

ITEM #: 12
DATE: 03-12-24
DEPT: PW

COUNCIL ACTION FORM

SUBJECT: 2024/25 ARTERIAL STREET PAVEMENT IMPROVEMENTS (HYLAND AVE)

BACKGROUND:

Staff initiated a Request for Proposals process for professional services for the 2024/25 Arterial Street Pavement Improvement program. These services will provide the City with the review of the existing pavement conditions, design and development of plans and specifications for Hyland Ave. from Lincoln Way to Ontario St. This project will include sections of full reconstruction and sections of rehabilitation.

Proposals for this work were received from seven engineering firms on February 2, 2024. The proposals were evaluated on their qualifications according to the following criteria: Project Understanding, Design Team/Key Personnel, Previous Experience, Project Approach, Responsiveness, Ability to perform work, Proposed project design/letting schedule, and Estimated Contract Cost for engineering services. The evaluation scores are as follows:

Firm	Qualifications Based Score	Qualifications Based Rank	Fee	Final Rank
WHKS	83.8	1	\$142,200	1
Strand	83.3	2	\$181,500	2
MSA	82.0	3	\$122,000*	3
CDA	78.0	4	\$135,000	4
Kirkham Michael	77.5	5	\$137,700	5
SEH	72.0	6	\$147,050	6
Niles	69.3	7	\$177,350	7

*Cost did not include geotechnical services where other bids did include that required service.

After weighing the qualifications and estimated fees for these firms, staff has negotiated a contract with WHKS of Ames, Iowa. WHKS scored highest based on qualifications. Staff is confident that a contract with WHKS will provide the best value for professional services considering the firms qualifications. A summary of revenues and projected expenses is shown below:

Funding Source	Revenue	Expenses
2024/25 Arterial St GO Bonds	\$ 472,500	
2024/25 Arterial St STGB Funds	\$1,890,000	
WHKS Engineering		\$ 142,200
Construction Est		\$1,900,000
Administration		\$ 250,000
TOTAL	\$2,362,500	\$2,292,200

ALTERNATIVES:

1. Approve the professional services agreement for the 2024/25 Arterial Street Pavement Improvement project with WHKS & Co. of Ames, Iowa, in the amount not to exceed \$142,200.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

CITY MANAGER'S RECOMMENDED ACTION:

Based on staff's evaluation using the above criteria, WHKS & Co. will provide the best value to the City for professional services for the 2024/25 Arterial Street Pavement Improvement project. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.

ATTACHMENT(S):

[Hyland Ave Project Location Map.pdf](#)

[Hyland Ave PSA.pdf](#)