019	52,760
Parks & Rec Facility Maint.	72,611	106,500	264,960	336,000
Municipal Pool Maintenance	164,054	246,420	7,000	92,500
Seal Coat Park Roads	14,571			
Playground Equipment	66,214	42,500	59,500	27,500
Bandshell Improvements	924			
Brookside Park Open Shelter			25,000	
Brookside Tennis Lights	1,000		800	
Aquatic Facility Study	24,032			
McCarthy Lee Park Restroom	49,817		25,183	
Auditorium Improvements			17,570	
McCarthy Lee Tennis Courts	(2,606)			
Disc Golf Course Improvements	424		2,445	
Inis Grove Tennis Lights	35,624		24,376	
Skate Park Lighting	21,426		15,000	
Duff Avenue Open Space	31,385		63,215	
Gateway Park Shelter/Restroom		135,000	135,000	
Community Enrichment Total	1,529,920	1,679,747	1,896,873	2,552,658
General Government:				
Ames Historical Society	7,500	8,000	8,000	10,000
Youth Sports Complex	24,885	25,000	25,000	25,000
Black Cultural Center			20,000	
Veterans' Memorial	10,468	60,000	70,017	
Wireless Study		25,000	25,000	
Ames Partner City				3,000
Main St. Cultural District				79,000
General Government Total	42,853	118,000	148,017	117,000
<b>Total Before Transfers</b>	<b>1,818,082</b>	<b>2,277,247</b>	<b>2,923,544</b>	<b>3,499,983</b>

**SPECIAL REVENUE - LOCAL OPTION TAXES, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>TRANSFERS:</b>				
To General Fund (Receipts)	3,192,864	3,272,526	3,608,093	3,480,679
To General Fund from Balance	230,000			
To Park Acquisition	100,000	100,000	100,000	100,000
To Ice Arena	20,000	20,000	20,000	20,000
<b>Total Transfers</b>	<u>3,542,864</u>	<u>3,392,526</u>	<u>3,728,093</u>	<u>3,600,679</u>
<b>TOTAL EXPENSES</b>	<u>5,360,946</u>	<u>5,669,773</u>	<u>6,651,637</u>	<u>7,100,662</u>
Excess (Deficit) Revenues				
Over (Under) Expenses	230,325	(133,317)	(503,841)	(468,538)
Beginning Balance	<u>2,732,685</u>	<u>1,716,192</u>	<u>2,963,010</u>	<u>2,459,169</u>
Ending Balance	2,963,010	1,582,875	2,459,169	1,990,631

Fund Balance	1,990,631
Less 1/4 Reserve (of expenses excluding 60% pass-through)	<u>(904,996)</u>
Unreserved Fund Balance	1,085,635

## SPECIAL REVENUE - HOTEL/MOTEL TAX

The Hotel/Motel revenues are collected in the General Fund and transferred to the Hotel/Motel Tax Fund. Of the 7¢ per dollar tax, 5¢ is provided to the Ames Convention & Visitors Bureau for community attractions, 1¢ replaces the local option tax and is split 60% for tax reduction and 40% for community betterment projects. The remaining 1¢ remains in this fund for economic development activities.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Hotel/Motel Taxes	1,127,307	1,268,000	1,268,000	1,316,000
<b>TOTAL REVENUES</b>	<b>1,127,307</b>	<b>1,268,000</b>	<b>1,268,000</b>	<b>1,316,000</b>
<b>EXPENSES:</b>				
Community Environment:				
Merit		700		902
City Staff Economic Develop.	60,208	69,105	52,027	68,784
Economic Dev. Projects	39,325	50,000	50,000	90,000
Economic Dev Comm Dues	23,618	25,817	25,817	
Chamber of Commerce Dues	1,529	1,794	1,794	1,848
Partner Cities	6,000			
Iowa Special Olympics	2,500	2,500	2,500	
Iowa Games	5,000	5,000	5,000	
Jaycees 4 <sup>th</sup> of July	5,000	10,000	10,000	
FACES Celebration	1,500	1,500	1,500	1,500
West Fest	250			
Downtown Flowers/Banners	750	3,250	3,250	
Downtown Façade		50,000	100,000	50,000
Renovate Campustown Court	1,794		23,206	
National Special Olympics			4,226	
Refund & Withholdings:				
Ames Convention & Visitors	778,081	905,714	905,714	940,000
<b>Total Before Transfers</b>	<b>925,555</b>	<b>1,125,380</b>	<b>1,185,034</b>	<b>1,153,034</b>
<b>TRANSFERS:</b>				
General Fund	104,768	108,686	108,686	112,800
Local Option	69,845	72,457	72,457	75,200
<b>Total Transfers</b>	<b>174,613</b>	<b>181,143</b>	<b>181,143</b>	<b>188,000</b>
<b>TOTAL EXPENSES</b>	<b>1,100,168</b>	<b>1,306,523</b>	<b>1,366,177</b>	<b>1,341,034</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	27,139	(38,523)	(98,177)	(25,034)
Beginning Balance	425,923	361,819	453,062	354,885
Ending Balance	453,062	323,296	354,885	329,851

**SPECIAL REVENUE - LEASED HOUSING**

This fund accounts for the operations of a Federal Low-Income Housing Assistance Program. Beginning in FY 04/05, the Federal reimbursements for rent payments and administrative expenses dropped substantially. The City reduced FTEs assigned to the program by one and shifted 90% of the Housing Coordinator’s salary to the new Community Development Block Grant Program. Even after these changes, program revenues are not sufficient to cover expenses. The City contracted with another housing authority to provide the program in 05/06. Early in FY 05/06, the contracting agency cancelled the contract. This program is expected to operate with a deficit in FY 07/08 and beyond.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Federal Rental Assistance	890,493	948,336	988,572	988,572
Miscellaneous Revenue	9,328	3,700	3,754	3,000
Interest Earnings	12,588	3,000	12,000	10,000
<b>TOTAL REVENUES</b>	<b>912,409</b>	<b>955,036</b>	<b>1,004,326</b>	<b>1,001,572</b>
<b>EXPENSES:</b>				
Rental Assistance	894,091	960,990	993,303	1,017,891
<b>TOTAL EXPENSES</b>	<b>894,091</b>	<b>960,990</b>	<b>993,303</b>	<b>1,017,891</b>
Excess (Deficit) Revenues Over (Under) Expenses	18,318	(5,954)	11,023	(16,319)
Beginning Balance	79,778	80,208	98,096	109,119
Ending Balance	98,096	74,254	109,119	92,800



**SPECIAL REVENUE - ROAD USE TAX**

This fund accounts for activity of the state allocated motor vehicle fuel tax. The fund balance policy is to retain 10% of budgeted expenses for operating cash. Estimates received from the State for 2006/07 and 2007/08 of \$82.20 and \$84.40 are reductions from earlier estimates.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
State Shared Revenue	4,243,809	4,251,258	4,170,088	4,281,696
<b>TOTAL REVENUES</b>	<b>4,243,809</b>	<b>4,251,258</b>	<b>4,170,088</b>	<b>4,281,696</b>
<b>EXPENSES:</b>				
Public Safety:				
Sign & Signal Maintenance	502,038	519,062	519,923	515,502
Pavement Markings	80,369	94,770	83,151	89,424
Traffic Engineering	63,440	83,385	85,728	86,075
Sub-Total	645,847	697,217	688,802	691,001
Public Safety CIP:				
RR Crossing Improvements		137,500	155,500	
Signal – Kellogg/Lincoln Way	(1,961)			
Long-Range Transportation Pln	17,243			
Signal – Duff/6 <sup>th</sup>	3,341		43,336	
Traffic Engineering Studies			40,000	50,000
Signal – Main St./Duff Ave.	13,530		68,798	
Traffic Quiet Zone Study	2,333	50,000	47,667	
Signal – Lincoln Way/Welch		150,000	150,000	
ITS Architecture Study			40,000	
US69 Improvements 13 <sup>th</sup> /Grand				30,000
Signal Lincoln Way/Lynn				100,000
CIP Sub-Total	34,486	337,500	545,301	180,000
Public Safety Total	680,333	1,034,717	1,234,103	871,001
Transportation:				
Street Surface Maintenance	1,113,169	1,068,311	1,048,867	1,124,778
Street Surface Cleaning	159,895	160,536	156,498	194,806
Snow & Ice Control	605,316	670,705	654,936	689,604
Right-of-Way Maintenance	387,940	409,958	398,206	453,750
Sub-Total	2,266,320	2,309,510	2,258,507	2,462,938
Transportation CIP:				
Neighborhood Curb Program	11,635	50,000	92,615	50,000
Asphalt Resurfacing	281,387	400,000	507,951	400,000
Seal Coat Reconstruction	149,681	250,000	250,000	150,000
Concrete Pavement Repair	33,371	375,000	374,608	
Slurry Seal	94,021			100,000
East Lincoln Way Widening	2,311		71,330	
13 <sup>th</sup> St. Bridge at Skunk River	128,737			
West Lincoln Way Widening	36,681			

**SPECIAL REVENUE - ROAD USE TAX, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
Transportation CIP, continued:				
Grand Avenue Extension	332		65,668	
Arterial Street/Lincoln Way			31,400	
Topographic Mapping				48,000
CIP Sub-Total	<u>738,156</u>	<u>1,075,000</u>	<u>1,393,572</u>	<u>748,000</u>
Transportation Total	<u>3,004,476</u>	<u>3,384,510</u>	<u>3,652,079</u>	<u>3,210,938</u>
General Government:				
Human Resources	31,092	33,794	32,751	34,275
Accounting & Reporting	9,241	9,815	9,801	10,308
Public Buildings	18,807	18,692	19,056	19,593
Merit/Payroll Adjustments		6,740		8,295
Public Works Administration	64,509	68,243	69,415	74,318
Public Works Engineering	128,308	57,095	50,055	93,439
Purchasing Services	16,562	14,231	14,508	11,596
General Gov't Total	<u>268,519</u>	<u>208,610</u>	<u>195,586</u>	<u>251,824</u>
<b>Total Before Transfers</b>	<u>3,953,328</u>	<u>4,627,837</u>	<u>5,081,768</u>	<u>4,333,763</u>
<b>TRANSFERS:</b>				
Fleet Services				12,000
<b>TOTAL EXPENSES</b>	<u>3,953,328</u>	<u>4,627,837</u>	<u>5,081,768</u>	<u>4,345,763</u>
Excess (Deficit) Revenues				
Over (Under) Expenses	290,481	(376,579)	(911,680)	(64,067)
Beginning Balance	<u>2,024,436</u>	<u>1,340,679</u>	<u>2,314,917</u>	<u>1,403,237</u>
Ending Balance	<u>2,314,917</u>	<u>964,100</u>	<u>1,403,237</u>	<u>1,339,170</u>

## SPECIAL REVENUE – HOUSING ASSISTANCE

This fund includes miscellaneous housing activity including repayment of housing grant loan programs and money from the sale of miscellaneous housing properties.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Mortgage Payoff			20,173	
Donations	165		250	
<b>TOTAL REVENUES</b>	<b>165</b>	<b>0</b>	<b>20,423</b>	<b>0</b>
<b>EXPENSES:</b>				
Merit/Payroll Adjustment		281		351
Miscellaneous Housing	24,670	10,000	13,296	10,949
Sustainable Neighborhood Proj.	5,000		20,000	
<b>TOTAL EXPENSES</b>	<b>29,670</b>	<b>10,281</b>	<b>33,296</b>	<b>11,300</b>
Excess (Deficit) Revenues Over (Under) Expenses	(29,505)	(10,281)	(12,873)	(11,300)
Beginning Balance	266,913	231,914	237,408	224,535
Ending Balance	237,408	221,633	224,535	213,235

## SPECIAL REVENUE – COMMUNITY DEVELOPMENT BLOCK GRANT

This fund reflects the activity of the City's Community Development Block Grant (CDBG).

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Sale of Homes			171,000	100,000
Miscellaneous Revenue	7,830		11,441	
Local Match	11,329		483	
Community Dev. Block Grant	516,063	502,589	942,502	477,460
<b>TOTAL REVENUES</b>	<b>535,222</b>	<b>502,589</b>	<b>1,125,426</b>	<b>577,460</b>
<b>EXPENSES:</b>				
Merit and Payroll Adjustments				982
CDBG Administration	111,900	100,518	115,425	105,390
CDBG Programs	416,371	402,071	852,099	381,968
<b>TOTAL EXPENSES</b>	<b>528,271</b>	<b>502,589</b>	<b>967,524</b>	<b>488,340</b>
Excess (Deficit) Revenues Over (Under) Expenses	6,951	0	157,902	89,120
Beginning Balance	0	0	6,951	164,853
Ending Balance	6,951	0	164,853	253,973

## SPECIAL REVENUE – COUNTY-WIDE AFFORDABLE HOUSING

The City of Ames, Story County, and the following Story County communities: Colo, Collins, Huxley, McCallsburg, Maxwell, Zearing, and Nevada received a \$400,000 Local Housing Assistance Program (LHAP) grant from the Iowa Department of Economic Development to implement the county-wide Affordable Housing Program. The grant funds were leveraged with \$244,294 of local match monies as follows: the City of Ames appropriated \$116,832 of Local Option Sales Tax Funds; the above named communities have contributed funds totaling \$38,124; and Story County contributed \$91,852 for program administration costs. The local match dollars were pledged each year for a three-year period. The funds established a Story County Housing Bank. The Housing Bank funds are utilized to implement Affordable Housing programs in the above participating communities. Repayments continue to come into the fund and the program is continuing beyond its original 6-year period.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
IFA Housing Rehab		150,000	150,000	
Local Match Housing Rehab	11,775			
Downpayment Repayments	71,049	26,000	26,000	
Housing Rehab Repayment	9,628			
Huxley's County-wide Particip.			21,000	
Interest Earnings	17,637	13,000	15,000	15,000
<b>TOTAL REVENUES</b>	<b>110,089</b>	<b>189,000</b>	<b>212,000</b>	<b>15,000</b>
<b>EXPENSES:</b>				
County-Wide Affordable Housing	141,449	254,294	252,115	101,575
<b>TOTAL EXPENSES</b>	<b>141,449</b>	<b>254,294</b>	<b>252,115</b>	<b>101,575</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	(31,360)	(65,294)	(40,115)	(86,575)
Beginning Balance	510,754	388,493	479,394	439,279
Ending Balance	479,394	323,199	439,279	352,704

**SPECIAL REVENUE - TAX INCREMENT FINANCING (TIF)**

This fund has been established for the receipt of tax revenues from TIF districts. TIF abated debt of \$509,000 was included in the June '93 G. O. bonds, and \$725,000 in the June '98 G. O. issue. All TIF districts have collected adequate funds to abate outstanding debt. All property located in TIF districts has been released for general taxation.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Interest	10,593	5,000	8,000	4,000
<b>TOTAL REVENUES</b>	<u>10,593</u>	<u>5,000</u>	<u>8,000</u>	<u>4,000</u>
<b>EXPENSES:</b>				
<b>TRANSFERS:</b>				
Debt Service	74,113	71,543	71,543	68,972
<b>TOTAL EXPENSES</b>	<u>74,113</u>	<u>71,543</u>	<u>71,543</u>	<u>68,972</u>
Excess (Deficit) Revenues				
Over (Under) Expenses	(63,520)	(66,543)	(63,543)	(64,972)
Beginning Balance	344,632	280,520	281,112	217,569
Ending Balance	<u>281,112</u>	<u>213,977</u>	<u>217,569</u>	<u>152,597</u>

**SPECIAL REVENUE - PARK DEVELOPMENT**

This fund accounts for funds accumulated for park land acquisition and development. Local Option Sales Tax funds in the amount of \$100,000 are transferred to this fund annually.

