

**SUMMARY OF MINUTES OF THE JOINT MEETING OF THE AMES HUMAN
RELATIONS COMMISSION AND REGULAR MEETING OF THE AMES CITY
COUNCIL**

AMES, IOWA

June 13, 2023

**JOINT MEETING OF THE AMES CITY COUNCIL AND
AMES HUMAN RELATIONS COMMISSION**

The Joint Meeting of the Ames City Council and Ames Human Relations Commission was called to order by Mayor Pro Tem Betcher at 6:00 p.m. on the 13th day of June 2023, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law. City Council Members Bronwyn Beatty-Hansen, Amber Corrieri, Tim Gartin, and Anita Rollins were present. Tabitha Etten, *ex officio*, was also present. Mayor John Haila and City Council Member Rachel Junck were absent. Representing the Ames Human Relations Commission (AHRC) were Wayne Clinton, Marty Martinez, and Angie DeWaard.

PRESENTATION OF 2022 AMES HUMAN RELATIONS COMMISSION (AHRC) ANNUAL REPORT: Diversity, Inclusion, and Equity (DEI) Coordinator Casandra Eames introduced the AHRC members in attendance: Chair of the Commission Wayne Clinton, Marty Martinez, and Angie DeWaard.

Chair Clinton presented the Annual Report and was available for questions. He also expressed the goals of AHRC and shared an emphasis on education as a priority for the Commission. Moved by Gartin, seconded by Corrieri, to accept the Ames Human Relations Commission Annual Report.

Roll Call Vote: 5-0. Motion declared carried unanimously.

ADJOURNMENT: Moved by Gartin, seconded by Corrieri, to adjourn the Joint Meeting at 6:40 p.m.

Vote on Motion: 5-0. Motion declared carried unanimously.

REGULAR MEETING OF THE AMES CITY COUNCIL

The Regular Meeting of the Ames City Council was called to order by Mayor Pro Tem Gloria Betcher at 6:41 p.m. on the 13th day of June 2023, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law. Present were Council Members Bronwyn Beatty-Hansen, Amber Corrieri, Tim Gartin, Anita Rollins, and *ex officio* Tabitha Etten. Mayor Haila and Council Member Rachel Junck were absent.

PRESENTATION OF AWARD OF VALOR: Commander Jason Tuttle was presented the award of VALOR by Chief of Police Geoff Huff on behalf of the Ames Police Department for his actions in response to a shooting at a local church last summer.

CONSENT AGENDA: Mayor Pro Tem Betcher stated City staff had requested to pull Item No. 35. Council Member Gartin requested to pull Item No. 14.

Moved by Corrieri, seconded by Rollins, to approve the Consent Agenda, less Items No. 14 and Item No. 35.

