

ITEM #: 31  
DATE: 02-13-24  
DEPT: FIN

**COUNCIL ACTION FORM**

**SUBJECT: ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR  
ENDED JUNE 30, 2023**

**BACKGROUND:**

The Code of Iowa requires the City of Ames to publish a complete set of audited financial statements presented in conformity with generally accepted accounting principles. These financial statements, referred to herein as the Annual Comprehensive Financial Report (ACFR), serve many purposes, including the following:

- Provide information needed for both financial decision-making and the assessment of financial stewardship
- Lend insight into the financial health of the City
- Preserve public and investor trust through financial transparency
- Demonstrate compliance with public decisions concerning the raising and spending of public monies
- Demonstrate the extent to which operating objectives are met efficiently and effectively, using all resources available for that purpose, and whether it can continue to do so
- Demonstrate compliance with finance-related legal and contractual provisions

The ACFR comprises many sections and contains information that may seem confusing even to those familiar with private-sector accounting reports. The main difference between private sector accounting and governmental accounting is the use of fund accounting. Fund accounting is a tool used by governments to organize and present data about financial resources to show the fact that certain resources have been segregated for specific activities or objectives in accordance with special regulations, restrictions, or limitations. The constraints on how financial resources can be used are either imposed externally (grantors and creditors) or internally through the budget adopted by the City Council.

Governmental accounting regulations require that the statements contained in the ACFR use methods of accounting that don't completely match the method of recording transactions in the accounting software, which is primarily on a budgetary basis for tracking and control against the Council-approved budget. An extensive amount of time is required to close out the accounting records and make the numerous adjusting entries that are required to convert to the accounting basis required for the ACFR. Because of this, the City produces this financial report only on an annual basis.

Eide Bailly LLP, Certified Public Accountants, has audited the City's financial statements for the year ended June 30, 2023, and expressed its opinion on these statements based on the audit. In the auditor's opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America with the exception described below.

## **AUDIT OPINION AND REPORT**

**The auditor's report on the financial statements is an unmodified or "clean" opinion. There were no significant deficiencies, but material audit adjustments were made. These adjustments were agreed on between the auditors and the staff and were completed during the audit.**

- **Adjustments to the Schedule of Expenditures of Federal Awards (SEFA):**
  - Two State Revolving Fund (SRF) loans included federal pass-through grant dollars from the Iowa Finance Authority, which were not included in the initial presentation of the SEFA.
  - A disaster mitigation grant incurred expenses and received grant dollars in previous fiscal years. In FY 2022/23, the City received additional grant reimbursement funds and failed to include the associated previous year expenditures in the SEFA as required.
  - The Home Investment Partnership Program was initially identified as state funding, and therefore not included in the SEFA. Upon further review, the funding was part of a federal pass-through program, which should have been included in the City's SEFA.
- **An underbilling of utility revenue occurred due to a billing error, which was subsequently recorded in the FY 2023/24. Given the timing of identifying the error, the revenue should have been recorded in FY 2022/23.**

It should be noted that staff invested considerable time in the preparation and presentation of the City's capital asset information, resulting in no adjustments.

**Also included with the report is the management letter that discloses any findings, difficulties in performing the audit, misstatements, disagreements with management, and other issues that arose during the audit. The letter confirms that there were no other issues to report related to the June 30, 2023 audit. It does include a statement related to the adjustments mentioned above.**

### **ALTERNATIVES:**

1. Accept the Annual Comprehensive Financial Report as presented.
2. Request further information.

### **CITY MANAGER'S RECOMMENDED ACTION:**

The City is required by state law to have an annual audit of its financial statements. The City Council needs to accept the audited financial statements so they can be submitted to the state and other users of the Annual Comprehensive Financial Report. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby accepting the Comprehensive Annual Financial Report as presented.

### **ATTACHMENT(S):**

[2023 Ames ACFR.pdf](#)

[CAF - City of Ames 2023 Governance Letter.pdf](#)