A Park Plan has been developed and prioritized through the year 2030 in an attempt to provide neighborhood and community parks in future residential growth areas as follows:

**Phase I – (1997 to 2004):**

Purchased land and developed neighborhood parks in Bloomington Heights (Lloyd Kurtz Park) and in Oakwood Subdivisions (Christofferson Park). Patio Homes West Park was developed (\$90,000), purchased/developed Ada Hayden Heritage Park (\$4.9 million – bond issue/\$1.5 million – State grant).

**Phase II – (2005 to 2015):**

West and South/West Ames – Community Parks  
 Hillside/Byrd area – Elementary School/Neighborhood Park (The City would purchase the playground equipment at an approximate cost of \$50,000 in conjunction with an elementary school.); Northridge Heights Neighborhood Park

**Phase III – (2016 to 2030):**

North/West and South/East – Community Park; North/West – Neighborhood Park; North – Community Park – completed in Phase I (Ada Hayden Heritage Park)

**Total Costs:**

Phase I - \$171,935 for acquisition; \$214,806 for development  
 Phase II - \$1.5 million for acquisition; \$1.5 million for development  
 Phase III - \$1 million + for acquisition; \$600,000 + for development

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Interest Revenue	24,498	15,000	35,000	30,000
Dog Park Donations				50,000
<b>Total Before Transfers</b>	<b>24,498</b>	<b>15,000</b>	<b>35,000</b>	<b>80,000</b>
<b>TRANSFERS:</b>				
Local Option	100,000	100,000	100,000	100,000
<b>Total Transfers</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>TOTAL REVENUES</b>	<b>124,498</b>	<b>115,000</b>	<b>135,000</b>	<b>180,000</b>
<b>EXPENSES:</b>				
Patio Homes West Park			1,500	
Calhoun Property	919		4,992	137,500
Northridge Heights		80,000	80,000	
Restroom Ada Hayden Park				125,000
Dog Park				150,000
<b>TOTAL EXPENSES</b>	<b>919</b>	<b>80,000</b>	<b>86,492</b>	<b>412,500</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	123,579	35,000	48,508	(232,500)
Beginning Balance	582,571	686,659	706,150	754,658
Ending Balance	706,150	721,659	754,658	522,158

**SPECIAL REVENUE - FIRE/POLICE PENSION RETIREMENT**

This fund accounts for pensions for Firefighters and Police Officers. The 1990 Iowa Legislature combined the individual systems under Chapter 411 into one statewide system. The balance in the fund is used to offset the City's contribution to the statewide system. The FY 07/08 budget provides for \$149,880 of the contribution to be paid from the trust fund balance. The expense is shown as a transfer to the General Fund, offsetting the full contribution of \$1,448,636. The FY 07/08 required contribution rate decreased slightly to 25.48% of payroll. Because of the improved General Fund balance in FY 06/07, the planned transfer was dropped and the fund balance increased.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Interest Earnings	57,681	41,000	60,500	50,000
<b>TOTAL REVENUES</b>	<b>57,681</b>	<b>41,000</b>	<b>60,500</b>	<b>50,000</b>
<b>EXPENSES:</b>				
Financial Services	10,398	11,004	10,873	11,278
<b>TRANSFERS:</b>				
Transfer to General		205,690		149,880
<b>TOTAL EXPENSES</b>	<b>10,398</b>	<b>216,694</b>	<b>10,873</b>	<b>161,158</b>
Excess (Deficit) Revenues Over (Under) Expenses	47,283	(175,694)	49,627	(111,158)
Beginning Balance	1,501,895	1,532,086	1,549,178	1,598,805
Ending Balance	1,549,178	1,356,392	1,598,805	1,487,647

**SPECIAL REVENUE - EMPLOYEE BENEFIT PROPERTY TAX**

The portion of the City contribution to the Police and Fire Retirement System that is not offset by the Trust Fund balance is levied in this fund.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Property Taxes	1,183,422	1,294,388	1,294,388	1,294,699
Excise Tax	3,983	4,368	4,368	4,057
<b>TOTAL REVENUES</b>	<b>1,187,405</b>	<b>1,298,756</b>	<b>1,298,756</b>	<b>1,298,756</b>
<b>EXPENSES:</b>				
Transfers – General	1,187,405	1,298,756	1,298,756	1,298,756
<b>TOTAL EXPENSES</b>	<b>1,187,405</b>	<b>1,298,756</b>	<b>1,298,756</b>	<b>1,298,756</b>
Excess (Deficit) Revenues Over (Under) Expenses	0	0	0	0
Beginning Balance	0	0	0	0
Ending Balance	0	0	0	0

**SPECIAL REVENUE - CEMETERY**

This fund accounts for the sale of cemetery lots and the portion of cemetery lot sales designated for perpetual care. Interest earnings are transferred to the General Fund for cemetery operations. The fund balance will be retained to provide cemetery maintenance. Lot prices were increased July 1, 2004.

The revenue from the sale of cemetery lots is split 65% to cemetery operations in the General Fund, and 35% to the Cemetery Fund.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Sale of Cemetery Lots	18,825	15,000	15,000	15,000
<b>TOTAL REVENUES</b>	<b>18,825</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>EXPENSES:</b>				
9 <sup>th</sup> Street Cemetery	7,585	6,500	6,500	7,500
<b>TOTAL EXPENSES</b>	<b>7,585</b>	<b>6,500</b>	<b>6,500</b>	<b>7,500</b>
Excess (Deficit) Revenues Over (Under) Expenses	11,240	8,500	8,500	7,500
Beginning Balance	793,992	801,491	805,232	813,732
Ending Balance	805,232	809,991	813,732	821,232



## MISCELLANEOUS SPECIAL REVENUES

This fund includes Softball Complex, Project Share, Public Safety Trusts and Park and Rec Trust. This fund accounts for donations and other revenues designated for purposes other than general operations. Fund balances are designated for the specified purposes.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Project Share Donations	22,205	14,000	17,500	17,500
Alternative Energy Donations	430			
Animal Shelter MICCIO Grant	2,438			
Animal Shelter Donations	34,551	18,000	18,000	20,000
Pre-Disaster Mitigation Grant	41,278		6,254	
FEMA Fire Equipment Grant	203,400			
FEMA Fire Alarm & Dispatch			128,000	
Police LLEBG & Misc. Grants	38,454		47,680	
Police Forfeiture	25,580		59,935	
Homeland Security Grants	45,662			
E911 Data Transfer		86,000	86,000	
E911 Mobile Data Terminals				220,402
E911 Emergency Notification				50,000
Public Safety Misc. Revenue	4,650		10,000	
Park & Rec Trust:				
Interest Earnings	9,465	2,750	7,500	5,500
Park Facilities	3,050	3,050	3,050	3,050
Helen Daley Smith Bequest	25,000			
HCS Play Equipment Donation			20,000	
Bandshell Fund Raising	2,770	180,000		
Gateway Park Restroom Don.			50,000	
Park & Rec Misc. Donations	(6,380)			
Park & Rec Trust Total	33,905	185,800	80,550	8,550
<b>TOTAL REVENUES</b>	<b>452,553</b>	<b>303,800</b>	<b>453,919</b>	<b>316,452</b>
<b>EXPENSES:</b>				
Community Enrichment:				
Bandshell Improvements	188,451	180,000	1,282	
Moore Park Improvements	65,931		19,154	
Ada Hayden Heritage Park			27,579	
Gateway Park Restroom			50,000	
HCS Play Equipment			20,000	
Miscellaneous Parks & Rec	975	594	612	
Public Art			4,762	
Animal Control	8,665	17,221	17,221	32,976
MICCIO Grant	3,286			
Community Enrichment Total	267,308	197,815	140,610	32,976
	380			

**MISCELLANEOUS SPECIAL REVENUES, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
Public Safety:				
Police Forfeiture	16,127		16,572	
Homeland Security Grants	45,662			
Other Police Grants	38,459		47,680	
E911 Data Transfer		86,000	86,000	
Pre-Disaster Mitigation	41,278		6,254	
FEMA Fire Equipment	203,400			
FEMA Fire Alarm & Dispatch			138,000	
Police/Fire Mobile Data Termin.				220,402
Emergency Notification				50,000
Miscellaneous Public Safety	6,653	2,000	2,000	
Public Safety Total	<u>351,579</u>	<u>88,000</u>	<u>296,506</u>	<u>270,402</u>
Utilities:				
Project Share Assistance	22,112	14,700	17,450	17,450
<b>TOTAL EXPENSES</b>	<u>640,999</u>	<u>300,515</u>	<u>454,566</u>	<u>320,828</u>
Excess (Deficit) Revenues				
Over (Under) Expenses	(188,446)	3,285	(647)	(4,376)
Beginning Balance	537,121	211,558	348,675	348,028
Ending Balance	<u>348,675</u>	<u>214,843</u>	<u>348,028</u>	<u>343,652</u>

**SPECIAL REVENUE - MARSDEN LIBRARY DONATION**

This fund accounts for activity from the Marsden estate donation to the City of Ames for use at the Ames Public Library.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Interest Earnings	4,650	2,500	6,000	6,000
<b>EXPENSES:</b>				
Library Donations	1,577	0	11,123	21,500
Excess (Deficit) Revenues Over (Under) Expenses	3,073	2,500	(5,123)	(15,500)
Beginning Balance	121,291	121,041	124,364	119,241
Ending Balance	124,364	123,541	119,241	103,741

**SPECIAL REVENUE - G. MYERS LIBRARY DONATION**

This fund accounts for activity from the G. Myers estate donation to the City of Ames for use at the Ames Public Library.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Interest Earnings	28,296	23,000	35,000	35,000
<b>EXPENSES:</b>				
Library Donations	42,283	0	37,385	26,100
Excess (Deficit) Revenues Over (Under) Expenses	(13,987)	23,000	(2,385)	8,900
Beginning Balance	756,627	729,353	742,640	740,255
Ending Balance	742,640	752,353	740,255	749,155

**SPECIAL REVENUE – VERNA JANE THOMPSON LIBRARY DONATION**

This fund accounts for activity from the Verna Jane Thompson estate donation to the City of Ames for use at the Ames Public Library.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Interest Earnings	16,808	8,000	15,000	13,000
<b>TOTAL REVENUES</b>	<b>16,808</b>	<b>8,000</b>	<b>15,000</b>	<b>13,000</b>
<b>EXPENSES:</b>				
Library Property Acquisition	193,433		88,843	20,000
<b>TOTAL EXPENSES</b>	<b>193,433</b>	<b>0</b>	<b>88,843</b>	<b>20,000</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	(176,625)	8,000	(73,843)	(7,000)
Beginning Balance	583,293	304,792	406,668	332,825
Ending Balance	406,668	312,792	332,825	325,825

**SPECIAL REVENUE – HOWELL LIBRARY DONATION**

This fund accounts for activity from the Herbert Howell estate donation to the City of Ames for use at the Ames Public Library.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Interest Earnings	7,668	5,000	8,000	8,000
Library Donations	62,229			
<b>TOTAL REVENUES</b>	<b>69,897</b>	<b>5,000</b>	<b>8,000</b>	<b>8,000</b>
<b>EXPENSES:</b>				
Donation Expenses	23,800	5,000	20,000	5,000
<b>TOTAL EXPENSES</b>	<b>23,800</b>	<b>5,000</b>	<b>20,000</b>	<b>5,000</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	46,097	0	(12,000)	3,000
Beginning Balance	149,241	192,546	195,338	183,338
Ending Balance	195,338	192,546	183,338	186,338

## SPECIAL REVENUE - LIBRARY DONATIONS

This fund accounts for general donations and grants to the Library designated for specific purposes.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Library Friends Donation	13,872	18,300	19,700	29,700
Library Foundation Donations	6,821	4,000	11,000	
Iowa Infrastructure	30,479	21,000	30,000	30,000
Enrich Iowa	14,672	15,000	14,343	16,000
Donations	8,164	11,000	14,000	10,000
Books for Babies	1,000		1,300	1,300
Youth Services Donation	2,175	5,600	5,600	5,600
Project Smyles Donations	6,819		435	
Interest	3,751	2,500	5,000	3,000
<b>TOTAL REVENUES</b>	<b>87,753</b>	<b>77,400</b>	<b>101,378</b>	<b>95,600</b>
<b>EXPENSES:</b>				
Library Friends	13,796	18,300	19,700	29,700
Library Foundation	6,269	4,000	11,000	
Library Donations	13,284	7,600	11,132	7,600
Enrich Iowa Grant	21,061	5,400	29,662	16,000
Iowa Infrastructure	13,013	21,000	78,862	30,000
Smith Endowment	834			
Gates Foundation Grant	153			
Children's Theater Donation		1,000	500	500
Gilman Fund	370		201	35
Youth Services Donations	4,225	5,600	4,500	5,600
Books for Babies	441	9,600	364	
Feinberg Memorial	280			
<b>TOTAL EXPENSES</b>	<b>73,726</b>	<b>72,500</b>	<b>155,921</b>	<b>89,435</b>
Excess (Deficit) Revenues Over (Under) Expenses	14,027	4,900	(54,543)	6,165
Beginning Balance	86,419	19,663	100,446	45,903
Ending Balance	100,446	24,563	45,903	52,068

**SPECIAL REVENUE - DEVELOPER PROJECTS**

This fund accounts for the developer share of improvements required by development agreements. Fund balance will be retained until improvements are required.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Eastgate Deposit	16,055			
Interest	3,649			
<b>TOTAL REVENUES</b>	19,704	0	0	0
<b>EXPENSES:</b>				
Mortensen Road Path	15,000			
Oakwood Road Path			5,500	
<b>TOTAL EXPENSES</b>	15,000	0	5,500	0
Excess (Deficit) Revenues				
Over (Under) Expenses	4,704	0	(5,500)	0
Beginning Balance	298,300	277,800	303,004	297,504
Ending Balance	303,004	277,800	297,504	297,504

**SPECIAL REVENUE - ECONOMIC DEVELOPMENT**

This fund was expanded in 2000/01 to account for revolving loan, community investment, and pass-through State loan activity. Revenues include loan repayments and approved loans are shown as expenses.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Loan Repayments	86,215	31,698	31,698	31,698
<b>TOTAL REVENUES</b>	86,215	31,698	31,698	31,698
<b>EXPENSES:</b>				
Community Investment			35,000	
<b>TOTAL EXPENSES</b>	0	0	35,000	0
Excess (Deficit) Revenues				
Over (Under) Expenses	86,215	31,698	(3,302)	31,698
Beginning Balance	723,339	773,138	809,554	806,252
Ending Balance	809,554	804,836	806,252	837,950