2. Motion approving payment of claims
3. Motion approving Minutes of Regular Meeting on May 23, 2023, and Special Meeting on May 16, 2023
4. Motion approving Civil Service candidates
5. Motion approving Report of Change Orders for period of May 16-31, 2023
6. Motion approving new Special Class C Retail Alcohol License with Outdoor Service –Hilton Garden Inn Ames, 1325 Dickinson Avenue, Pending Favorable Background Checks and Favorable DIA Inspection
7. Motion approving new Special Class C Retail Alcohol License – Main 3326 LW, 3326 Lincoln Way, Pending Favorable Inspection
8. Motion approving Catering Privilege – Macubana, 116 Welch Avenue
9. Motion approving the renewal of the following Beer Permits, Wine Permits, and Liquor Licenses:
 - a. Class C Liquor License with Catering Privilege – Iowa State at Fisher Theater, 1805 Center Drive
 - b. Class C Liquor License with Catering Privilege – Iowa State at Scheman Building, 1805 Center Drive
 - c. Class C Liquor License with Catering Privilege – Texas Roadhouse, 519 South Duff Avenue
 - d. Class B Wine Permit with Outdoor Service and Catering Privilege – Courtyard by Marriott Ames, 311 S. 17th Street
 - e. Class C Liquor Licenses – Celaya, 217 South Duff, Pending Dramshop Review
 - f. Class C Liquor License with Catering Privilege – Jethro’s BBQ, 1303 Buckeye Avenue
 - g. Special Class C Liquor License with Outdoor Service – Burgies North Ames, 3701 Stange Road
 - h. Special Class C Liquor License with Outdoor Service – Northcrest, Inc, 1801 20th Street, Pending Dramshop Review
10. Motion approving request from Discover Ames for Fireworks Permit for display from ISU Parking Lot G10 East of Jack Trice Stadium at 10:00 p.m. on July 3, 2023, with a rain date of July 5th, for Independence Day Celebration
11. Electric Distribution and Technical Services Policies:
 - a. RESOLUTION NO. 23-320 adopting Supplemental Employment Policies for certain employees of Electric Distribution and Technical Services divisions of the Electric Services Department
 - b. RESOLUTION NO. 23-321 rescinding the November 4, 2022 “Temporary Special Employment Policies for Certain City of Ames Electric Distribution and Technical Services Division Employees”
12. RESOLUTION NO. 23-322 approving temporary street closure at 111 Lynn Avenue for crane operation
13. RESOLUTION NO. 23-323 appointing Dan Culhane and Amy Howard to serve as representatives to the Story County Economic Development Group
14. ~~RESOLUTION NO. 23-324 approving Contract with Ames Economic Development~~

~~Commission for FY 2023/24 Economic Development Activities~~

15. RESOLUTION NO. 23-325 approving FY 2023/24 Outside Funding Contracts
16. RESOLUTION NO. 23-326 approving revisions to ASSET Policies and Procedures
17. Progress Report from Sustainability Coordinator regarding FY 2022/23 Activities:
 - a. Motion accepting Report
 - b. RESOLUTION NO. 23-327 approving contract with Iowa State University for Sustainability Advisory Services from July 1, 2023, through June 30, 2024, in an amount not to exceed \$37,032
18. RESOLUTION NO. 23-328 waiving formal bidding requirements and authorize purchase of software maintenance from Superior, LLC (MAPSG)
19. RESOLUTION NO. 23-329 approving contract renewal with Delta Dental of Iowa for administrative services for dental benefits effective July 1, 2023
20. RESOLUTION NO. 23-330 approving contract renewal with Wellmark for administrative services, specific and aggregate excess insurance, and access fees for health insurance benefits effective July 1, 2023, to December 31, 2023
21. RESOLUTION NO. 23-331 awarding contract to Wellmark Blue Cross Blue Shield for FY 2023/24 Wellness Program Services beginning July 1, 2023, at a cost of no more than \$27,885
22. RESOLUTION NO. 23-332 approving extension of the Liability Brokerage Agreement with Knapp Tedesco in the amount of \$38,000 for a period of July 1, 2023, through June 30, 2024
23. RESOLUTION NO. 23-233 accepting extension of Property Brokerage agreement with Willis Towers Watson of Greater Kansas, Inc. in the amount of \$55,000 for a period beginning July 1, 2023
24. RESOLUTION NO. 23-334 accepting renewal quote of the City's membership in the Iowa Communities Assurance Pool (ICAP) in an amount not to exceed \$748,025
25. RESOLUTION NO. 23-335 approving renewal agreement for Safety Services with IAMU in an amount not to exceed \$138,600 for July 1, 2023, through June 30, 2024
26. RESOLUTION NO. 23-336 accepting quote from Holmes Murphy & Associates for coverage with Midwest Employers Casualty Company for 2023/24 with optional quote for 2024/25 for Excess Worker's Compensation Insurance Renewal
27. RESOLUTION NO. 23-337 authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$12,161,000 Water Revenue Bonds, Series 2023
28. RESOLUTION NO. 23-338 awarding contract to Capital City Equipment, Des Moines, Iowa for 2023 Bobcat material handler with bucket and snowplow in the amount of \$60,298.80 after the trade-in credit of \$30,500 for the City's existing unit
29. RESOLUTION NO. 23-339 awarding traffic signal poles purchase to CSLA Iowa, the Iowa Agent for Millerbernd, of Des Moines, Iowa in the amount of \$67,569 for the 2023/24 Traffic Signal Program
30. RESOLUTION NO. 23-340 awarding contract to Street Smart Rental, LLC of Columbus, Minnesota, for four 2023 Vermac solar powered mobile message boards in the amount of \$69,600
31. RESOLUTION NO. 23-341 awarding contract to Joshua J Eller, St. Paul, Minnesota, for the Ice Arena Mural in the amount of \$10,000

