

Memo

Department of Planning & Housing

To: Mayor and City Council Members

From: Vanessa Baker-Latimer, Housing Coordinator

Date: August 4, 2023

Subject: 2023-24 CDBG/HOME Annual Action Plan Submittal

One major requirement in receiving the Community Development Block Grant (CDBG) and HOME funds is for the City to submit an Annual Action Plan to the federal Department of Housing and Urban Development (HUD). The Annual Action Plan addresses how the goals and priorities identified in the Five-year Consolidated Plan will be implemented as projects that will address the needs of both low and moderate-income persons and non-low and moderate-income persons during that period.

For the 2023-24 CDBG/HOME Annual Action Plan, the timeline to conduct the public forums and prepare the draft plan for public comment had to be shifted to a later timeframe due to the priority to submit our HOME-ARP Allocation Plan to HUD by March 31, 2023. The original timeframe would have required the plan to be submitted to HUD on or by May 17, 2023, and the 30-day comment period would have needed to be held in April.

Due to that timeframe shift, the required 30-day public comment period for the Action Plan ran from July 5, 2023, to August 4, 2023. HUD field office guidelines state that the comment period does not expire at the close of the business day, but rather it expires at the end of the day, which would be at 11:59 p.m. HUD has granted the City an extension to submit its plan on or by August 16, 2023, there is no extension granted after this date.

Therefore, the staff report regarding the Approval and Submittal of the 2023-24 CDBG/HOME Action Plan item will be sent to you on Monday, August 7, 2023, which will be after the comment period has expired. The public will still have the opportunity to share any comments during the public hearing portion of Tuesday night's agenda regarding this action item.