**DEBT SERVICE**

This fund accounts for payment of principal and interest on general obligation bonds. Property tax rates per \$1,000: 2006/07 - \$3.66; 2007/08 - \$3.69. SPECIAL ASSESSMENT transfer is for G.O. Bond payments abated by assessments. IOWA STATE UNIVERSITY participates in Fire capital acquisition. Resource Recovery debt is levied in Debt Service as a portion of the City's total Resource Recovery per capita contribution. The available fund balance will be used to reduce future debt service.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Proceeds from Bonds	1,820,000			
Miscellaneous Revenue	33,665			
Property Taxes	6,655,992	6,923,525	6,923,525	7,126,292
Excise Tax	22,435	23,364	23,364	
ISU Participation	43,031	42,498	42,498	35,392
Interest	135,586	105,000	150,000	100,000
<b>Total Before Transfers</b>	<b>8,710,709</b>	<b>7,094,387</b>	<b>7,139,387</b>	<b>7,261,684</b>
<b>TRANSFERS:</b>				
Resource Recovery	278,219	244,398	244,398	180,850
Water	80,017	76,373	76,373	54,052
Special Assessment	238,321	179,957	179,957	132,021
T.I.F.	74,113	71,543	71,543	68,972
<b>Transfer Total</b>	<b>670,670</b>	<b>572,271</b>	<b>572,271</b>	<b>435,895</b>
<b>TOTAL REVENUES</b>	<b>9,381,379</b>	<b>7,666,658</b>	<b>7,711,658</b>	<b>7,697,579</b>
<b>EXPENSES:</b>				
2001 City Hall Refunding	400,625	379,310	379,310	352,240
Registered Cost Admin	7,480			
Spring '97 G. O. Corp. Purpose	2,333,022	507,600	507,600	486,500
Spring '98 G.O. Corp. Purpose	514,675	496,825	496,825	478,975
June '99 G. O. Corp. Purpose	437,335	433,225	433,225	433,350
July '00 G. O. Corp. Purpose	657,708	660,155	660,155	660,900
July 2001 G.O. Corp. Purpose	1,120,245	1,102,445	1,102,445	1,069,045
Fire Station #3	133,378	135,278	135,278	131,708
Ada Hayden Heritage Park	283,145	282,545	282,545	281,745
July 2002 G.O. Corp. Purpose	587,458	586,333	586,333	588,820
July 2003 G. O. Bonds	725,888	707,138	707,138	692,150
2002C G. O. Refunding	1,366,350	1,142,950	1,142,950	495,850
July 2004 G.O. Bonds	700,375	695,663	695,663	695,675
July 2005 G.O. Bonds	277,721	387,903	387,903	388,628
Summer 2006 G.O. Bonds		571,402	415,933	565,400
Summer 2007 G.O. Bonds				701,592
<b>TOTAL EXPENSES</b>	<b>9,545,405</b>	<b>8,088,772</b>	<b>7,933,303</b>	<b>8,022,578</b>

**DEBT SERVICE, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	(164,026)	(422,114)	(221,645)	(324,999)
Beginning Balance	1,439,616	1,149,954	1,275,590	1,053,945
Ending Balance	1,275,590	727,840	1,053,945	728,946



## CAPITAL PROJECTS - SPECIAL ASSESSMENT

This fund accounts for collection of special assessments and payment of principal of abated G. O. bonds, and the construction of streets and sanitary sewers for benefited property special assessment districts.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
S. E. 16 <sup>th</sup> Street Assessments				1,500,000
Collections	368,242	185,000	185,000	140,000
<b>TOTAL REVENUES</b>	<b>368,242</b>	<b>185,000</b>	<b>185,000</b>	<b>1,640,000</b>
<b>EXPENSES:</b>				
General Government:				
Accounting/Reporting	4,007	4,240	4,263	4,514
S. E. 16 <sup>th</sup> Paving and Bridge				1,500,000
<b>Total Before Transfers</b>	<b>4,007</b>	<b>4,240</b>	<b>4,263</b>	<b>1,504,514</b>
<b>TRANSFERS:</b>				
Debt Service	238,321	179,957	179,957	132,021
Water	19,936			
Sewer	62,786			
<b>Total Transfers</b>	<b>321,043</b>	<b>179,957</b>	<b>179,957</b>	<b>132,021</b>
<b>TOTAL EXPENSES</b>	<b>325,050</b>	<b>184,197</b>	<b>184,220</b>	<b>1,636,535</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	43,192	803	780	3,465
Beginning Balance	320,929	348,580	364,121	364,901
Ending Balance	364,121	349,383	364,901	368,366

## CAPITAL PROJECTS - STREET CONSTRUCTION

This fund accounts for street construction projects including, but not limited to, bus route reconstruction, signal construction, and associated street construction projects. Projects which have multiple funding sources are budgeted in this fund.

FUND SUMMARY	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED
<b>REVENUES:</b>				
Other Gov't Participation	133,071			
Miscellaneous Revenue	1,226	1,241	1,384	
Developer Contributions		400,000	515,000	200,000
RR Safety Funds/RR Funds		112,500	130,500	112,500
ITS Architecture Study			40,000	
MPO/STP/IDOT Funds	775,774	1,540,000	1,804,455	1,006,175
Recreation Trail Grant				25,000
Safe Routes To School Grant				25,000
Federal Earmark Grand Ave Ext.				4,000,000
<b>TOTAL REVENUES</b>	<b>910,071</b>	<b>2,053,741</b>	<b>2,491,339</b>	<b>5,368,675</b>
<b>EXPENSES:</b>				
Transportation:				
Bloomington Road Widen				200,000
Collector N.W. 13-20 <sup>th</sup>	450,828			
Grand Avenue Extension			264,000	4,000,000
S. Duff Ave Improv. Project		4,620	4,620	
07/08 Collect Beech/L-Way-Mort				860,000
06/07 Collector NW 6 <sup>th</sup> -13 <sup>th</sup>	168,603	960,000	791,397	
Transportation Total	<b>619,431</b>	<b>964,620</b>	<b>1,060,017</b>	<b>5,060,000</b>
Public Safety:				
Long-Range Transportation Plan	68,973			
Signal Main & Duff			65,000	
Signal Duff & 6 <sup>th</sup>			65,000	
Franklin Ave L'Way Intersection		900,000	1,015,000	
E. L'Way Bike River Crossing	75,000			
Walkway West Side N. Dakota				25,000
Scholl Rd UPRR Crossing			72,000	
Skunk River Trail Ext AHHP				96,175
ITS Architecture Study			40,000	
Bloomington Road Bike Trail	133,071			
S. Path Mortensen/Welch/Dotson		80,000		
RR Crossing 20 <sup>th</sup> /UPRR		112,500	112,500	
Path Grand Ave/20 <sup>th</sup> /Murray			60,000	
Kellogg/L'Way Traffic Signal	(2,396)			
RR Crossing 16 <sup>th</sup> /UPRR				112,500
Signal Lincoln Way & Lynn				75,000
Public Safety Total	<b>274,648</b>	<b>1,092,500</b>	<b>1,429,500</b>	<b>308,675</b>

**CAPITAL PROJECTS - STREET CONSTRUCTION, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
General Government:				
Purchasing Services	13,571	12,404	12,625	11,594
<b>TOTAL EXPENSES</b>	<u>907,650</u>	<u>2,069,524</u>	<u>2,502,142</u>	<u>5,380,269</u>
Excess (Deficit) Revenues				
Over (Under) Expenses	2,421	(15,783)	(10,803)	(11,594)
Beginning Balance	148,209	152,915	150,630	139,827
Ending Balance	<u>150,630</u>	<u>137,132</u>	<u>139,827</u>	<u>128,233</u>

## CAPITAL PROJECTS - AIRPORT CONSTRUCTION

This fund accounts for construction, purchase of land, and improvements for the municipal airport. Federal Aviation Administration (FAA) participated in 90% of costs until 04/05 when FAA's contribution increased to 95%. The excess of Airport operations each year is transferred from the General Fund to finance improvements.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Federal Government Revenues	292,164	76,000	69,366	80,000
<b>Total Before Transfers</b>	<b>292,164</b>	<b>76,000</b>	<b>69,366</b>	<b>80,000</b>
<b>TRANSFERS:</b>				
General	42,651	34,541	88,134	50,604
<b>TOTAL REVENUES</b>	<b>334,815</b>	<b>110,541</b>	<b>157,500</b>	<b>130,604</b>
<b>EXPENSES:</b>				
Airport Construction Misc.			11,269	
Taxiway 01/19 Rehab	300,559			
Airport Master Plan	6,983	80,000	73,017	
Airport Hangar Improvements				100,000
<b>TOTAL EXPENSES</b>	<b>307,542</b>	<b>80,000</b>	<b>84,286</b>	<b>100,000</b>
Excess (Deficit) Revenues Over (Under) Expenses	27,273	30,541	73,214	30,604
Beginning Balance	67,238	95,306	94,511	167,725
Ending Balance	94,511	125,847	167,725	198,329

## CAPITAL PROJECTS - BOND PROCEEDS

This fund accounts for proceeds of general obligation bond issues. G. O. bond sales are planned each year to finance CIP projects. Any undesignated fund balances may be used for certain projects or transferred to the Debt Service fund.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Bond Proceeds	3,675,000	5,210,380	5,285,000	6,490,000
Interest	126,144			
<b>TOTAL REVENUES</b>	<b>3,801,144</b>	<b>5,210,380</b>	<b>5,285,000</b>	<b>6,490,000</b>
<b>EXPENSES:</b>				
Debt Service:				
Bond Costs	47,884		22,407	
Debt Service Total	47,884	0	22,407	0
Public Safety:				
S. Dakota/U.S. 30 Interchange	6,250			
Fire Engine #1	1,642			
Refurbish Reserve Engine #3	79,274			
Public Safety Total	87,166	0	0	0
Transportation:				
Concrete Paving Oakland				300,000
Bridge 13 <sup>th</sup> & Skunk River	4,476			
05/06 Concrete Pave Lynn	232,848			
Arterial 24 <sup>th</sup> & Stange	6,244		490,386	
Collector Beech L-Way/Morten				940,000
Collector N'west 13 <sup>th</sup> -20 <sup>th</sup>	185,224		53,164	
West L-Way Widening	323,499			
E. Lincoln Way Widening	1,368,600		178,680	
State Avenue Widening	(6,826)			
N. E. Area Regional-570 <sup>th</sup> Street				950,000
04/05 Arterial Mort/Green Hills	(7,202)			
E. L-Way Bike River Crossing	287,781		137,219	
Franklin/L-Way Intersection		170,000	235,000	
US69 - 190 <sup>th</sup> to Dawes			200,000	
Collector NW 6 <sup>th</sup> - 13 <sup>th</sup>	195,623	430,000	214,347	
CyRide Jewel Drive	93,917	750,000	656,083	
S. Duff Improvement Project	55,786	305,380	249,594	
Bloomington Road Widening		75,000	75,000	250,000
Arterial L-Way/Beech/Hayward	12,147	500,000	487,853	
Collector 24 <sup>th</sup> /Grand/Duff	4,707	600,000	595,293	
South Dayton Improvements				1,050,000
U.S. 69 Grand Ave Extension				1,000,000

**CAPITAL PROJECTS - BOND PROCEEDS, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
Transportation, continued:				
S.E. 16 <sup>th</sup> Paving & Bridge	98,693	1,500,000	1,598,907	1,500,000
CyRide Welch Hunt/Storm	217,816		119,422	
CyRide Ontario/N.Dak/Georgia			122,149	
Transportation Total	3,073,333	4,330,380	5,413,097	5,990,000
Utilities:				
Westbend Outlet Erosion	103,433		1,393	
Raw Well Water Loop Line				500,000
Outlet Brookridge	22,224		7,769	
S. Duff Area Storm Sewer	75,392	880,000	896,096	
Residential Low Pt. Drainage			40,767	
Utilities Total	201,049	880,000	946,025	500,000
Community Enrichment:				
Ada Hayden Heritage Park	22,105		25,479	
Community Enrichment Total	22,105	0	25,479	0
General Government:				
Accounting & Reporting	2,400	2,400	2,400	2,400
Purchasing Services	41,196	44,099	44,938	37,383
General Government Total	43,596	46,499	47,338	39,783
<b>Total Before Transfers</b>	<b>3,475,133</b>	<b>5,256,879</b>	<b>6,454,346</b>	<b>6,529,783</b>
<b>TRANSFERS:</b>				
None				
<b>TOTAL EXPENSES</b>	<b>3,475,133</b>	<b>5,256,879</b>	<b>6,454,346</b>	<b>6,529,783</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	326,011	(46,499)	(1,169,346)	(39,783)
Beginning Balance	1,103,941	279,123	1,429,952	260,606
Ending Balance	1,429,952	232,624	260,606	220,823

## ENTERPRISE - WATER UTILITY

This fund accounts for the operation of a municipally owned water utility which provides services to residents of the City and some contiguous areas. Major capital improvements have been financed from current revenues and the Water Fund balance. The last rate change was a 10% rate increase in July 2000.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Fees/Service Charges	175,438	154,291	157,590	155,103
Contract Sales	656,959	650,000	650,000	800,000
Metered Sales	5,272,592	5,017,500	5,110,270	5,186,362
Miscellaneous	11,146	2,500	3,000	3,000
Interest Earnings	187,087	130,000	230,000	230,000
Internal Service Charges	64,661	95,000	70,000	70,000
Western Wireless Contract	14,950	13,800	12,650	13,800
Farm Land Rental	9,841	9,000	9,500	9,500
Sprint PCS Land Rental	54,852	28,800	28,800	28,800
Project Plan Deposits	260	500	500	400
<b>Total Before Transfers</b>	<b>6,447,786</b>	<b>6,101,391</b>	<b>6,272,310</b>	<b>6,496,965</b>
<b>TRANSFERS:</b>				
Special Assessments	19,936			
<b>TOTAL REVENUES</b>	<b>6,467,722</b>	<b>6,101,391</b>	<b>6,272,310</b>	<b>6,496,965</b>
<b>EXPENSES:</b>				
Utilities:				
Water Production	283,637	281,942	283,102	355,850
Water Treatment	1,168,030	1,236,717	1,254,338	1,311,867
Water Metering	571,474	601,332	617,715	630,419
Water Pumping	208,487	207,342	207,223	217,173
Water Administration	473,211	501,883	526,103	579,359
Water Laboratory	88,290	91,863	92,061	96,037
Water Customer Service	311,388	353,350	332,500	348,300
Utility Locating	55,152	62,801	59,853	62,844
Water Distribution Maintenance	639,610	689,320	727,446	747,693
Amortization	(373)			
<b>Sub-Total</b>	<b>3,798,906</b>	<b>4,026,550</b>	<b>4,100,341</b>	<b>4,349,542</b>
Utilities CIP:				
Security Improvements	109,159	105,000	80,000	
Water Distribution Update Study	22,671			
Water Supply Expansion	51,244		580,000	
Water System Improvements	736,493	900,000	929,160	900,000
Water Plant SCADA System	22,698		42,302	
Ada Hayden Heritage Park			15,000	
High Service Pump #3 Drive	12,417			
Water Plant Roof Replacement	29,797		105,000	