32. RESOLUTION NO. 23-342 awarding contract to Wulfekuhle Injection & Pumping, Inc., of Peosta, Iowa for the FY 2023/24 Water Treatment Plant Lime Sludge Disposal Operations in the amount of \$392,140
33. RESOLUTION NO. 23-343 approving contract renewal with ABM Janitorial Services, Des Moines, Iowa, for the Ames Public Library Custodial Contract in the amount not to exceed \$83,466
34. RESOLUTION NO. 23-344 approving contract renewal with Integrated Global Services, Inc. of Richmond, Virginia, for Boiler Tube Spray Coating and Related Services and Supplies Contract for the Power Plant in the amount not to exceed \$435,000
- ~~35. RESOLUTION NO. 23-345 approving contract renewal and bond with Pioneer Industrial Corporation, Kansas City, Missouri, for the Valve Maintenance, Related Services and Supplies Contract in an amount not to exceed \$85,000~~
36. RESOLUTION NO. 23-346 approving contract renewal with Vincent All Seasons Enterprises, Nevada, Iowa, for street sweeping in the amount not to exceed \$50,000
37. RESOLUTION NO. 23-347 awarding contract to Border States Electric, Ames, Iowa, for the purchase of 161kV SF6 Circuit Breaker in the amount of \$119,823.95 (inclusive of sales tax)
38. RESOLUTION NO. 23-348 approving partial completion of Stormwater Management Maintenance for Domani Subdivision and reducing the financial security on file be released to \$14,067
39. RESOLUTION NO. 23-349 approving contract and bond for 2023/24 Traffic Signal Program with Van Maanen Electric, Inc. of Newton, Iowa
40. RESOLUTION NO. 23-350 approving contract and bond for 2025/26 Traffic Signal Program with Van Maanen Electric, Inc. of Newton, Iowa
41. RESOLUTION NO. 23-351 approving contract and bond for Electrical Maintenance Services Contract with Tri-City Electric Company, of Davenport, Iowa
42. RESOLUTION NO. 23-352 approving 2020/21 Right of Way Restoration (Standard Vegetation) as completed by Country Landscapes Inc., Ames, Iowa
43. RESOLUTION NO. 23-353 approving 2020/21 Right of Way Restoration (Native Vegetation) as completed by Country Landscapes Inc., of Ames, Iowa
44. RESOLUTION NO. 23-354 approving 2018/2019 Main Street Pavers (Burnett-Kellogg) as completed by Con-Struct, Inc., of Ames, Iowa
45. RESOLUTION NO. 23-355 accepting completion of Art Capital Grant Project for ABP Galatic, Inc., and authorizing final payment in the amount of \$2,550.57

Roll Call Vote: 5-0. Motion/Resolutions declared carried/adopted, signed by the Mayor, and hereby made a portion of these Minutes.

CONTRACT WITH AMES ECONOMIC DEVELOPMENT COMISSION FOR FY 23/24

ECONOMIC DEVELOPMENT ACTIVITIES: Moved by Gartin, seconded by Corrieri, to adopt RESOLUTION NO. 23-324 approving Contract with Ames Economic Development Commission for FY 2023/24 Economic Development Activities in the amount of \$175,000.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

PUBLIC FORUM: Mayor Pro Tem Betcher opened the Public Forum for those who wished to speak and closed the Public Forum when no one else came forward to speak.