**ENTERPRISE - WATER UTILITY, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
Utilities CIP, continued:				
Repaint Lime Storage Bins	34,720		35,280	
Bulk Water Sales Unit	628			
W&PC Database Mgmt System	6,588			
SW Zone – East Elevated Tank	19,248	750,000	980,752	600,000
Water Plant Storage Building			80,000	
Water Supply Capacity Study	75,000	50,000	50,000	90,000
Lime Sludge Disposal Improv.	2,542	50,000	142,458	400,000
S. Hazel Water Main Replace.	48		205,670	
Topographic Mapping				36,000
CIP Sub-Total	1,123,253	1,855,000	3,245,622	2,026,000
Utilities Total	4,922,159	5,881,550	7,345,963	6,375,542
General Government:				
Executive Management	49,516	51,119	52,150	53,574
Legal Services	9,381	6,264	6,264	5,028
City Clerk	11,745	12,227	12,400	12,820
Human Resources	27,480	29,868	30,253	31,662
Accounting & Reporting	57,664	61,155	61,233	64,621
Finance Admin/Budget	45,494	46,892	46,968	49,079
Public Relations	11,504	12,454	12,694	12,930
Public Works Administration	64,511	68,242	69,414	74,319
Public Works Engineering	134,677	200,407	207,892	241,380
Public Buildings	15,514	15,419	15,719	16,163
Merit/Payroll Adjustment		10,131		12,014
Purchasing Services	34,603	31,187	31,793	33,972
General Government Total	462,089	545,365	546,780	607,562
<b>Total Before Transfers</b>	<b>5,384,248</b>	<b>6,426,915</b>	<b>7,892,743</b>	<b>6,983,104</b>
<b>TRANSFERS:</b>				
Fleet Services				12,000
Debt Service	80,017	76,373	76,373	54,052
<b>Total Transfers</b>	<b>80,017</b>	<b>76,373</b>	<b>76,373</b>	<b>66,052</b>
<b>TOTAL EXPENSES</b>	<b>5,464,265</b>	<b>6,503,288</b>	<b>7,969,116</b>	<b>7,049,156</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	1,003,457	(401,897)	(1,696,806)	(552,191)
Beginning Balance	4,654,576	3,454,491	5,658,033	3,961,227
Ending Balance	5,658,033	3,052,594	3,961,227	3,409,036



**ENTERPRISE - SEWER UTILITY - OPERATIONS** (Also referred to as **WATER POLLUTION CONTROL (WPC)**)

This fund accounts for the operation of a municipally owned sewer utility, which provides services to residents of the City and some contiguous areas. The last rate increase was 10% in July 2005.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Customer Billings	3,827,928	3,805,000	3,899,357	3,842,705
Other Gov't Participation	13,413	17,300	17,300	17,500
Fees/Service Charges	10,840	16,000	16,000	16,000
Interest Earnings	159,768	115,000	200,000	200,000
Use of Property	45,891	50,000	50,000	50,000
Miscellaneous Revenue	212	1,500	1,500	1,500
Internal Service Charge	47,144	55,000	55,000	55,000
Contract Sales	658,596	725,000	745,000	810,000
Flood Warning Maint. Charge	1,922	15,000	15,000	17,000
Project Plan Deposits	90	300	300	200
Ames Schools/Mort. San. Sewer	1,854			
<b>Total Before Transfers</b>	<b>4,767,658</b>	<b>4,800,100</b>	<b>4,999,457</b>	<b>5,009,905</b>
<b>TRANSFERS:</b>				
Special Assessments	62,786			
<b>TOTAL REVENUES</b>	<b>4,830,444</b>	<b>4,800,100</b>	<b>4,999,457</b>	<b>5,009,905</b>
<b>EXPENSES:</b>				
Utilities:				
Sanitary Sewer System	310,015	331,382	343,528	345,743
Administration	522,590	535,719	555,411	582,261
Flood Warning System	20,270	21,958	20,213	20,290
Plant Maintenance	471,596	491,891	521,560	498,884
Plant Operation	901,253	1,109,884	1,065,278	1,121,254
Laboratory	353,161	365,953	368,245	385,248
Farm Operations	20,964	22,500	22,000	22,800
Sewer Customer Service	283,256	321,320	301,500	316,100
Utility Locating	35,058	40,878	39,045	40,894
Utilities Sub-Total	<b>2,918,163</b>	<b>3,241,485</b>	<b>3,236,780</b>	<b>3,333,474</b>
Utilities CIP:				
Sanitary Sewer Rehabilitation	23,199	300,000	661,157	300,000
Clear Water Diversion	113,247	200,000	459,425	200,000
SW Growth/Worle Creek Study	4,100			
Mortensen Rd Sewer Extension	(2,790)			
Wessex Sewer Extension	33,317			
Sanitary Sewer System Study	44,191		75,309	
WPC Methane Engine OH			120,000	

**ENTERPRISE - SEWER UTILITY - OPERATIONS (Also referred to as WATER POLLUTION CONTROL - WPC), continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
Utilities CIP, continued:				
WPC Plant Equipment	2,236		72,764	200,000
RWPS Structural Repairs	21,199			
Automation Study/Update	58,858	400,000	596,467	200,000
Digester Cleaning	83,531		3,000	
Roof Replacements	11,688		458,312	
Trickling Filter Heat Recovery			125,000	
Kelley Flow Metering	38,060		2,000	
W&PC Database Mgmt System	6,588			
Grit Removal Unit Upgrade			95,000	
Trickling Filter Wall		200,000	200,000	
Clarifier Painting		150,000	150,000	150,000
Topographic Mapping				36,000
WPC Wind Turbine				25,000
CIP Sub-Total	437,424	1,250,000	3,018,434	1,111,000
Utilities Total	3,355,587	4,491,485	6,255,214	4,444,474
General Government:				
City Clerk	11,745	12,227	12,400	12,820
Executive Management	49,516	51,119	52,150	53,574
Legal Services	4,690	3,132	3,132	2,514
Human Resources	28,422	30,892	30,310	31,721
Accounting & Reporting	38,818	41,250	41,159	43,297
Finance Admin/Budget	45,494	46,892	46,968	49,079
Public Relations	11,504	12,454	12,674	12,930
Public Works Admin	64,511	68,242	69,414	74,319
Public Works Engineering	144,822	148,888	162,391	202,192
Public Buildings	11,577	11,507	11,730	12,061
Merit/Payroll Adjustments		8,646		11,376
Purchasing Services	13,443	11,642	11,868	17,642
General Gov't Total	424,542	446,891	454,196	523,525
<b>Total Before Transfers</b>	<b>3,780,129</b>	<b>4,938,376</b>	<b>6,709,410</b>	<b>4,967,999</b>
<b>TRANSFERS:</b>				
Fleet Services				12,000
<b>TOTAL EXPENSES</b>	<b>3,780,129</b>	<b>4,938,376</b>	<b>6,709,410</b>	<b>4,979,999</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	1,050,315	(138,276)	(1,709,953)	29,906
Beginning Balance	3,754,415	2,693,122	4,804,730	3,094,777
Ending Balance	4,804,730	2,554,846	3,094,777	3,124,683

## ENTERPRISE - ELECTRIC UTILITY

This fund accounts for the operation of a municipally owned electric utility, which generates and distributes electrical power to customers within the City and some contiguous areas. The fund balance is available for operations and improvements. The transfer to the General Fund constitutes a payment in lieu of taxes. The 2007/08 transfer is equal to the land, plant, and equipment at June 30, 2006, multiplied by the 2006/07 total tax levy rate. The last rate increase was 3.5% in August 2006.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Metered Sales	37,756,125	38,907,319	38,907,319	41,570,489
Adjustment to Sales	(114,900)	(116,000)	(126,180)	(168,180)
SO <sub>2</sub> Allowance Sales	183,647			
Fly Ash Sales	55,200	50,000	50,000	50,000
Other Power Sales	1,979,521	1,375,750	1,402,750	1,508,400
ISU Interconnection	867,972		2,656,236	780,606
ISU Transmission System Share			200,000	50,000
Steam Line Sales	298,232	210,000	210,000	290,780
Street Lights	541,731	550,000	560,000	580,000
Security Lighting Rental	103,344	88,000	100,000	100,000
Subdivision Construction	94,406	150,000	150,000	150,000
Street Lighting Construction	93,717	150,000	150,000	150,000
Fees/Service Charges	111,500	90,000	108,440	108,440
Use of Property	5,295		24,510	
Miscellaneous Revenue	280,265	206,000	206,000	206,000
Interest Earnings	1,035,258	700,000	800,000	600,000
<b>Total Before Transfers</b>	<b>43,291,313</b>	<b>42,361,069</b>	<b>45,399,075</b>	<b>45,976,535</b>
<b>TRANSFERS:</b>				
Information Services			33,000	
<b>TOTAL REVENUES</b>	<b>43,291,313</b>	<b>42,361,069</b>	<b>45,432,075</b>	<b>45,976,535</b>
<b>EXPENSES:</b>				
Debt Service:				
1993 Electric Refunding Issue	1,925,188	1,914,150	1,914,150	103,000
Utilities:				
Electric Production	6,463,230	7,596,856	7,903,263	8,283,927
Plant Fuel Purchases	20,136,468	19,708,800	19,708,800	21,952,164
Electric Plant Control	1,045,331	1,085,208	1,032,563	1,075,633
Electric Distribution - Operation	2,438,540	2,470,811	2,448,666	2,550,523
Electric Distribution - Extension	1,302,437	1,779,650	1,870,922	1,678,022
Electric Metering	366,693	398,758	396,421	435,550
Electric Engineering	428,640	644,893	635,006	758,326
Electric Administration	1,305,918	1,365,408	1,328,059	1,390,122
Utility Deposit Interest	18,545			
Electric Customer Service	516,398	521,747	575,153	588,994
<b>Utilities Sub-Total</b>	<b>34,022,200</b>	<b>35,572,131</b>	<b>35,898,853</b>	<b>38,713,261</b>

**ENTERPRISE - ELECTRIC UTILITY, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
Utilities CIP:				
Load Management	101,417			
Unit 7 Precipitator Retrofit			210,081	
Wide Area Network	821,487		72,801	
Combust. Turbine Gen O'haul			142,200	
Combust. Turbine Inlet Cooling			125,000	
Reverse Osmosis System	1,600			
Integrated Resource Study	27,506		4,153	
Cooling Tower Fire Suppression	383,118		91,882	
GT-2 Construction	436,928		518,621	
Combustion Turbine Control			378,000	
Coal Yard Track Extension	60,816			
Interconnection Improvements	6,663,462		9,976,711	3,717,172
Coal Pulverizer Fire Suppress.			81,000	
Power Plant Piping Inspection			75,800	
Unit 7 Turbine Gen Overhaul		400,000	400,000	
Coal Yard Dust Control				250,000
Power Plt Coal Hand. Sprinkler			583,000	
Well Water Iron Removal		1,070,000		
Retube Unit 8 Condenser	462,722		37,278	
Retube Unit 7 Condenser		227,200	227,200	
Power Plant Heating Boiler		1,000,000		
69kV Breaker/Top-O-Hollow		370,000		120,000
Grand Ave (US 69) 13.8 kV Rel.		55,000		
S.E. 16 <sup>th</sup> 69 kV Relocation		555,000	555,000	
SCADA Upgrade		150,000		150,000
Turbine Gen Sprinkler System		301,000	301,000	
Plant Life Extension Study			200,000	
Duff Avenue Open Space			36,000	
Demand Side Management				400,000
Nitrogen Oxide Control				2,000,000
69 kV Breaker/Ontario				290,000
Power Plt Passenger Elevator				150,000
#7 Closed Cooling Water Syst				150,000
GT-1 Evaporator Cooler				150,000
CIP Sub-Total	8,959,056	4,128,200	14,015,727	7,377,172
Utilities Total	42,981,256	39,700,331	49,914,580	46,090,433
General Government:				
Executive Management	83,395	86,096	87,831	90,230
Legal Services	9,381	6,264	6,264	5,028
Public Records	23,490	24,454	24,800	25,640
Human Resources	87,727	95,351	95,130	99,559
Accounting & Reporting	217,167	230,306	229,231	242,728
Finance Admin/Budget	127,383	132,896	133,611	139,520
Public Relations	23,009	24,908	25,388	25,860

**ENTERPRISE - ELECTRIC UTILITY, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
General Government, continued:				
Public Buildings	28,654	28,479	29,032	29,852
Merit/Payroll Adjustments		18,763		25,078
Purchasing Services	119,247	142,449	145,215	219,526
General Gov't Total	<u>719,453</u>	<u>789,966</u>	<u>776,502</u>	<u>903,021</u>
<b>Total Before Transfers</b>	<b>45,625,897</b>	<b>42,404,447</b>	<b>52,605,232</b>	<b>47,096,454</b>
<b>TRANSFERS:</b>				
Payment in Lieu of Taxes	1,274,911	1,455,135	1,455,135	1,565,249
Resource Recovery	10,000			
<b>Transfer Total</b>	<u>1,284,911</u>	<u>1,455,135</u>	<u>1,455,135</u>	<u>1,565,249</u>
<b>TOTAL EXPENSES</b>	<b>46,910,808</b>	<b>43,859,582</b>	<b>54,060,367</b>	<b>48,661,703</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	(3,619,495)	(1,498,513)	(8,628,292)	(2,685,168)
Beginning Balance	<u>26,123,361</u>	<u>11,903,899</u>	<u>22,503,866</u>	<u>13,875,574</u>
Ending Balance	<b>22,503,866</b>	<b>10,405,386</b>	<b>13,875,574</b>	<b>11,190,406</b>

**ENTERPRISE - PARKING OPERATIONS AND IMPROVEMENT**

This fund accounts for operations of the City parking system including operation and maintenance of meters and lots, parking meter attendants, collection of meter coin, rentals, and fines.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Process Server	27,137	25,000	25,000	25,000
Miscellaneous	6,667	1,880	1,880	6,720
Illegal Parking	47,139	145,000	45,000	63,000
Overtime Parking	120,888	115,000	90,000	145,000
Interest Earnings	8,748	8,500	10,000	6,000
Fines/Clerk of Court	54,443	50,000	50,000	50,000
East District – Downtown	181,862	177,300	187,300	187,300
West District – Campustown	141,266	135,920	151,920	151,920
Community Safety Officer	196,941	155,000	155,000	155,000
Collection Agency Fees				27,000
<b>TOTAL REVENUES</b>	<b>785,091</b>	<b>813,600</b>	<b>716,100</b>	<b>816,940</b>
<b>EXPENSES:</b>				
Transportation:				
Parking Operation/Maintenance	190,121	214,847	203,711	210,634
Parking Law Enforcement	301,413	328,815	336,599	325,916
Parking Violation Collection	121,821	136,028	135,690	154,823
Right-of-Way Maintenance				54,000
Transportation Total	<b>613,355</b>	<b>679,690</b>	<b>676,000</b>	<b>745,373</b>
General Government:				
Legal Services	119,361	119,582	111,249	115,072
Human Resources	7,014	7,624	7,152	7,485
Accounting & Reporting	16,044	17,012	17,039	17,993
Finance Admin/Budget	3,033	3,126	3,131	3,271
Public Buildings	8,808	8,755	8,925	9,177
Merit/Payroll Adjustments		2,527		3,130
Purchasing Services	740	745	759	597
General Government Total	<b>155,000</b>	<b>159,371</b>	<b>148,255</b>	<b>156,725</b>
CIP:				
Duff Avenue Open Space			20,000	
<b>TOTAL EXPENSES</b>	<b>768,355</b>	<b>839,061</b>	<b>844,255</b>	<b>902,098</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	16,736	(25,461)	(128,155)	(85,158)
Beginning Balance	330,278	309,142	347,014	218,859
Ending Balance	<b>347,014</b>	<b>283,681</b>	<b>218,859</b>	<b>133,701</b>

## ENTERPRISE - TRANSIT AGENCY - OPERATIONS

This fund accounts for the operation and capital improvements of mass transit bus system within the City. The Transit Board consists of representatives from Iowa State University, Government of Student Body, and City of Ames. Funding is provided by passenger fares, student fees, Iowa State University, Government Student Body, Iowa Department of Transportation, Federal Government, and a property tax levy.