PRESENTATION ON THE FINAL DRAFT OF THE CLIMATE ACTION PLAN: Assistant City Manager (ACM) Deb Schildroth shared the request before the City Council was to accept the plan, and stated the consultants were available to answer any questions.

Mayor Pro Tem Betcher opened Public Input for those who wished to speak and closed the Public Input when no one else came forward to speak.

Moved by Beatty-Hansen, seconded by Rollins, to adopt RESOLUTION NO. 23-356 accepting Climate Action Plan.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

PUBLIC ART INVENTORY DEACCESSION: Assistant City Manager Brian Phillips presented the report.

Moved by Gartin, seconded by Beatty-Hansen, to adopt RESOLUTION NO. 23-357 approving deaccession of 32 ceramic reliefs from Public Art Inventory and authorizing staff to demolish 16 brick piers along Fifth Street.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Betcher, seconded by Gartin to ask staff to explore if the terracotta tiles can be removed before demolition by the contactor and move forward accordingly.

Vote on Motion: 5-0. Motion declared carried unanimously.

OUTLAWS LIQUOR LICENSE: Chief of Police Geoff Huff and City Attorney Mark Lambert presented the report and background.

Moved by Corrieri, seconded by Gartin, to adopt RESOLUTION NO. 23-358 accepting settlement agreement.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Beatty-Hansen, seconded by Corrieri, to approve a new 8-month license, Class C Retail Alcohol License with Outdoor Service – Outlaws, 2522 Chamberlain Street, Pending Dramshop Review.

Vote on Motion: 5-0. Motion declared carried unanimously.

STAFF REPORT ON FRONT YARD PARKING FOR PLANNED RESIDENCE DISTRICT AND PLANNED UNIT DEVELOPMENT: Planning and Housing Director Kelly Diekmann presented the report and noted it was prompted by a referral from the City Council.

Moved by Beatty-Hansen, seconded by Corrieri, to pursue Option One in the Staff Report.
Vote on Motion: 5-0. Motion declared carried unanimously.

Moved by Beatty-Hansen, seconded by Corrieri to allow City Council to allow for reduction in minimum off-street parking requirements within PRD and PUD overlay.

Vote on Motion: 4-1.

Voting Aye: Beatty-Hansen, Betcher, Corrieri, and Rollins. Voting Nay: Gartin.

Motion declared carried.

STAFF REPORT ON BOONE COUNTY SUBDIVISION WAIVERS: Planning and Housing Director Kelly Diekmann presented the report and noted it was prompted by a referral from the City Council.

Moved by Gartin, seconded by Corrieri, to proceed with Option One listed in the Staff Report.

Vote on Motion: 5-0. Motion declared carried unanimously.

HEARING ON A REZONE WITH MASTER PLAN FOR 4098 E 13TH STREET (JT WAREHOUSE): Planner Justin Moore presented and was available for questions.

Mayor Pro Tem Betcher opened the Public Hearing.

John Gade, 4114 S. 17th Street, Ames, spoke in favor of the rezoning.

Mayor Pro Tem Betcher closed the Public Hearing when no one else came forward to speak.

Moved by Gartin, seconded by Corrieri, to pass on first reading an ordinance regarding a Rezone with Master Plan for 4098 E 13th Street (JT Warehouse).

Roll Call Vote: 5-0. Motion declared carried unanimously.

HEARING ON STATUS OF FUNDED ACTIVITIES (SOFA) IN CONNECTION WITH THE CITY OF AMES 2022 COVID-19 (CDBG-CV) CARES GRANT FUNDS THROUGH THE IOWA ECONOMIC DEVELOPMENT AUTHORITY (IEDA): Housing Coordinator Baker-Latimer presented on the status of the granted funding.

Mayor Pro Tem Betcher opened and closed the Public Hearing when no one came forward to speak.

Moved by Beatty-Hansen, seconded by Gartin, to adopt RESOLUTION NO. 23-359 accepting status report to IEDA.

HEARING ON SANITARY SEWER REHABILITATION (US HWY 69 SPOT REPAIRS):

Mayor Pro Tem Betcher opened and closed the Public Hearing when no one came forward to speak.