**REVENUES:** The City share of funding is generated by the transit levy as follows:

05/06 - \$.56/\$1000 = \$1,018,113  
 06/07 - \$.57/\$1000 = \$1,080,218  
 07/08 - \$.59/\$1,000 = \$1,143,951

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Metro Planning Org Reimb	12,065	12,000	12,000	12,000
FTA Section 5307	589,227	922,170	922,842	886,498
IDOT Oper Asst & Reimb	557,112	612,555	547,650	766,615
ISU Administration	446,483	473,718	473,718	501,667
Fees/Service Charges	562,460	538,750	598,650	581,240
Miscellaneous Revenue	30,582	4,800	12,400	5,900
Interest Earnings	45,453	26,000	51,300	53,000
ISU Tuition	2,345,283	2,572,925	2,528,280	2,608,946
Growing States		30,928		
<b>Total Before Transfers</b>	<b>4,588,665</b>	<b>5,193,846</b>	<b>5,146,840</b>	<b>5,415,866</b>
<b>TRANSFERS:</b>				
GSB Transfer	79,718		44,645	
General Levy (Property Tax)	1,027,054	1,080,218	1,080,218	1,143,951
<b>Transfer Total</b>	<b>1,106,772</b>	<b>1,080,218</b>	<b>1,124,863</b>	<b>1,143,951</b>
<b>TOTAL REVENUES</b>	<b>5,695,437</b>	<b>6,274,064</b>	<b>6,271,703</b>	<b>6,559,817</b>
<b>EXPENSES:</b>				
Transportation:				
Fixed Route Service (Cy-Ride)	4,123,663	4,569,715	4,484,359	4,701,916
Dial-a-Ride Service	125,816	131,570	131,750	136,190
Transit Admin/Support	1,103,970	1,144,267	1,253,208	1,332,623
<b>Total Before Transfers</b>	<b>5,353,449</b>	<b>5,845,552</b>	<b>5,869,317</b>	<b>6,170,729</b>
<b>TRANSFERS:</b>				
GSB				60,000
Transit Capital Reserve	200,000	200,000	339,421	203,013
<b>Total Transfers</b>	<b>200,000</b>	<b>200,000</b>	<b>339,421</b>	<b>263,013</b>
<b>TOTAL EXPENSES</b>	<b>5,553,449</b>	<b>6,045,552</b>	<b>6,208,738</b>	<b>6,433,742</b>
Excess (Deficit) Revenues Over (Under) Expenses	141,988	228,512	62,965	126,075
Beginning Balance	566,624	472,650	708,612	771,577
Ending Balance	708,612	701,162	771,577	897,652

## ENTERPRISE - TRANSIT CAPITAL RESERVE

This fund accounts for Cy-Ride grant and capital activities. A fund balance has accumulated largely due to the timing of several projects where the local share was collected prior to the project completion or bus delivery.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
IDOT Reimbursement	1,815,731	2,570,560	3,566,266	702,880
ISU Parking	17,000	17,000	17,000	17,000
Forced Capital	46,177		17,121	
AAMPO Intelligent Trans. System		16,000		261,450
Shuttle Revenue	45,735	43,600	51,500	25,000
Interest Revenue	22,309	17,000	17,000	17,000
<b>Total Before Transfers</b>	<b>1,946,952</b>	<b>2,664,160</b>	<b>3,668,887</b>	<b>1,023,330</b>
<b>TRANSFERS:</b>				
Transit	200,000	200,000	339,421	203,013
Information Services	696			
<b>Total Transfers</b>	<b>200,696</b>	<b>200,000</b>	<b>339,421</b>	<b>203,013</b>
<b>TOTAL REVENUES</b>	<b>2,147,648</b>	<b>2,864,160</b>	<b>4,008,308</b>	<b>1,226,343</b>
<b>EXPENSES:</b>				
Capital Improvements	2,193,987	3,200,500	4,513,469	1,067,500
Forced Capital	58,968		21,401	
<b>TOTAL EXPENSES</b>	<b>2,252,955</b>	<b>3,200,500</b>	<b>4,534,870</b>	<b>1,067,500</b>
Excess (Deficit) Revenues Over (Under) Expenses	(105,307)	(336,340)	(526,562)	158,843
Beginning Balance	898,594	613,826	793,287	266,725
Ending Balance	793,287	277,486	266,725	425,568



**ENTERPRISE – GSB TRANSIT TRUST**

This fund is used for the stabilization of the contributions from the Government Student Body (GSB) at Iowa State University (ISU) to the Transit operating budget. The fund balance fluctuates based on fee approval, enrollment, and service levels.

In FY 04/05, GSB did not collect adequate student fees to cover its obligation to Transit's operating budget. To make up this deficit over time, a transfer is made from the GSB Trust Fund to operations. That transfer created a deficit position for the fund of \$285,996 at the end of FY 06/07 and a repayment of \$60,000 is anticipated in FY 07/08.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
GSB Tuition	2,121			
Interest	(7,124)	(8,500)	(14,000)	(11,300)
<b>Total Before Transfers</b>	(5,003)	(8,500)	(14,000)	(11,300)
<b>TRANSFERS:</b>				
Transit				60,000
<b>TOTAL REVENUES</b>	(5,003)	(8,500)	(14,000)	48,700
<b>EXPENSES:</b>				
Transfer to Operations	79,718		44,645	
<b>TOTAL EXPENSES</b>	79,718		44,645	
Excess (Deficit) Revenues Over (Under) Expenses	(84,721)	(8,500)	(58,645)	48,700
Beginning Balance	(142,630)	(199,080)	(227,351)	(285,996)
Ending Balance	(227,351)	(207,580)	(285,996)	(237,296)

## ENTERPRISE - STORM SEWER

The Storm Sewer Utility was established in 1994/95 to provide routine maintenance of storm sewers. The last storm water fee rate increase was implemented July 1, 2005, bringing the rate to \$2.25 per month. Compliance with new storm water regulations significantly increased operating costs beginning in FY 07/08. To fund the increased costs, the monthly storm water fee was raised from \$2.25 to \$2.60 and new fees were added for development and construction.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Fees & Service Charges	637,529	650,600	650,940	758,930
Developer Reimbursement				20,000
Site Plan SWPPP Review				15,000
SW Lot Development Permit				30,000
Interest Earnings	14,129	5,000	15,000	15,000
Internal Service Charges	9,609	30,000	15,000	22,500
Project Plan Deposits		150	150	150
<b>TOTAL REVENUES</b>	<b>661,267</b>	<b>685,750</b>	<b>681,090</b>	<b>861,580</b>
<b>EXPENSES:</b>				
Utilities:				
Engineering	113,219	120,579	141,738	233,762
Maintenance	235,615	270,957	236,753	270,157
Merit/Payroll Adjustments		982		1,180
Human Resources	1,047	1,138	1,476	1,544
Customer Service	1,260	950	1,300	1,300
Sub-Total	<b>351,141</b>	<b>394,606</b>	<b>381,267</b>	<b>507,943</b>
Utilities CIP:				
Storm Sewer Intake Rehab	104,505	150,000	268,911	150,000
Low Point Sheldon – 16 <sup>th</sup>	3,411		96,589	
Outlet Erosion Control	3,804	100,000	196,196	100,000
Low Pt – Stanton/Chamberlain	332	100,000	99,668	
Low Pt – L'Way/Bentwood				100,000
Sub-Total CIP	<b>112,052</b>	<b>350,000</b>	<b>661,364</b>	<b>350,000</b>
<b>TOTAL EXPENSES</b>	<b>463,193</b>	<b>744,606</b>	<b>1,042,631</b>	<b>857,943</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	198,074	(58,856)	(361,541)	3,637
Beginning Balance	233,546	153,064	431,620	70,079
Ending Balance	<b>431,620</b>	<b>94,208</b>	<b>70,079</b>	<b>73,716</b>

## ENTERPRISE - AMES/ISU ICE ARENA

The Ice Arena operating agreement includes a \$20,000 contribution each year from both the City of Ames and Iowa State University to the Ice Arena Capital Reserve. For FY 07/08, both funders have agreed to move this contribution to the operating fund to bring the fund balance to a level to cash flow operations throughout the year. Changes have been made to eliminate the operating deficit.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Iowa State University				20,000
Pro Shop Sales	7,374	11,000	6,300	6,300
Equipment Rental	23,580	19,400	21,300	21,200
Skate Sharpening	3,472	4,750	3,200	3,700
Admissions	48,781	43,265	46,260	46,260
Dasher Board Advertising	3,900	3,900	5,700	5,700
Ice Rink Rental	234,470	280,337	245,750	257,422
Concessions	36,401	43,000	42,742	42,800
Interest Earnings	1,094	15,600	17,000	17,000
Miscellaneous Revenue	15,723	9,000	11,000	11,000
<b>Total Before Transfers</b>	<b>374,795</b>	<b>430,252</b>	<b>399,252</b>	<b>431,382</b>
<b>TRANSFERS:</b>				
Local Option Tax Fund				20,000
<b>TOTA REVENUES</b>	<b>374,795</b>	<b>430,252</b>	<b>399,252</b>	<b>451,382</b>
<b>EXPENSES:</b>				
Ames/ISU Ice Arena	408,509	415,224	388,616	433,724
Merit & Payroll Adjustments		1,341		1,515
<b>TOTAL EXPENSES</b>	<b>408,509</b>	<b>416,565</b>	<b>388,616</b>	<b>435,239</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	(33,714)	13,687	10,636	16,143
Beginning Balance	58,182	48,531	24,468	35,104
Ending Balance	24,468	62,218	35,104	51,247

**ENTERPRISE - ICE ARENA CAPITAL RESERVE**

This fund accounts for capital replacement contributions from the City of Ames and Iowa State University (ISU). Both the City of Ames and ISU contribute \$20,000 annually. Funds may only be spent on approved capital improvements at the Ice Arena. Beginning in FY 06/07, the interest earned by the reserve is credited to the Ice Arena Operations Fund to improve the fund balance and reduce rate increases required to fund operations. In FY 07/08, the \$20,000 contributed by both ISU and the City of Ames was assigned to the Operations Fund to improve the operating fund balance.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Transfer from Local Option	20,000	20,000	20,000	0
ISU Participation	20,000	20,000	20,000	0
Interest	12,949			
<b>TOTAL REVENUES</b>	<b>52,949</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>
<b>EXPENSES:</b>				
None				
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Excess (Deficit) Revenues Over (Under) Expenses	52,949	40,000	40,000	0
Beginning Balance	305,479	357,880	358,428	398,428
Ending Balance	358,428	397,880	398,428	398,428

## ENTERPRISE - HOMEWOOD GOLF COURSE

This fund accounts for the operation of a 9-hole municipal golf course.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Interest Earnings	1,626	1,300	1,300	1,000
Golf Course Fees/Rentals	168,736	181,360	170,624	173,738
Pro Shop Sales	2,617	2,700	2,700	2,700
Concessions	16,325	17,700	16,419	16,419
Western Wireless Rental	24,439	22,282	24,802	26,079
<b>TOTAL REVENUES</b>	<b>213,743</b>	<b>225,342</b>	<b>215,845</b>	<b>219,936</b>
<b>EXPENSES:</b>				
Homewood Golf Course	217,279	218,826	221,191	229,131
Merit & Payroll Adjustments		774		1,281
<b>TOTAL EXPENSES</b>	<b>217,279</b>	<b>219,600</b>	<b>221,191</b>	<b>230,412</b>
Excess (Deficit) Revenues Over (Under) Expenses	(3,536)	5,742	(5,346)	(10,476)
Beginning Balance	46,731	62,785	43,195	37,849
Ending Balance	43,195	68,527	37,849	27,373

## ENTERPRISE - RESOURCE RECOVERY - OPERATIONS AND IMPROVEMENTS

This fund accounts for the operation of a municipally owned Resource Recovery Plant that provides service to 13 communities and several governmental organizations on a contractual basis. The per capita charge to the communities was adjusted in 2002/03 to reflect the 2000 census. The per capita fee was lowered to \$10.50 in 2004/05 and the tipping fee remains at \$52.75 per ton. A transfer from the General Fund of \$108,475 and the payment of \$315,000 in Debt Service makes up the Ames share of the per capita.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Per Capita Charges	299,954	299,954	299,954	299,954
ISU Charges	236,625	210,000	210,000	230,000
Other Contracts	16,534	15,540	15,540	15,540
Sale of Metals	185,015	154,600	165,400	169,960
Electric Plant	512,701	425,000	475,000	515,000
Public Fees	37,407	40,000	40,000	40,000
Other Customers	2,577,106	2,500,000	2,400,000	2,550,000
Interest	59,052	34,000	80,000	65,000
Other Revenues	11,562	4,000	7,500	7,700
Iowa DNR Grant	20,000			
<b>Total Before Transfers</b>	<b>3,955,956</b>	<b>3,683,094</b>	<b>3,693,394</b>	<b>3,893,154</b>
<b>TRANSFERS:</b>				
General Fund	108,475	108,475	108,475	108,475
Electric	10,000			
<b>Total Transfers</b>	<b>118,475</b>	<b>108,475</b>	<b>108,475</b>	<b>108,475</b>
<b>TOTAL REVENUES</b>	<b>4,074,431</b>	<b>3,791,569</b>	<b>3,801,869</b>	<b>4,001,629</b>
<b>EXPENSES:</b>				
Utilities:				
Resource Recovery Process	1,918,288	1,939,875	1,946,849	2,072,984
Landfill Operations	19,294	17,850	20,650	23,850
Yard Waste Management	40,259	40,750	36,500	36,500
Processing Reject Disposal	962,944	912,690	912,690	912,690
Sub-Total	2,940,785	2,911,165	2,916,689	3,046,024
Utilities CIP:				
Air Knife Modification	30,109	365,000	1,204,841	
Resource Rec. Renovations	61,432	185,000	322,672	177,000
CIP Sub-Total	91,541	550,000	1,527,513	177,000
Utilities Total	3,032,326	3,461,165	4,444,202	3,223,024
General Government:				
Human Resources	14,708	15,987	15,950	16,692
Accounting & Reporting	100,458	106,309	106,846	113,135