Moved by Gartin, seconded by Beatty-Hansen, to accept Report of Bids and direct staff to delay award.

Roll Call Vote: 5-0. Motion declared carried unanimously.

Moved by Gartin, seconded by Beatty-Hansen, to approve final plans and specifications.

Roll Call Vote: 5-0. Motion declared carried unanimously.

HEARING ON WATER PLANT DISTRIBUTED ANTENNA SYSTEM: Mayor Pro Tem Betcher opened and closed the Public Hearing when no one came forward to speak.

Moved by Gartin, seconded by Rollins, to accept Report of Bids and direct staff to delay award.

Roll Call Vote: 5-0. Motion declared carried unanimously.

SECOND READING OF ORDINANCE ON ZONING TEXT AMENDMENT ON SETBACK ENCROACHMENTS FOR ACCESSORY STRUCTURES: Moved by Gartin, seconded by Beatty-Hansen, to pass on second reading ordinance on Zoning Text Amendment on Setback Encroachments for Accessory Structures.

Vote on Motion: 5-0. Motion declared carried unanimously.

SECOND READING OF ORDINANCE REVISING CHAPTER 28 OF THE MUNICIPAL CODE TO AMEND THE INDUSTRIAL PRETREATMENT LOCAL LIMITS: Moved by Rollins, seconded by Gartin, to pass on second reading ordinance revising Chapter 28 of the *Municipal Code* to amend the Industrial Pretreatment Local Limits.

Vote on Motion: 5-0. Motion declared carried unanimously.

DISPOSITION OF COMMUNICATIONS TO COUNCIL: Mayor Pro Tem Betcher noted that there were several items for the City Council's consideration.

First, a letter from JoAnn Barten, Attorney for Savage Gymnastics Academy, regarding a request for Zoning Ordinance Assistance for Relocation of Savage Gymnastics Academy was addressed. Moved by Gartin, seconded by Beatty-Hansen to place on the June 27, 2023, City Council agenda.

Vote on Motion: 5-0. Motion declared carried unanimously.

An email from Richard Olson concerning a Community Codes Complaint was considered next.

Moved by Gartin, seconded by Corrieri, to request a memo from staff on options for enforcement, what is being done currently, and what can be done.

Vote on Motion: 4-1. Motion declared carried.

Aye- Betcher, Corrieri, Gartin, Rollins. Nay-Beatty-Hansen.

A memo from Hafiz Ibrahim, Civil Engineer II responding to City Council's request for solutions for bike and pedestrian safety during the South 16th Street Pavement Improvements Project was for information only.

Next, an email from Laurel Scott regarding the City of Ames Sidewalk Policy was considered. Moved by Rollins, seconded by Gartin to request a memo from staff on the current policy and issues raised in the email from Ms. Scott.

Vote on Motion: 4-1. Motion declared carried.

Aye- Betcher, Corrieri, Gartin, Rollins. Nay-Beatty-Hansen.

Then, a letter from Robert and Lynn Comito presenting a Request for Waiver of City of Ames Subdivision Process was reviewed.

Moved by Gartin, seconded by Rollins, to request a memo from staff on options.

Vote on Motion: 4-1. Motion declared carried.

Aye- Betcher, Beatty-Hansen, Gartin, Rollins. Nay-Corrieri.

Emails from Ames Residents submitted with comments on the Climate Action Plan were noted as information only.

Letter from Mary Richards, Away Team LLC Letter to the City Council was addressed through previous action.

Finally, an email from Dan Culhane, AEDC President and CEO, discussing the Ames Economic Development Commission Contract was addressed through previous action.

COUNCIL COMMENTS: The Mayor Pro Tem and Council Members reported on various meetings attended, upcoming meetings, community events, and items of interest.

ADJOURNMENT: Moved by Corrieri, seconded by Gartin, to adjourn the meeting at 9:01 p.m.

Vote on Motion: 5-0. Motion declared carried unanimously.