**ENTERPRISE - RESOURCE RECOVERY - OPERATIONS AND IMPROVEMENTS, continued**

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
General Government, continued:				
Finance Admin/Budget	12,132	12,504	12,525	13,088
Public Relations	11,504	12,454	12,694	12,930
Public Buildings	1,420	1,411	1,411	1,479
Merit/Payroll Adjustments		2,418		3,039
Purchasing Services	12,542	11,592	11,817	14,978
Public Works Administration	64,511	68,242	69,414	74,318
General Government Total	<u>217,275</u>	<u>230,917</u>	<u>230,657</u>	<u>249,659</u>
<b>Total Before Transfer</b>	<b>3,249,601</b>	<b>3,692,082</b>	<b>4,674,859</b>	<b>3,472,683</b>
<b>TRANSFERS:</b>				
Debt Service	<u>278,219</u>	<u>244,398</u>	<u>244,398</u>	<u>180,850</u>
<b>TOTAL EXPENSES</b>	<b>3,527,820</b>	<b>3,936,480</b>	<b>4,919,257</b>	<b>3,653,533</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	546,611	(144,911)	(1,117,388)	348,096
Beginning Balance	<u>1,759,358</u>	<u>1,420,730</u>	<u>2,305,969</u>	<u>1,188,581</u>
Ending Balance	<u>2,305,969</u>	<u>1,275,819</u>	<u>1,188,581</u>	<u>1,536,677</u>

## INTERNAL SERVICES – FLEET MAINTENANCE SERVICES

This fund accounts for maintenance and purchase of City-owned equipment. Shop Operations provides service to City departments (excluding Transit). The fund balance represents the accumulation of interest earnings used for capital projects at the shop location.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Interest Earnings	3,891	3,000	5,600	5,600
Operational Dept Charges	1,505,487	1,555,360	1,636,167	1,635,778
Equipment Purchase	5,406			
<b>Total Before Transfers</b>	<b>1,514,784</b>	<b>1,558,360</b>	<b>1,641,767</b>	<b>1,641,378</b>
<b>TRANSFERS:</b>				
Fleet Purchases Interest	145,000	146,250	261,194	204,000
Road Use Tax Transfer				12,000
Water Transfer				12,000
Sewer Transfer				12,000
<b>Total Transfers</b>	<b>145,000</b>	<b>146,250</b>	<b>261,194</b>	<b>240,000</b>
<b>TOTAL REVENUES</b>	<b>1,659,784</b>	<b>1,704,610</b>	<b>1,902,961</b>	<b>1,881,378</b>
<b>EXPENSES:</b>				
General Government:				
Accounting & Reporting	34,950	37,078	37,100	39,119
Finance Admin/Budget	6,066	6,252	6,262	6,544
Public Buildings	1,055	1,048	1,048	1,099
Merit/Payroll Adjustments		3,239		4,085
Purchasing Services	3,473	3,554	3,623	4,789
<b>General Government Total</b>	<b>45,544</b>	<b>51,171</b>	<b>48,033</b>	<b>55,636</b>
Internal Services:				
Fleet Maintenance Services	1,504,546	1,539,245	1,649,056	1,662,715
Fleet Acquisition & Disposal	120,451	123,407	123,812	128,537
Facility Improvements				48,000
<b>Internal Services Total</b>	<b>1,624,997</b>	<b>1,662,652</b>	<b>1,772,868</b>	<b>1,839,252</b>
<b>TOTAL EXPENSES</b>	<b>1,670,541</b>	<b>1,713,823</b>	<b>1,820,901</b>	<b>1,894,888</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	(10,757)	(9,213)	82,060	(13,510)
Beginning Balance	219,717	208,532	208,960	291,020
Ending Balance	208,960	199,319	291,020	277,510



## INTERNAL SERVICES – FLEET REPLACEMENT

This fund accounts for the accumulation of funds for use in the replacement of City of Ames fleet vehicles and related equipment. This fund allows operating departments to accumulate funds to replace vehicles and equipment over the useful life of that equipment.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Interest Earnings	202,569	146,250	261,194	204,000
Equip. Replacement Charges	1,294,373	1,211,044	1,311,113	1,391,200
<b>TOTAL REVENUES</b>	<b>1,496,942</b>	<b>1,357,294</b>	<b>1,572,307</b>	<b>1,595,200</b>
<b>EXPENSES:</b>				
Fleet Acquisition & Disposal	971,640	614,500	1,308,155	933,900
<b>Total Before Transfers</b>	<b>971,640</b>	<b>614,500</b>	<b>1,308,155</b>	<b>933,900</b>
<b>TRANSFERS:</b>				
Fleet Maintenance Services	145,000	146,250	261,194	204,000
<b>TOTAL EXPENSES</b>	<b>1,116,640</b>	<b>760,750</b>	<b>1,569,349</b>	<b>1,137,900</b>
Excess (Deficit) Revenues Over (Under) Expenses	380,302	596,544	2,958	457,300
Beginning Balance	5,025,983	4,997,595	5,406,285	5,409,243
Ending Balance	5,406,285	5,594,139	5,409,243	5,866,543

## INTERNAL SERVICES – INFORMATION SERVICES

Information Services and Communication Services operate on a reimbursable basis.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Information Services Charges	1,027,773	1,067,548	1,075,478	1,116,179
Communication Services	220,830	221,760	220,577	220,577
<b>TOTAL REVENUES</b>	<b>1,248,603</b>	<b>1,289,308</b>	<b>1,296,055</b>	<b>1,336,756</b>
<b>EXPENSES:</b>				
General Government:				
Merit/Payroll Adjustments		6,867		8,601
Internal Services:				
Information Services	1,027,773	1,067,548	1,075,478	1,116,179
Communication Services	220,830	221,760	220,577	220,577
Internal Services Total	1,248,603	1,289,308	1,296,055	1,336,756
<b>TOTAL EXPENSES</b>	<b>1,248,603</b>	<b>1,296,175</b>	<b>1,296,055</b>	<b>1,345,357</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	0	(6,867)	0	(8,601)
Beginning Balance	147,519	147,515	147,519	147,519
Ending Balance	147,519	140,648	147,519	138,918

## INTERNAL SERVICES – COMPUTER REPLACEMENT FUND

This fund accounts for the accumulation of funds for use in the replacement of City of Ames computers and related Information Services equipment. This fund allows operating departments to accumulate funds to replace Information Services equipment over the useful life of the equipment. Activities include a shared communication project with other law enforcement agencies in Ames and Story County.

FUND SUMMARY	2005/06 ACTUAL	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED
<b>REVENUES:</b>				
Interest	61,801	50,000	80,000	60,000
Equip. Replacement Funds	324,778	220,410	263,496	236,108
Shared Comm. ISU	21,408	64,601	56,311	36,403
Shared Comm. Story County	54,595	65,934	62,763	35,898
Shared Comm. E911 Board	24,737	104,398	157,713	95,558
Shared Comm. Ames Police	16,658	66,879	56,231	36,203
<b>TOTAL REVENUES</b>	<b>503,977</b>	<b>572,222</b>	<b>676,514</b>	<b>500,170</b>
<b>EXPENSES:</b>				
Replacement Computer Equip.	150,457	117,339	211,106	146,873
Info Services Computer Purch.	65,922	77,202	113,846	211,547
Phone System Purchases			9,075	
Shared Communication Project	121,637	301,812	333,018	204,062
<b>Total Before Transfers</b>	<b>338,016</b>	<b>496,353</b>	<b>667,045</b>	<b>562,482</b>
<b>TRANSFERS:</b>				
Transit	696			
Electric			33,000	
<b>Total Transfers</b>	<b>696</b>		<b>33,000</b>	
<b>TOTAL EXPENSES</b>	<b>338,712</b>	<b>496,353</b>	<b>700,045</b>	<b>562,482</b>
Excess (Deficit) Revenues Over (Under) Expenses	165,265	75,869	(23,531)	(62,312)
Beginning Balance	1,485,632	1,543,699	1,650,897	1,627,366
Ending Balance	1,650,897	1,619,568	1,627,366	1,565,054

## INTERNAL SERVICES - RISK MANAGEMENT

This fund accounts for payment of insurance premiums for Worker's Compensation, comprehensive liability and other insurance covered by the Risk Management Program. Loss prevention is also included in the program. The fund balance includes the required reserves plus an accrual calculation for unreported claims.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Department Insurance Charges	868,619	906,885	890,814	950,781
Interest Earnings	23,678	25,000	25,000	25,000
City Contrib. Workers' Comp	420,557	438,000	438,000	451,140
<b>TOTAL REVENUES</b>	<b>1,312,854</b>	<b>1,369,885</b>	<b>1,353,814</b>	<b>1,426,921</b>
<b>EXPENSES:</b>				
General Government:				
Merit/Payroll Adjustments		638		870
Internal Services:				
Risk Management Admin	67,158	66,925	66,328	69,080
Workers Comp Claims	178,005	275,000	275,000	275,000
Workers Comp Admin	21,270	10,000	1,000	1,000
Liability Insurance	135,531	132,278	144,712	149,023
Auto Insurance	51,447	52,476	53,295	54,894
Excess Insurance	34,626	35,319	48,069	49,511
Liability Claims	97,388	50,000	50,000	50,000
Transit Insurance	82,555	84,206	81,860	84,316
Property Insurance	412,200	412,200	411,144	432,895
Prof. Liability Claims	24,062	24,543	26,468	27,262
Internal Safety Training	55,352	62,500	62,500	82,500
411 Medical	62,699	128,000	128,000	128,000
Police Professional Insurance	20,207	20,611	21,442	22,085
<b>TOTAL EXPENSES</b>	<b>1,242,500</b>	<b>1,354,696</b>	<b>1,369,818</b>	<b>1,426,436</b>
Excess (Deficit) Revenues				
Over (Under) Expenses	70,354	15,189	(16,004)	485
Beginning Balance	973,842	960,659	1,044,196	1,028,192
Ending Balance	1,044,196	975,848	1,028,192	1,028,677

## INTERNAL SERVICES - HEALTH INSURANCE

This fund accounts for City and employee contributions for the City's health benefits plan. The City began self-insurance in July 2000. A 10% rate increase was planned for FY 06/07, however, favorable claims experience allowed the rates to stay flat for FY 06/07. Rates for FY 07/08 are budgeted 10% higher than the current amounts which essentially returns the budget amounts to the FY 06/07 adopted levels.

<b>FUND SUMMARY</b>	<b>2005/06 ACTUAL</b>	<b>2006/07 ADOPTED</b>	<b>2006/07 ADJUSTED</b>	<b>2007/08 ADOPTED</b>
<b>REVENUES:</b>				
Miscellaneous Revenue	1,521			
Employee/Retiree Contributions	723,411	789,971	751,287	826,600
Medicare Supplement Contribut.	47,818	52,000	52,000	49,000
Interest Earnings	68,759	53,000	90,000	82,000
City Contributions	4,047,851	4,400,000	4,063,895	4,400,000
COBRA Contributions	7,172	10,000	10,000	10,000
<b>TOTAL REVENUES</b>	<b>4,896,532</b>	<b>5,304,971</b>	<b>4,967,182</b>	<b>5,367,600</b>
<b>EXPENSES:</b>				
General Government:				
Merit/Payroll Adjustments		1,321		1,664
Internal Service:				
Health Administration	79,241	77,131	77,257	91,204
Medical Claims	2,441,426	3,287,806	3,105,141	3,381,290
Dental Claims	253,631	264,336	264,336	273,588
Pharmacy Claims	663,126	805,901	805,901	858,025
Medicare Supplement Premium	46,398	52,000	52,000	49,000
Specific Excess Insurance	193,201	229,090	127,000	130,810
Aggregate Excess	25,412	30,156	25,412	25,412
Reinsurance	27,170	28,000	28,000	28,000
Access Fee	69,520	63,111	63,111	65,004
Health Promotion	110,412	135,280	135,280	184,869
ASO Medical	146,587	146,273	146,273	146,273
ASO Dental	14,559	17,968	15,600	16,068
Pharmacy Outcomes	32,476	44,490	32,476	32,476
Disease Management	41,560	0	67,200	77,800
<b>TOTAL EXPENSES</b>	<b>4,144,719</b>	<b>5,182,863</b>	<b>4,944,987</b>	<b>5,361,483</b>
Excess (Deficit) Revenues Over (Under) Expenses	751,813	122,108	22,195	6,117
Beginning Balance	1,070,380	947,112	1,822,193	1,844,388
Ending Balance	1,822,193	1,069,220	1,844,388	1,850,505



The neighborhood improvement projects often require a lot of volunteer manhours. The Willow Creek Estates Neighborhood pulled together to plant 120 red twigged dogwoods in two long rows. The hedge provides a wind and snow break, noise barrier, and a haven for birds and other wildlife.



# CITY OF AMES AUTHORIZED EMPLOYMENT LEVELS

## (F.T.E. – Full-Time Equivalents)

BUDGET DIVISIONS	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED
Rec Mgr/City Clerk	1	1	1
Secretary I	2	2	2
City Manager	1	1	1
Asst. City Manager	2	2	2
Principal Clerk	1.25	1.25	1.25
Cable TV Wtr/Pro	1	1	1
Public Relations Offic.	1	1	1
City Manager Total	9.25	9.25	9.25
City Attorney	1	1	1
Asst. City Attorney	1	1	1
Principal Clerk	.75	.75	.75
Leg. Svc. Adm. Asst.	1	1	1
Secretary I	1	1	1
Process Server	1	1	1
City Attorney Total	5.75	5.75	5.75
Director Human Res.	1	1	1
Principal Clerk	.5	.5	.5
Secretary II	1	1	1
H.R. Technician	1	1	1
Risk Manager	1	1	1
Health Prom. Coord.	.75	.75	.75
H. R. Officer	2	2	2
HR Total	7.25	7.25	7.25
Dir. Planning/Housing	1	1	1
Principal Clerk	1	1	1
Secretary II	1	1	1
Housing Assistant	1	1	1
Housing Tech Asst.	0	1.5	1.5
Planner/GIS Coord.	1	1	1
Planner	3	3	3
Housing Coordinator	1	1	1
P & H Total	9.0	10.5	10.5
Dir. Fleet Services	1	1	1
Principal Clerk	.5	.5	.5
Secretary I	1	1	1
Mechanic Assistant	1	1	1
Fleet Technician	3	3	3
Lead Fleet Technician	1	1	1
Fleet Maint. Supv.	1	1	1
Fleet Services Total	8.5	8.5	8.5
Dir. of Transportation	1	1	1
Secretary I	1	1	1
Transit Driver	48.40	48.40	48.40
Transit Op. Supervisor	1	1	1
Transit Op. Assistant	3.75	3.75	3.75
Asst. Transit Oper.	2	2	2
Lane Worker	1.55	1.55	1.55
Mechanic Assistant	2	2	2
Mechanic	4	3	3
Lead Mechanic	1	1	1
Transit Trainer	2	2	2
Custodian	1	1	1
Transit Maint. Coord.	1	1	1
Lead Lane Worker	1	1	1
Transit Planner	0	1	1
Transit Coordinator	1	1	1
Asst Tran Dir Maint	1	1	1
Asst Tran Dir Oper	1	1	1
Transit Total	73.70	73.70	73.70

BUDGET DIVISIONS	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED
Director of Finance	1	1	1
Budget Officer	1	1	1
Secretary I	1	1	1
Finance Admin Total	3	3	3
Asst. Dir. Of Finance	1	1	1
Cashier	1	1	1
Account Clerk	3	3	3
Payroll Clerk	1	1	1
Accountant	2	2	2
Investment Officer	1	1	1
Finance Acct. Total	9	9	9
Utility Acct. Supervisor	1	1	1
Cashier	2	2	2
Util Accounts Tech	2	2	2
Util Cust Svc Clerk	2.75	2.75	2.75
Meter Reader	3	3	3
Senior Meter Reader	1	1	1
Fin Cust Service Total	11.75	11.75	11.75
Info Services Manager	1	1	1
Help Desk Specialist	1	1	1
Client Support Spec	2	2	2
Client Support Coord.	1	1	1
Systems Analyst	2	2	2
Network Technician	1	1	1
Telecom/Netwrk Tech	1	1	1
Finance Info Svc Total	9	9	9
Purchasing Agent	1	1	1
Principal Clerk	1	1	1
Print Services Tech	1	1	1
Mail Clerk	1	1	1
Procurement Spec.	2	2	3
Finance Purch. Total	6	6	7
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Principal Clerk	2	2	2
Secretary I	1	1	1
Plumbing Inspector	1	1	1
Electrical Inspector	1	1	1
Building Official	1	1	1
Housing Inspector	1	1	1
Bldg/Zoning Inspector	3	3	4
Property Maint Inspecc	0	0	1
Firefighter	36	36	36
Fire Lieutenant	9	9	9
Fire Captain	3	3	3
Fire Inspector	1	1	1
Sanitarian	1	1	1
Fire Total	63	63	65
Chief of Police	1	1	1
Principal Clerk	1	1	1
Secretary II	1	1	1
Parking Meter Attend.	1	1	1
Police Records Super	1	1	1
Police Records Clerk	2.5	1.5	1.5
Police Lead Dispatchr	1	1	1
Police Dispatcher	10	10	10
Police Officer	35	35	35
Police Corporal	3	3	3

BUDGET DIVISIONS	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED
Police Sergeant	7	7	7
Lead Police Records	0	1	1
Commander	2	2	2
Police Support Srvc	1	1	1
Emerg.Comm.Supv.	1	1	1
Animal Ctrl Attendant	.3	.3	.3
Animal Ctrl Officer	1.6	1.6	1.6
Animal Ctrl Supervisor	1	1	1
Police Lieutenant	3	3	3
Animal Ctrl Clerk	1	1	1
<b>Police Total</b>	<b>74.4</b>	<b>74.4</b>	<b>74.4</b>
Library Director	1	1	1
Assist. Library Dir.	1	1	1
Library Maint. Super.	1	1	1
Custodian	.5	.5	.5
Library Assistant	9.25	9.5	9.5
Library Process Clerk	1	1	1
Circulation Supervisor	1	1	1
Com. Relations Spec.	.75	.75	.75
Principal Clerk	1	1	1
Library Virtual Svc.	1	1	1
Tech Svcs Assistant	.5	.5	.5
Senior Library Assist.	.75	.75	.75
Library Admin Assist.	1	1	1
Library Div. Coordin.	3	3	3
Librarian	3.5	3.5	3.5
IT Systems Admin	1	1	1
Library Refer Supv	1	1	1
Library Collect. Tech	1	1	1
Library Youth Svc.	1	1	1
<b>Library Total</b>	<b>30.25</b>	<b>30.50</b>	<b>30.50</b>
Dir. Parks & Rec	1	1	1
Senior Clerk	1	1	1
Principal Clerk	1	1	1
Secretary I	1	1	1
Recreation Supervisor	2	2	2
Ice Arena Manager	1	1	1
Parks Maint Foreman	1	1	1
Golf Course Mt. Supv.	1	1	1
Maintenance Worker	5	5	5
Parks Maint Specialist	2	2	2
Auditorium/Bandshell	.5	.5	.5
Rec Coord/Aquatics	1	1	1
Rec Coord/Adult	1	1	1
Rec Coord/Ice/Golf	1	1	1
Project Administrator	.5	.5	.5
Wellness Prog. Mgr.	1	1	1
Parks Facilities	1	1	1
<b>Parks &amp; Rec Total</b>	<b>22.0</b>	<b>22.0</b>	<b>22.0</b>
Dir of W & PC	.5	.5	.5
Asst Dir of W & PC	.5	.5	.5
Secretary I	1	1	1
Secretary II	.5	.5	.5
Enviro Engineer	1.25	1.25	1.5
WWW Lab Tech	2	2	2
WWW Lab Analyst	2.5	2.5	2.5
WWW Lab Superv	1	1	1
WPC Plant Operator	6	6	6
WPC Plant Superin.	1	1	1
WPC Plt Maint Supr	1	1	1
Plt Maint Specialist	1	1	1
Maintenance Worker	3	3	3
Sr Maint Worker	1	1	1
<b>WPC Control Total</b>	<b>22.25</b>	<b>22.25</b>	<b>22.50</b>
Dir of W & PC	.5	.5	.5
Asst Dir of W & PC	.5	.5	.5

BUDGET DIVISIONS	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED
Secretary II	.5	.5	.5
Enviro Engineer	1.25	1.25	1.5
Principal Clerk	1	1	1
Water Plant Operator	6	6	6
Water Plant Supt	1	1	1
Wtr Plt Maint Supr	1	1	1
Maintenance Worker	1	1	1
Wtr Mtr Repair Worker	3	3	3
Cross Con Ctrl Wrker	1	1	1
Plt Maint. Specialist	1	1	1
Wtr Meter Supv	1	1	1
<b>Water Total</b>	<b>18.75</b>	<b>18.75</b>	<b>19.00</b>
Dir of Electric Utility	1	1	1
Asst Dir of Elect Utility	1	1	1
Principal Clerk	1	1	1
Energy Svc Coordin	1	1	1
Utility Engineer	1	1	1
<b>Electric Admin Total</b>	<b>5</b>	<b>5</b>	<b>5</b>
Electric Energy Trader	0	0	1
<b>Electric Fuel Total</b>	<b>0</b>	<b>0</b>	<b>1</b>
Power Plt Superintend	1	1	1
Pwr Plt Supervisor	1	1	2
Principal Clerk	2	2	2
Lead Coal Handler	1	1	1
Power Plt Aux Operat	10	10	10
Power Plnt Fireworker	5	5	5
Power Plant Operator	5	5	5
Instr/Ctrl Rpr Worker	1	1	1
Pwr Plt Maint Foremn	1	1	1
Pwr Plt Maint Mech	8	8	8
Custodian	1	1	1
Power Plt Engineer	0	1	1
Coal Handler	3	3	3
<b>Elect Prod Total</b>	<b>39</b>	<b>40</b>	<b>41</b>
Elect Meter Super	1	1	1
Elect Meter Repairwrk	2	2	2
<b>Elect Metering Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
Elect Dist Superint	1	1	1
Asst Elect Dist Super	1	1	1
Principal Clerk	1	1	1
Storekeeper	1	1	1
Records Material Asst	1	1	1
Electric Serviceworker	4	4	4
Electric Lineworker	6	6	6
Substation Electrician	2	2	2
Electric Line Foreman	3	3	3
Substation Foreman	1	1	1
<b>Elect Distribution Total</b>	<b>21</b>	<b>21</b>	<b>21</b>
Electrical Engineer	1	1	1
Elect Distrib Engineer	1	1	1
Elect Engineer Asst	2	2	2
<b>Elect Engineer Total</b>	<b>4</b>	<b>4</b>	<b>4</b>
Instrument/Cntrl Tech	4	4	4
Power Plant Engineer	1	0	0
Electrician	2	2	2
<b>Electric Plt Ctrl Total</b>	<b>7</b>	<b>6</b>	<b>6</b>
Bldg Maint Specialist	1	1	1
<b>Public Wks Facil Total</b>	<b>1</b>	<b>1</b>	<b>1</b>
Dir of Public Works	1	1	1
Public Wks Adm Asst	1	1	1
Senior Clerk	1	1	1



BUDGET DIVISIONS	2006/07 ADOPTED	2006/07 ADJUSTED	2007/08 ADOPTED
PW Admin Total	3.00	3.00	3.00
Traffic Supervisor	1	1	1
Traffic Signal Tech	1	1	1
Traff Sign Lead Tech	1	1	1
Traffic Engineer	1	1	1
Maintenance Worker	2	2	2
PW Traf/Eng Total	6	6	6
Streets Oper Super	1	1	1
Maintenance Worker	11	11	11
Sr Hvy Equip Oper	3	3	3
Heavy Equip Oper	2	2	2
Streets Maint Foremn	1	1	1
Operations Administr	1	1	1
PW Streets Total	19	19	19
Storm Water Tech	0	0	1
Sr Engineering Tech	7	7	7
Construction Superv	1	1	1
Civil Engineer II	1	1	1
Civil Eng/GIS Spec.	1	1	1
Municipal Engineer	1	1	1
PW Engineering Total	11	11	12
Operations Supervisor	1	1	1
Principal Clerk	1	1	1
Utility Maint Foreman	1	1	1
Maintenance Worker	7	7	7
Sr Hvy Equip Oper	1	1	1
PW Util Maint Total	11	11	11
Principal Clerk	1	1	1
RR Lead Operator	1	1	1
RR Maint Operator	2	2	2
RR Asst Superint	1	1	1
RR System Superint	1	1	1
Process Worker	5	5	5
Senior Maint Worker	2	2	2
R.R. Equip Operator	2	2	2
PW – Res Rec Total	15	15	15
Maintenance Worker	3	3	3
Grounds Foreman	1	1	1
Grounds Supervisor	1	1	1
PW Grounds Total	5	5	5
Maintenance Worker	.75	.75	.75
Parking Meter Repair	1	1	1
PW Parking Total	1.75	1.75	1.75
<b>Total F.T.E.s</b>	<b>534.60</b>	<b>536.35</b>	<b>542.85</b>

**ELECTRIC RATE COMPARISON**  
**For Rates in Effect December 2005**  
 By Ames Municipal Electric System

**RESIDENTIAL RATE COMPARISON**

	250 kWh	% *	500 kWh	% *	750 kWh	% *	1,000 kWh	% *
<b>SUMMER</b>								
<b>Ames Electric Svcs.</b>	\$ 24.45	<b>-44%</b>	\$ 45.00	<b>-36%</b>	\$ 64.95	<b>-32%</b>	\$ 84.90	<b>-30%</b>
Alliant Energy	43.67		76.72		103.52		139.32	
MidAmerican Energy	29.68		50.86		72.03		93.21	
Consumers Energy	54.75		79.00		103.25		127.50	
Midland Power Coop	46.95		73.90		100.85		127.81	
<b>WINTER</b>								
<b>Ames Electric Svcs.</b>	22.20	<b>-47%</b>	39.80	<b>-41%</b>	55.75	<b>-39%</b>	71.70	<b>-37%</b>
Alliant Energy	38.02		65.42		88.55		111.67	
MidAmerican Energy	29.05		49.61		70.16		90.71	
Consumers Energy	54.75		79.00		103.25		127.50	
Midland Power Coop	46.95		73.90		100.85		127.81	

**COMMERCIAL/GENERAL SERVICE/INDUSTRIAL RATE COMPARISON**

	7,500 kWh	% *	10,000 kWh 40KW	% *	12,500 kWh 50KW	% *	30,000 kWh 100 KW	% *
<b>SUMMER</b>								
<b>Ames Electric Svcs.</b>	\$ 604.00	<b>-20%</b>	\$ 794.00	<b>-35%</b>	\$ 982.50	<b>-35%</b>	\$ 2,129.00	<b>-32%</b>
Alliant Energy	869.86		1,265.20		1,581.50		3,374.60	
MidAmerican Energy	658.03		1,184.09		1,462.07		2,960.37	
Consumers Energy	842.80		1,512.45		1,870.96		3,848.32	
Midland Power Coop	636.54		894.00		1,117.50		2,383.00	
<b>WINTER</b>								
<b>Ames Electric Svcs.</b>	\$474.50	<b>-32%</b>	\$ 680.00	<b>-41%</b>	\$ 840.00	<b>-41%</b>	\$ 1,839.00	<b>-38%</b>
Alliant Energy	684.16		1,071.40		1,339.25		2,915.60	
MidAmerican Energy	614.23		1,108.09		1,367.07		2,770.37	
Consumers Energy	842.80		1,512.45		1,870.96		3,848.32	
Midland Power Coop	636.54		894.00		1,117.50		2,383.00	

\* % indicates difference in A.M.E.S. rates compared to average of other four utilities.

NOTE: Some utilities also offer optional rates for electric heat, time-of-use, etc.

**ENERGY COST ADJUSTMENT FOR 2005 RATE COMPARISON**

**SUMMER RATE PERIOD**

	Residential	Commercial	Industrial		
Ames Electric Svcs.	\$0.00680	\$0.00680	\$0.00680	Ames Electric Svcs.	June, July, Aug, Sep
Alliant Energy	0.02290	0.02290	0.02290	Alliant Energy	June 16 - Sep 15
MidAmerican Energy	N/A	N/A	N/A	MidAmerican Energy	June, July, Aug, Sep
Consumers Energy	0.00500	0.00500	0.00500	Consumers Energy	N/A
Midland Power Coop	0.00541	N/A	N/A	Midland Power Coop	N/A

**RESIDENTIAL WATER RATE COMPARISON**  
Iowa Cities of 10,000 and Over Population  
Rates as of September 2005

***With Softening***

	<b>Population Served</b>	<b>Minimum</b>	<b>600 cf</b>	<b>1,000 cf</b>	<b>10,000 cf</b>	<b>50,000 cf</b>	<b>100,000 cf</b>
Ames	50,731	\$ 7.30	\$ 15.64	\$ 21.20	\$ 168.20	\$ 811.80	\$ 1,623.60
Ankeny	34,000	4.60	14.73	23.74	241.79	1,206.64	2,422.19
Boone	12,400	7.37	22.22	34.10	260.15	884.68	1,666.28
Cedar Rapids	122,000	3.65	11.15	16.15	130.48	607.60	1,186.56
Iowa City	62,380	6.75	22.50	35.10	258.24	1,176.85	2,326.61
Marshalltown	26,009	4.85	12.77	18.05	137.95	673.50	1,340.95
Newton	16,000	6.40	11.20	16.00	98.40	452.37	901.57
W. Des Moines	46,403	3.00	16.73	25.88	231.75	1,146.75	2,290.50
Ames Rank Among 21		7	9	13	14	11	11

***With Other Treatment***

	<b>Population Served</b>	<b>Minimum</b>	<b>600 cf</b>	<b>1,000 cf</b>	<b>10,000 cf</b>	<b>50,000 cf</b>	<b>100,000 cf</b>
Cedar Falls	36,145	\$ 6.27	\$ 9.81	\$ 12.17	\$ 54.59	\$ 233.06	\$ 454.59
Fort Dodge	25,136	7.82	13.68	20.70	144.55	609.80	1,123.55
Marion	26,294	6.11	9.22	13.36	106.02	493.27	962.07
Sioux City	82,000	6.16	13.68	21.20	159.16	625.87	1,208.31
Ames Rank Among 33		10	14	18 (tie)	19	15	15

Range		\$ 0.00	\$ 5.05	\$ 7.69	\$ 54.59	\$ 242.48	\$ 446.48
	to	9.78	23.90	36.50	320.00	1,580.00	3,155.00
Median Rate		\$ 6.27	\$ 14.64	\$ 22.41	\$ 171.36	\$ 777.90	\$ 1,579.03
Ames, % of Median		116.4	106.8	94.6	98.2	104.4	102.8

**RESIDENTIAL SEWER SERVICE CHARGE COMPARISON**  
Iowa Cities of 10,000 and Over Population  
Rates as of September 2005

	<b>Population Served</b>	<b>Minimum</b>	<b>600 cf</b>	<b>1,000 cf</b>	<b>10,000 cf</b>	<b>50,000 cf</b>	<b>100,000 cf</b>
Ames	50,731	\$ 6.05	\$ 15.35	\$ 21.55	\$ 161.05	\$ 781.05	\$ 1,556.05
Ankeny	34,000	6.96	20.24	29.09	228.21	1,113.21	2,219.46
Boone	12,400	9.89	23.99	33.39	244.89	1,184.89	2,359.89
Cedar Falls	36,145	12.30	18.42	24.54	162.24	774.24	1,539.24
Cedar Rapids	122,000	7.46	12.70	18.10	137.80	669.80	1,334.80
Fort Dodge	25,136	10.27	13.26	19.24	153.57	750.57	1,496.82
Iowa City	62,380	7.18	24.78	38.86	355.66	1,763.66	3,523.66
Marshalltown	26,009	9.51	17.37	22.61	140.51	664.51	1,319.51
Newton	16,000	6.98	15.94	24.90	226.50	1,122.50	2,242.50
Sioux City	82,000	5.53	13.25	20.97	199.57	981.38	1,957.80
W. Des Moines	46,403	0.00	14.68	24.13	236.75	1,181.75	2,363.00
Ames Rank Among 35		20	20	21	23	22	22

Range		\$ 0.00	\$ 8.25	\$ 11.25	\$ 78.75	\$ 378.75	\$ 753.75
	to	12.30	25.75	38.86	355.66	1,763.66	3,523.66
Median Rate		\$ 6.15	\$ 15.77	\$ 23.32	\$ 181.00	\$ 905.00	\$ 1,810.00
Ames, % of Median		98.4	97.3	92.4	90.0	86.3	86.0

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# BUDGET GLOSSARY

**Accounting System:** Records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

**Accrual Basis of Accounting:** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Activity:** A specific type of work or group of tasks performed by one or more organized units of the government. An example would be Crime Prevention and Patrol.

**Ad Valorem Taxes:** See Property Tax

**Appropriation:** A legal authorization to incur obligations and to make expenditures for specific purposes.

**A.S.S.E.T. – The Analysis of Social Services Evaluation Team** makes recommendations to the Ames City Council for the distribution of contributions to the Human Services providers in the Ames Community. The team has representatives from several funders who have pooled their contributions.

**Assets:** Resources owned or held by the City which have a monetary value.

**Bond:** A long-term I.O.U. or promise to pay a sum of money (the face amount of the bond) on a specific date(s) (the bond maturity date) at a specified interest rate.

**Bonding Capacity – Debt Capacity:** The State limit for general obligation debt is 5% of assessed valuation. The Ames City Council imposes a further limit which reserves 25% of that capacity.

**Budget:** A plan of financial operation and estimated expenditures for a specific period of time, and the monies to be used to finance the expenditures. The City of Ames Operating Budget is a plan for the period from July 1 through June 30.

**Capital:** Purchases of building, improvements other than buildings, machinery, and equipment with a value over \$500 and a useful life in excess of one year.

**Capital Improvements Plan (CIP):** A long-range plan for providing the capital outlays necessary to

insure that adequate services are provided the residents of the City. The plan includes improvements to, or the acquisition of, structural improvements and major equipment purchases.

**Commodities:** Commodities include various materials, parts, and supplies used for continuing operations of the City with a short life expectancy and a unit cost of under \$500.

**Contingency Funds:** A reserve of monies set aside within the General Fund for emergency or unexpected expenditures. This is also called the Emergency Reserve.

**Contractual:** Contractual Services include all work and services performed for the City by other individuals, businesses, organizations, and other City departments.

**Debt Service:** The fund which accounts for the payment of interest and principal on all general obligation debt other than that payable from special assessments and revenue debt issued for a governmental enterprise.

**Department:** A major administrative organizational unit of the City which indicates overall management responsibility of one or more activities.

**Division:** A functional section of a department.

**Enterprise Fund:** Those funds established to finance and account for acquisition, operation and maintenance of governmental operations which are predominantly self-supporting by user charges. Such operations must be run in a manner similar to private business. Examples are the Electric Utility, Sewer Utility, and Parking Funds.

**Expenditures:** Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

**Fiscal Year (FY):** The 12-month period to which the operating budget applies, and the period of time at the end of which the government determines its financial condition. For the City of Ames, this is July 1 through June 30.

**Full-Time Equivalent (F.T.E.):** A measure of authorized personnel calculated by equating 2,080 hours of work per year with the F.T.E. of one position.



**Fund:** An accounting term referring to a group of accounts recording all financial resources together with corresponding liabilities, which has a distinct balance and is used to segregate specific activities and functions from those of other groups of accounts.

**General Fund** – The General Fund is one of five governmental fund types and typically serves as the chief operating fund of a government. The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

**General Obligation Bonds:** Bonds backed by the full faith and credit of the issuing government. Repayment of these bonds is based on the government's ability to tax its residents for such purposes.

**Interfund Transfers:** A transfer from a fund receiving the revenue, to a fund through which the authorized expenditure is to be made. An example would be a transfer of revenue from the Road Use Tax Fund to the Street Construction Fund.

**Internal Services:** Goods or services provided by one department to others within the same government or to other governments, on a user fee basis, with full costs to be recovered. An example of this would be the City's Purchasing Division.

**Levy:** The amount of taxes, assessments or service charges imposed by a government. The maximum General Fund property tax levy allowed in Iowa is \$8.10 per \$1,000 of assessed valuation. Other levies may be imposed in addition to this.

**Local Option Sales Tax:** A tax approved by a majority of the City's registered voters, which collects revenue according to a percentage of the value of goods and services delivered within the corporate limits. In Ames, the local option sales tax applies to those goods and services to which the State of Iowa sales tax applies.

**Modified Accrual Accounting:** The accrual basis of accounting modified to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period." Expenditures are recognized when the related fund liability is incurred except for: (1) prepaid insurance and similar items; (2) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; and (3)

principal and interest on long-term debt which are generally recognized when due.

**Operating Expenses:** Those expenses from a fund which are directly related to accomplishing the fund's primary functions. Payroll would be one example of an operating expense.

**Operating Revenue:** Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**P-Card** – This is the City's procurement card program of credit cards for individual City employees.

**Performance Measures:** Accomplishments of a particular activity in relation to desired standards workload, effectiveness, and efficiency. These measures must be meaningful to the tasks of the activity involved, and verifiable.

**P.R.O.B.E.** – The Productive Review Of Budget Entries meetings are the budget review meetings with the Assistant City Managers, Finance Director, Budget Officer, and departments.

**Program:** A grouping of related work tasks or activities into a large organizational unit. An example of a program is the Public Safety Program.

**Program Performance Budget:** Expenditures within the budget are based upon programs of work and performance of these programs. The City of Ames has a Program Performance Budget.

**Property Tax:** An ad valorem tax levied on both real and personal property according to the property's valuation and the tax rate.

**Reserves:** Accounts used to hold certain portions of a fund or types of assets as unappropriated for expenditures, or as legally set aside for a specific purpose.

**Revenue:** Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, share revenues, and interest income.

**Revenue Bonds:** Bonds which are repaid in both principal and interest from the earnings of an enterprise fund operation. Electric Utility Revenue Bonds would be one example.

**Rollback:** The State of Iowa annually adjusts the rollback percentage which is the percentage of the residential assessed valuation which is taxable. For 98/99, the percentage is 54.9090%.

**Special Assessment:** A levy against a property to pay for all or part of the cost of an improvement benefiting that property.

**Special Revenue Funds:** Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for particular purposes.

**Sub-Program:** A portion of a program comprised of several activities. Law Enforcement is a sub-program of Public Safety.

**Tax Rate:** The amount of tax stated in terms of a unit of the tax base; for example, dollars per \$1,000 of assessed valuation.

**Transfers:** Involves the movement of money between City funds.

**Trust and Agency Funds:** Funds used to account for assets held by the government in a trustee capacity, for individuals or other groups associated with the government. Agency monies or assets are held by a government acting as an agent for others, i.e. economic development state loans.

**Unamortized Premium and Discount** – When bonds are sold, the difference in the price above par or face value (premium) or below par (discount) is recognized over the life of the bonds. The amount of the premium or discount not yet recognized is called the unamortized premium or discount.

**Valuation:** The official value established for various properties, within set State guidelines, for taxation purposes. The assessed valuation of property is that portion of the property's value upon which taxes are levied.

## ACRONYMS

**AAMPO** Ames Area Metropolitan Planning Organization  
**ADA** Americans With Disabilities Act  
**AEDC** Ames Economic Development Commission  
**AHHP** Ada Hayden Heritage Park  
**A.M.E.S.** Ames Municipal Electric System  
**AMR** Automatic Meter Reading  
**AP** Accounts Payable  
**APPA** American Public Power Association  
**ASCF** Ames Seed Capital Fund

**A.S.S.E.T.** Analysis of Social Services Evaluation Team  
**BP** Bike Path  
**CD** Compact Disc  
**CDBG** Community Development Block Grant  
**CDC** Center for Disease Control  
**CEBA** Community Economic Betterment Account  
**CIP** Capital Improvements Plan  
**CIPA** Critical Infrastructure Protection Act  
**COBRA** Consolidated Omnibus Budget Reconciliation Act  
**COTA** Commission on the Arts  
**CSO** Community Safety Officer  
**CYRIDE** City of Ames Transit Service  
**DAR** Dial-A-Ride Bus System  
**DMACC** Des Moines Area Community College  
**DRC** Development Review Committee  
**DVD** Digital Video Disc  
**EDSA** Economic Development Set-Aside  
**EMS** Emergency Medical Services  
**EPA** Environmental Protection Agency  
**ETP** Excellence Through People  
**EUORAB** Electric Utility Operation Review & Advisory Board  
**FAA** Federal Aviation Administration  
**FACES** Families of Ames Celebrate Ethnicities  
**FBO** Fixed Base Operator – Airport  
**FEMA** Federal Emergency Management Agency  
**FOG** Food, Oil, Grease  
**FS** Fire Station  
**FTA** Federal Transit Administration  
**FTE** Full-Time Equivalent  
**FY** Fiscal Year July 1 – June 30  
**GFOA** Government Finance Officers Association  
**GIS** Graphic Information System  
**GO** General Obligation Bonds  
**GPS** Global Positioning System  
**GSB** Government of the Student Body at Iowa State University  
**HHW** Household Hazardous Waste  
**HPC** Historic Preservation Committee  
**HR** Human Resources  
**HSP** High Service Pump  
**HSS** Heartland Senior Services  
**HUD** Housing and Urban Development  
**HVAC** Heating, Ventilation & Air Conditioning  
**IDNR** Iowa Department of Natural Resources  
**IDOT** Iowa Department of Transportation  
**IFA** Iowa Finance Authority  
**IFC** International Fire Code  
**ISO** Insurance Services Office  
**ISU** Iowa State University  
**ITS** Intelligent Transportation System  
**KWH** Kilowatt Hour  
**LED** Light Emitting Diode  
**LHAP** Local Housing Assistance Program

<b>LLEBG</b>	Local Law Enforcement Block Grant	<b>WNV</b>	West Nile Virus
<b>LOT</b>	Local Option Sales Tax	<b>WPC</b>	Water Pollution Control
<b>LUPP</b>	Land Use Policy Plan	<b>WTP</b>	Water Treatment Plant
<b>MGMC</b>	Mary Greeley Medical Center	<b>YSC</b>	Youth Sports Complex
<b>MHZ</b>	Megahertz	<b>YSS</b>	Youth & Shelter Services
<b>MICCIO</b>	A foundation for animal well-being in State of Iowa	<b>ZBA</b>	Zoning Board of Adjustment
<b>MPO</b>	Metropolitan Planning Organization		
<b>MS4</b>	Municipal Separate Storm Sewer System		
<b>MUTCD</b>	Manual on Uniform Traffic Control Devices		
<b>MW</b>	Megawatt		
<b>NADC</b>	National Animal Disease Center		
<b>NEC</b>	National Electric Code		
<b>NFPA</b>	National Fire Protection Association		
<b>NIMS</b>	National Incident Management System		
<b>NJIP</b>	New Jobs and Income Program		
<b>NOV</b>	Notice of Violation		
<b>NPDES</b>	National Pollutant Discharge Elimination System		
<b>NSF</b>	Non-sufficient Funds Checks		
<b>OEM</b>	Original Equipment Manufacturer		
<b>OH</b>	Overhaul		
<b>OSHA</b>	Occupational Safety & Health Administration		
<b>P &amp; R</b>	Parks and Recreation		
<b>P &amp; Z</b>	Planning and Zoning		
<b>PAC</b>	Public Arts Commission		
<b>PBT</b>	Preliminary Breath Test		
<b>PC</b>	Personal Computer		
<b>PFSA</b>	Public Facilities Set Aside		
<b>PIN</b>	Personal Identification Number		
<b>PP</b>	Power Plant		
<b>PRO</b>	Public Relations Officer		
<b>PROBE</b>	Productive Review of Budget Entries		
<b>RDF</b>	Refuse Derived Fuel		
<b>RISE</b>	Revitalize Iowa's Strong Economy Grant Program		
<b>RIT</b>	Rapid Intervention Team		
<b>RLF</b>	Revolving Loan Fund		
<b>RR</b>	Railroad		
<b>RRP</b>	Resource Recovery Plant		
<b>RSS</b>	Resident Satisfaction Survey		
<b>RUT</b>	Road Use Tax		
<b>RWPS</b>	Raw Water Pumping Station		
<b>SAM</b>	State and Mortensen Water Tank		
<b>SCADA</b>	Supervisory Control & Data Acquisition		
<b>SRO</b>	School Resource Officer		
<b>STP</b>	Surface Transportation Program		
<b>TIF</b>	Tax Increment Financing		
<b>UPRR</b>	Union Pacific Railroad		
<b>UPS</b>	United Parcel Service		
<b>VEISHEA</b>	Iowa State University's spring student festival. Letters represent various colleges on campus.		
<b>VFD</b>	Variable Frequency Drive		
<b>W &amp; PC</b>	Water and Pollution Control		
<b>WMD</b>	Weapons of Mass Destruction		

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